



# REGULAR CITY COUNCIL MEETING

Monday, September 09, 2024 at 5:00 PM

Council Chambers - 331 First Street East

## AGENDA

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### RULES OF PROCEDURE

Meeting is live-streamed on the Indytel Local Access Channel, YouTube, and Facebook. Per the Rules of Procedure for Conduct of City Council Business, the length of any meeting shall be limited to three (3) hours. This limitation may be extended for any particular meeting by a super majority (two-thirds (5 out of 7)) vote to suspend the rules and extend the meeting by the time required. The Mayor shall be responsible for enforcing this rule.

### MEETING OPENING

1. Pledge of Allegiance
2. Roll Call
3. Approve the Agenda

*The agenda may be amended to remove items during this time, but no items may be added to the agenda.*

4. Public Comment

*Welcome to Visitors: 5-minute time limitation for speaking, no profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed. The Council is unable to respond or take any action at this time. Please state your name and address before addressing the Council for the official record.*

### CONSENT AGENDA

5. Accept and Approve Consent Agenda

- a. The minutes of the August 26, 2024, regular meeting.
- b. Independence Area Chamber of Commerce Special Event Application for Jingle on Main to be held on Friday, December 6, 2024.
- c. Heartland Acres Agribition Center Class C Retail Alcohol License renewal that includes outdoor service effective September 1, 2024, through August 31, 2025.

*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council Votes on the motion.*

### FINANCIALS

6. Approve the Claims
7. Bank Reconciliation – *Information Only*
8. Revenues and Expenses to date – *Information Only*

### HEARINGS / ORDINANCES

9. Second Reading of an Ordinance Amendment for Section 1.15 for Water and Sewer Fees

### RESOLUTIONS

10. Preliminary Plat – Henderson First Addition

- [11.](#) Establish a date and time for a Public Hearing to consider a Rezoning Request from A-1 Agricultural to R-1 Residential within the City of Independence, Buchanan County, Iowa
- [12.](#) Resolution to Assess Property Owner(s) for Chapter 52 Mowing of Properties - Failure to Comply
- [13.](#) Resolution to accept the work covering the 2024 Street Rehabilitation Project
- [14.](#) Resolution Adopting Final Assessment Schedule for the 2024 Street Rehabilitation Project and Amending, Confirming and Levying the Assessments
- [15.](#) Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 1
- [16.](#) Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 2
- [17.](#) Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 3
- [18.](#) Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 4
- [19.](#) Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 5

## **OTHER BUSINESS**

- [20.](#) Airport SWPP Plan
- [21.](#) Commercial Restoration Rehab Grant Application - 216 1st St E
- [22.](#) Sept. 23<sup>rd</sup> City Council Meeting

## **REPORTS**

*Reminder to Council that reports is not for group discussion on items not on the agenda. This is the time to give shout-outs to people or groups. If you would like to talk about an item for a future meeting, you can ask for it here but there can not be further discussion on the item as it could lead to an open meeting law violation.*

- [23.](#) PD Monthly Reports
- [24.](#) FD Monthly Reports
- [25.](#) Building Code Department Monthly Reports
- [26.](#) ILPT Reports
- 27.** Council Members
  
- 28.** Staff/Other
  - City Manager
  - Mayor
  - Other Department Heads / Staff

## **ADJOURNMENT**

This agenda is subject to change.



REGULAR MEETING

MONDAY, AUGUST 26, 2024

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The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, August 26, 2024.

### OPENING/ROLL CALL

Mayor Bleichner opened the meeting by calling the meeting to order with Council Members Weber, Hanna, Moore, Prusator, O'Loughlin, and Jensen in attendance. Council Member Huston was excused.

This meeting was available for public attendance. The meeting was also broadcast on the local access channel, YouTube, and Facebook.

### APPROVE THE AGENDA

Motion by Council Member Jensen, second by Council Member Moore to approve the agenda as presented for the regular meeting held August 26, 2024. Ayes: All. Absent: Huston.

### CONSENT AGENDA

Motion by Council Member Prusator, second by Council Member Hanna to accept and approve the consent agenda that approves the following: 1) The minutes of the August 12, 2024, Regular Meeting. 2) Pat's Tap Class C Retail Alcohol License renewal application that includes living quarters and outdoor service effective September 1, 2024, through August 31, 2025. 3) Bow hunting request from Kevin, Zachary, and Lucas Sidles for the 2024-2025 Bow Hunting Season. Ayes: All. Absent: Huston.

### FINANCIALS

Motion by Council Member O'Loughlin, second by Council Member Jensen to approve the following bills for payment. Ayes: All. Absent: Huston.

ADP	IA-SUIER-ALL	\$ 5,830.26
ADP	FED/FICA/STATE-ALL	\$ 34,303.19
AMAZON CAPITAL SERVICES	SUPPLIES-L	\$ 1,014.22
AVFUEL CORPORATION	EQUIP RENTAL-A	\$ 20.00
BIBLIONIX LLC	SERVICES-L	\$ 3,370.00
BOLTON & MENK, INC.	SERVICES-A	\$ 915.00
BOWKER MECHANICAL	SERVICES-L	\$ 303.50
BRODART CO	SUPPLIES-L	\$ 815.00
BRUENING ROCK PRODUCTS IN	ROAD ROCK-ST,PR	\$ 2,407.87
BUCHANAN COUNTY HEALTH CE	SERVICES-CH	\$ 11,344.02
BUCHANAN COUNTY SENIOR CI	H/M ALLOC-CH	\$ 700.00
CARD SERVICES-LIBRARY	MISC EXP-L	\$ 1,902.24
CEDAR BEND HUMANE SOCIETY	SERVICES-AC	\$ 108.00
CENGAGE LEARNING	BOOKS-L	\$ 136.45
CITY LAUNDERING CO INC	BLDG MAINT-PD	\$ 399.09
COONRAD, JERSEY	UMPIRE-PR	\$ 55.00
CORNWELL, KAYLA	REIMBURSE-W	\$ 315.00

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CY & CHARLEY'S FIRESTONE	SERVICES-PD,ST,W,PR	\$ 112.00
DAKE, EMMA	UMPIRE-PR	\$ 40.00
DELTA DENTAL OF IOWA	DENTAL INSURANCE	\$ 4,209.80
EAST-CENTRAL IOWA R.E.C.	UTILITY-A,PR,ST,W,CH	\$ 2,529.64
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	\$ 9,452.11
EPIC CLEAN, LLC	BLDG MAINT-L	\$ 1,400.00
FAHR BEVERAGE INC	CONCESSIONS-PR	\$ 358.50
GENERAL TRAFFIC CONTROLS	SUPPLIES-ST	\$ 365.00
GONZALEZ, EMMA	UMPIRE-PR	\$ 70.00
GPM	SUPPLIES-W	\$ 311.50
GRAINGER INC	SUPPLIES-W	\$ 85.45
GREEN PRO SOLUTIONS	SUPPLIES-ST	\$ 2,490.78
HAWKEYE ALARM SIGNAL COMP	SERVICES-L	\$ 300.00
HAWKINS, INC.	CHEMICALS-W	\$ 90.00
HEARTLAND ACRES AGRIBITIO	H/M ALLOCAT-CH	\$ 1,000.00
HOMAN, CARTER	UMPIRE-PR	\$ 90.00
HOOKOM, BAILIE	UMPIRE-PR	\$ 40.00
HUPKE, DEWEY	UMPIRE-PR	\$ 45.00
IA DEPT OF REVENUE	SALES TAX-PR,W	\$ 9,217.69
IA DNR	DUES-W	\$ 1,275.00
INDEPENDENCE BULLETIN-JOU	DUES-L	\$ 109.00
INDEPENDENCE LIGHT & POWE	UTILITIES-ALL	\$ 36,202.60
INRCOG	SERVICES-CH	\$ 1,750.00
INVENTORY TRADING COMPANY	UNIFORM-PD	\$ 37.00
J & R SUPPLY INC	SUPPLIES-W	\$ 250.00
KEYSTONE LABORATORIES INC	LAB ANALYSIS-W	\$ 226.75
KOBLINSKA, BOBBY	UMPIRE-PR	\$ 120.00
KRIVACHECK JANITORIAL SUP	SUPPLIES-ST	\$ 205.50
LEGALSHIELD	303741 EE SHARE F62	\$ 138.66
LYNCH, DAVE	SERVICES-ST	\$ 2,530.00
LYON, DANE	UMPIRE-PR	\$ 110.00
MEIKE, CAIDEN	UMPIRE-PR	\$ 20.00
MIDAMERICAN ENERGY COMPAN	UTILITY-W,ST,PR,CH,PD	\$ 2,622.58
MORONEY, CREIGHTON	SERVICES-ST	\$ 2,350.00
PAYROLL CHECKS	PAYROLL CHECKS	\$ 95,939.10
PENWORTHY COMPANY, THE	BOOKS-L	\$ 546.14
PEPSI-COLA GEN. BOT. IN	CONCESSION-PR	\$ 901.68
PITNEY BOWES GLOBAL FINAN	EQUIP LEASE-CH	\$ 315.48
PUFFETT, JACOB	UMPIRE-PR	\$ 220.00
PURCHASE POWER	POSTAGE-ALL	\$ 270.99
REED, RANGER	UMPIRE-PR	\$ 125.00

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ROTO-ROOTER	SERVICES-W	\$ 170.00
ROTTINGHAUS, ANDY	UMPIRE-PR	\$ 90.00
S & K COLLECTIBLES	SHIPPING-W	\$ 28.62
SIDLES, JAKE	UMPIRE-PR	\$ 65.00
SIDLES, LUCAS	UMPIRE-PR	\$ 195.00
SIGNS & MORE	SERVICES-ST,W	\$ 826.64
STATE FARM	BENEFITS-CH,ST,W	\$ 32.72
STATE HYGIENIC LABORATORY	LAB ANALYSIS-W	\$ 14.50
STATE STREET BANK & TRUST	EE SHARE (IPR & IPO)	\$ 5,925.11
STOREY KENWORTHY - MATT P	SUPPLIES-L	\$ 190.71
STRAND ASSOCIATES	SERVICES-W	\$ 62,010.00
TASC	FLEX MEDICAL	\$ 1,963.68
TITAN MACHINERY	VEH MAINT-ST	\$ 2,695.80
TREASURER IOWA UNCLAIM PR	SERVICES-PD	\$ 2,248.00
TRUE VALUE HARDWARE	SUPPLIES-L	\$ 22.99
TRUMBLEE, KENLEIGH	UMPIRE-PR	\$ 55.00
UMB BANK NA	BOND FEES-CH	\$ 1,200.00
VESSCO INC	EQUIP REPAIR-W	\$ 4,975.29
WALMART COMMUNITY	SUPPLIES-W	\$ 195.20
WASTE MANAGEMENT	GARBAGE-PR	\$ 404.97
WBC MECHANICAL INC	EQUIP REPAIR-W	\$ 3,980.97
WELLMARK BCBS	INSURE-CH	\$ 240.40
WELLMARK BCBS	HEALTH BENEFIT	\$ 42,716.47
WILSON, DAVID	UMPIRE-PR	\$ 125.00

**CLAIMS TOTAL \$372,783.86;** General Fund \$51,086.07; Library \$12,781.78; Hotel-Motel Tax \$1,700.00; Streets Dept-Road Use \$14,423.64; Employee Benefits \$431.08; Urban Renewal-LMI \$1,750.00; Debt Service \$600.00; Cap Project-Airport \$915.00; Cap Outlay Savings/LOST \$290.28; Water Fund \$14,885.97; Water Revenue Bond \$600.00; Sewer Utility Fund \$86,699.37; Self Insurance \$9,329.16; Self Insurance-Enterprise \$122.95. The payroll for August 23, 2024, is not included in the fund breakdown due to a payroll conversion.

**REVENUES MONTH TO DATE TOTAL \$516,843.65;** General Fund \$141,808.72; Library \$33,369.57; Streets Dept-Road Use \$63,685.15; Employee Benefits \$140.00; Economic Development \$35,145.00; Debt Service \$5,933.33; Debt-Special Assessment \$209.00; Cap Project-Airport \$500.00; Cap Outlay Savings/LOST \$1,951.65; Water Fund \$60,763.43; Water Revenue Bond \$7,832.08; Sewer Utility \$90,805.74; Sewer SRF Sinking \$7,996.66; Sewer Sinking Revenue Bond \$42,422.66; Storm Water \$8,759.25; Self Insurance \$15,313.51; Self Insurance-Enterprise \$207.90.

The July 2024 bank reconciliation, the August 2024 budgeted monthly transfers, and the revenues and expenses by department to date were available for council review and discussion.

## HEARINGS & ORDINANCES

Mayor Bleichner stated, pursuant to the agenda, he will now convene a public hearing for the proposed amendment pertaining to Code Section 1.15 Fines and Fee Schedule, specifically the water and sewer fees. Bonita Davis, 704

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Pine Dr SW, expressed her concerns at the increase of 10% and how she lives on a fixed income. She is confused as this was presented as an emergency that the plant needed to be replaced. This topic was brought up when she was in office and thought funding was set aside and a plan was in place to do a gradual increase of rates. She wanted to know if the funds were still available and what happened to all those plans? She wanted to know what grants or funding sources have been looked at. She feels there wasn't an explanation of how the 10% increase was decided. Ryan Nielsen, President of Wapsie Valley Creamery, said the Creamery is the largest single rate payor for the City. This increase directly impacts them. He did appreciate the transparency of conversations with City Manager Schmitz and Utilities Director Foley regarding environmental reasons for the necessary upgrades for the existing plant. He has done research on other municipalities and utility rates. He has found that Independence is on the high side for rates and as a businessperson this is something that needs to be considered when trying to attract new businesses. He asked if Independence has looked at neighboring cities and their rate history. He asked if alternative energy sources have been looked at to help reduce costs if possible. He wanted to know if the new plant would be more cost efficient than the current plant. Cassandra Hare, resident of the NE side of town, shared her concerns about the proposed increase rate schedule over the long term and those residents that are struggling with current expenses. She asked if all options have been looked at regarding this project and if that information will be made known to the public. She wanted to know if the increase could be smaller and over a longer period. Julie Klammer, 511 2<sup>nd</sup> Ave NE, spent yesterday looking at previous council meetings where this was first brought up. It surprised her that at the August 8, 2022, meeting that the engineer agreement was approved, but nothing was done at that time for rates. She hopes that for future projects for the City that things are better prepared for instead of doing things at the last minute. Mayor Bleichner closed the public hearing and stated City Clerk Lampe will note all comments in the record.

Council Member Hanna with a motion to table the first reading of an ordinance that amends provisions pertaining to Code Section 1.15 Fines and Fee Schedule, specifically the water and sewer fees until after the September 3, 2024, work session, second by Council Member Weber. Council Member Moore stated that two more readings need to be held and this topic has been talked about before now. The City has applied for grants, but some grants need to have more information before the application can be submitted. Council Member Hanna feels it needs to be tabled because of the unknown impacts from property taxes, the proposed EMS tax levy to be voted on, and upcoming City projects. The residents that came tonight have voiced their opinions and Council needs to take this into consideration before moving forward. Council Member O'Loughlin understands Council Member Hanna's concerns, but the plant is worn out and needs to be replaced. To qualify with the SRF application, utility rates need to ensure that future revenue will cover the debt payments. The roll being called the following Council Members voted: Ayes: Hanna and Weber. Nays: Moore, Prusator, O'Loughlin, and Jensen. Absent: Huston. City Manager Schmitz discussed the healthy fund balance the sewer fund has and spoke of maintaining some of that separate from this new plant project in the event something happens, and repairs are needed. A SRF loan was taken out in 2018 to help the plant limp along to get to where it is now. The proposed rate increases were reached by working with Speer Financial to calculate what is needed to maintain the proper debt to income ratio to cover regular operating and debt expenses. He had spent time earlier today looking at changing the increase percentages and using more of the fund balance to see what other options the City may have. The proposed rate increases are based on the actual usage of water and sewer. Property valuations do not have any impact on these proposed rate increases. A history of the plant with projects for maintenance was given. There are also guidelines from the State and the EPA that need to be met and the new plant will be able to do that. There will be some existing structures that will be reused as they are still in good condition. The funding options the City has looked into were discussed. Council Member Moore with a motion to approve the first reading of an ordinance that amends provisions pertaining to Code Section 1.15 Fines and Fee Schedule, specifically the water and sewer fees, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Weber, Jensen, O'Loughlin, Hanna, Prusator, and Moore. Absent: Huston.

Council Member O'Loughlin with a motion to approve the first reading of an ordinance that amends provisions

pertaining to Sections 35.13 Fire Officials Authority and 35.14 Council Authority, second by Council Member Hanna. Mayor Bleichner explained this was passed at the last meeting, but it was noticed afterwards there was a numbering mistake in the amendment. This new amendment corrects the numbering in Chapter 35. The roll being called the following Council Members voted: Ayes: Moore, Prusator, O'Loughlin, Jensen, and Weber. Absent: Huston. Council Member Moore with a motion that the statutory rule requiring an ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Prusator, O'Loughlin, Jensen, Weber, Hanna, and Moore. Absent: Huston. Council Member Jensen with a motion to have this ordinance that amends provisions pertaining to Sections 35.13 Fire Officials Authority and 35.14 Council Authority be placed on its final passage for adoption pursuant to Iowa Code Section 380.3, second by Council Member Moore. The roll being called the following Council Members voted: Ayes: O'Loughlin, Jensen, Weber, Hanna, Moore, and Prusator. Absent: Huston.

**Ordinance adopted and upon approval by Mayor assigned No. 2024-594 in the Official Book of Ordinances.**

## RESOLUTIONS

Council Member Prusator with a motion to approve and authorize the Mayor to sign the resolution to assess property owner(s) for Chapter 52, Mowing of Properties – Failure to Comply, second by Council Member Hanna. The roll being called the following Council Members voted: Ayes: Jensen, Weber, Hanna, Moore, Prusator, and O'Loughlin. Absent: Huston.

**Resolution adopted and upon approval by Mayor assigned No. 2024-57 in the Official Book of Resolutions.**

## OTHER BUSINESS

Council Member Jensen with a motion to approve the private septic tank installation at 1511 1<sup>st</sup> Street East, second by Council Member O'Loughlin. The roll being called the following Council Members voted: Ayes: Weber, Hanna, Moore, Prusator, O'Loughlin, and Jensen. Absent: Huston.

## REPORTS

The following comments were heard from Council and Staff: Hanna – At the September 3<sup>rd</sup> Work Session, she would like to discuss how the City should prioritize future projects. O'Loughlin – Drive carefully since school is back in session. Jensen – Used the inclusive park with her grandson. She heard lots of positive comments from the other people that were there at the same time. She heard comments from people about downtown parking issues. Areas of Highway 150 South were cleaned up, but there are still some areas that need to be cleaned from the overgrowth. Mayor – Mentioned his recent article about stats from different departments that was in last Saturday's Bulletin Journal. It is also posted on the Mayor's Facebook page. The City is working with Audrey Hill to create a memorial park for Bob Hill at the intersection of 3<sup>rd</sup> Ave SE and 1<sup>st</sup> St E in the greenspace corner. City Manager – George Lake is working on the accessible fishing pier at Triangle Park. The City's contribution for this is to do \$10,000 in-kind services. The slopes in the area are significant enough and the City has reached out to Crawford Engineering to help make sure the ramps meet ADA compliance. Officer Dilley has announced his resignation with the Independence Police Department. The replacement process has been started for advertising the position. Later this week, he will be out of the office to spend time with his family for Labor Day weekend. Utilities Department – Lead service line surveys are still being accepted. The EPA has mandated that this be done. It is anticipated that 30% of surveys have been turned in, and the City needs to be at 80% by October 16<sup>th</sup>. Comments were heard that people thought it was junk mail or related to the service line warranty insurance. At this time, it is unknown what the next steps will be after the inventory is completed.

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**ADJOURNMENT**

Motion by Council Member O'Loughlin, second by Council Member Moore to adjourn. Ayes: All. Absent: Huston.

Whereupon Mayor Bleichner declared the meeting adjourned at 6:23 p.m.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, Iowa

DRAFT



CITY OF INDEPENDENCE  
SPECIAL EVENT APPLICATION

In order to determine if an event requires special planning by the City of Independence, this application must be completed and submitted to the City Clerk/Treasurer thirty (30) days prior to the event in its entirety before any City property can be utilized.

**INITIAL INFORMATION** (Please Print)

Name of Event: Jingle on Main  
Date of Event: December 6, 2024 Location: Downtown Independence  
Starting Time: 5pm Ending Time: 7pm Setup Time: 12pm

**If event is more than one day, please list additional dates and times below. If more room is needed, please attach a separate piece of paper listing additional dates and times.**

Day 2: \_\_\_\_\_  
Day 3: \_\_\_\_\_  
Day 4: \_\_\_\_\_  
Day 5: \_\_\_\_\_

Contact Person #1: Nikki Barsh  
Phone Number: 319-334-7178 E-mail: indychamber@indytel.com  
Contact Person #2: Kari Pennonow  
Phone Number: 319-334-7178 E-mail: indycommerce@indytel.com

Type of Event:

- Ceremony
- Race Event
- Other community event
- Company Activity
- Fundraiser
- Bike Event
- Cultural Event

Event Description: Annual Christmas Season Community Event

Map of Proposed Special Event Area is **required** and must be attached to this application. The map should show where all features associated with the Special Event will be located.

Map attached:  YES  NO



If required for the special event, a listing of requested street or alley closures must be listed.

Street or Alley to be closed	Beginning Point	Ending Point	Date(s)	Hours of Closure
1st St E.	3rd Ave NE	2nd Ave SW	12/6/24	12p - 10p
2nd Ave NE	1st St. E.	2nd St. NE	12/6/24	12p - 10p

Applicant acknowledges that approval of this request is subject to any requirements imposed by the Police Chief to ensure the effective closure of the streets and maintain necessary safety measures will be followed.

**INSURANCE**

Applicants are required to furnish a Certificate of Insurance on fully paid comprehensive public liability and property damage insurance from a licensed broker, protecting the City of Independence, its officials, and employees from any and all claims which may result from or in connection to the special event. **The City of Independence must be named as “Additional Insureds” on the certificate.** The Certificate of Insurance must be received by the City Clerk/Treasurer at least ten (10) days prior to the special event. The Certificate of Insurance may also be attached to the application.

The liability insurance limits shall not be less than the following:

- General Aggregate \$2,000,000
- Products-Completed Operations Aggregate \$2,000,000
- Personal & Advertising Injury \$1,000,000
- Each Occurrence \$2,000,000
- Fire Damage (any one fire) \$2,000,000
- Medical Expenses (any one person) \$5,000

**USE OF CERTAIN MOTORIZED VEHICLES**

The City of Independence prohibits the use of certain motorized vehicles on city streets/property except by special permission of the Mayor. Please indicate if any of the vehicles from the list below may be used during the special event. Please also indicate quantity and model of vehicles. If approved, these vehicles that may be used may be subject to the liability insurance coverage of the event sponsor.

ATV (All Terrain Vehicles)

\_\_\_\_\_

Golf Carts

*Possible use of golf cart.*

\_\_\_\_\_

Off-Road Utility Vehicles

\_\_\_\_\_

Snowmobiles

\_\_\_\_\_

**EXCLUSIONS FROM REGULAR LICENSING REQUIREMENTS**

An applicant may request the City Council to consider a temporary limitation by the City for the issuance of Peddlers, Solicitors, and Transient Merchants Permits. This request may ask the Council to consider limiting the area in which such licenses are issued during the time period approved for the Special Event. In considering this, the City Council must recognize in a separate Resolution, the City-wide interest in promoting the Special Event and in limiting the issuance of Peddlers, Solicitors, and Transient Merchants Permits. If the applicant so desires, such a request should also be attached to this application for the City Council's consideration.

I have completed the Special Event Application. I understand the conditions under which it is issued and agree to comply with these conditions for this event.

Applicant Printed Name: Nikki K. Barth  
Applicant Signature: *Nikki K. Barth*  
Date: 3/15/24

**INTERNAL OFFICE USE ONLY**

**DEPARTMENT REVIEW**

All affected departments are to review the application and provide written comments for the City Clerk/Treasurer to compile and submit to the City Council and applicant prior to the City Council meeting where the event will be up for consideration.

Department	Comments attached (Yes/No/NA)
Police	4/25/2024 Approved but had concerns - resolved
Fire	3/28/2024 Approved but has concerns
Streets	3/15/2024 Approved
Parks & Recreation	3/26/2024 Approved

**REQUIREMENT CHECKLIST**

REQUIREMENT	DATE RECEIVED/ACTION TAKEN
Application Submittal Date	3/15/2024
Map Submitted	3/15/2024
Certificate of Insurance Submitted	6/28/2024
Department(s) Reviewed	See above
Council Reviewed	
Council Approval	
Permit Issued	

Fire Department concerned about how often and long 1st Street is being shut down for events.

Police Department had concern about 3rd Ave NE being closed and spoke with Nikki to get that removed from the application. I received an email 5/10/2024 saying that closure on the map needs to be removed.



# 2024 Jingle on Main Map

12pm Closure

XXXX = Street Closure

5pm Closure

This closure was removed 5/10/24





## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Heartland Acres Agribition Center, Inc.	Heartland Acres Agribition Center	(319) 332-0123		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
2600 Swan Lake Blvd.		Independence	Buchanan	50644
MAILING ADDRESS	CITY	STATE	ZIP	
2600 Swan Lake Blvd.	Independence	Iowa	50644	

## Contact Person

NAME	PHONE	EMAIL
Brian Bell	(319) 327-4723	events@heartlandacresusa.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0034782	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Sep 1, 2024	Aug 31, 2025	

### SUB-PERMITS

Class C Retail Alcohol License



## PRIVILEGES

Outdoor Service

## Status of Business

## BUSINESS TYPE

Corporation

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Brian Bell	Independence	Iowa	50644	Events Coordinator	0.00	Yes
Leanne Harrison	Independence	Iowa	50644	Programs and Education Manager	0.00	Yes
Jonathan Blin	Independence	Iowa	50644		0.00	

## Insurance Company Information

## INSURANCE COMPANY

West Bend Insurance Company

## POLICY EFFECTIVE DATE

Sep 1, 2024

## POLICY EXPIRATION DATE

Sep 1, 2025

## DRAM CANCEL DATE

## OUTDOOR SERVICE EFFECTIVE DATE

## OUTDOOR SERVICE EXPIRATION DATE

## BOND EFFECTIVE DATE

## TEMP TRANSFER EFFECTIVE DATE

## TEMP TRANSFER EXPIRATION DATE



# State of Iowa

Alcoholic Beverages Division

Item #5.





## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Approve the Claims

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**BACKGROUND:**

Presentation of claims for payment for the prior period as shown attached.

**DISCUSSION:**

This is an opportunity for the Council to ask any questions about any claims presented for payment. The listing of the claims is attached for review.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by ensuring that the City's bills are paid in a timely manner.

**FINANCIAL CONSIDERATION:**

Items vary in where they are budgeted from, but all expenditures are either budgeted or have been approved by previous Council Actions.

**RECOMMENDATION:**

Staff recommends a motion to approve the claims for payment.

Item #6.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
ACCESS SYSTEMS LEASING	EQUIP CONTRACT-ALL		1,528.41		
ACCO	CHEMICALS-PR		1,601.80		
COLE'S ACE HARDWARE	SUPPLIES-PD,PR,ST,F,W		2,583.07		
ADP	PAYROLL SVCS-ALL	474.28		14265113	8/30/24
ADP	PAYROLL CHECKS	88,130.49		14265131	9/06/24
ADP	FED/FICA/STATE-ALL	32,423.03	121,027.80	14265132	9/06/24
AMAZON CAPITAL SERVICES	SUPPLIES-PD,F,PR,CH		909.43		
ARMOR EQUIPMENT	EQUIP-W		156,241.00		
ASPRO INC	SERVICES-ST,W		2,444.16		
ASSURITY LIFE INSURANCE CO	EE SHARE 63		461.34	81871	8/30/24
CRYSTAL BARE	SWIM COACH-PR		117.00		
BEAM INSURANCE ADMIN LLC	VSP-BEAM GROUP IA00505		452.64	14265114	8/30/24
ROBERT BEATTY	PHONE ALLOWANCE		50.00	14265118	9/06/24
BLEICHNER, BRAD	PHONE ALLOWANCE		100.00	14265129	9/06/24
BODENSTEINER IMPLEMENT	VEH REPAIR-A		83.82		
BRUENING ROCK	ROAD ROCK-PR		2,713.44		
BUCHANAN COUNTY RECORDER	FEES-CH		17.00		
BUCHANAN COUNTY TREASURER	PROPERTY TAX-W		662.00		
JOHN BUTLER	PHONE ALLOWANCE		50.00	14265123	9/06/24
TRENTON CABELL	PHONE ALLOWANCE		50.00	14265127	9/06/24
CITY LAUNDERING CO. INC	BLDG MAINT-PD,PR,W,ST		115.60		
CONTROLWORX INC	EQUIP REPAIR-W		9,024.40		
KEITH R. CORKERY	SERVICES-ST		113.75		
CRAWFORD ENGINEERING & SURVEYI	SERVICES-SW		1,798.00		
	Project# 2024-SW-1	1,798.00			
CY & CHARLEY'S FIRESTONE INC	SERVICES-PD,ST,W,PR,B		1,574.70		
DAKOTA SUPPLY GROUP	EQUIP-ST		270.65		
DON'S TRUCK SALES INC	VEH MAINT-ST		725.05		
DUNLAP MOTORS INC	VEH MAINT-PR		560.81		
ELITE LAND IMPROVEMENT, LLC	SERVICES-W		3,566.63		
EMPLOYEE BENEFIT SYSTEMS	ADMIN FEE-ALL	359.60		14265101	9/10/24
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	3,914.80	4,274.40	14265115	9/10/24
BRAD ESCH	PHONE ALLOWANCE		50.00	14265126	9/06/24
FAREWAY STORES INC	SUPPLIES-PR		676.78		
FELD FIRE	EQUIPMENT-F		430.00		
TRAVIS FOLEY	PHONE ALLOWANCE		50.00	14265128	9/06/24
GPM	SERVICES-W		2,520.00		
HAWKINS, INC.	CHEMICALS-W		1,722.00		
BLAKE HAYWARD	PHONE ALLOWANCE		50.00	14265122	9/06/24
BEN HUPKE	UMPIRE-PR		450.00		
DEWEY HUPKE	UMPIRE-PR		420.00		
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD		400.00		
JOHN DEERE FINANCIAL	SUPPLIES-W,PR,ST,A,F		1,728.94		
JOHNSON PLBG HEATING & AIR CON	SERVICES-PR		3,599.50		
ANGELA KILER	PHONE ALLOWANCE		50.00	14265120	9/06/24
GABE KUENNEN	UMPIRE-PR		445.00		
LAGRANGE, AARON	SWIM COACH-PR		79.00		
BRIAN LAU	PHONE ALLOWANCE		50.00	14265121	9/06/24
JESSICA LEHS	SWIM COACH-PR		117.00		
LUMBER RIDGE HOME SOURCE	SUPPLIES-PR		62.25		
LYNCH DALLAS, PC	LEGAL EXP-CH		1,768.06		
MANATTS, INC.	CEMENT-PR		2,436.94		
CAIDEN MEIKE	UMPIRE-PR		130.00		
BLAINE MERGEN	UMPIRE-PR		110.00		

Item #6.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	DATE
METLIFE	EE SHARE 52		1,299.96	81870	8/30/24
JAKE MULFORD	UMPIRE-PR		110.00		
MUNICIPAL EMERGENCY SERVICES	REPAIR-F		2,057.90		
MYERS-COX CO	CONCESSIONS-PR		5,420.51		
INDEPENDENCE NAPA	SUPPLIES-W,ST		1,332.62		
NEJDL, MICHELLE	PHONE ALLOWANCE		50.00	14265124	9/06/24
OFFICE TOWNE INC.	SUPPLIES-PR		172.63		
P & N CORPORATION	FUEL PROFITS-A		2,847.29		
PAULSEN ELECTRIC CO	SERVICES-W		336.85		
PENNER, KALEB	SWIM COACH-PR		79.00		
PETROLEUM MARKETERS MANAGEMENT	INSURE-A		1,594.00		
PRECISION PLUMBING, HEATING,	SERVICES-PR		517.97		
BRENT RECK	PHONE ALLOWANCE		50.00	14265119	9/06/24
RYAN EXTERMINATING INC.	PEST CONTROL-PR		69.85		
S&K COLLECTIBLES	SHIPPING-W		36.00		
SATCO	EQUIPMENT-F		1,050.00		
MATTHEW SCHMITZ	PHONE ALLOWANCE		100.00	14265130	9/06/24
Secretary of State	DUES-CH		30.00		
SIGNS & MORE LLC	SUPPLIES-PR		19.50		
ALEXANDRA SILL	SWIM COACH-PR		79.00		
CHERYL SILL	SWIM COACH-PR		79.00		
SOUKUP, BRETT	PHONE ALLOWANCE		50.00	14265125	9/06/24
SPAHN & ROSE LUMBER COMPANY	SUPPLIES-PR,PD,W		723.76		
STATE STREET BANK & TRUST CO	MISSIONSQUARE ICMA RC BENEFIT	4,940.04		14265133	9/06/24
STATE STREET BANK & TRUST CO	MISSIONSQUARE ICMA RC BENEFIT	985.07	5,925.11	14265134	9/06/24
SUPERB CLEANING SERVICES	BLDG MAINT-PR		2,652.50		
TASC	FLEX MED/DEP		1,276.71	14265135	9/06/24
TEAM SERVICES, INC	SERVICES-W		7,676.00		
TERRACON CONSULTANTS, INC.	SERVICES-B		1,900.00		
EUROFINS ENVIRONMENT TESTING	LAB ANALYSIS-W		2,329.14		
TSCHIGGFRIE EXCAVATING INC	SERVICES-W		1,730.38		
USA BLUE BOOK	SUPPLIES-W		997.18		
VERIZON WIRELESS	PHONE-CH,PD,PR,F		7.02		
VESSCO INC	EQUIPMENT-W		3,243.65		
WALMART COMMUNITY	SUPPLIES-PR		74.36		
			=====		
Accounts Payable Total			376,380.26		
Invoices: Paid			135,467.96		
Invoices: Scheduled			240,912.30		
Payroll Checks					
			=====		
Report Total			376,380.26		
			=====		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

Payroll Checks: 8/28/2024- 9/10/2024

Item #6.

FUND	NAME	AMOUNT
001	GENERAL FUND	117,244.73
003	LIBRARY	10,462.34
110	STREETS DEPT - ROAD USE T	15,842.30
112	EMPLOYEE BENEFITS	8,734.55
323	CAP OUTLAY SAVINGS/LOST	5,869.44
600	WATER FUND	16,792.20
610	SEWER UTILITY FUND	195,362.30
741	STORM WATER PROJECTS	1,798.00
820	SELF INSURANCE	4,088.73
821	SELF INSURANCE - ENTERPRI	185.67
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	TOTAL FUNDS	376,380.26



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Bank Reconciliation – *Information Only*

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**BACKGROUND:**

Attached is documentation showing the Bank Reconciliation – for Council Information only.

**DISCUSSION:**

This is for information only; no discussion is necessary.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

**FINANCIAL CONSIDERATION:**

N/A

**RECOMMENDATION:**

This item is for informational purposes only, no motion is needed or recommended.



[www.independenceia.org](http://www.independenceia.org)

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MONTHLY REPORTS  
SUMMARY OF EXPLANATION

**Bank Reconciliation**

- This is a summary of the city’s checking, savings, and investment account balances in the financial software.
- The information is received from the Bank Statements, Investment Statements, and Bank Reconciliation Registers.
- The Bank Reconciliation process is the balancing month end creating Bank Reconciliation Registers.
- The Bank Reconciliation Report final page on the City’s Cash, Investments, and Petty Cash total should equal the Bank Cash Report.

**Treasurer’s Report**

- This report is a financial software generated report that identifies the balance in each of the city’s funds.
- This report reflects the funds beginning balance (*Calendar Last Month End Balance*), plus revenues received (*Received*), less expenses disbursed (*Disbursed*), plus or minus *Change in Liability*, and the fund’s *Ending Balance*.
- The report Ending Balance across from the Report Total row should equal the *Bank Cash Report Total of All Banks* row, *Monthly Cash Balance* column and the *Reconciliation Report Cash, Investments, and Petty Cash total*.

**Budget Report by Function**

- This is a financial software generated report that reflects the nine Programs or Functions (*Public Safety, Public Works, Health & Social Services, Culture & Recreation, Community & Economic Development, General Government, Debt Service, Capital Projects, and Enterprise Funds*) as identified by the State of Iowa.
- This is an extremely important report to pay attention to because; *a budget will have to be amended only if the budgeted expenditures for a --- PROGRAM --- or FUNCTION will exceed the amount originally budgeted for that specific program as a total.*
- An amendment may not be necessary if only the budgeted expenditures for an individual capital project will be exceeded. The budget for the *PROGRAM* or *FUNCTION* is the controlling factor in determining if a budget amendment is needed.
- We will want to pay attention to the YTD Balance column of this particular report. The State of Iowa also says that you must prepare a budget amendment prior to exceeding the Program or Function if it is estimated or anticipated that you’ll exceed that Program or Function.

**Budget Report XP by Fund**

- This is a financial software generated report which reflects the funds budgeted expense amount, Month to Date Balance, YTD Balance, Percent Expended and Unexpended.

**Revenue Report**

- This is a financial software generated report which reflects the funds budgeted revenues, Month to Date Balance, YTD Balance, Percent Received and Uncollected.

# BANK CASH REPORT 2024

Item #7.

