



REGULAR CITY COUNCIL MEETING

Monday, October 23, 2023 at 5:00 PM

Council Chambers - 331 First Street East

AGENDA

RULES OF PROCEDURE

Meeting is live-streamed on the Indytel Local Access Channel, YouTube, and Facebook. Per the Rules of Procedure for Conduct of City Council Business, the length of any meeting shall be limited to three (3) hours. This limitation may be extended for any particular meeting by a super majority (two-thirds (5 out of 7)) vote to suspend the rules and extend the meeting by the time required. The Mayor shall be responsible for enforcing this rule.

MEETING OPENING

1. Pledge of Allegiance
2. Roll Call
3. Approve the Agenda

The agenda may be amended to remove items during this time, but no items may be added to the agenda.

4. Public Comment

Welcome to Visitors: 5-minute time limitation for speaking, no profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed. The Council is unable to respond or take any action at this time. Please state your name and address before addressing the Council for the official record.

CONSENT AGENDA

5. Accept and Approve Consent Agenda
 - a. The minutes of the October 9, 2023, Regular Meeting.

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council Votes on the motion.

FINANCIALS

6. Approve the Claims
7. Revenues and Expenses to date - *Information Only*
8. Transfers - *Information Only*

HEARINGS / ORDINANCES

9. First Reading - Ordinance Amendment Article 17 of Zoning Code

RESOLUTIONS

10. Resolution to Assess Property Owner(s) for Chapter 52 Mowing of Properties - Failure to Comply
11. Mutual Aid Agreement with Oelwein Police Department
12. Resolution accepting work covering the 2023 Street Rehabilitation Project

13. Resolution adopting final assessment schedule for the 2023 Street Rehabilitation Project and amending, confirming and levying the assessments

14. Resolution to Assess Property Owner(s) for Chapter 90 Water Service System

OTHER BUSINESS

15. Register's Annual Great Bicycle Ride Across Iowa Host Town Application

REPORTS

Reminder to Council that reports is not for group discussion on items not on the agenda. This is the time to give shout-outs to people or groups. If you would like to talk about an item for a future meeting, you can ask for it here but there can not be further discussion on the item as it could lead to an open meeting law violation.

16. Council Members

17. Staff/Other

- City Manager
- Mayor
- Other Department Heads / Staff

ADJOURNMENT

This agenda is subject to change.

The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, October 9, 2023.

OPENING/ROLL CALL

Mayor Bleichner opened the meeting by calling the meeting to order with Council Members Callahan, Huston, Hanna, Moore, Prusator, and Jensen in attendance. Council Member O’Loughlin was excused.

This meeting was available for public attendance. The meeting was also broadcast on the local access channel.

APPROVE THE AGENDA

Motion by Council Member Moore, second by Council Member Hanna to approve the agenda as presented for the regular meeting held October 9, 2023. Ayes: All. Absent: O’Loughlin.

PUBLIC COMMENT

Garret Neidert, East Buchanan student, asked about the liquor license renewals on the agenda. City Clerk Lampe explained the liquor license renewal process for businesses.

CONSENT AGENDA

Motion by Council Member Jensen, second by Council Member Prusator to accept and approve the consent agenda that approves the following: 1) The minutes of the September 25, 2023, Regular Meeting. 2) The minutes of the October 2, 2023, Work Session/Special Meeting. 3) Hy-Vee Dollar Fresh Class E Retail Alcohol License renewal effective November 9, 2023, through November 8, 2024. 4) Independence Area Chamber of Commerce Special Event Application for Jingle on Main on Friday, December 1, 2023. 5) The Spot Smoke Shop new cigarette/tobacco/nicotine/vaper permit application effective November 1, 2023, through June 30, 2024. 6) Wal-Mart Supercenter #750 Class E Retail Alcohol License renewal effective December 1, 2023, through November 30, 2024. 7) Wal-Mart Supercenter #750 Class E Retail Alcohol License amendment for ownership updates effective December 1, 2023, through November 30, 2024. 8) Wee Willy’s Checkered Flag Class C Retail Alcohol License renewal that includes outdoor service effective October 1, 2023, through September 30, 2024. 9) The Sanity Room Class C Retail Alcohol License renewal that includes outdoor service effective November 16, 2023, through November 15, 2024. Ayes: All. Absent: O’Loughlin.

FINANCIALS

Motion by Council Member Callahan, second by Council Member Moore to approve the following bills for payment. Ayes: All. Absent: O’Loughlin.

ACCO	SUPPLIES-PR	\$ 1,530.17
AIR SERVICES INC	EQUIP REPAIR-CH	\$ 3,375.58
AIRGAS	SUPPLIES-ST	\$ 112.72
AMAZON CAPITAL SERVICES	SUPPLIES-CH,F	\$ 448.78
AVFUEL CORPORATION	EQUIP RENTAL-A	\$ 20.00
BEATTY, ROBERT	PHONE ALLOWANCE	\$ 45.00
BERGANKDV	SERVICES-CH	\$ 750.00
BLEICHNER, BRAD	PHONE ALLOWANCE	\$ 100.00
CABELL, TRENTON	PHONE ALLOWANCE	\$ 45.00
CHICKASAW COUNTY SHERIFF	SUPPLIES-PD	\$ 400.00
CITY LAUNDERING CO INC	BLDG MAINT-PD	\$ 135.88
CONSOLIDATED ENERGY CO	FUEL-ALL	\$ 9,563.84
CRAWFORD ENGINEERING & SU	SERVICES-PR,ST,SW	\$ 20,406.00
CY & CHARLEY'S FIRESTONE	SERVICES-PD	\$ 164.62
D & K PRODUCTS	SUPPLIES-PR	\$ 648.00
DICK'S PETROLEUM COMPANY	EQUIP REPAIR-CH	\$ 607.35
DUNLAP MOTORS INC	VEH MAINT-PR	\$ 91.16
EAST-CENTRAL IOWA R.E.C.	SERVICES-A	\$ 8,988.00
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	\$ 3,455.72
ESCH, BRAD	PHONE ALLOWANCE	\$ 45.00
FAHR BEVERAGE INC	SUPPLIES-PR	\$ 73.07
FIRST CHILDREN'S FINANCE	SERVICES-CH	\$ 7,500.00

REGULAR MEETING

MONDAY, OCTOBER 9, 2023

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FOLEY, TRAVIS	PHONE ALLOWANCE	\$ 45.00
HARDWARE HANK	SUPPLIES-ST,W	\$ 658.34
HAYWARD, BLAKE	PHONE ALLOWANCE	\$ 45.00
HOTSY CLEANING SYSTEMS	SUPPLIES-ST	\$ 761.00
IA COUNTY ATTORNEYS ASSOC	TRAINING-PD	\$ 75.00
INDEPENDENCE ROTARY CLUB	DUES-CH	\$ 286.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$ 24,713.86
KARL CHEVROLET	VEHICLE-PD	\$ 41,307.00
KILER, ANGELA	PHONE ALLOWANCE	\$ 45.00
LAU, BRIAN	PHONE ALLOWANCE	\$ 45.00
LIFE TIME FENCE COMPANY	COMPLEX-PR	\$ 3,185.03
LYNCH DALLAS, PC	LEGAL EXP-CH	\$ 2,838.50
MARTIN GARDNER ARCHITECT	SERVICES-F	\$ 1,191.06
MIDWEST BREATHING AIR L.L	EQUIP MAINT-F	\$ 823.26
MOBOTREX	EQUIP REPAIR-ST	\$ 5,453.00
MOTOROLA SOLUTIONS	SUPPLIES-PD	\$ 444.50
MSA PROFESSIONAL SERVICES	SERVICES-W	\$ 1,940.00
NAPA AUTO PARTS	SUPPLIES-ST,A,PR	\$ 552.31
NEJDL, MICHELLE	PHONE ALLOWANCE	\$ 45.00
OFFICE TOWNE INC	SUPPLIES-PR	\$ 552.64
P & N CORPORATION	FUEL PROFITS-A	\$ 246.60
PAW LAWS TRAINING & BOARD	BARK PARK-PR	\$ 250.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 78,505.08
PEPSI-COLA GEN. BOT. IN	CONCESSION-PR	\$ 364.95
PINE GROVE SHOES & MORE	SAFETY EQUIP-ST	\$ 109.60
PUSH-PEDAL-PULL INC	EQUIP MAINT-PR	\$ 2,480.00
RECK, BRENT	PHONE ALLOWANCE	\$ 45.00
RYDELL AUTO GROUP	VEH MAINT-PD	\$ 422.62
S & K COLLECTIBLES	SHIPPING-ST	\$ 67.73
SCHMITZ, MATTHEW	PHONE ALLOWANCE	\$ 100.00
SHAYNE PRUESS	VEH REPAIR-ST,PR	\$ 540.87
SIGNS & MORE	SUPPLIES-PR,ST	\$ 4,216.54
SOUKUP, BRETT	PHONE ALLOWANCE	\$ 45.00
SPAHN & ROSE LUMBER COMPA	SUPPLIES-PR,ST,F	\$ 6,958.59
STATE STREET BANK & TRUST	ICMA-RC \$ PRE	\$ 4,778.20
SUPERB CLEANING SERVICES	BLDG MAINT-PR	\$ 2,410.00
T & W GRINDING & COMPOST	SERVICES-ST	\$ 8,145.00
TASC	FLEX MEDICAL	\$ 1,259.81
TESTAMERICA LABORATORIES	LAB ANALYSIS-W	\$ 4,257.85
TSCHIGGFRIE EXCAVATING IN	SERVICES-ST	\$ 18,075.00
US CELLULAR	PHONE-F	\$ 200.88
VERIZON WIRELESS	UTILITY-CH,PR,F,PD	\$ 7.02
WASTE MANAGEMENT	GARBAGE-ALL	\$ 47,015.62
WINTHROP NEWS, THE	PUBLICAT-CH,PR,W	\$ 778.62

CLAIMS TOTAL \$324,792.97; General Fund \$159,993.06; Library \$10,839.97; Streets Dept-Road Use \$38,567.13; Cap Project-Street Improvement Project \$4,412.00; Parks & Rec Project \$11,701.76; Cap Project-Visioning Project \$1,430.00; Cap Project-Airport \$8,988.00; Cap Outlay Savings/LOST \$57,503.98; Cap Project Highway 150 \$1,044.00; Water Fund \$7,150.38; Sewer Utility Fund \$17,864.97; Storm Water Projects \$1,842.00; Self Insurance \$3,415.72; Self Insurance-Enterprise \$40.00.

REVENUES MONTH TO DATE TOTAL \$101,718.40; General Fund \$17,977.16; Employee Benefits \$800.11; Economic Development \$60,912.00; Water Fund \$8,044.79; Sewer Utility \$9,794.77; Storm Water \$1,101.85; Self Insurance \$6,087.72.

The September 2023 bank reconciliation and the revenues and expenses by department to date were available for council review and discussion.

HEARINGS & ORDINANCES

Mayor Bleichner stated, pursuant to the agenda, he will now convene a public hearing for an ordinance amending Article 17 “Signs” of the City of Independence Zoning Ordinance. City Clerk Lampe stated no comments were received. Mayor Bleichner closed the public hearing and stated City Clerk Lampe will note all comments in the record.

RESOLUTIONS

Council Member Huston with a motion to approve a resolution approving the contract and performance and/or payment bonds for the Baseball/Softball Complex Field Turf Project, to authorize the Mayor to sign the resolution, and to authorize the City Manager to sign the contract, second by Council Member Moore. Council Member Hanna asked for an explanation of the funding for the public. City Manager Schmitz said there is a mix of funding. \$500,000 was received from the bond issuance earlier this year, \$100,000 was designated using American Rescue Plan funds, and the rest has been funded with grants and fundraising. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Moore, Prusator, Jensen, and Callahan. Absent: O’Loughlin.

Resolution adopted and upon approval by Mayor assigned No. 2023-90 in the Official Book of Resolutions.

Council Member Prusator with a motion to approve a resolution to increase the Environmental Impact Fee to \$2.50 per home per month effective January 2024 and to authorize the Mayor to sign the resolution, second by Council Member Moore. Council Member Huston noticed the rate hasn’t increased since it was initiated. He asked what was the City doing to decrease the costs for the brush dump. City Clerk Lampe stated this is for the basic costs to operate the brush dump. Discussion was held on how the usage of the dump varies during the year and after storms. The roll being called the following Council Members voted: Ayes: Hanna, Moore, Prusator, Jensen, and Callahan. Nays: Huston. Absent: O’Loughlin.

Resolution adopted and upon approval by Mayor assigned No. 2023-91 in the Official Book of Resolutions.

Council Member Jensen with a motion to approve a resolution that amends the Fiscal Year 2024 Budget and to authorize the Mayor to sign the resolution, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Moore, Prusator, Jensen, Callahan, Huston, and Hanna. Absent: O’Loughlin.

Resolution adopted and upon approval by Mayor assigned No. 2023-92 in the Official Book of Resolutions.

Council Member Callahan with a motion to approve a resolution to assess property owner(s) for Chapter 52 Mowing of Properties – Failure to Comply and to authorize the Mayor to sign the resolution, second by Council Member Moore. The roll being called the following Council Members voted: Ayes: Prusator, Jensen, Callahan, Huston, Hanna, and Moore. Absent: O’Loughlin.

Resolution adopted and upon approval by Mayor assigned No. 2023-93 in the Official Book of Resolutions.

OTHER BUSINESS

Council Member Moore with a motion to approve the Mayor and City Manager to continue working on the Economic Development Incentive, second by Council Member Jensen. City Manager Schmitz stated this is to build an economic development incentive for the business that plans to buy a property on contract. The City’s match for the incentive is \$200,000 but can be done with in-kind services and not all as a cash match. Council Member Moore spoke of the potential income the City could benefit from, and the new jobs the business plans to add. Council Member Huston asked what the lag time was before the new business started. Mayor Bleichner replied it is anticipated to take 60 – 75 days as long as the proper steps are taken. The roll being called the following Council Members voted: Ayes: Jensen, Callahan, Huston, Hanna, Moore, and Prusator. Absent: O’Loughlin.

Council Member Jensen with a motion to approve the transfer of drone ownership and to authorize the City Manager to sign the bill of sale and instrument of assignment, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Hanna, Moore, Prusator, and Jensen. Absent: O’Loughlin.

REPORTS

The following comments were heard from Council and Staff: Hanna – Asked what the claim to First Children’s Finance was for? City Manager – That is the firm responsible for working on the childcare market analysis with the City. There is a preconstruction meeting for the Complex project on Tuesday, October 10th at 11:00 am. There is a groundbreaking for the Complex project on Wednesday, October 11th at 11:00 am. The joint government meeting will be scheduled for November 21st at 5:00 pm at the Library. Engine 1 needs to have a new computer installed to bring it back into service. This is anticipated to cost around \$10,000, and the purchase was approved earlier today.

Funding for this will be done in the Fire Department's CIP. Mark Crawford reached out to say the SRT grant for the Enterprise Drive Trail Phase 2 was not approved. 44 projects applied for SRT funding and only 7 were approved. He appreciates the recognition for the Environmental Impact Fee memo, but City Clerk Lampe provided the history. Mayor – City wide trick-or-treating will be October 31st from 5:00 – 7:00 pm. The Library's Boo Bash will be October 27th from 5:00 – 7:00 pm at the Falcon Civic Center. There will be a School Board candidate forum on Wednesday night at 7:00 pm at the High School. There will be another Community Visioning presentation at Rivers Edge with the date to be announced later.

ADJOURNMENT

Motion by Council Member Moore, second by Council Member Jensen to adjourn. Ayes: All. Absent: O'Loughlin.

Whereupon Mayor Bleichner declared the meeting adjourned at 5:28 p.m.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

DATE OF MEETING: October 23, 2023

ITEM TITLE: Approve the Claims

BACKGROUND:

Presentation of claims for payment for the prior period as shown attached.

DISCUSSION:

This is an opportunity for the Council to ask any questions about any claims presented for payment. The listing of the claims is attached for review.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by ensuring that the City's bills are paid in a timely manner.

FINANCIAL CONSIDERATION:

Items vary in where they are budgeted from, but all expenditures are either budgeted or have been approved by previous Council Actions.

RECOMMENDATION:

Staff recommends a motion to approve the claims for payment.

Item #6.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
ACCESS SYSTEMS LEASING	EQUIP CONTRACT-ALL		1,528.41		
ADVANCE AUTO PARTS	SUPPLIES-PR,A		23.09		
AFLAC	AFLAC PRE-TAX		287.46	79915	10/20/23
AMAZON CAPITAL SERVICES	SUPPLIES-A,B,F,L,PD		1,090.31		
AVFUEL CORPORATION	EQUIP RENTAL-A		28.42		
B & F FASTENER SUPPLY CO	SUPPLIES-W		79.92		
BAGBY'S AUTOMOTIVE	VEH REPAIR-ST		85.00		
BANNER FIRE EQUIPMENT	VEH REPAIR-F		188.35		
BEAM INSURANCE ADMIN LLC	VISION PRETAX		372.04	14264777	10/20/23
BLACKSTONE PUBLISHING	SUPPLIES-L		309.99		
BODENSTEINER IMPLEMENT	VEH REPAIR-ST		239.03		
BOLTON & MENK, INC.	ENGINEERING-A		21,535.00		
	Multiple Projects	21,535.00			
BRODART CO	SUPPLIES-L		934.82		
BRUENING ROCK	ROCK-PR,W		924.91		
BUCHANAN COUNTY HEALTH CENTER	AMB SVC-CH		15,008.33		
CARD SERVICES-ADMIN	MISC EXP-CH		423.48		
CARD SERVICES-FIRE	MISC EXP-F		2,392.28		
CARD SERVICES-LIBRARY	MISC EXP-L		955.59	79917	10/20/23
CARD SERVICES-PARKS & REC	MISC EXP-PR		3,060.63		
CARD SERVICES-POLICE	MISC EXP-PD		2,824.58		
CARD SERVICES-UTILITIES	MISC EXP-W		787.71		
CARROT-TOP INDUSTRIES, INC.	FLAGS-CH		1,217.63		
CC'S FLOORS & MORE, LLC	BLDG MAINT-PR		175.00		
CEDAR BEND HUMANE SOCIETY	SERVICES-AC		108.00		
CENGAGE LEARNING	BOOKS-L		173.18		
CITY LAUNDERING CO. INC	BLDG MAINT-W		104.25		
COLONIAL LIFE & ACCIDENT INS.	COLONIALPRETAX		640.68	79913	10/20/23
CORKERY PAINT AND REPAIR LLC	EQUIP MAINT-PR		625.00		
CY & CHARLEY'S FIRESTONE INC	VEH MAINT-W		81.88		
D & K PRODUCTS	SUPPLIES-PR		405.00		
DELTA DENTAL OF IOWA	DENTAL BENEFIT	4,051.20		79914	10/20/23
DELTA DENTAL OF IOWA	DENTAL BENEFIT	41.04	4,092.24		
DON'S TRUCK SALES INC	VEH MAINT-ST		2,558.85		
DUNLAP MOTORS INC	VEH MAINT-B,W		86.90		
EAST-CENTRAL IOWA R.E.C.	UTILITY-A,PR,ST,W,CH		1,746.30		
EASTERN IOWA EXCAVATING	SERVICES-A		432,379.25		
	Project# 2019-A-1	432,379.25			
ELECTRIC PUMP INC	EQUIP REPAIR-W		11,047.89		
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL		4,755.71	14264781	10/24/23
FITNESS FACTORY	SUPPLIES-PD		1,826.00		
MR. MICHAEL FREDERICK	BOOKS-L		50.00		
GOVERNMENT FORMS & SUPPLIES	SUPPLIES-PR		133.00		
GREEN PRO SOLUTIONS	SERVICES-ST		2,472.03		
HARDWARE HANK	SUPPLIES-PR,W		94.96		
HAUSERS WATER SYSTEMS INC	SUPPLIES-ST		20.90		
HAWKINS, INC.	CHEMICALS-W		3,855.83		
HYDRITE CHEMICAL CO.	CHEMICALS-W		1,523.56		
IOWA DEPARTMENT OF REVENUE	SALES TAX-PR,W	8,666.29		14264772	10/24/23
IOWA DEPARTMENT OF REVENUE	SALES TAX-PR,W	340.77	9,007.06	14264773	10/24/23
IAWEA	TRAINING-W		160.00	79911	10/11/23
INDEPENDENCE LIGHT & POWER	UTILITIES-ALL	2,192.90		79916	10/20/23
INDEPENDENCE LIGHT & POWER	UTILITIES-ALL	29,099.81	31,292.71		
INDEPENDENCE PLUMBING, HEATING	SERVICES-PR		726.68		

Vendor Checks: 10/11/2023-10/24/2023

Payroll Checks: 10/11/2023-10/24/2023

Item #6.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
INDEPENDENCE ROTARY CLUB	DUES-L		143.00		
INGRAM LIBRARY SERVICES	BOOKS-L		357.72		
INRCOG	SERVICES-CH		1,265.02		
	Multiple Projects	1,265.02			
INTERNAL REVENUE SERVICE	FED/FICA TAX		24,386.26	14264778	10/20/23
IPERS	IPERS-PROTECTIV		33,070.78	14264776	10/20/23
J & R SUPPLY INC	SUPPLIES-ST,W		1,520.00		
JOHN DEERE FINANCIAL	SUPPLIES-W,PR		512.93		
KEYSTONE LABORATORIES INC.	LAB ANALYSIS-W		251.00		
LARSON CONSTRUCTION CO INC	SERVICES-PD		31,833.05		
	Project# 2022-PD-1	31,833.05			
LYNCH DALLAS, PC	LEGAL EXP-CH		3,171.44		
MANATTS, INC.	CEMENT-PR,W		4,973.35		
MID-AMERICAN RESEARCH CHEMICAL	SUPPLIES-W		70.39		
MIDAMERICAN ENERGY COMPANY	UTILITY-CH,L,PD,PR,ST,W		1,639.77		
POWERPLAN	VEH REPAIR-ST		2,506.67		
THOMAS NISSEN	PROGRAMS-L		600.00		
NORTH CENTRAL LABORATORIES	LAB ANALYSIS-W		25.50		
OELWEIN PUBLISHING COMPANY	PUBLICAT-CH,PR,W		550.08		
	Project# 2023-PR-1	26.68			
OFFICE TOWNE INC.	SUPPLIES-PD,ST		2,501.99		
ORIGIN DESIGN	SERVICES-ST		3,552.50		
OVERDRIVE INC.	BOOKS-L		2,000.00		
P & N CORPORATION	FUEL PROFITS-A		30.94		
PENGUIN RANDOM HOUSE LLC	SUPPLIES-L		23.25		
PENWORTHY COMPANY, THE	BOOKS-L		559.91		
JOHN H. YODER	SERVICES-L		3,895.00		
PRECISION PLUMBING, HEATING,	MISC EXP-L,PR		1,318.35		
PRO HYDRO-TESTING LLC	SUPPLIES-F		276.00		
PURCHASE POWER	POSTAGE-B,CH,PR,W		270.99		
RYAN EXTERMINATING INC.	PEST CONTROL-CH		55.00		
RYDELL AUTO GROUP	VEH MAINT-PD		140.00		
S&K COLLECTIBLES	SHIPPING-		25.50		
SHIELD TECHNOLOGY CORP	SOFTWARE-PD		1,800.00		
SIGNS & MORE LLC	SIGNAGE-ST		714.01		
SIMMERING-CORY IA CODIFICATION	WEB DUES-CH		450.00		
SPAHN & ROSE LUMBER COMPANY	SUPPLIES-PR,ST		3,497.54		
STAR EQUIPMENT, LTD	MAINT-W		334.84		
STATE FARM	BENEFITS-CH,ST,W		63.65		
STATE HYGIENIC LABORATORY	LAB ANALYSIS-W		14.50		
STATE STREET BANK & TRUST CO	ICMA-RC \$ PRE		4,478.20	14264780	10/20/23
STOREY KENWORTHY - MATT PARROT	SUPPLIES-L		213.55		
STRAND ASSOCIATES	SERVICES-W		97,500.00		
SUPERB CLEANING SERVICES	BLDG MAINT-L		1,850.00		
TASC	FLEX MEDICAL		1,259.81	14264779	10/20/23
TREASURER-STATE OF IOWA	STATE TAXES		7,321.16	14264775	10/20/23
VERN'S TRUE VALUE	SUPPLIES-A,CH,F,L,PR,ST		2,234.55		
TSCHIGGFRIE EXCAVATING INC	SERVICES-W		5,335.00		
UNUM Life Ins. Comp.	LIFE/AD&D INS	350.00		79912	10/20/23
UNUM Life Ins. Comp.	LTD-ALL	704.05	1,054.05		
US CELLULAR	PHONE-B,PD		618.00		
VERIZON WIRELESS	UTILITY-CH,PR,PD		166.08		
VOLTMER, INC.	SERVICES-A		7,841.29		
	Project# 2022-A-1	7,841.29			

Item #6.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
WALMART COMMUNITY	SUPPLIES-L		56.50	79918	10/20/23
WASTE MANAGEMENT	GARBAGE-PR,A,W		1,686.73		
WELLMARK BCBS	HEALTH BENEFIT	46,357.59		14264774	10/20/23
WELLMARK BCBS	HEALTH BENEFIT	855.95	47,213.54		
WESTON WOODS	AUDIO REC-L		32.95		
WHITED, WILL	INSTRUCTOR-PR		215.00		
WORKFORCE SOLUTIONS	TRAINING-PD		225.00		
ZOOBEAN, INC.	SERVICES-L		845.00		
			=====		
	Accounts Payable Total		872,987.18		
	Invoices: Paid		139,702.94		
	Invoices: Scheduled		733,284.24		
	Payroll Checks		78,463.18		
			=====		
	Report Total		951,450.36		
			=====		

**CLAIMS REPORT
CLAIMS FUND SUMMARY****Payroll Checks: 10/11/2023-10/24/2023**

Item #6.

