



CITY COUNCIL WORK SESSION

Monday, November 04, 2024 at 5:00 PM

Council Chambers - 331 First Street East

AGENDA

RULES OF PROCEDURE

Workshops are not Public Hearings. No member of the public or interested party has the right to make a presentation or address the Council on an item under consideration in a workshop or a study session.

During the City Council Work Session, the Council will primarily discuss and debate items intended to be formally considered at a future City Council Meeting. However, the Council may at any noticed meeting, including a City Council Work Session meeting, take action on any item shown on the posted agenda as a potential action item. The City Council Work Session meeting is a regular meeting of the Independence City Council.

MEETING OPENING

Call the Meeting to Order

DEPARTMENT UPDATES

- [1.](#) Department Report – Library
- [2.](#) Department Report – Parks & Recreation
- [3.](#) Department Update – Fire Department
- [4.](#) Department Report – Police

NEW BUSINESS

- [5.](#) Downtown Parking – Time Limits
- [6.](#) Mayors' Park Designation
- [7.](#) Downtown Housing Update
8. Council Topics
9. Mayor Topics
10. City Manager Topics

ADJOURNMENT

This agenda is subject to change.



CITY COUNCIL WORK SESSION DEPARTMENT REPORT

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Laura Blaker

DATE OF MEETING: Nov. 4, 2024

ITEM TITLE: Department Report – Library

New Sculpture

I am guessing everyone has seen our new squirrel sculpture north of the library and the Lee Mansion. Clint Henik of Carve R Way carved an impressive new art piece using the existing oak trunk. The sculpture was completely paid for with donations.

The squirrel has captured the attention of the community. People are currently voting on a name for the squirrel on Facebook and at the library. As of the time of writing this on Wed, Oct 30th, there are over 300 online votes!

IPL provides culture to our community with this and many other art pieces of local/regional interest inside and outside of the library.



IPL Annual Report

The library has submitted our lengthy statistical report to the state library. We have created a more user-friendly version using infographics to share statistics. Here are a few highlights:

Visitors:

51,442 Visitors to the library (Avg - 17 visits per hour)
577 New Library Cards Issued

Checkouts:

88,720 Checkouts
65,605 Physical Checkouts (books, DVDs, audiobooks, etc)
22,198 Downloadable Checkouts (ebooks, audiobooks, magazines)
917 Library of Things Checkouts (puzzles, hotspots, games, etc)

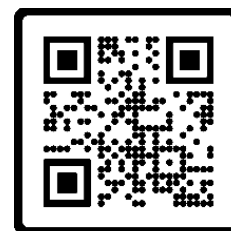
Programs:

237 Programs Offered
6,356 Attendance at Programs

Online Presence:
867,859 Facebook Reach
35,402 Website Usage

Prior to Nov. 5, the infographic annual report will be posted to the library's website. Scan the QR Code or go to this webpage to take a look:

<https://qrco.de/iplplan>



Boo Bash



The library held its 10th Annual Boo Bash on Oct. 25th at the Falcon Center. Witches, superheroes, skeletons, and various other characters and their accompanying adults, almost 400 in all, enjoyed games, prizes, crafts, face painting, and a photo booth.

We appreciated our many volunteers as well as Parks and Recreation allowing us to use the Falcon Civic Center. This event was made possible with donations from our online wish

list and from the Friends of the Library, as well as some operational dollars.



IPL provides recreation in our community with various events; activities available while at the library; and games, puzzles, and sports equipment for checkout.

Roof and Maintenance

The steel shingles have been installed and they look amazing. Better yet, they are durable, functional, and have a great warranty. I have not gotten a good picture to show the roof, so stop by to see the roof, the new sculpture, and check out what is going on in the library! While you are there, also take a peek at the new plastic recycled bike rack purchased by the Friends of the Library.



CITY COUNCIL WORK SESSION DEPARTMENT REPORT

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Bob Beatty, Director

DATE OF MEETING: November 4, 2024

ITEM TITLE: Department Report – Parks & Recreation

Parks & Forestry Department-

The mowing has ground to a halt as we haven't had rain in 6+ weeks. We continue to work on small projects. We have several projects yet to complete this fall.

