



REGULAR CITY COUNCIL MEETING

Monday, July 08, 2024 at 5:00 PM

Council Chambers - 331 First Street East

AGENDA

RULES OF PROCEDURE

Meeting is live-streamed on the Indytel Local Access Channel, YouTube, and Facebook. Per the Rules of Procedure for Conduct of City Council Business, the length of any meeting shall be limited to three (3) hours. This limitation may be extended for any particular meeting by a super majority (two-thirds (5 out of 7)) vote to suspend the rules and extend the meeting by the time required. The Mayor shall be responsible for enforcing this rule.

MEETING OPENING

1. Pledge of Allegiance
2. Roll Call
3. Approve the Agenda

The agenda may be amended to remove items during this time, but no items may be added to the agenda.

4. Public Comment

Welcome to Visitors: 5-minute time limitation for speaking, no profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed. The Council is unable to respond or take any action at this time. Please state your name and address before addressing the Council for the official record.

CONSENT AGENDA

5. Accept and Approve Consent Agenda
 - a. The minutes of the June 24, 2024, regular meeting.
 - b. Las Dos Marias Mexican Restaurant Class C Retail Alcohol License renewal effective May 5, 2024, through May 4, 2025.
 - c. Old Rush Park Tavern Class C Retail Alcohol License renewal effective May 30, 2024, through May 29, 2025.

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council Votes on the motion.

FINANCIALS

6. Approve the Claims
7. Bank Reconciliation – *Information Only*
8. Revenues and Expenses to date – *Information Only*

RESOLUTIONS

9. Resolution approving contract and performance and/or payment bonds for the Independence 8th Avenue NW – IPF Area Stormwater Improvements Project
10. Resolution to Assess Property Owner(s) for Chapter 52 Mowing of Properties - Failure to Comply

OTHER BUSINESS

- [11.](#) Asbestos Inspection Services - 812 10th St NE

REPORTS

Reminder to Council that reports is not for group discussion on items not on the agenda. This is the time to give shout-outs to people or groups. If you would like to talk about an item for a future meeting, you can ask for it here but there can not be further discussion on the item as it could lead to an open meeting law violation.

- 12.** Council Members

- 13.** Staff/Other

- City Manager
- Mayor
- Other Department Heads / Staff

ADJOURNMENT

This agenda is subject to change.

REGULAR MEETING

MONDAY, JUNE 24, 2024

59

The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, June 24, 2024.

OPENING/ROLL CALL

Mayor Bleichner opened the meeting by calling the meeting to order with Council Members Weber, Huston, Hanna, Moore, Prusator, O'Loughlin, and Jensen in attendance.

This meeting was available for public attendance. The meeting was also broadcast on the local access channel, YouTube, and Facebook.

APPROVE THE AGENDA

Motion by Council Member Jensen, second by Council Member O'Loughlin to approve the agenda as presented for the regular meeting held June 24, 2024. Ayes: All.

CONSENT AGENDA

Motion by Council Member Hanna, second by Council Member Moore to accept and approve the consent agenda that approves the following: 1) The minutes of the June 10, 2024, Regular Meeting. 2) Mini-Mart Class E retail alcohol renewal application effective June 10, 2024, through June 9, 2025. 3) Chuong Garden Special Class C retail alcohol license renewal application effective July 11, 2024, through July 10, 2025. 4) Del Rio Class C retail alcohol license renewal application effective June 15, 2024, through June 14, 2025. 5) Special Event Application from Independence Area Chamber of Commerce for "Meet Me on Main" to be held Friday, August 9, 2024. Ayes: All.

FINANCIALS

Motion by Council Member Prusator, second by Council Member Moore to approve the following bills for payment. Ayes: All.

ACCESS SYSTEMS LEASING	EQUIP CONTRACT-ALL	\$ 1,528.41
ACE HARDWARE	SUPPLIES-L	\$ 37.98
ALLEN OCCUPATIONAL HEALTH	SERVICES-F,ST	\$ 165.00
AMAZON CAPITAL SERVICES	SUPPLIES-L	\$ 3,406.73
AMERICAN COLOR IMAGING	SIGNAGE-L	\$ 60.11
BEATTY, MARCUS	UMPIRE-PR	\$ 1,050.00
BEATTY, ROBERT	PHONE ALLOWANCE	\$ 45.00
BENESH, LIAM	UMPIRE-PR	\$ 180.00
BLACKSTONE PUBLISHING	SUPPLIES-L	\$ 388.72
BLEICHNER, BRAD	PHONE ALLOWANCE	\$ 100.00
BOLTON & MENK, INC.	SERVICES-A	\$ 1,768.41
BOOK FARM LLC	BOOKS-L	\$ 367.58
BOWKER MECHANICAL	SERVICES-W	\$ 2,147.50
BRODART CO	SUPPLIES-L	\$ 732.37
BRUENING ROCK PRODUCTS IN	ROAD ROCK-ST	\$ 179.70

REGULAR MEETING

MONDAY, JUNE 24, 2024

60

BUCHANAN COUNTY HEALTH CE	AMB. SVC-CH	\$ 11,271.00
BUCHANAN COUNTY RECORDER	FEES-CH	\$ 37.00
BUTLER, JOHN R	REIMBURSE-F	\$ 105.93
CABELL, TRENTON	PHONE ALLOWANCE	\$ 45.00
CARD SERVICES-LIBRARY	MISC EXP-L	\$ 936.60
CARD SERVICES-VISA	MISC EXP-PR,PD,F,W,CH	\$ 7,299.95
CASS LASER ENGRAVING	SERVICES-PD	\$ 894.00
CHESMORE, MATT	REIMBURSE-B	\$ 202.34
CITY LAUNDERING CO INC	BLDG MAINT-PD	\$ 77.07
CIVICPLUS	SOFTWARE-CH	\$ 6,000.00
CONNOLLY, KRISTIN	REFUND-CH	\$ 1,236.40
CONVERSIGHT.AI INC	SERVICES-L	\$ 3,150.00
CY & CHARLEY'S FIRESTONE	SERVICES-PD,ST	\$ 4,129.59
DANKO EMERGENCY EQUIPMENT	SUPPLIES-PD	\$ 43.10
DECKER SPORTING GOODS	SUPPLIES-PR	\$ 108.20
DIAMOND VOGEL PAINTS	SUPPLIES-ST	\$ 2,242.00
DON'S TRUCK SALES INC	EQUIP-ST	\$ 6,425.00
DORSEY & WHITNEY LLP	SERVICES-CH	\$ 7,683.50
DUERLING, COLTON	UMPIRE-PR	\$ 315.00
EAST-CENTRAL IOWA R.E.C.	UTILITY-A,PR,ST,W,CH	\$ 1,639.29
EBSCO	DUES-L	\$ 453.21
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	\$ 3,086.19
ENGELBRECHT, MELINDA B.	REFUND-CH	\$ 1,195.50
ESCH, BRAD	PHONE ALLOWANCE	\$ 45.00
ESCHEN'S CLOTHING	UNIFORM-W	\$ 152.00
FAHR BEVERAGE INC	CONCESSIONS-PR	\$ 1,516.00
FAREWAY STORES INC	SUPPLIES-PR	\$ 240.46
FELD FIRE	VEH REPAIR-F	\$ 370.85
FLETCHER-REINHARDT CO	SERVICES-ST	\$ 736.00
FOLEY, TRAVIS	PHONE ALLOWANCE	\$ 45.00
FRONTLINE PUBLIC SAFETY	SERVICES-PD	\$ 1,050.00
G & L LAWN RANGERS LLC	SUPPLIES-PR	\$ 180.00
GALLS INC	UNIFORM-F	\$ 508.00
GRAWE, NOLAN	UMPIRE-PR	\$ 105.00
HAWKEYE FIRE & SAFETY COM	SERVICES-ST	\$ 468.40
HAWKINS, INC.	CHEMICALS-W	\$ 100.00
HAYWARD, BLAKE	PHONE ALLOWANCE	\$ 45.00
HILLTOP MOTORS INC	VEH REPAIR-PD	\$ 2,838.45
HOMAN, CARTER	UMPIRE-PR	\$ 15.00
HOTSY CLEANING SYSTEMS	SUPPLIES-ST	\$ 676.72
HUPKE, BEN	UMPIRE-PR	\$ 810.00