FUND	NAME	AMOUNT
001	GENERAL FUND	181,254.25
003	LIBRARY	32,503.85
005	HOTEL-MOTEL TAX	1,442.63
110	STREETS DEPT - ROAD USE T	36,985.70
112	EMPLOYEE BENEFITS	1,483.24
160	ECONOMIC DEVELOPMENT	1,265.02
304	PARKS & REC PROJECTS	26.68
311	CAP PROJ - CITY BUILDINGS	31,833.05
318	CAP PROJ - AIRPORT	461,755.54
323	CAP OUTLAY SAVINGS/LOST	16,401.14
600	WATER FUND	34,579.72
610	SEWER UTILITY FUND	147,163.83
820	SELF INSURANCE	4,568.91
821	SELF INSURANCE - ENTERPRISE	186.80

	TOTAL FUNDS	951,450.36



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

DATE OF MEETING: October 23, 2023

ITEM TITLE: Revenues and Expenses to date – *Information Only*

BACKGROUND:

Attached is documentation showing the Revenues and Expenses to date – for Council Information only.

DISCUSSION:

This is for information only; no discussion is necessary.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

This item is for informational purposes only, no motion is needed or recommended.

Airport Budget

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-280-4310	HANGAR RENT	28,280.00	300.00	5,380.00	19.02	22,900.00
001-280-4311	FARM LEASE	13,158.00				13,158.00
001-280-4312	FIXED BASED OPERATOR LEASE	12,300.00	800.00	3,200.00	26.02	9,100.00
001-280-4705	DONATIONS	6.00		6.00	100.00	
001-280-4710	REIMBURSEMENTS	15.00		15.00	100.00	
001-280-4715	REFUNDS		580.00	580.00		580.00-
001-280-4750	MERCHANDISE SALES	100,000.00	5,672.83	53,412.75	53.41	46,587.25
	AIRPORT TOTAL	153,759.00	7,352.83	62,593.75	40.71	91,165.25
	TOTAL REVENUE	153,759.00	7,352.83	62,593.75	40.71	91,165.25
001-280-6010	SALARIES - FULL-TIME	60,144.00	4,627.20	18,480.40	30.73	41,663.60
001-280-6020	SALARIES - PART-TIME	3,000.00	228.13	1,304.02	43.47	1,695.98
001-280-6040	WAGES - OVERTIME	1,302.00				1,302.00
001-280-6143	ICMA RC - CITY SHARE	1,000.00	76.92	307.68	30.77	692.32
001-280-6184	CELL PHONE ALLOWANCES	540.00	45.00	45.00	8.33	495.00
001-280-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-280-6310	BUILDING MAINT & REPAIR	5,000.00		23.96	.48	4,976.04
001-280-6320	GROUPS/RUNWAY MAINT & REPAIR	10,000.00	185.00	8,559.91	85.60	1,440.09
001-280-6331	VEHICLE OPERATIONS	5,000.00		1,842.36	36.85	3,157.64
001-280-6332	VEHICLE REPAIRS	5,000.00				5,000.00
001-280-6371	ELECTRIC/GAS UTILITIES	20,000.00		2,727.03	13.64	17,272.97
001-280-6372	GARBAGE/RECYCLING	3,000.00		794.30	26.48	2,205.70
001-280-6373	COMMUNICATIONS (PHONE/INTERNET	2,100.00		549.38	26.16	1,550.62
001-280-6399	OTHER MAINTENANCE/REPAIR	3,000.00				3,000.00
001-280-6407	ENGINEERING	5,000.00				5,000.00
001-280-6408	PROPERTY & CASUALTY INSURANCE	23,241.00		1,449.00	6.23	21,792.00
001-280-6409	JANITORIAL	1,500.00		199.62	13.31	1,300.38
001-280-6412	MEDICAL EXPENSE - DOCTOR	100.00				100.00
001-280-6413	PAYMENTS TO OTHER AGENCIES	500.00				500.00
001-280-6499	OTHER CONTRACTUAL SERV	12,500.00	246.60	4,619.06	36.95	7,880.94
001-280-6503	MERCHANDISE FOR RE-SALE	80,000.00		56,116.16	70.15	23,883.84
001-280-6506	OFFICE SUPPLIES	500.00		51.21	10.24	448.79
001-280-6507	OPERATING SUPPLIES	2,000.00	20.00	181.74	9.09	1,818.26
001-280-6510	SPECIAL & SAFETY EQUIPMENT	250.00				250.00
	AIRPORT TOTAL	245,177.00	5,428.85	97,250.83	39.67	147,926.17
	TOTAL EXPENSES	245,177.00	5,428.85	97,250.83	39.67	147,926.17
	GENERAL FUND TOTAL	91,418.00-	1,923.98	34,657.08-	37.91	56,760.92-
0018-280-4300	INTEREST			7.36		7.36-

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	AIRPORT TOTAL	.00	.00	7.36	.00	7.36-
	TOTAL REVENUE	.00	.00	7.36	.00	7.36-
	AIRPORT REPLACEMENT FUND TOTA	.00	.00	7.36	.00	7.36-
112-280-6110	FICA - CITY/AIRPORT	4,931.00	365.09	1,488.14	30.18	3,442.86
112-280-6130	IPERS - CITY/AIRPORT	6,084.00	458.34	1,867.64	30.70	4,216.36
112-280-6131	WORKERS COMP/AIRPORT	1,449.00				1,449.00
112-280-6150	GROUP INSURANCE/AIRPORT	18,469.00	1,418.29	5,717.17	30.96	12,751.83
112-280-6154	EMPLOYEE SELF-FUNDING INS/AIR	4,000.00	32.00	214.00	5.35	3,786.00
	AIRPORT TOTAL	34,933.00	2,273.72	9,286.95	26.59	25,646.05
	TOTAL EXPENSES	34,933.00	2,273.72	9,286.95	26.59	25,646.05
	EMPLOYEE BENEFITS TOTAL	34,933.00	2,273.72	9,286.95	26.59	25,646.05
323-280-6727	AIRPORT-CAP OUTLAY/EQUIPMENT	14,000.00				14,000.00
323-280-6799	AIRPORT-OTHER CAPITAL OUTLAY	77,590.00				77,590.00
	AIRPORT TOTAL	91,590.00	.00	.00	.00	91,590.00
	TOTAL EXPENSES	91,590.00	.00	.00	.00	91,590.00
	CAP OUTLAY SAVINGS/LOST TOTAL	91,590.00-	.00	.00	.00	91,590.00-
	AIRPORT TOTAL (REV LESS EXP)	217,941.00-	349.74-	43,936.67-	20.16	174,004.33-

Animal Control Budget

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-190-4530	PENALTIES	2,700.00	24.50	103.50	3.83	2,596.50
		=====	=====	=====	=====	=====
	ANIMAL CONTROL TOTAL	2,700.00	24.50	103.50	3.83	2,596.50
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	TOTAL REVENUE	2,700.00	24.50	103.50	3.83	2,596.50
001-190-6499	ANIMAL CONTROL	2,500.00				2,500.00
001-190-6504	MINOR EQUIPMENT	100.00		59.99	59.99	40.01
001-190-6507	OPERATING SUPPLIES	100.00				100.00
		=====	=====	=====	=====	=====
	ANIMAL CONTROL TOTAL	2,700.00	.00	59.99	2.22	2,640.01
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	2,700.00	.00	59.99	2.22	2,640.01
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	.00	24.50	43.51	.00	43.51-
		=====	=====	=====	=====	=====
	ANIMAL CONTROL (REV LESS EXP)	.00	24.50	43.51	.00	43.51-

Building Budget

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-170-4120	BUILDING PERMITS	37,250.00	2,047.50	28,256.25	75.86	8,993.75
001-170-4128	PLUMBING & MECHANICAL PERMITS	2,500.00	202.50	752.50	30.10	1,747.50
001-170-4132	MOVING PERMIT	100.00	100.00	100.00	100.00	
001-170-4167	HOME OCCUPATION PERMITS	400.00		50.00	12.50	350.00
001-170-4500	PLANNING & ZONING FEES	250.00				250.00
001-170-4550	BOARD OF ADJUSTMENT FEES	100.00		100.00	100.00	
001-170-4710	REIMBURSEMENTS CODE ENFORCE	70.00				70.00
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	BUILDING INSPECTIONS TOTAL	40,670.00	2,350.00	29,258.75	71.94	11,411.25
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	TOTAL REVENUE	40,670.00	2,350.00	29,258.75	71.94	11,411.25
001-170-6010	SALARIES - FULL-TIME	68,588.00	5,275.89	21,071.54	30.72	47,516.46
001-170-6020	SALARIES - PART-TIME	1,259.00				1,259.00
001-170-6040	WAGES - OVERTIME	250.00				250.00
001-170-6143	ICMA RC - CITY SHARE	1,000.00	76.94	307.76	30.78	692.24
001-170-6181	ALLOWANCES - UNIFORM	250.00		150.38	60.15	99.62
001-170-6210	DUES & MEMBERSHIPS	250.00				250.00
001-170-6230	TRAINING IN HOUSE	300.00				300.00
001-170-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-170-6331	VEHICLE OPERATIONS	1,000.00	142.22	575.10	57.51	424.90
001-170-6373	COMMUNICATIONS (PHONE/INTERNET	780.00		199.38	25.56	580.62
001-170-6408	PROPERTY & CASUALTY INSURANCE	2,439.00				2,439.00
001-170-6412	MEDICAL EXPENSE - DOCTOR	75.00				75.00
001-170-6499	OTHER CONTRACTUAL SERV	20,000.00		7,418.53	37.09	12,581.47
001-170-6504	OFFICE EQUIPMENT	100.00				100.00
001-170-6506	OFFICE SUPPLIES	300.00				300.00
001-170-6507	OPERATING SUPPLIES	200.00		98.70	49.35	101.30
001-170-6508	POSTAGE	1,000.00		180.86	18.09	819.14
001-170-6510	SPECIAL & SAFETY EQUIPMENT	350.00		368.12	105.18	18.12-
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	BUILDING INSPECTIONS TOTAL	98,641.00	5,495.05	30,370.37	30.79	68,270.63
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	TOTAL EXPENSES	98,641.00	5,495.05	30,370.37	30.79	68,270.63
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	57,971.00-	3,145.05-	1,111.62-	1.92	56,859.38-
		=====	=====	=====	=====	=====
112-170-6110	FICA - CITY/BLDG	5,363.00	396.72	1,584.42	29.54	3,778.58
112-170-6130	IPERS - CITY/BUILDING	6,618.00	498.04	1,989.14	30.06	4,628.86
112-170-6131	WORK COMP/BUILDING	670.00				670.00
112-170-6150	GROUP INSURANCE BEN/BLDG	18,494.00	1,418.29	5,723.14	30.95	12,770.86
112-170-6154	EMPLOYEE SELF-FUND INS BEN/BLD	6,203.00	568.01	2,014.43	32.48	4,188.57
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	BUILDING INSPECTIONS TOTAL	37,348.00	2,881.06	11,311.13	30.29	26,036.87

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	37,348.00	2,881.06	11,311.13	30.29	26,036.87
	EMPLOYEE BENEFITS TOTAL	37,348.00	2,881.06	11,311.13	30.29	26,036.87
323-170-6725	BLDG-CIP CAP OFFICE EQUIP	2,500.00				2,500.00
	BUILDING INSPECTIONS TOTAL	2,500.00	.00	.00	.00	2,500.00
	TOTAL EXPENSES	2,500.00	.00	.00	.00	2,500.00
	CAP OUTLAY SAVINGS/LOST TOTAL	2,500.00-	.00	.00	.00	2,500.00-
	TOTAL (REV LESS EXP)	97,819.00-	6,026.11-	12,422.75-	12.70	85,396.25-

City Administration Budget

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-610-6010	SALARIES - FULL-TIME	31,632.00	2,498.08	9,870.13	31.20	21,761.87
001-610-6020	SALARY - MAYOR PART-TIME	8,000.00	615.38	2,461.52	30.77	5,538.48
001-610-6050	SALARIES - COUNCIL FEE-BASED	14,350.00		2,550.00	17.77	11,800.00
001-610-6143	ICMA RC - CITY SHARE	1,500.00	20.84	83.35	5.56	1,416.65
001-610-6181	UNIFORM ALLOWANCE	450.00		339.87	75.53	110.13
001-610-6182	VEHICLE ALLOWANCE	900.00				900.00
001-610-6184	CELL PHONE ALLOWANCES	1,500.00	125.00	500.00	33.33	1,000.00
001-610-6210	DUES & MEMBERSHIPS	2,700.00	286.00	714.00	26.44	1,986.00
001-610-6240	MTGS/CONFERENCES/MILES	10,000.00	79.12	2,370.89	23.71	7,629.11
001-610-6489	COUNCIL'S DISCRETIONARY FUND	750.00		11,987.68	1,598.36	11,237.68-
001-610-6491	OTHER COUNCIL ITEMS	750.00				750.00
001-610-6506	OFFICE SUPPLIES	50.00	7.27	30.23	60.46	19.77
		=====	=====	=====	=====	=====
	MAYOR/COUNCIL/CITY MGR TOTAL	72,582.00	3,631.69	30,907.67	42.58	41,674.33
001-620-6010	SALARIES - FULL-TIME	153,082.00	11,766.79	46,937.63	30.66	106,144.37
001-620-6040	WAGES - OVERTIME	1,015.00	31.11	197.27	19.44	817.73
001-620-6143	ICMA RC - CITY SHARE	2,000.00	50.00	350.00	17.50	1,650.00
001-620-6181	UNIFORM ALLOWANCE	800.00				800.00
001-620-6184	CELL PHONE ALLOWANCES		45.00	45.00		45.00-
001-620-6210	DUES & MEMBERSHIPS	9,500.00		3,213.92	33.83	6,286.08
001-620-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-620-6230	TRAINING IN HOUSE	1,000.00				1,000.00
001-620-6240	MTGS/CONFERENCES/MILES	7,500.00		2,463.09	32.84	5,036.91
		=====	=====	=====	=====	=====
	CLERK/TREASURER/ADM TOTAL	174,997.00	11,892.90	53,206.91	30.40	121,790.09
001-630-6413	ELECTION EXPENSE	6,000.00		42.00	.70	5,958.00
		=====	=====	=====	=====	=====
	ELECTIONS TOTAL	6,000.00	.00	42.00	.70	5,958.00
001-640-6401	AUDIT FEES	24,000.00				24,000.00
001-640-6405	RECORDING FEES	100.00				100.00
001-640-6411	LEGAL EXPENSE	100,649.00	2,838.50	16,892.24	16.78	83,756.76
001-640-6413	PAYMENTS TO OTHER AGENCIES	700.00				700.00
001-640-6414	PRINTING & PUBLISHING	16,000.00	754.86	3,041.91	19.01	12,958.09
001-640-6419	FINANCIAL SERVICES	600.00		500.00	83.33	100.00
001-640-6490	PROFESSIONAL SERVICE FEES	1,000.00				1,000.00
001-640-6498	REFUNDS	100.00				100.00
001-640-6499	CODE BOOK CODIFICATION	4,500.00		1,139.00	25.31	3,361.00
		=====	=====	=====	=====	=====
	LEGAL SERVICES/ATTORNEY TOTAL	147,649.00	3,593.36	21,573.15	14.61	126,075.85
001-650-6199	HR AGREEMENTS/FEES	4,750.00		669.20	14.09	4,080.80
001-650-6310	BUILDING MAINT & REPAIR	3,000.00	28.44	1,923.47	64.12	1,076.53
001-650-6320	GROUNDS MAINT & REPAIR	300.00		42.50	14.17	257.50
001-650-6331	VEHICLE OPERATIONS	225.00	81.43	147.07	65.36	77.93

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-650-6332	VEHICLE REPAIRS	225.00				225.00
001-650-6350	OPERATIONAL EQUIPMENT REPAIR	350.00				350.00
001-650-6371	ELECTRIC/GAS UTILITIES	19,000.00		3,289.86	17.32	15,710.14
001-650-6373	COMMUNICATIONS (PHONE/INTERNET)	3,300.00		832.07	25.21	2,467.93
001-650-6399	OTHER MAINTENANCE/REPAIR	1,000.00				1,000.00
001-650-6401	BANK FEES	50.00				50.00
001-650-6405	COURT & RECORDING FEES	40.00				40.00
001-650-6408	PROPERTY & CASUALTY INSURANCE	7,034.00				7,034.00
001-650-6409	JANITORIAL	1,000.00		170.32	17.03	829.68
001-650-6490	STAFFING CONTRACT	500.00		275.00	55.00	225.00
001-650-6498	REFUNDS	300.00				300.00
001-650-6499	OTHER CONTRACTUAL SERV	41,200.00	8,107.35	12,810.31	31.09	28,389.69
001-650-6506	OFFICE SUPPLIES	2,500.00		1,890.27	75.61	609.73
001-650-6507	OPERATING SUPPLIES	2,000.00		1,757.80	87.89	242.20
001-650-6508	POSTAGE & SHIPPING	4,750.00		956.29	20.13	3,793.71
001-650-6510	SPECIAL & SAFETY EQUIPMENT	100.00				100.00
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	91,624.00	8,217.22	24,764.16	27.03	66,859.84
001-660-6406	DAMAGES / TORT CLAIMS	5,000.00				5,000.00
001-660-6408	PROPERTY & CASUALTY INSURANCE	12,068.00				12,068.00
		=====	=====	=====	=====	=====
	TORT LIABILITY TOTAL	17,068.00	.00	.00	.00	17,068.00
001-699-6419	IT SERVICES	76,880.00	750.00	13,252.96	17.24	63,627.04
		=====	=====	=====	=====	=====
	GENERAL GOVERNMENT-I.T. TOTAL	76,880.00	750.00	13,252.96	17.24	63,627.04
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	TOTAL EXPENSES	586,800.00	28,085.17	143,746.85	24.50	443,053.15
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	586,800.00-	28,085.17-	143,746.85-	24.50	443,053.15-
		=====	=====	=====	=====	=====
112-610-6110	FICA - CITY/ADMIN	4,130.00	259.84	1,205.63	29.19	2,924.37
112-610-6130	IPERS - CITY/ADMIN			61.36		61.36-
112-610-6131	WORK COMP/ADMIN	693.00				693.00
112-610-6142	PENSION - CITY MANAGER	2,986.00	367.64	1,459.01	48.86	1,526.99
112-610-6150	GROUP INSURANCE BEN/MANAGER	4,731.00	354.58	1,476.05	31.20	3,254.95
112-610-6154	EMPLOYEE SELF-FUND INS BEN/ADM	4,000.00	225.19	875.55	21.89	3,124.45
		=====	=====	=====	=====	=====
	MAYOR/COUNCIL/CITY MGR TOTAL	16,540.00	1,207.25	5,077.60	30.70	11,462.40
112-620-6110	FICA - CITY/CLERK	11,789.00	858.93	3,442.86	29.20	8,346.14
112-620-6130	IPERS - CITY/CLERK	14,547.00	1,113.72	4,449.53	30.59	10,097.47

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-620-6131	WORK COMP/CLERK	223.00				223.00
112-620-6150	GROUP INSURANCE BEN/CLERK	45,487.00	3,492.28	14,078.17	30.95	31,408.83
112-620-6154	EMPLOYEE SELF-FUND INS BEN/CLE	11,267.00	486.11	2,184.24	19.39	9,082.76
		=====	=====	=====	=====	=====
	CLERK/TREASURER/ADM TOTAL	83,313.00	5,951.04	24,154.80	28.99	59,158.20
112-622-6150	GROUP INSURANCE BEN/RETIREE	11,365.00		2,690.97	23.68	8,674.03
112-622-6154	EMPLOYEE SELF-FUND INS BEN/RET	5,948.00	21.53	64.75	1.09	5,883.25
		=====	=====	=====	=====	=====
	RETIRED EMPLOYEES TOTAL	17,313.00	21.53	2,755.72	15.92	14,557.28
112-640-6420	ACA FEES	140.00		129.00	92.14	11.00
		=====	=====	=====	=====	=====
	LEGAL SERVICES/ATTORNEY TOTAL	140.00	.00	129.00	92.14	11.00
112-650-6150	GROUP INSURANCE BEN/C HALL			5.00		5.00-
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	.00	.00	5.00	.00	5.00-
		=====	=====	=====	=====	=====
	TOTAL EXPENSES	117,306.00	7,179.82	32,122.12	27.38	85,183.88
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	117,306.00	7,179.82	32,122.12	27.38	85,183.88
		=====	=====	=====	=====	=====
323-650-6727	CITY HALL-CAP OUTLAY/EQUIPMENT	48,000.00	153.23-	47,189.94	98.31	810.06
323-650-6750	CAP OUTLAY - BUILDINGS	8,500.00	3,375.58	6,740.58	79.30	1,759.42
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	56,500.00	3,222.35	53,930.52	95.45	2,569.48
		=====	=====	=====	=====	=====
	TOTAL EXPENSES	56,500.00	3,222.35	53,930.52	95.45	2,569.48
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	56,500.00	3,222.35	53,930.52	95.45	2,569.48
		=====	=====	=====	=====	=====
	CITY ADMIN (REV LESS EXP)	760,606.00-	38,487.34-	229,799.49-	30.21	530,806.51-