BANK FUND	GL NAME	JULY CASH BALANCE	AUGUST RECEIPTS	AUGUST DISBURSMENTS	AUGUST CASH BALANCE	OUTSTANDING TRANSACTIONS	AUG BANK BALANCE
BANK IOWA - CHECKING							
BANK	BANK IOWA - CHECKING						11,873,459.63
001	CASH GENERAL FUND	695,847.71	233,226.38	437,050.50	492,023.59	29,843.95	
003	CASH LIBRARY	47,713.35	34,224.23	34,741.93	47,195.65		
003	CASH RESERVE-LIB EQUIP	371.88-	0.00	0.00	371.88-	7,979.10	
005	CASH HOTEL-MOTEL TAX	193,238.03	13,255.21	21,464.08	185,029.16		
005	CASH-HOTEL/MOTEL TX-LIBRARY	0.00	0.00	0.00	0.00		
005	CASH-HOTEL/MOTEL TX-PARKS&REC	0.77	0.00	0.00	0.77		
005	CASH-HOTEL/MOTEL TX-EC DEVEL	0.00	0.00	0.00	0.00		
005	SAVINGS-HOTEL/MOTEL TAX-POOL	0.00	0.00	0.00	0.00	1,700.00	
010	CASH MAYOR/MGR REPLACEMENT	0.00	0.00	0.00	0.00		
011	CASH POLICE REPLACEMENT	0.00	0.00	0.00	0.00		
012	CASH STREET REPLACEMENT	0.00	0.00	0.00	0.00		
013	CASH LIBRARY REPLACEMENT	0.00	0.00	0.00	0.00		
014	CASH FIRE DEPT REPLACEMENT	0.00	0.00	0.00	0.00		
018	CASH AIRPORT REPLACEMENT	0.00	0.00	0.00	0.00		
043	CASH PARKS REPLACEMENT	0.00	0.00	0.00	0.00		
099	CASH PAYROLL CLEARING	0.00	0.00	0.00	0.00		
110	CASH ROAD USE TAX	932,210.88	64,318.76	45,413.73	951,115.91	9,106.10	
112	CASH EMPLOYEE BENEFITS	244,588.50	172.52	73,977.77	170,783.25	4,378.34	
119	CASH EMERGENCY LEVY	2,005.87	0.00	0.00	2,005.87		
121	CASH LOCAL OPTION SALES TAX	428,299.92	74,302.48	0.00	502,602.40		
125	CASH TAX INCREMENT FINANCING	58,771.42-	0.00	0.00	58,771.42-		
131	CASH LIBRARY MEMORIAL TRUST	375.00	0.00	0.00	375.00		
145	CASH URBAN RENEWAL	285,859.51	0.00	1,750.00	284,109.51	1,750.00	
160	CASH ECONOMIC DEVELOPMENT	207,993.86	35,145.00	0.00	243,138.86	53.74	
177	CASH POLICE FORFEITURE	13,089.16	0.00	0.00	13,089.16		
200	CASH DEBT SERVICE	37,460.97	5,933.33	600.00	42,794.30	600.00	
210	CASH DEBT SPECIAL ASSESSMENT	295,120.23	209.00	0.00	295,329.23		
301	CASH CAP PROJ FIRE EMERGENCY	26,436.55	0.00	0.00	26,436.55		
302	CASH CAP STREET IMPROVEMENT	226,623.26	0.00	4,970.00	221,653.26		
303	CASH - CAP PROJ/BRIDGES	78,123.47-	0.00	0.00	78,123.47-		
304	CASH - COMPLEX TURF	350,395.23-	0.00	5,375.40	355,770.63-		
311	CASH CAP PROJ CITY BLDGS	285,807.13-	0.00	0.00	285,807.13-		
315	CASH CAP PROJ HOUSING REHAB	88.81	0.00	0.00	88.81		
316	CASH CAP PROJ VISIONING PROJ	150,414.22-	0.00	0.00	150,414.22-		
318	CASH CAP PROJ AIRPORT	62,457.59-	500.00	915.00	62,872.59-	915.00	
319	CASH CAP PROJ WAPSIE DAM MIT	0.90	0.00	0.00	0.90		
320	CASH CAP PROJ AQUATIC CTR	468,238.82-	0.00	0.00	468,238.82-		
321	CASH CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00		
322	CASH CAP STREET PROJECT	34,610.58-	0.00	0.00	34,610.58-		
323	CASH CAPITAL OUTLAY/LOST	174,328.50	0.00	0.00	174,328.50		
323	RESERVE-POLICE CAP OUTLAY/LOST	95,394.12-	0.00	2,071.57	97,465.69-		
323	RESERVE-FIRE CAP OUTLAY/LOST	525,270.71	0.00	8,918.98	516,351.73		
323	RESERVE-STREET CAP OUTLAY/LOST	135,375.88	1,951.65	77,709.49	59,618.04		
323	RESERVE-AIRPORT CAP OUTLY/LOST	196,149.15	0.00	0.00	196,149.15		
323	RESERVE-LIBRARY CAP OUTLY/LOST	32,042.52-	0.00	0.00	32,042.52-		
323	RESERVE-PARK CAP OUTLAY/LOST	80,087.22	0.00	7,467.14	72,620.08		
323	RESERVE-COMPLEX CAP OUTLY/LOST	11,435.51	0.00	9,182.88	2,252.63		
323	RESERVE-FCC CAP OUTLAY/LOST	160,685.37	0.00	0.00	160,685.37		
323	RESERVE-CITY HALL CAP OUT/LOST	84,260.64	0.00	5,907.89	78,352.75		
323	RESERVE-RIVERS EDGE CAP OUT/LO	58,683.19-	0.00	0.00	58,683.19-		
323	RESERVE-POOL CAP OUTLAY/LOST	124,854.74	0.00	0.00	124,854.74		

8/31/2024  
Statement  
Balance  
Ⓢ

Handwritten initials and date: 8/31/24



**BANK CASH REPORT**  
2024

Item #7.

FUND	BANK NAME GL NAME	JULY CASH BALANCE	AUGUST RECEIPTS	AUGUST DISBURSMENTS	AUGUST CASH BALANCE	OUTSTANDING TRANSACTIONS	AUG BANK BALANCE
323	RESERVE-BLDG CAP OUT/LOST	50,711.70	0.00	0.00	50,711.70	290.28	
324	CASH - CAP PROJECT HIGHWAY 150	295,304.59-	0.00	0.00	295,304.59-		
325	CASH-1ST ST W RECON	0.00	0.00	0.00	0.00		
399	CASH CAP STORM SEWER	4,521.23	0.00	0.00	4,521.23		
500	CASH CEMETERY	0.00	0.00	0.00	0.00		
600	CASH WATER	347,662.74	104,941.15	51,559.87	401,044.02	4,663.40	
601	CASH - WATER IMPROV/INFRASTRUC	0.00	0.00	0.00	0.00		
602	CASH WATER CONSTRUCTION	2,828.00-	0.00	0.00	2,828.00-		
604	CASH WATER REPLACEMENT	0.00	0.00	0.00	0.00		
605	CASH 2021 WATER REV BOND	8,433.09	7,832.08	600.00	15,665.17	600.00	
606	CASH WATER REV BOND RESERVE	98,000.00	0.00	0.00	98,000.00		
610	CASH SEWER	6,807,928.25	216,989.08	356,764.77	6,668,152.56	68,548.66	
611	CHECKING - SRF SINKING FUND	8,037.28	7,996.66	0.00	16,033.94		
612	CHECKING - SEWER SRF PROJECT	0.89	0.00	0.00	0.89		
613	CASH SEWER REVENUE BOND RESV	238,682.89	0.00	0.00	238,682.89		
614	CASH SEWER SINKING REV BOND	53,764.86	42,422.66	0.00	96,187.52		
615	CASH WWTP FUTURE PLANT	383,946.10	0.00	0.00	383,946.10		
619	CASH SEWER REPLACEMENT	0.00	0.00	0.00	0.00		
620	CASH WWTP REPLACEMENT	0.00	0.00	0.00	0.00		
740	CASH STORM WATER	380,530.48	15,129.89	5,045.93	390,614.44		
741	CASH	498,937.56	0.00	1,374.00	497,563.56		
820	CASH SELF INSURANCE	314.65	15,313.51	15,313.51	314.65		
821	CASH SELF INSURANCE ENTERPRISE	44.95	207.90	207.90	44.95		
	DEPOSITS					133.00	
	BANK IOWA - CHECKING TOTALS	12,037,474.91	874,071.49	1,168,382.34	11,743,164.06	130,295.57	11,873,459.63
	BANK IOWA - AQUATIC CTR SAVING						
	-----						
BANK	BANK IOWA - AQUATIC CTR SAVING						415,025.38
001	SAVINGS-AQUATIC CENTER PROJECT	17,725.95	1,411.82	0.00	19,137.77		
320	SAVINGS - CAP PROJ AQUATIC CTR	395,887.61	0.00	0.00	395,887.61		
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	BANK IOWA - AQUATIC CTR SAVING	413,613.56	1,411.82	0.00	415,025.38	0.00	415,025.38
	BANK IOWA - CD INVESMENTS						
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BANK	BANK IOWA - CD INVESMENTS						50,000.00
001	CD #5810-PW CD	50,000.00	0.00	0.00	50,000.00		
500	CD #81506248-OAKWOOD CEMET CD	0.00	0.00	0.00	0.00		
500	CD #81505836-OAKWOOD CEM T.C.	0.00	0.00	0.00	0.00		
600	CD #6139 WATER FUND CD	0.00	0.00	0.00	0.00		
602	CD #2286 WATER CONST CD	0.00	0.00	0.00	0.00		
620	CD #6120 WWTP REPLACEMENT	0.00	0.00	0.00	0.00		
	-----						
	BANK IOWA - CD INVESMENTS TOTA	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00
	SECURITY STATE BANK - CD INVST						
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BANK	SECURITY STATE BANK - CD INVST						
500	CD #40270-OAKWOOD CEM TIME CER	0.00	0.00	0.00	0.00		
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	SECURITY STATE BANK - CD INVST	0.00	0.00	0.00	0.00	0.00	0.00

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# BANK CASH REPORT 2024

Item #7.

BANK NAME	JULY	AUGUST	AUGUST	AUGUST	OUTSTANDING	AUG BANK
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	TRANSACTIONS	BALANCE
<b>VERIDIAN CREDIT UNION</b>						
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BANK VERIDIAN CREDIT UNION						
500 CD #15-OAKWOOD CEM TIME CERTIF	0.00	0.00	0.00	0.00		
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VERIDIAN CREDIT UNION TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
<b>IPAIT - INVESTMENT SAVINGS</b>						
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BANK IPAIT - INVESTMENT SAVINGS						816,786.38
001 IPAIT 115-EVENTS	0.01	0.00	0.00	0.01		
001 IPAIT 101-PARKS-RIVER WALK	10,519.36	45.39	0.00	10,564.75		
001 IPAIT 110-OAKWOOD CEMETERY	25,258.09	108.96	0.00	25,367.05		
001 IPAIT 119-CAPITAL IMPROVEMNT	2,216.75	9.61	0.00	2,226.36		
001 IPAIT 114-PARKS-BALL COMPLEX	16,830.68	72.67	0.00	16,903.35		
001 IPAIT 102 - POLICE CANINE	6,777.81	29.23	0.00	6,807.04		
012 IPAIT 103-STREET REPLACEMENT	75.38	0.31	0.00	75.69		
014 IPAIT 111-FIRE DEPT REPLACEM	526.28	2.17	0.00	528.45		
018 IPAIT 106-AIRPORT REPLACEMNT	602.50	2.48	0.00	604.98		
043 IPAIT 105-PARKS REPLACEMENT	30,348.48	130.95	0.00	30,479.43		
602 IPAIT 116-WATER CONST	110,002.43	474.71	0.00	110,477.14		
604 IPAIT 113-WATER VEH/EQU REPL	39,511.90	170.51	0.00	39,682.41		
615 IPAIT 117-WWTP RESERVE	547,987.72	2,364.82	0.00	550,352.54		
619 IPAIT 112-SEWER VEH/EQU REPL	22,619.58	97.60	0.00	22,717.18		
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IPAIT - INVESTMENT SAVINGS TOT	813,276.97	3,509.41	0.00	816,786.38	0.00	816,786.38
<b>PETTY CASH</b>						
-----						
BANK PETTY CASH						1,575.00
001 PETTY CASH - POLICE	200.00	0.00	0.00	200.00		
001 PETTY CASH - RIVERS EDGE	100.00	0.00	0.00	100.00		
001 PETTY CASH - LION'S PARK RM	0.00	0.00	0.00	0.00		
001 PETTY CASH - FCC	100.00	0.00	0.00	100.00		
001 PETTY CASH - POOL	225.00	0.00	0.00	225.00		
001 PETTY CASH - COMPLEX	600.00	0.00	0.00	600.00		
001 PETTY CASH - CITY HALL	150.00	0.00	0.00	150.00		
003 PETTY CASH - LIBRARY	200.00	0.00	0.00	200.00		
	-----	-----	-----	-----		
PETTY CASH TOTALS	1,575.00	0.00	0.00	1,575.00	0.00	1,575.00
<b>OAKWOOD CEMETERY MM ACCTS</b>						
-----						
BANK OAKWOOD CEMETERY MM ACCTS						109,061.09
001 OAKWOOD DONATIONS-BANK 11	9,219.25	0.00	0.00	9,219.25		
500 SAVINGS -0969762 MONEY MARKET	0.00	0.00	0.00	0.00		
500 SAVINGS -70010947 MONEY MARKET	99,469.00	372.84	0.00	99,841.84		
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OAKWOOD CEMETERY MM ACCTS TOTA	108,688.25	372.84	0.00	109,061.09	0.00	109,061.09

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# BANK CASH REPORT 2024

Item #7.

BANK NAME	JULY	AUGUST	AUGUST	AUGUST	OUTSTANDING	AUG BANK
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	TRANSACTIONS	BALANCE
<b>BANKIOWA-COMPLEX TURF</b>						
-----						
BANK BANKIOWA-COMPLEX TURF						225,323.14
001 SAVINGS-COMPLEX TURF PROJECT	2,388.55	766.50	0.00	3,155.05		
304 SAVINGS-COMPLEX TURF PROJECT	222,168.09	0.00	0.00	222,168.09		
	-----					
BANKIOWA-COMPLEX TURF TOTALS	224,556.64	766.50	0.00	225,323.14	0.00	225,323.14
<b>NORTHEAST SECURITY BANK</b>						
-----						
BANK NORTHEAST SECURITY BANK						2,617,335.47
600 CD 4378	845,194.76	21,240.55	0.00	866,435.31		
602 CD #3970	1,427,716.19	0.00	0.00	1,427,716.19		
620 CD 4372	315,261.15	7,922.82	0.00	323,183.97		
	-----					
NORTHEAST SECURITY BANK TOTALS	2,588,172.10	29,163.37	0.00	2,617,335.47	0.00	2,617,335.47
=====						
TOTAL OF ALL BANKS	16,237,357.43	909,295.43	1,168,382.34	15,978,270.52	130,295.57	16,108,566.09
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**BALANCE SHEET**  
**CALENDAR 8/2024, FISCAL 2/2025**

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH GENERAL FUND	203,824.12-	492,023.59
003-000-1110	CASH LIBRARY	517.70-	47,195.65
005-000-1110	CASH HOTEL-MOTEL TAX	8,208.87-	185,029.16
110-000-1110	CASH ROAD USE TAX	18,905.03	951,115.91
112-000-1110	CASH EMPLOYEE BENEFITS	73,805.25-	170,783.25
119-000-1110	CASH EMERGENCY LEVY		2,005.87
121-000-1110	CASH LOCAL OPTION SALES TAX	74,302.48	502,602.40
125-000-1110	CASH TAX INCREMENT FINANCING		58,771.42-
131-000-1110	CASH LIBRARY MEMORIAL TRUST		375.00
145-000-1110	CASH URBAN RENEWAL	1,750.00-	284,109.51
160-000-1110	CASH ECONOMIC DEVELOPMENT	35,145.00	243,138.86
177-000-1110	CASH POLICE FORFEITURE		13,089.16
200-000-1110	CASH DEBT SERVICE	5,333.33	42,794.30
210-000-1110	CASH DEBT SPECIAL ASSESSMENT	209.00	295,329.23
301-000-1110	CASH CAP PROJ FIRE EMERGENCY		26,436.55
302-000-1110	CASH CAP STREET IMPROVEMENT	4,970.00-	221,653.26
303-000-1110	CASH - CAP PROJ/BRIDGES		78,123.47-
304-000-1110	CASH - COMPLEX TURF	5,375.40-	355,770.63-
311-000-1110	CASH CAP PROJ CITY BLDGS		285,807.13-
315-000-1110	CASH CAP PROJ HOUSING REHAB		88.81
316-000-1110	CASH CAP PROJ VISIONING PROJ		150,414.22-
318-000-1110	CASH CAP PROJ AIRPORT	415.00-	62,872.59-
319-000-1110	CASH CAP PROJ WAPSIE DAM MIT		.90
320-000-1110	CASH CAP PROJ AQUATIC CTR		468,238.82-
322-000-1110	CASH CAP STREET PROJECT		34,610.58-
323-000-1110	CASH CAPITAL OUTLAY/LOST		174,328.50
324-000-1110	CASH - CAP PROJECT HIGHWAY 150		295,304.59-
399-000-1110	CASH CAP STORM SEWER		4,521.23
600-000-1110	CASH WATER	53,381.28	401,044.02
602-000-1110	CASH WATER CONSTRUCTION		2,828.00-
605-000-1110	CASH 2021 WATER REV BOND	7,232.08	15,665.17
606-000-1110	CASH WATER REV BOND RESERVE		98,000.00
610-000-1110	CASH SEWER	139,775.69-	6,668,152.56
611-000-1110	CHECKING - SRF SINKING FUND	7,996.66	16,033.94
612-000-1110	CHECKING - SEWER SRF PROJECT		.89
613-000-1110	CASH SEWER REVENUE BOND RESV		238,682.89
614-000-1110	CASH SEWER SINKING REV BOND	42,422.66	96,187.52
615-000-1110	CASH WWTP FUTURE PLANT		383,946.10
740-000-1110	CASH STORM WATER	10,083.96	390,614.44
741-000-1110	CASH	1,374.00-	497,563.56
820-000-1110	CASH SELF INSURANCE		314.65
821-000-1110	CASH SELF INSURANCE ENTERPRISE		44.95
	CASH TOTAL	----- 185,004.55-	----- 10,670,130.38
003-000-1111	CASH RESERVE-LIB EQUIP		371.88-
	RESERVE- TOTAL	----- .00	----- 371.88-

**BALANCE SHEET**  
**CALENDAR 8/2024, FISCAL 2/2025**

Item #7.
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ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
005-000-1112	CASH-HOTEL/MOTEL TX-PARKS&REC		.77
	RESERVE- TOTAL	.00	.77
001-000-1120	PETTY CASH - POLICE		200.00
003-000-1120	PETTY CASH - LIBRARY		200.00
	PETTY CASH TOTAL	.00	400.00
001-000-1121	PETTY CASH - RIVERS EDGE		100.00
	PETTY CASH TOTAL	.00	100.00
001-000-1123	PETTY CASH - FCC		100.00
	PETTY CASH TOTAL	.00	100.00
001-000-1124	PETTY CASH - POOL		225.00
	PETTY CASH TOTAL	.00	225.00
001-000-1125	PETTY CASH - COMPLEX		600.00
	PETTY CASH TOTAL	.00	600.00
001-000-1126	PETTY CASH - CITY HALL		150.00
	PETTY CASH TOTAL	.00	150.00
001-000-1130	OAKWOOD DONATIONS-BANK 11		9,219.25
323-000-1130	RESERVE-POLICE CAP OUTLAY/LOST	2,071.57-	97,465.69-
	OAKWOOD DONATIONS - BK 11 TOTA	2,071.57-	88,246.44-
323-000-1131	RESERVE-FIRE CAP OUTLAY/LOST	8,918.98-	516,351.73
	RESERVE- TOTAL	8,918.98-	516,351.73
323-000-1132	RESERVE-STREET CAP OUTLAY/LOST	75,757.84-	59,618.04
	RESERVE- TOTAL	75,757.84-	59,618.04

**BALANCE SHEET**  
**CALENDAR 8/2024, FISCAL 2/2025**

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
323-000-1133	RESERVE-AIRPORT CAP OUTLY/LOST		196,149.15
	RESERVE- TOTAL	.00	196,149.15
323-000-1134	RESERVE-LIBRARY CAP OUTLY/LOST		32,042.52-
	RESERVE- TOTAL	.00	32,042.52-
323-000-1135	RESERVE-PARK CAP OUTLAY/LOST	7,467.14-	72,620.08
	RESERVE- TOTAL	7,467.14-	72,620.08
323-000-1136	RESERVE-COMPLEX CAP OUTLY/LOST	9,182.88-	2,252.63
	RESERVE- TOTAL	9,182.88-	2,252.63
323-000-1137	RESERVE-FCC CAP OUTLAY/LOST		160,685.37
	RESERVE- TOTAL	.00	160,685.37
323-000-1138	RESERVE-CITY HALL CAP OUT/LOST	5,907.89-	78,352.75
	RESERVE- TOTAL	5,907.89-	78,352.75
323-000-1139	RESERVE-RIVERS EDGE CAP OUT/LO		58,683.19-
	RESERVE- TOTAL	.00	58,683.19-
323-000-1140	RESERVE-POOL CAP OUTLAY/LOST		124,854.74
	RESERVE- TOTAL	.00	124,854.74
323-000-1141	RESERVE-BLDG CAP OUT/LOST		50,711.70
	RESERVE-BLDG CAP OUT/LOST TOTA	.00	50,711.70
001-000-1150	IPAIT 115-EVENTS		.01
012-000-1150	IPAIT 103-STREET REPLACEMENT	.31	75.69
014-000-1150	IPAIT 111-FIRE DEPT REPLACEM	2.17	528.45
018-000-1150	IPAIT 106-AIRPORT REPLACEMNT	2.48	604.98
043-000-1150	IPAIT 105-PARKS REPLACEMENT	130.95	30,479.43
602-000-1150	IPAIT 116-WATER CONST	474.71	110,477.14

**BALANCE SHEET**  
**CALENDAR 8/2024, FISCAL 2/2025**

Item #7.
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ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1171	CD #5810-PW CD		50,000.00
	CD # TOTAL	.00	50,000.00
001-000-1172	SAVINGS-COMPLEX TURF PROJECT	766.50	3,155.05
304-000-1172	SAVINGS-COMPLEX TURF PROJECT		222,168.09
	CD # TOTAL	766.50	225,323.14
602-000-1175	CD #3970		1,427,716.19
	CD #3970 TOTAL	.00	1,427,716.19
600-000-1176	CD 4378	21,240.55	866,435.31
	CD 4378 TOTAL	21,240.55	866,435.31
620-000-1177	CD 4372	7,922.82	323,183.97
	CD 4372 TOTAL	7,922.82	323,183.97
	TOTAL CASH	=====	=====
		259,086.91-	15,978,270.52
		=====	=====



**TREASURER'S REPORT**  
**CALENDAR 8/2024, FISCAL 2/2025**

Item #7.

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL FUND	838,159.16	232,317.91	433,918.74	220.89	636,779.22
003 LIBRARY	47,541.47	33,933.93	35,164.06	712.43	47,023.77
004 PARKS & RECREATION					
005 HOTEL-MOTEL TAX	193,238.80	13,255.21	21,464.08		185,029.93
010 MAYOR/MGR RELACEMENT FUND					
011 POLICE REPLACEMENT FUND					
012 STREET REPLACEMENT FUND	75.38	.31			75.69
013 LIBRARY REPLACEMENT FUND					
014 FIRE DEPT REPLACEMENT F	526.28	2.17			528.45
018 AIRPORT REPLACEMENT FUN	602.50	2.48			604.98
043 PARKS REPLACEMENT FUND	30,348.48	130.95			30,479.43
099 PAYROLL CLEARING FUND					
110 STREETS DEPT - ROAD USE	932,210.88	63,685.15	44,809.37	29.25	951,115.91
112 EMPLOYEE BENEFITS	244,588.50	140.00	73,945.25		170,783.25
119 EMERGENCY LEVY	2,005.87				2,005.87
121 LOCAL OPTION SALES TAX	428,299.92	74,302.48			502,602.40
125 TAX INCREMENT FINANCING	58,771.42-				58,771.42-
131 LIBRARY MEMORIAL TRUST	375.00				375.00
140 COMMUNITY BETTERMENT					
145 URBAN RENEWAL - LMI HOU	285,859.51		1,750.00		284,109.51
160 ECONOMIC DEVELOPMENT	207,993.86	35,145.00			243,138.86
177 POLICE FORFEITURE	13,089.16				13,089.16
200 DEBT SERVICE	37,460.97	5,933.33	600.00		42,794.30
210 DEBT - SPECIAL ASSESME	295,120.23	209.00			295,329.23
301 CAP EQUIP - FIRE EMERGE	26,436.55				26,436.55
302 CAP PROJ - STREET IMPRO	226,623.26		4,970.00		221,653.26
303 CAP PROJ - BRIDGES	78,123.47-				78,123.47-
304 PARKS & REC PROJECTS	128,227.14-		5,375.40		133,602.54-
308 CAP PROJ - SKATEBOARD PAR					
310 CAP PROJ - BIOSOLIDS IMPR					
311 CAP PROJ - CITY BUILDIN	285,807.13-				285,807.13-
315 CAP PROJ - HOUSING REHA	88.81				88.81
316 CAP PROJ - VISIONING PR	150,414.22-				150,414.22-
318 CAP PROJ - AIRPORT	62,457.59-	500.00	915.00		62,872.59-
319 CAP PROJ - WAPSIE DAM M	.90				.90
320 CAP PROJ - AQUATIC CENT	72,351.21-				72,351.21-
321 CAPITAL PW IMPROVEMENT					
322 CAP PROJ - STREETS/TIF	34,610.58-				34,610.58-
323 CAP OUTLAY SAVINGS/LOST	1,357,039.59	1,951.65	111,257.95		1,247,733.29
324 CAP PROJECT HIGHWAY 150	295,304.59-				295,304.59-
325 CAP PROJ-1ST ST W RECON					
399 CAP PROJ - 3rd AVE STMS	4,521.23				4,521.23
500 CEMETERY FUND	99,469.00	372.84			99,841.84
600 WATER FUND	1,192,857.50	125,968.60	51,343.43	3.34-	1,267,479.33
601 WATER IMPROVEMENT					
602 WATER CONSTRUCTION	1,534,890.62	474.71			1,535,365.33
604 WATER RELACEMENT FUND	39,511.90	170.51			39,682.41
605 WATER REVENUE BOND	8,433.09	7,832.08	600.00		15,665.17
606 WATER REV BOND RESERVE	98,000.00				98,000.00
610 SEWER UTILITY FUND	6,807,928.25	216,555.47	356,452.34	121.18	6,668,152.56
611 SEWER SRF SINKING FUND	8,037.28	7,996.66			16,033.94
612 SEWER SRF PROJECT FUND	.89				.89
613 SEWER REVENUE BOND RESE	238,682.89				238,682.89

**TREASURER'S REPORT**  
**CALENDAR 8/2024, FISCAL 2/2025**

Item #7.

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
614 SEWER SINKING REVENUE B	53,764.86	42,422.66			96,187.52
615 WWTp FUTURE PLANT FUND	931,933.82	2,364.82			934,298.64
619 SEWER REPLACEMENT FUND	22,619.58	97.60			22,717.18
620 WWTp REPLACEMENT FUND	315,261.15	7,922.82			323,183.97
740 STORM WATER DEPT	380,530.48	15,129.89	5,045.93		390,614.44
741 STORM WATER PROJECTS	498,937.56		1,374.00		497,563.56
820 SELF INSURANCE	314.65	15,313.51	15,313.51		314.65
821 SELF INSURANCE - ENTERP	44.95	207.90	207.90		44.95
Report Total	16,237,357.43	904,339.64	1,164,506.96	1,080.41	15,978,270.52

**BUDGET REPORT**  
**CALENDAR 8/2024, FISCAL 2/2025**

*Expenses by  
Function*

**PCT OF FISCAL YTD 16.6%**

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,774,359.00	117,588.41	313,862.31	17.69	1,460,496.69
	FIRE TOTAL	595,154.00	38,086.26	65,757.98	11.05	529,396.02
	AMBULANCE TOTAL	150,000.00	11,271.00	22,542.00	15.03	127,458.00
	BUILDING INSPECTIONS TOTAL	140,298.00	8,190.60	29,375.77	20.94	110,922.23
	ANIMAL CONTROL TOTAL	1,000.00	127.99	127.99	12.80	872.01
	<b>PUBLIC SAFETY TOTAL</b>	<b>2,660,811.00</b>	<b>175,264.26</b>	<b>431,666.05</b>	<b>16.22</b>	<b>2,229,144.95</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	795,439.00	47,827.56	95,879.47	12.05	699,559.53
	STREET LIGHTING TOTAL	37,000.00	2,638.08	4,458.68	12.05	32,541.32
	TRAFFIC CONTROL & SAFETY TOTA	9,000.00	498.49	498.49	5.54	8,501.51
	SNOW REMOVAL TOTAL	75,631.00	2,490.78	2,490.78	3.29	73,140.22
	STREET CLEANING TOTAL	10,000.00	.00	.00	.00	10,000.00
	AIRPORT TOTAL	330,148.00	35,405.84	79,483.39	24.08	250,664.61
	GARBAGE TOTAL	667,466.00	52,414.54	114,925.81	17.22	552,540.19
	<b>PUBLIC WORKS TOTAL</b>	<b>1,924,684.00</b>	<b>141,275.29</b>	<b>297,736.62</b>	<b>15.47</b>	<b>1,626,947.38</b>
	COMMUNITY MENTAL HEALTH TOTAL	1,000.00	.00	.00	.00	1,000.00
	OTHER HEALTH/SOCIAL SERV TOTA	2,000.00	.00	.00	.00	2,000.00
	<b>HEALTH &amp; SOCIAL SERVICES TOTA</b>	<b>3,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>3,000.00</b>
	LIBRARY TOTAL	552,281.00	41,020.47	79,936.94	14.47	472,344.06
	PARKS TOTAL	367,206.00	37,152.70	66,736.71	18.17	300,469.29
	FORESTRY/GREENHOUSE TOTAL	5,871.00	1,811.98	3,916.81	66.71	1,954.19
	DOG PARK TOTAL	3,000.00	19.06	19.06	.64	2,980.94
	RECREATION - OPERATING TOTAL	372,569.00	30,075.22	58,230.58	15.63	314,338.42
	RECREATION - RIVER'S EDGE TOTA	51,509.00	7,482.52	11,987.44	23.27	39,521.56
	RECREATION - OUTDOOR TOTAL	105,400.00	1,813.75	19,208.31	18.22	86,191.69
	RECREATION - FALCON CIVIC TOTA	112,365.00	10,484.31	22,342.75	19.88	90,022.25
	RECREATION - SWIMMING POO TOTA	191,909.00	44,115.20	88,249.33	45.98	103,659.67
	RECREATION - RV PARK TOTAL	42,550.00	4,577.16	9,418.67	22.14	33,131.33
	RECREATION - COMPLEX TOTAL	144,774.00	7,530.26	33,748.95	23.31	111,025.05
	CEMETERY TOTAL	7,799.00	2,155.06	5,488.43	70.37	2,310.57
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>1,957,233.00</b>	<b>188,237.69</b>	<b>399,283.98</b>	<b>20.40</b>	<b>1,557,949.02</b>
	ECONOMIC DEVELOPMENT TOTAL	39,940.00	.00	58,708.36	146.99	18,768.36-
	HOUSING & URBAN RENEWAL TOTAL	175,000.00	1,750.00	1,750.00	1.00	173,250.00
	URBAN RENEWAL TOTAL	90,000.00	.00	.00	.00	90,000.00
	URBAN RENEWAL TOTAL	100,000.00	.00	.00	.00	100,000.00
	OTHER ECONOMIC DEVELOPMNT TOTA	45,476.00	21,464.08	24,464.08	53.80	21,011.92
	ECONOMIC DEV REBATES TOTAL	401,559.00	.00	.00	.00	401,559.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>851,975.00</b>	<b>23,214.08</b>	<b>84,922.44</b>	<b>9.97</b>	<b>767,052.56</b>

**BUDGET REPORT**  
**CALENDAR 8/2024, FISCAL 2/2025**

PCT OF FISCAL YTD 16.6% Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	MAYOR/COUNCIL/CITY MGR TOTAL	100,039.00	4,642.46	12,548.67	12.54	87,490.33
	CLERK/TREASURER/ADM TOTAL	268,264.00	22,751.30	44,612.04	16.63	223,651.96
	RETIRED EMPLOYEES TOTAL	9,825.00	324.59	564.99	5.75	9,260.01
	ELECTIONS TOTAL	6,000.00	.00	.00	.00	6,000.00
	LEGAL SERVICES/ATTORNEY TOTAL	137,515.00	5,211.60	5,668.58	4.12	131,846.42
	CITY HALL/GENERAL BLDGS TOTAL	116,329.00	5,471.34	7,617.58	6.55	108,711.42
	TORT LIABILITY TOTAL	16,598.00	.00	.00	.00	16,598.00
	GENERAL GOVERNMENT-I.T. TOTAL	105,000.00	11,571.56	14,259.36	13.58	90,740.64
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>759,570.00</b>	<b>49,972.85</b>	<b>85,271.22</b>	<b>11.23</b>	<b>674,298.78</b>
	2016 - \$4,810,000 GO BON TOTA	263,320.00	.00	.00	.00	263,320.00
	DEBT SERVICE TOTAL	312,750.00	.00	.00	.00	312,750.00
	DEBT SERVICE TOTAL	700.00	.00	.00	.00	700.00
	2019 GO TOTAL	147,430.00	.00	.00	.00	147,430.00
	DEBT SERVICE TOTAL	152,442.00	.00	.00	.00	152,442.00
	DEBT SERVICE TOTAL	100,738.00	.00	.00	.00	100,738.00
	DEBT SERVICE TOTAL	266,900.00	.00	.00	.00	266,900.00
	2021 2740K GO TOTAL	307,475.00	600.00	600.00	.20	306,875.00
	2015A - \$2,200,000 GO BON TOTA	176,403.00	.00	.00	.00	176,403.00
	<b>DEBT SERVICE TOTAL</b>	<b>1,728,158.00</b>	<b>600.00</b>	<b>600.00</b>	<b>.03</b>	<b>1,727,558.00</b>
	POLICE TOTAL	79,620.00	2,071.57	50,221.57	63.08	29,398.43
	FIRE TOTAL	107,000.00	8,918.98	29,443.52	27.52	77,556.48
	BUILDING INSPECTIONS TOTAL	3,000.00	.00	.00	.00	3,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	280,500.00	77,709.49	77,709.49	27.70	202,790.51
	ROADS, BRIDGES, SIDEWALKS TOTA	31,352.00	.00	18,920.85	60.35	12,431.15
	AIRPORT TOTAL	25,000.00	.00	16,286.52	65.15	8,713.48
	LIBRARY TOTAL	82,000.00	.00	46,115.00	56.24	35,885.00
	PARKS TOTAL	60,000.00	7,467.14	8,444.95	14.07	51,555.05
	RECREATION - RIVER'S EDGE TOTA	25,000.00	.00	.00	.00	25,000.00
	RECREATION - FALCON CIVIC TOTA	10,000.00	.00	.00	.00	10,000.00
	RECREATION - SWIMMING POO TOTA	50,000.00	.00	.00	.00	50,000.00
	RECREATION - COMPLEX TOTAL	84,000.00	14,558.28	59,427.93	70.75	24,572.07
	ENTERPRISE DR TRAIL PH 2 TOTA	.00	.00	825.00	.00	825.00
	CITY HALL/GENERAL BLDGS TOTAL	35,500.00	5,907.89	24,498.19	69.01	11,001.81
	CAPITAL PROJECTS TOTAL	430,000.00	915.00	1,812.50	.42	428,187.50
	CAPITAL PROJECTS TOTAL	466,920.00	4,970.00	340,771.99	72.98	126,148.01
	<b>CAPITAL PROJECTS TOTAL</b>	<b>1,769,892.00</b>	<b>122,518.35</b>	<b>674,477.51</b>	<b>38.11</b>	<b>1,095,414.49</b>
	2016 - \$4,810,000 GO BON TOTA	512,054.00	.00	.00	.00	512,054.00
	2021 WATER 1140k TOTAL	93,375.00	600.00	600.00	.64	92,775.00
	WATER TOTAL	1,365,344.00	43,511.35	419,984.80	30.76	945,359.20
	SEWER/SEWAGE DISPOSAL TOTAL	1,243,331.00	280,839.38	465,773.68	37.46	777,557.32
	SEWER COLLECTION TOTAL	876,338.00	19,260.31	43,687.08	4.99	832,650.92
	SEWER TREATMENT PLANT SRF TOTA	95,560.00	.00	.00	.00	95,560.00

**BUDGET REPORT**  
**CALENDAR 8/2024, FISCAL 2/2025**

PCT OF FISCAL YTD 16.6%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	STORM WATER TOTAL	300,638.00	5,045.93	10,585.70	3.52	290,052.30
	STORM WATER PROJECTS TOTAL	300,000.00	1,374.00	6,297.12	2.10	293,702.88
	ENTERPRISE FUNDS TOTAL	4,786,640.00	350,630.97	946,928.38	19.78	3,839,711.62
	TRANSFERS IN/OUT TOTAL	3,253,900.00	97,272.06	245,173.77	7.53	3,008,726.23
	INTERNAL SERVICE TOTAL	.00	15,521.41	28,056.80	.00	28,056.80-
	TRANSFER OUT TOTAL	3,253,900.00	112,793.47	273,230.57	8.40	2,980,669.43
	TOTAL EXPENSES	=====	=====	=====	=====	=====
		19,695,863.00	1,164,506.96	3,194,116.77	16.22	16,501,746.23
		=====	=====	=====	=====	=====



**BUDGET REPORT**  
**CALENDAR 8/2024, FISCAL 2/2025**

*Expenses by Fund*

PCT OF FISCAL YTD 16.6%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL FUND TOTAL	5,442,970.00	433,918.74	1,035,941.52	19.03	4,407,028.48
	LIBRARY TOTAL	434,098.00	35,164.06	68,915.41	15.88	365,182.59
	HOTEL-MOTEL TAX TOTAL	99,976.00	21,464.08	24,464.08	24.47	75,511.92
	STREETS DEPT - ROAD USE T TOTA	734,694.00	44,809.37	87,796.35	11.95	646,897.65
	EMPLOYEE BENEFITS TOTAL	1,324,176.00	73,945.25	138,108.90	10.43	1,186,067.10
	LOCAL OPTION SALES TAX TOTAL	824,200.00	.00	.00	.00	824,200.00
	TAX INCREMENT FINANCING TOTAL	1,299,580.00	.00	.00	.00	1,299,580.00
	URBAN RENEWAL - LMI HOUSI TOTA	175,000.00	1,750.00	1,750.00	1.00	173,250.00
	ECONOMIC DEVELOPMENT TOTAL	229,940.00	.00	58,708.36	25.53	171,231.64
	DEBT SERVICE TOTAL	1,728,158.00	600.00	600.00	.03	1,727,558.00
	DEBT - SPECIAL ASSESSMENT TOTA	50,000.00	.00	.00	.00	50,000.00
	CAP PROJ - STREET IMPROVE TOTA	466,920.00	4,970.00	340,771.99	72.98	126,148.01
	CAP PROJ - BRIDGES TOTAL	31,352.00	.00	18,920.85	60.35	12,431.15
	PARKS & REC PROJECTS TOTAL	37,000.00	5,375.40	49,615.05	134.09	12,615.05-
	CAP PROJ - VISIONING PROJ TOTA	.00	.00	825.00	.00	825.00-
	CAP PROJ - AIRPORT TOTAL	430,000.00	915.00	1,812.50	.42	428,187.50
	CAP OUTLAY SAVINGS/LOST TOTAL	769,620.00	111,257.95	262,532.12	34.11	507,087.88

**BUDGET REPORT**  
**CALENDAR 8/2024, FISCAL 2/2025**

PCT OF FISCAL YTD 16.6%

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	CAP PROJECT HIGHWAY 150 TOTAL	35,000.00	.00	.00	.00	35,000.00
	WATER FUND TOTAL	1,458,719.00	51,343.43	435,648.96	29.87	1,023,070.04
	WATER REVENUE BOND TOTAL	93,375.00	600.00	600.00	.64	92,775.00
	SEWER UTILITY FUND TOTAL	2,797,833.00	356,452.34	622,166.06	22.24	2,175,666.94
	SEWER SRF SINKING FUND TOTAL	95,560.00	.00	.00	.00	95,560.00
	SEWER SINKING REVENUE BON TOTA	512,054.00	.00	.00	.00	512,054.00
	STORM WATER DEPT TOTAL	325,638.00	5,045.93	10,585.70	3.25	315,052.30
	STORM WATER PROJECTS TOTAL	300,000.00	1,374.00	6,297.12	2.10	293,702.88
	SELF INSURANCE TOTAL	.00	15,313.51	27,310.57	.00	27,310.57-
	SELF INSURANCE - ENTERPRI TOTA	.00	207.90	746.23	.00	746.23-
	TOTAL EXPENSES BY FUND	===== 19,695,863.00 =====	===== 1,164,506.96 =====	===== 3,194,116.77 =====	===== 16.22 =====	===== 16,501,746.23 =====

**REVENUE REPORT**  
**CALENDAR 8/2024, FISCAL 2/2025**

PCT OF FISCAL YTD 16.6%

Item #7.