The new IPRD little league practice field is getting closer to completion. Big thanks to Independence Light and Power for setting the poles and the Street Department for helping haul and level material. We will put the net backstop up, home plate and bases in the spring. We are in need of more practice areas but will see what impact one additional field makes. The plan is to have that as a dedicated little league practice field.

Another huge thank you to the Independence Street Department. The work they did putting in the sidewalks to the new boat ramp is really second to none. The fundraising group did an amazing job, and the finishing touches set the project apart. We will work on signage next.

The fencing is up for the new pickleball court. We also had some of the cracks leveled off and we caulked them. The first coat of paint was put down Oct 24 and hope weather stays nice to paint the rest.

Forestry-

We watered for the last time October 11. All ground pots were pulled on October 14. We pulled the plugs on the upper baskets and pulled the flowers October 17. The lower pots on main street may stay awhile longer as the Chamber may transform them for the holiday. Carl did an amazing job finishing the season for us. The flowers looked their best in the month of September.

Recreation Department-

Flag football will wrap up October 28. We had 7 coed teams the last session that wrapped up October 2 with the postseason. Hopefully we can continue to grow adult sports and events with the new fields. Basketball is being advertised.

River'sEDGE Facility-

Staff will start some demo projects in the coming months. We are getting pricing on the North window replacement and an awning over the south multipurpose entrance. We will be taking out the vestibule but leave the upper lean to roof and dressing that up. We will be taking out the wall

that separates the golf from the current weight/storage. We are adding another batting cage in preparation for more teams, at this time we are planning to keep one golf hitting cage(no simulator) and organize the storage for the multipurpose room. We are hoping to stretch the dollars we have and can do some of the projects and most of the demo ourselves. We are currently offering a fitness class at RE in cooperation with Cliff Baldwin.

Summer Wrap-up

River'sEDGE added two more State Championships this summer. 11AAA and 10A were state champions and our 13A team and 14AA were also State runner-ups. This was River'sEDGE's 6th and 7th State Championship and have had now 13 teams play for State Championships (7-6). River'sEDGE will also have a record number of teams in the summer of 2025. Our goal is to host two tournaments per age group to help costs (schedule below). We have finished the 2025 team placement. We will have 25 teams in 2025 (new record) 18 baseball and 7 softball.

Dog Park-

The patronage at the dog park remains steady. This summer we started locking the park when mowing just to avoid encounters or incidents.

Falcon Civic Center-

Craft show was October 19 was full and we had several new vendors. The attendance was over 500. We are still waiting on Decorah Glass to replace the front door and side lighting. We have also been taking some pricing for rearranging some closets and getting a small boost in size to the weightroom. This is a future project as there are no dollars to support it. We will be replacing two treadmills and adding a couple pieces to the weightroom this winter.

Aquatic Center Facility-

Aquatic Center vessel was painted and calked. Dreyer did an excellent job and we look forward to opening next summer. The boiler was also repaired this fall. They replaced the insulation and parts to make it more efficient. We will likely winterize and fill the pool in the coming weeks.

RV Park Facility-

RV Park remains busy. We will have another 20 or so campers winter with us.

Complex Facility-

We were able to complete the asphalt to the shed this fall. We will also be completing the sidewalk to T-Mobile Field in October. They will also be pouring a pad for a portable restroom closer to that field and pad for a bleacher behind the back stop.

Summer/Fall Recap Complex

Our 2024 Complex season was a huge success. The construction was really smooth and thanks to the SOD change order we were able to make our May 12 start date. The SOD has done really well all year even with the dry weather we have had over the last 6 weeks. Parks guys have done a good job keeping it watered. This season we had 142 teams travel to Independence to play in a baseball or softball tournament. 56 softball teams and 86 baseball teams. We were able to operate one tournament per age group and two for 14u Softball, 8u Coach Pitch baseball, 13u Baseball. We were also able to divide 12u softball, 8u Coach pitch, 13u Baseball, 12u Baseball, 9u baseball and 10u baseball into upper and lower division tournaments leading to better competition. Our biggest 1 day was 22 teams on June 29th. In 2024 we brought in a record high for tournament entry. This season total (not including River'sEDGE teams) was over \$39,000. Fall league brought in a little over \$15,000 in registrations which is not included as in last fiscal numbers.