Fire Department Budget

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-150-4475	WASHINGTON/SUMNER TWPS FIRE	68,000.00				68,000.00
001-150-4500	FIRE SERVICE FEES	250.00		250.00	100.00	
001-150-4710	REIMBURSEMENTS		1.00	1.00		1.00-
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	FIRE TOTAL	68,250.00	1.00	251.00	.37	67,999.00
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	TOTAL REVENUE	68,250.00	1.00	251.00	.37	67,999.00
001-150-6010	SALARIES - FULL-TIME	183,986.00	14,610.39	57,299.65	31.14	126,686.35
001-150-6020	SALARIES - PART-TIME	45,000.00	3,401.19	14,053.34	31.23	30,946.66
001-150-6040	WAGES - OVERTIME	1,500.00	130.26	981.78	65.45	518.22
001-150-6050	VOLUNTEER FIREMEN	22,030.00		5,250.04	23.83	16,779.96
001-150-6143	ICMA RC - CITY SHARE	3,000.00	176.94	707.76	23.59	2,292.24
001-150-6181	ALLOWANCES - UNIFORM	900.00				900.00
001-150-6184	CELL PHONE ALLOWANCES	540.00	45.00	180.00	33.33	360.00
001-150-6210	DUES & MEMBERSHIPS	500.00		240.00	48.00	260.00
001-150-6220	EDUCATIONAL MATERIAL	1,000.00		570.95	57.10	429.05
001-150-6230	TRAINING IN HOUSE	1,500.00		263.50	17.57	1,236.50
001-150-6240	MTGS/CONFERENCES/MILES	3,500.00		579.00	16.54	2,921.00
001-150-6310	BUILDING MAINT & REPAIR	2,500.00		688.99	27.56	1,811.01
001-150-6320	GROUPS MAINT & REPAIR	1,000.00		23.99	2.40	976.01
001-150-6331	VEHICLE OPERATIONS	18,500.00	424.98	14,026.54	75.82	4,473.46
001-150-6332	VEHICLE REPAIRS	3,600.00		5,695.70	158.21	2,095.70-
001-150-6350	EQUIPMENT REPAIR/SIREN	2,500.00				2,500.00
001-150-6371	ELECTRIC/GAS UTILITIES	3,900.00		867.61	22.25	3,032.39
001-150-6373	COMMUNICATIONS (PHONE/INTERNET	4,750.00	207.90	939.60	19.78	3,810.40
001-150-6399	OTHER MAINTENANCE/REPAIR	5,000.00	823.26	2,698.08	53.96	2,301.92
001-150-6408	PROPERTY & CASUALTY INSURANCE	22,691.00				22,691.00
001-150-6412	MEDICAL/WELLNESS EXPENSE	1,750.00				1,750.00
001-150-6424	PROFES SERVICES/GRANT WRITERS	7,500.00	1,191.06	4,890.78	65.21	2,609.22
001-150-6504	SPECIAL & SAFETY EQUIPMENT	1,000.00				1,000.00
001-150-6506	OFFICE SUPPLIES	250.00	69.08	82.30	32.92	167.70
001-150-6507	OPERATING SUPPLIES	3,500.00		407.97	11.66	3,092.03
001-150-6510	SAFETY SUPPLIES	500.00				500.00
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	FIRE TOTAL	342,397.00	21,080.06	110,447.58	32.26	231,949.42
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	TOTAL EXPENSES	342,397.00	21,080.06	110,447.58	32.26	231,949.42
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	GENERAL FUND TOTAL	274,147.00-	21,079.06-	110,196.58-	40.20	163,950.42-
		=====	=====	=====	=====	=====
0014-150-4300	INTEREST			6.44		6.44-
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	FIRE TOTAL	.00	.00	6.44	.00	6.44-

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL REVENUE	.00	.00	6.44	.00	6.44-
	FIRE DEPT REPLACEMENT FUN TOTA	.00	.00	6.44	.00	6.44-
112-150-6110	FICA - CITY/FIRE	17,635.00	1,353.12	5,394.73	30.59	12,240.27
112-150-6130	IPERS - CITY/FIRE	21,459.00	1,689.01	6,734.34	31.38	14,724.66
112-150-6131	WORK COMP/FIRE	48,663.00				48,663.00
112-150-6150	GROUP INSURANCE BEN/FIRE	54,677.00	3,392.48	13,786.29	25.21	40,890.71
112-150-6154	EMPLOYEE SELF-FUND INS BEN/FIR	23,058.00	1,195.37	4,329.43	18.78	18,728.57
	FIRE TOTAL	165,492.00	7,629.98	30,244.79	18.28	135,247.21
	TOTAL EXPENSES	165,492.00	7,629.98	30,244.79	18.28	135,247.21
	EMPLOYEE BENEFITS TOTAL	165,492.00	7,629.98	30,244.79	18.28	135,247.21
323-150-4480	LOCAL GRANTS	6,600.00		6,600.00	100.00	
323-150-4820	PROCEEDS FROM DEBT/LOAN	110,000.00				110,000.00
	FIRE TOTAL	116,600.00	.00	6,600.00	5.66	110,000.00
	TOTAL REVENUE	116,600.00	.00	6,600.00	5.66	110,000.00
323-150-6505	FIRE-CIP CAP OTHER EQUIPMENT	30,000.00	418.10	14,060.30	46.87	15,939.70
323-150-6710	FIRE-CIP CAP VEHICLES	78,000.00		12,024.62	15.42	65,975.38
323-150-6725	FIRE-CIP CAP OFFICE EQUIPMENT	51,500.00	128.59	564.39	1.10	50,935.61
	FIRE TOTAL	159,500.00	546.69	26,649.31	16.71	132,850.69
	TOTAL EXPENSES	159,500.00	546.69	26,649.31	16.71	132,850.69
	CAP OUTLAY SAVINGS/LOST TOTAL	42,900.00-	546.69-	20,049.31-	46.73	22,850.69-

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	FIRE TOTAL (REV LESS EXP)	482,539.00-	29,255.73-	160,484.24-	33.26	322,054.76-
		=====	=====	=====	=====	=====

Garbage Budget

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-290-4190	GARBAGE COLLECTION PERMITS	120.00				120.00
001-290-4500	GARBAGE COLLECTION FEES	540,000.00	19,087.12	164,105.93	30.39	375,894.07
001-290-4550	ENVIRONMENTAL IMPACT FEE	63,000.00	1,969.50	17,829.77	28.30	45,170.23
001-290-4745	CITY-WIDE CLEANUP REV	1,000.00		975.00	97.50	25.00
		=====	=====	=====	=====	=====
	GARBAGE TOTAL	604,120.00	21,056.62	182,910.70	30.28	421,209.30
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	TOTAL REVENUE	604,120.00	21,056.62	182,910.70	30.28	421,209.30
001-290-6413	BUCH CO LANDFILL ASSESSMENT	12,128.00				12,128.00
001-290-6497	GARBAGE CONTRACT	548,725.00	47,015.62	182,339.49	33.23	366,385.51
001-290-6499	CONTRACTUAL SERVICES	82,000.00	8,145.00	39,306.37	47.93	42,693.63
001-290-6598	REFUNDS-GA/EIF			150.36		150.36-
		=====	=====	=====	=====	=====
	GARBAGE TOTAL	642,853.00	55,160.62	221,796.22	34.50	421,056.78
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	TOTAL EXPENSES	642,853.00	55,160.62	221,796.22	34.50	421,056.78
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	38,733.00-	34,104.00-	38,885.52-	100.39	152.52
		=====	=====	=====	=====	=====
	GARBAGE TOTAL (REV LESS EXP)	38,733.00-	34,104.00-	38,885.52-	100.39	152.52

Library Budget

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
003-410-4440	DIRECT STATE AID (ENRICH IOWA)	5,000.00		2,806.83	56.14	2,193.17
003-410-4465	COUNTY CONTRIBUTION	40,000.00				40,000.00
003-410-4470	28E FUNDS - OTHER CITIES	6,250.00				6,250.00
003-410-4500	CHARGES/FEES FOR SERVICES	5,000.00	172.90	1,146.51	22.93	3,853.49
003-410-4705	DONATIONS	200.00		200.00	100.00	
003-410-4755	CONCESSIONS-RECREATION	75.00	4.00	26.95	35.93	48.05
003-410-4765	LIBRARY FINES & BOOK CHARGES	1,400.00	86.96	763.01	54.50	636.99
	LIBRARY TOTAL	57,925.00	263.86	4,943.30	8.53	52,981.70
	TOTAL REVENUE	57,925.00	263.86	4,943.30	8.53	52,981.70
003-410-6010	SALARIES - FULL-TIME	185,455.00	14,265.68	56,923.25	30.69	128,531.75
003-410-6020	SALARIES - PART-TIME	104,600.00	8,670.78	33,372.42	31.90	71,227.58
003-410-6040	WAGES - OVERTIME	750.00	16.46	16.46	2.19	733.54
003-410-6143	ICMA RC - CITY SHARE	2,000.00	77.00	308.00	15.40	1,692.00
003-410-6210	DUES & MEMBERSHIPS	6,166.00		2,672.81	43.35	3,493.19
003-410-6230	TRAINING IN HOUSE	300.00				300.00
003-410-6240	MTGS/CONFERENCES/MILES	1,000.00		160.00	16.00	840.00
003-410-6310	CONTRACT REPAIR/MAINT - BLDGS	2,800.00				2,800.00
003-410-6320	GROUNDS OPERATION, MAIN	713.00		112.50	15.78	600.50
003-410-6371	ELECTRIC/GAS UTILITIES	17,500.00		5,736.11	32.78	11,763.89
003-410-6373	COMMUNICATIONS (PHONE/INTERNET)	3,730.00		782.95	20.99	2,947.05
003-410-6399	OTHER MAINTENANCE/REPAIR	4,138.00		1,724.61	41.68	2,413.39
003-410-6408	PROPERTY & CASUALTY INSURANCE	8,900.00				8,900.00
003-410-6409	JANITORIAL	26,489.00		8,139.00	30.73	18,350.00
003-410-6414	PRINTING & PUBLISHING	3,000.00		1,000.00	33.33	2,000.00
003-410-6419	COMPUTER EXPENSE	9,079.00		6,454.80	71.10	2,624.20
003-410-6490	PROFESSIONAL SERVICES	75.00				75.00
003-410-6502	LIBRARY BOOKS, FILMS, RECORDS	35,553.00		12,746.13	35.85	22,806.87
003-410-6504	OFFICE EQUIPMENT	250.00				250.00
003-410-6506	OFFICE SUPPLIES	4,710.00		1,164.81	24.73	3,545.19
003-410-6507	OPERATING SUPPLIES	2,820.00		653.92	23.19	2,166.08
003-410-6508	POSTAGE & SHIPPING	5,462.00		1,652.06	30.25	3,809.94
003-410-6510	SAFETY SUPPLIES	100.00		27.64	27.64	72.36
003-410-6530	PROGRAMMING	8,960.00		1,674.85	18.69	7,285.15
003-410-6531	VIDEO RECORDINGS	3,891.00		993.12	25.52	2,897.88
003-410-6532	AUDIO RECORDINGS	4,083.00		1,906.95	46.70	2,176.05
003-410-6536	EBOOKS	7,440.00		2,513.44	33.78	4,926.56
003-410-6537	AUDIOBOOKS	5,500.00		1,000.00	18.18	4,500.00
	LIBRARY TOTAL	455,464.00	23,029.92	141,735.83	31.12	313,728.17
	TOTAL EXPENSES	455,464.00	23,029.92	141,735.83	31.12	313,728.17
	LIBRARY TOTAL	397,539.00-	22,766.06-	136,792.53-	34.41	260,746.47-

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-410-6110	FICA - CITY/LIBRARY	22,247.00	1,678.33	6,598.58	29.66	15,648.42
112-410-6130	IPERS - CITY/LIBRARY	27,452.00	2,166.74	8,525.42	31.06	18,926.58
112-410-6131	WORK COMP/LIBRARY	824.00		365.66	44.38	458.34
112-410-6150	GROUP INSURANCE BEN/LIBRARY	37,133.00	4,147.77	16,690.71	44.95	20,442.29
112-410-6154	EMPLOYEE SELF-FUND INS BEN/LIB	29,753.00	342.57	3,214.51	10.80	26,538.49
	LIBRARY TOTAL	117,409.00	8,335.41	35,394.88	30.15	82,014.12
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	TOTAL EXPENSES	117,409.00	8,335.41	35,394.88	30.15	82,014.12
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	117,409.00	8,335.41	35,394.88	30.15	82,014.12
		=====	=====	=====	=====	=====
323-410-6727	LIBRARY-CAP OUTLAY/EQUIPMENT	17,000.00				17,000.00
323-410-6770	LIBRARY-CAP OUTLAY/BUILDING	20,000.00		11,999.68	60.00	8,000.32
	LIBRARY TOTAL	37,000.00	.00	11,999.68	32.43	25,000.32
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	TOTAL EXPENSES	37,000.00	.00	11,999.68	32.43	25,000.32
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	37,000.00	.00	11,999.68	32.43	25,000.32
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	LIBRARY TOTAL (REV LESS EXP)	551,948.00-	31,101.47-	184,187.09-	33.37	367,760.91-
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Park & Recreation Budget

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-4310	RENTS & LEASES	200.00	85.00	85.00	42.50	115.00
001-430-4705	DONATIONS	1,500.00		4,414.00	294.27	2,914.00-
001-430-4710	REIMBURSEMENTS	650.00		246.80	37.97	403.20
001-430-4755	CONCESSIONS - PARKS	50.00				50.00
	PARKS TOTAL	2,400.00	85.00	4,745.80	197.74	2,345.80-
001-431-4705	PRIVATE SOURCE CONTRIB	1,150.00				1,150.00
	FORESTRY/GREENHOUSE TOTAL	1,150.00	.00	.00	.00	1,150.00
001-432-4180	ANIMAL LICENSES	3,231.00	170.56	3,554.45	110.01	323.45-
001-432-4480	LOCAL GRANTS	2,500.00				2,500.00
001-432-4706	DONATIONS		40.00	40.00		40.00-
	DOG PARK TOTAL	5,731.00	210.56	3,594.45	62.72	2,136.55
001-440-4705	DONATIONS	600.00				600.00
	RECREATION - OPERATING TOTAL	600.00	.00	.00	.00	600.00
001-441-4310	BATTING CAGE RENTAL	4,750.00	20.10	173.10	3.64	4,576.90
001-441-4311	ROOM RENTAL	4,000.00	350.00	1,420.00	35.50	2,580.00
001-441-4312	GOLF RENTAL	500.00	9.93	19.93	3.99	480.07
001-441-4500	FEES - DAILY ADMISSIONS	3,000.00	128.82	299.82	9.99	2,700.18
001-441-4501	FEES - MEMBERSHIP PASSES	17,500.00		400.00	2.29	17,100.00
001-441-4503	FEES - FITNESS CLASSES	6,000.00				6,000.00
001-441-4550	FEES - TAE KWON DO	3,000.00	378.51	1,131.12	37.70	1,868.88
001-441-4551	FEES - TUMBLING	1,750.00		522.00	29.83	1,228.00
001-441-4552	FEES - LEAGUE	35,000.00		5,401.68	15.43	29,598.32
001-441-4554	FEES - GAMES	450.00		368.00	81.78	82.00
001-441-4705	DONATIONS/OTHER	225.00		300.00	133.33	75.00-
001-441-4755	CONCESSIONS - RIVER'S EDGE	3,750.00		41.00	1.09	3,709.00
	RECREATION - RIVER'S EDGE TOTA	79,925.00	887.36	10,076.65	12.61	69,848.35
001-442-4502	FEES - FOOTBALL	8,500.00	105.00	11,445.88	134.66	2,945.88-
001-442-4503	FEES - AEROBICS/ADULT FITNESS	2,600.00	101.00	425.00	16.35	2,175.00
001-442-4504	FEES - INDOOR PROGRAMMING	750.00		20.00	2.67	730.00
001-442-4550	FEES - TAE KWON DO			80.00		80.00-
001-442-4552	FEES - LITTLE LEAGUE	24,000.00		250.00	1.04	23,750.00
001-442-4553	FEES - MILLENNIUM CLASSES	200.00				200.00
001-442-4555	FEES - MARTIAL ARTS	200.00				200.00
001-442-4556	FEES - SOCCER	1,543.00		1,593.35	103.26	50.35-
001-442-4557	FEES - BASKETBALL	4,000.00				4,000.00
001-442-4558	FEES - VOLLEYBALL	250.00				250.00

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-442-4559	FEES - TENNIS LESSONS	100.00				100.00
001-442-4705	DONATIONS/OTHER	150.00				150.00
	RECREATION - OUTDOOR TOTAL	42,293.00	206.00	13,814.23	32.66	28,478.77
001-443-4311	ROOM RENTAL	5,000.00	342.00	1,317.00	26.34	3,683.00
001-443-4500	FEES - DAILY ADMISSIONS	9,500.00	336.13	1,637.16	17.23	7,862.84
001-443-4501	FEES - MEMBERSHIP PASSES	23,000.00	1,486.93	9,273.37	40.32	13,726.63
001-443-4705	DONATIONS/OTHER	250.00				250.00
001-443-4755	CONCESSIONS - FALCON CIVIC CTR	4,500.00		27.25	.61	4,472.75
	RECREATION - FALCON CIVIC TOTA	42,250.00	2,165.06	12,254.78	29.01	29,995.22
001-444-4310	POOL RENTAL	2,750.00		2,356.93	85.71	393.07
001-444-4500	FEES - DAILY POOL ADMISSIONS	24,000.00		21,907.43	91.28	2,092.57
001-444-4501	FEES - POOL SEASON PASSES	27,000.00		1,634.38	6.05	25,365.62
001-444-4507	FEES - WATER AEROBICS	150.00				150.00
001-444-4508	FEES - TEAMS & LESSONS	9,500.00		8,810.05	92.74	689.95
001-444-4705	DONATIONS/OTHER	500.00				500.00
001-444-4760	CONCESSIONS - POOL	22,000.00		20,645.77	93.84	1,354.23
	RECREATION - SWIMMING POO TOTA	85,900.00	.00	55,354.56	64.44	30,545.44
001-445-4310	CAMPSITE RENTALS	48,500.00	3,957.00	35,221.50	72.62	13,278.50
001-445-4755	CONCESSIONS - RV PARK	100.00				100.00
	RECREATION - RV PARK TOTAL	48,600.00	3,957.00	35,221.50	72.47	13,378.50
001-446-4310	FACILITY RENT	750.00				750.00
001-446-4509	FEES - TOURNAMENTS	8,000.00		575.00	7.19	7,425.00
001-446-4700	PUBLIC SOURCE CONTRIB	2,500.00				2,500.00
001-446-4705	DONATIONS	3,240.00		3,240.00	100.00	
001-446-4755	CONCESSIONS - BALL COMPLEX	45,000.00	1,463.72	19,289.85	42.87	25,710.15
	RECREATION - COMPLEX TOTAL	59,490.00	1,463.72	23,104.85	38.84	36,385.15
	TOTAL REVENUE	368,339.00	8,974.70	158,166.82	42.94	210,172.18
001-430-6010	SALARIES - FULL-TIME	114,726.00	10,515.43	39,881.35	34.76	74,844.65
001-430-6020	SALARIES - PART-TIME	27,500.00	2,260.50	6,851.00	24.91	20,649.00
001-430-6030	HOURLY WAGES - TEMPORARY	18,000.00	802.50	13,857.25	76.98	4,142.75
001-430-6040	WAGES - OVERTIME	1,750.00		1,548.78	88.50	201.22
001-430-6143	ICMA RC - CITY SHARE	2,000.00	109.64	397.32	19.87	1,602.68
001-430-6184	CELL PHONE ALLOWANCES	540.00	45.00	180.00	33.33	360.00
001-430-6310	BUILDING MAINT & REPAIR	3,579.00	20.39	958.83	26.79	2,620.17

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-6320	GROUNDS MAINT/BEAUTIFICATION	11,628.00		9,762.00	83.95	1,866.00
001-430-6331	VEHICLE OPERATIONS	9,117.00	748.45	2,606.19	28.59	6,510.81
001-430-6332	VEHICLE REPAIRS	10,976.00	593.72	7,249.94	66.05	3,726.06
001-430-6371	ELECTRIC/GAS UTILITIES	7,293.00		2,975.21	40.80	4,317.79
001-430-6373	COMMUNICATIONS (PHONE/INTERNET)	750.00		123.92	16.52	626.08
001-430-6408	PROPERTY & CASUALTY INSURANCE	34,119.00				34,119.00
001-430-6499	CONTRACTUAL SERVICES	10,360.00		6,625.00	63.95	3,735.00
001-430-6504	MINOR EQUIPMENT PURCH	5,084.00		931.42	18.32	4,152.58
001-430-6507	OPERATING SUPPLIES	3,171.00		1,428.10	45.04	1,742.90
001-430-6510	SPECIAL & SAFETY SUPPLIES	749.00		280.77	37.49	468.23
	PARKS TOTAL	261,342.00	15,095.63	95,657.08	36.60	165,684.92
001-431-6020	SALARIES - PART-TIME	2,750.00	780.00	4,318.00	157.02	1,568.00-
001-431-6310	BUILDING REPAIR/MAINT	268.00		18.37	6.85	249.63
001-431-6320	PARK GROUNDS DEVELOPMENT	1,700.00		451.49	26.56	1,248.51
001-431-6331	VEHICLE OPERATIONS	750.00		137.89	18.39	612.11
001-431-6504	MINOR EQUIPMENT	300.00		33.98	11.33	266.02
001-431-6507	OPERATING SUPPLIES	331.00		183.86	55.55	147.14
	FORESTRY/GREENHOUSE TOTAL	6,099.00	780.00	5,143.59	84.33	955.41
001-432-6320	GROUNDS MAINT & REPAIR	5,035.00		517.21	10.27	4,517.79
001-432-6350	OPERATIONAL EQUIP REPAIR	230.00		222.07	96.55	7.93
001-432-6507	OPERATING SUPPLIES	250.00	250.00	250.00	100.00	
	DOG PARK TOTAL	5,515.00	250.00	989.28	17.94	4,525.72
001-440-6010	SALARIES - FULL-TIME	191,455.00	14,975.98	59,789.07	31.23	131,665.93
001-440-6020	SALARIES - PART-TIME	19,500.00	1,774.50	6,713.00	34.43	12,787.00
001-440-6040	WAGES - OVERTIME	8,500.00	10.96	1,736.06	20.42	6,763.94
001-440-6143	ICMA RC - CITY SHARE	3,000.00				3,000.00
001-440-6184	CELL PHONE ALLOWANCES	1,620.00	135.00	540.00	33.33	1,080.00
001-440-6210	DUES & MEMBERSHIPS	400.00				400.00
001-440-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-440-6230	TRAINING IN HOUSE	250.00				250.00
001-440-6240	MTGS/CONFERENCES/MILES	300.00				300.00
001-440-6331	VEHICLE OPERATIONS	4,153.00	1,201.33	6,567.52	158.14	2,414.52-
001-440-6402	ADVERTISING	250.00				250.00
001-440-6410	BANK FEES	25.00				25.00
001-440-6412	MEDICAL/WELLNESS EXPENSE	50.00				50.00
001-440-6414	PRINTING & PUBLISHING	2,500.00				2,500.00
001-440-6418	SALES TAX	10,000.00	340.77	3,314.75	33.15	6,685.25
001-440-6499	CONTRACTUAL SERVICES	375.00				375.00
001-440-6506	OFFICE SUPPLIES	841.00	68.10	210.62	25.04	630.38
001-440-6508	POSTAGE & SHIPPING	1,250.00		618.14	49.45	631.86
	RECREATION - OPERATING TOTAL	244,569.00	18,506.64	79,489.16	32.50	165,079.84