Revenue by  
Fund

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL FUND TOTAL	5,057,591.00	232,317.91	530,623.99	10.49	4,526,967.01
	LIBRARY TOTAL	434,098.00	33,933.93	67,355.36	15.52	366,742.64
	HOTEL-MOTEL TAX TOTAL	100,000.00	13,255.21	32,956.57	32.96	67,043.43
	STREET REPLACEMENT FUND TOTAL	.00	.31	.62	.00	.62-
	FIRE DEPT REPLACEMENT FUN TOTA	.00	2.17	4.34	.00	4.34-
	AIRPORT REPLACEMENT FUND TOTA	.00	2.48	4.96	.00	4.96-
	PARKS REPLACEMENT FUND TOTAL	.00	130.95	261.42	.00	261.42-
	STREETS DEPT - ROAD USE T TOTA	788,320.00	63,685.15	132,683.87	16.83	655,636.13
	EMPLOYEE BENEFITS TOTAL	1,407,012.00	140.00	5,012.72	.36	1,401,999.28
	LOCAL OPTION SALES TAX TOTAL	825,000.00	74,302.48	153,761.39	18.64	671,238.61
	TAX INCREMENT FINANCING TOTAL	1,299,580.00	.00	5,126.99	.39	1,294,453.01
	URBAN RENEWAL - LMI HOUSI TOTA	112,325.00	.00	.00	.00	112,325.00
	ECONOMIC DEVELOPMENT TOTAL	316,935.00	35,145.00	35,145.00	11.09	281,790.00
	DEBT SERVICE TOTAL	1,794,149.00	5,933.33	15,252.90	.85	1,778,896.10
	DEBT - SPECIAL ASSESSMENT TOTA	21,000.00	209.00	3,962.30	18.87	17,037.70
	PARKS & REC PROJECTS TOTAL	.00	.00	23,200.00	.00	23,200.00-
	CAP PROJ - VISIONING PROJ TOTA	15,389.00	.00	.00	.00	15,389.00



**REVENUE REPORT**  
**CALENDAR 8/2024, FISCAL 2/2025**

PCT OF FISCAL YTD 16.6% Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	CAP PROJ - AIRPORT TOTAL	370,277.00	500.00	500.00	.14	369,777.00
	CAP PROJ - STREETS/TIF TOTAL	34,611.00	.00	.00	.00	34,611.00
	CAP OUTLAY SAVINGS/LOST TOTAL	460,942.00	1,951.65	76,581.30	16.61	384,360.70
	CEMETERY FUND TOTAL	.00	372.84	740.49	.00	740.49-
	WATER FUND TOTAL	1,311,440.00	125,968.60	216,677.97	16.52	1,094,762.03
	WATER CONSTRUCTION TOTAL	.00	474.71	947.57	.00	947.57-
	WATER RELACEMENT FUND TOTAL	.00	170.51	340.33	.00	340.33-
	WATER REVENUE BOND TOTAL	93,375.00	7,832.08	15,664.16	16.78	77,710.84
	SEWER UTILITY FUND TOTAL	2,431,550.00	216,555.47	2,192,187.80	90.16	239,362.20
	SEWER SRF SINKING FUND TOTAL	95,560.00	7,996.66	15,993.32	16.74	79,566.68
	SEWER SINKING REVENUE BON TOTA	512,054.00	42,422.66	84,845.32	16.57	427,208.68
	WWTP FUTURE PLANT FUND TOTAL	.00	2,364.82	4,720.37	.00	4,720.37-
	SEWER REPLACEMENT FUND TOTAL	.00	97.60	194.85	.00	194.85-
	WWTP REPLACEMENT FUND TOTAL	.00	7,922.82	7,922.82	.00	7,922.82-
	STORM WATER DEPT TOTAL	160,000.00	15,129.89	28,478.92	17.80	131,521.08
	SELF INSURANCE TOTAL	.00	15,313.51	27,310.57	.00	27,310.57-
	SELF INSURANCE - ENTERPRI TOTA	.00	207.90	746.23	.00	746.23-

=====

**REVENUE REPORT**  
CALENDAR 8/2024, FISCAL 2/2025

PCT OF FISCAL YTD 16.6% Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	TOTAL REVENUE BY FUND	17,641,208.00	904,339.64	3,679,204.45	20.86	13,962,003.55



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Revenues and Expenses to date – *Information Only*

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**BACKGROUND:**

Attached is documentation showing the Revenues and Expenses to date – for Council Information only.

**DISCUSSION:**

This is for information only; no discussion is necessary.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

**FINANCIAL CONSIDERATION:**

N/A

**RECOMMENDATION:**

This item is for informational purposes only, no motion is needed or recommended.

# Airport Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-280-4310	HANGAR RENT	28,280.00		5,100.00	18.03	23,180.00
001-280-4311	FARM LEASE	18,998.00				18,998.00
001-280-4312	FIXED BASED OPERATOR LEASE	12,300.00		1,600.00	13.01	10,700.00
001-280-4715	REFUNDS			78.37		78.37-
001-280-4750	MERCHANDISE SALES	130,000.00	2,045.16	51,008.51	39.24	78,991.49
	AIRPORT TOTAL	189,578.00	2,045.16	57,786.88	30.48	131,791.12
	TOTAL REVENUE	189,578.00	2,045.16	57,786.88	30.48	131,791.12
001-280-6010	SALARIES - FULL-TIME	61,959.00	2,383.21	11,866.32	19.15	50,092.68
001-280-6020	SALARIES - PART-TIME	3,000.00	100.75	756.13	25.20	2,243.87
001-280-6040	WAGES - OVERTIME	1,302.00		311.16	23.90	990.84
001-280-6143	ICMA RC - CITY SHARE	1,000.00	38.46	192.30	19.23	807.70
001-280-6170	UNEMPLOYMENT COMPENSATION		2.82	309.51		309.51-
001-280-6181	UNIFORM ALLOWANCE	300.00				300.00
001-280-6184	CELL PHONE ALLOWANCES	600.00	50.00	150.00	25.00	450.00
001-280-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-280-6310	BUILDING MAINT & REPAIR	5,000.00		346.93	6.94	4,653.07
001-280-6320	GROUNDS/RUNWAY MAINT & REPAIR	10,000.00		969.39	9.69	9,030.61
001-280-6331	VEHICLE OPERATIONS	5,000.00		908.82	18.18	4,091.18
001-280-6332	VEHICLE REPAIRS	5,000.00		2,023.87	40.48	2,976.13
001-280-6371	ELECTRIC/GAS UTILITIES	21,000.00		1,725.83	8.22	19,274.17
001-280-6372	GARBAGE/RECYCLING	3,750.00		647.16	17.26	3,102.84
001-280-6373	COMMUNICATIONS (PHONE/INTERNET)	2,200.00		406.62	18.48	1,793.38
001-280-6399	OTHER MAINTENANCE/REPAIR	2,000.00				2,000.00
001-280-6407	ENGINEERING	2,500.00				2,500.00
001-280-6408	PROPERTY & CASUALTY INSURANCE	32,084.00				32,084.00
001-280-6409	JANITORIAL	1,500.00		198.00	13.20	1,302.00
001-280-6412	MEDICAL EXPENSE - DOCTOR	100.00		14.52	14.52	85.48
001-280-6413	PAYMENTS TO OTHER AGENCIES	500.00				500.00
001-280-6499	OTHER CONTRACTUAL SERV	12,500.00		2,256.21	18.05	10,243.79
001-280-6503	MERCHANDISE FOR RE-SALE	120,000.00		54,897.78	45.75	65,102.22
001-280-6506	OFFICE SUPPLIES	2,500.00		290.00	11.60	2,210.00
001-280-6507	OPERATING SUPPLIES	2,000.00		184.11	9.21	1,815.89
001-280-6510	SPECIAL & SAFETY EQUIPMENT	500.00				500.00
	AIRPORT TOTAL	296,795.00	2,575.24	78,454.66	26.43	218,340.34
	TOTAL EXPENSES	296,795.00	2,575.24	78,454.66	26.43	218,340.34
	GENERAL FUND TOTAL	107,217.00-	530.08-	20,667.78-	19.28	86,549.22-
018-280-4300	INTEREST			4.96		4.96-

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	AIRPORT TOTAL	.00	.00	4.96	.00	4.96-
	TOTAL REVENUE	.00	.00	4.96	.00	4.96-
	AIRPORT REPLACEMENT FUND TOTA	.00	.00	4.96	.00	4.96-
112-280-6110	FICA - CITY/AIRPORT	5,069.00	183.99	958.70	18.91	4,110.30
112-280-6130	IPERS - CITY/AIRPORT	6,256.00				6,256.00
112-280-6131	WORKERS COMP/AIRPORT	1,289.00				1,289.00
112-280-6150	GROUP INSURANCE/AIRPORT	16,739.00		2,574.45	15.38	14,164.55
112-280-6154	EMPLOYEE SELF-FUNDING INS/AIR	4,000.00		254.81	6.37	3,745.19
	AIRPORT TOTAL	33,353.00	183.99	3,787.96	11.36	29,565.04
	TOTAL EXPENSES	33,353.00	183.99	3,787.96	11.36	29,565.04
	EMPLOYEE BENEFITS TOTAL	33,353.00	183.99	3,787.96	11.36	29,565.04
323-280-6727	AIRPORT-CAP OUTLAY/EQUIPMENT	25,000.00		16,000.00	64.00	9,000.00
323-280-6799	AIRPORT-OTHER CAPITAL OUTLAY			286.52		286.52-
	AIRPORT TOTAL	25,000.00	.00	16,286.52	65.15	8,713.48
	TOTAL EXPENSES	25,000.00	.00	16,286.52	65.15	8,713.48
	CAP OUTLAY SAVINGS/LOST TOTAL	25,000.00-	.00	16,286.52-	65.15	8,713.48-
	AIRPORT TOTAL (REV LESS EXP)	165,570.00-	714.07-	40,737.30-	24.60	124,832.70-

# Animal Control Budget



**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

PCT OF FISCAL YTD 25.0%

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-190-4530	PENALTIES	1,000.00		128.00	12.80	872.00
	ANIMAL CONTROL TOTAL	=====	=====	=====	=====	=====
		1,000.00	.00	128.00	12.80	872.00
	TOTAL REVENUE	-----	-----	-----	-----	-----
		1,000.00	.00	128.00	12.80	872.00
001-190-6499	ANIMAL CONTROL	860.00		127.99	14.88	732.01
001-190-6504	MINOR EQUIPMENT	70.00				70.00
001-190-6507	OPERATING SUPPLIES	70.00				70.00
	ANIMAL CONTROL TOTAL	=====	=====	=====	=====	=====
		1,000.00	.00	127.99	12.80	872.01
	TOTAL EXPENSES	-----	-----	-----	-----	-----
		1,000.00	.00	127.99	12.80	872.01
	GENERAL FUND TOTAL	=====	=====	=====	=====	=====
		.00	.00	.01	.00	.01-
	ANIMAL CONTROL (REV LESS EXP)	=====	=====	=====	=====	=====
		.00	.00	.01	.00	.01-

# Building Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-170-4120	BUILDING PERMITS	40,000.00	76.00	9,343.75	23.36	30,656.25
001-170-4128	PLUMBING & MECHANICAL PERMITS	2,500.00	40.00	498.00	19.92	2,002.00
001-170-4132	MOVING PERMIT	100.00				100.00
001-170-4167	HOME OCCUPATION PERMITS	400.00				400.00
001-170-4500	PLANNING & ZONING FEES	250.00		800.00	320.00	550.00-
001-170-4550	BOARD OF ADJUSTMENT FEES	100.00				100.00
001-170-4710	REIMBURSEMENTS CODE ENFORCE	70.00		68.87	98.39	1.13
	<b>BUILDING INSPECTIONS TOTAL</b>	<b>43,420.00</b>	<b>116.00</b>	<b>10,710.62</b>	<b>24.67</b>	<b>32,709.38</b>
	<b>TOTAL REVENUE</b>	<b>43,420.00</b>	<b>116.00</b>	<b>10,710.62</b>	<b>24.67</b>	<b>32,709.38</b>
001-170-6010	SALARIES - FULL-TIME	70,636.00	2,496.00	12,443.60	17.62	58,192.40
001-170-6040	WAGES - OVERTIME	750.00		397.80	53.04	352.20
001-170-6143	ICMA RC - CITY SHARE	1,000.00				1,000.00
001-170-6170	UNEMPLOYMENT COMPENSATION		69.89	428.43		428.43-
001-170-6181	ALLOWANCES - UNIFORM	300.00				300.00
001-170-6210	DUES & MEMBERSHIPS	500.00				500.00
001-170-6230	TRAINING IN HOUSE	200.00				200.00
001-170-6240	MTGS/CONFERENCES/MILES	1,000.00				1,000.00
001-170-6331	VEHICLE OPERATIONS	1,500.00		33.64	2.24	1,466.36
001-170-6373	COMMUNICATIONS (PHONE/INTERNET)	800.00		61.22	7.65	738.78
001-170-6408	PROPERTY & CASUALTY INSURANCE	3,692.00				3,692.00
001-170-6412	MEDICAL EXPENSE - DOCTOR	75.00				75.00
001-170-6499	OTHER CONTRACTUAL SERV	20,000.00		11,758.44	58.79	8,241.56
001-170-6504	OFFICE EQUIPMENT	500.00				500.00
001-170-6506	OFFICE SUPPLIES	500.00		27.27	5.45	472.73
001-170-6507	OPERATING SUPPLIES	500.00				500.00
001-170-6508	POSTAGE	750.00				750.00
001-170-6510	SPECIAL & SAFETY EQUIPMENT	750.00				750.00
	<b>BUILDING INSPECTIONS TOTAL</b>	<b>103,453.00</b>	<b>2,565.89</b>	<b>25,150.40</b>	<b>24.31</b>	<b>78,302.60</b>
	<b>TOTAL EXPENSES</b>	<b>103,453.00</b>	<b>2,565.89</b>	<b>25,150.40</b>	<b>24.31</b>	<b>78,302.60</b>
	<b>GENERAL FUND TOTAL</b>	<b>60,033.00-</b>	<b>2,449.89-</b>	<b>14,439.78-</b>	<b>24.05</b>	<b>45,593.22-</b>
112-170-6110	FICA - CITY/BLDG	5,462.00	184.99	952.58	17.44	4,509.42
112-170-6130	IPERS - CITY/BUILDING	6,739.00				6,739.00
112-170-6131	WORK COMP/BUILDING	653.00				653.00
112-170-6150	GROUP INSURANCE BEN/BLDG	16,754.00		2,459.69	14.68	14,294.31
112-170-6154	EMPLOYEE SELF-FUND INS BEN/BLD	7,237.00	27.00	3,590.98	49.62	3,646.02
	<b>BUILDING INSPECTIONS TOTAL</b>	<b>36,845.00</b>	<b>211.99</b>	<b>7,003.25</b>	<b>19.01</b>	<b>29,841.75</b>

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

PCT OF FISCAL YTD 25.0%

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	36,845.00	211.99	7,003.25	19.01	29,841.75
	EMPLOYEE BENEFITS TOTAL	36,845.00	211.99	7,003.25	19.01	29,841.75
323-170-6725	BLDG-CIP CAP OFFICE EQUIP	3,000.00				3,000.00
	BUILDING INSPECTIONS TOTAL	3,000.00	.00	.00	.00	3,000.00
	TOTAL EXPENSES	3,000.00	.00	.00	.00	3,000.00
	CAP OUTLAY SAVINGS/LOST TOTAL	3,000.00-	.00	.00	.00	3,000.00-
	TOTAL (REV LESS EXP)	99,878.00-	2,661.88-	21,443.03-	21.47	78,434.97-

# City Administration Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-610-4715	REFUNDS/REBATES			22.22		22.22-
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	.00	22.22	.00	22.22-
001-620-4715	REFUNDS/REBATES			189.14		189.14-
	CLERK/TREASURER/ADM TOTAL	.00	.00	189.14	.00	189.14-
001-699-4715	REFUNDS/REBATES			1,193.04		1,193.04-
	GENERAL GOVERNMENT-I.T. TOTAL	.00	.00	1,193.04	.00	1,193.04-
	TOTAL REVENUE	.00	.00	1,404.40	.00	1,404.40-
001-610-6010	SALARIES - FULL-TIME	33,346.00	1,335.00	6,497.31	19.48	26,848.69
001-610-6020	SALARY - MAYOR PART-TIME	8,000.00	307.69	1,538.45	19.23	6,461.55
001-610-6050	SALARIES - COUNCIL FEE-BASED	14,350.00				14,350.00
001-610-6143	ICMA RC - CITY SHARE	1,500.00	58.49	292.46	19.50	1,207.54
001-610-6170	UNEMPLOYMENT COMPENSATION		8.62	56.97		56.97-
001-610-6181	UNIFORM ALLOWANCE	650.00		34.04	5.24	615.96
001-610-6184	CELL PHONE ALLOWANCES	1,500.00	125.00	375.00	25.00	1,125.00
001-610-6210	DUES & MEMBERSHIPS	4,500.00		1,204.26	26.76	3,295.74
001-610-6240	MTGS/CONFERENCES/MILES	10,000.00		2,031.31	20.31	7,968.69
001-610-6488	MAYOR'S DISCRETIONARY FUND			660.00		660.00-
001-610-6489	COUNCIL'S DISCRETIONARY FUND	750.00				750.00
001-610-6491	OTHER COUNCIL ITEMS	750.00				750.00
001-610-6506	OFFICE SUPPLIES	200.00				200.00
	MAYOR/COUNCIL/CITY MGR TOTAL	75,546.00	1,834.80	12,689.80	16.80	62,856.20
001-620-6010	SALARIES - FULL-TIME	160,782.00	6,746.62	32,956.76	20.50	127,825.24
001-620-6040	WAGES - OVERTIME	3,592.00	159.47	1,674.60	46.62	1,917.40
001-620-6143	ICMA RC - CITY SHARE	2,000.00	50.00	250.00	12.50	1,750.00
001-620-6170	UNEMPLOYMENT COMPENSATION		48.78	856.64		856.64-
001-620-6181	UNIFORM ALLOWANCE	900.00				900.00
001-620-6184	CELL PHONE ALLOWANCES	600.00	50.00	150.00	25.00	450.00
001-620-6210	DUES & MEMBERSHIPS	10,000.00		6,732.56	67.33	3,267.44
001-620-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-620-6230	TRAINING IN HOUSE	1,000.00				1,000.00
001-620-6240	MTGS/CONFERENCES/MILES	7,500.00		245.00	3.27	7,255.00
	CLERK/TREASURER/ADM TOTAL	186,474.00	7,054.87	42,865.56	22.99	143,608.44
001-630-6413	ELECTION EXPENSE	6,000.00				6,000.00

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ELECTIONS TOTAL	6,000.00	.00	.00	.00	6,000.00
001-640-6401	AUDIT FEES	30,000.00				30,000.00
001-640-6405	RECORDING FEES	100.00		5.00	5.00	95.00
001-640-6411	LEGAL EXPENSE	90,000.00		1,836.60	2.04	88,163.40
001-640-6413	PAYMENTS TO OTHER AGENCIES	700.00				700.00
001-640-6414	PRINTING & PUBLISHING	10,500.00		1,085.98	10.34	9,414.02
001-640-6419	FINANCIAL SERVICES	600.00		500.00	83.33	100.00
001-640-6490	PROFESSIONAL SERVICE FEES	400.00				400.00
001-640-6498	REFUNDS	75.00				75.00
001-640-6499	CODE BOOK CODIFICATION	5,000.00		2,241.00	44.82	2,759.00
	=====	=====	=====	=====	=====	=====
	LEGAL SERVICES/ATTORNEY TOTAL	137,375.00	.00	5,668.58	4.13	131,706.42
001-650-6199	HR AGREEMENTS/FEES	4,750.00		686.97	14.46	4,063.03
001-650-6310	BUILDING MAINT & REPAIR	7,500.00		69.85	.93	7,430.15
001-650-6320	GROUNDS MAINT & REPAIR	500.00				500.00
001-650-6331	VEHICLE OPERATIONS	400.00				400.00
001-650-6332	VEHICLE REPAIRS	200.00				200.00
001-650-6350	OPERATIONAL EQUIPMENT REPAIR	350.00				350.00
001-650-6371	ELECTRIC/GAS UTILITIES	25,000.00		2,372.51	9.49	22,627.49
001-650-6373	COMMUNICATIONS (PHONE/INTERNET)	3,450.00		578.64	16.77	2,871.36
001-650-6399	OTHER MAINTENANCE/REPAIR	1,000.00				1,000.00
001-650-6401	BANK FEES	50.00		79.00	158.00	29.00-
001-650-6405	COURT & RECORDING FEES	32.00				32.00
001-650-6408	PROPERTY & CASUALTY INSURANCE	11,697.00				11,697.00
001-650-6409	JANITORIAL	3,000.00		52.96	1.77	2,947.04
001-650-6490	STAFFING CONTRACT	500.00				500.00
001-650-6498	REFUNDS	300.00				300.00
001-650-6499	OTHER CONTRACTUAL SERV	44,000.00		1,843.89	4.19	42,156.11
001-650-6506	OFFICE SUPPLIES	3,500.00		908.78	25.97	2,591.22
001-650-6507	OPERATING SUPPLIES	4,000.00		363.90	9.10	3,636.10
001-650-6508	POSTAGE & SHIPPING	4,000.00		661.08	16.53	3,338.92
001-650-6510	SPECIAL & SAFETY EQUIPMENT	100.00				100.00
001-650-6727	CAPITAL EQUIPMENT	2,000.00				2,000.00
	=====	=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	116,329.00	.00	7,617.58	6.55	108,711.42
001-660-6406	DAMAGES / TORT CLAIMS	5,000.00				5,000.00
001-660-6408	PROPERTY & CASUALTY INSURANCE	11,598.00				11,598.00
	=====	=====	=====	=====	=====	=====
	TORT LIABILITY TOTAL	16,598.00	.00	.00	.00	16,598.00
001-699-6419	IT SERVICES	105,000.00		14,259.36	13.58	90,740.64
	=====	=====	=====	=====	=====	=====
	GENERAL GOVERNMENT-I.T. TOTAL	105,000.00	.00	14,259.36	13.58	90,740.64
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**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	643,322.00	8,889.67	83,100.88	12.92	560,221.12
	GENERAL FUND TOTAL	=====	=====	=====	=====	=====
		643,322.00-	8,889.67-	81,696.48-	12.70	561,625.52-
		=====	=====	=====	=====	=====
112-610-6110	FICA - CITY/ADMIN	4,261.00	121.79	605.59	14.21	3,655.41
112-610-6131	WORK COMP/ADMIN	677.00				677.00
112-610-6142	PENSION - CITY MANAGER	3,148.00	118.94	599.96	19.06	2,548.04
112-610-6150	GROUP INSURANCE BEN/MANAGER	4,407.00		687.99	15.61	3,719.01
112-610-6154	EMPLOYEE SELF-FUND INS BEN/ADM	12,000.00		40.86	.34	11,959.14
	MAYOR/COUNCIL/CITY MGR TOTAL	=====	=====	=====	=====	=====
		24,493.00	240.73	1,934.40	7.90	22,558.60
112-620-6110	FICA - CITY/CLERK	12,575.00	506.91	2,427.36	19.30	10,147.64
112-620-6130	IPERS - CITY/CLERK	15,517.00				15,517.00
112-620-6131	WORK COMP/CLERK	235.00				235.00
112-620-6150	GROUP INSURANCE BEN/CLERK	41,463.00		6,474.22	15.61	34,988.78
112-620-6154	EMPLOYEE SELF-FUND INS BEN/CLE	12,000.00	78.06	484.74	4.04	11,515.26
	CLERK/TREASURER/ADM TOTAL	=====	=====	=====	=====	=====
		81,790.00	584.97	9,386.32	11.48	72,403.68
112-622-6150	GROUP INSURANCE BEN/RETIREE	2,885.00		480.80	16.67	2,404.20
112-622-6154	EMPLOYEE SELF-FUND INS BEN/RET	6,940.00		84.19	1.21	6,855.81
	RETIRED EMPLOYEES TOTAL	=====	=====	=====	=====	=====
		9,825.00	.00	564.99	5.75	9,260.01
112-640-6420	ACA FEES	140.00				140.00
	LEGAL SERVICES/ATTORNEY TOTAL	=====	=====	=====	=====	=====
		140.00	.00	.00	.00	140.00
	TOTAL EXPENSES	-----	-----	-----	-----	-----
		116,248.00	825.70	11,885.71	10.22	104,362.29
	EMPLOYEE BENEFITS TOTAL	=====	=====	=====	=====	=====
		116,248.00	825.70	11,885.71	10.22	104,362.29
323-650-6727	CITY HALL-CAP OUTLAY/EQUIPMENT	27,000.00		24,498.19	90.73	2,501.81
323-650-6750	CAP OUTLAY - BUILDINGS	8,500.00				8,500.00
	CITY HALL/GENERAL BLDGS TOTAL	=====	=====	=====	=====	=====
		35,500.00	.00	24,498.19	69.01	11,001.81

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	35,500.00	.00	24,498.19	69.01	11,001.81
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	35,500.00-	.00	24,498.19-	69.01	11,001.81-
		=====	=====	=====	=====	=====
	CITY ADMIN (REV LESS EXP)	795,070.00-	9,715.37-	118,080.38-	14.85	676,989.62-

# Fire Department Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-150-4475	WASHINGTON/SUMNER TWPS FIRE	73,000.00				73,000.00
001-150-4500	FIRE SERVICE FEES	250.00		974.40	389.76	724.40-
001-150-4715	REFUNDS	3,000.00		1,120.70	37.36	1,879.30
	FIRE TOTAL	76,250.00	.00	2,095.10	2.75	74,154.90
	TOTAL REVENUE	76,250.00	.00	2,095.10	2.75	74,154.90
001-150-6010	SALARIES - FULL-TIME	211,498.00	7,504.01	39,862.82	18.85	171,635.18
001-150-6020	SALARIES - PART-TIME	59,570.00	2,240.85	10,300.38	17.29	49,269.62
001-150-6040	WAGES - OVERTIME	3,742.00		438.56	11.72	3,303.44
001-150-6050	VOLUNTEER FIREMEN	22,030.00		5,500.03	24.97	16,529.97
001-150-6143	ICMA RC - CITY SHARE	3,000.00	38.47	192.35	6.41	2,807.65
001-150-6170	UNEMPLOYMENT COMPENSATION		62.74	914.30		914.30-
001-150-6181	ALLOWANCES - UNIFORM	1,200.00				1,200.00
001-150-6184	CELL PHONE ALLOWANCES	1,200.00	100.00	300.00	25.00	900.00
001-150-6210	DUES & MEMBERSHIPS	1,000.00		215.00	21.50	785.00
001-150-6220	EDUCATIONAL MATERIAL	1,500.00				1,500.00
001-150-6230	TRAINING IN HOUSE	1,500.00				1,500.00
001-150-6240	MTGS/CONFERENCES/MILES	3,500.00		120.00	3.43	3,380.00
001-150-6310	BUILDING MAINT & REPAIR	7,500.00		1,838.56	24.51	5,661.44
001-150-6320	GROUNDS MAINT & REPAIR	1,000.00		74.98	7.50	925.02
001-150-6331	VEHICLE OPERATIONS	20,000.00		832.84	4.16	19,167.16
001-150-6332	VEHICLE REPAIRS	7,500.00		245.00	3.27	7,255.00
001-150-6350	EQUIPMENT REPAIR/SIREN	3,000.00				3,000.00
001-150-6371	ELECTRIC/GAS UTILITIES	4,250.00		649.50	15.28	3,600.50
001-150-6373	COMMUNICATIONS (PHONE/INTERNET)	5,500.00		570.84	10.38	4,929.16
001-150-6399	OTHER MAINTENANCE/REPAIR	6,000.00		2,563.60	42.73	3,436.40
001-150-6408	PROPERTY & CASUALTY INSURANCE	33,212.00				33,212.00
001-150-6412	MEDICAL/WELLNESS EXPENSE	2,000.00		204.20	10.21	1,795.80
001-150-6424	PROFES SERVICES/GRANT WRITERS	10,000.00				10,000.00
001-150-6504	SPECIAL & SAFETY EQUIPMENT	10,000.00				10,000.00
001-150-6506	OFFICE SUPPLIES	250.00		15.99	6.40	234.01
001-150-6507	OPERATING SUPPLIES	3,500.00		1,015.59	29.02	2,484.41
001-150-6510	SAFETY SUPPLIES	500.00				500.00
	FIRE TOTAL	423,952.00	9,946.07	65,854.54	15.53	358,097.46
	TOTAL EXPENSES	423,952.00	9,946.07	65,854.54	15.53	358,097.46
	GENERAL FUND TOTAL	347,702.00-	9,946.07-	63,759.44-	18.34	283,942.56-
014-150-4300	INTEREST			4.34		4.34-

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
----------

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	FIRE TOTAL	.00	.00	4.34	.00	4.34-
	TOTAL REVENUE	.00	.00	4.34	.00	4.34-
	FIRE DEPT REPLACEMENT FUN TOTA	.00	.00	4.34	.00	4.34-
112-150-6110	FICA - CITY/FIRE	21,026.00	716.66	3,713.80	17.66	17,312.20
112-150-6130	IPERS - CITY/FIRE	25,585.00				25,585.00
112-150-6131	WORK COMP/FIRE	57,453.00				57,453.00
112-150-6150	GROUP INSURANCE BEN/FIRE	40,236.00		6,170.17	15.33	34,065.83
112-150-6154	EMPLOYEE SELF-FUND INS BEN/FIR	26,902.00	143.11	825.31	3.07	26,076.69
	FIRE TOTAL	171,202.00	859.77	10,709.28	6.26	160,492.72
	TOTAL EXPENSES	171,202.00	859.77	10,709.28	6.26	160,492.72
	EMPLOYEE BENEFITS TOTAL	171,202.00	859.77	10,709.28	6.26	160,492.72
323-150-4480	LOCAL GRANTS	31,500.00		24,000.00	76.19	7,500.00
	FIRE TOTAL	31,500.00	.00	24,000.00	76.19	7,500.00
	TOTAL REVENUE	31,500.00	.00	24,000.00	76.19	7,500.00
323-150-6505	FIRE-CIP CAP OTHER EQUIPMENT	104,000.00		29,443.52	28.31	74,556.48
323-150-6725	FIRE-CIP CAP OFFICE EQUIPMENT	3,000.00				3,000.00
	FIRE TOTAL	107,000.00	.00	29,443.52	27.52	77,556.48
	TOTAL EXPENSES	107,000.00	.00	29,443.52	27.52	77,556.48
	CAP OUTLAY SAVINGS/LOST TOTAL	75,500.00-	.00	5,443.52-	7.21	70,056.48-

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

PCT OF FISCAL YTD 25.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	FIRE TOTAL (REV LESS EXP)	594,404.00-	10,805.84-	79,907.90-	13.44	514,496.10-
		=====	=====	=====	=====	=====

# Garbage Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-290-4190	GARBAGE COLLECTION PERMITS	120.00				120.00
001-290-4500	GARBAGE COLLECTION FEES	545,000.00	3,195.63	101,334.80	18.59	443,665.20
001-290-4550	ENVIRONMENTAL IMPACT FEE	90,000.00	579.62	18,370.61	20.41	71,629.39
001-290-4745	CITY-WIDE CLEANUP REV	1,250.00				1,250.00
	<b>GARBAGE TOTAL</b>	=====	=====	=====	=====	=====
		636,370.00	3,775.25	119,705.41	18.81	516,664.59
	<b>TOTAL REVENUE</b>	-----	-----	-----	-----	-----
		636,370.00	3,775.25	119,705.41	18.81	516,664.59
001-290-6413	BUCH CO LANDFILL ASSESSMENT	6,064.00		6,064.00	100.00	
001-290-6497	GARBAGE CONTRACT	576,402.00		93,690.02	16.25	482,711.98
001-290-6499	CONTRACTUAL SERVICES	85,000.00		15,171.79	17.85	69,828.21
	<b>GARBAGE TOTAL</b>	=====	=====	=====	=====	=====
		667,466.00	.00	114,925.81	17.22	552,540.19
	<b>TOTAL EXPENSES</b>	-----	-----	-----	-----	-----
		667,466.00	.00	114,925.81	17.22	552,540.19
	<b>GENERAL FUND TOTAL</b>	=====	=====	=====	=====	=====
		31,096.00-	3,775.25	4,779.60	15.37-	35,875.60-
	<b>GARBAGE TOTAL (REV LESS EXP)</b>	=====	=====	=====	=====	=====
		31,096.00-	3,775.25	4,779.60	15.37-	35,875.60-



# Library Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
003-410-4440	DIRECT STATE AID (ENRICH IOWA)	5,000.00				5,000.00
003-410-4465	COUNTY CONTRIBUTION	42,500.00				42,500.00
003-410-4470	28E FUNDS - OTHER CITIES	6,500.00				6,500.00
003-410-4500	CHARGES/FEES FOR SERVICES	2,500.00		714.50	28.58	1,785.50
003-410-4705	DONATIONS	200.00				200.00
003-410-4715	REFUNDS			219.74		219.74-
003-410-4755	CONCESSIONS-RECREATION	75.00				75.00
003-410-4765	LIBRARY FINES & BOOK CHARGES	1,750.00		246.46	14.08	1,503.54
	<b>LIBRARY TOTAL</b>	<b>58,525.00</b>	<b>.00</b>	<b>1,180.70</b>	<b>2.02</b>	<b>57,344.30</b>
	<b>TOTAL REVENUE</b>	<b>58,525.00</b>	<b>.00</b>	<b>1,180.70</b>	<b>2.02</b>	<b>57,344.30</b>
003-410-6010	SALARIES - FULL-TIME	190,942.00	7,344.68	36,607.06	19.17	154,334.94
003-410-6020	SALARIES - PART-TIME	101,895.00	3,761.00	19,315.89	18.96	82,579.11
003-410-6040	WAGES - OVERTIME	750.00				750.00
003-410-6143	ICMA RC - CITY SHARE	3,000.00	78.50	392.50	13.08	2,607.50
003-410-6170	UNEMPLOYMENT COMPENSATION		155.93	1,238.14		1,238.14-
003-410-6210	DUES & MEMBERSHIPS	3,500.00		325.00	9.29	3,175.00
003-410-6230	TRAINING IN HOUSE	300.00				300.00
003-410-6240	MTGS/CONFERENCES/MILES	1,000.00				1,000.00
003-410-6310	CONTRACT REPAIR/MAINT - BLDGS	3,000.00		303.50	10.12	2,696.50
003-410-6320	GROUNDS OPERATION, MAIN	600.00		96.28	16.05	503.72
003-410-6371	ELECTRIC/GAS UTILITIES	18,200.00		3,106.18	17.07	15,093.82
003-410-6373	COMMUNICATIONS (PHONE/INTERNET)	3,730.00		536.70	14.39	3,193.30
003-410-6399	OTHER MAINTENANCE/REPAIR	3,000.00				3,000.00
003-410-6408	PROPERTY & CASUALTY INSURANCE	15,011.00				15,011.00
003-410-6409	JANITORIAL	18,000.00		4,650.00	25.83	13,350.00
003-410-6414	PRINTING & PUBLISHING	1,000.00				1,000.00
003-410-6419	COMPUTER EXPENSE	7,000.00		5,515.00	78.79	1,485.00
003-410-6490	PROFESSIONAL SERVICES	75.00				75.00
003-410-6502	LIBRARY BOOKS, FILMS, RECORDS	30,000.00		5,006.41	16.69	24,993.59
003-410-6504	OFFICE EQUIPMENT	250.00				250.00
003-410-6506	OFFICE SUPPLIES	4,100.00		473.36	11.55	3,626.64
003-410-6507	OPERATING SUPPLIES	2,600.00		327.27	12.59	2,272.73
003-410-6508	POSTAGE & SHIPPING	800.00				800.00
003-410-6510	SAFETY SUPPLIES	100.00				100.00
003-410-6530	PROGRAMMING	7,495.00		293.45	3.92	7,201.55
003-410-6531	VIDEO RECORDINGS	3,250.00		101.12	3.11	3,148.88
003-410-6532	AUDIO RECORDINGS	3,500.00		212.30	6.07	3,287.70
003-410-6536	EBOOKS	6,500.00		1,755.36	27.01	4,744.64
003-410-6537	AUDIOBOOKS	4,500.00				4,500.00
	<b>LIBRARY TOTAL</b>	<b>434,098.00</b>	<b>11,340.11</b>	<b>80,255.52</b>	<b>18.49</b>	<b>353,842.48</b>
	<b>TOTAL EXPENSES</b>	<b>434,098.00</b>	<b>11,340.11</b>	<b>80,255.52</b>	<b>18.49</b>	<b>353,842.48</b>