The Fall league wasn't as big as we had hoped but we ended up with 9 softball teams and 24 baseball teams. This is equivalent of 38 teams for softball and 96 teams for baseball as each team traveled here each weekend for 4 weeks.

The 2025 slate is a huge undertaking, but we feel like we can grow Tournament entries over \$60,000, rentals \$7500, and concessions to over \$100,000. We need to look at adding a full time concession operator. Currently we hire a college student, and they can only work part of the year and Angie and I typically do the ordering and Trenton fills in as griller a lot of the fall. We are still working on the details for the wintertime responsibilities and will be proposing a FT employee for the 2025-2026 Budget season. We had twelve RE tournament dates and four rentals in 2024 and next summer we will have fourteen RE tournament dates and fifteen rental dates. This will still give us opportunities to try different slow pitch or kickball type tournaments in July and August. We have also submitted the paperwork to host and age group of state in July.

2024 Complex Tournament Schedule (142, 172)

May 12 13u Softball (4)
 May 12 14u Softball (6)
 May 12 16u/HS Softball (5)
 May 18 11u Baseball (8)
 May 19 12u Softball Upper Division (9)
 May 19 12u Softball Lower Division (8)
 June 1 13u Baseball (9)
 June 1 8u Baseball Upper Division (4)
 June 1 8u Lower Division (4)
 June 2 10u Softball (8)
 June 8 8u Softball (8)
 June 8 12u Baseball Upper Division (5)
 June 8 12u Baseball Lower Division (4)
 June 15 9u Baseball Upper Division (9)
 June 15 9u Baseball Lower Division (6)
 June 22 10u Baseball Upper Division (9)
 June 22 10u Baseball Lower Division (6)
 June 29 13u Baseball Upper Division (6)
 June 29 13u Baseball Lower Division (6)
 June 29 8u Baseball (10)
 June 30 14u Softball (8)
 July 13 TBB USSSA Tournament (11)
 July 14 TBB USSSA Tournament (11)
 Fall League 4 Weeks
 August 17-Sept 14 10u Softball 4 (16)
 August 17-Sept 14 12u Softball 3 (12)
 August 17-August 24 HS Softball 2 (4)
 Sept 7-Sept 28 10u Baseball 5 (20)
 Sept 7 – Sept 28 12u Baseball 10 (40)
 Sept 8 – Sept 29 13u Baseball 9 (36)
 October 6 KQ Rental 14u Softball 4
 October 6 KQ Rental 16/HS Softball 4

2025 Complex Schedule

March 7
 March 8
 March 14
 March 15
 March 21
 March 22
 March 29
 March 30
 April 5 KQ Sports
 April 6 KQ Sports
 April 12 TBB Softball
 April 13 TBB Softball
 April 19 Triple Bagger USSSA
 April 20 Easter
 April 26 KQ Sports
 April 27 KQ Sports
 May 3 10u/12u SB RE
 May 4 8u/13u/14u SB RE
 May 10 13u/8u BB
 May 11 10u BB RE
 May 17 Triple Bagger USSSA
 May 18 Triple Bagger USSSA
 May 24 Memorial Weekend
 May 25 Memorial Weekend
 May 26 Memorial Weekend
 May 31 11u BB RE
 June 1 12u BB RE
 June 7 9u BB RE
 June 8 8u SB
 June 14 Triple Bagger USSSA
 June 15 Triple Bagger USSSA
 June 20 10u BB RE
 June 21 10u/12u SB RE

June 27 12u BB RE
 June 28 9u BB RE
 July 5 11u BB RE
 July 6 13u/8u BB
 July 12 Triple Bagger USSSA
 July 13 Triple Bagger USSSA
 July 19
 July 20
 July 26
 July 27
 August 2
 August 3
 August 9
 August 10
 August 16
 August 17
 August 23 SB Fall League
 August 24 SB Fall League
 August 30 Labor Day Wknd
 August 31 Labor Day Wknd
 Sept 7 Fall SB
 Sept 8 Fall SB
 Sept 14 Fall BB/SB
 Sept 15 Fall BB/SB
 Sept 20 Fall BB/SB
 Sept 21 Fall BB/SB
 Sept 27 Fall BB
 Sept 28 Fall BB
 Oct 4 Fall BB
 Oct 5 Fall BB
 Oct 11 KQ SPorts
 Oct 12 KQ Sports
 Oct 18

Cemetery-

A huge thank you to Independence Light & Power and the Street Departments for their work on taking out the dead trees. The cemetery looks amazing and the significant stonework from the volunteer group has been amazing.