REGULAR MEETING

MONDAY, JUNE 24, 2024

61

HUPKE, DEWEY	UMPIRE-PR	\$ 810.00
HY-VEE ACCOUNTS RECEIVABLE	SUPPLIES-PR	\$ 357.70
IA DEPT OF PUBLIC SAFETY	SERVICES-PD	\$ 682.50
IA DEPT OF REVENUE	SALES TAX-PR,W	\$ 8,738.81
IA DNR	NPDES FEE-SW	\$ 175.00
ICAP	INSURE-PR	\$ 286.00
IMWCA	WC PREMIUM-ALL	\$ 73,084.00
INDEPENDENCE CELEBRATIONS	FIREWORKS-CH	\$ 5,840.00
INDEPENDENCE LIGHT & POWE	UTILITIES-ALL	\$ 31,656.62
INGRAM LIBRARY SERVICES	BOOKS-L	\$ 1,996.42
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$ 29,776.40
INTERSTATE ALL BATTERY CE	SUPPLIES-F	\$ 193.00
ISU TREASURER'S OFFICE	SERVICES-CH	\$ 5,414.82
J & R SUPPLY INC	SUPPLIES-ST,W	\$ 679.24
JOHNSON, MITCH	UMPIRE-PR	\$ 670.00
KEENER, ABBIE	TOURNEY FEE-PR	\$ 375.00
KEYSTONE LABORATORIES INC	LAB ANALYSIS-W	\$ 19.75
KILER, ANGELA	PHONE ALLOWANCE	\$ 45.00
KLUESNER CONSTRUCTION INC	SERVICES-PR	\$ 28,364.18
KOBLINSKA, BOBBY	UMPIRE-PR	\$ 865.00
KUENNEN, GABE	UMPIRE-PR	\$ 510.00
LAU, BRIAN	PHONE ALLOWANCE	\$ 45.00
LIBRARY IDEAS LLC	BOOKS-L	\$ 1,395.36
LOUGHREN, ADDISON	UMPIRE-PR	\$ 30.00
LYNCH DALLAS, PC	LEGAL EXP-CH	\$ 1,471.00
LYON, DANE	UMPIRE-PR	\$ 155.00
MANATT'S INC	CEMENT-PR,ST,W,SW	\$ 10,322.05
MAVERICK POWERSPORTS	SERVICES-PR	\$ 395.00
MCDERMOTT, LINDSAY	SERVICES-L	\$ 300.60
MCGRAW, KRISS	REFUND-CH	\$ 372.00
MEIKE, CAIDEN	UMPIRE-PR	\$ 135.00
MEISTER, BARBARA	REFUND-PR	\$ 30.00
MESTAD, TRAVIS	REFUND-CH	\$ 53.74
MIDAMERICAN ENERGY COMPAN	UTILITY-CH,W,ST,PD,PR,L	\$ 4,515.94
MIDWEST BREATHING AIR L.L	SERVICES-F	\$ 219.70
MIDWEST SAFETY COUNSELORS	SERVICES-W	\$ 265.00
MILLER, LOGAN	UMPIRE-PR	\$ 315.00
MYERS-COX CO	CONCESSIONS-PR	\$ 5,810.39
NEJDL, MICHELLE	PHONE ALLOWANCE	\$ 45.00
NISSEN, THOMAS	PROGRAMS-L	\$ 320.00
NORTHEAST IA NUISANCE ANI	SERVICES-AC	\$ 1,895.00

REGULAR MEETING

MONDAY, JUNE 24, 2024

62

OELWEIN PUBLISHING COMPAN	PUBLICAT-L	\$ 338.04
OFFICE EXPRESS OFFICE PRD	SUPPLIES-L	\$ 262.86
OFFICE TOWNE INC	SUPPLIES-PR,PD	\$ 1,384.60
OVERDRIVE INC.	EBOOKS-L	\$ 3,400.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 99,189.70
PEPSI-COLA GEN. BOT. IN	CONCESSION-PR	\$ 2,288.27
PORTZEN CONSTRUCTION, INC	SERVICES-PR	\$ 2,540.27
POWERDMS INC.	SERVICES-PD	\$ 2,822.25
PRECISION PLUMBING, HEATI	SERVICES-W,A	\$ 463.00
PREMIER ANIMAL WELLNESS	SERVICES-AC	\$ 43.00
PRINSCO INC	SUPPLIES-SW	\$ 1,004.11
PUFFETT, JACOB	UMPIRE-PR	\$ 315.00
PURCHASE POWER	POSTAGE-ALL	\$ 270.99
RACOM CORPORATION	SUPPLIES-CH	\$ 127.50
RAY O'HERRON CO.	TRAINING-PD	\$ 2,270.00
RECK, BRENT	PHONE ALLOWANCE	\$ 45.00
REED, NOLAN	UMPIRE-PR	\$ 375.00
REED, RANGER	UMPIRE-PR	\$ 985.00
RINNIKER, AJ	UMPIRE-PR	\$ 90.00
ROBINSON, CLINT	REIMBURSE-W	\$ 197.95
ROTTINGHAUS, ANDY	UMPIRE-PR	\$ 90.00
RYAN EXTERMINATING INC	PEST CONTROL-CH	\$ 69.85
RYDELL AUTO GROUP	VEH MAINT-PD	\$ 180.04
S & K COLLECTIBLES	SHIPPING-W	\$ 39.82
SCHARS, ERIC	TOURNEY FEES-PR	\$ 200.00
SCHMITZ, MATTHEW	PHONE ALLOWANCE	\$ 100.00
SCOTT, JACE	UMPIRE-PR	\$ 105.00
SIDLES, JAKE	UMPIRE-PR	\$ 1,520.00
SIDLES, LUCAS	UMPIRE-PR	\$ 165.00
SIGNS & MORE	SIGNS-PR	\$ 463.40
SOUKUP, BRETT	PHONE ALLOWANCE	\$ 45.00
STATE FARM	BENEFIT-CH,ST,W	\$ 32.72
STATE HYGIENIC LABORATORY	LAB ANALYSIS-W	\$ 14.50
STATE STREET BANK & TRUST	ICMA-RC \$ PRE	\$ 5,904.64
STRAND ASSOCIATES	SERVICES-W	\$ 106,060.00
SUPERB CLEANING SERVICES	BLDG MAINT-L	\$ 1,850.00
T & W GRINDING & COMPOST	SERVICES-ST	\$ 8,143.00
TASC	FLEX MEDICAL	\$ 1,356.71
TOYNE	EQUIP-F	\$ 69.37
TRAVELERS	INSURE-CH	\$ 2,706.00
TROTT TROPHIES	SUPPLIES-PR	\$ 900.00

REGULAR MEETING

MONDAY, JUNE 24, 2024

63

TRUE VALUE HARDWARE	SUPPLIES-L,PD,PR	\$ 657.40
ULINE	SUPPLIES-PR	\$ 283.88
UMB BANK NA	FEES-CH	\$ 1,050.00
US CELLULAR	UTILITY-B,L,PD	\$ 759.10
USA BLUE BOOK	SUPPLIES-W	\$ 60.60
VISU-SEWER INC	SERVICES-W	\$ 6,038.76
WALMART COMMUNITY	SUPPLIES-PR	\$ 474.71
WASTE MANAGEMENT	GARBAGE-PR,A,W	\$ 1,802.58
WELLMARK BCBS	INSURANCE-CH	\$ 240.40
WILSON, DAVID	UMPIRE-PR	\$ 380.00
YOUNGBLUT, BJ	EQUIPMENT-PR	\$ 900.00

CLAIMS TOTAL \$560,340.50; General Fund \$210,930.60; Library \$30,324.79; Hotel-Motel \$5,840.00; Streets Dept-Road Use \$31,995.48; Employee Benefits \$68,760.66; Economic Development \$2,857.64; Debt Service \$1,050.00; Parks & Rec Projects \$28,827.58; Cap Project-Airport \$1,768.41; Cap Outlay Savings/LOST \$4,773.35; Water Fund \$23,321.19; Sewer Utility Fund \$144,693.07; Storm Water \$1,936.54; Storm Water Projects \$175.00; Self Insurance \$2,919.58; Self Insurance-Enterprise \$166.61.