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	LIBRARY TOTAL	375,573.00-	11,340.11-	79,074.82-	21.05	296,498.18-
112-410-6110	FICA - CITY/LIBRARY	22,460.00	817.42	4,111.49	18.31	18,348.51
112-410-6130	IPERS - CITY/LIBRARY	27,715.00				27,715.00
112-410-6131	WORK COMP/LIBRARY	458.00				458.00
112-410-6150	GROUP INSURANCE BEN/LIBRARY	32,838.00		7,488.70	22.80	25,349.30
112-410-6154	EMPLOYEE SELF-FUND INS BEN/LIB	34,712.00	313.50	552.26	1.59	34,159.74
	LIBRARY TOTAL	118,183.00	1,130.92	12,152.45	10.28	106,030.55
	TOTAL EXPENSES	118,183.00	1,130.92	12,152.45	10.28	106,030.55
	EMPLOYEE BENEFITS TOTAL	118,183.00	1,130.92	12,152.45	10.28	106,030.55
323-410-6727	LIBRARY-CAP OUTLAY/EQUIPMENT	14,000.00				14,000.00
323-410-6770	LIBRARY-CAP OUTLAY/BUILDING	68,000.00		46,115.00	67.82	21,885.00
	LIBRARY TOTAL	82,000.00	.00	46,115.00	56.24	35,885.00
	TOTAL EXPENSES	82,000.00	.00	46,115.00	56.24	35,885.00
	CAP OUTLAY SAVINGS/LOST TOTAL	82,000.00	.00	46,115.00	56.24	35,885.00
	LIBRARY TOTAL (REV LESS EXP)	575,756.00-	12,471.03-	137,342.27-	23.85	438,413.73-

# Park & Recreation Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-4310	RENTS & LEASES	200.00				200.00
001-430-4705	DONATIONS	5,000.00				5,000.00
001-430-4710	REIMBURSEMENTS	700.00		10,221.86	1,460.27	9,521.86-
001-430-4755	CONCESSIONS - PARKS	50.00				50.00
	PARKS TOTAL	5,950.00	.00	10,221.86	171.80	4,271.86-
001-431-4705	PRIVATE SOURCE CONTRIB	1,150.00		27.93	2.43	1,122.07
	FORESTRY/GREENHOUSE TOTAL	1,150.00	.00	27.93	2.43	1,122.07
001-432-4180	ANIMAL LICENSES	3,500.00		303.88	8.68	3,196.12
001-432-4480	LOCAL GRANTS	2,000.00				2,000.00
001-432-4706	DONATIONS			70.00		70.00-
	DOG PARK TOTAL	5,500.00	.00	373.88	6.80	5,126.12
001-440-4705	DONATIONS	600.00		171.66	28.61	428.34
	RECREATION - OPERATING TOTAL	600.00	.00	171.66	28.61	428.34
001-441-4310	BATTING CAGE RENTAL	4,000.00		340.00	8.50	3,660.00
001-441-4311	ROOM RENTAL	4,250.00		305.00	7.18	3,945.00
001-441-4312	GOLF RENTAL	100.00		26.00	26.00	74.00
001-441-4500	FEES - DAILY ADMISSIONS	2,500.00	11.25	286.15	11.45	2,213.85
001-441-4501	FEES - MEMBERSHIP PASSES	30,000.00		224.00	.75	29,776.00
001-441-4503	FEES - FITNESS CLASSES	4,500.00				4,500.00
001-441-4550	FEES - TAE KWON DO	3,150.00	70.27	280.27	8.90	2,869.73
001-441-4551	FEES - TUMBLING	1,750.00				1,750.00
001-441-4552	FEES - LEAGUE	40,000.00		3,716.29	9.29	36,283.71
001-441-4554	FEES - GAMES	450.00				450.00
001-441-4705	DONATIONS/OTHER	100.00		41.06	41.06	58.94
001-441-4755	CONCESSIONS - RIVER'S EDGE	3,750.00		35.00	.93	3,715.00
	RECREATION - RIVER'S EDGE TOTA	94,550.00	81.52	5,253.77	5.56	89,296.23
001-442-4502	FEES - FOOTBALL	10,500.00	467.89	3,083.79	29.37	7,416.21
001-442-4503	FEES - AEROBICS/ADULT FITNESS	2,600.00		115.00	4.42	2,485.00
001-442-4504	FEES - INDOOR PROGRAMMING	850.00				850.00
001-442-4505	FEES - T-BALL			264.00		264.00-
001-442-4550	FEES - TAE KWON DO			25.00		25.00-
001-442-4552	FEES - LITTLE LEAGUE	30,000.00		6,292.20	20.97	23,707.80
001-442-4553	FEES - MILLENNIUM CLASSES	200.00				200.00
001-442-4555	FEES - MARTIAL ARTS	200.00				200.00
001-442-4556	FEES - SOCCER	650.00		1,153.48	177.46	503.48-
001-442-4557	FEES - BASKETBALL	4,000.00				4,000.00

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-442-4558	FEES - VOLLEYBALL	250.00				250.00
001-442-4559	FEES - TENNIS LESSONS	100.00				100.00
001-442-4705	DONATIONS/OTHER	150.00				150.00
	RECREATION - OUTDOOR TOTAL	49,500.00	467.89	10,933.47	22.09	38,566.53
001-443-4311	ROOM RENTAL	5,250.00		575.00	10.95	4,675.00
001-443-4500	FEES - DAILY ADMISSIONS	10,500.00	9.93	1,812.11	17.26	8,687.89
001-443-4501	FEES - MEMBERSHIP PASSES	25,000.00	60.53	4,817.09	19.27	20,182.91
001-443-4705	DONATIONS/OTHER	250.00		69.60	27.84	180.40
001-443-4755	CONCESSIONS - FALCON CIVIC CTR	3,500.00		1,434.42	40.98	2,065.58
	RECREATION - FALCON CIVIC TOTA	44,500.00	70.46	8,708.22	19.57	35,791.78
001-444-4310	POOL RENTAL	4,000.00		3,019.43	75.49	980.57
001-444-4500	FEES - DAILY POOL ADMISSIONS	27,500.00		18,582.54	67.57	8,917.46
001-444-4501	FEES - POOL SEASON PASSES	30,000.00		701.74	2.34	29,298.26
001-444-4507	FEES - WATER AEROBICS	150.00		169.00	112.67	19.00-
001-444-4508	FEES - TEAMS & LESSONS	10,500.00		7,850.28	74.76	2,649.72
001-444-4705	DONATIONS/OTHER	500.00				500.00
001-444-4711	REIMBURSEMENT			252.00		252.00-
001-444-4760	CONCESSIONS - POOL	27,000.00		16,387.44	60.69	10,612.56
	RECREATION - SWIMMING POO TOTA	99,650.00	.00	46,962.43	47.13	52,687.57
001-445-4310	CAMPSITE RENTALS	60,000.00		22,576.00	37.63	37,424.00
001-445-4755	CONCESSIONS - RV PARK	100.00				100.00
	RECREATION - RV PARK TOTAL	60,100.00	.00	22,576.00	37.56	37,524.00
001-446-4310	FACILITY RENT	2,000.00				2,000.00
001-446-4509	FEES - TOURNAMENTS	15,500.00		5,444.45	35.13	10,055.55
001-446-4700	PUBLIC SOURCE CONTRIB	2,500.00		60.65	2.43	2,439.35
001-446-4705	DONATIONS	100.00				100.00
001-446-4755	CONCESSIONS - BALL COMPLEX	60,000.00	6.04	23,921.56	39.87	36,078.44
	RECREATION - COMPLEX TOTAL	80,100.00	6.04	29,426.66	36.74	50,673.34
001-450-4705	PRIVATE SOURCE CONTRIB			2,493.36		2,493.36-
	CEMETERY TOTAL	.00	.00	2,493.36	.00	2,493.36-
	TOTAL REVENUE	441,600.00	625.91	137,149.24	31.06	304,450.76

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-6010	SALARIES - FULL-TIME	119,760.00	4,537.09	22,886.10	19.11	96,873.90
001-430-6020	SALARIES - PART-TIME	29,000.00	2,724.26	11,640.67	40.14	17,359.33
001-430-6030	HOURLY WAGES - TEMPORARY	17,000.00	15.00	6,745.01	39.68	10,254.99
001-430-6040	WAGES - OVERTIME	2,500.00	413.44	2,385.50	95.42	114.50
001-430-6143	ICMA RC - CITY SHARE	2,000.00	38.47	197.64	9.88	1,802.36
001-430-6170	UNEMPLOYMENT COMPENSATION		77.68	1,280.66		1,280.66-
001-430-6184	CELL PHONE ALLOWANCES	600.00	50.00	150.00	25.00	450.00
001-430-6310	BUILDING MAINT & REPAIR	2,500.00		713.47	28.54	1,786.53
001-430-6320	GROUNDS MAINT/BEAUTIFICATION	10,000.00		2,063.70	20.64	7,936.30
001-430-6331	VEHICLE OPERATIONS	9,000.00		2,461.75	27.35	6,538.25
001-430-6332	VEHICLE REPAIRS	12,000.00		3,130.44	26.09	8,869.56
001-430-6371	ELECTRIC/GAS UTILITIES	8,000.00		1,651.03	20.64	6,348.97
001-430-6373	COMMUNICATIONS (PHONE/INTERNET)	750.00		82.84	11.05	667.16
001-430-6408	PROPERTY & CASUALTY INSURANCE	51,342.00				51,342.00
001-430-6499	CONTRACTUAL SERVICES	7,000.00		4,900.00	70.00	2,100.00
001-430-6504	MINOR EQUIPMENT PURCH	5,000.00				5,000.00
001-430-6507	OPERATING SUPPLIES	2,000.00		2,607.12	130.36	607.12-
001-430-6510	SPECIAL & SAFETY SUPPLIES	550.00		150.00	27.27	400.00
	<b>PARKS TOTAL</b>	<b>279,002.00</b>	<b>7,855.94</b>	<b>63,045.93</b>	<b>22.60</b>	<b>215,956.07</b>
001-431-6020	SALARIES - PART-TIME	2,750.00		3,353.00	121.93	603.00-
001-431-6170	UNEMPLOYMENT COMPENSATION			127.81		127.81-
001-431-6310	BUILDING REPAIR/MAINT	250.00				250.00
001-431-6320	PARK GROUNDS DEVELOPMENT	1,250.00				1,250.00
001-431-6331	VEHICLE OPERATIONS	750.00		179.50	23.93	570.50
001-431-6504	MINOR EQUIPMENT	300.00				300.00
001-431-6507	OPERATING SUPPLIES	100.00				100.00
	<b>FORESTRY/GREENHOUSE TOTAL</b>	<b>5,400.00</b>	<b>.00</b>	<b>3,660.31</b>	<b>67.78</b>	<b>1,739.69</b>
001-432-6320	GROUNDS MAINT & REPAIR	2,750.00		19.06	.69	2,730.94
001-432-6507	OPERATING SUPPLIES	250.00				250.00
	<b>DOG PARK TOTAL</b>	<b>3,000.00</b>	<b>.00</b>	<b>19.06</b>	<b>.64</b>	<b>2,980.94</b>
001-440-6010	SALARIES - FULL-TIME	200,501.00	7,717.27	38,463.86	19.18	162,037.14
001-440-6020	SALARIES - PART-TIME	20,000.00	764.88	3,817.14	19.09	16,182.86
001-440-6040	WAGES - OVERTIME	9,000.00	141.86	626.73	6.96	8,373.27
001-440-6143	ICMA RC - CITY SHARE	3,000.00				3,000.00
001-440-6170	UNEMPLOYMENT COMPENSATION		47.22	734.25		734.25-
001-440-6184	CELL PHONE ALLOWANCES	1,800.00	150.00	450.00	25.00	1,350.00
001-440-6210	DUES & MEMBERSHIPS	350.00				350.00
001-440-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-440-6230	TRAINING IN HOUSE	250.00				250.00
001-440-6240	MTGS/CONFERENCES/MILES	250.00				250.00
001-440-6331	VEHICLE OPERATIONS	3,000.00		2,166.04	72.20	833.96
001-440-6402	ADVERTISING	250.00				250.00

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-440-6410	BANK FEES	25.00				25.00
001-440-6412	MEDICAL/WELLNESS EXPENSE	50.00				50.00
001-440-6414	PRINTING & PUBLISHING	2,500.00				2,500.00
001-440-6418	SALES TAX	12,500.00		4,441.56	35.53	8,058.44
001-440-6499	CONTRACTUAL SERVICES	375.00				375.00
001-440-6506	OFFICE SUPPLIES	750.00		136.33	18.18	613.67
001-440-6508	POSTAGE & SHIPPING	1,250.00		429.98	34.40	820.02
	RECREATION - OPERATING TOTAL	255,951.00	8,821.23	51,265.89	20.03	204,685.11
001-441-6020	SALARIES - PART-TIME	10,000.00	1,111.50	6,172.03	61.72	3,827.97
001-441-6030	HOURLY WAGES - TEMPORARY	1,750.00				1,750.00
001-441-6170	UNEMPLOYMENT COMPENSATION		31.12	217.41		217.41
001-441-6310	BUILDING MAINT & REPAIR	5,000.00		2,048.05	40.96	2,951.95
001-441-6320	GROUNDS MAINT & REPAIR	400.00				400.00
001-441-6350	OPERATIONAL EQUIPMENT REPAIR	1,500.00				1,500.00
001-441-6371	ELECTRIC/GAS UTILITIES	16,250.00		2,131.25	13.12	14,118.75
001-441-6373	COMMUNICATIONS (PHONE/INTERNET)	1,100.00		190.90	17.35	909.10
001-441-6402	ADVERTISING	250.00				250.00
001-441-6409	JANITORIAL	1,950.00		387.50	19.87	1,562.50
001-441-6494	CONTRACT-TAE KWON DO INSTRUCTO	2,500.00		1,595.82	63.83	904.18
001-441-6495	CONTRACT-CAMP/CLINIC PAY	1,250.00				1,250.00
001-441-6496	CONTRACT-ADULT FITNESS INSTRUC	2,000.00				2,000.00
001-441-6498	REFUNDS	50.00				50.00
001-441-6503	CONCESSIONS SUPPLIES	2,000.00				2,000.00
001-441-6504	MINOR EQUIPMENT	1,500.00				1,500.00
001-441-6507	OPERATING SUPPLIES	2,000.00				2,000.00
	RECREATION - RIVER'S EDGE TOTA	49,500.00	1,142.62	12,742.96	25.74	36,757.04
001-442-6493	CONTRACT-LITTLE LEAGUE UMPIRE	10,000.00		3,170.00	31.70	6,830.00
001-442-6496	CONTRACT-ADULT FITNESS INSTRUC	2,000.00		348.75	17.44	1,651.25
001-442-6505	RECREATIONAL EQUIPMENT	7,500.00		294.00	3.92	7,206.00
001-442-6507	OPERATING SUPPLIES - LITTLE LE	75,000.00		14,914.00	19.89	60,086.00
001-442-6512	OPERATING SUPPLIES - BASKETBAL	2,750.00				2,750.00
001-442-6514	OPERATING SUPPLIES - FOOTBALL	4,950.00				4,950.00
001-442-6515	OPERATING SUPPLIES - SOCCER	250.00				250.00
001-442-6516	OPERATING SUPPLIES - ADULT EVE	100.00				100.00
001-442-6598	REFUNDS	350.00				350.00
001-442-6599	AWARDS & TROPHIES	2,500.00		481.56	19.26	2,018.44
	RECREATION - OUTDOOR TOTAL	105,400.00	.00	19,208.31	18.22	86,191.69
001-443-6020	SALARIES - PART-TIME	26,500.00	966.13	11,172.82	42.16	15,327.18
001-443-6030	HOURLY WAGES - TEMPORARY	500.00				500.00
001-443-6040	WAGES - OVERTIME			128.25		128.25
001-443-6170	UNEMPLOYMENT COMPENSATION		27.05	400.95		400.95
001-443-6310	BUILDING MAINT & REPAIR	6,500.00		1,426.31	21.94	5,073.69



**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-443-6320	GROUNDS MAINT & REPAIR	700.00				700.00
001-443-6350	OPERATIONAL EQUIPMENT REPAIR	4,250.00				4,250.00
001-443-6371	ELECTRIC/GAS UTILITIES	25,000.00		3,619.61	14.48	21,380.39
001-443-6373	COMMUNICATIONS (PHONE/INTERNET)	1,800.00		313.40	17.41	1,486.60
001-443-6409	JANITORIAL	28,000.00		4,500.00	16.07	23,500.00
001-443-6499	CONTRACTUAL SERVICES	3,250.00		505.66	15.56	2,744.34
001-443-6503	CONCESSIONS SUPPLIES	7,500.00				7,500.00
001-443-6506	OFFICE SUPPLIES	1,000.00		319.93	31.99	680.07
001-443-6507	OPERATING SUPPLIES	2,000.00		54.08	2.70	1,945.92
001-443-6510	SAFETY SUPPLIES	500.00		104.28	20.86	395.72
001-443-6598	REFUNDS	250.00				250.00
	RECREATION - FALCON CIVIC TOTA	107,750.00	993.18	22,545.29	20.92	85,204.71
001-444-6030	HOURLY WAGES - TEMPORARY	90,000.00	3,873.33	45,854.37	50.95	44,145.63
001-444-6170	UNEMPLOYMENT COMPENSATION		108.46	1,589.92		1,589.92-
001-444-6210	SWIM TEAM MEMBERSHIP DUES	150.00				150.00
001-444-6310	BUILDING MAINT & REPAIR	7,000.00		345.53	4.94	6,654.47
001-444-6320	GROUNDS MAINT & REPAIR	2,500.00		51.92	2.08	2,448.08
001-444-6371	ELECTRIC/GAS UTILITIES	24,500.00		7,759.83	31.67	16,740.17
001-444-6372	GARBAGE/RECYCLING	3,500.00		810.83	23.17	2,689.17
001-444-6373	COMMUNICATIONS (PHONE/INTERNET)	200.00		21.00	10.50	179.00
001-444-6413	PAYMENTS TO OTHER AGENCIES	600.00		418.00	69.67	182.00
001-444-6499	CONTRACT-COACHES & INSTRUCTORS	4,000.00				4,000.00
001-444-6501	CHEMICALS	17,000.00		11,007.95	64.75	5,992.05
001-444-6503	CONCESSIONS SUPPLIES	30,000.00		16,019.51	53.40	13,980.49
001-444-6507	OPERATING SUPPLIES	4,000.00		5,070.76	126.77	1,070.76-
001-444-6598	REFUNDS	200.00		70.00	35.00	130.00
001-444-6599	AWARDS & TROPHIES	750.00				750.00
	RECREATION - SWIMMING POO TOTA	184,400.00	3,981.79	89,019.62	48.28	95,380.38
001-445-6310	BUILDING MAINT & REPAIR	1,750.00		1,609.80	91.99	140.20
001-445-6320	GROUNDS MAINT & REPAIR	2,300.00		249.02	10.83	2,050.98
001-445-6371	ELECTRIC/GAS UTILITIES	26,000.00		5,297.87	20.38	20,702.13
001-445-6372	GARBAGE/RECYCLING	7,000.00		1,579.14	22.56	5,420.86
001-445-6373	COMMUNICATIONS (PHONE/INTERNET)	2,500.00		82.84	3.31	2,417.16
001-445-6499	CONTRACT-RV HOST	2,500.00		600.00	24.00	1,900.00
001-445-6503	CONCESSIONS SUPPLIES	50.00				50.00
001-445-6506	OFFICE SUPPLIES	250.00				250.00
001-445-6598	REFUNDS	200.00				200.00
	RECREATION - RV PARK TOTAL	42,550.00	.00	9,418.67	22.14	33,131.33
001-446-6020	SALARIES - PART-TIME	20,000.00	144.88	1,978.40	9.89	18,021.60
001-446-6030	HOURLY WAGES - TEMPORARY	16,000.00	467.13	3,204.13	20.03	12,795.87
001-446-6040	WAGES - OVERTIME	1,000.00		46.31	4.63	953.69
001-446-6170	UNEMPLOYMENT COMPENSATION		17.14	220.05		220.05-

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-446-6310	BUILDING MAINT & REPAIR	3,500.00		2,153.96	61.54	1,346.04
001-446-6320	GROUNDS MAINT & REPAIR	6,500.00		2,718.00	41.82	3,782.00
001-446-6331	VEHICLE OPERATIONS	1,750.00		8.99	.51	1,741.01
001-446-6371	ELECTRIC/GAS UTILITIES	3,000.00		800.85	26.70	2,199.15
001-446-6372	GARBAGE/RECYCLING	3,000.00		1,138.70	37.96	1,861.30
001-446-6373	COMMUNICATIONS (PHONE/INTERNET)	500.00				500.00
001-446-6499	CONTRACT-TOURNAMENT UMPIRES	27,500.00		7,095.00	25.80	20,405.00
001-446-6503	MERCHANDISE FOR RESALE	47,500.00		14,111.56	29.71	33,388.44
001-446-6504	MINOR EQUIPMENT	2,500.00				2,500.00
001-446-6507	OPERATING SUPPLIES	5,000.00		548.96	10.98	4,451.04
001-446-6511	ADULT SOFTBALL	500.00				500.00
001-446-6598	REFUNDS	200.00				200.00
	RECREATION - COMPLEX TOTAL	138,450.00	629.15	34,024.91	24.58	104,425.09
001-450-6030	HOURLY WAGES - TEMPORARY	3,500.00	701.25	3,881.25	110.89	381.25-
001-450-6170	UNEMPLOYMENT COMPENSATION		19.64	134.33		134.33-
001-450-6310	BUILDING MAINT & REPAIR	500.00				500.00
001-450-6320	GROUNDS MAINT & REPAIR	1,250.00		107.96	8.64	1,142.04
001-450-6331	VEHICLE OPERATIONS	500.00		732.50	146.50	232.50-
001-450-6371	ELECTRIC/GAS UTILITIES	200.00				200.00
001-450-6499	OTHER CONTRACTUAL SERV	1,000.00				1,000.00
001-450-6504	MINOR EQUIPMENT	200.00				200.00
001-450-6507	OPERATING SUPPLIES	50.00		1,110.00	2,220.00	1,060.00-
	CEMETERY TOTAL	7,200.00	720.89	5,966.04	82.86	1,233.96
	TOTAL EXPENSES	1,178,603.00	24,144.80	310,916.99	26.38	867,686.01
	GENERAL FUND TOTAL	737,003.00-	23,518.89-	173,767.75-	23.58	563,235.25-
043-446-4300	INTEREST			261.42		261.42-
	RECREATION - COMPLEX TOTAL	.00	.00	261.42	.00	261.42-
	TOTAL REVENUE	.00	.00	261.42	.00	261.42-
	PARKS REPLACEMENT FUND TOTAL	.00	.00	261.42	.00	261.42-
112-430-6110	FICA - CITY CONTRIBUTION	12,872.00	573.86	3,256.83	25.30	9,615.17

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-430-6130	IPERS - CITY/PAKRS	15,884.00				15,884.00
112-430-6131	WORK COMP/PARKS	4,303.00				4,303.00
112-430-6150	GROUP INSURANCE BEN/PARKS	33,471.00		5,194.34	15.52	28,276.66
112-430-6154	EMPLOYEE SELF-FUND INS BEN/PAR	21,674.00	188.43	3,857.84	17.80	17,816.16
	PARKS TOTAL	88,204.00	762.29	12,309.01	13.96	75,894.99
112-431-6110	FICA - FORESTRY	211.00		256.50	121.56	45.50-
112-431-6130	IPERS - CITY/FORESTRY	260.00				260.00
	FORESTRY/GREENHOUSE TOTAL	471.00	.00	256.50	54.46	214.50
112-440-6110	FICA - CITY/REC	17,557.00	637.55	3,190.92	18.17	14,366.08
112-440-6130	IPERS - CITY/REC	21,665.00				21,665.00
112-440-6131	WORK COMP/REC	152.00				152.00
112-440-6150	GROUP INSURANCE BEN/REC	40,972.00		6,321.11	15.43	34,650.89
112-440-6154	EMPLOYEE SELF-FUND INS BEN/REC	36,272.00	143.35	7,054.79	19.45	29,217.21
	RECREATION - OPERATING TOTAL	116,618.00	780.90	16,566.82	14.21	100,051.18
112-441-6110	FICA - CITY/RIV EDGE	899.00	85.03	472.13	52.52	426.87
112-441-6130	IPERS - CITY/RIV EDGE	1,110.00				1,110.00
	RECREATION - RIVER'S EDGE TOTA	2,009.00	85.03	472.13	23.50	1,536.87
112-443-6110	FICA - CITY/FCC	2,066.00	73.92	864.56	41.85	1,201.44
112-443-6130	IPERS - CITY/FCC	2,549.00				2,549.00
	RECREATION - FALCON CIVIC TOTA	4,615.00	73.92	864.56	18.73	3,750.44
112-444-6110	FICA - CITY/POOL	6,885.00	296.28	3,507.78	50.95	3,377.22
112-444-6131	WORK COMP/POOL	624.00				624.00
	RECREATION - SWIMMING POO TOTA	7,509.00	296.28	3,507.78	46.71	4,001.22
112-446-6110	FICA - CITY/COMPLEX	2,831.00	46.82	400.01	14.13	2,430.99
112-446-6130	IPERS - CITY/COMPLEX	3,493.00				3,493.00
	RECREATION - COMPLEX TOTAL	6,324.00	46.82	400.01	6.33	5,923.99
112-450-6110	FICA - CITY/CEMETERY	268.00	53.65	296.93	110.79	28.93-
112-450-6130	IPERS - CITY/CEMETERY	331.00				331.00
	CEMETERY TOTAL	599.00	53.65	296.93	49.57	302.07

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	226,349.00	2,098.89	34,673.74	15.32	191,675.26
	EMPLOYEE BENEFITS TOTAL	226,349.00	2,098.89	34,673.74	15.32	191,675.26
304-446-4705	DONATIONS-COMPLEX TURF			23,200.00		23,200.00-
	RECREATION - COMPLEX TOTAL	.00	.00	23,200.00	.00	23,200.00-
	TOTAL REVENUE	.00	.00	23,200.00	.00	23,200.00-
304-446-6499	CONTRACTUAL-COMPLEX TURF PROJ	37,000.00		49,615.05	134.09	12,615.05-
	RECREATION - COMPLEX TOTAL	37,000.00	.00	49,615.05	134.09	12,615.05-
	TOTAL EXPENSES	37,000.00	.00	49,615.05	134.09	12,615.05-
	PARKS & REC PROJECTS TOTAL	37,000.00-	.00	26,415.05-	71.39	10,584.95-
323-430-6727	PARKS-CAP OUTLAY/EQUIPMENT	60,000.00		8,444.95	14.07	51,555.05
	PARKS TOTAL	60,000.00	.00	8,444.95	14.07	51,555.05
323-441-6727	RIVERS EDGE-CAP OUTLAY/EQUIP	25,000.00				25,000.00
	RECREATION - RIVER'S EDGE TOTA	25,000.00	.00	.00	.00	25,000.00
323-443-6727	FCC-CAP OUTLAY/EQUIPMENT	10,000.00				10,000.00
	RECREATION - FALCON CIVIC TOTA	10,000.00	.00	.00	.00	10,000.00
323-444-6727	POOL-CAP OUTLAY/EQUIPMENT	50,000.00				50,000.00
	RECREATION - SWIMMING POO TOTA	50,000.00	.00	.00	.00	50,000.00
323-446-6727	COMPLEX-CAP OUTLAY/EQUIPMENT	47,000.00		9,812.88	20.88	37,187.12

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RECREATION - COMPLEX TOTAL	47,000.00	.00	9,812.88	20.88	37,187.12
	TOTAL EXPENSES	----- 192,000.00	----- .00	----- 18,257.83	----- 9.51	----- 173,742.17
	CAP OUTLAY SAVINGS/LOST TOTAL	=====	=====	=====	=====	=====
		192,000.00-	.00	18,257.83-	9.51	173,742.17-
		=====	=====	=====	=====	=====
	PARK & REC TOTAL (REV - EXP)	=====	=====	=====	=====	=====
		1,192,352.00-	25,617.78-	252,852.95-	21.21	939,499.05-
		=====	=====	=====	=====	=====

# Police Department Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-4190	MISC LICENSES & PERMITS	400.00		50.00	12.50	350.00
001-110-4300	INTEREST			58.37		58.37-
001-110-4440	STATE GRANTS	1,000.00		2,220.65	222.07	1,220.65-
001-110-4550	ACCIDENT REPORTS - POLICE	500.00		110.00	22.00	390.00
001-110-4551	POLICE SERVICE FEES	200.00				200.00
001-110-4700	PUBLIC SOURCE CONTRIB	2,000.00		1,245.00	62.25	755.00
001-110-4705	DONATIONS K9 ONLY	10,000.00		34,667.92	346.68	24,667.92-
001-110-4711	REIMBURSEMENT			2,721.34		2,721.34-
001-110-4715	REFUNDS			2,610.16		2,610.16-
001-110-4720	INSURANCE SETTLEMENTS	250.00				250.00
001-110-4765	SPEEDING CITATIONS	150,000.00		2,387.15	1.59	147,612.85
001-110-4770	COURT FINES	2,500.00		505.75	20.23	1,994.25
001-110-4775	PARKING VIOLATION FEES	1,000.00		235.00	23.50	765.00
	<b>POLICE TOTAL</b>	<b>167,850.00</b>	<b>.00</b>	<b>46,811.34</b>	<b>27.89</b>	<b>121,038.66</b>
	<b>TOTAL REVENUE</b>	<b>167,850.00</b>	<b>.00</b>	<b>46,811.34</b>	<b>27.89</b>	<b>121,038.66</b>
001-110-6010	SALARIES - FULL-TIME	947,204.00	36,388.96	179,194.24	18.92	768,009.76
001-110-6020	SALARIES - PART-TIME	4,500.00	263.12	772.92	17.18	3,727.08
001-110-6040	WAGES - OVERTIME	21,000.00	1,353.98	12,161.72	57.91	8,838.28
001-110-6050	WAGES - RESERVE OFFICERS	4.00				4.00
001-110-6143	ICMA RC - CITY SHARE	13,000.00	442.51	2,212.55	17.02	10,787.45
001-110-6170	UNEMPLOYMENT COMPENSATION		58.16	1,326.64		1,326.64-
001-110-6181	ALLOWANCES - UNIFORM	9,000.00		2,165.48	24.06	6,834.52
001-110-6184	CELL PHONE ALLOWANCES	600.00	50.00	150.00	25.00	450.00
001-110-6210	DUES & MEMBERSHIPS	2,000.00		360.00	18.00	1,640.00
001-110-6230	TRAINING IN HOUSE	8,500.00		500.00	5.88	8,000.00
001-110-6240	MTNS/CONFERENCES/MILES	6,000.00		429.98	7.17	5,570.02
001-110-6331	VEHICLE OPERATIONS	26,500.00		5,710.47	21.55	20,789.53
001-110-6332	VEHICLE REPAIRS	10,000.00		1,650.54	16.51	8,349.46
001-110-6350	OPERATIONAL EQUIPMENT REPAIR	2,000.00		328.00	16.40	1,672.00
001-110-6371	ELECTRIC/GAS UTILITIES	11,000.00		1,774.07	16.13	9,225.93
001-110-6373	COMMUNICATIONS (PHONE/INTERNET)	12,750.00		2,485.44	19.49	10,264.56
001-110-6399	OTHER MAINTENANCE/REPAIR	1,000.00				1,000.00
001-110-6402	ADVERTISING/CRIME PREVENTION	500.00		1,305.11	261.02	805.11-
001-110-6408	PROPERTY & CASUALTY INSURANCE	30,880.00				30,880.00
001-110-6409	JANITORIAL	2,650.00		462.42	17.45	2,187.58
001-110-6412	MEDICAL/WEELLNESS EXPENSE	1,000.00				1,000.00
001-110-6413	DISPATCHING/COURT/SUBPOENA FEE	172,000.00		85,823.00	49.90	86,177.00
001-110-6506	OFFICE SUPPLIES	3,000.00		48.57	1.62	2,951.43
001-110-6507	OPERATING SUPPLIES	16,900.00		2,657.74	15.73	14,242.26
001-110-6510	SAFETY SUPPLIES	600.00		224.86	37.48	375.14
001-110-6516	POLICE CANINE PURCHASES	8,000.00		2,998.59	37.48	5,001.41
	<b>POLICE TOTAL</b>	<b>1,310,588.00</b>	<b>38,556.73</b>	<b>304,742.34</b>	<b>23.25</b>	<b>1,005,845.66</b>

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	1,310,588.00	38,556.73	304,742.34	23.25	1,005,845.66
	GENERAL FUND TOTAL	=====	=====	=====	=====	=====
		1,142,738.00-	38,556.73-	257,931.00-	22.57	884,807.00-
		=====	=====	=====	=====	=====
112-110-6110	FICA - CITY/POLICE	74,413.00	2,828.58	14,152.32	19.02	60,260.68
112-110-6130	IPERS - CITY/POLICE	93,808.00				93,808.00
112-110-6131	WORK COMP/POLICE	14,995.00				14,995.00
112-110-6150	GROUP INSURANCE BEN/POLICE	170,841.00		26,352.64	15.43	144,488.36
112-110-6154	EMPLOYEE SELF-FUND INS BEN/POL	109,714.00	2,678.58	12,678.90	11.56	97,035.10
	POLICE TOTAL	-----	-----	-----	-----	-----
		463,771.00	5,507.16	53,183.86	11.47	410,587.14
	TOTAL EXPENSES	-----	-----	-----	-----	-----
		463,771.00	5,507.16	53,183.86	11.47	410,587.14
	EMPLOYEE BENEFITS TOTAL	=====	=====	=====	=====	=====
		463,771.00	5,507.16	53,183.86	11.47	410,587.14
		=====	=====	=====	=====	=====
323-110-6710	POLICE-CAP OUTLAY/VEHICLES	60,000.00		48,150.00	80.25	11,850.00
323-110-6727	POLICE-CAP OUTLAY/EQUIPMENT	19,620.00		2,071.57	10.56	17,548.43
	POLICE TOTAL	-----	-----	-----	-----	-----
		79,620.00	.00	50,221.57	63.08	29,398.43
	TOTAL EXPENSES	-----	-----	-----	-----	-----
		79,620.00	.00	50,221.57	63.08	29,398.43
	CAP OUTLAY SAVINGS/LOST TOTAL	=====	=====	=====	=====	=====
		79,620.00-	.00	50,221.57-	63.08	29,398.43-
		=====	=====	=====	=====	=====
	POLICE TOTAL (REV LESS EXP)	=====	=====	=====	=====	=====
		1,686,129.00-	44,063.89-	361,336.43-	21.43	1,324,792.57-
		=====	=====	=====	=====	=====



# Storm Water Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

PCT OF FISCAL YTD 25.0%

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
740-865-4550	STORM WATER CHARGES	160,000.00	725.03	29,203.95	18.25	130,796.05
	STORM WATER TOTAL	=====	=====	=====	=====	=====
		160,000.00	725.03	29,203.95	18.25	130,796.05
	TOTAL REVENUE	-----	-----	-----	-----	-----
		160,000.00	725.03	29,203.95	18.25	130,796.05
740-865-6010	SALARIES - FULL-TIME	13,499.00				13,499.00
740-865-6040	WAGES - OVERTIME	2,500.00				2,500.00
740-865-6110	FICA-CITY/STORM WATER	1,224.00				1,224.00
740-865-6130	IPERS-CITY/STORM WATER	1,511.00				1,511.00
740-865-6131	WORKERS COMP/STORM WATER	381.00				381.00
740-865-6150	GROUP INSURANCE/STORM WATER	23.00				23.00
740-865-6240	MTGS/CONFERENCES/MILES	1,500.00				1,500.00
740-865-6320	GROUPS MAINT & REPAIR	60,000.00		4,272.17	7.12	55,727.83
740-865-6407	ENGINEERING	10,000.00				10,000.00
740-865-6413	PAYMENTS - OTHER AGENCIES	5,000.00		5,000.00	100.00	
740-865-6499	OTHER CONTRACTUAL SERV	60,000.00		1,313.53	2.19	58,686.47
740-865-6790	NEW INFRASTRUCTURE	145,000.00				145,000.00
	STORM WATER TOTAL	=====	=====	=====	=====	=====
		300,638.00	.00	10,585.70	3.52	290,052.30
	TOTAL EXPENSES	-----	-----	-----	-----	-----
		300,638.00	.00	10,585.70	3.52	290,052.30
	STORM WATER DEPT TOTAL	=====	=====	=====	=====	=====
		140,638.00-	725.03	18,618.25	13.24-	159,256.25-
	STORM WATER (REV LESS EXP)	=====	=====	=====	=====	=====
		140,638.00-	725.03	18,618.25	13.24-	159,256.25-

# Street Department Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-210-4428	IDOT HWY 150 MAINT CONTRACT	8,321.00				8,321.00
001-210-4710	REIMBURSEMENTS			1,134.84		1,134.84-
001-210-4745	SALE OF SALVAGE	400.00				400.00
	ROADS, BRIDGES, SIDEWALKS TOTA	8,721.00	.00	1,134.84	13.01	7,586.16
	TOTAL REVENUE	8,721.00	.00	1,134.84	13.01	7,586.16
001-210-6408	PROPERTY/CASUALTY INS	24,151.00				24,151.00
001-210-6499	OTHER CONTRACTUAL SERV	10,000.00				10,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	34,151.00	.00	.00	.00	34,151.00
	TOTAL EXPENSES	34,151.00	.00	.00	.00	34,151.00
	GENERAL FUND TOTAL	25,430.00-	.00	1,134.84	4.46-	26,564.84-
012-210-4300	INTEREST			.62		.62-
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.62	.00	.62-
	TOTAL REVENUE	.00	.00	.62	.00	.62-
	STREET REPLACEMENT FUND TOTAL	.00	.00	.62	.00	.62-
110-210-4430	ROAD USE TAXES	788,320.00		132,683.87	16.83	655,636.13
	ROADS, BRIDGES, SIDEWALKS TOTA	788,320.00	.00	132,683.87	16.83	655,636.13
	TOTAL REVENUE	788,320.00	.00	132,683.87	16.83	655,636.13
110-210-6010	SALARIES - FULL TIME	316,003.00	12,185.88	60,274.26	19.07	255,728.74
110-210-6030	HOURLY WAGES - TEMPORARY	3,000.00	81.00	2,489.00	82.97	511.00
110-210-6040	WAGES - OVERTIME	4,700.00		1,316.30	28.01	3,383.70
110-210-6143	ICMA RC - CITY SHARE	5,750.00	237.72	1,159.26	20.16	4,590.74
110-210-6170	UNEMPLOYMENT COMPENSATION		107.79	1,601.22		1,601.22-
110-210-6181	ALLOWANCES - UNIFORM	3,500.00		37.72	1.08	3,462.28