CITY COUNCIL WORK SESSION MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Blake Hayward – Fire Chief

DATE OF MEETING: November 4th, 2024

ITEM TITLE: Department Update – Fire Department

We have officially hit field fire season for Independence Fire along with the rest of the departments in Buchanan County. With the extreme dry conditions this fall we have seen our share of field fires along with other fire emergencies. This time of year, is normally busy for departments across the state but with the dry conditions a lot of the fires have spread quicker and don't take a lot to start. A simple spark, hot piece of equipment, or a discarded cigarette can lead to a good size fire very quickly. The addition of our Side by Side has been a huge asset for us with the fires and comes in really handy getting into places we couldn't get the larger equipment before. Not to mention we have used it a couple times on the trail systems in town this past year assisting the Police Department and Sheriff's Office.

We took delivery of our Dual-Purpose Fire Gear late last week. This gear was purchased using grant funds from the Iowa DNR Grant and Buchanan County Health Trust. This is light weight gear designed to help with heat stress on calls where our heavy fire gear isn't needed but still provides fire protection and visibility for firefighters. Capt. Newton spent the last shift getting everything entered into our gear inventory tracking system and issuing it out to members of the department. Along with grant funding, we have also received our Extrication Gloves that we also wrote a grant for. We were able to purchase 28 pairs of Extrication Gloves for each member of the department. These gloves are designed to protect members while working on accident scenes. These gloves will compliment our new gear perfectly!! In total we have received \$30,000 in grant funding this year helping offset our CIP and General Fund Budgets. Of course we couldn't do this without the great support of the local grant opportunities available to us. We have submitted our last grant for this year in hopes to hear by the end of the year about our funding. We have plans to submit for new jaws equipment next year with hopes to be as successful as this year.

We hosted another joint training exercise open to the County in partnership with West Edge Auto Salvage. We worked on Auto Extrication on 3 cars with members from Quasqueton & Brandon Fire, Jesup & AMR Ambulance and members from Buchanan County Sheriff's Office. This group training helps provide valuable learning opportunities for everyone involved as we are learning different techniques, ideas, and thoughts from everyone involved. It gives us a great opportunity to learn, train, and work together and has already paid dividends in a few calls since we have worked since the training. We continue to plan on having more joint trainings and hoping to get more departments across the county involved as well.

We have been working with Brindle Mountain on securing a loaner fire truck while Engine 1 is out of service. As of Oct 30th, they have a few things they are fixing up on the loaner truck before they send it to us and we hope to have it here in a couple weeks. Once the loaner gets here, we will do some training on it and add some tools and equipment to it and get it in service as soon as possible.

Earlier this month we wrapped up our Fire Prevention Week Activities. We hosted over 125+ students for station tours, attended several fire prevention activities at the schools and local groups, and judged

our annual fire poster contest. We invited the winners and their families to the station for a group pizza party and seemed to have a great response to something new we tried. In the past, the fire poster winners would ride on the fire truck during the Homecoming Parade, this year, with Homecoming being so early, we didn't have time to get posters out, back, judged, before the parade, so we went a different route. Early feedback sounded like people liked it and appreciated the effort. We also kicked off Fire Prevention Week with a Fire Station Open House where we had more than 150 people come through and visit the station and tour our building. We used this opportunity to talk about fire safety, discuss future plans and growth of the station, give a behind the scenes tour of the station, etc. We had a lot of positive feedback from this event as well and hope to continue to hold an Open House each year.