REVENUES MONTH TO DATE TOTAL \$1,055,645.42; General Fund \$154,318.17; Library \$37,239.57; Streets Dept-Road Use \$96,685.64; Employee Benefits \$9,509.93; Emergency Levy \$502.80; Tax Increment Financing \$9,532.26; Economic Development \$360,000.00; Debt Service \$12,579.07; Debt-Special Assessment \$7,946.00; Parks & Rec Projects \$10,781.00; Cap Project-Airport \$164,422.97; Cap Outlay Savings/LOST \$251.40; Water Fund \$44,897.09; Water Revenue Bond \$7,824.59; Sewer Utility \$66,790.46; Sewer SRF Sinking Fund \$7,996.66; Sewer Sinking Revenue Bond \$42,422.66; Storm Water \$7,050.27; Self Insurance \$13,547.17; Self Insurance-Enterprise \$1,347.71.

The May 2024 bank reconciliation, the June 2024 budgeted monthly transfers, and the revenues and expenses by department to date were available for council review and discussion.

INDEPENDENCE 8TH AVE NW – IPF AREA STORMWATER IMPROVEMENTS PROJECT

Mayor Bleichner stated, pursuant to the agenda, he will now convene a public hearing on the proposed plans, specifications, form of contract, and estimate of cost for the proposed Independence 8th Avenue NW – IPF Area Stormwater Improvements Project. City Clerk/Treasurer Lampe stated no written comments were received on this topic. Council Member Hanna asked if an update could be given on the work that is going on over there? Mayor Bleichner said an update can be given later. Mayor Bleichner closed the public hearing and stated City Clerk Lampe will note all comments in the record.

Council Member Huston with a motion to approve and authorize the Mayor to sign a resolution to finally approve and confirm the plans, specifications, form of contract, and estimate of cost for the Independence 8th Avenue NW – IPF Stormwater Improvements Project, second by Council Member Prusator. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Moore, Prusator, O’Loughlin, Jensen, and Weber.

Resolution adopted and upon approval by Mayor assigned No. 2024-49 in the Official Book of Resolutions.

Mayor Bleichner stated the bids for the project were received until 11:00 am on June 20, 2024, at City Hall. Crawford Engineering’s recommendation letter and bid tabulation from the twelve bids. Council Member Huston

REGULAR MEETING

MONDAY, JUNE 24, 2024

64

asked why the price for item 17 for Eastern Iowa was so much lower than the other contractors? Brian Crawford, Crawford Engineering, could not give details on why their amount was lower, but did say they do their own concrete work and do not sub that work out. That could be why their amount for item 17 is lower than the other eleven contractors.

Council Member Jensen with a motion to approve and authorize the Mayor to sign the resolution awarding the contract for the Independence 8th Avenue NW – IPF Area Stormwater Improvements Project to Eastern Iowa Excavating and Concrete of Cascade, Iowa, in the amount of \$409,376.84, second by Council Member O’Loughlin. Council Member Hanna asked how the production was going. Jereb Pape, Plant Manager, replied the east side of the building is running well. There was a micro-issue with one piece of equipment that had happened last month but has since been fixed. They anticipate that production picks back up this week. Council Member Weber asked how the recent rains have impacted them? Mr. Pape said they have experienced issues on the west side with the rain but there is not any production work occurring on that side of the plant yet. Council Member O’Loughlin asked if the City had set aside \$330,000 for this project? City Manager Schmitz said \$300,000 was allocated for engineering, legal fees, and construction for this project. The remaining amount will be funded by IPF and an agreement will be presented at a future council meeting. The roll being called the following Council Members voted: Ayes: Hanna, Moore, Prusator, O’Loughlin, Jensen, Weber, and Huston.

Resolution adopted and upon approval by Mayor assigned No. 2024-50 in the Official Book of Resolutions.

HEARINGS & ORDINANCES

Council Member Jensen with a motion to approve the second reading of the amendments to the Independence Zoning Ordinances, Article 5 Bulk Requirements, second by Council Member Huston. The roll being called the following Council Members voted: Ayes: Moore, Prusator, O’Loughlin, Jensen, Weber, and Huston. Nays: Hanna. Council Member Prusator with a motion to waive the requirement of three considerations of this ordinance amendment prior to final passage, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Prusator, O’Loughlin, Jensen, Weber, Huston, and Moore. Nays: Hanna. Council Member Moore with a motion to have this ordinance that amends provisions to the Independence Zoning Ordinances, Article 5 Bulk Requirements be placed on its final passage for adoption pursuant to Iowa Code Section 380.3, second by Council Member Weber. The roll being called the following Council Members voted: Ayes: O’Loughlin, Jensen, Weber, Huston, Moore, and Prusator. Nays: Hanna.

Ordinance adopted and upon approval by Mayor assigned No. 2024-584 in the Official Book of Ordinances.

Council Member Huston with a motion to approve the first reading of an ordinance amending provisions pertaining to the Fines and Fees Schedule, second by Council Member Moore. Mayor Bleichner said this amendment is for Code Section 1.15 but specifically the fees for Code Section 70.02 Scheduled Violations. Council Member Hanna asked if this addresses the cameras by the school and by Dairy Queen? Police Chief Niedert says City Code will now match State Code. He did not remove the school zone identification for fines in the event the State Legislature would pass something in a future session that allows for fines to be different in a school zone. The roll being called the following Council Members voted: Ayes: Jensen, Weber, Hanna, Moore, Prusator, and O’Loughlin. Nays: Huston. Council Member Prusator with a motion to suspend the statutory rule requiring an ordinance to be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Weber, Hanna, Moore, Prusator, O’Loughlin, and Jensen. Nays: Huston. Council Member Moore with a motion to have this ordinance, which amends provisions pertaining to the Fines and Fees Schedule, be placed on its final passage for adoption pursuant to Iowa Code Section 380.3 and to authorize the Mayor to sign the Ordinance, second by

REGULAR MEETING

MONDAY, JUNE 24, 2024

65

Council Member Prusator. The roll being called the following Council Members voted: Ayes: Hanna, Moore, Prusator, O'Loughlin, Jensen, and Weber. Nays: Huston.

Ordinance adopted and upon approval by Mayor assigned No. 2024-585 in the Official Book of Ordinances.

RESOLUTIONS

Council Member Moore with a motion to approve and authorize the Mayor to sign the resolution that approves additional monies being transferred between funds for Fiscal Year 2024, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Hanna, Moore, Prusator, O'Loughlin, Jensen, Weber, and Huston.

Resolution adopted and upon approval by Mayor assigned No. 2024-51 in the Official Book of Resolutions.

Council Member Huston with a motion to approve and authorize the Mayor to sign the resolution to endorse the Enterprise Drive Trail Phase 2 Project for grant funding, second by Council Member O'Loughlin. The roll being called the following Council Members voted: Ayes: Moore, Prusator, O'Loughlin, Jensen, Weber, Huston, and Hanna.

Resolution adopted and upon approval by Mayor assigned No. 2024-52 in the Official Book of Resolutions.

OTHER BUSINESS

Council Member Hanna with a motion to approve the MHI Plat of Survey, contingent upon the easement to protect the City's waterline, second by Council Member Weber. The roll being called the following Council Members voted: Ayes: Prusator, O'Loughlin, Jensen, Weber, Huston, Hanna, and Moore.

Council Member Huston with a motion to approve the renewals for the identified businesses for Fiscal Year 2025, second by Council Member Jensen. Council Member Weber stated earlier he has a conflict of interest and will be abstaining from the vote for this item. The roll being called the following Council Members voted: Ayes: O'Loughlin, Jensen, Huston, Hanna, Moore, and Prusator. Abstain: Weber.

Council Member O'Loughlin with a motion to approve and authorize the Mayor and City Clerk/Treasurer to sign the agreement for covenants and restrictions and for the recording fees to be added to the previously approved claims listing, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Jensen, Weber, Huston, Hanna, Moore, Prusator, and O'Loughlin.