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6184	CELL PHONE ALLOWANCES	750.00	62.50	187.50	25.00	562.50
110-210-6210	DUES & MEMBERSHIPS	300.00				300.00
110-210-6220	EDUCATIONAL MATERIAL	100.00				100.00
110-210-6230	TRAINING IN HOUSE	1,000.00				1,000.00
110-210-6240	MTGS/CONFERENCES/MILES	1,500.00				1,500.00
110-210-6310	BUILDING MAINT & REPAIR	7,500.00		330.30	4.40	7,169.70
110-210-6320	GROUNDS MAINT & REPAIR	1,000.00				1,000.00
110-210-6331	VEHICLE OPERATIONS	25,000.00		3,959.83	15.84	21,040.17
110-210-6332	VEHICLE REPAIRS	20,000.00		2,899.72	14.50	17,100.28
110-210-6371	ELECTRIC/GAS UTILITIES	45,000.00		3,250.33	7.22	41,749.67
110-210-6373	COMMUNICATIONS (PHONE/INTERNET)	1,560.00		3,373.79	216.27	1,813.79
110-210-6399	OTHER MAINTENANCE/REPAIR	5,000.00		11.49	.23	4,988.51
110-210-6412	MEDICAL/WELLNESS EXPENSE	1,000.00		154.65	15.47	845.35
110-210-6415	RENTAL & LEASES ON EQUIPMENT	400.00				400.00
110-210-6417	STREET MAINT/DUST CONTROL	7,500.00		2,620.20	34.94	4,879.80
110-210-6499	CONTRACTUAL SERVICES	10,000.00				10,000.00
110-210-6504	MINOR EQUIPMENT	12,500.00		88.78	.71	12,411.22
110-210-6506	OFFICE SUPPLIES	5,000.00				5,000.00
110-210-6507	OPERATING SUPPLIES	10,000.00		1,770.57	17.71	8,229.43
110-210-6510	SPECIAL & SAFETY EQUIPMENT	2,500.00		13.99	.56	2,486.01
110-210-6511	IRON-STEEL-OTHER METAL GOODS	2,500.00		100.00	4.00	2,400.00
110-210-6761	STREETS - RESURFACING/REPAIR	110,000.00		7,384.38	6.71	102,615.62
	<b>ROADS, BRIDGES, SIDEWALKS TOTA</b>	<b>603,063.00</b>	<b>12,674.89</b>	<b>93,023.29</b>	<b>15.43</b>	<b>510,039.71</b>
110-230-6350	OPERATIONAL EQUIPMENT REPAIR	5,000.00				5,000.00
110-230-6371	ELECTRIC/GAS UTILITIES	26,000.00		3,722.68	14.32	22,277.32
110-230-6499	CONTRACT REPAIR-ELECTRIC	6,000.00		736.00	12.27	5,264.00
	<b>STREET LIGHTING TOTAL</b>	<b>37,000.00</b>	<b>.00</b>	<b>4,458.68</b>	<b>12.05</b>	<b>32,541.32</b>
110-240-6499	CONTRACT REPAIR-ELECTRIC	4,000.00		16.49	.41	3,983.51
110-240-6509	POSTS & SIGNS	5,000.00		482.00	9.64	4,518.00
	<b>TRAFFIC CONTROL &amp; SAFETY TOTA</b>	<b>9,000.00</b>	<b>.00</b>	<b>498.49</b>	<b>5.54</b>	<b>8,501.51</b>
110-250-6040	WAGES - OVERTIME	10,631.00				10,631.00
110-250-6331	VEHICLE OPERATIONS	10,000.00				10,000.00
110-250-6332	VEHICLE REPAIRS	20,000.00				20,000.00
110-250-6510	SNOW AND ICE CONTROL MATERIALS	35,000.00		2,490.78	7.12	32,509.22
	<b>SNOW REMOVAL TOTAL</b>	<b>75,631.00</b>	<b>.00</b>	<b>2,490.78</b>	<b>3.29</b>	<b>73,140.22</b>
110-270-6331	VEHICLE OPERATIONS	2,500.00				2,500.00
110-270-6332	VEHICLE REPAIRS	7,500.00				7,500.00
	<b>STREET CLEANING TOTAL</b>	<b>10,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>10,000.00</b>

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	734,694.00	12,674.89	100,471.24	13.68	634,222.76
	STREETS DEPT - ROAD USE T TOTA	53,626.00	12,674.89-	32,212.63	60.07	21,413.37
112-210-6110	FICA - CITY/STREETS	24,764.00	911.23	4,704.28	19.00	20,059.72
112-210-6130	IPERS - CITY/STREETS	28,984.00				28,984.00
112-210-6131	WORK COMP/STREETS	10,738.00				10,738.00
112-210-6142	PENSION - CITY MANAGER	1,574.00	59.47	299.97	19.06	1,274.03
112-210-6143	ICMA RC - CITY SHARE			24.04		24.04-
112-210-6150	GROUP INSURANCE BEN/STREETS	65,831.00		10,015.56	15.21	55,815.44
112-210-6154	EMPLOYEE SELF-FUND INS BEN/STR	26,334.00	202.05	1,659.97	6.30	24,674.03
	ROADS, BRIDGES, SIDEWALKS TOTA	158,225.00	1,172.75	16,703.82	10.56	141,521.18
	TOTAL EXPENSES	158,225.00	1,172.75	16,703.82	10.56	141,521.18
	EMPLOYEE BENEFITS TOTAL	158,225.00	1,172.75	16,703.82	10.56	141,521.18
	STREETS TOTAL (REV LESS EXP)	130,029.00-	13,847.64-	16,644.27	12.80-	146,673.27-

# Wastewater/Sewer Collections Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-4310	SEWER RENTAL	1,550,000.00	6,838.45	279,814.60	18.05	1,270,185.40
610-815-4311	WWTP FARM LEASE	6,210.00				6,210.00
610-815-4500	SEWER - WAPSIE VALLEY CREAMERY	675,000.00		116,207.00	17.22	558,793.00
610-815-4501	SEWER - MENTAL HEALTH INSTITUT	15,000.00		5,809.18	38.73	9,190.82
610-815-4502	SEWER - INDEP FOODS LLC	125,000.00		4,475.09	3.58	120,524.91
610-815-4503	SEWER - BUCH CTY LANDFILL	1,000.00				1,000.00
610-815-4504	SEWER - GEATER MACHINING & MFG	600.00		90.00	15.00	510.00
610-815-4505	SEWER - PRIES ALUMINUM & MFG	1,300.00		40.00	3.08	1,260.00
610-815-4710	REIMBURSEMENTS			1,792,590.38		1,792,590.38-
	SEWER/SEWAGE DISPOSAL TOTAL	2,374,110.00	6,838.45	2,199,026.25	92.63	175,083.75
	TOTAL REVENUE	2,374,110.00	6,838.45	2,199,026.25	92.63	175,083.75
610-815-6010	SALARIES - FULL-TIME	231,518.00	6,742.19	33,493.19	14.47	198,024.81
610-815-6040	WAGES - OVERTIME	7,087.00	265.43	1,065.77	15.04	6,021.23
610-815-6110	FICA - CITY/WW	18,254.00	519.64	2,541.98	13.93	15,712.02
610-815-6130	IPERS - CITY/WW	20,951.00				20,951.00
610-815-6131	WORK COMP/WW	4,563.00				4,563.00
610-815-6142	PENSION - CITY MANAGER	1,574.00	59.47	299.97	19.06	1,274.03
610-815-6143	ICMA RC - CITY SHARE	4,417.00	95.91	479.51	10.86	3,937.49
610-815-6150	GROUP INSURANCE BEN/WW	48,098.00		4,849.98	10.08	43,248.02
610-815-6170	UNEMPLOYMENT COMPENSATION		62.16	760.64		760.64-
610-815-6181	ALLOWANCES - UNIFORM	1,250.00				1,250.00
610-815-6184	ALLOWANCES - CELL PHONE	350.00	29.17	87.51	25.00	262.49
610-815-6210	DUES & MEMBERSHIPS	4,000.00		1,439.00	35.98	2,561.00
610-815-6220	EDUCATIONAL MATERIAL	500.00				500.00
610-815-6230	TRAINING IN HOUSE	500.00				500.00
610-815-6240	MTGS/CONFERENCES/MILES	5,000.00		511.95	10.24	4,488.05
610-815-6310	BUILDING MAINT & REPAIR	4,000.00		77.72	1.94	3,922.28
610-815-6320	GROUNDS MAINT & REPAIR	6,000.00		71.96	1.20	5,928.04
610-815-6331	VEHICLE OPERATIONS	3,500.00		225.55	6.44	3,274.45
610-815-6332	VEHICLE REPAIRS	1,000.00		141.78	14.18	858.22
610-815-6350	OPERATIONAL EQUIPMENT REPAIR	60,000.00		7,962.50	13.27	52,037.50
610-815-6371	ELECTRIC/GAS UTILITIES	160,000.00		19,691.44	12.31	140,308.56
610-815-6372	GARBAGE/RECYCLING	2,000.00		259.82	12.99	1,740.18
610-815-6373	COMMUNICATIONS (PHONE/INTERNET)	1,900.00		318.09	16.74	1,581.91
610-815-6408	PROPERTY & CASUALTY INSURANCE	67,669.00				67,669.00
610-815-6409	JANITORIAL	1,000.00				1,000.00
610-815-6412	MEDICAL/WELLNESS EXPENSE	200.00		24.23	12.12	175.77
610-815-6418	PROPERTY & SALES TAX	40,000.00		4,280.04	10.70	35,719.96
610-815-6441	METER READERS	45,000.00		36,276.10	80.61	8,723.90
610-815-6490	PROFESSIONAL SERVICES	200,000.00		154,317.71	77.16	45,682.29
610-815-6499	CONTRACTUAL SERVICES	55,000.00				55,000.00
610-815-6501	LAB ANALYSIS & CHEMICALS	75,000.00		10,760.20	14.35	64,239.80
610-815-6504	MINOR EQUIPMENT	5,000.00				5,000.00
610-815-6506	OFFICE SUPPLIES	1,000.00				1,000.00
610-815-6507	OPERATING SUPPLIES	12,000.00		1,420.42	11.84	10,579.58
610-815-6508	POSTAGE	1,000.00		190.94	19.09	809.06



**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-6510	SPECIAL & SAFETY EQUIPMENT	4,000.00				4,000.00
610-815-6727	CAPITAL EQUIPMENT	30,000.00		20,390.65	67.97	9,609.35
610-815-6790	SLIP LINING SEWER LINE	120,000.00		171,609.00	143.01	51,609.00-
	SEWER/SEWAGE DISPOSAL TOTAL	1,243,331.00	7,773.97	473,547.65	38.09	769,783.35
610-816-6010	SALARIES - FULL-TIME	134,334.00	5,188.87	25,691.75	19.13	108,642.25
610-816-6040	WAGES - OVERTIME	6,075.00	77.75	481.79	7.93	5,593.21
610-816-6110	FICA - CITY/	10,742.00	390.67	1,932.38	17.99	8,809.62
610-816-6130	IPERS - CITY/	10,107.00				10,107.00
610-816-6142	PENSION - CITY MANAGER	3,148.00	118.94	599.96	19.06	2,548.04
610-816-6143	ICMA RC - CITY SHARE	3,167.00	113.63	568.17	17.94	2,598.83
610-816-6150	GROUP INSURANCE BEN/SEWER	26,864.00		4,158.72	15.48	22,705.28
610-816-6154	EMPLOYEE SELF-FUND INS BEN/	24,000.00	140.72	431.59	1.80	23,568.41
610-816-6170	UNEMPLOYMENT COMPENSATION		50.35	483.63		483.63-
610-816-6181	ALLOWANCES - UNIFORM	1,250.00				1,250.00
610-816-6184	ALLOWANCES - CELL PHONE	501.00	41.67	125.01	24.95	375.99
610-816-6220	EDUCATIONAL MATERIAL	500.00				500.00
610-816-6230	TRAINING IN HOUSE	500.00				500.00
610-816-6240	MTGS/CONFERENCES/MILES	1,000.00				1,000.00
610-816-6310	BUILDING MAINT & REPAIR	1,000.00		243.54	24.35	756.46
610-816-6320	GROUNDS MAINT & REPAIR	5,000.00				5,000.00
610-816-6331	VEHICLE OPERATIONS	5,500.00		752.73	13.69	4,747.27
610-816-6332	VEHICLE REPAIRS	1,000.00				1,000.00
610-816-6350	OPERATIONAL EQUIPMENT REPAIR	60,000.00				60,000.00
610-816-6371	ELECTRIC/GAS UTILITIES	45,000.00		4,379.73	9.73	40,620.27
610-816-6373	COMMUNICATIONS (PHONE/INTERNET)	400.00		59.80	14.95	340.20
610-816-6407	CONSULTING & ENGINEERING FEES	1,500.00				1,500.00
610-816-6409	JANITORIAL	1,000.00				1,000.00
610-816-6412	MEDICAL/WELLNESS EXPENSE	250.00		68.21	27.28	181.79
610-816-6499	CONTRACTUAL SERVICES	150,000.00		9,210.70	6.14	140,789.30
610-816-6504	MINOR EQUIPMENT	2,000.00				2,000.00
610-816-6506	OFFICE SUPPLIES	500.00				500.00
610-816-6507	OPERATING SUPPLIES	15,000.00		621.97	4.15	14,378.03
610-816-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00				1,000.00
610-816-6727	CAPITAL EQUIPMENT	160,000.00				160,000.00
610-816-6790	NEW INFRASTRUCTURE	205,000.00				205,000.00
	SEWER COLLECTION TOTAL	876,338.00	6,122.60	49,809.68	5.68	826,528.32
	TOTAL EXPENSES	2,119,669.00	13,896.57	523,357.33	24.69	1,596,311.67
	SEWER UTILITY FUND TOTAL	254,441.00	7,058.12-	1,675,668.92	658.57	1,421,227.92-
615-815-4300	INTEREST			4,720.37		4,720.37-

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

PCT OF FISCAL YTD 25.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	4,720.37	.00	4,720.37-
	TOTAL REVENUE	.00	.00	4,720.37	.00	4,720.37-
	WWTP FUTURE PLANT FUND TOTAL	.00	.00	4,720.37	.00	4,720.37-
619-815-4300	INTEREST			194.85		194.85-
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	194.85	.00	194.85-
	TOTAL REVENUE	.00	.00	194.85	.00	194.85-
	SEWER REPLACEMENT FUND TOTAL	.00	.00	194.85	.00	194.85-
620-815-4300	INTEREST			7,922.82		7,922.82-
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	7,922.82	.00	7,922.82-
	TOTAL REVENUE	.00	.00	7,922.82	.00	7,922.82-
	WWTP REPLACEMENT FUND TOTAL	.00	.00	7,922.82	.00	7,922.82-
	SEWER TOTAL (REV LESS EXP)	254,441.00	7,058.12-	1,688,506.96	663.61	1,434,065.96-

# Water Budget

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
600-810-4300	INTEREST			21,240.55		21,240.55-
600-810-4500	METERED WATER SALES	1,250,000.00	4,881.69	200,164.85	16.01	1,049,835.15
600-810-4510	BULK WATER SALES	500.00		54.27	10.85	445.73
600-810-4540	TAPS (NEW INSTALLATIONS)	2,000.00				2,000.00
600-810-4700	MISCELLANEOUS INCOME	1,500.00		99.99	6.67	1,400.01
	<b>WATER TOTAL</b>	<b>1,254,000.00</b>	<b>4,881.69</b>	<b>221,559.66</b>	<b>17.67</b>	<b>1,032,440.34</b>
	<b>TOTAL REVENUE</b>	<b>1,254,000.00</b>	<b>4,881.69</b>	<b>221,559.66</b>	<b>17.67</b>	<b>1,032,440.34</b>
600-810-6010	SALARIES - FULL-TIME	134,380.00	5,208.07	25,764.51	19.17	108,615.49
600-810-6040	WAGES - OVERTIME	4,252.00	261.60	1,012.06	23.80	3,239.94
600-810-6110	FICA - CITY/WATER	10,606.00	402.36	1,966.19	18.54	8,639.81
600-810-6130	IPERS - CITY/WATER	9,940.00				9,940.00
600-810-6131	WORK COMP/WATER	2,000.00				2,000.00
600-810-6142	PENSION - CITY MANAGER	3,148.00	118.94	599.96	19.06	2,548.04
600-810-6143	ICMA RC - CITY SHARE	2,167.00	75.16	375.82	17.34	1,791.18
600-810-6150	GROUP INSURANCE BEN/WATER	26,109.00		4,026.83	15.42	22,082.17
600-810-6154	EMPLOYEE SELF-FUND INS BEN/WAT	4,000.00		455.36	11.38	3,544.64
600-810-6170	UNEMPLOYMENT COMPENSATION		21.68	477.35		477.35-
600-810-6181	UNIFORM ALLOWANCE	1,500.00				1,500.00
600-810-6184	ALLOWANCES - CELL PHONE	500.00	41.66	124.98	25.00	375.02
600-810-6210	DUES & MEMBERSHIPS	3,000.00		760.32	25.34	2,239.68
600-810-6220	EDUCATIONAL MATERIAL	500.00				500.00
600-810-6230	TRAINING IN HOUSE	1,000.00				1,000.00
600-810-6240	MTGS/CONFERENCES/MILES	2,500.00				2,500.00
600-810-6310	BUILDING MAINT & REPAIR	4,000.00				4,000.00
600-810-6320	GROUNDS MAINT & REPAIR	3,000.00		125.97	4.20	2,874.03
600-810-6331	VEHICLE OPERATIONS	5,000.00		818.69	16.37	4,181.31
600-810-6332	VEHICLE REPAIRS	3,000.00		75.86	2.53	2,924.14
600-810-6350	OPERATIONAL EQUIP REPAIR	50,000.00		5,880.92	11.76	44,119.08
600-810-6371	ELECTRIC/GAS UTILITIES	60,000.00		8,013.86	13.36	51,986.14
600-810-6407	ENGINEERING	4,000.00				4,000.00
600-810-6408	PROPERTY & CASUALTY INSURANCE	11,792.00				11,792.00
600-810-6409	JANITORIAL	1,000.00				1,000.00
600-810-6412	MEDICAL/WELLNESS EXPENSE	150.00		24.21	16.14	125.79
600-810-6418	SALES TAX	78,000.00		11,594.40	14.86	66,405.60
600-810-6490	BILLING & METER READ CONTRACT	45,000.00		44,045.87	97.88	954.13
600-810-6499	CONTRACTUAL REPAIRS	175,000.00		28,840.50	16.48	146,159.50
600-810-6501	LAB ANALYSIS & CHEMICALS	18,000.00		2,257.31	12.54	15,742.69
600-810-6504	MINOR EQUIPMENT	5,000.00				5,000.00
600-810-6505	METERS	10,000.00		307.55	3.08	9,692.45
600-810-6506	OFFICE SUPPLIES	300.00				300.00
600-810-6507	OPERATING SUPPLIES	30,000.00		2,079.26	6.93	27,920.74
600-810-6508	POSTAGE & SHIPPING	500.00		1,050.51	210.10	550.51-
600-810-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00		181.97	18.20	818.03
600-810-6727	CAPITAL EQUIPMENT	455,000.00		285,254.01	62.69	169,745.99
600-810-6790	NEW INFRASTRUCTURE	200,000.00				200,000.00

**BUDGET REPORT**  
**CALENDAR 9/2024, FISCAL 3/2025**

**PCT OF FISCAL YTD 25.0%**

Item #8.
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ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	1,365,344.00	6,129.47	426,114.27	31.21	939,229.73
	TOTAL EXPENSES	----- 1,365,344.00	----- 6,129.47	----- 426,114.27	----- 31.21	----- 939,229.73
	WATER FUND TOTAL	=====	=====	=====	=====	=====
		111,344.00-	1,247.78-	204,554.61-	183.71	93,210.61
		=====	=====	=====	=====	=====
	WATER TOTAL (REV LESS EXP)	=====	=====	=====	=====	=====
		111,344.00-	1,247.78-	204,554.61-	183.71	93,210.61
		=====	=====	=====	=====	=====



## CITY COUNCIL MEMORANDUM

**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Second Reading of an Ordinance Amendment for Section 1.15 for Water and Sewer Fees

### BACKGROUND:

This item was discussed at the August 5<sup>th</sup> and May 6<sup>th</sup> City Council Work Sessions and had the First Reading of the Ordinance at the August 26, 2024, City Council Meeting. While Staff is continuing to apply for grants and look for all funding options, we must assume a worst-case scenario, that the Sewer Utility Fund will need to fund the entirety of the debt payments for the plant.

### DISCUSSION:

The attached Ordinance would increase rates for Sewer services and Water services according to the following schedule if approved:

Date of Increase	Sewer Rate %	Water Rate %
Oct 1, 2024	10%	3%
Oct 1, 2025	15%	3%
Oct 1, 2026	15%	3%
Oct 1, 2027	16%	3%

The Water Rate increase proposed is to keep up with inflation and accommodate future planned projects. The Sewer Rate increase proposed is to provide funding to pay for the estimated \$43 Million dollar replacement of the Wastewater Treatment Plant.

It is the City's plan to reduce the rate increase for Sewer planned for 2027 by whatever is possible to account for any savings that may be gained during the project, or any grants that may be attained.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure. This item helps achieve that vision by replacing a facility that is at the end of its useful life and by ensuring that the facility can meet future regulatory requirements.

### FINANCIAL CONSIDERATION:

Funds from these rates are deposited into the Sewer and Water Enterprise funds, which is where the project costs would be allocated as well.

### RECOMMENDATION:

Staff recommends a motion to approve the second reading of an ordinance amending provisions pertaining to the Fines and Fees Schedule.

**ORDINANCE NO. 2024-****AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDEPENDENCE, IOWA, BY AMENDING PROVISIONS PERTAINING TO FINES AND FEES SCHEDULES**

Be It Enacted by the City Council of the City of Independence, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 1.15 of the Code of Ordinances of the City of Independence, Iowa, is repealed and the following adopted in lieu thereof:

**1.15 FINES AND FEES SCHEDULE.**

<b>Code Section</b>	<b>Code Title</b>	<b>Penalty</b>
1.14	Standard Penalty	At least \$65.00 but not to exceed \$625.00
4.03	Penalties	<ul style="list-style-type: none"> <li>• Standard Civil Penalties: First offense - not to exceed \$750.00 Each repeat offense - not to exceed \$1,000.00</li> <li>• Special Civil Penalties: Noncompliance with a pretreatment standard or requirement - not to exceed \$1,000.00 per day a violation exists or continues Environmental violation - not more than \$1,000.00 for each occurrence</li> </ul>
40.06	Excessive Noise from Motor Vehicle	First offense - \$25.00 Second offense - \$50.00 Third offense or more - \$100.00
40.07	Disorderly House	First Offense - \$750.00 Second and Subsequent Offenses - \$1,000.00
41.14(5)	Fireworks Use	At least \$250.00
55.06	Animals at Large	First offense - \$25.00 Second offense - \$75.00 Third offense - \$125.00 Offenses thereafter - \$175.00
55.12	Quarantine Requirements	Vicious Animal Impound Fee \$150
55.13	At Large: Impoundment	Animal Impound Fee \$79.00
70.02	Scheduled Traffic Violations – Automated Traffic Enforcement System	<p>Speeding Violation</p> <p>11-20 miles per hour over the posted speed limit - \$75.00 21-25 miles per hour over the posted speed limit - \$100.00 26-30 miles per hour over the posted speed limit - \$250.00 More than 31 miles per hour over the posted speed limit - \$500.00</p> <p>Speed Violation (School Zone)</p> <p>11-20 miles per hour over the posted speed limit - \$75.00 21-25 miles per hour over the posted speed limit - \$100.00 26-30 miles per hour over the posted speed limit - \$250.00 More than 31 miles per hour over the posted speed limit - \$500.00</p>

<b>Code Section</b>	<b>Code Title</b>	<b>Penalty</b>																																		
70.03	Parking Violations: Alternative	<ul style="list-style-type: none"> <li>• Improper use of a persons with disabilities parking permit - \$200.00</li> <li>• Other Parking Violations - \$15.00, increased by \$10.00 if not paid within 30 days</li> </ul>																																		
80.05	Fees for Impoundment	\$20.00 for each day within the reclaiming period																																		
90.06	Fee for Permit and Connection Charge	<p>Schedule of Connection Charges:</p> <table border="0"> <thead> <tr> <th><u>Service Line Size</u></th> <th><u>Connection Charges</u></th> </tr> </thead> <tbody> <tr> <td>1¼ inch or less .....</td> <td>\$ 250.00</td> </tr> <tr> <td>1½ inch .....</td> <td>\$ 265.00</td> </tr> <tr> <td>2 inch.....</td> <td>\$ 475.00</td> </tr> <tr> <td>3 inch.....</td> <td>\$1,000.00</td> </tr> <tr> <td>4 inch and over.....</td> <td>\$1,500.00</td> </tr> </tbody> </table>	<u>Service Line Size</u>	<u>Connection Charges</u>	1¼ inch or less .....	\$ 250.00	1½ inch .....	\$ 265.00	2 inch.....	\$ 475.00	3 inch.....	\$1,000.00	4 inch and over.....	\$1,500.00																						
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91.06	Remote Meter Readers	Replacement prior to scheduled replacement - \$25.00 Monthly administrative fee for non-compliance \$50.00																																		
91.09	Service Calls and Tests	\$25.00 deposit for all water meter service calls and/or water meter calibration checks																																		
92.01	Service Charge	Surcharge of \$4.00 for every hookup																																		
92.02	Rates for Service	<p>\$3.79 per 1,000 gallons used per month, following the annual increase schedule per year Unit charge:</p> <table border="0"> <thead> <tr> <th></th> <th><u>Base</u></th> <th><u>Unit</u></th> </tr> </thead> <tbody> <tr> <td>October 1, 2024</td> <td>\$11.33 .....</td> <td>\$3.91</td> </tr> <tr> <td>October 1, 2025</td> <td>\$11.67 .....</td> <td>\$4.03</td> </tr> <tr> <td>October 1, 2026</td> <td>\$12.03 .....</td> <td>\$4.16</td> </tr> <tr> <td>October 1, 2027</td> <td>\$12.40 .....</td> <td>\$4.29</td> </tr> <tr> <td>October 1, 2028</td> <td>\$12.78 .....</td> <td>\$4.42</td> </tr> </tbody> </table> <p>These rates, both Base and Unit, will then continue to increase at 3% per year, effective every October 1<sup>st</sup> beginning Oct. 1, 2029.</p> <p>Plus the following additional charges:</p> <table border="0"> <thead> <tr> <th><u>Water Meter Tap Size</u></th> <th><u>Additional Charges</u></th> </tr> </thead> <tbody> <tr> <td>¾ inch -5/8 inch .....</td> <td>\$ 1.00</td> </tr> <tr> <td>1 inch.....</td> <td>\$ 4.00</td> </tr> <tr> <td>1½ inch .....</td> <td>\$ 5.00</td> </tr> <tr> <td>2 inch.....</td> <td>\$ 7.50</td> </tr> <tr> <td>3 inch.....</td> <td>\$12.00</td> </tr> <tr> <td>4 inch.....</td> <td>\$15.00</td> </tr> <tr> <td>6 inch.....</td> <td>\$25.00</td> </tr> </tbody> </table>		<u>Base</u>	<u>Unit</u>	October 1, 2024	\$11.33 .....	\$3.91	October 1, 2025	\$11.67 .....	\$4.03	October 1, 2026	\$12.03 .....	\$4.16	October 1, 2027	\$12.40 .....	\$4.29	October 1, 2028	\$12.78 .....	\$4.42	<u>Water Meter Tap Size</u>	<u>Additional Charges</u>	¾ inch -5/8 inch .....	\$ 1.00	1 inch.....	\$ 4.00	1½ inch .....	\$ 5.00	2 inch.....	\$ 7.50	3 inch.....	\$12.00	4 inch.....	\$15.00	6 inch.....	\$25.00
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92.02	Bulk Water Rates	Usage charge of \$10.00 per thousand gallons. Water Excise Tax of six percent (6%) will also be applied.																																		
92.08	Temporary Vacancy	\$30.00 disconnect fee at the time vacancy begins \$30.00 reconnect fee at the time vacancy ends.																																		
96.02	Connection Charge	\$250.00 to cover the cover the cost of supervising, regulating, and inspecting the sewer connection work, and a Romac saddle and sleeve plus the labor cost to install and connect																																		



Code Section	Code Title	Penalty																																				
99.05	Charges Based on Usage	<p>• Residential Contributors:  Minimum charge of \$15.00 per month, and  A user/flow charge of \$7.82 per 1,000 gallons of metered water following the annual increase schedule:</p> <table border="0"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Base</u></th> <th style="text-align: center;"><u>Unit</u></th> </tr> </thead> <tbody> <tr> <td>October 1, 2024</td> <td>\$16.50</td> <td>\$8.61</td> </tr> <tr> <td>October 1, 2025</td> <td>\$18.98</td> <td>\$9.91</td> </tr> <tr> <td>October 1, 2026</td> <td>\$21.83</td> <td>\$11.40</td> </tr> <tr> <td>October 1, 2027</td> <td>\$25.33</td> <td>\$13.23</td> </tr> <tr> <td>October 1, 2028</td> <td>\$25.84</td> <td>\$13.50</td> </tr> </tbody> </table> <p>• Industrial Contributors:  Minimum charge of \$15.00 per month, and  \$2.88 per 1,000 gallons of metered wastewater, plus  The annual increase for Industrial Contributors is as follows:</p> <table border="0"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Base</u></th> <th style="text-align: center;"><u>Unit</u></th> </tr> </thead> <tbody> <tr> <td>October 1, 2024</td> <td>\$16.50</td> <td>\$3.17</td> </tr> <tr> <td>October 1, 2025</td> <td>\$18.98</td> <td>\$3.65</td> </tr> <tr> <td>October 1, 2026</td> <td>\$21.83</td> <td>\$4.20</td> </tr> <tr> <td>October 1, 2027</td> <td>\$25.33</td> <td>\$4.88</td> </tr> <tr> <td>October 1, 2028</td> <td>\$25.84</td> <td>\$4.98</td> </tr> </tbody> </table> <p>\$0.281 per pound BOD discharged  The annual increase for BOD discharged is as follows:  October 1, 2024 \$0.310  October 1, 2025 \$0.357  October 1, 2026 \$0.411  October 1, 2027 \$0.477  October 1, 2028 \$0.487</p> <p>\$0.523 per pound TSS unit discharge  The annual increase for TSS unit discharge is as follows:  October 1, 2024 \$0.573  October 1, 2025 \$0.663  October 1, 2026 \$0.763  October 1, 2027 \$0.886  October 1, 2028 \$0.904</p> <p>\$2.81 per pound ammonia - with a threshold of 25 mg/l  The annual increase per pound ammonia is as follows:  October 1, 2024 \$3.10  October 1, 2025 \$3.57  October 1, 2026 \$4.11  October 1, 2027 \$4.77  October 1, 2028 \$4.87</p> <p>The above rates include costs for operation and maintenance, including replacement, and the sum of \$3.25 per contributor for debt retirement.</p> <p>The above rates will then continue to increase at 2% per year, effective every October 1<sup>st</sup> beginning Oct. 1, 2029.</p>		<u>Base</u>	<u>Unit</u>	October 1, 2024	\$16.50	\$8.61	October 1, 2025	\$18.98	\$9.91	October 1, 2026	\$21.83	\$11.40	October 1, 2027	\$25.33	\$13.23	October 1, 2028	\$25.84	\$13.50		<u>Base</u>	<u>Unit</u>	October 1, 2024	\$16.50	\$3.17	October 1, 2025	\$18.98	\$3.65	October 1, 2026	\$21.83	\$4.20	October 1, 2027	\$25.33	\$4.88	October 1, 2028	\$25.84	\$4.98
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106.07	Collector's License	\$30.00 license fee																																				

<b>Code Section</b>	<b>Code Title</b>	<b>Penalty</b>										
110.14	Franchise Fee	Franchise fee upon the following revenue classes for the length of the agreement: <ul style="list-style-type: none"> <li>• Residential Customers - 5%</li> <li>• Nonresidential Customers - 5%</li> </ul>										
121.04	Fees: Retail Cigarette or Tobacco Permit	<table border="0" style="width: 100%;"> <tr> <td style="text-align: left;"><u>For Permits Granted During</u></td> <td style="text-align: right;"><u>Fee</u></td> </tr> <tr> <td>July, August or September .....</td> <td style="text-align: right;">\$75.00</td> </tr> <tr> <td>October, November or December .....</td> <td style="text-align: right;">\$56.25</td> </tr> <tr> <td>January, February or March .....</td> <td style="text-align: right;">\$37.50</td> </tr> <tr> <td>April, May or June .....</td> <td style="text-align: right;">\$18.75</td> </tr> </table>	<u>For Permits Granted During</u>	<u>Fee</u>	July, August or September .....	\$75.00	October, November or December .....	\$56.25	January, February or March .....	\$37.50	April, May or June .....	\$18.75
<u>For Permits Granted During</u>	<u>Fee</u>											
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October, November or December .....	\$56.25											
January, February or March .....	\$37.50											
April, May or June .....	\$18.75											
121.07	Persons Under Legal Age	First violation - \$300.00 Second violation - \$1,500.00 or permit suspension for 30 days Third violation - \$1,500.00 and permit suspension for 30 days Fourth violation - \$1,500.00 and permit suspension for 60 days										
122.04	Application for License	\$25.00 application fee										
122.05	License Fees	Fees for the issuance of a peddler or solicitor license: For one day .....\$ 25.00 For seven consecutive days .....\$ 50.00 For up to 30 consecutive days .....\$ 100.00 For six months .....\$ 200.00 For one year \$ 300.00										
123.03	Application and Fee for Permit	\$100.00 for a house movers permit fee										
125.12	License Fees	Electrical Contractor - \$75.00 annually Journeyman Electrician - \$20.00 annually										
126.08	License Fees	First taxicab license to any one owner, \$50.00 Each additional license to the same owner, \$25.00										
126.10	Driver's License Fee	\$25.00 for the issuance or renewal of a driver's license										
136.03	Removal of Snow, Ice and Accumulations	Minimum charge of \$50.00 per occurrence for removal by the City										
147.40	Occupancy Permit	\$50.00 application fee for the occupancy permit										
175.11	Submission, Referral and Review of Preliminary Plat	\$10.00 fee per lot										
175.17	Submission and Referral of Final Plat	\$10.00 fee per lot										
175.49	Enforcement, Violations and Penalties	\$50.00 for each lot and part of lot sold or disposed of, leased or offered for sale.										

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PASSED AND APPROVED** by the City Council of Independence, Iowa, on this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, IA

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO, Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA

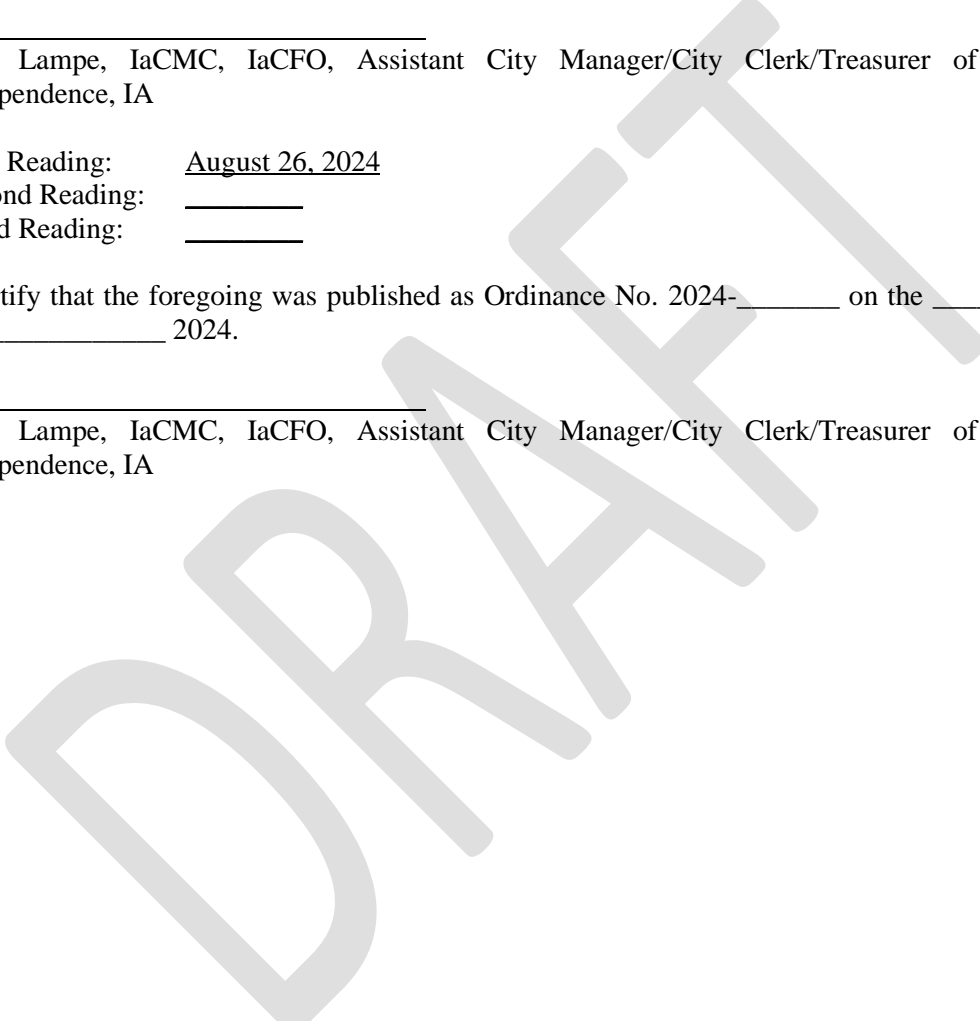
First Reading: August 26, 2024

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. 2024-\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO, Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA





## CITY COUNCIL MEMORANDUM

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**TO:** Matthew Schmitz, MPA – City Manager

**FROM:** Matt Chesmore – Building Official

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Preliminary Plat – Henderson First Addition

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### **BACKGROUND:**

On Tuesday, September 3, 2024, the Planning and Zoning Commission met and reviewed the attached preliminary plat, which is in the City Limits.

### **DISCUSSION:**

The attached plat shows three existing parcels, Property Identification Numbers (PIN) 10.05.400.012, 10.05.400.013, and 10.05.400.014, to be subdivided into fifty-five individual lots for single-family homes to be constructed in the future during this process. During the Planning and Zoning Commission meeting, there was discussion about the project's phasing, including the additional road to be constructed before the second phase for fire protection. The Planning and Zoning Commission moved to recommend approval to the City Council of this preliminary plat.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by developing areas for future home construction in the City.