This fall has been extremely busy for us, and I can't say enough good things about the men and women of our department. The number of calls, training, and public relation events that have been going on these past couple months and everyone has been putting in extra effort to make it all go smoothly. I really appreciate all their hard work, dedication, and sacrifice they give to not only our community but our surrounding communities as well.

Thank you for all your support,

Blake Hayward

Fire Chief

RECOMMENDATION:

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.



CITY COUNCIL WORK SESSION DEPARTMENT REPORT

TO: Matthew R. Schmitz, MPA - City Manager

FROM: David Niedert, Police Chief

DATE OF MEETING: November 4th, 2024

ITEM TITLE: Department Report – Police

- Squad 54 is in full service. This is the squad that was damaged and replaced.
- The hiring process continues. Although the short-term goal of hiring quickly to get officers on the street to fill shifts is desirable, the long-term goal of hiring an officer who is the best fit for the community and our department takes precedence.

Typical timeline for hiring:

- Applications due
- 2 weeks after applications were due, we had oral interviews. This was a daylong process.
- Background starts (Background takes one to two weeks, we do in person as well as phone interviews) Lt. Isley does background checks, but still has criminal cases that must be worked on during that same period.
- MMPI test is scheduled, this test must be ordered from ILEA, and takes minimum of three business days, but then we must schedule the administration of this test, which takes 4 hours.
- POST test ordered two weeks prior to administering, and then must be given, 4-hour test.
- At any point during the steps, a candidate may be removed from consideration.
- Officer Cass traveled to Texas to help instruct at a training/certification course for K9's. The cost of this trip was paid by the organization, not the City. This is allowed since we host the same training here every year and depend on other agencies trainers to come here.
- Our department has participated in two community learning events recently. Chief Niedert hosted "Detecting Danger" class. A de-escalation and self-defense class for home visitation professionals. Lt. Isley taught "Run,Hide,Fight" an active shooter preparation class for hospice and bank employees.
- Karen Delaney (granddaughter of Officer Harold Humphrey Pearce EOW 01/05/1956) visited the Independence Police Department to view their grandfather's plaque.
- The department has worked on several high-profile incidents since the last work session. These incidents have highlighted our wonderful working relationships with our law enforcement partners, as well as community partners.
- Automated traffic enforcement camera application appeal is in the works, there is no set deadline for appeal.

Police Co-Responder Model

A partnership with the Buchanan County Sheriff Department

First Quarter Report | July-September 2024

7
Dispatches

3 dispatches in July
2 dispatches in August
2 dispatches in September

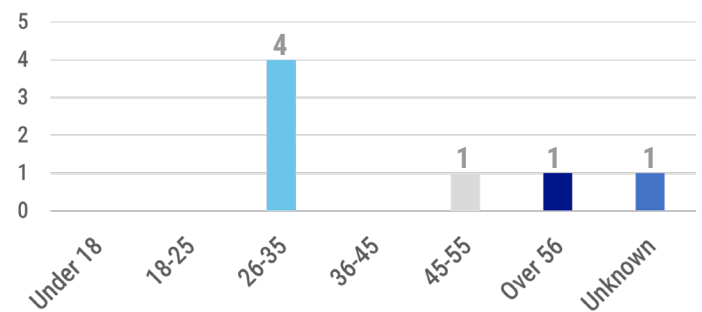
- This quarter, Liaison responded with law enforcement to 100% (7/7) of dispatches.
- There was probable cause to arrest in 0% (0/6) of dispatches where the Liaison was on scene.

Dispatches by Town

Independence (5) 71% Winthrop (1) 14%
Jessup (1) 14%

Dispatch Demographics

Age



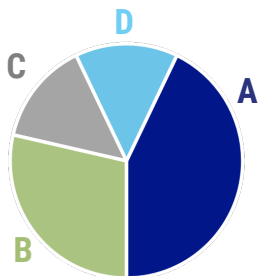
Gender

Male (4) 57%

Female (3) 43%

Of 7 dispatches. Category percentages have been rounded.