REPORTS

The following comments were heard from Council and Staff: Huston – All is good. Hanna – Volunteers are still needed for the beer tents on July 4th. O'Loughlin – Complimented the Mayor for the work done on Saturday, June 22nd. Mayor – The ribbon cutting at the inclusive park was done since the last meeting. Every time he drive by, he sees children playing on it. The Downtown Open House was held in the rain, and there was lots of positive talk of what was done. City Manager – An update on the 2024 Street Rehab project was given. The 2024 IA League of Cities Conference will be in Sioux City this September. If anyone is interested in attending, please let him or Susi know to get the registration and lodging completed as soon as possible. The Buchanan County Community Foundation awarded a \$10,000 grant for the boat dock at Triangle Park. George Lake deserves kudos for this, and he has been applying for other grants for that park.

REGULAR MEETING

MONDAY, JUNE 24, 2024

66

ADJOURNMENT

Motion by Council Member O’Loughlin, second by Council Member Jensen to adjourn. Ayes: All.

Whereupon Mayor Bleichner declared the meeting adjourned at 5:29 p.m.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa

DRAFT



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
LAS DOS MARIAS MEXICAN RESTAURANT INC	Las Dos Marias Mexican Restaurant	(319) 332-1626		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
220 1st Street East		Independence	Buchanan	50644
MAILING ADDRESS	CITY	STATE	ZIP	
220 1st Street East	Independence	Iowa	50644	

Contact Person

NAME	PHONE	EMAIL
Maria Soto	(319) 334-8732	msoto234523@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0048221	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
May 5, 2024	May 4, 2025	

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Maria Soto	Independence	Iowa	50644	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Farm Bureau Financial Services

POLICY EFFECTIVE DATE

May 5, 2024

POLICY EXPIRATION DATE

May 5, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
ALINA, INC.	Old Rush Park Tavern	(319) 332-1529		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1824 1st ST. West		Independence	Buchanan	50644
MAILING ADDRESS	CITY	STATE	ZIP	
P.O. Box 162	Independence	Iowa	50644	

Contact Person

NAME	PHONE	EMAIL
Keri Ajruloski	(319) 327-2109	ajrulosa@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0044511	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
May 30, 2024	May 29, 2025	

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Keri Ajruloski	Independence	Iowa	50644	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

May 30, 2024

POLICY EXPIRATION DATE

May 30, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

DATE OF MEETING: July 8, 2024

ITEM TITLE: Approve the Claims

BACKGROUND:

Presentation of claims for payment for the prior period as shown attached.

DISCUSSION:

This is an opportunity for the Council to ask any questions about any claims presented for payment. The listing of the claims is attached for review.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by ensuring that the City's bills are paid in a timely manner.

FINANCIAL CONSIDERATION:

Items vary in where they are budgeted from, but all expenditures are either budgeted or have been approved by previous Council Actions.

RECOMMENDATION:

Staff recommends a motion to approve the claims for payment.

Item #6.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	DATE
ACCO	CHEMICALS-PR		5,550.00		
COLE'S ACE HARDWARE	SUPPLIES-PR,ST,W,A		2,152.67		
AMAZON CAPITAL SERVICES	SUPPLIES-P,W		120.13		
AVFUEL CORPORATION	EQUIP RENTAL-A		20.00		
BODENSTEINER IMPLEMENT	EQUIP-A		16,000.00		
BOUBIN TIRE & AUTOMOTIVE INC	COMM RESTORE GRANT-CH		18,769.19		
BRUENING ROCK	ROCK-PR,SW		1,581.84		
BSN Sports, INC.	SUPPLIES-PR		6,157.00		
	Project# 2023-PR-1	5,863.00			
BUCHANAN COUNTY AUDITOR	DISPATCH SVC-PD		82,910.00		
BUCHANAN COUNTY LANDFILL COMMI	DUES-G		6,064.00		
BURCO SALES	VEH REPAIR-PR		79.53		
CITY LAUNDERING CO. INC	BLDG MAINT-PD,PR		181.35		
CIVICPLUS	SOFTWARE-B		11,500.00		
CLENDENEN, CALEB	UMPIRE-PR		255.00		
CLERK OF DISTRICT COURT	FEES-PD		665.00		
CONSOLIDATED ENERGY CO	FUEL-ALL		12,344.84		
NATHAN COPENHAVER	Umpire-PR		240.00		
CLARK CORKERY	REIMBURSE-PR		150.00		
CRAWFORD ENGINEERING & SURVEYI	SERVICES-ST,PR,SW		13,461.02		
	Multiple Projects	13,461.02			
CY & CHARLEY'S FIRESTONE INC	SERVICES-G,PD,PR		2,219.87		
D & K PRODUCTS	SUPPLIES-PR		172.50		
DAKOTA SUPPLY GROUP	SUPPLIES-W		404.07		
DANKO EMERGENCY EQUIPMENT COCL	SUPPLIES-F		520.53		
DIAMOND VOGEL PAINTS	SUPPLIES-ST		767.50		
DOUBLE A ARMORY	SUPPLIES-PR		1,100.00		
EASTERN IOWA EXCAVATING	SERVICES-PR		36,947.51		
	Project# 2023-PR-1	36,947.51			
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL		7,127.57	14265044	7/09/24
ENVIRONMENTAL SYSTEMS RESEARCH	FEES-W,S,SW		1,067.15		
FAHR BEVERAGE, INC.	SUPPLIES-PR		275.75		
FAREWAY STORES INC	SUPPLIES-PR		6,093.40		
FIRE SERVICE TRAINING BUREAU	TRAINING-FD		50.00		
FLETCHER-REINHARDT CO	SUPPLIES-PR		1,539.54		
	Project# 2023-PR-1	1,429.14			
GALLS, LLC	UNIFORM-PD		350.10		
HARTIG DRUG COMPANY	COMM RESTORE GRANT-CH		11,471.86		
HAWKINS, INC.	CHEMICALS-W		1,494.50		
CARTER HOMAN	UMPIRE-PR		105.00		
HOMETOWN PEST SOLUTIONS	PEST CONTROL-A		150.00		
HOYLE PHOTOGRAPHY	PICTURES-PR		1,995.00		
BEN HUPKE	UMPIRE-PR		270.00		
DEWEY HUPKE	UMPIRE-PR		360.00		
IOWA DNR	DUES-W		665.32		
IA LEAGUE OF CITIES	DUES-CH		3,458.00		
INDEPENDENCE LIGHT & POWER	UTILITIES-W		72,552.20		
INDEPENDENCE PLUMBING, HEATING	SERVICES-PR		818.68		
INDEPENDENCE ROTARY CLUB	DUES-CH		152.00		
IOWA WALL SAWING SERVICES	SERVICES-SW		825.00		
J & R SUPPLY INC	SUPPLIES-W		1,055.00		
JASPER CONSTRUCTION SERVICES	SERVICES-ST		18,920.85		
	Project# 2023-ST-3	18,920.85			
JOHN DEERE FINANCIAL	SUPPLIES-A,PR,ST,W		1,360.58		