### **FINANCIAL CONSIDERATION:**

There is no significant financial consideration for this item other than the staff's time in preparing the resolution.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign the resolution accepting and approving the preliminary plat of Henderson First Addition within the city limits of the City of Independence, Iowa.

**RESOLUTION NO. 2024-**

**RESOLUTION APPROVING A PRELIMINARY PLAT FOR THE HENDERSON ADDITION TO THE CITY OF INDEPENDENCE**

**WHEREAS**, Elliott Henderson has filed a preliminary plat of Henderson Addition to the City of Independence, Buchanan County, Iowa and the Council has considered the same; and

**WHEREAS**, said preliminary plat has been approved by the Planning & Zoning Commission of the City of Independence, Iowa on September 3, 2024; and

**WHEREAS**, it appears to the Council that said Elliott Henderson has in all respects complied with City Ordinances and the laws of the State of Iowa; and

**NOW THEREFORE, BE IT RESOLVED** by the City of Independence, Buchanan County, Iowa, that the preliminary plat on file designated as Henderson Addition to the City of Independence, Buchanan County, Iowa, which includes the following described real estate to-wit:

The South ½ of the SE ¼ of Section 5, Township 88 North, Range 9 West of the 5<sup>th</sup> P.M., in the City of Independence, Buchanan County, Iowa; except the North 45 Feet of the South ½ of the SE ¼ of said Section 5 and except the West 496.32 feet of the South ½ of the SE ¼ of said Section 5. Described land contains 62.87 acres.

is hereby tentatively approved effective for a period of one year at the end of which time final approval must have been obtained by the City Council of Independence, Iowa. Any plat not receiving final approval within this period of time shall be void, and the sub-divider shall be required to resubmit a new plat for tentative approval subject to all new zoning restrictions and subdivision regulations; and

**BE IT FURTHER RESOLVED**, that the City Clerk is directed to affix her signature to five (5) copies of the preliminary plat with the notation of the date the preliminary plat received the Council’s tentative approval. One (1) copy to be returned to the Planning & Zoning Commission and three (3) copies shall be returned to the sub-divider.

**RESOLUTION NO. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, IA

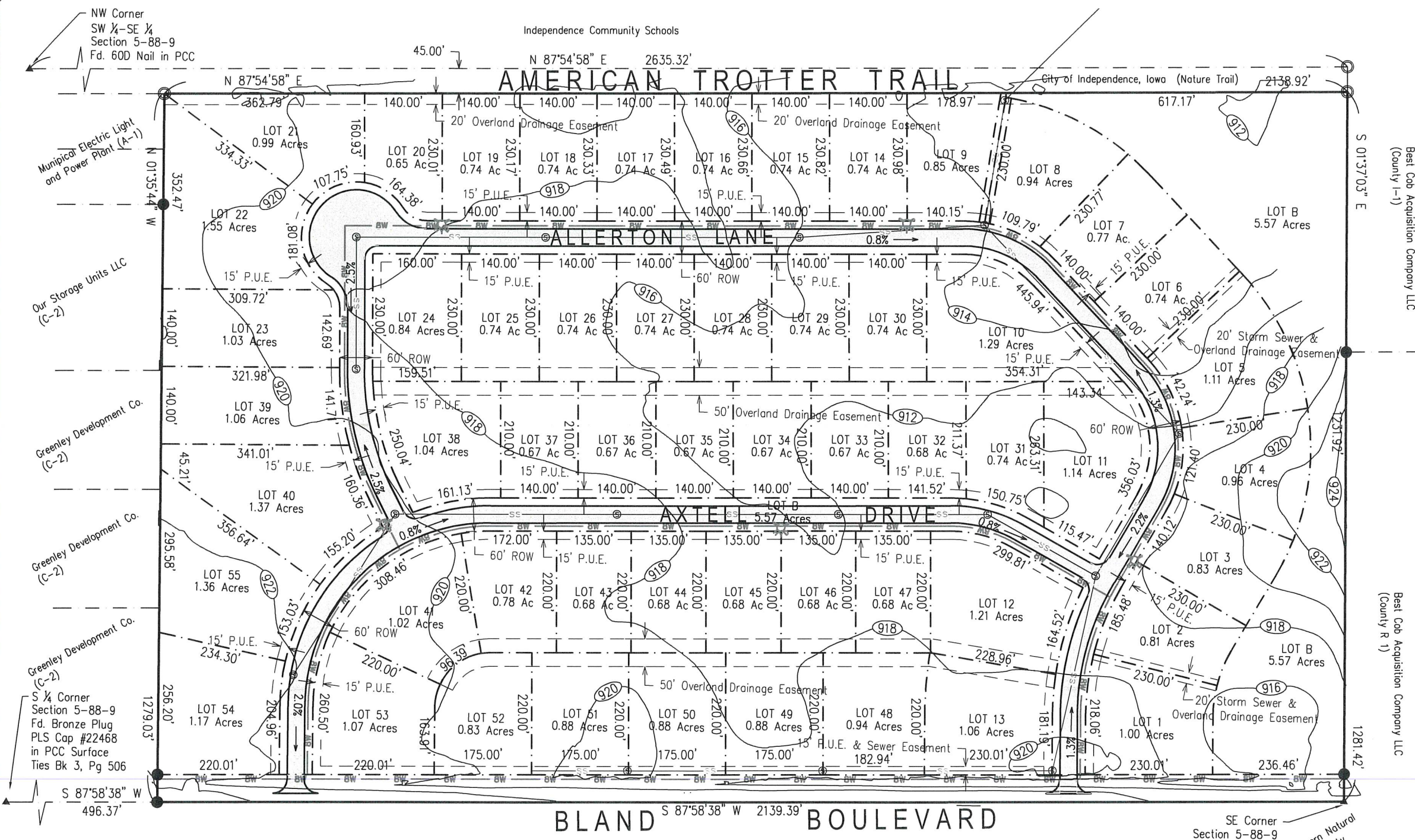
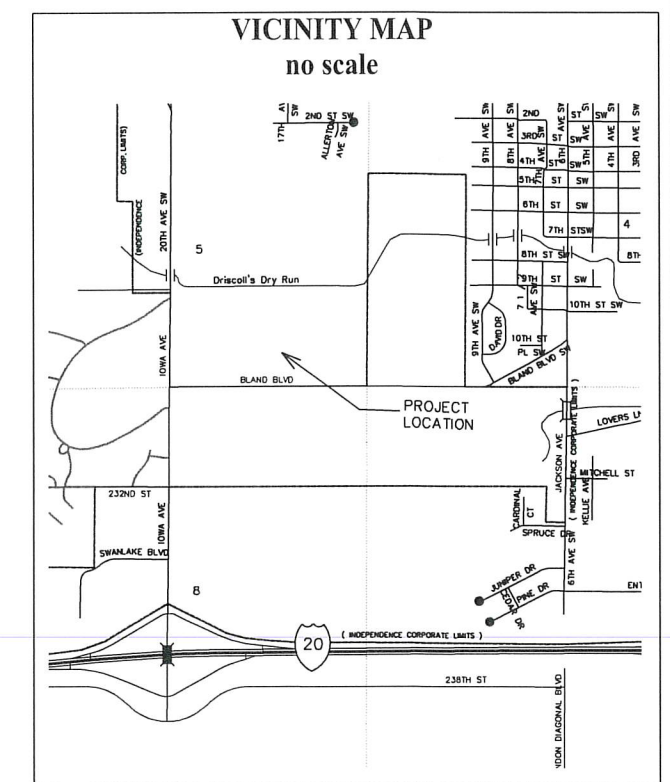
ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA



# PRELIMINARY PLAT HENDERSON ADDITION TO THE CITY OF INDEPENDENCE

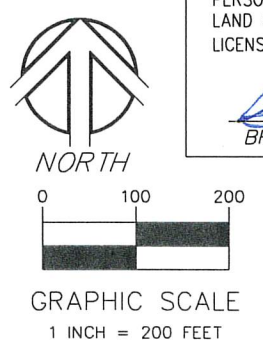
**DESCRIPTION:**  
THE SOUTH 1/2 OF THE SE 1/4 OF SECTION 5, TOWNSHIP 88 NORTH, RANGE 9 WEST OF THE 5TH P.M., IN THE CITY OF INDEPENDENCE, BUCHANAN COUNTY IOWA; EXCEPT THE NORTH 45 FEET OF THE SOUTH 1/2 OF THE SE 1/4 OF SAID SECTION 5 AND EXCEPT THE WEST 496.32 FEET OF THE SOUTH 1/2 OF THE SE 1/4 OF SAID SECTION 5. DESCRIBED LAND CONTAINS 62.87 ACRES.



**Legend**

—SS—	SANITARY SEWER
—BW—	WATER MAIN
---	PROPERTY LINE / LOT LINE
- - - -	EASEMENT
⊙	LIGHT POLE
⊙	SANITARY SEWER MANHOLE
⊙	SANITARY SEWER CLEANOUT
⊙	FIRE HYDRANT
●	LAND CORNER FOUND
▲	USPLSS LAND CORNER FOUND

- Subdivision Notes:**
- Lot A is to be dedicated to the City of Independence for public street and utilities
  - Lot B is to be dedicated to the City of Independence for Stormwater Management and Park Space.
  - Steets shall be 31' Wide PCC Pavement with Integral Curb and Gutter
  - Sanitary Sewer is to be 8" PVC SDR 26
  - Water Main is to be 8" PVC C-900
  - Sidewalks will be provided by the lot owners/builders.
  - This development is outside of the flood hazard area based on FEMA Map #19019C0283F Dated Dec. 30, 2020



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.  
LICENSE RENEWAL DATE: 12-31-2024 LICENSE NO. 17344

*Brian M. Crawford* 7/31/24  
BRIAN M. CRAWFORD, P.L.S. DATE

**OWNER/DEVELOPER:**  
Elliott Henderson  
2332 Henley Ave.  
Independence, Ia 50644  
(319) 361-6464

**PREPARED BY:**  
Crawford Engineering & Surveying Inc.  
118 3rd Avenue NE  
Independence, Iowa 50644  
Contact: Brian M. Crawford  
Ph: (319) 334-7077

**ZONING:**  
Proposed R-1 (Current Ag)

**DENSITY:**  
55 Lots  
62.87 Total Acres  
0.87 Lots/Acre  
Min Lot Size - 0.67 Ac.  
Max Lot Size - 1.55 Ac.

**BULK REGULATIONS:**  
Front Yard Depth = 25 ft  
Side Yard Width = 8 ft  
Rear Yard Depth = 30 ft

HENDERSON ADDITION PRELIMINARY PLAT - INDEPENDENCE, IOWA

DRAWN	BMC
CHECKED	LGC
PROJ NO	24801
CADD FILE	

**CRAWFORD ENGINEERING & SURVEYING, INC.**  
118 3rd Ave NE Independence, Iowa 50644





## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Matt Chesmore – Building Official

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Establish a date and time for a Public Hearing to consider a Rezoning Request from A-1 Agricultural to R-1 Residential within the City of Independence, Buchanan County, Iowa

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**BACKGROUND:**

The Planning & Zoning Commission discussed this item at their September 3, 2024, meeting.

**DISCUSSION:**

The Rezoning Request will be available for discussion at the Public Hearing to be held during the Regular Meeting of the City Council on September 23, 2024, at 5:00 PM. This will be the public's opportunity to share thoughts about this proposed ordinance.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by engaging the community to express their thoughts about this topic.

**FINANCIAL CONSIDERATION:**

There is no financial consideration in holding the public hearing for this proposed Rezoning Request.

**RECOMMENDATION:**

Staff recommends a motion to set a Public Hearing on September 23, 2024, at 5:00 PM for consideration of a Rezoning Request from A-1 Agricultural to R-1 Residential within the City of Independence, Buchanan County, Iowa.

**RESOLUTION NO. 2024-**

**RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING  
ON A REZONING REQUEST FROM A-1 AGRICULTURAL  
TO R-1 RESIDENTIAL; WITHIN THE CITY OF  
INDEPENDENCE, BUCHANAN COUNTY, IOWA**

**WHEREAS**, the Planning and Zoning Commission held a meeting on Tuesday, September 3, 2024, and approved Elliot Henderson's July 30, 2024, request to rezone an area of property from A-1 Agricultural to R-1 Residential for a housing subdivision and submitted their recommendation to the City Council for approval; and

**WHEREAS**, the description of the area of proposed rezoning is as follows:

The South ½ of the SE ¼ of Section 5, Township 88 North, Range 9 West of the 5<sup>th</sup> P.M., in the City of Independence, Buchanan County, Iowa; except the North 45 Feet of the South ½ of the SE ¼ of said Section 5 and except the West 496.32 feet of the South ½ of the SE ¼ of said Section 5. Described land contains 62.87 acres.

**WHEREAS**, it has been proposed that the City Council of the City of Independence, Iowa (the "City"), undertake the authorization of a rezoning request, which proposed request and notice of hearing are on file with the City Clerk; and

**WHEREAS**, it is necessary to fix a time and place of a public hearing on the rezoning request;

**NOW, THEREFORE**, Be It Resolved by the City Council (the "Council") of the City of Independence, Iowa, as follows:

Section 1. The rezoning request documents referred to in the preamble hereof are hereby approved in their preliminary form.

Section 2. The request is hereby determined to be necessary and desirable for the City.

Section 3. September 23, 2024, at 5:00 p.m., at the City Hall, Independence, Iowa, is hereby fixed as the time and place of hearing on the Contract Documents.

Section 4. The City Clerk is hereby authorized and directed to publish notice (the "Notice of Hearing") of the hearing on the rezoning request in a newspaper of general circulation in the City, which publication shall be made at least once, not less than seven (7) and not more than twenty (20) days prior to the date of the said hearing. The Notice of Hearing shall be in substantially the following form:

**NOTICE TO PUBLIC  
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City Council of the City of Independence, Iowa will conduct a Public Hearing on September 23, 2024 at 5:00 p.m. in the Independence City Council Chambers to receive comments on the following item: Consider a rezoning request for an area of land along Bland Boulevard with a legal description of "The South ½ of the SE ¼ of Section 5, Township 88 North, Range 9 West of the 5<sup>th</sup> P.M., in the City of Independence, Buchanan County, Iowa; except the North 45 feet of the South ½ of the SE ¼ of said Section 5 and the West 496.32 feet of the South ½ of the SE ¼ of said Section 5" from its current zoning of A-1 Agricultural to R-1 Residential



for a housing subdivision.

Section 5. All provisions set out in the attached forms of notice are hereby recognized and prescribed by the City Council and all resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

**RESOLUTION NO. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, IA

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Resolution to Assess Property Owner(s) for Chapter 52 Mowing of Properties - Failure to Comply

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**BACKGROUND:**

I received an email stating that City Employees mowed a property in August 2024. I sent an invoice to the property tax address along with copies of the City Code showing the fee schedule. The invoice was not paid within the 30 days.

**DISCUSSION:**

This resolution will be sent to the Buchanan County Treasurer's office so that these amounts can be added to the property taxes. Once the County receives payment, they will pay the City the following month.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce, Engaging and Catalyzing Community, and Developing and Reviving Independence. This item helps achieve that vision by supporting staff to make Independence an attractive place to live.

**FINANCIAL CONSIDERATION:**

There is no cost to provide this information to the Buchanan County Treasurer.

**RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign the resolution to assess property owner(s) for Chapter 52, Mowing of Properties – Failure to Comply.

**RESOLUTION NO. 2024-**

**A RESOLUTION ASSESSING NUISANCE FEES TO THE IDENTIFIED PROPERTY OWNER(S) AND CERTIFYING THE ASSESSMENT(S) TO THE BUCHANAN COUNTY TREASURER; WITHIN THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA.**

**WHEREAS**, the City Council of the City of Independence met in regular session on Monday, September 9, 2024, and by majority vote approved and authorized the City Clerk/Treasurer to prepare and assess the property owner(s) as outlined below; and

**WHEREAS**, in accordance with Independence Code of Ordinances, Chapter 52 Mowing of Properties, Section 52.07 Failure to Comply, the City has complied with the guidelines in this Section requesting specific property(ies) be addressed; and

**WHEREAS**, the City has taken the required action under this chapter and is pursuing collection against the property(ies) in the same manner as the property tax; and

**WHEREAS**, the City has billed the property owner for all violations with the certified mail being returned to the City or the invoice was not paid within the required thirty days; and

**WHEREAS**, once the City Council has approved and adopted this Resolution, the City Clerk is authorized to certify said assessment(s) to the Buchanan County Treasurer.

**BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA**, that the Council met on Monday, September 9, 2024, at 5:00 p.m. in City Hall and by majority vote approved a Resolution authorizing the City Clerk/Treasurer to prepare and assess the fees to property owner(s) as identified below and to certify such assessment(s) to the Buchanan County Treasurer; within the City of Independence, Buchanan County, Iowa.

OWNER	ADDRESS	PARCEL NUMBER	AMOUNT
Lumetta, Draven	309 8 <sup>th</sup> St NE	06.34.407.003	\$250.00

**Resolution No. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA



## CITY COUNCIL MEMORANDUM

---

**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Resolution to accept the work covering the 2024 Street Rehabilitation Project

---

### **BACKGROUND:**

All work related to the 2024 Street Rehabilitation Project has been completed, and the Project Engineers have filed a certificate in accordance with Section 384.58 of the Code of Iowa showing that they have inspected the completed work for the Project and that the work has been performed in compliance with the terms of the contract.

### **DISCUSSION:**

The next step for this project is for the Council to accept the work so that the project can continue to move forward.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by revitalizing existing streets with new surface, etc. to improve the quality of roadways within the City.

### **FINANCIAL CONSIDERATION:**

The total project cost is certified at \$345,334.20 with this resolution.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign the attached resolution to accept the work covering the 2024 Street Rehabilitation Project.

**RESOLUTION NO. 2024-**

**Resolution accepting work covering the 2024 Street Rehabilitation Project**

**WHEREAS**, Crawford Engineering & Surveying, Inc. (the “Project Engineers”), the project engineers for the 2024 Street Rehabilitation Project (the “Project”) in the City of Independence, Iowa (the “City”), have filed a certificate in accordance with Section 384.58 of the Code of Iowa showing that they have inspected the completed work for the Project and that the same has been performed in compliance with the terms of the contract and showing the total cost thereof;

**NOW, THEREFORE**, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. It is hereby found and determined that the work of constructing the Project has been duly and fully completed by the contractor in accordance with the terms of the contract, and the same is hereby accepted and approved.

Section 2. It is hereby found and determined that the total cost of said Project is in the total amount of \$345,334.20, of which the sum of \$183,648.90 shall be assessed against private property within the assessable district.

Section 3. Except for the amount being retained by the City pursuant to Chapter 573 of the Code of Iowa, which shall be paid to the contractor not less than thirty (30) days after the acceptance of the work, the amount due the contractor is hereby ordered paid from available funds from which payment for the work may be made.

Section 4. The Project Engineers are hereby instructed to prepare the final schedule of assessments, as provided in Section 384.59 of the Code of Iowa.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

**Resolution No. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA



## CITY COUNCIL MEMORANDUM

---

**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Resolution Adopting Final Assessment Schedule for the 2024 Street Rehabilitation Project and Amending, Confirming and Levying the Assessments

---

### **BACKGROUND:**

This is the last step for this project. For previous street projects that included special assessments, City Council chose to allow residents to pay the assessment over 10 years, once all the paperwork had been turned over to the Buchanan County Treasurer. The City Council has also chosen the interest rate of 4% for previous street assessment projects.

### **DISCUSSION:**

Assessing property owners for the road improvements that abut their property helps to keep a portion of the costs for maintaining roads applied to those who use them the most. It also helps to keep taxes down for residents overall by not spreading these costs across the entire City.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure and Developing and Reviving Independence. This item helps achieve that vision by maintaining the streets that we have and ensuring an adequate transportation network exists within the City.

### **FINANCIAL CONSIDERATION:**

N/A

### **RECOMMENDATION:**

Staff recommends a motion to approve the resolution confirming and levying the special assessments, directing that the same be certified to the Buchanan County Treasurer and directing publication and mailing of notice, at the interest rate of 4%, all as required by Section 384.60 of the Code of Iowa.

**RESOLUTION NO. 2024-****Resolution Adopting Final Assessment Schedule for the 2024 Street Rehabilitation Project and Amending, Confirming and Levying the Assessments**

**WHEREAS**, heretofore and in strict compliance with Chapter 384 of the Code of Iowa, the City Council of the City of Independence, Iowa, did, pursuant to a Resolution of Necessity duly adopted on January 22, 2024, order the construction of the 2024 Street Rehabilitation Project (the "Project"), such improvement having been duly completed, the work accepted and Crawford Engineering & Surveying, Inc. (the "Project Engineers") having filed the final assessment schedule, which has been fully considered by this Council;

**NOW, THEREFORE**, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. The final assessment schedule filed by the Project Engineers covering the Project is hereby amended as follows:

**(Insert the word "none" or list amendments to plat and schedule of assessments).**

Section 2. The aforementioned final assessment schedule, as amended, is hereby approved and adopted.

Section 3. Each and all of the assessments upon the benefited property in the amounts and upon the various lots and tracts described in such final assessment schedule are hereby confirmed and levied.

Section 4. Each of such assessments in the amount of more than Five Hundred Dollars (\$500.00) is hereby divided into ten (10) equal installments, as near as may be.

Section 5. All unpaid installments shall bear interest at the rate of 4% per annum from September 9, 2024 (that being the date of acceptance of the work); provided, however, that any such assessments may be paid in full or in part without interest within thirty (30) days after the date of the first publication of the Notice of Filing of the Final Assessment Schedule with the County Treasurer, such payments to be made at the office of the City Clerk.

Section 6. The first installment of the unpaid assessments shall be due and payable at the office of the County Treasurer of Buchanan County on the first day of July, 2025, and shall become delinquent from October 1, 2025, and then bear the same interest with the same penalties as ordinary taxes.

Section 7. Succeeding installments shall become due and payable in like manner on the first day of July in each of the years 2026 to 2034, inclusive.

Section 8. All assessments in the amount of Five Hundred Dollars (\$500.00) or less shall become due and payable in full on July 1, 2025.

Section 9. All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December 1 without interest.

Any property owner may elect to pay one half or all of the next annual installment of principal of and interest on the special assessment prior to the delinquency date of the installment.

Section 10. The City Clerk is hereby authorized and directed to certify and file the final assessment schedule, herein referred to, with the County Treasurer of Buchanan County.

The City Clerk shall thereupon give notice of such certification and filing by publication once each week for two successive weeks in a legal newspaper printed wholly in the English language, published at least once weekly and of general circulation in Independence, Iowa, the first publication to be not more than fifteen (15) days after the date of filing of the said schedule with said County Treasurer.

The City Clerk shall also mail said notice, by ordinary mail, to each property owner whose property is subject to assessment for said improvement, such notice to be mailed on or before the second publication of the notice.

Section 11. Such notice shall be in the form substantially as follows:

NOTICE OF FILING OF FINAL ASSESSMENT SCHEDULE FOR THE  
2024 STREET REHABILITATION PROJECT

INDEPENDENCE, IOWA

TO WHOM IT MAY CONCERN: Take notice that the City Council of the City of Independence, Iowa (the "City"), has adopted the final assessment schedule covering the 2024 Street Rehabilitation Project (the "Project"), which was duly certified to the County Treasurer of Buchanan County, Iowa, on the 13<sup>th</sup> day of September 2024, all in accordance with Section 384.60 of the Code of Iowa.

The Project, all of which is assessable, consisted of crack and seat and rehabilitation with hot mix asphalt (HMA) overlay and miscellaneous related work on and along the following segments of street and avenue in the City of Independence, Buchanan County, Iowa:

- 6<sup>th</sup> Street NW, from the west right-of-way line of 8<sup>th</sup> Avenue NW on the east, to the end of the street on the west, a distance of approximately 330 feet;
- 7<sup>th</sup> Avenue NW, from the south right-of-way line of 8<sup>th</sup> Street NW on the north to the north right-of-way line of 7<sup>th</sup> Street NW; and from the south right-of-way line of 7<sup>th</sup> Street NW to the north right-of-way line of 5<sup>th</sup> Street NW on the south;
- 11<sup>th</sup> Avenue NW, from the north right-of-way line of 3<sup>rd</sup> Street NW on the south, to the end of the street on the north, a distance of approximately 627 feet;
- 3<sup>rd</sup> Street SW, from a point approximately 38 feet from the west right-of-way line of 2<sup>nd</sup> Avenue SW on the east to the east right-of-way line of 3<sup>rd</sup> Avenue SW on the west;
- 8<sup>th</sup> Street SW, from the west right-of-way line of 6<sup>th</sup> Avenue SW on the east to the east right-of-way line of 9<sup>th</sup> Avenue SW on the west;
- 2<sup>nd</sup> Street SE, from the west right-of-way line of 6<sup>th</sup> Avenue SE on the east to the east right-of-way line of 5<sup>th</sup> Avenue SE on the west.

It is considered that the properties abutting the above-described segments of street have been specially benefitted by this improvement and should be specially assessed.

Any assessment may be paid in full or in part without interest within thirty (30) days after the date of the first publication of this notice, such payments to be made at the office of the City Clerk. The anticipated first publication date is September 18, 2024. Assessments in the amount of Five Hundred Dollars (\$500.00) or less which are not paid in full within that time period shall be due on July 1, 2025. Assessments in the amount of more than Five Hundred Dollars (\$500.00) which are not paid in full within that time period will be divided into ten (10) equal annual installments due on



the first day of July, commencing July 1, 2025. All unpaid special assessments will draw annual interest at 4% computed initially from the date of acceptance of the work on the 2024 Street Rehabilitation Project to December 1, 2025, and thereafter computed from the December 1 immediately preceding the due dates of the respective installments to the December 1 next following the due dates of the respective installments. Each installment will be delinquent from the October 1 following its due date and will draw additionally the same delinquent interest and the same penalties as ordinary taxes.

Any property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment.

All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December 1 without interest.

Reference is hereby made to said final assessment schedule for a description of the particular lots or tracts and the amounts of the final assessments thereon, as determined and fixed by the Council.

By order of the City Council of the City of Independence, Iowa.

Susi Lampe  
City Clerk

(The mailed copies of the notice should include the following information:

According to the records of the County Auditor, you are the owner of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Insert Property Description)

and the final assessment against the same is \$\_\_\_\_\_.)

Section 12. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Section 13. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

**Resolution No. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

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Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

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Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA

DRAFT



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 1

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### **BACKGROUND:**

According to Iowa Code Section 403.22 (2) (c), a local government is authorized to provide grants, credits, or other direct assistance to low-and-moderate-income families living within or outside the urban renewal area but within the municipality's area of operation. According to the Independence Tax Increment Financing (TIF) Low-And-Moderate Income (LMI) Set-Aside Administrative Plan, applicants can apply for assistance of up to \$10,000 for home repairs.

### **DISCUSSION:**

The planned repairs under this project, occurring at 808 8<sup>th</sup> St. NE, would be Window Repair/Replacement to be performed by One Community Construction in an amount not to exceed \$8,678.00

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by assisting Low-and-Moderate-Income families with home repair projects that may otherwise be unattainable.

### **FINANCIAL CONSIDERATION:**

Staff has budgeted \$170,000 from the TIF Set-Aside funds for repair projects during the FY2025 Budget cycle.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign a Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan.

**RESOLUTION NO. 2024-**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN, AND THE CITY CLERK TO ATTEST TO, A HOMEOWNER/AGENCY REPAIR PROGRAM PROJECT APPROVED ACCORDING TO THE INDEPENDENCE TAX INCREMENT FINANCING (TIF) LOW-AND-MODERATE INCOME (LMI) SET-ASIDE ADMINISTRATIVE PLAN.**

**WHEREAS**, the City of Independence has accumulated TIF set-aside housing funds that must be purposed for expenditures and projects that benefit Low-and-Moderate Income families, as required under Chapter 403 of the Iowa Code (2017); and

**WHEREAS**, A local government is authorized under Section 403.22 (2)(c) of the Code of Iowa to provide grants, credits or other direct assistance to low-and-moderate income families living within or outside the urban renewal area, but within the area of operation of the municipality; and

**WHEREAS**, the City of Independence finds it advantageous to offer grant awards to individual homeowners for the purpose of improving and maintaining the affordable housing stock within the community; and

**WHEREAS**, the City of Independence has developed a TIF Low-and-Moderate Income Set-Aside Administrative Plan to manage the program outlined in the Plan and govern distribution of said accumulated funds; and

**WHEREAS**, the City of Independence finds that the project(s) identified below adhere to the City’s TIF Low-and-Moderate Income Set-Aside Administrative Plan and the Iowa Code, as amended; and

**WHEREAS**, the following funds are proposed for a particular Homeowner Repair Program Project in the following amount; and

Project Description: 808 8<sup>th</sup> St NE, Window Repair/Replacement  
Project Award: \$8,678.00  
Vendor: One Community Construction

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Independence hereby approved the above identified project(s) under the authority of the Independence TIF LMI Set-Aside Administrative Plan and Iowa Code.

**Resolution No. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence,

Iowa ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA

**INDEPENDENCE HOMEOWNER/AGENCY REPAIR PROGRAM  
CONTRACT**

**Address of Project # 1: 808 8<sup>th</sup> Street NE, Independence**

**Amount of Contract: \$8,678.00**

**NOTICE TO PROCEED**

The Contractor shall not proceed with or begin any work on this project until such time as a Notice to Proceed form has been signed by all parties.

**WORK SPECIFICATION**

The only work to be completed is what is outlined in the attached bid specification. Any additional work that is completed will be the sole responsibility of the Contractor and the Homeowner and will not be reimbursed by the City.

**PAYMENT**

The Contractor agrees that payment for work shall not be due until all the work is completed and the "Final Acceptance and Completion Form" has been signed by all parties to this contract. The City may need three additional weeks upon receipt of the form to process the check.

**PERMITS & LICENSING**

The Contractor shall obtain and pay for all permits and licenses necessary for the execution of the work to be performed and meet all State and local licensing requirements.

**CLEAN PREMISES AND COOPERATION**

The Contractor shall keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work. Materials and equipment that are removed and replaced as part of the work shall belong to the Contractor, unless other arrangements are made at the time this Contract is signed. In addition, since the premises will be occupied during the course of the project, the Homeowner will cooperate with the Contractor by ensuring that the Contractor has adequate access to the work area.

**MODIFICATIONS AND SUB-CONTRACTORS**

The Contractor shall not assign or modify this Contract. If a Sub-Contractor is going to be utilized, the Sub-Contractor must also be a signing party to this Contract and it shall be the sole responsibility of the Primary Contractor to ensure that the Sub Contractor is paid. Change Orders to this Contract will not be allowed.

**MANUFACTURER & SUPPLIER GUARANTEES**

There is no guarantee on the work that is completed. Upon the signing of the "Final Acceptance and Completion Form" the work shall be considered to be accepted and completed "as is". The Contractor shall furnish the Homeowner all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under this Contract.

**SAFETY & UTILITIES**

By executing this Contract, the Contractor is stating that he has or shall identify any hazards or special conditions that might arise during the course of the work. Water and electricity will be connected to the

premises during the course of the project and the Homeowner shall permit the Contractor to use those services, within reason and without charge, to facilitate the performance of the work.

**INSPECTIONS**

The City reserves the right to inspect the work at any time during the course of the project, including entering the property. Generally, the only scheduled inspection will be at the end of the project to ensure that the work has been completed in accordance with the bid specification and to generate a signed "Final Acceptance and Completion Form".

**DAMAGE CLAIMS**

The Contractor will defend, indemnify and hold harmless the Homeowner and the City and its officers, commissioners and employees from liability and claims for damages because of bodily injury, death, property damage, sickness, disease or loss and expense arising from any of the Contractor's actions under this Contract. This includes any claims for unpaid work, labor or materials.

**DISPUTES**

A dispute arising between the Homeowner, Agency, and the Contractor will be brought to the attention of the City and the City shall gather the facts concerning the situation and make a written decision.

**AWARD STIPULATIONS**

The award made shall be in the form of a five-year forgivable loan, which will be repaid to the City by the homeowner should the buyer choose to sell or surrender ownership of the housing unit in question. Repayment to the City prior to the five-year loan period being completed shall be repaid in the following schedule:

<b>Home Sold During Year:</b>	<b>Repayment Percentage:</b>
1	100%
2	80%
3	60%
4	40%
5	20%

This loan will be secured by the City in a means that is acceptable to the City and their attorney, including but not limited to property liens, promissory notes, and/or second mortgages.

**CONTRACT TERMINATION**

If the Contractor defaults or neglects to carry out the work in accordance with this Contract, or fails to perform any provision of this Contract, the City may, after seven (7) days written notice to the Contractor and without prejudice to any other remedy it may have, make good such deficiencies by reassigning the work to a different Contractor and deduct the cost thereof from the payment due to the original Contractor.

In addition, the City reserves the right to terminate this Contract for reasonable cause. Reasonable cause shall be generally defined as any action that demonstrates an unwillingness on the part of the Contractor or the homeowner to carry out the provisions of this Contract in a timely and professional manner with a minimum of inconvenience to the other party.

The City shall be the interpreter of the conditions of termination of this Contract and the sole judge of its performance.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner/Agency Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Signature

\_\_\_\_\_  
Date

DRAFT



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 2

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### **BACKGROUND:**

According to Iowa Code Section 403.22 (2) (c), a local government is authorized to provide grants, credits, or other direct assistance to low-and-moderate-income families living within or outside the urban renewal area but within the municipality's area of operation. According to the Independence Tax Increment Financing (TIF) Low-And-Moderate Income (LMI) Set-Aside Administrative Plan, applicants can apply for assistance of up to \$10,000 for home repairs.

### **DISCUSSION:**

The planned repairs under this project, occurring at 812 8<sup>th</sup> Ave. SW, would be Roof Repair / Replacement to be performed by Strictly Roofing & Seamless Gutter in an amount not to exceed \$908.10.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by assisting Low-and-Moderate-Income families with home repair projects that may otherwise be unattainable.

### **FINANCIAL CONSIDERATION:**

Staff has budgeted \$170,000 from the TIF Set-Aside funds for repair projects during the FY2025 Budget cycle.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign a Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan.



**RESOLUTION NO. 2024-**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN, AND THE CITY CLERK TO ATTEST TO, A HOMEOWNER/AGENCY REPAIR PROGRAM PROJECT APPROVED ACCORDING TO THE INDEPENDENCE TAX INCREMENT FINANCING (TIF) LOW-AND-MODERATE INCOME (LMI) SET-ASIDE ADMINISTRATIVE PLAN.**

**WHEREAS**, the City of Independence has accumulated TIF set-aside housing funds that must be purposed for expenditures and projects that benefit Low-and-Moderate Income families, as required under Chapter 403 of the Iowa Code (2017); and

**WHEREAS**, A local government is authorized under Section 403.22 (2)(c) of the Code of Iowa to provide grants, credits or other direct assistance to low-and-moderate income families living within or outside the urban renewal area, but within the area of operation of the municipality; and

**WHEREAS**, the City of Independence finds it advantageous to offer grant awards to individual homeowners for the purpose of improving and maintaining the affordable housing stock within the community; and

**WHEREAS**, the City of Independence has developed a TIF Low-and-Moderate Income Set-Aside Administrative Plan to manage the program outlined in the Plan and govern distribution of said accumulated funds; and

**WHEREAS**, the City of Independence finds that the project(s) identified below adhere to the City’s TIF Low-and-Moderate Income Set-Aside Administrative Plan and the Iowa Code, as amended; and

**WHEREAS**, the following funds are proposed for a particular Homeowner Repair Program Project in the following amount; and

Project Description: 812 8<sup>th</sup> Avenue SW, Roof Repair/Replacement  
Project Award: \$908.10  
Vendor: Strictly Roofing & Seamless Gutter

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Independence hereby approved the above identified project(s) under the authority of the Independence TIF LMI Set-Aside Administrative Plan and Iowa Code.

**Resolution No. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence,

Iowa ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA

**INDEPENDENCE HOMEOWNER/AGENCY REPAIR PROGRAM  
CONTRACT**

**Address of Project # 2: 812 8<sup>th</sup> Avenue SW, Independence**

**Amount of Contract: \$908.10**

**NOTICE TO PROCEED**

The Contractor shall not proceed with or begin any work on this project until such time as a Notice to Proceed form has been signed by all parties.

**WORK SPECIFICATION**

The only work to be completed is what is outlined in the attached bid specification. Any additional work that is completed will be the sole responsibility of the Contractor and the Homeowner and will not be reimbursed by the City.

**PAYMENT**

The Contractor agrees that payment for work shall not be due until all the work is completed and the "Final Acceptance and Completion Form" has been signed by all parties to this contract. The City may need three additional weeks upon receipt of the form to process the check.

**PERMITS & LICENSING**

The Contractor shall obtain and pay for all permits and licenses necessary for the execution of the work to be performed and meet all State and local licensing requirements.

**CLEAN PREMISES AND COOPERATION**

The Contractor shall keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work. Materials and equipment that are removed and replaced as part of the work shall belong to the Contractor, unless other arrangements are made at the time this Contract is signed. In addition, since the premises will be occupied during the course of the project, the Homeowner will cooperate with the Contractor by ensuring that the Contractor has adequate access to the work area.

**MODIFICATIONS AND SUB-CONTRACTORS**

The Contractor shall not assign or modify this Contract. If a Sub-Contractor is going to be utilized, the Sub-Contractor must also be a signing party to this Contract and it shall be the sole responsibility of the Primary Contractor to ensure that the Sub Contractor is paid. Change Orders to this Contract will not be allowed.

**MANUFACTURER & SUPPLIER GUARANTEES**

There is no guarantee on the work that is completed. Upon the signing of the "Final Acceptance and Completion Form" the work shall be considered to be accepted and completed "as is". The Contractor shall furnish the Homeowner all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under this Contract.

**SAFETY & UTILITIES**

By executing this Contract, the Contractor is stating that he has or shall identify any hazards or special conditions that might arise during the course of the work. Water and electricity will be connected to the

premises during the course of the project and the Homeowner shall permit the Contractor to use those services, within reason and without charge, to facilitate the performance of the work.

**INSPECTIONS**

The City reserves the right to inspect the work at any time during the course of the project, including entering the property. Generally, the only scheduled inspection will be at the end of the project to ensure that the work has been completed in accordance with the bid specification and to generate a signed "Final Acceptance and Completion Form".

**DAMAGE CLAIMS**

The Contractor will defend, indemnify and hold harmless the Homeowner and the City and its officers, commissioners and employees from liability and claims for damages because of bodily injury, death, property damage, sickness, disease or loss and expense arising from any of the Contractor's actions under this Contract. This includes any claims for unpaid work, labor or materials.

**DISPUTES**

A dispute arising between the Homeowner, Agency, and the Contractor will be brought to the attention of the City and the City shall gather the facts concerning the situation and make a written decision.