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-441-6020	SALARIES - PART-TIME	10,000.00	680.31	1,401.50	14.02	8,598.50
001-441-6030	HOURLY WAGES - TEMPORARY	1,750.00		1,100.32	62.88	649.68
001-441-6310	BUILDING MAINT & REPAIR	3,579.00		1,217.63	34.02	2,361.37
001-441-6320	GROUPS MAINT & REPAIR	420.00		19.92	4.74	400.08
001-441-6350	OPERATIONAL EQUIPMENT REPAIR	1,500.00				1,500.00
001-441-6371	ELECTRIC/GAS UTILITIES	16,316.00		4,086.94	25.05	12,229.06
001-441-6373	COMMUNICATIONS (PHONE/INTERNET	1,086.00		341.80	31.47	744.20
001-441-6402	ADVERTISING	250.00				250.00
001-441-6409	JANITORIAL	1,565.00	160.00	1,510.00	96.49	55.00
001-441-6494	CONTRACT-TAE KWON DO INSTRUCTO	2,250.00		836.32	37.17	1,413.68
001-441-6495	CONTRACT-CAMP/CLINIC PAY	1,250.00				1,250.00
001-441-6496	CONTRACT-ADULT FITNESS INSTRU	4,500.00				4,500.00
001-441-6498	REFUNDS	50.00				50.00
001-441-6503	CONCESSIONS SUPPLIES	2,267.00		266.63	11.76	2,000.37
001-441-6504	MINOR EQUIPMENT	1,551.00		50.06	3.23	1,500.94
001-441-6507	OPERATING SUPPLIES	1,044.00	75.67	194.95	18.67	849.05
	RECREATION - RIVER'S EDGE TOTA	49,378.00	915.98	11,026.07	22.33	38,351.93
001-442-6493	CONTRACT-LITTLE LEAGUE UMPIRE	38,230.00		25,205.00	65.93	13,025.00
001-442-6496	CONTRACT-ADULT FITNESS INSTRU	2,000.00		247.50	12.38	1,752.50
001-442-6499	CONTRACT-VOLLEYBALL INSTRUCTOR			81.84		81.84-
001-442-6505	RECREATIONAL EQUIPMENT	8,208.00		708.00	8.63	7,500.00
001-442-6507	OPERATING SUPPLIES - LITTLE LE	36,217.00	300.00-	16,962.17	46.83	19,254.83
001-442-6512	OPERATING SUPPLIES - BASKETBAL	1,950.00				1,950.00
001-442-6514	OPERATING SUPPLIES - FOOTBALL	3,300.00	4,126.50	4,126.50	125.05	826.50-
001-442-6515	OPERATING SUPPLIES - SOCCER	250.00		247.50	99.00	2.50
001-442-6516	OPERATING SUPPLIES - ADULT EVE	100.00				100.00
001-442-6598	REFUNDS	250.00		250.00	100.00	
001-442-6599	AWARDS & TROPHIES	2,351.00		951.00	40.45	1,400.00
	RECREATION - OUTDOOR TOTAL	92,856.00	3,826.50	48,779.51	52.53	44,076.49
001-443-6020	SALARIES - PART-TIME	25,000.00	2,147.95	6,863.10	27.45	18,136.90
001-443-6030	HOURLY WAGES - TEMPORARY	500.00	131.25	726.26	145.25	226.26-
001-443-6040	WAGES - OVERTIME			13.13		13.13-
001-443-6310	BUILDING MAINT & REPAIR	4,562.00		3,210.11	70.37	1,351.89
001-443-6320	GROUPS MAINT & REPAIR	312.00		29.09	9.32	282.91
001-443-6350	OPERATIONAL EQUIPMENT REPAIR	3,750.00		1,160.81	30.95	2,589.19
001-443-6371	ELECTRIC/GAS UTILITIES	25,178.00		7,516.16	29.85	17,661.84
001-443-6373	COMMUNICATIONS (PHONE/INTERNET	1,844.00		581.32	31.52	1,262.68
001-443-6409	JANITORIAL	29,208.00	2,250.00	10,235.79	35.04	18,972.21
001-443-6499	CONTRACTUAL SERVICES	3,171.00		587.76	18.54	2,583.24
001-443-6503	CONCESSIONS SUPPLIES	2,500.00		168.94	6.76	2,331.06
001-443-6506	OFFICE SUPPLIES	925.00		416.16	44.99	508.84
001-443-6507	OPERATING SUPPLIES	2,180.00		1,202.39	55.16	977.61
001-443-6510	SAFETY SUPPLIES	580.00		330.00	56.90	250.00
001-443-6598	REFUNDS	250.00				250.00

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RECREATION - FALCON CIVIC TOTA	99,960.00	4,529.20	33,041.02	33.05	66,918.98
001-444-6030	HOURLY WAGES - TEMPORARY	70,000.00		44,476.14	63.54	25,523.86
001-444-6210	SWIM TEAM MEMBERSHIP DUES	150.00				150.00
001-444-6310	BUILDING MAINT & REPAIR	5,359.00		6,262.77	116.86	903.77-
001-444-6320	GROUPS MAINT & REPAIR	2,347.00	1,530.17	2,419.03	103.07	72.03-
001-444-6371	ELECTRIC/GAS UTILITIES	20,931.00		14,891.55	71.15	6,039.45
001-444-6372	GARBAGE/RECYCLING	3,158.00		1,656.82	52.46	1,501.18
001-444-6373	COMMUNICATIONS (PHONE/INTERNET	178.00		70.00	39.33	108.00
001-444-6413	PAYMENTS TO OTHER AGENCIES	500.00		418.00	83.60	82.00
001-444-6499	CONTRACT-COACHES & INSTRUCTORS	2,250.00		4,841.68	215.19	2,591.68-
001-444-6501	CHEMICALS	16,985.00		13,417.16	78.99	3,567.84
001-444-6503	CONCESSIONS SUPPLIES	30,054.00		21,394.75	71.19	8,659.25
001-444-6507	OPERATING SUPPLIES	3,803.00		2,778.28	73.05	1,024.72
001-444-6598	REFUNDS	200.00		145.00	72.50	55.00
001-444-6599	AWARDS & TROPHIES	750.00		244.00	32.53	506.00
	RECREATION - SWIMMING POOL TOTA	156,665.00	1,530.17	113,015.18	72.14	43,649.82
001-445-6310	BUILDING MAINT & REPAIR	1,998.00		517.26	25.89	1,480.74
001-445-6320	GROUPS MAINT & REPAIR	2,658.00		1,020.36	38.39	1,637.64
001-445-6371	ELECTRIC/GAS UTILITIES	19,179.00		9,527.12	49.67	9,651.88
001-445-6372	GARBAGE/RECYCLING	5,000.00		1,528.76	30.58	3,471.24
001-445-6373	COMMUNICATIONS (PHONE/INTERNET	3,100.00		123.92	4.00	2,976.08
001-445-6499	CONTRACT-RV HOST	2,000.00		750.00	37.50	1,250.00
001-445-6503	CONCESSIONS SUPPLIES	285.00		234.90	82.42	50.10
001-445-6506	OFFICE SUPPLIES	282.00	191.99	223.91	79.40	58.09
001-445-6598	REFUNDS	200.00		285.00	142.50	85.00-
	RECREATION - RV PARK TOTAL	34,702.00	191.99	14,211.23	40.95	20,490.77
001-446-6020	SALARIES - PART-TIME	8,500.00	2,312.07	10,829.95	127.41	2,329.95-
001-446-6030	HOURLY WAGES - TEMPORARY	13,500.00	258.13	2,556.21	18.93	10,943.79
001-446-6040	WAGES - OVERTIME	1,000.00				1,000.00
001-446-6310	BUILDING MAINT & REPAIR	4,738.00	11.76	2,724.98	57.51	2,013.02
001-446-6320	GROUPS MAINT & REPAIR	9,425.00	648.00	7,330.65	77.78	2,094.35
001-446-6331	VEHICLE OPERATIONS	990.00		489.55	49.45	500.45
001-446-6371	ELECTRIC/GAS UTILITIES	3,000.00		809.34	26.98	2,190.66
001-446-6372	GARBAGE/RECYCLING	2,000.00		1,042.91	52.15	957.09
001-446-6503	MERCHANDISE FOR RESALE	49,500.00	438.02	28,395.19	57.36	21,104.81
001-446-6504	MINOR EQUIPMENT	2,554.00		695.77	27.24	1,858.23
001-446-6507	OPERATING SUPPLIES	6,719.00	216.88	2,141.98	31.88	4,577.02
001-446-6511	ADULT SOFTBALL	500.00				500.00
001-446-6598	REFUNDS	200.00				200.00
	RECREATION - COMPLEX TOTAL	102,626.00	3,884.86	57,016.53	55.56	45,609.47

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-450-6030	HOURLY WAGES - TEMPORARY	3,500.00	80.50	2,562.00	73.20	938.00
001-450-6310	BUILDING MAINT & REPAIR	600.00				600.00
001-450-6320	GROUNDS MAINT & REPAIR	1,250.00		260.00	20.80	990.00
001-450-6331	VEHICLE OPERATIONS	500.00				500.00
001-450-6371	ELECTRIC/GAS UTILITIES	200.00				200.00
001-450-6504	MINOR EQUIPMENT	200.00				200.00
001-450-6507	OPERATING SUPPLIES	50.00				50.00
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	CEMETERY TOTAL	6,300.00	80.50	2,822.00	44.79	3,478.00
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	TOTAL EXPENSES	1,060,012.00	49,591.47	461,190.65	43.51	598,821.35
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	GENERAL FUND TOTAL	691,673.00-	40,616.77-	303,023.83-	43.81	388,649.17-
		=====	=====	=====	=====	=====
043-446-4300	INTEREST			363.24		363.24-
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	RECREATION - COMPLEX TOTAL	.00	.00	363.24	.00	363.24-
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	TOTAL REVENUE	.00	.00	363.24	.00	363.24-
		=====	=====	=====	=====	=====
	PARKS REPLACEMENT FUND TOTAL	.00	.00	363.24	.00	363.24-
		=====	=====	=====	=====	=====
112-430-6110	FICA - CITY CONTRIBUTION	12,392.00	1,023.57	4,690.71	37.85	7,701.29
112-430-6130	IPERS - CITY/PAKRS	15,291.00	1,281.81	4,427.03	28.95	10,863.97
112-430-6131	WORK COMP/PARKS	8,078.00		3,441.99	42.61	4,636.01
112-430-6150	GROUP INSURANCE BEN/PARKS	36,921.00	3,081.88	12,340.40	33.42	24,580.60
112-430-6154	EMPLOYEE SELF-FUND INS BEN/PAR	18,577.00	45.00	8,788.81	47.31	9,788.19
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	PARKS TOTAL	91,259.00	5,432.26	33,688.94	36.92	57,570.06
112-431-6110	FICA - FORESTRY	211.00	59.67	330.32	156.55	119.32-
112-431-6130	IPERS - CITY/FORESTRY	260.00	73.63	73.63	28.32	186.37
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	FORESTRY/GREENHOUSE TOTAL	471.00	133.30	403.95	85.76	67.05
112-440-6110	FICA - CITY/REC	16,789.00	1,239.84	5,050.56	30.08	11,738.44
112-440-6130	IPERS - CITY/REC	20,717.00	1,582.28	6,441.70	31.09	14,275.30
112-440-6131	WORK COMP/REC	191.00		121.33	63.52	69.67
112-440-6150	GROUP INSURANCE BEN/REC	45,030.00	3,449.82	13,991.54	31.07	31,038.46

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-440-6154	EMPLOYEE SELF-FUND INS BEN/REC	31,090.00	326.72	2,924.68	9.41	28,165.32
	RECREATION - OPERATING TOTAL	113,817.00	6,598.66	28,529.81	25.07	85,287.19
112-441-6110	FICA - CITY/RIV EDGE	899.00	62.09	246.96	27.47	652.04
112-441-6130	IPERS - CITY/RIV EDGE	1,110.00		52.18	4.70	1,057.82
	RECREATION - RIVER'S EDGE TOTA	2,009.00	62.09	299.14	14.89	1,709.86
112-443-6110	FICA - CITY/FCC	1,951.00	164.33	526.04	26.96	1,424.96
112-443-6130	IPERS - CITY/FCC	2,408.00	110.46	433.16	17.99	1,974.84
	RECREATION - FALCON CIVIC TOTA	4,359.00	274.79	959.20	22.01	3,399.80
112-444-6110	FICA - CITY/POOL	5,355.00		3,402.53	63.54	1,952.47
112-444-6131	WORK COMP/POOL	574.00		498.66	86.87	75.34
	RECREATION - SWIMMING POO TOTA	5,929.00	.00	3,901.19	65.80	2,027.81
112-446-6110	FICA - CITY/COMPLEX	1,760.00	196.61	1,024.04	58.18	735.96
112-446-6130	IPERS - CITY/COMPLEX	2,172.00	203.35	761.95	35.08	1,410.05
	RECREATION - COMPLEX TOTAL	3,932.00	399.96	1,785.99	45.42	2,146.01
112-450-6110	FICA - CITY/CEMETERY	268.00	6.16	195.99	73.13	72.01
112-450-6130	IPERS - CITY/CEMETERY	331.00	7.60	7.60	2.30	323.40
	CEMETERY TOTAL	599.00	13.76	203.59	33.99	395.41
	TOTAL EXPENSES	222,375.00	12,914.82	69,771.81	31.38	152,603.19
	EMPLOYEE BENEFITS TOTAL	222,375.00	12,914.82	69,771.81	31.38	152,603.19
304-446-4705	DONATIONS-COMPLEX TURF		54,500.00	91,100.00		91,100.00-
304-446-4820	PROCEEDS-COMPLEX TURF PROJECT	500,000.00				500,000.00
	RECREATION - COMPLEX TOTAL	500,000.00	54,500.00	91,100.00	18.22	408,900.00
	TOTAL REVENUE	500,000.00	54,500.00	91,100.00	18.22	408,900.00

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
304-446-6407	ENGINEER-COMPLEX TURF PROJECT	88,000.00	11,678.00	55,672.83	63.26	32,327.17
304-446-6411	LEGAL-COMPLEX TURF PROJECT	350.00	23.76	198.76	56.79	151.24
304-446-6499	CONTRACTUAL-COMPLEX TURF PROJ	500,000.00				500,000.00
	RECREATION - COMPLEX TOTAL	588,350.00	11,701.76	55,871.59	9.50	532,478.41
	TOTAL EXPENSES	588,350.00	11,701.76	55,871.59	9.50	532,478.41
	PARKS & REC PROJECTS TOTAL	88,350.00-	42,798.24	35,228.41	39.87-	123,578.41-
323-430-6727	PARKS-CAP OUTLAY/EQUIPMENT	68,950.00				68,950.00
	PARKS TOTAL	68,950.00	.00	.00	.00	68,950.00
323-441-6727	RIVERS EDGE-CAP OUTLAY/EQUIP	3,500.00				3,500.00
	RECREATION - RIVER'S EDGE TOTA	3,500.00	.00	.00	.00	3,500.00
323-443-6727	FCC-CAP OUTLAY/EQUIPMENT	40,000.00	2,480.00	9,555.00	23.89	30,445.00
	RECREATION - FALCON CIVIC TOTA	40,000.00	2,480.00	9,555.00	23.89	30,445.00
323-446-6727	COMPLEX-CAP OUTLAY/EQUIPMENT	82,000.00	9,947.94	45,949.04	56.04	36,050.96
	RECREATION - COMPLEX TOTAL	82,000.00	9,947.94	45,949.04	56.04	36,050.96
	TOTAL EXPENSES	194,450.00	12,427.94	55,504.04	28.54	138,945.96
	CAP OUTLAY SAVINGS/LOST TOTAL	194,450.00-	12,427.94-	55,504.04-	28.54	138,945.96-
	PARK & REC TOTAL (REV - EXP)	1,196,848.00-	23,161.29-	392,708.03-	32.81	804,139.97-

Police Department Budget

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-4190	MISC LICENSES & PERMITS	700.00		175.00	25.00	525.00
001-110-4300	INTEREST			81.06		81.06-
001-110-4440	STATE GRANTS	2,000.00	476.93	1,471.78	73.59	528.22
001-110-4550	ACCIDENT REPORTS - POLICE	700.00	50.00	90.00	12.86	610.00
001-110-4551	POLICE SERVICE FEES	400.00	5.00	15.00	3.75	385.00
001-110-4700	PUBLIC SOURCE CONTRIB	2,500.00	59.08	1,559.08	62.36	940.92
001-110-4705	DONATIONS K9 ONLY	9,000.00		789.61	8.77	8,210.39
001-110-4720	INSURANCE SETTLEMENTS	125.00		125.00	100.00	
001-110-4765	SPEEDING CITATIONS	235,000.00	3,875.95	24,700.55	10.51	210,299.45
001-110-4770	COURT FINES	2,500.00	350.00	1,981.35	79.25	518.65
001-110-4775	PARKING VIOLATION FEES	1,250.00	30.00	335.00	26.80	915.00
	POLICE TOTAL	254,175.00	4,846.96	31,323.43	12.32	222,851.57
	TOTAL REVENUE	254,175.00	4,846.96	31,323.43	12.32	222,851.57
001-110-6010	SALARIES - FULL-TIME	909,625.00	64,620.90	253,252.69	27.84	656,372.31
001-110-6020	SALARIES - PART-TIME	5,750.00		4,400.88	76.54	1,349.12
001-110-6040	WAGES - OVERTIME	26,500.00	1,524.39	8,629.71	32.56	17,870.29
001-110-6050	WAGES - RESERVE OFFICERS	4.00				4.00
001-110-6143	ICMA RC - CITY SHARE	13,000.00	758.10	3,182.40	24.48	9,817.60
001-110-6181	ALLOWANCES - UNIFORM	9,000.00	20.00	3,292.75	36.59	5,707.25
001-110-6184	CELL PHONE ALLOWANCES	540.00	45.00	180.00	33.33	360.00
001-110-6210	DUES & MEMBERSHIPS	3,500.00		935.00	26.71	2,565.00
001-110-6220	EDUCATIONAL MATERIAL	500.00				500.00
001-110-6230	TRAINING IN HOUSE	9,000.00		2,115.00	23.50	6,885.00
001-110-6240	MTNS/CONFERENCES/MILES	6,000.00	75.00	4,601.51	76.69	1,398.49
001-110-6331	VEHICLE OPERATIONS	26,000.00	2,909.67	9,920.85	38.16	16,079.15
001-110-6332	VEHICLE REPAIRS	8,000.00	567.24	3,803.94	47.55	4,196.06
001-110-6350	OPERATIONAL EQUIPMENT REPAIR	2,200.00		320.00	14.55	1,880.00
001-110-6371	ELECTRIC/GAS UTILITIES	13,500.00		2,188.23	16.21	11,311.77
001-110-6373	COMMUNICATIONS (PHONE/INTERNET	9,250.00		2,876.35	31.10	6,373.65
001-110-6399	OTHER MAINTENANCE/REPAIR	4,500.00		175.00	3.89	4,325.00
001-110-6402	ADVERTISING/CRIME PREVENTION	2,000.00		59.95	3.00	1,940.05
001-110-6408	PROPERTY & CASUALTY INSURANCE	15,815.00				15,815.00
001-110-6409	JANITORIAL	2,650.00	135.88	648.17	24.46	2,001.83
001-110-6412	MEDICAL/WEELLNESS EXPENSE	2,000.00		100.00	5.00	1,900.00
001-110-6413	DISPATCHING/COURT/SUBPOENA FEE	164,429.00		82,504.50	50.18	81,924.50
001-110-6506	OFFICE SUPPLIES	2,200.00		154.14	7.01	2,045.86
001-110-6507	OPERATING SUPPLIES	10,000.00	844.50	3,209.31	32.09	6,790.69
001-110-6510	SAFETY SUPPLIES	800.00		111.92	13.99	688.08
001-110-6516	POLICE CANINE PURCHASES	4,500.00		3,101.77	68.93	1,398.23
	POLICE TOTAL	1,251,263.00	71,500.68	389,764.07	31.15	861,498.93
	TOTAL EXPENSES	1,251,263.00	71,500.68	389,764.07	31.15	861,498.93

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL FUND TOTAL	997,088.00-	66,653.72-	358,440.64-	35.95	638,647.36-
		=====	=====	=====	=====	=====
112-110-6110	FICA - CITY/POLICE	72,054.00	4,941.89	19,915.22	27.64	52,138.78
112-110-6130	IPERS - CITY/POLICE	87,764.00	6,162.61	24,399.12	27.80	63,364.88
112-110-6131	WORK COMP/POLICE	14,460.00				14,460.00
112-110-6143	ICMA RC - CITY SHARE		50.00	350.00		350.00-
112-110-6150	GROUP INSURANCE BEN/POLICE	218,322.00	13,749.52	56,183.41	25.73	162,138.59
112-110-6154	EMPLOYEE SELF-FUND INS BEN/POL	94,040.00	2,220.59	20,904.36	22.23	73,135.64
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	POLICE TOTAL	486,640.00	27,124.61	121,752.11	25.02	364,887.89
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	TOTAL EXPENSES	486,640.00	27,124.61	121,752.11	25.02	364,887.89
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	486,640.00	27,124.61	121,752.11	25.02	364,887.89
		=====	=====	=====	=====	=====
311-110-6407	ENGINEER-PD REMODEL 2022	1,700.00		1,638.00	96.35	62.00
311-110-6411	LEGAL-PD REMODEL 2022	7,314.00		7,314.00	100.00	
311-110-6499	CONTRACTOR-PD REMODEL 2022	40,000.00		6,561.08	16.40	33,438.92
		-----	-----	-----	-----	-----
	POLICE TOTAL	49,014.00	.00	15,513.08	31.65	33,500.92
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	TOTAL EXPENSES	49,014.00	.00	15,513.08	31.65	33,500.92
		=====	=====	=====	=====	=====
	CAP PROJ - CITY BUILDINGS TOTA	49,014.00-	.00	15,513.08-	31.65	33,500.92-
		=====	=====	=====	=====	=====
323-110-4710	REIMBURSEMENTS		3,657.29	3,657.29		3,657.29-
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	POLICE TOTAL	.00	3,657.29	3,657.29	.00	3,657.29-
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	TOTAL REVENUE	.00	3,657.29	3,657.29	.00	3,657.29-
323-110-6710	POLICE-CAP OUTLAY/VEHICLES	40,000.00		41,307.00	103.27	1,307.00-
323-110-6725	POLICE-CAP OUTLAY/OFFICE EQUIP	15,250.00		2,007.26	13.16	13,242.74
323-110-6727	POLICE-CAP OUTLAY/EQUIPMENT	42,950.00				42,950.00
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	POLICE TOTAL	98,200.00	.00	43,314.26	44.11	54,885.74
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BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	98,200.00	.00	43,314.26	44.11	54,885.74
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	98,200.00-	3,657.29	39,656.97-	40.38	58,543.03-
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	POLICE TOTAL (REV LESS EXP)	1,630,942.00-	90,121.04-	535,362.80-	32.83	1,095,579.20-
		=====	=====	=====	=====	=====

Storm Water Budget

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
740-865-4550	STORM WATER CHARGES	150,000.00	5,127.35	47,675.93	31.78	102,324.07
	STORM WATER TOTAL	150,000.00	5,127.35	47,675.93	31.78	102,324.07
	TOTAL REVENUE	150,000.00	5,127.35	47,675.93	31.78	102,324.07
740-865-6010	SALARIES - FULL-TIME	15,000.00				15,000.00
740-865-6040	WAGES - OVERTIME	2,500.00				2,500.00
740-865-6110	FICA-CITY/STORM WATER	1,339.00				1,339.00
740-865-6130	IPERS-CITY/STORM WATER	1,652.00				1,652.00
740-865-6131	WORKERS COMP/STORM WATER	406.00				406.00
740-865-6240	MTGS/CONFERENCES/MILES	1,500.00				1,500.00
740-865-6320	GROUPS MAINT & REPAIR	60,000.00				60,000.00
740-865-6407	ENGINEERING	5,000.00				5,000.00
740-865-6413	PAYMENTS - OTHER AGENCIES	600.00		3,049.06	508.18	2,449.06-
740-865-6498	REFUNDS			21.13		21.13-
740-865-6499	OTHER CONTRACTUAL SERV	60,000.00				60,000.00
	STORM WATER TOTAL	147,997.00	.00	3,070.19	2.07	144,926.81
	TOTAL EXPENSES	147,997.00	.00	3,070.19	2.07	144,926.81
	STORM WATER DEPT TOTAL	2,003.00	5,127.35	44,605.74	2,226.95	42,602.74-
	STORM WATER (REV LESS EXP)	2,003.00	5,127.35	44,605.74	2,226.95	42,602.74-

Street Department Budget

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-210-4428	IDOT HWY 150 MAINT CONTRACT	8,321.00				8,321.00
001-210-4710	REIMBURSEMENTS	85.00		194.90	229.29	109.90-
001-210-4745	SALE OF SALVAGE	687.00	68.00	871.60	126.87	184.60-
	ROADS, BRIDGES, SIDEWALKS TOTA	9,093.00	68.00	1,066.50	11.73	8,026.50
	TOTAL REVENUE	9,093.00	68.00	1,066.50	11.73	8,026.50
001-210-6408	PROPERTY/CASUALTY INS	14,403.00				14,403.00
001-210-6499	OTHER CONTRACTUAL SERV	20,000.00				20,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	34,403.00	.00	.00	.00	34,403.00
	TOTAL EXPENSES	34,403.00	.00	.00	.00	34,403.00
	GENERAL FUND TOTAL	25,310.00-	68.00	1,066.50	4.21-	26,376.50-
012-210-4300	INTEREST			.92		.92-
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.92	.00	.92-
	TOTAL REVENUE	.00	.00	.92	.00	.92-
	STREET REPLACEMENT FUND TOTAL	.00	.00	.92	.00	.92-
110-210-4430	ROAD USE TAXES	776,192.00	68,080.97	298,401.66	38.44	477,790.34
	ROADS, BRIDGES, SIDEWALKS TOTA	776,192.00	68,080.97	298,401.66	38.44	477,790.34
	TOTAL REVENUE	776,192.00	68,080.97	298,401.66	38.44	477,790.34
110-210-6010	SALARIES - FULL TIME	307,332.00	20,312.61	79,312.78	25.81	228,019.22
110-210-6030	HOURLY WAGES - TEMPORARY	2,500.00				2,500.00
110-210-6040	WAGES - OVERTIME	3,342.00		93.48	2.80	3,248.52
110-210-6143	ICMA RC - CITY SHARE	5,750.00	317.74	1,382.77	24.05	4,367.23
110-210-6181	ALLOWANCES - UNIFORM	2,500.00	25.04	25.04	1.00	2,474.96
110-210-6182	VEHICLE ALLOWANCE	450.00				450.00