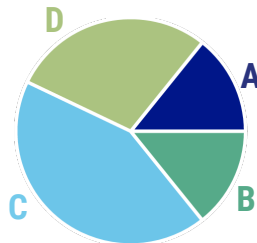
Dispatch Disposition



A. Stabilized in the Home/Community (3) 43%
B. Involuntary Hospitalization (2) 29%
C. Client Denied/Terminated Services (1) 14%
D. Other (1) 14%

Of 7 dispatches. Percentages have been rounded.

Dispatch Primary Presenting Issue (Client)



A. Adult Mental Health (1) 14%
B. Grief/Loss (1) 14%
C. Suicidal Ideation/Behavior (3) 43%
D. Adult Substance Use (2) 29%

Of 7 dispatches. Percentages have been rounded.



Average time spent per dispatch:
37 minutes

Police Co-Responder Model

A partnership with the Buchanan County Sheriff Department

First Quarter Report | July-September 2024

13
Interventions

9 interventions in July
4 interventions in August
0 interventions in Sept.

This quarter, Liaison responded without law enforcement to 54% (7/13) of dispatches.

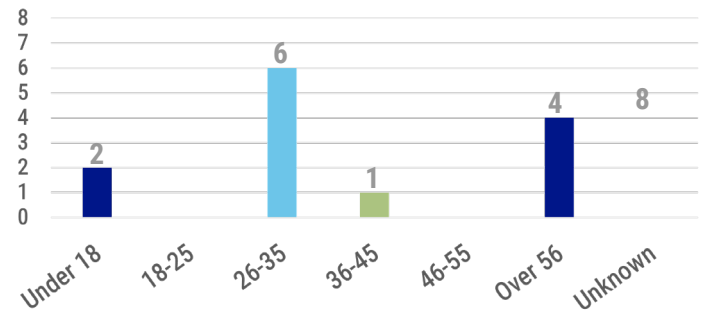
Follow-Ups / Care Coordination

- 88% (21/24) clients reported not having been to the ED since the dispatch/intervention.
- 83% (20/24) clients reported no new law enforcement contact at time of follow-up.
- 75% (18/24) clients reported their crisis felt more manageable at the time of the follow-up.
- 79% (19/24) clients indicated they had gotten service established since initial intervention or dispatch.

Estimated total time spent: 940 minutes

Intervention Demographics

Age



Gender

Male (9) 69%

Female (4) 31%

Of 13 interventions. Category percentages have been rounded.



**Average time spent per intervention:
160 minutes**



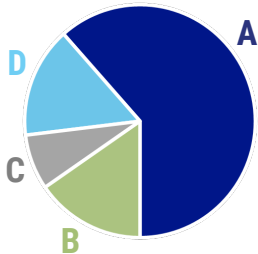
**38% (5/13) of interventions
were done by telehealth.**



**62% (8/13) of interventions
were done face-to-face.**

Of 13 interventions. Category percentages have been rounded.

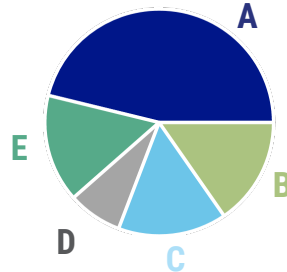
Intervention Disposition



- A. Stabilized in the Home/Community (8) 62%**
B. Remained in Placement - Jail (2) 15%
C. Crisis Service Bed/Observation - Placed (1) 8%
D. Involuntary Hospitalization (2) 15%

Of 13 interventions. Percentages have been rounded.

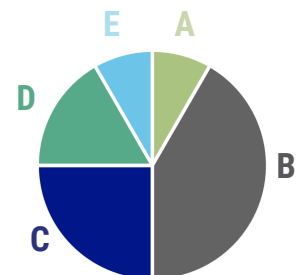
Intervention Primary Presenting Issue (Client)



- A. Adult Mental Health (6) 46%**
B. Adult Substance Use (2) 15%
C. Homelessness (2) 15%
D. Domestic Violence (1) 8%
E. Youth Mental Health (2) 15%

Of 13 interventions. Percentages have been rounded.

From those interventions, Active Referrals were made to:



- A. Medical (1) 8%**
B. Other (5) 42%
C. Mental Health Services (3) 25%
D. Housing (2) 18%
E. DHS (1) 8%

Of 12 referrals from 13 interventions
 Percentages have been rounded.