**AWARD STIPULATIONS**

The award made shall be in the form of a five-year forgivable loan, which will be repaid to the City by the homeowner should the buyer choose to sell or surrender ownership of the housing unit in question. Repayment to the City prior to the five-year loan period being completed shall be repaid in the following schedule:

<b>Home Sold During Year:</b>	<b>Repayment Percentage:</b>
1	100%
2	80%
3	60%
4	40%
5	20%

This loan will be secured by the City in a means that is acceptable to the City and their attorney, including but not limited to property liens, promissory notes, and/or second mortgages.

**CONTRACT TERMINATION**

If the Contractor defaults or neglects to carry out the work in accordance with this Contract, or fails to perform any provision of this Contract, the City may, after seven (7) days written notice to the Contractor and without prejudice to any other remedy it may have, make good such deficiencies by reassigning the work to a different Contractor and deduct the cost thereof from the payment due to the original Contractor.

In addition, the City reserves the right to terminate this Contract for reasonable cause. Reasonable cause shall be generally defined as any action that demonstrates an unwillingness on the part of the Contractor or the homeowner to carry out the provisions of this Contract in a timely and professional manner with a minimum of inconvenience to the other party.

The City shall be the interpreter of the conditions of termination of this Contract and the sole judge of its performance.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner/Agency Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Signature

\_\_\_\_\_  
Date

DRAFT



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 3

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### **BACKGROUND:**

According to Iowa Code Section 403.22 (2) (c), a local government is authorized to provide grants, credits, or other direct assistance to low-and-moderate-income families living within or outside the urban renewal area but within the municipality's area of operation. According to the Independence Tax Increment Financing (TIF) Low-And-Moderate Income (LMI) Set-Aside Administrative Plan, applicants can apply for assistance of up to \$10,000 for home repairs.

### **DISCUSSION:**

The planned repairs under this project, occurring at 812 8<sup>th</sup> Ave. SW, would be Access / Ramp Improvements to be performed by Side Project Handyman in an amount not to exceed \$1,412.40.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by assisting Low-and-Moderate-Income families with home repair projects that may otherwise be unattainable.

### **FINANCIAL CONSIDERATION:**

Staff has budgeted \$170,000 from the TIF Set-Aside funds for repair projects during the FY2025 Budget cycle.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign a Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan.

**RESOLUTION NO. 2024-**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN, AND THE CITY CLERK TO ATTEST TO, A HOMEOWNER/AGENCY REPAIR PROGRAM PROJECT APPROVED ACCORDING TO THE INDEPENDENCE TAX INCREMENT FINANCING (TIF) LOW-AND-MODERATE INCOME (LMI) SET-ASIDE ADMINISTRATIVE PLAN.**

**WHEREAS**, the City of Independence has accumulated TIF set-aside housing funds that must be purposed for expenditures and projects that benefit Low-and-Moderate Income families, as required under Chapter 403 of the Iowa Code (2017); and

**WHEREAS**, A local government is authorized under Section 403.22 (2)(c) of the Code of Iowa to provide grants, credits or other direct assistance to low-and-moderate income families living within or outside the urban renewal area, but within the area of operation of the municipality; and

**WHEREAS**, the City of Independence finds it advantageous to offer grant awards to individual homeowners for the purpose of improving and maintaining the affordable housing stock within the community; and

**WHEREAS**, the City of Independence has developed a TIF Low-and-Moderate Income Set-Aside Administrative Plan to manage the program outlined in the Plan and govern distribution of said accumulated funds; and

**WHEREAS**, the City of Independence finds that the project(s) identified below adhere to the City’s TIF Low-and-Moderate Income Set-Aside Administrative Plan and the Iowa Code, as amended; and

**WHEREAS**, the following funds are proposed for a particular Homeowner Repair Program Project in the following amount; and

Project Description: 812 8<sup>th</sup> Avenue SW, Access/Ramp Improvements  
Project Award: \$1,412.40  
Vendor: Side Project Handyman

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Independence hereby approved the above identified project(s) under the authority of the Independence TIF LMI Set-Aside Administrative Plan and Iowa Code.

**Resolution No. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence,

Iowa ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA

**INDEPENDENCE HOMEOWNER/AGENCY REPAIR PROGRAM  
CONTRACT**

**Address of Project # 3: 812 8<sup>th</sup> Avenue SW, Independence**

**Amount of Contract: \$1,412.40**

**NOTICE TO PROCEED**

The Contractor shall not proceed with or begin any work on this project until such time as a Notice to Proceed form has been signed by all parties.

**WORK SPECIFICATION**

The only work to be completed is what is outlined in the attached bid specification. Any additional work that is completed will be the sole responsibility of the Contractor and the Homeowner and will not be reimbursed by the City.

**PAYMENT**

The Contractor agrees that payment for work shall not be due until all the work is completed and the "Final Acceptance and Completion Form" has been signed by all parties to this contract. The City may need three additional weeks upon receipt of the form to process the check.

**PERMITS & LICENSING**

The Contractor shall obtain and pay for all permits and licenses necessary for the execution of the work to be performed and meet all State and local licensing requirements.

**CLEAN PREMISES AND COOPERATION**

The Contractor shall keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work. Materials and equipment that are removed and replaced as part of the work shall belong to the Contractor, unless other arrangements are made at the time this Contract is signed. In addition, since the premises will be occupied during the course of the project, the Homeowner will cooperate with the Contractor by ensuring that the Contractor has adequate access to the work area.

**MODIFICATIONS AND SUB-CONTRACTORS**

The Contractor shall not assign or modify this Contract. If a Sub-Contractor is going to be utilized, the Sub-Contractor must also be a signing party to this Contract and it shall be the sole responsibility of the Primary Contractor to ensure that the Sub Contractor is paid. Change Orders to this Contract will not be allowed.

**MANUFACTURER & SUPPLIER GUARANTEES**

There is no guarantee on the work that is completed. Upon the signing of the "Final Acceptance and Completion Form" the work shall be considered to be accepted and completed "as is". The Contractor shall furnish the Homeowner all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under this Contract.

**SAFETY & UTILITIES**

By executing this Contract, the Contractor is stating that he has or shall identify any hazards or special conditions that might arise during the course of the work. Water and electricity will be connected to the

premises during the course of the project and the Homeowner shall permit the Contractor to use those services, within reason and without charge, to facilitate the performance of the work.

**INSPECTIONS**

The City reserves the right to inspect the work at any time during the course of the project, including entering the property. Generally, the only scheduled inspection will be at the end of the project to ensure that the work has been completed in accordance with the bid specification and to generate a signed "Final Acceptance and Completion Form".

**DAMAGE CLAIMS**

The Contractor will defend, indemnify and hold harmless the Homeowner and the City and its officers, commissioners and employees from liability and claims for damages because of bodily injury, death, property damage, sickness, disease or loss and expense arising from any of the Contractor's actions under this Contract. This includes any claims for unpaid work, labor or materials.

**DISPUTES**

A dispute arising between the Homeowner, Agency, and the Contractor will be brought to the attention of the City and the City shall gather the facts concerning the situation and make a written decision.

**AWARD STIPULATIONS**

The award made shall be in the form of a five-year forgivable loan, which will be repaid to the City by the homeowner should the buyer choose to sell or surrender ownership of the housing unit in question. Repayment to the City prior to the five-year loan period being completed shall be repaid in the following schedule:

<b>Home Sold During Year:</b>	<b>Repayment Percentage:</b>
1	100%
2	80%
3	60%
4	40%
5	20%

This loan will be secured by the City in a means that is acceptable to the City and their attorney, including but not limited to property liens, promissory notes, and/or second mortgages.

**CONTRACT TERMINATION**

If the Contractor defaults or neglects to carry out the work in accordance with this Contract, or fails to perform any provision of this Contract, the City may, after seven (7) days written notice to the Contractor and without prejudice to any other remedy it may have, make good such deficiencies by reassigning the work to a different Contractor and deduct the cost thereof from the payment due to the original Contractor.

In addition, the City reserves the right to terminate this Contract for reasonable cause. Reasonable cause shall be generally defined as any action that demonstrates an unwillingness on the part of the Contractor or the homeowner to carry out the provisions of this Contract in a timely and professional manner with a minimum of inconvenience to the other party.



The City shall be the interpreter of the conditions of termination of this Contract and the sole judge of its performance.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner/Agency Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Signature

\_\_\_\_\_  
Date

DRAFT



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 4

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### **BACKGROUND:**

According to Iowa Code Section 403.22 (2) (c), a local government is authorized to provide grants, credits, or other direct assistance to low-and-moderate-income families living within or outside the urban renewal area but within the municipality's area of operation. According to the Independence Tax Increment Financing (TIF) Low-And-Moderate Income (LMI) Set-Aside Administrative Plan, applicants can apply for assistance of up to \$10,000 for home repairs.

### **DISCUSSION:**

The planned repairs under this project, occurring at 815 1<sup>st</sup> Ave. NE, would be Window Repair / Replacement to be performed by Window World in an amount not to exceed \$4,135.00.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by assisting Low-and-Moderate-Income families with home repair projects that may otherwise be unattainable.

### **FINANCIAL CONSIDERATION:**

Staff has budgeted \$170,000 from the TIF Set-Aside funds for repair projects during the FY2025 Budget cycle.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign a Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan.

**RESOLUTION NO. 2024-**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN, AND THE CITY CLERK TO ATTEST TO, A HOMEOWNER/AGENCY REPAIR PROGRAM PROJECT APPROVED ACCORDING TO THE INDEPENDENCE TAX INCREMENT FINANCING (TIF) LOW-AND-MODERATE INCOME (LMI) SET-ASIDE ADMINISTRATIVE PLAN.**

**WHEREAS**, the City of Independence has accumulated TIF set-aside housing funds that must be purposed for expenditures and projects that benefit Low-and-Moderate Income families, as required under Chapter 403 of the Iowa Code (2017); and

**WHEREAS**, A local government is authorized under Section 403.22 (2)(c) of the Code of Iowa to provide grants, credits or other direct assistance to low-and-moderate income families living within or outside the urban renewal area, but within the area of operation of the municipality; and

**WHEREAS**, the City of Independence finds it advantageous to offer grant awards to individual homeowners for the purpose of improving and maintaining the affordable housing stock within the community; and

**WHEREAS**, the City of Independence has developed a TIF Low-and-Moderate Income Set-Aside Administrative Plan to manage the program outlined in the Plan and govern distribution of said accumulated funds; and

**WHEREAS**, the City of Independence finds that the project(s) identified below adhere to the City’s TIF Low-and-Moderate Income Set-Aside Administrative Plan and the Iowa Code, as amended; and

**WHEREAS**, the following funds are proposed for a particular Homeowner Repair Program Project in the following amount; and

Project Description: 815 1<sup>st</sup> Avenue NE, Window Repair/Replacement  
Project Award: \$4,135.00  
Vendor: Window World

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Independence hereby approved the above identified project(s) under the authority of the Independence TIF LMI Set-Aside Administrative Plan and Iowa Code.

**Resolution No. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence,

Iowa ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA

**INDEPENDENCE HOMEOWNER/AGENCY REPAIR PROGRAM  
CONTRACT**

**Address of Project # 4: 815 1<sup>st</sup> Avenue NE, Independence**

**Amount of Contract: \$4,135.00**

**NOTICE TO PROCEED**

The Contractor shall not proceed with or begin any work on this project until such time as a Notice to Proceed form has been signed by all parties.

**WORK SPECIFICATION**

The only work to be completed is what is outlined in the attached bid specification. Any additional work that is completed will be the sole responsibility of the Contractor and the Homeowner and will not be reimbursed by the City.

**PAYMENT**

The Contractor agrees that payment for work shall not be due until all the work is completed and the "Final Acceptance and Completion Form" has been signed by all parties to this contract. The City may need three additional weeks upon receipt of the form to process the check.

**PERMITS & LICENSING**

The Contractor shall obtain and pay for all permits and licenses necessary for the execution of the work to be performed and meet all State and local licensing requirements.

**CLEAN PREMISES AND COOPERATION**

The Contractor shall keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work. Materials and equipment that are removed and replaced as part of the work shall belong to the Contractor, unless other arrangements are made at the time this Contract is signed. In addition, since the premises will be occupied during the course of the project, the Homeowner will cooperate with the Contractor by ensuring that the Contractor has adequate access to the work area.

**MODIFICATIONS AND SUB-CONTRACTORS**

The Contractor shall not assign or modify this Contract. If a Sub-Contractor is going to be utilized, the Sub-Contractor must also be a signing party to this Contract and it shall be the sole responsibility of the Primary Contractor to ensure that the Sub Contractor is paid. Change Orders to this Contract will not be allowed.

**MANUFACTURER & SUPPLIER GUARANTEES**

There is no guarantee on the work that is completed. Upon the signing of the "Final Acceptance and Completion Form" the work shall be considered to be accepted and completed "as is". The Contractor shall furnish the Homeowner all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under this Contract.

**SAFETY & UTILITIES**

By executing this Contract, the Contractor is stating that he has or shall identify any hazards or special conditions that might arise during the course of the work. Water and electricity will be connected to the

premises during the course of the project and the Homeowner shall permit the Contractor to use those services, within reason and without charge, to facilitate the performance of the work.

**INSPECTIONS**

The City reserves the right to inspect the work at any time during the course of the project, including entering the property. Generally, the only scheduled inspection will be at the end of the project to ensure that the work has been completed in accordance with the bid specification and to generate a signed "Final Acceptance and Completion Form".

**DAMAGE CLAIMS**

The Contractor will defend, indemnify and hold harmless the Homeowner and the City and its officers, commissioners and employees from liability and claims for damages because of bodily injury, death, property damage, sickness, disease or loss and expense arising from any of the Contractor's actions under this Contract. This includes any claims for unpaid work, labor or materials.

**DISPUTES**

A dispute arising between the Homeowner, Agency, and the Contractor will be brought to the attention of the City and the City shall gather the facts concerning the situation and make a written decision.

**AWARD STIPULATIONS**

The award made shall be in the form of a five-year forgivable loan, which will be repaid to the City by the homeowner should the buyer choose to sell or surrender ownership of the housing unit in question. Repayment to the City prior to the five-year loan period being completed shall be repaid in the following schedule:

<b>Home Sold During Year:</b>	<b>Repayment Percentage:</b>
1	100%
2	80%
3	60%
4	40%
5	20%

This loan will be secured by the City in a means that is acceptable to the City and their attorney, including but not limited to property liens, promissory notes, and/or second mortgages.

**CONTRACT TERMINATION**

If the Contractor defaults or neglects to carry out the work in accordance with this Contract, or fails to perform any provision of this Contract, the City may, after seven (7) days written notice to the Contractor and without prejudice to any other remedy it may have, make good such deficiencies by reassigning the work to a different Contractor and deduct the cost thereof from the payment due to the original Contractor.

In addition, the City reserves the right to terminate this Contract for reasonable cause. Reasonable cause shall be generally defined as any action that demonstrates an unwillingness on the part of the Contractor or the homeowner to carry out the provisions of this Contract in a timely and professional manner with a minimum of inconvenience to the other party.

The City shall be the interpreter of the conditions of termination of this Contract and the sole judge of its performance.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner/Agency Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Signature

\_\_\_\_\_  
Date

DRAFT



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 5

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### **BACKGROUND:**

According to Iowa Code Section 403.22 (2) (c), a local government is authorized to provide grants, credits, or other direct assistance to low-and-moderate-income families living within or outside the urban renewal area but within the municipality's area of operation. According to the Independence Tax Increment Financing (TIF) Low-And-Moderate Income (LMI) Set-Aside Administrative Plan, applicants can apply for assistance of up to \$10,000 for home repairs.

### **DISCUSSION:**

The planned repairs under this project, occurring at 805 7<sup>th</sup> Ave. SW, would be Air Conditioning / Furnace Repair to be performed by Mike Fereday Heating + Air Conditioning in an amount not to exceed \$6,950.00.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by assisting Low-and-Moderate-Income families with home repair projects that may otherwise be unattainable.

### **FINANCIAL CONSIDERATION:**

Staff has budgeted \$170,000 from the TIF Set-Aside funds for repair projects during the FY2025 Budget cycle.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign a Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan.

**RESOLUTION NO. 2024-**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN, AND THE CITY CLERK TO ATTEST TO, A HOMEOWNER/AGENCY REPAIR PROGRAM PROJECT APPROVED ACCORDING TO THE INDEPENDENCE TAX INCREMENT FINANCING (TIF) LOW-AND-MODERATE INCOME (LMI) SET-ASIDE ADMINISTRATIVE PLAN.**

**WHEREAS**, the City of Independence has accumulated TIF set-aside housing funds that must be purposed for expenditures and projects that benefit Low-and-Moderate Income families, as required under Chapter 403 of the Iowa Code (2017); and

**WHEREAS**, A local government is authorized under Section 403.22 (2)(c) of the Code of Iowa to provide grants, credits or other direct assistance to low-and-moderate income families living within or outside the urban renewal area, but within the area of operation of the municipality; and

**WHEREAS**, the City of Independence finds it advantageous to offer grant awards to individual homeowners for the purpose of improving and maintaining the affordable housing stock within the community; and

**WHEREAS**, the City of Independence has developed a TIF Low-and-Moderate Income Set-Aside Administrative Plan to manage the program outlined in the Plan and govern distribution of said accumulated funds; and

**WHEREAS**, the City of Independence finds that the project(s) identified below adhere to the City’s TIF Low-and-Moderate Income Set-Aside Administrative Plan and the Iowa Code, as amended; and

**WHEREAS**, the following funds are proposed for a particular Homeowner Repair Program Project in the following amount; and

Project Description: 805 7<sup>th</sup> Avenue SW, Air Conditioning/Furnace Repair  
Project Award: \$6,950.00  
Vendor: Mike Fereday Heating + Air Conditioning

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Independence hereby approved the above identified project(s) under the authority of the Independence TIF LMI Set-Aside Administrative Plan and Iowa Code.

**Resolution No. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 9<sup>th</sup> day of September 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 9<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence,

Iowa ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA



**INDEPENDENCE HOMEOWNER/AGENCY REPAIR PROGRAM  
CONTRACT**

**Address of Project # 5: 805 7<sup>th</sup> Avenue SW, Independence**

**Amount of Contract: \$6,950.00**

**NOTICE TO PROCEED**

The Contractor shall not proceed with or begin any work on this project until such time as a Notice to Proceed form has been signed by all parties.

**WORK SPECIFICATION**

The only work to be completed is what is outlined in the attached bid specification. Any additional work that is completed will be the sole responsibility of the Contractor and the Homeowner and will not be reimbursed by the City.

**PAYMENT**

The Contractor agrees that payment for work shall not be due until all the work is completed and the "Final Acceptance and Completion Form" has been signed by all parties to this contract. The City may need three additional weeks upon receipt of the form to process the check.

**PERMITS & LICENSING**

The Contractor shall obtain and pay for all permits and licenses necessary for the execution of the work to be performed and meet all State and local licensing requirements.

**CLEAN PREMISES AND COOPERATION**

The Contractor shall keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work. Materials and equipment that are removed and replaced as part of the work shall belong to the Contractor, unless other arrangements are made at the time this Contract is signed. In addition, since the premises will be occupied during the course of the project, the Homeowner will cooperate with the Contractor by ensuring that the Contractor has adequate access to the work area.

**MODIFICATIONS AND SUB-CONTRACTORS**

The Contractor shall not assign or modify this Contract. If a Sub-Contractor is going to be utilized, the Sub-Contractor must also be a signing party to this Contract and it shall be the sole responsibility of the Primary Contractor to ensure that the Sub Contractor is paid. Change Orders to this Contract will not be allowed.

**MANUFACTURER & SUPPLIER GUARANTEES**

There is no guarantee on the work that is completed. Upon the signing of the "Final Acceptance and Completion Form" the work shall be considered to be accepted and completed "as is". The Contractor shall furnish the Homeowner all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under this Contract.

**SAFETY & UTILITIES**

By executing this Contract, the Contractor is stating that he has or shall identify any hazards or special conditions that might arise during the course of the work. Water and electricity will be connected to the

premises during the course of the project and the Homeowner shall permit the Contractor to use those services, within reason and without charge, to facilitate the performance of the work.

**INSPECTIONS**

The City reserves the right to inspect the work at any time during the course of the project, including entering the property. Generally, the only scheduled inspection will be at the end of the project to ensure that the work has been completed in accordance with the bid specification and to generate a signed "Final Acceptance and Completion Form".

**DAMAGE CLAIMS**

The Contractor will defend, indemnify and hold harmless the Homeowner and the City and its officers, commissioners and employees from liability and claims for damages because of bodily injury, death, property damage, sickness, disease or loss and expense arising from any of the Contractor's actions under this Contract. This includes any claims for unpaid work, labor or materials.

**DISPUTES**

A dispute arising between the Homeowner, Agency, and the Contractor will be brought to the attention of the City and the City shall gather the facts concerning the situation and make a written decision.

**AWARD STIPULATIONS**

The award made shall be in the form of a five-year forgivable loan, which will be repaid to the City by the homeowner should the buyer choose to sell or surrender ownership of the housing unit in question. Repayment to the City prior to the five-year loan period being completed shall be repaid in the following schedule:

<b>Home Sold During Year:</b>	<b>Repayment Percentage:</b>
1	100%
2	80%
3	60%
4	40%
5	20%

This loan will be secured by the City in a means that is acceptable to the City and their attorney, including but not limited to property liens, promissory notes, and/or second mortgages.

**CONTRACT TERMINATION**

If the Contractor defaults or neglects to carry out the work in accordance with this Contract, or fails to perform any provision of this Contract, the City may, after seven (7) days written notice to the Contractor and without prejudice to any other remedy it may have, make good such deficiencies by reassigning the work to a different Contractor and deduct the cost thereof from the payment due to the original Contractor.

In addition, the City reserves the right to terminate this Contract for reasonable cause. Reasonable cause shall be generally defined as any action that demonstrates an unwillingness on the part of the Contractor or the homeowner to carry out the provisions of this Contract in a timely and professional manner with a minimum of inconvenience to the other party.

The City shall be the interpreter of the conditions of termination of this Contract and the sole judge of its performance.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner/Agency Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Signature

\_\_\_\_\_  
Date

DRAFT



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Airport SWPP Plan

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### **BACKGROUND:**

This item was discussed at the September 3, 2024, City Council Work Session.

### **DISCUSSION:**

As discussed at the work session, the existing Stormwater Pollution Prevention Plan (SWPP) is very old and has not been updated. Brett Soukup, Airport Manager, did attempt to update the plan, but upon further discussion with Bolten & Menk, the engineers for the Airport, it was apparent that a full-scale SWPP needed to be pursued. The FAA has agreed to add this to the existing North Apron Project, so the City's cost will be 10% of the total cost of \$10,960.00 or \$1,096.00.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by ensuring that the recent development which occurred at the Airport meets requirements for Stormwater Pollution Prevention.

### **FINANCIAL CONSIDERATION:**

There are funds available within the project fund for the North Apron Project that have not been expended, which can be used for the City's match portion.

### **RECOMMENDATION:**

Staff recommends a motion to authorize the City Manager to sign the attached North Aircraft Parking Apron – Addendum No. 1, which adds the SWPP to the scope of work for this project.



**ADDENDUM NO. 1**  
**TO**  
**WORK ORDER # 9**  
**PROFESSIONAL SERVICES CONTRACT**  
**(DESIGN, BIDDING, CONSTRUCTION AND GRANT ADMINISTRATION SERVICES)**  
**NORTH AIRCRAFT PARKING APRON – UPDATE SWPPP**  
**INDEPENDENCE MUNICIPAL AIRPORT**  
**INDEPENDENCE, IOWA**

This Addendum shall become a part of the original Agreement as described in the Work Order No. 9, dated January 9, 2023. This addendum is in regard to assisting the City of Independence with updating the Stormwater Pollution Prevention Plan (SWPPP) following construction of the north aircraft parking apron.

WHEREAS, Bolton & Menk, Inc. has an existing Work Order No. 9 with the City of Independence, dated January 9, 2023.

WHEREAS, the project paving has been completed and the airport SWPPP requires updating to reflect the additional pavement and meet current requirements for SWPPP documents.

WHEREAS, Bolton & Menk has the professional expertise to complete this work in conjunction with the Construction Administration phase of Work Order No. 9.

THEREFORE, BE IT MUTUALLY AGREED, that Bolton & Menk is authorized to complete the additional work described below.

**II.A. SCOPE OF WORK**

**Scope:**

Bolton & Menk Inc. has been requested to update the Stormwater Pollution Prevention Plan (SWPPP) for the Independence Airport as required by the NPDES General Permit #1 following construction of additional pavement. The completion of the updated SWPPP will include the following items:

- Task 1: Updating the SWPPP site map to display the following:
  - Topographic contours
  - Direction of surface water drainage
  - Storm sewer pipe and structures
  - Stormwater outfall locations
  - Material and chemical storage locations





**PROJECT FEE ESTIMATE**

<b>CLIENT:</b> Independence Municipal Airport							<b>DATE:</b> 8/19/2024
<b>PROJECT:</b> North Aircraft Parking Apron - <b>Addendum No. 1</b> Update Stormwater Pollution Prevention Plan (SWPPP)							<b>PREPARED BY:</b> RAR/CLB
Task	Task Description	Estimated Person Hours Required					Totals
		Sr. Eng.	Sr. Eng.	Design Eng.	Eng. Tech.	Admin.	
<b>1</b>	<b>Create Updated SWPPP Site Map</b>						
1.1	Determine Scope & Contract - FAA Coordination	0	2	2	0	0	4
1.2	Project Management	1	3	2	0	0	6
1.3	Topographic Contours	0	0	2	2	0	4
1.4	Direction of Surface Water Drainage	0	0	2	2	0	4
1.5	Inventory/Display Storm Sewer Pipe & Structures	0	0	1	2	0	3
1.6	Identify Stormwater Outfall Locations	0	0	1	2	0	3
1.7	Inventory/Display Material & Chemical Storage Locations	0	0	1	2	0	3
1.8	Complete Site Map	0	0	2	4	0	6
<b>Total Person Hours</b>		<b>1</b>	<b>5</b>	<b>13</b>	<b>14</b>	<b>0</b>	<b>33</b>
Total Direct Labor Cost		\$63.00	\$285.00	\$715.00	\$350.00	\$0.00	\$1,413.00
Overhead		\$138.78	\$627.83	\$1,575.07	\$771.02	\$0.00	\$3,112.70
<b>Subtotal Labor Cost</b>							<b>\$4,525.70</b>
Fixed Fee x Subtotal Labor Cost							\$678.85
<b>Total Task 1 (Fixed Lump Sum)</b>							<b>\$5,204.55</b>
<b>Direct Expenses</b>		(None)					
		Geotechnical Investigation					\$0.00
<b>Total Expenses Task 1</b>							<b>\$0.00</b>
<b>Subtotal Task 1</b>							<b>\$5,204.55</b>
		<b>ROUNDED TASK 1:</b>					<b>\$5,200.00</b>
Task	Task Description	Estimated Person Hours Required					Totals
		Sr. Eng.	Sr. Eng.	Design Eng.	Eng. Tech.	Admin.	
<b>2</b>	<b>Create SWPPP Document</b>						
2.1	Project Management	1	3	2	0	0	6
2.2	Identify & List Pollution Prevention Team	0	0	1	0	0	1
2.3	Materials Inventory	0	0	1	2	0	3
2.4	Spills & Leaks	0	0	1	2	0	3
2.5	Non-Stormwater Discharges	0	0	1	2	0	3
2.6	Measures and Controls	0	0	3	0	0	3
2.7	Monitoring Requirements	0	0	3	0	0	3
2.8	Complete Document	0	0	4	3	0	7
2.9	Project Closeout	0	2	2	0	0	4
<b>Total Person Hours</b>		<b>1</b>	<b>5</b>	<b>18</b>	<b>9</b>	<b>0</b>	<b>33</b>
Total Direct Labor Cost		\$63.00	\$285.00	\$990.00	\$225.00	\$0.00	\$1,563.00
Overhead		\$138.78	\$627.83	\$2,180.87	\$495.65	\$0.00	\$3,443.13
<b>Subtotal Labor Cost</b>							<b>\$5,006.13</b>
Fixed Fee x Subtotal Labor Cost							\$750.92
<b>Total Task 2 (Cost Plus a Fixed Fee, NTE)</b>							<b>\$5,757.05</b>
<b>Direct Expenses</b>							
		Construction Testing					\$0.00
<b>Total Expenses Task 2</b>							<b>\$0.00</b>
<b>Subtotal Task 2</b>							<b>\$5,757.05</b>
		<b>ROUNDED TASK 2:</b>					<b>\$5,760.00</b>
		<b>TOTAL PROJECT FEE</b>					<b>\$10,960.00</b>



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Commercial Restoration Rehab Grant Application - 216 1st St E

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### BACKGROUND:

Zach Etten, Independence NAPA, contacted Staff in August 2024 about this grant for their store located at 216 1<sup>st</sup> Street East. The work they propose to do is included in the agenda packet and will be done on two sides of the building.

Per the program's requirements, it states:

*Applications for assistance are limited to a maximum of 33.3% of the costs or \$5,000 per side, whichever is lowest. Under no circumstances shall an applicant be eligible for more than \$20,000 overall. Construction costs will be tallied to determine the percentage/\$\$ figure for assistance.*

### DISCUSSION:

The maximum calculated amount that the City can award under the program is \$6,824.84, which is 33.3% of the overall project costs of \$20,495.00. This is the limiting factor since it is less than \$10,000, which would be the limit for two sides.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence. This item helps achieve that vision by supporting existing businesses and assisting them with remodeling to keep their buildings vibrant and attractive.

### FINANCIAL CONSIDERATION:

This program is funded with Tax Increment Finance dollars and would need to be included in the Fiscal Year 2026 certification report.

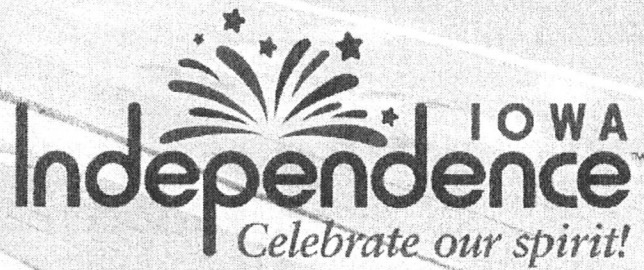
### RECOMMENDATION:

Staff recommends a motion to approve the Commercial Restoration Rehab Grant Application with Independence NAPA in the amount of \$6,824.84.





# COMMERCIAL RESTORATION REHAB GRANT





## **INDEPENDENCE COMMERCIAL RESTORATION-REHABILITATION-NEW CONSTRUCTION PROGRAM**

This program is designed to assist our commercial properties in restoration-rehabilitation and new construction with supplemental monetary assistance. The intent is to provide financial assistance to enhance our community. Preference will be given to projects that restore, maintain, or blend with the historic architecture.

The following criteria may change without notice.

1. Preference will be given to restoration or rehabilitation projects that reflect nostalgic or traditional building designs from previous time periods when building was originally constructed.
2. Assistance is available only for the exterior of a building, in whole or in part.
3. Applicant shall be the business and or property owner. A tenant business owner must have written concurrence from the property owner.
4. Definitive plans must be submitted to the City a minimum of 30-days prior to the commencement of any restoration, rehabilitation, or new construction work. Consideration by the City Council will be given no later than two regular sessions prior the estimated work.
5. Color scheme and list of materials must be submitted for approval with restoration-rehabilitation and new construction plans. Color scheme must be compatible with surrounding environment/businesses and community. Justification for what may possibly be considered wild, tempestuous or outlandish colors or schemes will be required and may be requested if not otherwise provided.
6. Restoration-rehabilitation-new construction may include painting, siding material, tuck pointing, brick/stone replacement, specialty siding, window/frame replacement/restoration, mural restoration (pre-approved), wood refinishing/replacement, ironware replacement, etc. Under no circumstances will vinyl or steel "house type" siding be eligible.
7. New construction may also be considered eligible for the program if:
  - a. granted funds allow for an enhanced appearance such as the use of brick, stone or masonry.
  - b. the building is constructed so that it compares with other historical building in the immediate area.



8. Applied for assistance is limited to a maximum of 33.3% of the costs or \$5,000 per side, whichever is lowest. Under no circumstances shall an applicant be eligible for more than \$20,000 overall. Construction costs will be tallied to determine percentage/\$\$ figure for assistance.
9. Work to be performed by persons/companies other than the building owners must be certified, insured and registered with the City of Independence.
10. Payments will not be made to family members as individuals unless they are contractors certified, insured and registered with the City of Independence.
11. Payment from the Independence Commercial Restoration-Rehabilitation -New Construction Program will be processed when at least 75% of eligible work has been completed.
12. An applicant funded within the previous fiscal year (1 July – 30 June) of the date of current application will not be considered. However, for extensive restoration, a project may be considered in phases. Exception to this policy will be considered should unspent budgeted monies exist following the normal application consideration process.



## ITEMS NOT ELIGIBLE FOR FUNDING

Signs – unless signage is of nostalgic/historic restoration. Emphasis is on historic.

Roofing materials.

Ornamental accessories that were not part of the original building.

Outdoor flooring material – carpeting.

Concrete work that is not a part of the building.

Materials that are not of quality stock (shoddy, substandard) will not be accepted for this program.

Chimneys.

Fire escapes.

Artificial brick or stone.

Replacement of window or door glass not part of a restoration-rehabilitation assistance application is not eligible.

Sidewalks.

Graphic design painting, decals, etc. shall not be eligible without explicit approval.



**INDEPENDENCE COMMERCIAL  
RESTORATION-REHABILITATION-NEW CONSTRUCTION  
PROGRAM APPLICATION**

Business or Applicants Name: Independence NAPA

Business or Applicant Address: 216 1st Street E

Contact Phone: 3193346008 Fax: \_\_\_\_\_

E-mail Address: ettenzach@gmail.com

Are you the legal owner of this property? Yes \_\_\_\_\_ No

If no, who is the legal owner/s? CAL3 Properties LLC

Address: 222 1ST STREET EAST

Contact Phone: 3193344488 Fax: \_\_\_\_\_

E-mail Address: ben@benlangelaw.com

Contractor Name: Dubuque Glass Co

Contractor Phone: 5635825475 Fax: \_\_\_\_\_

Estimated Start Date: 9/10/2024

Do you have public liability/premise insurance?  Yes \_\_\_\_\_ No  
You may be required to submit an affidavit of coverage limits.

Have you secured the necessary building permits?  Yes \_\_\_\_\_ No  
Note: Starting the planned work without a building permit will render this application invalid.

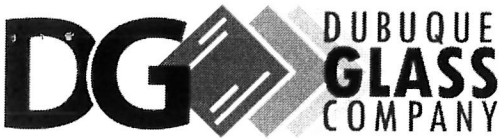
Plans and bid cost estimates attached:  Yes \_\_\_\_\_ No (If No, an explanation please)

[Signature]  
Signature of Applicant  
8/16/2024

Date

[Signature]  
Signature of Property Owner (as necessary)  
ACC 3 Properties, LLC

8/27/24 Date



801 Cedar Cross Road  
 Dubuque, Iowa 52003  
 PHONE: 563.582.5475  
 FAX: 563.582.6113  
 TOLL FREE: 866.220.5833

# Proposal

Item #21.

Proposal Number: GG62824-2

Date: 7/1/2024

To: Napa - Independence

**Project:** Napa Storefront Replacement

**Project Location:** Independence

**E-Mail:**

**Contact Name:**

**Contact Phone:**

**Description:**

We propose to furnish and install (2) Single Aluminum Doors and (2) Fixed Aluminum Windows as shown in attached drawing for the total sum of \$16,995.00

Option #1: Add \$3,500.00 to base bid to replace side door

*\$20495.00  
 Total what was  
 Agreed on*

**NOTE:** Removal and disposal of existing doors and windows included in price

**Exclusions:** Re-sizing Opening (Opening Prep), Painting/Patching the Flooring/Walls/Ceiling/Siding, Finish trim, Re-Keying Cylinders

This proposal is subject to revision if not accepted within 30 days after date. Downpayment of 50% is required prior to ordering materials.

**Progress Payment consisting of 90% of value of all materials furnished and work performed during the month is to be paid us on or before the 10th of the following month. Balance has to be paid in full within 10 days after completion of our contract. Outstanding balances after completion will be charged 1.5%(18% annually) interest per month until paid in full. This proposal, if accepted, is subject to the approval of the Credit Department of Dubuque Glass Co., Inc.**


Thank you for the opportunity to quote this work. We will be awaiting your acceptance of this proposal. Please return one signed copy of this Proposal for our files if you wish to proceed with this work.

**\*\*Anything not SPECIFICALLY mentioned in the above description is not included and will be considered extra or by others. Any final clean up of glass and framing NOT included in price. Final Keying of doors by others**

**\*\*Please note if downpayment made with credit card, 10 days after work is completed outstanding balances will be billed to credit card on account if payment not recieved. A 5% Surcharge will be added to payments made by Credit Card.**

Dubuque Glass Co., Inc.