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6184	CELL PHONE ALLOWANCES	690.00	57.50	230.00	33.33	460.00
110-210-6210	DUES & MEMBERSHIPS	300.00				300.00
110-210-6220	EDUCATIONAL MATERIAL	100.00				100.00
110-210-6240	MTGS/CONFERENCES/MILES	500.00				500.00
110-210-6310	BUILDING MAINT & REPAIR	7,500.00	761.00	817.93	10.91	6,682.07
110-210-6331	VEHICLE OPERATIONS	20,000.00	2,586.72	9,561.62	47.81	10,438.38
110-210-6332	VEHICLE REPAIRS	20,000.00	385.23	8,977.61	44.89	11,022.39
110-210-6371	ELECTRIC/GAS UTILITIES	45,000.00		6,697.46	14.88	38,302.54
110-210-6373	COMMUNICATIONS (PHONE/INTERNET	1,560.00		369.90	23.71	1,190.10
110-210-6399	OTHER MAINTENANCE/REPAIR	5,000.00	111.00	267.54	5.35	4,732.46
110-210-6412	MEDICAL/WELLNESS EXPENSE	500.00		68.02	13.60	431.98
110-210-6417	STREET MAINT/DUST CONTROL	2,500.00				2,500.00
110-210-6499	CONTRACTUAL SERVICES	5,000.00		370.00	7.40	4,630.00
110-210-6504	MINOR EQUIPMENT	7,500.00		81.56	1.09	7,418.44
110-210-6506	OFFICE SUPPLIES	300.00				300.00
110-210-6507	OPERATING SUPPLIES	10,000.00		1,637.37	16.37	8,362.63
110-210-6510	SPECIAL & SAFETY EQUIPMENT	2,000.00	109.60	592.03	29.60	1,407.97
110-210-6511	IRON-STEEL-OTHER METAL GOODS	2,000.00	112.72	170.07	8.50	1,829.93
110-210-6761	STREETS - RESURFACING/REPAIR	110,000.00	18,174.00	25,727.09	23.39	84,272.91
	ROADS, BRIDGES, SIDEWALKS TOTA	562,324.00	42,953.16	136,382.27	24.25	425,941.73
110-230-6350	OPERATIONAL EQUIPMENT REPAIR	3,000.00				3,000.00
110-230-6371	ELECTRIC/GAS UTILITIES	25,000.00		8,978.40	35.91	16,021.60
110-230-6499	CONTRACT REPAIR-ELECTRIC	5,000.00				5,000.00
110-230-6511	LED STREET LIGHTS	8,026.00				8,026.00
	STREET LIGHTING TOTAL	41,026.00	.00	8,978.40	21.88	32,047.60
110-240-6499	CONTRACT REPAIR-ELECTRIC	3,000.00	5,520.73	5,800.73	193.36	2,800.73-
110-240-6509	POSTS & SIGNS	8,000.00	92.75	92.75	1.16	7,907.25
	TRAFFIC CONTROL & SAFETY TOTA	11,000.00	5,613.48	5,893.48	53.58	5,106.52
110-250-6040	WAGES - OVERTIME	4,000.00				4,000.00
110-250-6331	VEHICLE OPERATIONS	7,500.00				7,500.00
110-250-6332	VEHICLE REPAIRS	20,000.00				20,000.00
110-250-6510	SNOW AND ICE CONTROL MATERIALS	40,000.00				40,000.00
	SNOW REMOVAL TOTAL	71,500.00	.00	.00	.00	71,500.00
110-270-6010	SALARIES - FULL-TIME		508.40	1,311.92		1,311.92-
110-270-6040	WAGES - OVERTIME			78.64		78.64-
110-270-6143	ICMA RC - CITY SHARE		9.62	26.21		26.21-
110-270-6331	VEHICLE OPERATIONS	2,500.00				2,500.00
110-270-6332	VEHICLE REPAIRS	7,500.00		4,727.22	63.03	2,772.78

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	STREET CLEANING TOTAL	10,000.00	518.02	6,143.99	61.44	3,856.01
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	TOTAL EXPENSES	695,850.00	49,084.66	157,398.14	22.62	538,451.86
		=====	=====	=====	=====	=====
	STREETS DEPT - ROAD USE T TOTA	80,342.00	18,996.31	141,003.52	175.50	60,661.52-
		=====	=====	=====	=====	=====
112-210-6110	FICA - CITY/STREETS	23,958.00	1,547.94	6,066.30	25.32	17,891.70
112-210-6130	IPERS - CITY/STREETS	28,071.00	1,799.60	7,030.06	25.04	21,040.94
112-210-6131	WORK COMP/STREETS	13,661.00				13,661.00
112-210-6142	PENSION - CITY MANAGER	1,493.00	183.82	729.49	48.86	763.51
112-210-6150	GROUP INSURANCE BEN/STREETS	72,431.00	4,072.13	16,068.83	22.19	56,362.17
112-210-6154	EMPLOYEE SELF-FUND INS BEN/STR	22,571.00	2,193.54	2,664.72	11.81	19,906.28
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	ROADS, BRIDGES, SIDEWALKS TOTA	162,185.00	9,797.03	32,559.40	20.08	129,625.60
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112-270-6110	FICA - CITY/ST CLEAN		39.03	106.74		106.74-
112-270-6130	IPERS - CITY/ST CLEAN		48.00	131.27		131.27-
112-270-6150	GROUP INSURANCE/ST CLEAN		91.99	153.32		153.32-
		-----	-----	-----	-----	-----
	STREET CLEANING TOTAL	.00	179.02	391.33	.00	391.33-
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	162,185.00	9,976.05	32,950.73	20.32	129,234.27
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	162,185.00	9,976.05	32,950.73	20.32	129,234.27
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	STREETS TOTAL (REV LESS EXP)	107,153.00-	9,088.26	109,120.21	101.84-	216,273.21-
		=====	=====	=====	=====	=====

Wastewater/Sewer Collections Budget

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-4310	SEWER RENTAL	1,600,000.00	43,061.35	467,168.35	29.20	1,132,831.65
610-815-4311	WWTP FARM LEASE	6,210.00				6,210.00
610-815-4500	SEWER - WAPSIE VALLEY CREAMERY	550,000.00		203,917.26	37.08	346,082.74
610-815-4501	SEWER - MENTAL HEALTH INSTITUT	12,500.00	3,644.69	9,026.56	72.21	3,473.44
610-815-4502	SEWER - HEARTLAND PET PRODUCTS	250,000.00		57,643.93	23.06	192,356.07
610-815-4503	SEWER - BUCH CTY LANDFILL	1,000.00				1,000.00
610-815-4504	SEWER - GEATER MACHINING & MFG	1,400.00		130.00	9.29	1,270.00
610-815-4505	SEWER - PRIES ALUMINUM & MFG	1,000.00		360.00	36.00	640.00
	SEWER/SEWAGE DISPOSAL TOTAL	2,422,110.00	46,706.04	738,246.10	30.48	1,683,863.90
	TOTAL REVENUE	2,422,110.00	46,706.04	738,246.10	30.48	1,683,863.90
610-815-6010	SALARIES - FULL-TIME	168,133.00	13,005.72	51,827.44	30.83	116,305.56
610-815-6040	WAGES - OVERTIME	7,863.00	255.38	1,061.40	13.50	6,801.60
610-815-6110	FICA - CITY/WW	13,464.00	994.27	3,979.66	29.56	9,484.34
610-815-6130	IPERS - CITY/WW	15,121.00	1,133.93	4,526.76	29.94	10,594.24
610-815-6131	WORK COMP/WW	4,238.00				4,238.00
610-815-6142	PENSION - CITY MANAGER	1,493.00	183.78	729.40	48.85	763.60
610-815-6143	ICMA RC - CITY SHARE	3,417.00	77.07	501.53	14.68	2,915.47
610-815-6150	GROUP INSURANCE BEN/WW	34,406.00	2,605.81	10,584.90	30.76	23,821.10
610-815-6181	ALLOWANCES - UNIFORM	1,000.00		306.40	30.64	693.60
610-815-6182	VEHICLE ALLOWANCE	450.00				450.00
610-815-6184	ALLOWANCES - CELL PHONE	330.00	27.50	110.00	33.33	220.00
610-815-6210	DUES & MEMBERSHIPS	2,500.00		1,307.29	52.29	1,192.71
610-815-6220	EDUCATIONAL MATERIAL	400.00				400.00
610-815-6230	TRAINING IN HOUSE	400.00				400.00
610-815-6240	MTGS/CONFERENCES/MILES	2,000.00	160.00	260.00	13.00	1,740.00
610-815-6310	BUILDING MAINT & REPAIR	4,000.00		76.26	1.91	3,923.74
610-815-6320	GROUPS MAINT & REPAIR	4,000.00	375.98	580.44	14.51	3,419.56
610-815-6331	VEHICLE OPERATIONS	2,500.00	523.09	859.18	34.37	1,640.82
610-815-6332	VEHICLE REPAIRS	1,000.00				1,000.00
610-815-6350	OPERATIONAL EQUIPMENT REPAIR	60,000.00		5,434.54	9.06	54,565.46
610-815-6371	ELECTRIC/GAS UTILITIES	160,000.00		28,881.67	18.05	131,118.33
610-815-6372	GARBAGE/RECYCLING	3,500.00		346.08	9.89	3,153.92
610-815-6373	COMMUNICATIONS (PHONE/INTERNET	2,100.00		452.42	21.54	1,647.58
610-815-6408	PROPERTY & CASUALTY INSURANCE	43,996.00				43,996.00
610-815-6409	JANITORIAL	1,500.00		139.00	9.27	1,361.00
610-815-6412	MEDICAL/WELLNESS EXPENSE	100.00		68.02	68.02	31.98
610-815-6418	PROPERTY & SALES TAX	40,000.00	2,172.49	10,068.61	25.17	29,931.39
610-815-6441	METER READERS	38,000.00		35,219.50	92.68	2,780.50
610-815-6490	PROFESSIONAL SERVICES	1,200,000.00	282.50	219,045.78	18.25	980,954.22
610-815-6498	REFUNDS			216.80		216.80
610-815-6499	CONTRACTUAL SERVICES	55,000.00		2,119.97	3.85	52,880.03
610-815-6501	LAB ANALYSIS & CHEMICALS	65,000.00	4,257.85	19,123.99	29.42	45,876.01
610-815-6504	MINOR EQUIPMENT	5,000.00		52.46	1.05	4,947.54
610-815-6506	OFFICE SUPPLIES	600.00				600.00
610-815-6507	OPERATING SUPPLIES	10,000.00		1,661.33	16.61	8,338.67
610-815-6508	POSTAGE	1,500.00		18.58	1.24	1,481.42

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-6510	SPECIAL & SAFETY EQUIPMENT	2,500.00		510.00	20.40	1,990.00
610-815-6790	SLIP LINING SEWER LINE	120,000.00				120,000.00
	SEWER/SEWAGE DISPOSAL TOTAL	2,075,511.00	26,055.37	400,069.41	19.28	1,675,441.59
610-816-6010	SALARIES - FULL-TIME	179,033.00	9,940.14	39,582.18	22.11	139,450.82
610-816-6040	WAGES - OVERTIME	6,880.00	150.51	229.15	3.33	6,650.85
610-816-6110	FICA - CITY/	14,223.00	776.64	3,068.06	21.57	11,154.94
610-816-6130	IPERS - CITY/	14,565.00	716.75	2,826.49	19.41	11,738.51
610-816-6142	PENSION - CITY MANAGER	2,986.00	367.64	1,459.01	48.86	1,526.99
610-816-6143	ICMA RC - CITY SHARE	3,167.00	77.51	361.49	11.41	2,805.51
610-816-6150	GROUP INSURANCE BEN/SEWER	29,592.00	2,269.91	9,206.11	31.11	20,385.89
610-816-6154	EMPLOYEE SELF-FUND INS BEN/	18,779.00	186.80	3,213.13	17.11	15,565.87
610-816-6181	ALLOWANCES - UNIFORM	500.00				500.00
610-816-6182	VEHICLE ALLOWANCE	900.00				900.00
610-816-6184	ALLOWANCES - CELL PHONE	480.00	40.00	160.00	33.33	320.00
610-816-6220	EDUCATIONAL MATERIAL	400.00				400.00
610-816-6230	TRAINING IN HOUSE	400.00				400.00
610-816-6240	MTGS/CONFERENCES/MILES	500.00				500.00
610-816-6310	BUILDING MAINT & REPAIR	1,000.00				1,000.00
610-816-6320	GROUNDS MAINT & REPAIR	1,000.00				1,000.00
610-816-6331	VEHICLE OPERATIONS	5,000.00	400.50	1,240.06	24.80	3,759.94
610-816-6332	VEHICLE REPAIRS	2,000.00				2,000.00
610-816-6350	OPERATIONAL EQUIPMENT REPAIR	40,000.00				40,000.00
610-816-6371	ELECTRIC/GAS UTILITIES	35,000.00		5,814.51	16.61	29,185.49
610-816-6373	COMMUNICATIONS (PHONE/INTERNET)	400.00		89.70	22.43	310.30
610-816-6407	CONSULTING & ENGINEERING FEES	1,500.00		330.00	22.00	1,170.00
610-816-6409	JANITORIAL	1,500.00		34.75	2.32	1,465.25
610-816-6412	MEDICAL/WELLNESS EXPENSE	250.00				250.00
610-816-6499	CONTRACTUAL SERVICES	150,000.00	282.50	13,293.14	8.86	136,706.86
610-816-6504	MINOR EQUIPMENT	1,500.00		52.46	3.50	1,447.54
610-816-6506	OFFICE SUPPLIES	200.00				200.00
610-816-6507	OPERATING SUPPLIES	15,000.00		2,732.51	18.22	12,267.49
610-816-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00				1,000.00
610-816-6727	CAPITAL EQUIPMENT	31,000.00				31,000.00
610-816-6790	NEW INFRASTRUCTURE	100,000.00				100,000.00
	SEWER COLLECTION TOTAL	658,755.00	15,208.90	83,692.75	12.70	575,062.25
	TOTAL EXPENSES	2,734,266.00	41,264.27	483,762.16	17.69	2,250,503.84
	SEWER UTILITY FUND TOTAL	312,156.00-	5,441.77	254,483.94	81.52-	566,639.94-
615-815-4300	INTEREST			6,557.63		6,557.63-

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	6,557.63	.00	6,557.63-
	TOTAL REVENUE	.00	.00	6,557.63	.00	6,557.63-
	WWTP FUTURE PLANT FUND TOTAL	.00	.00	6,557.63	.00	6,557.63-
619-815-4300	INTEREST			270.67		270.67-
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	270.67	.00	270.67-
	TOTAL REVENUE	.00	.00	270.67	.00	270.67-
	SEWER REPLACEMENT FUND TOTAL	.00	.00	270.67	.00	270.67-
620-815-4300	INTEREST			6,657.36		6,657.36-
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	6,657.36	.00	6,657.36-
	TOTAL REVENUE	.00	.00	6,657.36	.00	6,657.36-
	WWTP REPLACEMENT FUND TOTAL	.00	.00	6,657.36	.00	6,657.36-
	SEWER TOTAL (REV LESS EXP)	312,156.00-	5,441.77	267,969.60	85.84-	580,125.60-

Water Budget

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
600-810-4300	INTEREST			17,847.94		17,847.94-
600-810-4500	METERED WATER SALES	1,200,000.00	33,288.57	387,266.23	32.27	812,733.77
600-810-4510	BULK WATER SALES	500.00		53.00	10.60	447.00
600-810-4540	TAPS (NEW INSTALLATIONS)	2,000.00		1,500.00	75.00	500.00
600-810-4700	MISCELLANEOUS INCOME	1,500.00		780.00	52.00	720.00
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	WATER TOTAL	1,204,000.00	33,288.57	407,447.17	33.84	796,552.83
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	TOTAL REVENUE	1,204,000.00	33,288.57	407,447.17	33.84	796,552.83
600-810-6010	SALARIES - FULL-TIME	128,101.00	10,875.10	48,293.00	37.70	79,808.00
600-810-6040	WAGES - OVERTIME	3,735.00	71.88	1,255.80	33.62	2,479.20
600-810-6110	FICA - CITY/WATER	10,086.00	828.96	3,756.77	37.25	6,329.23
600-810-6130	IPERS - CITY/WATER	9,460.00	797.57	3,745.70	39.60	5,714.30
600-810-6131	WORK COMP/WATER	1,904.00				1,904.00
600-810-6142	PENSION - CITY MANAGER	2,986.00	367.64	1,459.01	48.86	1,526.99
600-810-6143	ICMA RC - CITY SHARE	2,167.00	54.80	366.21	16.90	1,800.79
600-810-6150	GROUP INSURANCE BEN/WATER	28,699.00	2,578.00	11,179.90	38.96	17,519.10
600-810-6154	EMPLOYEE SELF-FUND INS BEN/WAT	4,000.00		135.00	3.38	3,865.00
600-810-6181	UNIFORM ALLOWANCE	500.00		264.90	52.98	235.10
600-810-6182	VEHICLE ALLOWANCE	900.00				900.00
600-810-6184	ALLOWANCES - CELL PHONE	480.00	40.00	160.00	33.33	320.00
600-810-6210	DUES & MEMBERSHIPS	2,000.00		667.23	33.36	1,332.77
600-810-6220	EDUCATIONAL MATERIAL	400.00		195.00	48.75	205.00
600-810-6230	TRAINING IN HOUSE	400.00				400.00
600-810-6240	MTGS/CONFERENCES/MILES	1,000.00				1,000.00
600-810-6310	BUILDING MAINT & REPAIR	3,000.00	39.99	39.99	1.33	2,960.01
600-810-6320	GROUPS MAINT & REPAIR	2,000.00				2,000.00
600-810-6331	VEHICLE OPERATIONS	5,000.00	545.45	1,341.85	26.84	3,658.15
600-810-6332	VEHICLE REPAIRS	3,000.00		25.00	.83	2,975.00
600-810-6350	OPERATIONAL EQUIP REPAIR	50,000.00		2,158.25	4.32	47,841.75
600-810-6371	ELECTRIC/GAS UTILITIES	60,000.00		12,054.33	20.09	47,945.67
600-810-6407	ENGINEERING	4,000.00		330.00	8.25	3,670.00
600-810-6408	PROPERTY & CASUALTY INSURANCE	7,583.00				7,583.00
600-810-6409	JANITORIAL	1,500.00		139.00	9.27	1,361.00
600-810-6412	MEDICAL/WEELLNESS EXPENSE	100.00		117.02	117.02	17.02-
600-810-6418	SALES TAX	78,000.00	6,493.80	26,459.12	33.92	51,540.88
600-810-6490	BILLING & METER READ CONTRACT	38,000.00	1,375.00	41,666.57	109.65	3,666.57-
600-810-6498	REFUNDS			1.70-		1.70
600-810-6499	CONTRACTUAL REPAIRS	175,000.00		111,794.40	63.88	63,205.60
600-810-6501	LAB ANALYSIS & CHEMICALS	18,000.00		2,571.99	14.29	15,428.01
600-810-6504	MINOR EQUIPMENT	5,000.00		52.46	1.05	4,947.54
600-810-6505	METERS	20,000.00		24.04	.12	19,975.96
600-810-6506	OFFICE SUPPLIES	300.00				300.00
600-810-6507	OPERATING SUPPLIES	40,000.00	59.95	8,549.63	21.37	31,450.37
600-810-6508	POSTAGE & SHIPPING	500.00		117.47	23.49	382.53
600-810-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00				1,000.00
600-810-6727	CAPITAL EQUIPMENT	266,000.00		264,444.00	99.42	1,556.00
600-810-6790	NEW INFRASTRUCTURE	150,000.00		7,676.00	5.12	142,324.00
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BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	1,124,801.00	24,128.14	551,037.94	48.99	573,763.06
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	TOTAL EXPENSES	1,124,801.00	24,128.14	551,037.94	48.99	573,763.06
		=====	=====	=====	=====	=====
	WATER FUND TOTAL	79,199.00	9,160.43	143,590.77-	181.30-	222,789.77
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	WATER TOTAL (REV LESS EXP)	79,199.00	9,160.43	143,590.77-	181.30-	222,789.77
		=====	=====	=====	=====	=====



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

DATE OF MEETING: October 23, 2023

ITEM TITLE: Transfers – *Information Only*

BACKGROUND:

Attached is documentation showing the Transfers – for Council Information only.

DISCUSSION:

This is for information only; no discussion is necessary.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

This item is for informational purposes only, no motion is needed or recommended.