Item #6.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
JOHNSON PLBG HEATING & AIR CON	SERVICES-PR		564.50		
KEYSTONE LABORATORIES INC.	LAB ANALYSIS-W		168.75		
BOBBY KOBLINSKA	UMPIRE-PR		90.00		
GABE KUENNEN	UMPIRE-PR		300.00		
SUSI LAMPE	REIMBURSE-CH		5.00		
LL PELLING COMPANY	SERVICES-ST		907.20		
DANE LYON	UMPIRE-PR		50.00		
M & K DUST CONTROL INC	SERVICES-ST		2,620.20		
MANATTS, INC.	CEMENT-PR,SW,W		3,081.56		
CAIDEN MEIKE	UMPIRE-PR		300.00		
GAVIN MESTAD	UMPIRE-PR		400.00		
METLIFE	TS05387212 0001		340.58		
MSA PROFESSIONAL SERVICES INC	SERVICES-B,W,SW		3,645.00		
MYERS-COX CO	CONCESSIONS-PR		4,428.82		
INDEPENDENCE NAPA	SUPPLIES-F,W,PR,ST,A		1,336.96		
OELWEIN PUBLISHING COMPANY	PUBLICAT-B,CH,SW		473.58		
	Project# 2024-SW-1	21.60			
OFFICE EXPRESS OFFICE PRODUCTS	SUPPLIES-CH		305.54		
OFFICE TOWNE INC.	SUPPLIES-PD,PR		258.72		
P & N CORPORATION	FUEL PROFITS-A		598.46		
PEPSI-COLA GEN. BOT. IN	CONCESSION-PR		1,847.64		
PMA NORTH CEDAR LLC	COMM RESTORE GRANT-CH		15,318.00		
PRECISION PLUMBING, HEATING,	SERVICES-PR		1,158.28		
PRINT EXPRESS	SUPPLIES-CH		560.00		
JACOB PUFFETT	UMPIRE-PR		235.00		
RANGER REED	UMPIRE-PR		225.00		
RETROFIT ENVIRONMENTAL	SERVICES-CH		5,495.70		
AJ RINNIKER	UMPIRE-PR		240.00		
ANDREW ROTTINGHAUS	UMPIRE-PR		315.00		
CARSON RUMMEL	UMPIRE-PR		265.00		
RYAN EXTERMINATING INC.	PEST CONTROL-PR		139.70		
RYDELL AUTO GROUP	SQUAD-PD		48,243.25		
SIGNS & MORE LLC	SERVICES-CH,PD,PR		613.00		
SPAHN & ROSE LUMBER COMPANY	SUPPLIES-PR,ST,SW		1,163.33		
SPARRGROVE ENTERPRISES	COMM RESTORE GRANT-CH		10,000.00		
T-MOBILE	PHONE-PD,F		752.98		
EUROFINS ENVIRONMENT TESTING	LAB ANALYSIS-W		3,330.08		
THE LIFEGUARD STORE INC.	SUPPLIES-PR		2,656.17		
TOP GRADE EXCAVATING INC.	SERVICES-W		9,592.00		
TSCHIGGFRIE EXCAVATING INC	SERVICES-W		14,317.21		
TURNOUT MANAGEMENT	SERVICES-F		105.60		
UTILITY EQUIPMENT COMPANY	SUPPLIES-W		4,268.40		
VERIZON WIRELESS	PHONE-F		7.02		
WALMART COMMUNITY	SUPPLIES-PR,ST,W		624.54		
WASTE MANAGEMENT	GARBAGE-ALL		46,115.53		
WATER ENVIRONMENT FEDERATION C	DUES-W		259.00		
DAVID WILSON	UMPIRE-PR		345.00		

Item #6.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ZINGG REAL ESTATE LLC	COMM RESTORE GRANT-CH		3,149.31		
	Accounts Payable Total		543,707.66		
	Invoices: Paid		7,127.57		
	Invoices: Scheduled		536,580.09		
	Payroll Checks				
	Report Total		543,707.66		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

Item #6.

FUND	NAME	AMOUNT
001	GENERAL FUND	206,092.74
110	STREETS DEPT - ROAD USE T	8,567.14
112	EMPLOYEE BENEFITS	273.76
160	ECONOMIC DEVELOPMENT	58,708.36
302	CAP PROJ - STREET IMPROVE	7,734.50
303	CAP PROJ - BRIDGES	18,920.85
304	PARKS & REC PROJECTS	44,239.65
316	CAP PROJ - VISIONING PROJ	825.00
323	CAP OUTLAY SAVINGS/LOST	66,512.33
600	WATER FUND	66,124.85
610	SEWER UTILITY FUND	50,617.99
740	STORM WATER DEPT	3,039.80
741	STORM WATER PROJECTS	4,923.12
820	SELF INSURANCE	6,685.19
821	SELF INSURANCE - ENTERPRI	442.38
TOTAL FUNDS		543,707.66



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

DATE OF MEETING: July 8, 2024

ITEM TITLE: Bank Reconciliation – *Information Only*

BACKGROUND:

Attached is documentation showing the Bank Reconciliation – for Council Information only.

DISCUSSION:

This is for information only; no discussion is necessary.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

This item is for informational purposes only, no motion is needed or recommended.



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**MONTHLY REPORTS
SUMMARY OF EXPLANATION**

Bank Reconciliation

- This is a summary of the city’s checking, savings, and investment account balances in the financial software.
- The information is received from the Bank Statements, Investment Statements, and Bank Reconciliation Registers.
- The Bank Reconciliation process is the balancing month end creating Bank Reconciliation Registers.
- The Bank Reconciliation Report final page on the City’s Cash, Investments, and Petty Cash total should equal the Bank Cash Report.

Treasurer’s Report

- This report is a financial software generated report that identifies the balance in each of the city’s funds.
- This report reflects the funds beginning balance (*Calendar Last Month End Balance*), plus revenues received (*Received*), less expenses disbursed (*Disbursed*), plus or minus *Change in Liability*, and the fund’s *Ending Balance*.
- The report Ending Balance across from the Report Total row should equal the *Bank Cash Report Total of All Banks* row, *Monthly Cash Balance* column and the *Reconciliation Report Cash, Investments, and Petty Cash total*.

Budget Report by Function

- This is a financial software generated report that reflects the nine Programs or Functions (*Public Safety, Public Works, Health & Social Services, Culture & Recreation, Community & Economic Development, General Government, Debt Service, Capital Projects, and Enterprise Funds*) as identified by the State of Iowa.
- This is an extremely important report to pay attention to because; *a budget will have to be amended only if the budgeted expenditures for a --- PROGRAM --- or FUNCTION will exceed the amount originally budgeted for that specific program as a total.*
- An amendment may not be necessary if only the budgeted expenditures for an individual capital project will be exceeded. The budget for the *PROGRAM* or *FUNCTION* is the controlling factor in determining if a budget amendment is needed.
- We will want to pay attention to the YTD Balance column of this particular report. The State of Iowa also says that you must prepare a budget amendment prior to exceeding the Program or Function if it is estimated or anticipated that you’ll exceed that Program or Function.

Budget Report XP by Fund

- This is a financial software generated report which reflects the funds budgeted expense amount, Month to Date Balance, YTD Balance, Percent Expended and Unexpended.

Revenue Report

- This is a financial software generated report which reflects the funds budgeted revenues, Month to Date Balance, YTD Balance, Percent Received and Uncollected.

BANK CASH REPORT
2024

Item #7.

FUND	BANK NAME GL NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
BANK IOWA - CHECKING							