ACCEPTED:

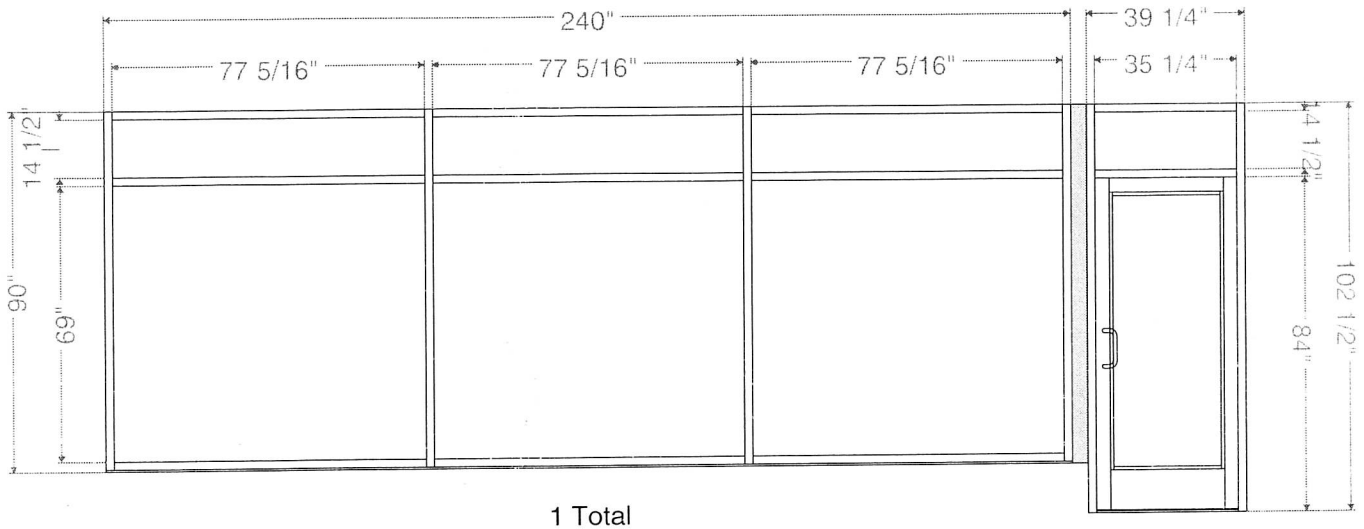
BY:   
 GRANT GINTER

BY:  Zach Etten  
 Date: 7/15/2024

We want to include option 1 for the side door

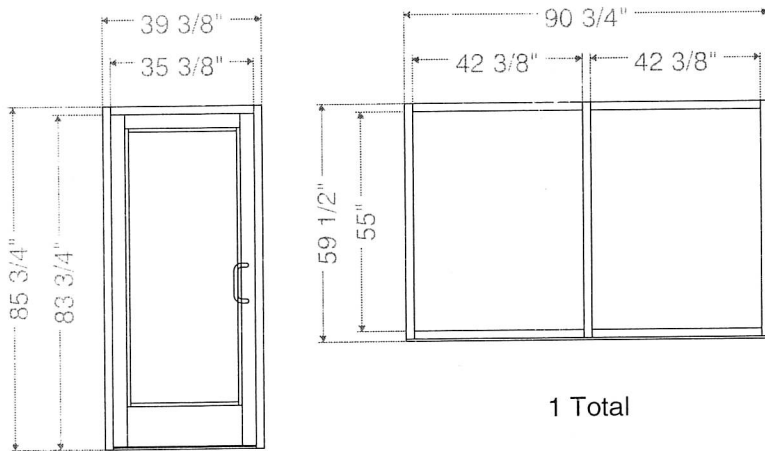


Job: Napa - Independence



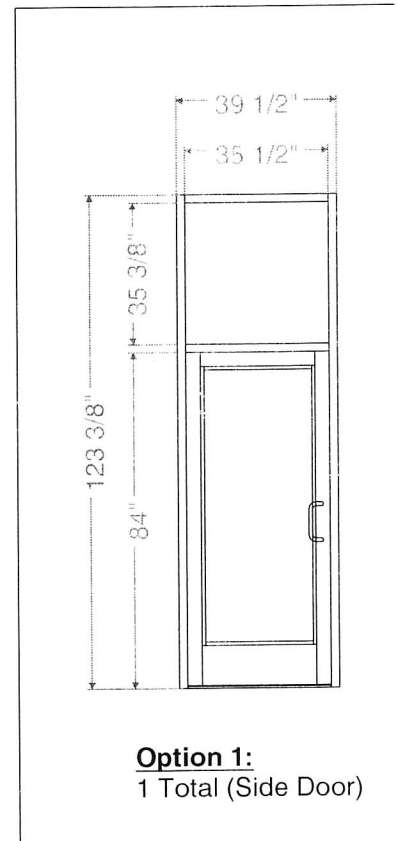
1 Total

1 Total (Front Door)



1 Total (Back Door)

1 Total



**Option 1:**  
1 Total (Side Door)

<b>Finish:</b> Black Anodize	<b>1" Tempered IG:</b>
<b>Framing:</b> 2" x 4-1/2" (2450)	1/4" Clear SN68 TP
<b>Door &amp; Hardware:</b>	1/2" Air
Medium Stile Doors	1/4" Clear TP
1-1/2 Butt Hinges	
Push/Pull Handles	
MS Locks (Cylinders)	
Hager 5100 Closers	
10" Bottom Rails	
Door Sweeps	
Threshold / Weatherstripping	



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** September 9, 2024

**ITEM TITLE:** Sept. 23<sup>rd</sup> City Council Meeting

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**BACKGROUND:**

N/A

**DISCUSSION:**

The Mayor and I cannot attend the City Council meeting on Sept. 23<sup>rd</sup>, which is currently scheduled. We propose that the Council consider rescheduling this meeting to Sept. 30<sup>th</sup>.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by rescheduling the City Council meeting for a day when both the Mayor and City Manager can attend.

**FINANCIAL CONSIDERATION:**

N/A

**RECOMMENDATION:**

Staff recommends the Council discuss and consider a motion to reschedule the Sept. 23<sup>rd</sup> City Council Meeting for Sept. 30<sup>th</sup>.



# Police Department Monthly Report

**Independence Police Department**  
August 2024 Monthly Report

Description	Total
Suspicious Person	4
Suspicious Vehicle	10
Stalled Vehicle	2
Accident-Unknown	1
10-50 Fatality	0
Property Damage Accident	12
Personal Injury Accident	0
Hit & Run Accident	7
Pursuit	2
911 Hangup Call	9
Alarm	5
Anhydrous Ammonia Call	0
Anhydrous Ammonia theft/Attempt	0
Animal Call	8
Arson Suspected	0
Assault	11
Assist Other Agency	2
Attempted Suicide	0
Any Call Involving ATV's	0
Backup Assistance	0
Bad Checks	0
Bar Check	0
Animal Bite Call	2
Boat 10-50	0
Bomb Threat	0
Bribery	0
Bullying	0
Burglary	2
Burglary in Progress	0
Controlled Burn	0
Criminal History Run	0
Code Enforcement Ordinance	0
Child Issues	1
Child Abuse or Neglect	2
Civil Papers Served	0
Civil Matter	3
Carbon Monoxide Call	0
Mental or Substance Abuse Commital	0
Contract Time	0
Curfew Violation	0
Cyber Bullying	0

Test Call for Training	0
Body Found	0
Death Unattended	0
Death Notice Delivery	0
Debris on Roadway	1
Disorderly Conduct	24
Dogs Barking/Running Loose	5
Domestic Disturbance	10
Drug Recognition Expert	0
Driving Complaint	15
Test Drone Flight	0
Drug Related Death	0
Possession of Drug Equipment	0
Drug Possession	1
Sale of Drugs	0
Illegal Dumping/Littering	0
Drive Under Suspension/Revocation	2
Elderly Abuse	0
Escaped Prisoner	0
Explosion	0
Indecent Exposure	0
General Fire Call	5
Possession of Firearms	0
Illegal Fire	0
Fireworks Complaint	0
Forgery	0
Found Person	0
Found Property	5
Fraud/Counterfeit	4
Funeral Escort	0
Gambling	0
Gas Odor or Pipeline Leak	1
Grain Bin Entrapment	0
Harassment	11
Hate Crime	0
Hazardous Material	0
Homicide	0
Hunting Complaint	0
Ice/Water Rescue	0
For Information Only	0
Junk Vehicle Removal	0
K-9	0
Keys Locked in Vehicle	2
Kidnapping	0
Larceny/Theft	0
Lift Assist/Fallen Not Injured	0
Liquor Law Violation	0

Littering	0
Lost Property	0
Medical Abdominal Pain	0
Medical-Automatic Crash Notification	0
Medical-Allergies	0
Medical Assault/Sexual/Stungun	0
Medical-Back Pain	0
Medical-Animal Bite	0
Medical-Breathing Problems	0
Medical-Burns/Explosion	0
Medical-Carbon Monoxide	0
Medical-Cardiac/Respiratory Arrest	0
Medical-Chest Discomfort	0
Medical-Choking	0
Medical-Convulsion/Seizures	0
Medical-Diabetic Problems	0
Medical-Drowning/Near Drowning	0
Medical-Electrocution/Lightning	0
Medical-Eye Problems/Injuries	0
Medical-Falls	0
Medical-Headache	0
Medical-Heart Problems A.I.C.D.	0
Medical-Heat/Cold Exposure	0
Medical-Hemorrhage/Laceration	0
All Medical	9
Medical-Inaccessible Incident/Entrapment	0
Medical-Interfacility Evaluation	0
Medical-Overdose/Poisoning	0
Medical-Pandemic/Epidemic/Outbreak	0
Medical-Pregnancy/Childbirth/Misscarriage	0
Medical-Psychiatric/Abnormal Behavior	0
Medical-Sick Person	0
Medical-Stab/Gunshot/Penetrating	0
Medical-Stroke	0
Medical-Traffic Incidents	0
Medical-Transfer/Interfacility	0
Medical-Traumatic Injuries	0
Medical-Unconscious/Fainting	0
Medical-Unknown Problem	0
Mental Case/Committal	4
Meth Dump	0
Meth Items Purchased	0
Found Meth Lab/Remnants	0
Missing/Lost Person	0
Missing/Lost Property	1
Money Escort	0
Moving Violation	0

Motor Vehicle Theft	0
Used for Running NIC Numbers	0
Noise/Disturbing the Peace	0
Obscene Call	0
Gas or Suspicious Odor	3
Open Door	5
All Others Not Listed	3
Operating While Intoxicated	0
Parking Violation	4
Phone Log	0
Property Damage	0
Prostitution	0
Prowler	0
Public Intoxication	0
Possession Under the Legal Age	0
Rape	0
River Rescue	0
Water Over the Road/Blocked Road	0
Road Problems	0
Robbery	0
Runaway	2
Sexual Offense	5
Active Shooter	0
Shoplifting	0
Selling Door to door	0
Failure to Register as a Sex Offender	0
Stabbing	0
Suicidal Person	4
Suicide	0
Terrorism	0
Test Call	0
Theft	4
Threats	7
Possession of Tobacco Usage	3
Towed Vehicle	0
Traffic Control	0
Drone Training	0
Transport	3
Trees Wires Down	0
Trespassing	4
Truancy (Skipping School)	2
Traffic Stop	138
Unidentified Flying Object	0
Unattendend Death	0
Homeless Person	0
Vandalism	5
Vin Check	0

Violation No Contact Order	2
Warrant Served/Issue	2
General Water Emergency	0
Weapons	0
Weather Related Calls	0
Welfare Check	7
Extra Patrol	0
<b>Total</b>	<b>386</b>

### Parking Tickets

Prkng Tickets Written	0
Prkng Tickets Paid	0
Fee Amount Received	\$0.00
<b>Total</b>	<b>\$0.00</b>

### Other Fees

Accident Reports	6
Fee Amount Received	\$60.00
Restitution (wrnt./trns.)	37
Fee Amount Received	\$1,330.37
Incident Reports/Videos	0
Fee Amount Received	\$0.00
Donations	4
Fee Amount Received	\$4,600.00
Impound Fees	0
Fee Amount Received	\$0.00
Golf Cart Registration	1
Fee Amount Received	\$25.00
Other Fees Received	0
Fee Amount Received	\$0.00
<b>Total</b>	<b>\$6,015.37</b>

### August Traffic Camera Citations

#### Issued on 3rd Ave. SE

11-15 MPH Over	75
16-20 MPH Over	3
21-25 MPH Over	0
26 MPH & Over	0
<b>Total</b>	<b>78</b>

**Issued on 1st St. W****Citations Issued 7:30-8:30 AM**

11-15 MPH Over	8
16-20 MPH Over	2
21 MPH & Over	0
<b>Total</b>	<b>10</b>

**Issued on 1st St. W****Citations Issued 3:00-4:00 PM**

11-15 MPH Over	13
16-20 MPH Over	2
21 MPH & Over	0
<b>Total</b>	<b>15</b>

**Issued on 1st St. W****All Other Times Except School Times**

11-15 MPH Over	64
16-20 MPH Over	7
21-25 MPH Over	0
26 MPH & Over	0
<b>Total</b>	<b>71</b>

**Total of All Traffic Camera Citations** 174

# Fire Department Monthly Report





Basic Incident Type Code And Description (FD1.21)	Total Fires
111 - Building fire	2
142 - Brush or brush-and-grass mixture fire	1
171 - Cultivated grain or crop fire	1
311 - Medical assist, assist EMS crew	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	1
413 - Oil or other combustible liquid spill	1
510 - Person in distress, other	1
553 - Public service	2
651 - Smoke scare, odor of smoke	1
735 - Alarm system sounded due to malfunction	3
744 - Detector activation, no fire - unintentional	1
900 - Special type of incident, other	1
911 - Citizen complaint	1
<b>Total:</b>	<b>18</b>

**Report Filters**

Basic Incident Date Time: is between '8/1/2024' and '8/31/2024'

Agency Name: is in 'Independence Fire Department'

**Aggregate Function Criteria**

Total Fires: Is Greater Than 0

# Building Code Department Monthly Report

**All Permits issued previous month - County**

File Date	Permit Number	Parcel Number	Location	Owner Name	Owner Address	Permit Type	Permit Use	Fee Amount	Project Value	Permit Date
June 13, 2024	24-0240	1004281001	301 2ND ST SE, INDEPENDENCE 50644	FIRST BAPTIST CHURCH OF INDEPENDENCE	301 2ND ST SE INDEPENDENCE, IA 50644	Commercial	Mechanical (HVAC)	\$148.00	\$20,000	August 23, 2024
July 22, 2024	24-0202	1004176004	103 9TH AVE SW, INDEPENDENCE 50644	PATES, GERALD JR	1767 OTTERVILLE E BLVD, INDEPENDENCE, IA. 50644	Commercial	Beer/Liquor	\$0.00	\$0	August 20, 2024
July 30, 2024	24-0212	0634185002	62 9TH ST NE, INDEPENDENCE 50644	NECKER, BURTON H & VERNETTA ARLENE	, INDEPENDENCE, IA. 50644-0105	Residential	Roofing	\$64.00	\$5,200	August 1, 2024
July 30, 2024	24-0219	0634432012	705 8TH AVE NE, INDEPENDENCE 50644	OLIPHANT, DONAVON R & JOANNE M	705 8TH AVE NE, INDEPENDENCE, IA. 50644	Residential	Remodel/Addition	\$296.00	\$20,000	August 9, 2024
July 31, 2024	24-0217	0627478014	504 14TH ST NE, INDEPENDENCE 50644	DINGER, JOEL W & MICHELLE L	504 14TH ST NE, INDEPENDENCE, IA. 50644	Residential	Roofing	\$106.00	\$12,735	August 5, 2024
July 31, 2024	24-0216	0634351006	403 8TH AVE NW, INDEPENDENCE 50644	HIGGINS, DEBRA	403 8TH AVE NW, INDEPENDENCE, IA. 50644	Residential	Roofing	\$58.00	\$4,645	August 5, 2024
July 31, 2024	24-0215	0634309010	501 8TH AVE NW, INDEPENDENCE 50644	WEBER, MARVIN JOSEPH	501 8TH AVE NW, INDEPENDENCE, IA. 50644	Residential	Roofing	\$70.00	\$6,500	August 5, 2024
August 1, 2024	24-0213	1004281002	313 2ND ST SE, INDEPENDENCE 50644	FIRST UNITED METHODIST CHURCH	201 4TH AVE SE, INDEPENDENCE, IA. 50644	Commercial	Building	\$20.00	\$0	August 1, 2024
August 1, 2024	24-0239	0634488012	100 5TH AVE NE, INDEPENDENCE 50644	HRZ PARTNERSHIP	1626 OAK ST, LA CROSSE, WI. 54602-2107	Commercial	Building	\$112.00	\$13,500	August 23, 2024

File Date	Permit Number	Parcel Number	Location	Owner Name	Owner Address	Permit Type	Permit Use	Fee Amount	Project Value	Permit Date
August 2, 2024	24-0214	0635306003	508 8TH AVE NE, INDEPENDENCE 50644	MUNDSCH ENK, DOUGLAS & MUNDSC HENK, LEXIE	254 EASY ST, WINTHROP, IA. 50682	Commercial	Plumbing	\$76.00	\$8,000	August 2, 2024
August 2, 2024	24-0220	0635306003	508 8TH AVE NE, INDEPENDENCE 50644	MUNDSCH ENK, DOUGLAS & MUNDSC HENK, LEXIE	254 EASY ST, WINTHROP, IA. 50682	Residential	Street Excavation	\$0.00	\$8,000	August 12, 2024
August 5, 2024	24-0218	1003176006	805 1ST ST E, INDEPENDENCE 50644	INDEPENDENCE, CITY OF	331 1ST ST E, INDEPENDENCE, IA. 50644	Residential	Roofing	\$0.00	\$67,915	August 6, 2024
August 7, 2024	24-0238	0633478014	311 11TH AVE NW, INDEPENDENCE 50644	TAETS, EMMI	311 11TH AVE NW, INDEPENDENCE, IA. 50644	Residential	Roofing	\$82.00	\$8,400	August 23, 2024
August 7, 2024	24-0237	0635152001	1004 8TH AVE NE, INDEPENDENCE 50644	SPRAGUES RENTALS LLC	815 8TH AVE NE, INDEPENDENCE, IA. 50644	Residential	Roofing	\$64.00	\$5,300	August 23, 2024
August 12, 2024	24-0221	1003255011	1511 1ST ST E, INDEPENDENCE 50644	BUCHANA N COUNTY	210 5TH AVE NE, INDEPENDENCE, IA. 50644	Commercial	Plumbing	\$0.00	\$0	August 16, 2024
August 13, 2024	24-0236	1003153007	613 1ST ST E, INDEPENDENCE 50644	DEBUHR, STEVEN & LAURA	PO BOX 127, INDEPENDENCE, IA. 50644	Residential	Building	\$52.00	\$4,000	August 23, 2024
August 14, 2024	24-0235	0635351006	313 9TH AVE NE, INDEPENDENCE 50644	JDRS PROPERTIES LLC	1608 CARRIE AVE SW, INDEPENDENCE, IA. 50644	Residential	Building	\$475.00	\$100,000	August 23, 2024
August 14, 2024	24-0234	634432009	712 7TH ST NE, INDEPENDENCE 50644	DERR, KIMBERLY A	712 7TH ST NE, INDEPENDENCE, IA. 50644	Residential	Fence	\$70.00	\$7,000	August 23, 2024
August 14, 2024	24-0233	1004258005	209 2ND AVE SW, INDEPENDENCE 50644	CIESIELSKI, LEO & LIOLA	209 2ND AVE SW, INDEPENDENCE, IA. 50644	Residential	Roofing	\$112.00	\$14,000	August 23, 2024

File Date	Permit Number	Parcel Number	Location	Owner Name	Owner Address	Permit Type	Permit Use	Fee Amount	Project Value	Permit Date
August 15, 2024	24-0227	1003309001	500 6TH AVE SE, INDEPENDENCE 50644	MIDWEST DEVELOPMENT CO	% SKOGMAN COMPANIES, CEDAR RAPIDS, IA. 52401	Residential	Mechanical (HVAC)	\$100.00	\$12,000	August 20, 2024
August 16, 2024	24-0232	1003302002	507 4TH ST SE, INDEPENDENCE 50644	CARLIN, JON R & NECKER, VICKIE M	507 4TH ST SE, INDEPENDENCE, IA. 50644	Residential	Roofing	\$52.00	\$4,000	August 23, 2024
August 16, 2024	24-0225	1003161014	622 4TH ST SE, INDEPENDENCE 50644	BOWERS, JOYE E & ALAN F	622 4TH ST SE, INDEPENDENCE, IA. 50644	Residential	Window Replacement	\$52.00	\$4,000	August 19, 2024
August 19, 2024	24-0223	0634253001	304 12TH ST NE, INDEPENDENCE 50644	JENSEN HOLDINGS LLC	1100 2ND AVE NE, INDEPENDENCE, IA. 50644	Commercial	Remodel/Addition	\$832.00	\$225,000	August 19, 2024
August 19, 2024	24-0224	0633476007	1201 O'BRIEN CT, INDEPENDENCE 50644	LORENZEN, RANDALL & LISA L	1201 O'BRIEN COURT NW, INDEPENDENCE, IA. 50644	Residential	Decking	\$40.00	\$2,000	August 19, 2024
August 19, 2024	24-0231	0634457006	205 2ND AVE NE, INDEPENDENCE 50644	OSBORNE, ZACH	213 2ND AVE NE, STE 6, INDEPENDENCE, IA. 50644	Commercial	Roofing	\$497.00	\$108,750	August 23, 2024
August 19, 2024	24-0226	0634281007	816 7TH AVE NE, INDEPENDENCE 50644	WALTON, GARY M & CANDI L	217 9TH AVE NE, INDEPENDENCE, IA. 50644	Residential	Building	\$58.00	\$5,000	August 19, 2024
August 19, 2024	24-0242	1003353006	1010 3RD AVE SE, INDEPENDENCE 50644	DENISON, WILLIAM & KATHLEEN	1010 3RD AVE SE, INDEPENDENCE, IA. 50644	Residential	Street Excavation	\$0.00	\$0	August 23, 2024
August 20, 2024	24-0230	1009253004	1604 CARRIE AVE, INDEPENDENCE 50644	KLEINLEIN, JENNIFER E	1604 CARRIE AVE, INDEPENDENCE, IA. 50644	Residential	Window Replacement	\$46.00	\$2,860	August 23, 2024

File Date	Permit Number	Parcel Number	Location	Owner Name	Owner Address	Permit Type	Permit Use	Fee Amount	Project Value	Permit Date
August 21, 2024	24-0228	1004432003	508 3RD AVE SE, INDEPENDENCE 50644	HAND, DAVID I & KARYL J	508 3RD AVE SE, INDEPENDENCE, IA. 50644	Residential	Remodel/Addition	\$218.00	\$33,000	August 22, 2024
August 22, 2024	24-0241	1004332007	703 6TH ST SW, INDEPENDENCE 50644	SIMONS, RONALD G & LANETTE K	613 6TH ST SW, INDEPENDENCE, IA. 50644	Residential	Street Excavation	\$0.00	\$0	August 23, 2024
August 23, 2024	24-0229	0634456001	402 3RD ST NE, INDEPENDENCE 50644	THIBADEAU, TRAVIS J & KENDRA K	402 3RD ST NE, INDEPENDENCE, IA. 50644	Residential	Fence	\$58.00	\$0	August 23, 2024
August 27, 2024	24-0243	1009401002	505 ENTERPRISE DR SW, INDEPENDENCE 50644	ARHC PSINDIA01 LLC	PO BOX 460169, HOUSTON, TX. 77056	Commercial	Driveway	\$58.00	\$4,505	August 27, 2024
August 27, 2024	24-0245	1004428009	310 5TH ST SE, INDEPENDENCE 50644	CLARKE PROPERTY MANAGEMENT LLC	PO BOX 67, INDEPENDENCE, IA. 50644	Residential	Street Excavation	\$0.00	\$0	August 28, 2024
August 28, 2024	24-0244	1003154003	106 7TH AVE SE, INDEPENDENCE 50644	KLATT, RICHARD L	106 7TH AVE SE, INDEPENDENCE, IA. 50644	Residential	Roofing	\$76.00	\$7,912	August 28, 2024
August 28, 2024	24-0246	000000000	939 OFFICE PARK RD, SUITE 306	LUMEN (CENTURY LINK)	939 OFFICE PARK RD, SUITE 306, WEST DES MOINES IOWA 50265	Commercial	Excavation	\$0.00	\$0	August 28, 2024
August 29, 2024	24-0247	0634457010	2nd Ave East	Yvonna Hoskins	614 1st St E Independence, Iowa 50644	Commercial	Demolition	\$0.00	\$0	August 29, 2024
<b>36 Permits</b>								<b>\$3,892.00</b>	<b>\$714,222.00</b>	

## All Violations this last month

Parcel Number	Violation Type	Inspector	Violation Status	Violation Date
0634458012	Code Enforcement	Matt Chesmore	Closed/Resolved	August 2, 2024
0634461004	Code Enforcement	Matt Chesmore	Closed/Resolved	August 2, 2024
0634190006	Code Enforcement	Matt Chesmore	Closed/Resolved	August 2, 2024
0635351004	Code Enforcement	Matt Chesmore	Violation Notice Sent	August 7, 2024
1003307003	Code Enforcement	Matt Chesmore	Closed/Resolved	August 7, 2024
1003307003	Code Enforcement	Matt Chesmore	Violation Notice Sent	August 7, 2024
1004185003	Code Enforcement	Matt Chesmore	Violation Notice Sent	August 7, 2024
1004189001	Code Enforcement	Matt Chesmore	Violation Notice Sent	August 7, 2024
0634457001	Code Enforcement	Matt Chesmore	Violation Notice Sent	August 13, 2024
0634386003	Code Enforcement	Matt Chesmore	Closed/Resolved	August 14, 2024
0634461004	Code Enforcement	Matt Chesmore	Violation Notice Sent	August 14, 2024
0635301001	Code Enforcement	Matt Chesmore	Closed/Resolved	August 27, 2024

**12 Violations**

# Independence Light Power & Telecom Monthly Report



**INDEPENDENCE LIGHT & POWER**  
**MINUTES OF REGULAR BOARD MEETING**

Item #26.

**August 22, 2024**

Call to Order: The regular monthly meeting of the Board of Trustees of Independence Light & Power was called to order at 9:02 a.m. on August 22, 2024, in the administrative office building. Chairman Lance Fricke presided. Present at the meeting via audio/video or in person were Trustees Michelle Burke and Mike Lenius. Absent; Amber Hunt and Jerry Stelter. Also, present were Kevin Sidles, Ryan Decker, Sara Wilson and Brian Eddy. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the July 25, 2024, regular meeting, Bills #45247, 45291-45329; electronic payments #8804801-4837; and direct deposit advice #9906472-6493; Month end and operations reports were approved with a motion by Lenius, second by Burke.

Business Conducted: 1) No public request or comment. 2) Sidles requested to amend the agenda to include discussion on Property, Auto, and Worker’s Compensation Insurance. 3) Motion by Burke to amend agenda to add discussion on Property, Auto, and Worker’s Compensation Insurance to New Business; second by Lenius. 4) Wilson reported Sidles and Wilson met with Professional Computer Solutions and reviewed upcoming opportunities to utilize existing software applications; Presented overview of current customer utilization of MyAccount and possible marketing promotions to incentivize customers to take advantage of paperless billing. 5) Motion by Lenius to approve promotion of \$10 account credit for each customer to switch to paperless billing with a chance to win one of two \$100 Visa Gift Cards; second by Burke. 6) Sidles reported line crews are working on installing new gates and removing old concrete. 7) Old Business – None. 8) New Business –Discussion on current Property, Auto, and Worker’s Compensation Insurance. 9) Motion by Burke to approve change of agent with current policies; second by Lenius. 10) Board of Trustees Self Evaluation tabled until January meeting when all members can be present. 11) The next regular Board meeting will be Wednesday September 25, 2024, at 9:00 a.m. 12) An upcoming meeting has been set for Thursday October 24, 2024, at 9:00 a.m. 13) Moved for adjournment at 9:36 a.m. with a motion by Burke.

\_\_\_\_\_  
Lance Fricke, Chairperson

\_\_\_\_\_  
Mike Lenius, Secretary/Treasurer

\_\_\_\_\_  
Date Approved

## List of Bills for

## Independence Light Power

## Board Meeting August 22, 2024

Item #26.

## Receipts for the month of JULY

A/R Customer	740,007.33
Utility Deposits	4,020.00
Misc	15,957.53
Subsidiary	8,750.00
LEEF Program	4,258.09
City Billing	72,552.20
Pole Rental	29,768.67
Scrap	300.00
<b>Vendor</b>	<b>Amount</b>
UNITED STATES POST OFFICE admin	320.00
BUCHANAN COUNTY AUDITOR rfnd	72.34
CITY OF INDEPENDENCE pilot	13,000.00
COLE'S ACE HARDWARE maint	448.64
CONSOLIDATED ENERGY fuel	640.33
FAREWAY STORES, INC supl	163.67
PATRICIA/DONALD GREENLEY rfnd	34.43
HAWKEYE ALARM & SIGNAL COMPANY svcs	321.00
TAMMY HOFFMAN rfnd	76.48
INDEPENDENCE LIGHT & POWER util	1,104.75
JOHN DEERE FINANCIAL maint	180.80
TIMOTHY JOHNSON rfnd	14.56
RYAN MELVIN rfnd	11.16
PENNY MIDTHUN rfnd	109.24
NAPA AUTO PARTS veh	10.68
ROSALIE NIELSEN rfnd	17.88
PDCM INSURANCE sfty trng	300.00
PETTY CASH misc	10.56
PROFESSIONAL COMPUTER SOLUTIONS LLC maint	258.50
ROBERTS & EDDY, P.C. legal	75.00
ROTARY CLUB OF INDEPENDENCE dues/admin	76.00
T&R ELECTRIC INC xfmr	1,295.00
VERN'S TRUE VALUE supl	16.64
RUTH HAHN WHEETLEY rfnd	37.32
AFLAC prded	96.53
OPERATION THRESHOLD prtjshr	935.67
SUPERIOR WELDING SUPPLY CO maint	96.30
VISA CARD SERVICES admin/trng/mktg/sftwlic	2,589.12
TRISTAR BENEFIT ADMIN admin	160.00
BANKIOWA fundxfr	45,000.00
COLONIAL INSURANCE prded	816.56
INDEPENDENCE TELECOMMUNICATION lbr	3,841.82
OELWEIN PUBLISHING CO publ	148.68
PACIFIC LIFE prded	1,180.00
KEVIN SIDLES reimb	88.71
UNITED STATES TREASURY admin	114.00
YOUNG PLUMBING & HEATING CO agrmt	502.50
BANKIOWA achxfer	176,588.27
INDEP LIGHT & POWER leef	4,258.09
TRISTAR BENEFIT ADMIN ins	566.65
KONICA MINOLTA BUSINESS SOLUTIONS maint	61.96
WASTE MANAGEMENT svcs	223.76
PAYMENT SERVICE NETWORK, INC custsv	2,576.95
PAYMENT SERVICE NETWORK, INC custsv	99.88
MIDAMERICAN ENERGY util	15.52
MIDAMERICAN ENERGY util	42.74
FICA/FWT EFT--ACH fwt	8,180.72
TRISTAR BENEFIT ADMIN ins	584.98
INFOSEND, INC custsv	2,869.02
AMAZON CAPITAL SERVICES maint	533.36
PITNEY BOWES maint	165.54
WELLMARK BCBS ins	1,014.80
SALES TAX --ACH tax	12,518.37
WELLMARK BCBS ins	14,712.18
FLETCHER-REINHARDT COMPANY ohd/proj/inv	5,301.85
HAWKEYE FIRE & SAFETY CO sfty	59.92
IOWA ONE CALL emails	59.40
SCHWEITZER ENGINEERING LABORATORIES proj	12,494.73
TAS COMMUNICATIONS e911	99.63
WAGEWORKS flex	482.90
WPPI ENERGY pwr	569,162.21
STANDARD INSURANCE CO ins	164.27
VISION SERVICE PLAN ins	328.52
FICA/FWT EFT--ACH fwt	8,348.63
IPERS ipers	10,972.06
TREASURER, STATE OF IOWA swt	2,610.42
IA DEPT OF REVENUE tax	4.19
IOWA UTILITIES COMMISSION assess	29.50
STUART C. IRBY CO sfty	113.30
ALTEC INDUSTRIES, INC. supl	7,006.64
BAKER TILLY US LLP audit	1,306.50
FLETCHER-REINHARDT COMPANY ohd/inv	1,903.54
IOWA ONE CALL emails	42.30
WAGEWORKS flex	260.00
TRISTAR BENEFIT ADMIN ins	1,461.67
RESERVE ACCOUNT usps	800.00
PAYROLL lbr	46,668.64
	<b>968,858.48</b>

**INDEPENDENCE TELECOM UTILITY**  
**MINUTES OF REGULAR BOARD MEETING**  
**August 22, 2024**

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:36 a.m. on August 22, 2024, in the administrative office building. Chairman Lance Fricke presided. Present at the meeting via audio/video or in person were Trustees Michelle Burke and Mike Lenius. Absent; Amber Hunt and Jerry Stelter. Also, present were Kevin Sidles, Ryan Decker, Sara Wilson and Brian Eddy. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the July 25, 2024, regular meeting, Bills #21349-21381; electronic payments #8805620-5671 and direct deposit advice #9903501-3516; Month end and operations reports were approved with a motion by Lenius, second by Burke.

Business Conducted: 1) No public request or comment. 2) Sidles requested to amend the agenda to include discussion on Property, Auto, and Worker’s Compensation Insurance. 3) Motion by Burke to amend agenda to add discussion on Property, Auto, and Worker’s Compensation Insurance to New Business; second by Lenius. 4) Wilson reported Sidles and Wilson met with Professional Computer Solutions and reviewed upcoming opportunities to utilize existing software applications; Presented overview of current customer utilization of MyAccount and possible marketing promotions to incentivize customers to take advantage of paperless billing. 5) Motion by Lenius to approve promotion of \$10 account credit for each customer to switch to paperless billing with a chance to win one of two \$100 Visa Gift Cards; second by Burke; USAC Schools & Libraries (E-Rate) Program was filed, funded and issued to the ICSD. 6) Decker presented an update on the fiber build progress and a review of the test period of using Turnkey for afterhours support calls. 7) Old Business – None. 8) New Business – Discussion on current Property, Auto, and Worker’s Compensation Insurance. 9) Motion by Burke to approve change of agent with current policies; second by Lenius. 10) Board of Trustees Self Evaluation tabled until January meeting when all members can be present. 11) The next regular Board meeting will be Wednesday September 25, 2024, at 9:00 a.m. 12) An upcoming meeting has been set for Thursday October 24, 2024, at 9:00 a.m. 13) Burke moved to go into closed session at 9:53 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Lenius. 14) ITU back into regular session at 9:54 a.m. 15) Moved for adjournment at 9:54 a.m. with a motion by Burke.

\_\_\_\_\_  
Lance Fricke, Chairperson

\_\_\_\_\_  
Mike Lenius, Secretary/Treasurer

\_\_\_\_\_  
Date Approved

List of Bills for  
Independence Telecommunications  
Board Meeting August 22, 2024

Item #26.

Receipts for the month of JULY

Cable:	131,724.40
Internet:	186,984.80
Telephone:	33,459.29
Access Revenue	416.14
Prepaid Receipts	1,308.65
Misc	7,712.62
Md Transport	7,341.66
<b>Vendor</b>	<b>Amount</b>
AUREON NETWORK SERVICES svcs	8,287.52
BUCHANAN COUNTY AUDITOR e911	1,672.87
COLE'S ACE HARDWARE wrkequip	1.61
CONSOLIDATED ENERGY fuel	1,022.28
FAREWAY suppl	6.40
INDEPENDENCE LIGHT & POWER util	3,335.46
JOHN DEERE FINANCIAL - NORBY'S wrkequip	11.94
MURPHY TOWER SERVICE LLC proj	25,585.50
NAPA AUTO PARTS veh	168.88
PDCM INSURANCE sfty trng	250.00
PRINT EXPRESS mktg	218.56
PROFESSIONAL COMPUTER SOLUTIONS LLC maint	258.50
ROBERTS & EDDY, P.C. legal	75.00
ROTARY CLUB OF INDEPENDENCE dues/admin	76.00
SHOWTIME NETWORKS INC pgrm	163.20
AFLAC prded	125.64
CALIX INC agrmt	3,395.11
CORNERSTONE GROUP mktg	93.75
INDEPENDENCE COMM SCHOOL DISTRICT usac	2,435.52
POWER & TEL wrkequip	1,436.56
VISA CARD SERVICES maint	1,088.63
CITY OF INDEPENDENCE frchsfee	16,595.83
CITY OF ROWLEY frchsfee	539.92
TRISTAR BENEFIT ADMIN admin	96.00
ALLIANT ENERGY util	115.83
BANKIOWA fundxfr	39,886.00
COLONIAL LIFE prded	152.87
EAST CENTRAL IA RURAL ELEC. COOP util	51.75
INDEPENDENCE LIGHT & POWER lbr/rmt/loan	24,478.56
MIKE'S AUTOMOTIVE SERVICE veh	89.79
OELWEIN PUBLISHING COMPANY publ	132.16
PACIFIC LIFE prded	800.00
UNITED STATE TREASURY admin	69.00
SOUTH FRONT NETWORKS LLC trnsprtsvc	107.00
TRISTAR BENEFIT ADMIN ins	140.00
WASTE MANAGEMENT OF INDEPENDENCE svc	223.75
MIDAMERICAN ENERGY COMPANY util	19.73
MIDAMERICAN ENERGY COMPANY util	22.50
FICA/FWT EFT-ACH fwt	5,326.25
TRISTAR BENEFIT ADMIN ins	131.59
UNITED STATES TREASURY fet	233.05
NBC SPORTS CHICAGO pgrm	4,984.20
NATIONAL CABLE TELEVISION COOP pgrm	102,465.30
GRAYBAR inv/proj	202,430.27
SALES TAX--ACH tax	8,365.63
WELLMARK BCBS ins	7,270.50
ALLEN MEDIA BROADCASTING pgrm	8,145.90
ANPI, LLC svc	311.09
ARIN agrmt	1,000.00
BANDWIDTH, INC e911	1,994.74
BIG 10 NETWORK pgrm	2,886.15
COMMSCOPE TECHNOLOGIES LLC agrmt	5,211.92
EVOLUTION DIGITAL, LLC pgrm	114.85
HURRICANE ELECTRIC INTERNET SERVICES trnsprtsvc	2,756.00
IOWA ONE CALL emails	59.40
MID AMERICA COMPUTER CORP svc	3,494.44
MLB NETWORK pgrm	766.80
NEXSTAR BROADCASTING GROUP pgrm	490.74
NEONOVA NETWORK SERVICES email/secrit svc	1,288.84
POP MEDIA NETWORKS pgrm	275.45
ROVI GUIDES, INC pgrm	908.07
SINCLAIR TV GROUP, INC pgrm	1,743.00
TAS COMMUNICATIONS e911	99.62
ZCORUM maint	592.42
AMAZON CAPITAL SERVICES INC wrkequip	136.65
STANDARD INSURANCE CO ins	127.76
VISION SERVICE PLAN ins	187.22
FICA/FWT EFT-ACH fwt	5,516.24
IPERS ipers	7,247.80
TREASURER, STATE OF IOWA swt	1,793.62
INTERSTATE TRS FUND assess	626.14
IOWA WORKFORCE DEVELOPMENT suta	111.90
NATIONAL CABLE TV COOP wrkequip	370.15
READLYN TELEPHONE COMPANY svc	99.86
VERIZON WIRELESS cell	296.18
AMAZON CAPITAL SERVICES INC maint	126.31
BAKER TILLY VIRCHOW KRAUSE. LLP audit	1,306.50
CONSORTIA CONSULTING consult	1,125.00
IOWA ONE CALL emails	42.30
METASWITCH NETWORKS agrmt	1,500.00
LUMEN aka CENTURY LINK access	65.32
CENTURY LINK access	530.67
CENTURY LINK access	1.13
WINDSTREAM COMMUNICATIONS access	161.76
TRISTAR BENEFIT ADMIN ins	2,730.23
PAYROLL lbr	31,891.40
	<b>552,569.98</b>