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
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EMERGENCY LEVY		EMERGENCY LEVY TXFR-OCT23			
119-910-6910	TRANSFER OUT - EMERGENCY LEVY	TO 001 GENERAL FUND	23,153.93		
119-000-1110	CASH EMERGENCY LEVY	TO 001 GENERAL FUND		23,153.93	1
001-910-4830	TRANSFER IN - GENERAL FUND	FROM 119 EMERG LEVY		23,153.93	
001-000-1110	CASH GENERAL FUND	FROM 119 EMERG LEVY	23,153.93		1

Journal Total : 46,307.86 46,307.86

Sub Total 46,307.86 46,307.86

** Report Total ** 46,307.86 46,307.86

FUND	NAME	DEBITS	CREDITS
001	GENERAL FUND	23,153.93	23,153.93
119	EMERGENCY LEVY	23,153.93	23,153.93
TOTALS		46,307.86	46,307.86

** Transactions affected cash may need to be entered in Bank Rec! **
 ** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1110	CASH GENERAL FUND	23,153.93	.00	23,153.93
001-910-4830	TRANSFER IN - GENERAL FUND	.00	23,153.93	23,153.93-
119-000-1110	CASH EMERGENCY LEVY	.00	23,153.93	23,153.93-
119-910-6910	TRANSFER OUT - EMERGENCY LEVY	23,153.93	.00	23,153.93
TRANSACTION TOTALS		46,307.86	46,307.86	.00

INDEPENDENCE PROPERTY TAX DISBURSEMENT

Enter this column only

County Disbursement Date		9/30/2023
GENERAL		694,617.98
Bus. Prop Tax Credit/ Tier 1 Credit	001-950-4464	43,385.12
Current Gas Elect	001-950-4060	1,768.93
Current Grain	001-950-4000	28.56
Homestead/Military	001-950-4000	695.64
current & delinquent mobile home	001-950-4080	256.83
Current & Delinquent Real Estate	001-950-4000	639,289.13
Rollback Replacement	001-950-4464	0.00
Current Utility	001-950-4060	9,193.77
OTHER EMPLOYEE & EMPLOYEE BENEFITS		431,478.68
Bus. Prop Tax Credit/ Tier 1 Credit	112-950-4464	26,949.72
Current Gas Elect	112-950-4060	1,098.81
Current Grain	112-950-4000	17.74
Homestead/Military	112-950-4000	432.11
current & delinquent mobile home	112-950-4080	159.53
Current & Delinquent Real Estate	112-950-4000	397,109.84
Rollback Replacement	112-950-4464	0.00
Current Utility	112-950-4060	5,710.93
DEBT SERVICE		299,218.57
Bus. Prop Tax Credit/ Tier 1 Credit	200-950-4464	16,525.50
Current Gas Elect	200-950-4060	673.79
Current Grain	200-950-4000	10.88
Homestead/Military	200-950-4000	264.97
current & delinquent mobile home	200-950-4080	97.83
Current & Delinquent Real Estate	200-950-4000	278,143.67
Rollback Replacement	200-950-4464	0.00
Current Utility	200-950-4060	3,501.93
INSURANCE		54,638.15
Bus. Prop Tax Credit/ Tier 1 Credit	001-950-4013	3,412.64
Current Gas Elect	001-950-4013	139.14
Current Grain	001-950-4013	2.25
Homestead/Military	001-950-4013	54.72
current & delinquent mobile home	001-950-4013	20.21
Current & Delinquent Real Estate	001-950-4013	50,286.01
Rollback Replacement	001-950-4013	0.00
Current Utility	001-950-4013	723.18
EMERGENCY		23,153.93
Bus. Prop Tax Credit/ Tier 1 Credit	119-950-4464	1,446.17
Current Gas Elect	119-950-4060	58.96
Current Grain	119-950-4000	0.95
Homestead/Military	119-950-4000	23.19
current & delinquent mobile home	119-950-4080	8.56
Current & Delinquent Real Estate	119-950-4000	21,309.64
Rollback Replacement	119-950-4464	0.00
Current Utility	119-950-4060	306.46

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
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FCC LEVY TXFR		FCC LEVY TRNFR-OCT 23			
001-910-6910	TRANSFER OUT - GENERAL FUND	TO 323 FCC CAP OUTLAY	10,801.31		
001-000-1110	CASH GENERAL FUND	TO 323 FCC CAP OUTLAY		10,801.31	1
323-910-4830	TRANSFER IN - LOST CAP OUTLAY	FR 001 GENERAL		10,801.31	
323-000-1137	RESERVE-FCC CAP OUTLAY/LOST	FR 001 GENERAL	10,801.31		1
001-910-6910	TRANSFER OUT - GENERAL FUND	TO 323 RE CAP OUTLAY	775.66		
001-000-1110	CASH GENERAL FUND	TO 323 RE CAP OUTLAY		775.66	1
323-910-4830	TRANSFER IN - LOST CAP OUTLAY	FR 001 GENERAL		775.66	
323-000-1139	RESERVE-RIVERS EDGE CAP OUT/LO	FR 001 GENERAL	775.66		1

Journal Total : 23,153.94 23,153.94

Sub Total 23,153.94 23,153.94

** Report Total ** 23,153.94 23,153.94

FUND	NAME	DEBITS	CREDITS
001	GENERAL FUND	11,576.97	11,576.97
323	CAP OUTLAY SAVINGS/LOST	11,576.97	11,576.97
TOTALS		23,153.94	23,153.94

** Transactions affected cash may need to be entered in Bank Rec! **
 ** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1110	CASH GENERAL FUND	.00	11,576.97	11,576.97-
001-910-6910	TRANSFER OUT - GENERAL FUND	11,576.97	.00	11,576.97
323-000-1137	RESERVE-FCC CAP OUTLAY/LOST	10,801.31	.00	10,801.31
323-000-1139	RESERVE-RIVERS EDGE CAP OUT/LO	775.66	.00	775.66
323-910-4830	TRANSFER IN - LOST CAP OUTLAY	.00	11,576.97	11,576.97-
TRANSACTION TOTALS		23,153.94	23,153.94	.00

FY2024 TRANSFERS:										TRANSFER TOTALS	
		TO	OUT	IN	FROM			OUT	IN		
001	GENERAL										
	Emergency Levy-County Apportionments			65,810.00	119	Monthly as received	001-910-6910	729,003.00	365,810.00		
	Help Fund General Fund			300,000.00	121				001-910-4830		
	Admin Fee repayment			17,867.00	125				17,867.00		
	Civic Levy 950-4008	As received	323	29,756.00		monthly as received					
	Franchise 950-4065		323	190,000.00		quarterly					
	Citizen Share Sidewalk Repair Program (Franchise Fees)		210			As received					
	Library		003	382,138.00							
	20228 GO	PD Station remodel-traffic camera \$	200	98,700.00							
	Police Station Savings FY2022		323	28,409.00							
003 - library											
Library			323	0.00							
005 - hotel/motel											
	Library		323	17,000.00							
	Complex		323	20,000.00							
	Parks		323	10,000.00							
119	EMERGENCY										
Emergency Levy-County Apportionments			001	65,810.00							
121	LOST										
GO BONDS	20138 & 2018		200	115,203.00							
CP			323	299,500.00							
Correct Negative fund balance			319	5,941.00							
Citizen Share Sidewalk Repair Program			210	0.00							
Correct Negative fund balance			322	44,059.00							
Help Fund General Fund			001	300,000.00							
210	ASSESS FB										
*these funds need to pay projects Funds ONLY											
	Fund bal. to help 2023 bond		200	150,000.00							
125	TIF										
Admin Fee repayment			001	17,867.00							
2021 GO	FY24 Prin, Int, Fee		200	38,628.00							
2017/18 GO	Prin, Int		200	88,200.00							
2016 GO	Prin, Int, Fee		200	76,700.00							
2022 GO	FY23 Int, FY24 Prin, Int		200	125,755.00							
Comm Restoration			160								
Comm Restoration			160	41,849.00							
Forgive Loan Repayment			600	41,850.00							
Forgive Loan Repayment			610								
LM1 Setaside			145	113,297.00							
*these funds need to pay projects Funds ONLY											
001											
125-910-6910											
125-910-6911											
125-910-6912											
125-910-6913											
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CIVIC CENTER

Bus. Prop Tax Credit/Tier 1 Credit	001-950-4008	723.09
Current Gas Elect	001-950-4008	29.48
Current Grain	001-950-4008	0.48
Homestead/Military	001-950-4008	11.59
current & delinquent mobile home	001-950-4008	4.28
Current & Delinquent Real Estate	001-950-4008	10,654.82
Rollback Replacement	001-950-4008	0.00
Current Utility	001-950-4008	153.23

11,576.97

1,514,684.28**AGLAND**001-950-4003 **590.44****TIF**

Bus. Prop Tax Credit/Tier 1 Credit	125-520-4050	0.00
Current Taxes	125-520-4050	366,806.62
Homestead/Military	125-520-4050	0.00

366,806.62

366,806.62

DEBT - TIF

Bus. Prop Tax Credit/Tier 1 Credit	200-950-4000	0.00
Current Taxes	200-950-4000	0.00
Homestead/Military	200-950-4000	0.00

0.00

0.00

SPECIAL ASSESS

INDEP PAVING	210-950-4600	19,268.47
INDEP SIDEWALKS	210-950-4601	0.00

19,268.47

19,268.47

TOTAL: 1,901,349.81

$$\begin{array}{r}
 \text{FCC} \\
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 \times 98.3\% \\
 \hline
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$$\begin{array}{r}
 \text{RE} \\
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 \times 6.7\% \\
 \hline
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 \end{array}$$

11,576.97

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
MONTHLY TXFRS					
001-910-6910	TRANSFER OUT - GENERAL FUND	MONTHLY TRANSFER OCT 23			
001-000-1110	CASH GENERAL FUND	FY24 BUDGET ALLOCATION	34,798.55		
003-910-4830	TRANSFER IN - LIBRARY	FY24 BUDGET ALLOCATION		34,798.55	1
003-000-1110	CASH LIBRARY	FY24 BUDGET ALLOCATION		34,798.55	
610-910-6910	TRANSFER OUT - SEWER	FY24 BUDGET ALLOCATION	34,798.55		1
610-000-1110	CASH SEWER	REVENUE BOND	42,422.67		
614-910-4830	TRANSFER IN - SWR SINK RV BOND	REVENUE BOND		42,422.67	1
614-000-1110	CASH SEWER SINKING REV BOND	REVENUE BOND		42,422.67	
600-910-6910	TRANSFER OUT - WATER	REVENUE BOND	42,422.67		1
600-000-1110	CASH WATER	WATER REV BOND	7,824.58		
605-910-4830	TRANSFER IN	WATER REV BOND		7,824.58	1
605-000-1110	CASH 2021 WATER REV BOND	WATER REV BOND		7,824.58	
610-910-6910	TRANSFER OUT - SEWER	WATER REV BOND	7,824.58		1
610-000-1110	CASH SEWER	REV BOND SRF	7,996.67		
611-910-4830	TRANSFER IN - SRF SINKING	REV BOND SRF		7,996.67	1
611-000-1110	CHECKING - SRF SINKING FUND	REV BOND SRF		7,996.67	
610-910-6910	TRANSFER OUT - SEWER	REV BOND SRF	7,996.67		1
610-000-1110	CASH SEWER	2021 GO SEWER SHARE	5,933.33		
200-910-4830	TRANSFER IN - DEBT SERVICE	2021 GO SEWER SHARE		5,933.33	1
200-000-1110	CASH DEBT SERVICE	2021 GO SEWER SHARE		5,933.33	
			5,933.33		1
Journal Total :			197,951.60	197,951.60	
Sub Total			197,951.60	197,951.60	
** Report Total **			197,951.60	197,951.60	

FUND	NAME	DEBITS	CREDITS
001	GENERAL FUND	34,798.55	34,798.55
003	LIBRARY	34,798.55	34,798.55
200	DEBT SERVICE	5,933.33	5,933.33
600	WATER FUND	7,824.58	7,824.58
605	WATER REVENUE BOND	7,824.58	7,824.58
610	SEWER UTILITY FUND	56,352.67	56,352.67
611	SEWER SRF SINKING FUND	7,996.67	7,996.67
614	SEWER SINKING REVENUE BON	42,422.67	42,422.67
TOTALS		197,951.60	197,951.60

** Transactions affected cash may need to be entered in Bank Rec! **
** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1110	CASH GENERAL FUND	.00	34,798.55	34,798.55-
001-910-6910	TRANSFER OUT - GENERAL FUND	34,798.55	.00	34,798.55
003-000-1110	CASH LIBRARY	34,798.55	.00	34,798.55
003-910-4830	TRANSFER IN - LIBRARY	.00	34,798.55	34,798.55-
200-000-1110	CASH DEBT SERVICE	5,933.33	.00	5,933.33
200-910-4830	TRANSFER IN - DEBT SERVICE	.00	5,933.33	5,933.33-
600-000-1110	CASH WATER	.00	7,824.58	7,824.58-
600-910-6910	TRANSFER OUT - WATER	7,824.58	.00	7,824.58
605-000-1110	CASH 2021 WATER REV BOND	7,824.58	.00	7,824.58
605-910-4830	TRANSFER IN	.00	7,824.58	7,824.58-
610-000-1110	CASH SEWER	.00	56,352.67	56,352.67-
610-910-6910	TRANSFER OUT - SEWER	56,352.67	.00	56,352.67
611-000-1110	CHECKING - SRF SINKING FUND	7,996.67	.00	7,996.67
611-910-4830	TRANSFER IN - SRF SINKING	.00	7,996.67	7,996.67-
614-000-1110	CASH SEWER SINKING REV BOND	42,422.67	.00	42,422.67
614-910-4830	TRANSFER IN - SWR SINK RV BOND	.00	42,422.67	42,422.67-
TRANSACTION TOTALS		197,951.60	197,951.60	.00

MONTHLY TRANSFERS

Library		Water Rev		Sewer Sink		2019 REV Bond SRF		2021 GO Sewer				
Jul-23	33,087.33	Jul-23	7,824.58	Jul-23	42,422.67	Jul-23	7,996.67	Jul-23	5,933.33	97,264.58	2	194,529.16
Aug-23	33,087.33	Aug-23	7,824.58	Aug-23	42,422.67	Aug-23	7,996.67	Aug-23	5,933.33	97,264.58	2	194,529.16
Sep-23	33,087.33	Sep-23	7,824.58	Sep-23	42,422.67	Sep-23	7,996.67	Sep-23	5,933.33	97,264.58	2	194,529.16
Oct-23	33,087.33 ✓	Oct-23	7,824.58 ✓	Oct-23	42,422.67 ✓	Oct-23	7,996.67 ✓	Oct-23	5,933.33	97,264.58	2	194,529.16
Nov-23	33,087.33	Nov-23	7,824.58	Nov-23	42,422.67	Nov-23	7,996.67	Nov-23	5,933.33	97,264.58	2	194,529.16
Dec-23	33,087.33	Dec-23	7,824.58	Dec-23	42,422.67	Dec-23	7,996.67	Dec-23	5,933.33	97,264.58	2	194,529.16
Jan-24	33,087.33	Jan-24	7,824.58	Jan-24	42,422.67	Jan-24	7,996.67	Jan-24	5,933.33	97,264.58	2	194,529.16
Feb-24	33,087.33	Feb-24	7,824.58	Feb-24	42,422.67	Feb-24	7,996.67	Feb-24	5,933.33	97,264.58	2	194,529.16
Mar-24	33,087.34	Mar-24	7,824.59	Mar-24	42,422.66	Mar-24	7,996.66	Mar-24	5,933.34	97,264.59	2	194,529.18
Apr-24	33,087.34	Apr-24	7,824.59	Apr-24	42,422.66	Apr-24	7,996.66	Apr-24	5,933.34	97,264.59	2	194,529.18
May-24	33,087.34	May-24	7,824.59	May-24	42,422.66	May-24	7,996.66	May-24	5,933.34	97,264.59	2	194,529.18
Jun-24	33,087.34	Jun-24	7,824.59	Jun-24	42,422.66	Jun-24	7,996.66	Jun-24	5,933.34	97,264.59	2	194,529.18
	397,048.00		93,895.00		509,072.00		95,960.00		71,200.00			
	397,048.00		93,985.00		509,072.00		95,960.00		71,200.00			
001 to 003		600 to 605		610 to 614		610 to 611		610 to 200				
Library - Amend 1												
Jul-23												
Aug-23												
Sep-23												
Oct-23	1,711.22 ✓											
Nov-23	1,711.22											
Dec-23	1,711.22											
Jan-24	1,711.22											
Feb-24	1,711.22											
Mar-24	1,711.22											
Apr-24	1,711.22											
May-24	1,711.23											
Jun-24	1,711.23											
	15,401.00											
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34,198.55



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: October 23, 2023

ITEM TITLE: First Reading - Ordinance Amendment Article 17 of Zoning Code

BACKGROUND:

In February of 2023, Chapter 17 of the Zoning Ordinance for the City of Independence was modified to repeal all provisions that allowed for the construction or erection of “Billboards” and/or “Ground Signs”, as then defined by the Zoning Ordinance.

DISCUSSION:

The attached Ordinance is ready for adoption and makes several modifications to the existing Article 17 of the Zoning Code. These changes have been reviewed and recommended for approval by the Planning Commission, and legal staff has reviewed them.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence. This item helps achieve that vision by responding to citizen concerns about billboards in town and modifying regulations to deny the construction of billboards moving forward. This helps to Develop and Revive beautifying Independence by disallowing obstructions like billboards to be constructed within the city limits.

FINANCIAL CONSIDERATION:

There will be publication costs related to the ordinance summary being published and then costs to Simmering-Cory Iowa Codification when the next code supplement is done. While the Zoning Code is a separate book, it is referenced in the City of Independence Code of Ordinances (Chapter 170).

RECOMMENDATION:

Staff recommends a motion to approve the first reading, waive the second and third readings, adopt the ordinance change during this meeting, and to authorize the Mayor to sign the Ordinance. The changes will be effective upon the ordinance summary being published in the newspapers.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ARTICLE 17 “SIGNS” OF THE CITY OF INDEPENDENCE ZONING ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, IOWA:

SECTION 1. PURPOSE. The purpose of this ordinance is to amend certain provisions of Article 17 of the Zoning Code of Ordinances, “Signs”.

SECTION 2. HISTORY. The City Council previously approved Ordinance 2023-574 on February 27, 2023, repealing certain provisions of Article 17, specifically all those provisions, “that allow for the construction or erection of “Billboards” and/or “Ground Signs” as currently defined by the Zoning Ordinance

In furtherance of the above Purpose, and in light of the above History, the City Council proposed to repeal and replace Article 17 in its’ entirety as set forth below.

SECTION 3. ARTICLE 17 REPEALED.

Article 17 of the City of Independence Zoning Ordinance in its’ entirety, Section 17.00 through Section 17.27, is hereby REPEALED.

SECTION 4. ARTICLE 17 ADOPTED.

Article 17 of the City of Independence Zoning Ordinance in its’ entirety, Section 17.00 through Section 17.28, is hereby ADOPTED as follows.

Section 17.00. PURPOSE.

The purpose of this Ordinance is to ensure that signs are safely constructed, maintained in a safe condition, not located so as to cause a safety hazard and fit within the area where erected so as to not cause a negative impact on the surroundings.

Section 17.01. DEFINITIONS.

For use in this Ordinance, the following terms are defined:

- 17.01.01. “Electronic Message Sign” shall mean a sign that is capable of displaying words, symbols, figures or images that can be electronically changed by remote or automatic means.
- 17.01.02. “Facing” or “Surface” shall mean the surface of the sign upon, against or through which the message is displayed or illustrated on the sign.
- 17.01.03. “Ground Sign” as regulated by this Ordinance shall mean any sign supported by up-rights or braces placed upon the ground and not attached to any building and being used for advertising.
- 17.01.04. “Illuminated Sign” shall mean any sign which has characters, letters, figures, designs or outline illuminated by electric lights or luminous tubes as a part of the sign proper.

- 17.01.05. “Incombustible Material” shall mean any material which will not ignite at or below a temperature of one thousand two hundred (1,200) degrees Fahrenheit and will not continue to burn or glow at that temperature.
- 17.01.06. “Person” shall mean and include any person, firm, partnership, association, corporation, company or organization of any kind.
- 17.01.07. “Sign / Signage” shall mean and include every sign and ground sign and shall include any announcement, declaration, demonstration, display, illustration, or insignia used to advertise or promote the interests of any person when the same is placed out of doors in view of the general public.
- 17.01.08. “Street Line” shall mean the place where the public sidewalk begins and the private property line ends.
- 17.01.09. “Structural Trim” shall mean the molding, battens, cappings, nailing strips, latticing and platforms which are attached to the sign structure.

Section 17.02. PERMIT REQUIRED.

It shall be unlawful for any person to erect, repair, alter, relocate or maintain with the city any sign or other advertising structure as defined in this Ordinance, without first applying for and being issued a Building Permit by the city building inspector, or designee, and paying the appropriate Building Permit Fee required by Section 17.07 hereof. Illuminated Signs shall also be subject to the provisions of the Electrical Code adopted by the City of Independence, and the permit fees required thereunder. Change of signage copy does not require a permit.

Section 17.03. PUBLIC DECENCY

All graphics and lettering displayed on electronic signs shall meet public decency standards.

Section 17.04. APPLICATION FOR BUILDING PERMIT.

Application for a Building Permit shall be made upon forms provided by the City which may be amended from time to time.

Section 17.05. ILLUMINATED SIGNS: APPROVAL BY CITY BUILDING INSPECTOR.

The application for a Building Permit for the erection of a sign or other advertising structure utilizing electrical wiring and connections shall be submitted to the city building inspector, or designee, who shall examine the plans and specifications regarding all wiring and connections to determine and ensure compliance with the Electrical Code of the City of Independence, Iowa, and shall not issue a Permit unless and until satisfied that the plans and specifications are code compliant.

Section 17.06. PERMIT ISSUED.

It shall be the duty of the city building inspector, or designee, upon the filing of an application for a Building Permit to examine such plans and specifications including the premises upon which the Sign is proposed to be erected, and if it shall appear the proposed Sign is in compliance with all the requirements of this Ordinance and all other ordinances of the City of Independence, Iowa, the city building inspector, or designee, shall issue the Building Permit. If the work authorized under a Building Permit has not been completed within one (1) year after the date of issuance the permit shall expire, and be null and void. Any partially completed Signage must be removed by the property owner within thirty (30) days written notice from the City that the permit has expired, absent issuance of a new permit. Failure to remove a partially completed

Sign in accordance herewith shall be deemed a nuisance under the City Code of Ordinances, subject to enforcement in accordance with said Code provisions.

Section 17.07. PERMIT FEES.

Applicants for a Building Permit shall pay application fees prescribed by Resolution of the City Council upon submission of the Application. No permit shall issue without the receipt of application fees.

Section 17.08. ANNUAL INSPECTION AND FEES.

The city building inspector, or designee, shall be empowered to inspect all Signage regulated by this Ordinance for Code compliance, safety, for the purpose of ascertaining whether Signage is secure or insecure, and whether any such Signage is in need of removal or repair, as and when deemed necessary in the sole discretion of the building inspector, or designee. Inspection fees may be assessed by the building inspector as set by Resolution of the City Council.

Section 17.09. UNSAFE AND UNLAWFUL SIGNS.

If the city building inspector finds any sign or other advertising structure regulated hereunder to be unsafe or insecure, or constructed, erected or maintained in violation of the provisions of this Ordinance, he or she shall deliver a Written Notice and Order” explaining the violations or deficiencies to the permit holder and owner of the property, providing an opportunity to remedy the deficiency, explaining required repairs and/or the obligation to remove the Sign, with an explanation of the consequences of failure to comply with said order including potential penalties. If the permit holder fails to remedy the deficiencies and/or to remove the sign in compliance with the “Written Notice and Order” within ten (10) days of service of the notice, steps may be taken by the city building inspector, or designee, to remedy the deficiencies and/or to remove the Sign consistent with the Written Notice and Order, at the expense of the permit holder and/or owner of the property on which the Sign is located. Any party so served may appeal the order of the city building inspector, or designee, to the City Council by filing a written appeal within seven (7) days of being served with the Written Notice and Order. If such an appeal is on file, the ten (10) day compliance period shall be extended for a period of ten (10) days following the City Council decision on the appeal, said decision to include findings of facts and conclusions, to be in writing, and to be served on the appellant. If the city building inspector finds that any Sign poses a serious and immediate threat to the health or safety of any person or property, he or she shall make an effort to notify the permit holder or owner of his/her findings orally and/or in writing, but may order the removal of such sign, or take other action deemed necessary to protect any person or property summarily and without notice to the permit holder or owner of the property. The actions, findings, and order of the building inspector may be appealed to the City Council with a request for restitution from the City should the Council override or reverse the decision of the building inspector.

Section 17.10. PERMIT REVOCATION.

A Sign permit shall be revoked if and when a permit holder fails to comply with a valid order of the city building inspector within the time allotted or fails to pay the expenses of repair, remediation, or removal under Section 17.09, when ordered. No Sign permit shall be issued to any permittee or property owner where a sign was located, for a period of one (1) year after the effective date of the revocation of a permit associated with said Sign and/or said property. In the event of an appeal, the effective date shall be the date the decision on Appeal is approved by the City Council.

Section 17.11. SIGN MAINTENANCE.

Every sign shall be maintained in a safe and working condition by the permittee. No Signage shall be allowed to deteriorate, all surfaces to be coated and maintained so as to prevent rust,

rotting, corrosion and other similar negative conditions. Any signage surface that is broken or cracked, or has suffered any similar failures, such as letters/numbers falling or blowing off the Sign, must be repaired or replaced within a reasonable timeframe. All signage designed with lighting, shall be maintained with lighting unless all visible components related to lighting are removed from the signage.

Section 17.12. WIND PRESSURE AND DEAD LOAD REQUIREMENTS.

All signs and other advertising structures shall be designed and constructed to withstand wind dead loads as required in the Building Code or other ordinances of the City of Independence, Iowa.

Section 17.13. REMOVAL OF CERTAIN SIGNS.

Any sign now or hereafter existing which no longer advertises a bona fide business conducted or a product sold, shall be taken down and removed by the owner, agent or person having the beneficial use of the property or structure upon which such sign may be found within ten (10) days after written notification from the city building inspector, and, upon failure to comply with such notice within the time specified in such order, the city building inspector is hereby authorized to cause removal of such signs, and any expense incident thereto shall be paid by the owner of the building or structure to which such sign is attached.

Section 17.14. EXEMPTIONS.

The provisions and regulations of this Ordinance shall not apply to the following signs, provided, however said signs shall be subject to the provisions of Sections 17.03 and 17.09.

- 17.14.01. Real estate signs not exceeding three (3) square feet in area which advertise the sale, rental, or lease of the premises, outside of the City Right-of-Way, upon which said signs are located only.
- 17.14.02. Professional name plates.
- 17.14.03. Signs for public, charitable or religious institutions.
- 17.14.04. Signs denoting the architect, engineer or contractor when placed upon work under construction, and not exceeding sixteen (16) square feet in area.
- 17.14.05. Memorial signs or tablets, names of buildings, and date of erection when cut into any masonry surface or when constructed of bronze or other incombustible materials.
- 17.14.06. Traffic or other municipal signs, legal notices, railroad crossing signs, danger, and such temporary emergency or non-advertising signs as may be approved by the City Council.

Section 17.15. OBSTRUCTIONS TO DOORS, WINDOWS, OR FIRE ESCAPES.