BANK	BANK IOWA - CHECKING						11,588,384.08
001	CASH GENERAL FUND	876,997.57	663,295.91	547,030.61	993,262.87	127,323.72	
003	CASH LIBRARY	50,981.05	44,893.81	49,464.95	46,409.91		
003	CASH RESERVE-LIB EQUIP	371.88-	0.00	0.00	371.88-	24,538.83	
005	CASH HOTEL-MOTEL TAX	232,046.67	0.00	55,510.00	176,536.67		
005	CASH-HOTEL/MOTEL TX-LIBRARY	0.00	0.00	0.00	0.00		
005	CASH-HOTEL/MOTEL TX-PARKS&REC	0.77	0.00	0.00	0.77		
005	CASH-HOTEL/MOTEL TX-EC DEVEL	0.00	0.00	0.00	0.00		
005	SAVINGS-HOTEL/MOTEL TAX-POOL	0.00	0.00	0.00	0.00		
010	CASH MAYOR/MGR REPLACEMENT	0.00	0.00	0.00	0.00		
011	CASH POLICE REPLACEMENT	0.00	0.00	0.00	0.00		
012	CASH STREET REPLACEMENT	0.00	0.00	0.00	0.00		
013	CASH LIBRARY REPLACEMENT	0.00	0.00	0.00	0.00		
014	CASH FIRE DEPT REPLACEMENT	0.00	0.00	0.00	0.00		
018	CASH AIRPORT REPLACEMENT	0.00	0.00	0.00	0.00		
043	CASH PARKS REPLACEMENT	0.00	0.00	0.00	0.00		
099	CASH PAYROLL CLEARING	0.00	0.00	0.00	0.00		
110	CASH ROAD USE TAX	857,909.93	105,511.85	58,383.06	905,038.72	17,009.20	
112	CASH EMPLOYEE BENEFITS	448,069.09	9,509.93	155,991.26	301,587.76	12.27	
119	CASH EMERGENCY LEVY	2,005.87	502.80	502.80	2,005.87		
121	CASH LOCAL OPTION SALES TAX	1,051,166.49	62,377.52	764,703.00	348,841.01		
125	CASH TAX INCREMENT FINANCING	517,657.33	9,532.26	591,088.00	63,898.41-		
131	CASH LIBRARY MEMORIAL TRUST	375.00	0.00	0.00	375.00		
145	CASH URBAN RENEWAL	197,562.51	113,297.00	25,000.00	285,859.51		
160	CASH ECONOMIC DEVELOPMENT	51,264.39-	360,000.00	42,033.39	266,702.22	41,389.49	
177	CASH POLICE FORFEITURE	13,089.16	0.00	0.00	13,089.16		
200	CASH DEBT SERVICE	767,873.67-	797,065.07	1,050.00	28,141.40	1,050.00	
210	CASH DEBT SPECIAL ASSESSMENT	433,420.93	7,946.00	150,000.00	291,366.93		
301	CASH CAP PROJ FIRE EMERGENCY	26,436.55	0.00	0.00	26,436.55		
302	CASH CAP STREET IMPROVEMENT	567,711.25	0.00	5,286.00	562,425.25		
303	CASH - CAP PROJ/BRIDGES	58,274.62-	0.00	928.00	59,202.62-		
304	CASH - COMPLEX TURF	273,567.09-	0.00	32,588.49	306,155.58-	28,827.58	
311	CASH CAP PROJ CITY BLDGS	285,807.13-	0.00	0.00	285,807.13-		
315	CASH CAP PROJ HOUSING REHAB	88.81	0.00	0.00	88.81		
316	CASH CAP PROJ VISIONING PROJ	149,589.22-	0.00	0.00	149,589.22-		
318	CASH CAP PROJ AIRPORT	129,861.45-	186,654.03	118,352.67	61,560.09-	1,768.41	
319	CASH CAP PROJ WAPSIE DAM MIT	5,940.10-	5,941.00	0.00	0.90		
320	CASH CAP PROJ AQUATIC CTR	468,238.82-	0.00	0.00	468,238.82-		
321	CASH CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00		
322	CASH CAP STREET PROJECT	78,669.58-	44,059.00	0.00	34,610.58-		
323	CASH CAPITAL OUTLAY/LOST	496,488.85	299,500.00	672,290.00	123,698.85		
323	RESERVE-POLICE CAP OUTLAY/LOST	133,853.12-	86,609.00	0.00	47,244.12-		
323	RESERVE-FIRE CAP OUTLAY/LOST	295,621.40	249,500.00	23,326.15	521,795.25		
323	RESERVE-STREET CAP OUTLAY/LOST	55,375.88	80,000.00	0.00	135,375.88		
323	RESERVE-AIRPORT CAP OUTLY/LOST	120,845.67	91,590.00	0.00	212,435.67		
323	RESERVE-LIBRARY CAP OUTLY/LOST	23,262.17-	39,000.00	1,665.35	14,072.48		
323	RESERVE-PARK CAP OUTLAY/LOST	92,032.42	32,500.00	43,467.39	81,065.03		
323	RESERVE-COMPLEX CAP OUTLY/LOST	61,095.04-	77,000.00	3,839.45	12,065.51		
323	RESERVE-FCC CAP OUTLAY/LOST	160,450.81	234.56	0.00	160,685.37		
323	RESERVE-CITY HALL CAP OUT/LOST	102,850.94	0.00	0.00	102,850.94		
323	RESERVE-RIVERS EDGE CAP OUT/LO	60,200.03-	1,516.84	0.00	58,683.19-		
323	RESERVE-POOL CAP OUTLAY/LOST	124,854.74	0.00	0.00	124,854.74		

6/30/24
Statement
Balance

BANK CASH REPORT 2024

Item #7.

BANK NAME	MAY	JUNE	JUNE	JUNE	OUTSTANDING	JUN BANK
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	TRANSACTIONS	BALANCE
323	RESERVE-BLDG CAP OUT/LOST	50,711.70	0.00	0.00	50,711.70	4,773.35
324	CASH - CAP PROJECT HIGHWAY 150	295,304.59-	0.00	0.00	295,304.59-	
325	CASH-1ST ST W RECON	0.00	0.00	0.00	0.00	
399	CASH CAP STORM SEWER	4,521.23	0.00	0.00	4,521.23	
500	CASH CEMETERY	0.00	0.00	0.00	0.00	
600	CASH WATER	559,330.27	134,682.60	53,420.48	640,592.39	9,144.60
601	CASH - WATER IMPROV/INFRASTRUC	0.00	0.00	0.00	0.00	
602	CASH WATER CONSTRUCTION	2,828.00-	0.00	0.00	2,828.00-	
604	CASH WATER REPLACEMENT	0.00	0.00	0.00	0.00	
605	CASH 2021 WATER REV BOND	7,223.58-	7,824.59	0.00	601.01	
606	CASH WATER REV BOND RESERVE	98,000.00	0.00	0.00	98,000.00	
610	CASH SEWER	5,415,969.07	228,759.32	548,351.11	5,096,377.28	15,427.10
611	CHECKING - SRF SINKING FUND	75,023.96	7,996.66	82,980.00	40.62	
612	CHECKING - SEWER SRF PROJECT	0.89	0.00	0.00	0.89	
613	CASH SEWER REVENUE BOND RESV	238,682.89	0.00	0.00	238,682.89	
614	CASH SEWER SINKING REV BOND	31,080.46-	42,422.66	0.00	11,342.20	
615	CASH WWTP FUTURE PLANT	383,946.10	0.00	0.00	383,946.10	
619	CASH SEWER REPLACEMENT	0.00	0.00	0.00	0.00	
620	CASH WWTP REPLACEMENT	0.00	0.00	0.00	0.00	
740	CASH STORM WATER	410,981.29	13,676.47	51,936.54	372,721.22	724.76
741	CASH	528,170.84	0.00	24,310.16	503,860.68	11,095.16
820	CASH SELF INSURANCE	314.65	13,547.17	13,547.17	314.65	
821	CASH SELF INSURANCE ENTERPRISE DEPOSITS	44.95	1,347.71	1,347.71	44.95	33.00

	BANK IOWA - CHECKING TOTALS	11,605,432.59	3,818,293.76	4,118,393.74	11,305,332.61	283,051.47

	BANK IOWA - AQUATIC CTR SAVING					11,588,384.08

BANK	BANK IOWA - AQUATIC CTR SAVING					412,206.54
001	SAVINGS-AQUATIC CENTER PROJECT	14,961.78	1,357.15	0.00	16,318.93	
320	SAVINGS - CAP PROJ AQUATIC CTR	395,887.61	0.00	0.00	395,887.61	

	BANK IOWA - AQUATIC CTR SAVING	410,849.39	1,357.15	0.00	412,206.54	0.00

	BANK IOWA - CD INVESMENTS					412,206.54

BANK	BANK IOWA - CD INVESMENTS					50,000.00
001	CD #5810-PW CD	50,000.00	0.00	0.00	50,000.00	
500	CD #81506248-OAKWOOD CEMET CD	0.00	0.00	0.00	0.00	
500	CD #81505836-OAKWOOD CEM T.C.	0.00	0.00	0.00	0.00	
600	CD #6139 WATER FUND CD	0.00	0.00	0.00	0.00	
602	CD #2286 WATER CONST CD	0.00	0.00	0.00	0.00	
620	CD #6120 WWTP REPLACEMENT	0.00	0.00	0.00	0.00	

	BANK IOWA - CD INVESMENTS TOTA	50,000.00	0.00	0.00	50,000.00	0.00

	SECURITY STATE BANK - CD INVST					50,000.00

BANK	SECURITY STATE BANK - CD INVST					
500	CD #40270-OAKWOOD CEM TIME CER	0.00	0.00	0.00	0.00	

	SECURITY STATE BANK - CD INVST	0.00	0.00	0.00	0.00	0.00

*21
7/5/24*

*20
7/5/24*

BANK CASH REPORT
2024

Item #7.