CITY COUNCIL WORK SESSION MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: David Niedert, Police Chief

DATE OF MEETING: November 4, 2024

ITEM TITLE: Downtown Parking – Time Limits

DISCUSSION:

At the April Work Session, Staff talked with the Council about downtown parking and potential modifications that could be made. To move forward with the modifications, an Ordinance will need to be passed updating the parking restrictions, etc. Attached are several items for discussion and then incorporation into a future Ordinance for implementation.

RECOMMENDATION:

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.

New Code Section

69.31. - Impoundment of vehicles for unpaid parking fines or repeated violations.

- 1. Determination of towing and impoundment.* If any vehicle has accumulated a combination of parking violations, totaling \$75.00 or more, such vehicle may be towed and impounded, as hereafter provided.
- 2. Repeat offenders.* Any vehicle which has been issued two tickets for violations of parking and restrictions as directed by Chapter 69 of this Code of Ordinances and is found to be in violation for a third time, shall, in addition to the imposition of a third parking ticket, be impounded by the city.
- 3.* Prior to the release of said vehicle, all parking tickets and the cost of towing and impounding the vehicle shall be paid.
- 4.* Only vehicles parked on public roadways, city owned parking lots or easements/rights-of-way shall be eligible for towing/impoundment/booting under this section.

69.09 ALL NIGHT PARKING PROHIBITED.

1. All Night Parking Prohibited. No person, except physicians or other persons on emergency calls, shall park a vehicle on any of the following named streets between the hours of 2:00 a.m. and 6:00 a.m. of any day.

(Code of Iowa, Sec. 321.236[1])

A. First Street East, on both sides, from Fourth Avenue NE to First Street bridge.

~~2. Parking Prohibited. No person, except physicians or other persons on emergency calls, shall park a vehicle on any of the following named streets between the hours of 2:00 a.m. and 6:00 a.m. of any day during the period from November 15th through April 1st.~~

B. Second Street NE, on both sides, from Second Avenue NE to Fifth Avenue.

C. Fourth Avenue NE, on both sides, from First Street to Second Street.

D. Fourth Avenue SE, on both sides, from First Street to Second Street.

E. Second Avenue NE, on both sides, from First Street to Third Street.

F. Third Avenue NE, on both sides, from First Street to Second Street.

69.## DOWNTOWN THREE-HOUR PARKING ZONE. (This would be a new section)

1. No person shall stop, stand, or park a vehicle for a period more than 3 hours, between the hours of 8AM and 6PM, on any of the following designated 3-hour parking zone streets:

- A. First Street East, on both sides, from Fourth Avenue NE to First Street bridge.
- B. Second Street NE, on both sides, from Second Avenue NE to Fifth Avenue.
- C. Fourth Avenue NE, on both sides, from First Street to Second Street.
- D. Fourth Avenue SE, on both sides, from First Street to Second Street.
- E. Second Avenue NE, on both sides, from First Street to Third Street.
- F. Third Avenue NE, on both sides, from First Street to Second Street.

2 Any vehicle parked on any of the above listed streets must be removed from the three-hour parking zone area and may not park on a different street within this zone, for the remainder of the calendar day.



CITY COUNCIL WORK SESSION MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: November 4, 2024

ITEM TITLE: Mayors' Park Designation

DISCUSSION:

Staff is proposing to name the park, generally referred to as "Flag Park," located on the southeast corner of 1st Street East and 3rd Ave. SE (150 Hwy) with an address of 301 1st St. E. and PIN of 10.04.278.001. If the Council is supportive of this proposal, Staff will prepare the required documents to name this area Mayors' Park and include it within the Park Regulations in the Independence Municipal Code (IMC) Chapter 47 Park Regulations.



RECOMMENDATION:

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.



CITY COUNCIL WORK SESSION MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: November 4, 2024

ITEM TITLE: Downtown Housing Update

DISCUSSION:

Staff will provide an update on the three projects for Residential Housing that are currently underway in the Downtown area:

1. Cole's Ace Hardware Upper Story
2. Full Circle Services Upper Story
3. Gedney Bakery Upper Story

RECOMMENDATION:

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.