No sign shall be erected, located or maintained so as to prevent free ingress to or egress from any door, window or fire escape. No sign of any kind shall be attached to a standpipe or fire escape.

Section 17.16. SIGNS NOT TO CONSTITUTE TRAFFIC HAZARD.

No sign or other advertising structure as regulated by this Ordinance shall be erected at the intersection of any streets in such a manner as to obstruct fee and clear vision; or at any location where, by reason of the position, shape or color, it may interfere with, obstruct the view of, or be

confused with any authorized traffic sign, signal or devise; or which makes use of words, phrase, symbol or character in such manner as to interfere with, mislead or confuse traffic. No sign or other advertising structure as regulated by this Ordinance shall have posts, guides or supports located within any street or alley right of way.

Section 17.17. GOOSE NECK REFLECTORS.

Goose neck reflectors and lights shall be permitted on Ground Signs, Roof Signs and Wall Signs, provided, however, the reflectors shall be provided with the proper lenses concentrating the illumination upon the area of the sign as to prevent glare upon the street or adjacent property.

Section 17.18. SPOTLIGHTS AND FLOODLIGHTS PROHIBITED.

It shall be unlawful for any person to maintain any sign which extends over public property which is wholly or partially illuminated by floodlights or spotlights.

Section 17.19 GROUND SIGNS.

- 17.19.01. Materials required. All Ground Signs for which a Building Permit is required under this Ordinance shall have a surface or facing of incombustible material, provided, however, that combustible Structural Trim may be used thereon.
- 17.19.02 Letters, etc., to be secured. All letters, figures, characters or representatives in cut-out or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign shall be safely and securely built or attached to the sign structure.
- 17.19.03. Height Limitations. It shall be unlawful to erect any ground sign that exceeds twenty (20) feet in total height, including any supports.
- 17.19.04 Maximum Sign Quantity. One (1) Sign per each two hundred feet (200') of street frontage; maximum of three (3) Signs on any lot/parcel regardless of lot/parcel dimensions; one hundred feet (100') minimum separation between Signs.
- 17.19.05 Set-back line. In all districts where permitted, the entirety of any ground sign shall be set-back from any proposed or existing right-of-way line of any alleyway, road, street or highway as shown on the official plat, so as to meet required set-backs for principal structures in said zoning district.
- 17.19.06 Bracing, Anchorage and Supports. All ground signs shall be securely built, constructed and erected as required by the Building Code or other applicable ordinances of the City of Independence.
- 1719.07 Premises to be kept free of weeds, etc. All ground signs and the premises surrounding the same shall be maintained by the owner thereof in a clean, sanitary and inoffensive condition, and free and clear of all obnoxious substances, rubbish, weeds and general overgrowth.
- 17.19.08 Billboard signs are not permitted.

Section 17.21. BUSINESS SIGNS.

- 17.21.01. Signs, any part of which project out from the building from four (4) to eighteen (18) inches shall be erected so that no portion of the sign is less than eight feet (8') above grade.
- 17.21.02. Signs which project more than eighteen inches (18") from the building must be at least twelve feet (12') above grade and may extend a maximum of eight feet (8').
- 17.21.03. Moving, flashing, rotating, illuminated signs or colored lights that may be confused with traffic lights and therefore be potentially hazardous, are not permitted.
- 17.21.04. Free standing commercial or industrial signs shall not project over the public right-of-way.
- 17.21.05. Signs shall be structurally safe and in good repair as determined by the including signs connected to a building façade.
- 17.21.06. One (1) temporary on-site sign, not illuminated and not exceeding four (4) square feet in size advertising the sale or rental of the property may be placed in a required front yard without a permit. Any sign advertising the sale or rental or property exceeding four (4) square feet in size is required to have a permit.

Section 17.22. YARD SIGNS.

- 17.22.01. Real Estate Signs, including open house directional signs, shall not be placed in the City right-of-way.
- 17.22.02. Real Estate Open House Directional Signs shall be limited to a maximum placement of three (3) days.
- 17.22.03. Garage/Yard Sale Signs shall not exceed three (3) square feet in area.
- 17.22.04. Garage/Yard Sale Signs shall not be placed in the City right-of-way.
- 17.22.05. Garage/Yard Sale Signs shall be limited to a maximum placement of three (3) days.

Section 17.23. COMPLIANCE WITH ALL STATE AND FEDERAL REGULATIONS.

Any Signage erected under the provisions of this Ordinance, shall comply in all respects with all pertinent State and Federal regulations.

Section 17.24. PROHIBITIONS ON CORNER LOTS.

No Signage shall be permitted on a corner lot in the area of said lot formed by the lines of streets intersecting at an angle of less than sixty (60) degrees and a line joining points on such lines one hundred fifty (150) feet distance from their point of intersection.

Section 17.25. LOCATION OF SIGNS WITHIN RESIDENCE DISTRICTS PROHIBITED.

No outdoor advertising sign shall be permitted where the majority of buildings in a block are zoned residential on both sides of the street.

Section 17.26. SCENIC AREAS.

Signage shall not be erected in any areas designated by Resolution of the Independence City Council as a scenic area.

Section 17.27. OFF-SITE SIGNS

Off-site signs, except yard signs and temporary signs as allowed under this Ordinance, are not permitted.

SECTION 5. REPEALER. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6. SEVERABILITY. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 7. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council of Independence, Iowa, on this _____ day of _____ 2023.

Brad Bleichner, Mayor of the City of Independence, IA

ATTEST:

Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, IA

First Reading: _____
Second Reading: _____
Third Reading: _____

I certify that the foregoing was published as Ordinance No. 2023-_____ on the _____ day of _____ 2023.

Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, IA



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: October 23, 2023

ITEM TITLE: Resolution to Assess Property Owner(s) for Chapter 52 Mowing of Properties - Failure to Comply

BACKGROUND:

I received an email stating City Employees mowed a property during the month of September 2023. I sent an invoice to the property tax address along with copies of the City Code and resolution showing the fee schedule. The invoice was not paid within the 30 days. This property was a second-time offender for 2023.

DISCUSSION:

This resolution will be sent to the Buchanan County Treasurer's office for this amount to be placed on the property taxes. Once the County receives payment, they will then pay the City the following month.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce, Engaging and Catalyzing Community, and Developing and Reviving Independence. This item helps achieve that vision by supporting staff to make Independence an attractive place to live.

FINANCIAL CONSIDERATION:

There is no cost to provide this information to the Buchanan County Treasurer

RECOMMENDATION:

Staff recommends a motion to approve the resolution to assess property owner(s) for Chapter 52 Mowing of Properties – Failure to Comply and to authorize the Mayor to sign the resolution.

RESOLUTION NO. 2023-

A RESOLUTION ASSESSING NUISANCE FEES TO THE IDENTIFIED PROPERTY OWNER(S) AND CERTIFYING THE ASSESSMENT(S) TO THE BUCHANAN COUNTY TREASURER; WITHIN THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA.

WHEREAS, the City Council of the City of Independence met in regular session on Monday, October 23, 2023, and by majority vote approved and authorized the City Clerk/Treasurer to prepare and assess the property owner(s) as outlined below; and

WHEREAS, in accordance with Independence Code of Ordinances, Chapter 52 Mowing of Properties, Section 52.07 Failure to Comply, the City has complied with the guidelines in this Section requesting specific property(ies) be addressed; and

WHEREAS, the City has taken the required action under this chapter and is pursuing collection against the property(ies) in the same manner as the property tax; and

WHEREAS, the City has billed the property owner for all violations with the certified mail being returned to the City or the invoice was not paid within the required thirty days; and

WHEREAS, once the City Council has approved and adopted this Resolution, the City Clerk is authorized to certify said assessment(s) to the Buchanan County Treasurer.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA, that the Council met on Monday, October 23, 2023, at 5:00 p.m. in City Hall and by majority vote approved a Resolution authorizing the City Clerk/Treasurer to prepare and assess the fees to property owner(s) as identified below and to certify such assessment(s) to the Buchanan County Treasurer; within the City of Independence, Buchanan County, Iowa.

OWNER	ADDRESS	PARCEL NUMBER	AMOUNT
Apple Grove Investments/Old Grove Investments, Inc.	812 10 th Street NE	06.35.152.004	\$308.53

Resolution No. 2023- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 23rd day of October 2023.

Record of Voting:

Ayes:

Nays:

Absent:

Resolution No. 2023- declared passed and adopted by the Mayor on this 23rd day of October 2023.

Brad Bleichner, Mayor
of the City of Independence, IA

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer of the City of Independence, IA



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: October 23, 2023

ITEM TITLE: Mutual Aid Agreement with Oelwein Police Department

BACKGROUND:

This item was discussed during the September 5th City Council Work Session. Chief Logan from Oelwein PD and Chief Niedert have been working on a 28E Mutual Aid Agreement so that a Special Response (Tactical) Team could be created.

DISCUSSION:

As discussed during the Work Session, this item is necessary for continued support and development of the Police Department's abilities to respond to critical incident situations and would allow for the creation of a Special Response Team that will aid both communities.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by ensuring that the officers of the Police Department have the tools needed to respond to the variety of situations that they are commonly placed in.

FINANCIAL CONSIDERATION:

Costs are minimal and any necessary expenditures would be from already budgeted line items within the Police Department Budget.

RECOMMENDATION:

Staff recommends a motion to approve the Mutual Aid Agreement with the Oelwein Police Department and to authorize the Mayor to sign the agreement and the resolution.

RESOLUTION NO. 2023-

**RESOLUTION ADOPTING 28E FOR SHARING OF LAW
ENFORCEMENT OFFICERS AND PROVIDING
EMERGENCY RESPONSE ASSISTANCE**

WHEREAS, the Oelwein Police Department and the Independence Police Department wish to create a joint special response team; and

WHEREAS, the Cities of Oelwein and Independence wish to continue and update all prior 28E agreements for mutual aid assistance; and

WHEREAS, the cities have enjoyed the assistance of the other's mutual aid response in the past, this formal partnership is a way to serve both communities while providing our police officers valuable training; and

WHEREAS, the first priority for the Oelwein Police Department is service to the City of Oelwein and these calls will be prioritized accordingly; and

WHEREAS, the first priority for the Independence Police Department is service to the City of Independence and these calls will be prioritized accordingly; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Independence, Iowa, this agreement is hereby approved; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, this agreement will be filed as a 28E agreement with the Iowa Secretary of State's Office.

Resolution No. 2023- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 23rd day of October 2023.

Record of Voting:

Ayes:

Nays:

Absent:

Resolution No. 2023- declared passed and adopted by the Mayor on this 23rd day of October 2023.

Brad Bleichner, Mayor of the
City of Independence, IA

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer of the City of Independence, IA

28E AGREEMENT FOR SHARING OF LAW ENFORCEMENT OFFICERS AND PROVIDING EMERGENCY RESPONSE ASSISTANCE

THIS JOINT POWERS AGREEMENT is made and entered into by and between the Independence Police Department and the Oelwein Police Department (“Law Enforcement Agencies”), acting by and through their respective City Councils (“Governing Bodies”), on behalf of each City (“Municipality”).

WITNESSETH THAT:

WHEREAS, the above-listed Law Enforcement Agencies and respective Governing Bodies recognize that there are circumstances where the assistance of the Law Enforcement Agency of one Municipality provided to the Law Enforcement Agency of the other Municipality would prove beneficial and important in protecting the health, safety, and welfare of the public; and;

WHEREAS, the Law Enforcement Agencies and Governing Bodies agree that it is appropriate to set forth the terms and provisions related to their mutual agreement to provide such assistance to one another.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Municipalities, through their respective Governing Bodies, do hereby agree to the following terms and provisions, all in accordance with Chapter 28E of the Iowa Code.

I. PURPOSE

To provide law enforcement assistance by one Law Enforcement Agency to the other in circumstances where such assistance would assist the other Law Enforcement Agency to deal more adequately with situations (“Mutual Aid Incident”) involving public health, safety, and welfare.

Mutual Aid Incidents include but are not limited to:

- A. Major disasters where keeping the public peace is necessary.
- B. Crimes in progress or criminals in flight.

II. METHOD

The purpose of this agreement shall be fulfilled through the provision of law enforcement assistance by and between the parties to this agreement. Law enforcement personnel from one Law Enforcement Agency may enter the jurisdiction of the other Law Enforcement Agency and may exercise all powers as if said assisting Law Enforcement Agency was the Law Enforcement Agency of the Municipality in which the assistance is being provided in the following circumstances and under the following conditions:

- A. In the circumstances described in paragraph one, the following procedure shall

be followed:

1. The Law Enforcement Agency of one Municipality through its' Chief of Police, or designee, ("Requesting Party") requests assistance from the Law Enforcement Agency of the other Municipality through its' Chief of Police, or designee, ("Responding Party") to provide assistance to the Requesting Party and to request for that purpose: personnel; equipment; and supplies from the Responding Party as deemed appropriate under the circumstances.
 2. The Responding Party reserves the right to retain for its own use such personnel, equipment, and supplies as in its discretion may be necessary for the proper and adequate protection of its Municipality. In the event an emergency arises within the jurisdiction of the Responding Party while the equipment, personnel, and supplies of the Responding Party are engaged by the Requesting Party, the Responding Party may, in its discretion, recall such equipment, personnel, and supplies from the Municipality being assisted.
 3. The Requesting Party's personnel shall be in command of the Mutual Aid Incident; however, the personnel and equipment of the Responding Party shall remain under the direction and control of the Responding Party.
 4. No provisions set forth within this agreement shall act to suggest or imply that any employees, officers, or personnel of the Responding Party are in any manner employees or agents of the Requesting Party.
- B. If a crime is in progress or criminals are in flight in or from the Municipality of either party to this Agreement, law enforcement personnel from the other Municipality may upon learning of said occurrence by the communications center or other law enforcement official, enter the jurisdiction of the other Municipality to offer assistance. Upon resolution of the situation that resulted in the Responding Party entering the jurisdiction of the other Municipality, the Responding Party's personnel shall return to their Municipality.

III. EXPENSES

The Responding Party shall be responsible for all expenses associated with its personnel, equipment, and supplies, including the payment of its personnel's wages and the cost of supplies expended, used, or damaged while so engaged. Equipment and unused supplies left in the Requesting Party Municipality shall be returned to the Responding Party when feasible. There shall be no joint funding or budgeting of this joint undertaking, each Governing Body shall be responsible for the funding and expenses tied to its' Law Enforcement Agency.

IV. LIMITATION

In the event weather, road conditions or other circumstances are such that, in the discretion of the Responding Party, equipment, personnel, and supplies cannot be furnished to the Requesting Party with reasonable safety, the Responding Party may refuse to authorize and provide assistance to the Requesting Party. The decision of the

Responding Party as to what assistance shall be furnished and whether assistance shall be withheld, or withdrawn if determined necessary after being providing, as provided herein, shall be final and conclusive and shall give rise to no liability on the part of the Responding Party for failure to furnish assistance or withdrawing assistance as deemed appropriate by the Responding Party.

V. ADMINISTRATION

- A. This joint cooperative undertaking, or Agreement, shall be administered by a joint board made up of the Police Chiefs of each member Law Enforcement Agency. This joint board shall be a governmental body for purposes of Chapter 21 and 22 of the Code of Iowa.
- B. The Parties to this Agreement shall not acquire, hold, or dispose of real or personal property and none shall be used in furtherance of this Agreement.

VI. LIABILITY

- A. Worker's Compensation Coverage: Each party will maintain worker's compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement.
- B. Each party agrees to indemnify and hold harmless the other party from and against third party claims arising out of the Indemnifying party's performance under this Agreement, to the extent allowed by law.
- C. Automobile Liability Coverage: Each party is responsible for complying with the motor vehicle financial responsibility laws of the State of Iowa.
- D. General liability, Public Officials Liability, and Law Enforcement Liability: Officers or law enforcement personnel making arrests or conducting law enforcement activities as part of this 28E Agreement, shall not be considered, implied or deemed to be employees or agents of the Requesting Party.
- E. The execution of this Agreement shall not give rise to any liability or responsibility for failure to respond to any request for assistance made pursuant to this Agreement. This Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action whatsoever hereunder for any cause whatsoever.

VII. EFFECTIVE DATE

This Agreement shall be effective when approved and executed by the Governing Bodies of each Municipality and filed in an electronic format, with the secretary of state in a manner specified by the Iowa Secretary of State. Additional law enforcement agencies and their governing bodies may join this Agreement, after the unanimous consent of existing governing bodies, by the proper execution of this Agreement, this

Agreement to become effective as to such parties upon execution. If and when additional law enforcement agencies are added, they shall be added by an amendment to this Agreement which shall also be filed with and as required by the Iowa Secretary of State.

VIII. TERM, TERMINATION & WITHDRAWAL, AND AMENDMENT

- A. Term. This Agreement shall take effect upon the approval of the Parties' respective Governing Bodies and shall continue for a period of five (5) years unless terminated by the Parties pursuant to the terms of this Agreement. At the end of the initial five (5) year term, the Agreement shall continue to renew for subsequent one (1) year terms until terminated by the Parties pursuant to the terms of this Agreement. The addition of any other law enforcement agencies to this Agreement during any term hereof shall not change the term.
- B. Termination & Withdrawal. Any Party to this Agreement may withdraw from this Agreement upon thirty (30) days' written notice delivered to the other Party or Parties, as the case may be, pursuant to the Notice section of this Agreement. Such withdrawal shall not terminate this Agreement except as to such party and this Agreement shall continue unless and until there is only one remaining party.
- C. Amendment. This Agreement may be amended or modified from time to time, but only by unanimous written approval of all Parties through their respective Governing Bodies and filed with the Secretary of State in conformance with Iowa Code Section 28E.8(1)(b).

IX. NOTICE

- A. Notices for purposes of this Agreement or written communications of any kind shall be provided to the following persons:

For the City of Independence: City Manager
 Independence City Hall
 331 1st Street East
 Independence, Iowa 50644

For the City of Oelwein: City Administrator
 Oelwein City Hall
 20 2nd Ave. SW
 Oelwein, IA 50662

For other parties: As listed upon addition to this 28E agreement via an attached Exhibit delivered to the parties as listed above.

- B. Any change in the persons so designated must be given by the Party making the change to all other Parties in writing and will be effective upon receipt.

X. INTERPRETATION AND ENFORCEMENT

Interpretation and enforcement of this Agreement shall be under Chapter 28E of the

Code of Iowa, as amended, and statutes respecting the rights and responsibilities of political subdivisions.

XI. SEVERABILITY

If a provision of this Agreement shall be finally declared void or illegal by any court or administrative agency having jurisdiction over the Parties to this Agreement, the entire Agreement shall not be void, but the remaining provisions shall continue in effect as nearly as possible in accordance with the original intent of the Parties.

XII. ASSIGNMENT

The Parties shall not assign their respective interests under this Agreement.

XIII. ENTIRE AGREEMENT

This Agreement sets forth all of the covenants, promises, agreements and conditions among the Parties. There are no other covenants, promises, agreements, or conditions either oral or written or binding and effective.

XIV. SIGNATURES

By their signatures below, the undersigned declare and certify that they have been duly authorized by their Governing Bodies to approve this Agreement.

CITY OF INDEPENDENCE, IOWA

By: _____
 Brad Bleichner
 Mayor, City of Independence

Attest: _____
 Susi Lampe
 City Clerk, City of Independence

CITY OF OELWEIN, IOWA

By: _____
 Brett DeVore
 Mayor, City of Oelwein

Attest: _____
 Barbara Rigdon
 City Clerk, City of Oelwein



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: October 23, 2023

ITEM TITLE: Resolution accepting work covering the 2023 Street Rehabilitation Project

BACKGROUND:

All work related to the 2023 Street Rehabilitation Project has been completed, and the Project Engineers have filed a certificate in accordance with Section 384.58 of the Code of Iowa showing that they have inspected the completed work for the Project and that the work has been performed in compliance with the terms of the contract. The resolution approved at the September 25, 2023, meeting did not include the amount to be assessed against private property. This resolution will correct the one previously approved.

DISCUSSION:

N/A

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by revitalizing existing streets with new surface, etc. to improve the quality of roadways located within the city.

FINANCIAL CONSIDERATION:

The total project cost is certified at \$348,424.36 and \$94,251.00 to be specially assessed with this resolution.

RECOMMENDATION:

Staff recommends a motion to approve the resolution to accept the work covering the 2023 Street Rehabilitation Project and authorizes the Mayor to sign the resolution.

RESOLUTION NO. 2023-**Resolution accepting work covering the 2023 Street Rehabilitation Project**

WHEREAS, the Project Engineers for the 2023 Street Rehabilitation Project (the “Project”) in the City of Independence, Iowa (the “City”), have duly filed a certificate in accordance with Section 384.58 of the Code of Iowa showing that they have inspected the completed work for the Project and that the same has been performed in compliance with the terms of the contract and showing the total cost thereof;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. It is hereby found and determined that the work of constructing the Project has been duly and fully completed by the contractor in accordance with the terms of the contract, and the same is hereby accepted and approved.

Section 2. It is hereby found and determined that the total cost of said Project is in the total amount of \$348,424.36, of which the sum of \$94,251 shall be assessed against private property within the assessable district.

Section 3. Except for the amount being retained by the City pursuant to Chapter 573 of the Code of Iowa, which shall be paid to the contractor not less than thirty (30) days after the acceptance of the work, the amount due the contractor is hereby ordered paid from available funds from which payment for the work may be made.

Section 4. The Project Engineers are hereby instructed to prepare the final schedule of assessments, as provided in Section 384.59 of the Code of Iowa.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Resolution No. 2023- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 23rd day of October 2023.

Record of Voting:

Ayes:

Nays:

Absent:

Resolution No. 2023- declared passed and adopted by the Mayor on this 23rd day of October 2023.

Brad Bleichner, Mayor
of the City of Independence, IA

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer of the City of Independence, IA



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: October 23, 2023

ITEM TITLE: Resolution adopting final assessment schedule for the 2023 Street Rehabilitation Project and amending, confirming and levying the assessments

BACKGROUND:

This is the last step for this project. For previous street projects that included special assessments, City Council chose to allow residents to pay the assessment over 10 years, once all the paperwork had been turned over to the Buchanan County Treasurer. The City Council has also chosen the interest rate of 4% for previous street assessment projects.

DISCUSSION:

Assessing property owners for the road improvements that abut their property helps to keep a portion of the costs for maintaining roads applied to those who use them the most. It also helps to keep taxes down for residents overall by not spreading these costs across the entire City.

Given that interest rates are higher than they have been in recent years, review and discussion of the interest rate percentage to be charged for anyone who wishes to make payments for these assessments is recommended by Staff.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure and Developing and Reviving Independence. This item helps achieve that vision by maintaining the streets that we have and ensuring an adequate transportation network exists within the City.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

Staff recommends a motion to approve the resolution confirming and levying the special assessments, directing that the same be certified to the Buchanan County Treasurer and directing publication and mailing of notice, at the interest rate of 4%, all as required by Section 384.60 of the Code of Iowa.

RESOLUTION NO. 2023-

Resolution adopting final assessment schedule for the 2023 Street Rehabilitation Project and amending, confirming and levying the assessments

WHEREAS, heretofore and in strict compliance with Chapter 384 of the Code of Iowa, the City Council of the City of Independence, Iowa, did, pursuant to a Resolution of Necessity duly adopted on March 13, 2022, order the construction of the 2023 Street Rehabilitation Project (the “Project”), such improvement having been duly completed, the work accepted and the Project Engineers having filed the final assessment schedule, which has been fully considered by this Council;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. The final assessment schedule filed by the Project Engineers covering the Project is hereby amended as follows:

(Insert the word “none” or list amendments to plat and schedule of assessments).

Section 2. The aforementioned final assessment schedule, as amended, is hereby approved and adopted.

Section 3. Each and all of the assessments upon the benefited property in the amounts and upon the various lots and tracts described in such final assessment schedule are hereby confirmed and levied.

Section 4. Each of such assessments in the amount of more than Five Hundred Dollars (\$500.00) is hereby divided into ten (10) equal installments, as near as may be.

Section 5. All unpaid installments shall bear interest at the rate of % per annum from October 23, 2023 (that being the date of acceptance of the work); provided, however, that any such assessments may be paid in full or in part without interest within thirty (30) days after the date of the first publication of the Notice of Filing of the Final Assessment Schedule with the County Treasurer, such payments to be made at the office of the City Clerk.