BANK FUND	GL NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
VERIDIAN CREDIT UNION							

BANK 500	VERIDIAN CREDIT UNION CD #15-OAKWOOD CEM TIME CERTIF	0.00	0.00	0.00	0.00		
VERIDIAN CREDIT UNION TOTALS		0.00	0.00	0.00	0.00	0.00	0.00
IPAIT - INVESTMENT SAVINGS							

BANK 001	IPAIT - INVESTMENT SAVINGS						809,781.20
001	IPAIT 115-EVENTS	0.01	0.00	0.00	0.01		
001	IPAIT 101-PARKS-RIVER WALK	10,430.46	43.72	0.00	10,474.18		
001	IPAIT 110-OAKWOOD CEMETERY	25,044.69	104.83	0.00	25,149.52		
001	IPAIT 119-CAPITAL IMPROVEMNT	2,197.84	9.30	0.00	2,207.14		
001	IPAIT 114-PARKS-BALL COMPLEX	16,688.46	69.86	0.00	16,758.32		
001	IPAIT 102 - POLICE CANINE	6,720.52	28.15	0.00	6,748.67		
012	IPAIT 103-STREET REPLACEMENT	74.77	0.30	0.00	75.07		
014	IPAIT 111-FIRE DEPT REPLACEM	522.01	2.10	0.00	524.11		
018	IPAIT 106-AIRPORT REPLACEMNT	597.62	2.40	0.00	600.02		
043	IPAIT 105-PARKS REPLACEMENT	30,091.98	126.03	0.00	30,218.01		
602	IPAIT 116-WATER CONST	109,072.86	456.71	0.00	109,529.57		
604	IPAIT 113-WATER VEH/EQU REPL	39,178.00	164.08	0.00	39,342.08		
615	IPAIT 117-WWTP RESERVE	543,356.95	2,275.22	0.00	545,632.17		
619	IPAIT 112-SEWER VEH/EQU REPL	22,428.38	93.95	0.00	22,522.33		
IPAIT - INVESTMENT SAVINGS TOT		806,404.55	3,376.65	0.00	809,781.20	0.00	809,781.20
PETTY CASH							

BANK 001	PETTY CASH - POLICE	200.00	0.00	0.00	200.00		1,575.00
001	PETTY CASH - RIVERS EDGE	100.00	0.00	0.00	100.00		
001	PETTY CASH - LION'S PARK RM	0.00	0.00	0.00	0.00		
001	PETTY CASH - FCC	100.00	0.00	0.00	100.00		
001	PETTY CASH - POOL	225.00	0.00	0.00	225.00		
001	PETTY CASH - COMPLEX	600.00	0.00	0.00	600.00		
001	PETTY CASH - CITY HALL	150.00	0.00	0.00	150.00		
003	PETTY CASH - LIBRARY	200.00	0.00	0.00	200.00		
PETTY CASH TOTALS		1,575.00	0.00	0.00	1,575.00	0.00	1,575.00
OAKWOOD CEMETERY MM ACCTS							

BANK 001	OAKWOOD CEMETERY MM ACCTS						105,848.35
001	OAKWOOD DONATIONS-BANK 11	4,930.00	1,817.00	0.00	6,747.00		
500	SAVINGS -0969762 MONEY MARKET	0.00	0.00	0.00	0.00		
500	SAVINGS -70010947 MONEY MARKET	98,753.47	347.88	0.00	99,101.35		
OAKWOOD CEMETERY MM ACCTS TOTA		103,683.47	2,164.88	0.00	105,848.35	0.00	105,848.35

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BANK CASH REPORT 2024

Item #7.

BANK NAME FUND GL NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
BANKIOWA-COMPLEX TURF						

BANK BANKIOWA-COMPLEX TURF						200,659.91
001 SAVINGS-COMPLEX TURF PROJECT	1,044.34	647.48	0.00	1,691.82		
304 SAVINGS-COMPLEX TURF PROJECT	188,087.09	10,881.00	0.00	198,968.09		
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BANKIOWA-COMPLEX TURF TOTALS	189,131.43	11,528.48	0.00	200,659.91	0.00	200,659.91
NORTHEAST SECURITY BANK						

BANK NORTHEAST SECURITY BANK						2,588,172.10
600 CD 4378	845,194.76	0.00	0.00	845,194.76		
602 CD #3970	1,427,716.19	0.00	0.00	1,427,716.19		
620 CD 4372	315,261.15	0.00	0.00	315,261.15		
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NORTHEAST SECURITY BANK TOTALS	2,588,172.10	0.00	0.00	2,588,172.10	0.00	2,588,172.10
=====						
TOTAL OF ALL BANKS	15,755,248.53	3,836,720.92	4,118,393.74	15,473,575.71	283,051.47	15,756,627.18
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BALANCE SHEET
CALENDAR 6/2024, FISCAL 12/2024

Item #7.

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7/5/24

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH GENERAL FUND	116,265.30	993,262.87
003-000-1110	CASH LIBRARY	4,571.14-	46,409.91
005-000-1110	CASH HOTEL-MOTEL TAX	55,510.00-	176,536.67
110-000-1110	CASH ROAD USE TAX	47,128.79	905,038.72
112-000-1110	CASH EMPLOYEE BENEFITS	146,481.33-	301,587.76
119-000-1110	CASH EMERGENCY LEVY		2,005.87
121-000-1110	CASH LOCAL OPTION SALES TAX	702,325.48-	348,841.01
125-000-1110	CASH TAX INCREMENT FINANCING	581,555.74-	63,898.41-
131-000-1110	CASH LIBRARY MEMORIAL TRUST		375.00
145-000-1110	CASH URBAN RENEWAL	88,297.00	285,859.51
160-000-1110	CASH ECONOMIC DEVELOPMENT	317,966.61	266,702.22
177-000-1110	CASH POLICE FORFEITURE		13,089.16
200-000-1110	CASH DEBT SERVICE	796,015.07	28,141.40
210-000-1110	CASH DEBT SPECIAL ASSESSMENT	142,054.00-	291,366.93
301-000-1110	CASH CAP PROJ FIRE EMERGENCY		26,436.55
302-000-1110	CASH CAP STREET IMPROVEMENT	5,286.00-	562,425.25
303-000-1110	CASH - CAP PROJ/BRIDGES	928.00-	59,202.62-
304-000-1110	CASH - COMPLEX TURF	32,588.49-	306,155.58-
311-000-1110	CASH CAP PROJ CITY BLDGS		285,807.13-
315-000-1110	CASH CAP PROJ HOUSING REHAB		88.81
316-000-1110	CASH CAP PROJ VISIONING PROJ		149,589.22-
318-000-1110	CASH CAP PROJ AIRPORT	68,301.36	61,560.09-
319-000-1110	CASH CAP PROJ WAPSIE DAM MIT	5,941.00	.90
320-000-1110	CASH CAP PROJ AQUATIC CTR		468,238.82-
322-000-1110	CASH CAP STREET PROJECT	44,059.00	34,610.58-
323-000-1110	CASH CAPITAL OUTLAY/LOST	372,790.00-	123,698.85
324-000-1110	CASH - CAP PROJECT HIGHWAY 150		295,304.59-
399-000-1110	CASH CAP STORM SEWER		4,521.23
600-000-1110	CASH WATER	81,262.12	640,592.39
602-000-1110	CASH WATER CONSTRUCTION		2,828.00-
605-000-1110	CASH 2021 WATER REV BOND	7,824.59	601.01
606-000-1110	CASH WATER REV BOND RESERVE		98,000.00
610-000-1110	CASH SEWER	319,591.79-	5,096,377.28
611-000-1110	CHECKING - SRF SINKING FUND	74,983.34-	40.62
612-000-1110	CHECKING - SEWER SRF PROJECT		.89
613-000-1110	CASH SEWER REVENUE BOND RESV		238,682.89
614-000-1110	CASH SEWER SINKING REV BOND	42,422.66	11,342.20
615-000-1110	CASH WWTP FUTURE PLANT		383,946.10
740-000-1110	CASH STORM WATER	38,260.07-	372,721.22
741-000-1110	CASH	24,310.16-	503,860.68
820-000-1110	CASH SELF INSURANCE		314.65
821-000-1110	CASH SELF INSURANCE ENTERPRISE		44.95
	CASH TOTAL	885,752.04-	9,995,718.46
003-000-1111	CASH RESERVE-LIB EQUIP		371.88-
	RESERVE- TOTAL	.00	371.88-