Section 6. The first installment of the unpaid assessments shall be due and payable at the office of the County Treasurer of Buchanan County on the first day of July, 2024, and shall become delinquent from October 1, 2024, and then bear the same interest with the same penalties as ordinary taxes.

Section 7. Succeeding installments shall become due and payable in like manner on the first day of July in each of the years 2025 to 2033, inclusive.

Section 8. All assessments in the amount of Five Hundred Dollars (\$500.00) or less shall become due and payable in full on July 1, 2024.

Section 9. All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December 1 without interest.

Any property owner may elect to pay one half or all of the next annual installment of principal of and interest on the special assessment prior to the delinquency date of the installment.

Section 10. The City Clerk is hereby authorized and directed to certify and file the final assessment schedule, herein referred to, with the County Treasurer of Buchanan County.

The City Clerk shall thereupon give notice of such certification and filing by publication once each week for two successive weeks in a legal newspaper printed wholly in the English language, published at least once weekly and of general circulation in Independence, Iowa, the first publication to be not more than fifteen (15) days after the date of filing of the said schedule with said County Treasurer.

The City Clerk shall also mail said notice, by ordinary mail, to each property owner whose property is subject to assessment for said improvement, such notice to be mailed on or before the second publication of the notice.

Section 11. Such notice shall be in substantially the following form:

NOTICE OF FILING OF FINAL ASSESSMENT SCHEDULE FOR THE
2023 STREET REHABILITATION PROJECT

INDEPENDENCE, IOWA

TO WHOM IT MAY CONCERN: Take notice that the City Council of the City of Independence, Iowa (the "City"), has adopted the final assessment schedule covering the 2023 Street Rehabilitation Project (the "Project"), which was duly certified to the County Treasurer of Buchanan County, Iowa, on the 27th day of October 2023, all in accordance with Section 384.60 of the Code of Iowa.

The Project, all of which is assessable, consisted of hot mix asphalt (HMA) milling and rehabilitation with HMA overlay and miscellaneous related work on and along the following segments of street and avenue in the City of Independence, Buchanan County, Iowa:

- 4th Avenue NE, from the north right-of-way line of 9th Street NE on the south to the south right-of-way line of 10th Street NE on the north
- 5th Street SE, from the east right-of-way line of 4th Avenue SE on the west to the west right-of-way line of 5th Avenue SE on the east
- 5th Avenue SW, from the south right-of-way line of 2nd Street SW on the north to the north right-of-way line of 7th Street SW on the south

It is considered that the properties abutting the above-described segments of street have been specially benefitted by this improvement and should be specially assessed.

Any assessment may be paid in full or in part without interest within 30 days after the date of the first publication of this notice, such payments to be made at the office of the City Clerk. Assessments in the amount of Five Hundred Dollars (\$500.00) or less which are not paid in full within that time period shall be due on July 1, 2024. Assessments in the amount of more than Five Hundred Dollars (\$500.00) which are not paid in full within that time period will be divided into ten (10) equal annual installments due on the first day of July, commencing July 1, 2024. All unpaid special assessments will draw annual interest at % computed initially from the date of acceptance of the work on the 2023 Street Rehabilitation Project to December 1, 2024, and thereafter computed from the December 1 immediately preceding the due dates of the respective installments to the December 1 next following the due dates of the respective installments. Each installment will be delinquent from the October 1 following its due date and will draw additionally the same delinquent interest and the same penalties as ordinary taxes.

Any property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment.

All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December 1 without interest.

Reference is hereby made to said final assessment schedule for a description of the particular lots or tracts and the amounts of the final assessments thereon, as determined and fixed by the Council.

By order of the City Council of the City of Independence, Iowa.

Susi Lampe
City Clerk

(The mailed copies of the notice should include the following information:

According to the records of the County Auditor, you are the owner of:

(Insert Property Description)

and the final assessment against the same is \$_____.)

Section 12. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Section 13. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Resolution No. 2023- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 23rd day of October 2023.

Record of Voting:

Ayes:

Nays:

Absent:

Resolution No. 2023- declared passed and adopted by the Mayor on this 23rd day of October 2023.

Brad Bleichner, Mayor
of the City of Independence, IA

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer of the City of Independence, IA



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: October 23, 2023

ITEM TITLE: Resolution to Assess Property Owner(s) for Chapter 90 Water Service System

BACKGROUND:

I was instructed to bill the property owner for water valve repair. The invoice was mailed to the property owner on record on the Buchanan County Assessor's website. The invoice was returned to the City Clerk's office on October 18, 2023.

DISCUSSION:

This resolution will be sent to the Buchanan County Treasurer's office for this amount to be placed on the property taxes. Once the County receives payment, they will then pay the City the following month.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce, Engaging and Catalyzing Community, and Developing and Reviving Independence. This item helps achieve that vision by supporting staff to make Independence an attractive place to live.

FINANCIAL CONSIDERATION:

There is no cost to provide this information to the Buchanan County Treasurer.

RECOMMENDATION:

Staff recommends a motion to approve the resolution to assess property owner(s) for Chapter 90 Water Service System and to authorize the Mayor to sign the resolution.

RESOLUTION NO. 2023

A RESOLUTION ASSESSING A WATER BREAK ORDERED REPAIR TO IDENTIFIED PROPERTY OWNER(S) AND CERTIFYING THE ASSESSMENT(S) TO THE BUCHANAN COUNTY TREASURER; WITHIN THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA.

WHEREAS, the City Council of the City of Independence met in regular session on Monday, October 23, 2023, and by majority vote approved and authorized the City Clerk/Treasurer to prepare and assess the property owner(s) as outlined below; and

WHEREAS, in accordance with Independence Code of Ordinances, Chapter 90 Water Service System, Section 90.13 Failure to Maintain, when any portion of the water service pipe which is the responsibility of the property owner becomes defective or creates a nuisance and the owner fails to correct such nuisance the City may do so and assess the cost thereof to the property; and

WHEREAS, the City has taken the required action under this chapter and is pursuing collection against the property (ies) in the same manner as the property tax; and

WHEREAS, once the City Council has approved and adopted this Resolution, the City Clerk is authorized to certify said assessments to the Buchanan County Treasurer.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA, that the Council met on Monday, October 23, 2023, at 5:00 p.m. in City Hall and by majority vote approved a Resolution authorizing the City Clerk/Treasurer to prepare and assess the fees to property owner(s) as identified below and to certify such assessments to the Buchanan County Treasurer; within the City of Independence, Buchanan County, Iowa.

Name	Site Address	Parcel #	Amount
Jeffery Goddard	611 3 rd Ave NE	06.34.410.006	\$972.50

Resolution No. 2023- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 23rd day of October 2023.

Record of Voting:

Ayes:

Nays:

Absent:

Resolution No. 2023- declared passed and adopted by the Mayor on this 23rd day of October 2023.

Brad Bleichner, Mayor
of the City of Independence, IA

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer of the City of Independence, IA



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: October 23, 2023

ITEM TITLE: Register's Annual Great Bicycle Ride Across Iowa Host Town Application

BACKGROUND:

The City and the Chamber of Commerce both received packets from the Register's Annual Great Bicycle Ride Across Iowa (RAGBRAI) to complete and return to be considered as a Host Town for the 2024 RAGBRAI event. The event is scheduled for July 20 – 27, 2024, and based on the hotel reservations sheet would be in Independence overnight on Thursday, July 25th, or Friday, July 26th. On October 10th, Staff from the City met with Staff from the Chamber of Commerce, the Buchanan County Economic Development Corporation, Buchanan County Tourism, and the Mayor to discuss the event. The application packet received is attached for reference and information.

DISCUSSION:

While the RAGBRAI event does provide an economic impact to the communities that it visits, especially those that are host towns, Staff has concerns about financial outlays that will be required by the City as well as staffing that will be required to support the event. To be clear, the Staff is not against the event, but before agreeing to apply, we feel it should be brought to the Council for discussion. Staff from local partners for an event of this size such as the Chamber of Commerce, BCEDC, and Tourism may be present to discuss their points of view. City Staff recommends that these members of the community be called upon to share their insights about RAGBRAI as we work to make a decision on moving forward or not with the application.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by bringing new visitors to the City and filling local shops and restaurants during the event.

FINANCIAL CONSIDERATION:

There are no budgeted funds for this at this point in time. Should the Council decide to move forward with the Host Town Application, Staff will need to determine specific budgetary impacts and where funds can be moved from to provide the requisite funding for this event.

RECOMMENDATION:

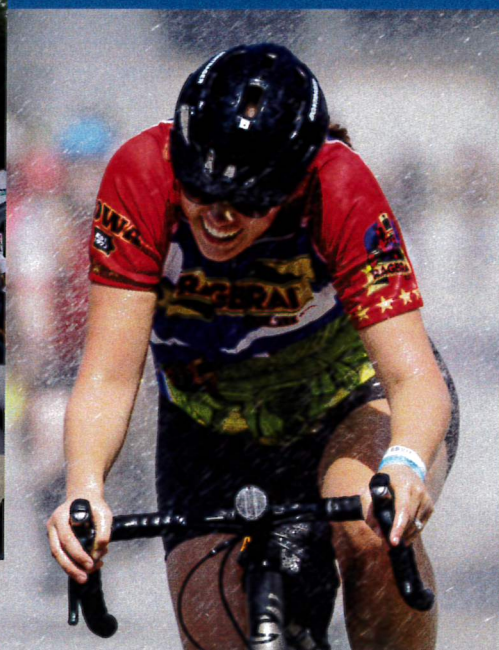
Staff recommends discussion and a motion to approve the submittal of a Host Town Application to RAGBRAI for the 2024 event indicating either Yes Independence would like to be a Host Town, or No Independence would not like to be a Host Town.

RAGBRAI®

Register's Annual Great Bicycle Ride Across Iowa™

BECOMING A HOST TOWN





By the Numbers

114

- ▶ number of cyclists participating in their first ride since 1973

907

- ▶ number of towns RAGBRAI has passed through

22,813

- ▶ number of miles ridden since the first ride

50,000

- ▶ largest daily cyclist count

457,087

- ▶ number of cyclists participating since the first ride in 1973

Dear Iowa Community Leader:

Thank you for your community's interest regarding the possibilities of becoming an overnight town or pass-through town for RAGBRAI®, the Register's Annual Great Bicycle Ride Across Iowa™. RAGBRAI is the oldest, largest and longest multi-day bicycle touring event in the world. RAGBRAI is scheduled for the last full week in July annually.

We provide valuable information about what your community needs to host RAGBRAI. You'll find information on how the route and towns are selected and associated timelines. You'll also discover how your community can express interest in hosting the event in the future.

There are more than 200 Iowa communities that express the desire to host RAGBRAI, and we try to include as many as possible each year. We are proud that your community would consider a RAGBRAI visit!

Sincerely,

Matt Phippen RAGBRAI Director

Community Impact

\$2,300,000

- Total town expense covered by RAGBRAI from 2021-2023

\$25,000,000 +

- RAGBRAI approximate economic impact

*2022 economic numbers from 16/36 towns reporting

\$300,000 +

- Funds RAGBRAI riders raised between 2022-2023 for non-profits and towns

"RAGBRAI coming through Marengo was a great way to showcase our town, promote commerce, and have a fun time doing it. The riders were respectful, appreciative, and really enjoyed their time with us."

Corienne Dally

Marengo Program Director

"July 28, 2023, epitomizes the hospitable spirit that Coralville has been built on for 150 years leading it to be dubbed 'The Hub of Hospitality.' One the hottest days in RAGBRAI history turned into a severe wind and rainstorm. Instead of a pity party, riders huddled inside City Hall and shared food, sang songs by BUSH (the concert that was cancelled due to the storm), played cards, watched a RAGBRAI documentary, and made new friends. Making the most of a bad situation resulted in a memorable experience for the riders and community alike. It was one L of a time!"

Nick Pfeiffer

Publicity and Sponsorship Chair, Coralville RAGBRAI

"When a community thinks of economic impact, traditional impacts of tourism are hotel room nights, sales tax receipts, and entertainment spending. RAGBRAI's impact on our destination goes beyond all of these factors and is much more than the one week in July."

"This event exposed our Quad Cities' destination to 50 states and 18 countries. The value of the word-of-mouth and media exposure is much higher than the amount of money and labor put into hosting it."

Joan Kranovich

Vice President, Business Growth & Director, Sports QC, Davenport.



Community Qualifications

The most important community resource needed to host RAGBRAI is the people in your community. Community leaders and volunteers are the key to hosting a successful RAGBRAI visit. An enormous amount of time and energy would be required to properly plan for and welcome 15,000 cyclists plus thousands of guests to your community.

► Community Engagement

It takes a village. Make sure all city, county, and local stakeholders are committed to hosting RAGBRAI.

► Approximately 70-80 acres of campground

The campground space needs to be located in your community. Acreage can be broken in to different sites. Consider sites that have proximity to shelter, showers, restrooms. Sites that work best include: schools, parks, and fairgrounds.

► Large Crowds

Must be able to host cyclists, drivers, and community. Your festival venue should be large enough to hold 40-50 vendors, beverage garden, and stage.

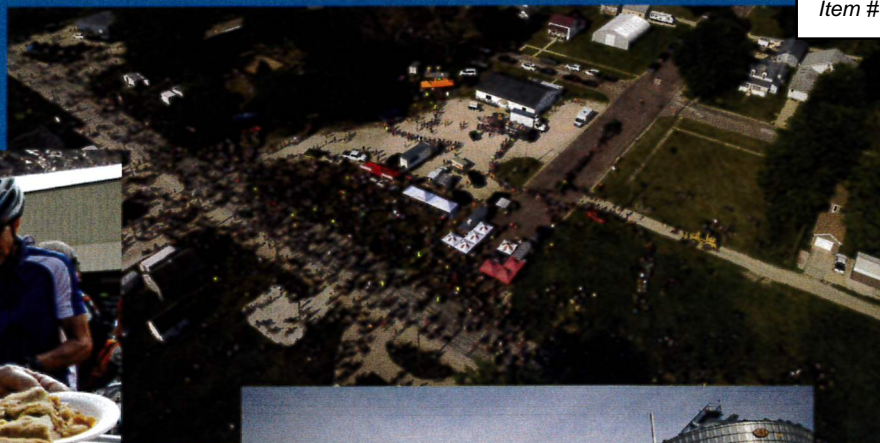
► Route

Town must be spaced an acceptable distance from previous town and have paved roads. The towns must be connected by roads that are paved and have a low traffic count.

► Vehicles

Town must have the capacity to park an additional 2500 vehicles (RVs, trailers, box trucks, and standard vehicles).





How to Apply

Our community is interested in becoming a host. What do we need to do?

In order to formally express your community's interest, the enclosed RAGBRAI Town Information and Hotel Information Form should be completed and returned by October 31, 2023. Letters of support from your county and town officials should be included along with any maps or brochures from your community. If you prefer to submit your application online, please visit ragbrai.com/hosttownapplication

What is the timeline for selecting communities?

- September 2023 Host town packets sent to all potential RAGBRAI 2024 communities
- October 31, 2023 Application deadline
- Fall/Winter 2023 RAGBRAI reviews applications
- January 27, 2024 Route announcement in Des Moines
- July 20-27, 2024 RAGBRAI® LI

A map with the overnight towns on the route will be published on January 27, 2024. A detailed map showing all of the pass-through towns on the route will be published in early March. A visit is made to the mayor and city clerk of the selected pass-through towns prior to the release of pass-through towns to confirm that they will serve as host towns.

"After a poor experience with RAGBRAI in 2021, we were a little reluctant to go with it again. However, this year was a completely different experience.

RAGBRAI staff met with us on a regular basis from early spring with a follow-up after the ride. The seed money definitely helped with our preparations. We are a community of 587 population. We didn't go overboard in our planning, but we had a great morning with the riders. We made a profit this year. The 3 churches and the Friends of the Library all received money from the profits."

Sharon Irwin
Mayor, Early



Route Requirements

What factors are used to select the RAGBRAI route?

The primary goal is safety. Can we get 20,000 cyclists and their support crews from one town to the next town safely? For every stretch of highway, RAGBRAI organizers look at the following key questions concerning your community:

What is the traffic count on that stretch of highway?

Ideally, we like to select paved roads that have a traffic count of less than 2,500 cars per day and a truck count of less than 200.

How many miles should there be between towns?

The ideal distance for riders, according to RAGBRAI surveys, is 11 - 15 miles between pass-through towns. Any more than 20 miles is going to be a hardship for riders if the highway is extremely hilly, if they face a headwind, or if the weather conditions are very hot and humid.

What is the terrain?

Cyclists will encounter rolling terrain throughout their ride across Iowa. Varying the terrain incorporates the "what if" factor into planning. What if Mother Nature throws the worst possible scenario at the riders? Weather conditions, such as headwinds, hail or high temperatures can turn a full day of hills into a real test for riders.

How scenic is the route?

Most county engineers have provided RAGBRAI with maps of the most scenic highways in their counties. RAGBRAI tries to incorporate these scenic and safe roads into the route planning.

Is roadwork planned for any of the highways?

Again, county engineers are valuable resources in advising RAGBRAI organizers of not only the condition of certain highways but also when construction is planned for and completed.

What are the conditions of the roadways and train tracks along a selected section of highway?

The road and railroad crossing conditions in and around your community are a major factor to determine if RAGBRAI can safely enter and exit your community. Railroad tracks that run perpendicular to the road provide the safest crossings. When we encounter tracks that are rough or in poor condition, efforts are made to correct the problems.

What is the average length of miles per day?

We try to maintain, whenever possible, about 60 - 70 miles as the ideal day's ride. Due to construction, possible route changes can add to the initial route's daily mileage. Long days contribute to rider fatigue, which in turn can cause more accidents. The number of Iowa State Patrol troopers available to monitor intersections is limited. The ride crews who work the ambulances, drive the SAG wagons, and serve as host town liaisons are already working 12-14 hour days. Long days tax RAGBRAI's limits as well as the cyclists.

When a route is determined where all of these concerns and town requests fit into the picture, it is driven twice in the fall to make sure it will work. Once again, safety is always our main priority when deciding the RAGBRAI route.



About RAGBRAI®

Established in 1973

In 1973, just 114 cyclists made it all the way across the state of Iowa. Today, over 20,000 registered riders, young and old alike; from Iowa, across the country and around the world, pedal the entire distance. RAGBRAI attracts participants from all 50 states and many foreign countries. It has covered thousands of miles across Iowa in its history as hundreds of thousands of riders have pedaled in this summertime event.

Throughout the history of the ride, RAGBRAI has visited 870 Iowa communities. That's over 90 percent of all of Iowa's 947 incorporated towns, providing cyclists the opportunity to enjoy the spirit of celebration, hospitality and goodwill that defines Iowa and RAGBRAI. Riders have spent the night in 130 different overnight towns with crowds peaking at over 50,000 guests in the host community.





If you have any questions, please feel free to contact us at:

RAGBRAI Host Town
501 Scott Ave.
Des Moines, IA 50309
matt@RAGBRAI.com • RAGBRAI.com

RAGBRAI LI celebrates 51 years in 2024!





BECOMING A HOST TOWN APPLICATION

RAGBRAI® 2024 Host Town Application

Name of Town: _____, Iowa

Town population: _____

When did you last host RAGBRAI? _____

Tell us about your town? (major events, fun facts, key organizations, etc)

Hotels (please list all hotels within a 10-20-mile radius):

Would your town like to be considered to host RAGBRAI in 2024? **YES or NO** (circle one)

If no, is there a reason you would not like to host in 2024? (construction, major event)

Are there upcoming years that your community might have conflicts in hosting RAGBRAI®? (RAGBRAI is always the last full week in July 20-27, 2024)



BECOMING A HOST TOWN APPLICATION

Town Contacts:

Chamber, Convention & Visitor's Bureau, Tourism or Economic Development Office

Name/Title: _____

Office: _____

Address: _____

Day Phone: _____ Night Phone: _____

Cell Phone: _____ E-mail: _____

Mayor's Office or City Administrator's Office

Name/Title: _____

Office: _____

Address: _____

Day Phone: _____ Night Phone: _____

Cell Phone: _____ E-mail: _____

Other Community Leader

Name/Title: _____

Office: _____

Address: _____

Day Phone: _____ Night Phone: _____

Cell Phone: _____ E-mail: _____



BECOMING A HOST TOWN APPLICATION

Local Law Enforcement Official

Name/Title: _____

Office: _____

Address: _____

Day Phone: _____ Night Phone: _____

Cell Phone: _____ E-mail: _____

County Official

Name/Title: _____

Office: _____

Address: _____

Day Phone: _____ Night Phone: _____

Cell Phone: _____ E-mail: _____

Please return form by October 31, 2023 to:

ATTN: RAGBRAI Town Application / 501 Scott Ave. / Des Moines, IA 50309

**Questions: email Anne Lawrie (anne@ragbrai.com)
or Matt Phippen (matt@ragbrai.com)**



HOTEL RESERVATION FORM - 2024

Item #15.

POTENTIAL RAGBRAI HOST CITY 2024: _____, Iowa

**REQUEST RESERVATIONS FOR 120 ROOMS
(100 DOUBLES & 20 SINGLES) PER NIGHT (SEE CHART FOR DATES IN YOUR AREA)**

These rooms will be secured for RAGBRAI's staff and management team (consisting of staff members, law enforcement officials, public safety officials, celebrities, etc.).

ROOMS SHOULD BE RESERVED AND HELD UNDER THE NAME: KARA WAUGH – RAGBRAI. This is NOT a block that riders or teams will call in and make reservations for. These rooms are for RAGBRAI full time staff, Iowa State Patrol, and CARE Ambulance.

If RAGBRAI selects your area, the hotel reservations below will house all RAGBRAI officials. RAGBRAI will guarantee all rooms with a credit card shortly after the route announcement on January 27, 2024.

Please call Kara Waugh with hotel reservation questions at 515-783-5775 or kara@ragbrai.com

Main Staff Hotel (Rooms reserved for nights of July ____, 2024 & July ____, 2024. Please refer to the hotel grid form for exact dates)

Hotel: _____

Hotel Manager/Contact: _____

Address: _____

Telephone: _____ Email of Contact: _____

Rooms Reserved per Night (Reserved for RAGBRAI Staff & Management Team)

Single/King Rooms (1 bed):	# of Rooms Reserved: _____	Rates: _____
Double Rooms (2 beds):	# of Rooms Reserved: _____	Rates: _____
Suite/Other _____:	# of Rooms Reserved: _____	Rates: _____

Hotel Manager Signature (required): _____

Additional Staff Hotel (Rooms reserved for nights of July ____, 2024 & July ____, 2024)

Hotel: _____

Hotel Manager/Contact: _____

Address: _____

Telephone: _____ Email of Contact: _____

Rooms Reserved per Night (Reserved for RAGBRAI Staff & Management Team)

Single/King Rooms (1 bed):	# of Rooms Reserved: _____	Rates: _____
Double Rooms (2 beds):	# of Rooms Reserved: _____	Rates: _____
Suite/Other _____:	# of Rooms Reserved: _____	Rates: _____

Hotel Manager Signature (required): _____

Please return form by October 31, 2023 to:
RAGBRAI Host Town Application / 501 Scott Ave. / Des Moines, IA 50309
Call or email with questions. kara@ragbrai.com or 515-783-5775



2024 HOTEL RESERVATIONS

Request Reservations for 120 Rooms
(100 Doubles & 20 Singles)
Per Nights listed in Chart

FRIDAY, JULY 26 &
SATURDAY, JULY 27

THURSDAY, JULY 25
& FRIDAY, JULY 26

WEDNESDAY, JULY 24
& THURSDAY, JULY 25

TUESDAY, JULY 23
WEDNESDAY, JULY 24

MONDAY, JULY 22 &
TUESDAY, JULY 23

SUNDAY, JULY 21 &
MONDAY, JULY 22

FRIDAY, JULY 19 &
SATURDAY, JULY 20

Reservation Example:

If your town was
Des Moines, IA
in Polk County,
you would reserve
rooms for Tuesday,
July 23 and Wednesday
July 24, 2024.
That would be for
2 nights of stay.

Please Note:

The RAGBRAI overnight
towns will be
announced on
January 27, 2024.
If your town is not selected
to host RAGBRAI, you can
release the room
reservations
after February 13, 2024.