BALANCE SHEET
CALENDAR 6/2024, FISCAL 12/2024

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
005-000-1112	CASH-HOTEL/MOTEL TX-PARKS&REC		.77
	RESERVE- TOTAL	.00	.77
001-000-1120	PETTY CASH - POLICE		200.00
003-000-1120	PETTY CASH - LIBRARY		200.00
	PETTY CASH TOTAL	.00	400.00
001-000-1121	PETTY CASH - RIVERS EDGE		100.00
	PETTY CASH TOTAL	.00	100.00
001-000-1123	PETTY CASH - FCC		100.00
	PETTY CASH TOTAL	.00	100.00
001-000-1124	PETTY CASH - POOL		225.00
	PETTY CASH TOTAL	.00	225.00
001-000-1125	PETTY CASH - COMPLEX		600.00
	PETTY CASH TOTAL	.00	600.00
001-000-1126	PETTY CASH - CITY HALL		150.00
	PETTY CASH TOTAL	.00	150.00
001-000-1130	OAKWOOD DONATIONS-BANK 11	1,817.00	6,747.00
323-000-1130	RESERVE-POLICE CAP OUTLAY/LOST	86,609.00	47,244.12-
	OAKWOOD DONATIONS - BK 11 TOTA	88,426.00	40,497.12-
323-000-1131	RESERVE-FIRE CAP OUTLAY/LOST	226,173.85	521,795.25
	RESERVE- TOTAL	226,173.85	521,795.25
323-000-1132	RESERVE-STREET CAP OUTLAY/LOST	80,000.00	135,375.88
	RESERVE- TOTAL	80,000.00	135,375.88

BALANCE SHEET
CALENDAR 6/2024, FISCAL 12/2024

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
323-000-1133	RESERVE-AIRPORT CAP OUTLY/LOST	91,590.00	212,435.67
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	RESERVE- TOTAL	91,590.00	212,435.67
323-000-1134	RESERVE-LIBRARY CAP OUTLY/LOST	37,334.65	14,072.48
		-----	-----
	RESERVE- TOTAL	37,334.65	14,072.48
323-000-1135	RESERVE-PARK CAP OUTLAY/LOST	10,967.39-	81,065.03
		-----	-----
	RESERVE- TOTAL	10,967.39-	81,065.03
323-000-1136	RESERVE-COMPLEX CAP OUTLY/LOST	73,160.55	12,065.51
		-----	-----
	RESERVE- TOTAL	73,160.55	12,065.51
323-000-1137	RESERVE-FCC CAP OUTLAY/LOST	234.56	160,685.37
		-----	-----
	RESERVE- TOTAL	234.56	160,685.37
323-000-1138	RESERVE-CITY HALL CAP OUT/LOST		102,850.94
		-----	-----
	RESERVE- TOTAL	.00	102,850.94
323-000-1139	RESERVE-RIVERS EDGE CAP OUT/LO	1,516.84	58,683.19-
		-----	-----
	RESERVE- TOTAL	1,516.84	58,683.19-
323-000-1140	RESERVE-POOL CAP OUTLAY/LOST		124,854.74
		-----	-----
	RESERVE- TOTAL	.00	124,854.74
323-000-1141	RESERVE-BLDG CAP OUT/LOST		50,711.70
		-----	-----
	RESERVE-BLDG CAP OUT/LOST TOTA	.00	50,711.70
001-000-1150	IPAIT 115-EVENTS		.01
012-000-1150	IPAIT 103-STREET REPLACEMENT	.30	75.07
014-000-1150	IPAIT 111-FIRE DEPT REPLACEM	2.10	524.11
018-000-1150	IPAIT 106-AIRPORT REPLACEMNT	2.40	600.02
043-000-1150	IPAIT 105-PARKS REPLACEMENT	126.03	30,218.01
602-000-1150	IPAIT 116-WATER CONST	456.71	109,529.57

BALANCE SHEET
CALENDAR 6/2024, FISCAL 12/2024

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
615-000-1150	IPAIT 117-WWTP RESERVE	2,275.22	545,632.17
		-----	-----
	IPAIT - TOTAL	2,862.76	686,578.96
001-000-1151	IPAIT 101-PARKS-RIVER WALK	43.72	10,474.18
		-----	-----
	IPAIT - TOTAL	43.72	10,474.18
001-000-1152	IPAIT 110-OAKWOOD CEMETERY	104.83	25,149.52
		-----	-----
	IPAIT - TOTAL	104.83	25,149.52
001-000-1153	IPAIT 119-CAPITAL IMPROVEMNT	9.30	2,207.14
		-----	-----
	IPAIT - TOTAL	9.30	2,207.14
001-000-1154	IPAIT 114-PARKS-BALL COMPLEX	69.86	16,758.32
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	IPAIT - TOTAL	69.86	16,758.32
604-000-1155	IPAIT 113-WATER VEH/EQU REPL	164.08	39,342.08
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	IPAIT - TOTAL	164.08	39,342.08
619-000-1156	IPAIT 112-SEWER VEH/EQU REPL	93.95	22,522.33
		-----	-----
	IPAIT - TOTAL	93.95	22,522.33
001-000-1157	IPAIT 102 - POLICE CANINE	28.15	6,748.67
		-----	-----
	IPAIT - TOTAL	28.15	6,748.67
500-000-1161	SAVINGS -70010947 MONEY MARKET	347.88	99,101.35
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	SAVINGS - TOTAL	347.88	99,101.35
001-000-1162	SAVINGS-AQUATIC CENTER PROJECT	1,357.15	16,318.93
320-000-1162	SAVINGS - CAP PROJ AQUATIC CTR		395,887.61
		-----	-----
	SAVINGS - TOTAL	1,357.15	412,206.54

BALANCE SHEET
CALENDAR 6/2024, FISCAL 12/2024

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1171	CD #5810-PW CD		50,000.00
	CD # TOTAL	.00	50,000.00
001-000-1172	SAVINGS-COMPLEX TURF PROJECT	647.48	1,691.82
304-000-1172	SAVINGS-COMPLEX TURF PROJECT	10,881.00	198,968.09
	CD # TOTAL	11,528.48	200,659.91
602-000-1175	CD #3970		1,427,716.19
	CD #3970 TOTAL	.00	1,427,716.19
600-000-1176	CD 4378		845,194.76
	CD 4378 TOTAL	.00	845,194.76
620-000-1177	CD 4372		315,261.15
	CD 4372 TOTAL	.00	315,261.15
	TOTAL CASH	281,672.82-	15,473,575.71

TREASURER'S REPORT
CALENDAR 6/2024, FISCAL 12/2024

Item #7.

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL FUND	1,010,390.67	597,065.11	476,722.29		1,130,733.46
003 LIBRARY	50,809.17	37,392.50	41,963.64		46,238.03
004 PARKS & RECREATION					
005 HOTEL-MOTEL TAX	232,047.44		55,510.00		176,537.44
010 MAYOR/MGR RELACEMENT FUND					
011 POLICE REPLACEMENT FUND					
012 STREET REPLACEMENT FUND	74.77	.30			75.07
013 LIBRARY REPLACEMENT FUND					
014 FIRE DEPT REPLACEMENT F	522.01	2.10			524.11
018 AIRPORT REPLACEMENT FUN	597.62	2.40			600.02
043 PARKS REPLACEMENT FUND	30,091.98	126.03			30,218.01
099 PAYROLL CLEARING FUND					
110 STREETS DEPT - ROAD USE	857,909.93	96,685.64	49,556.85		905,038.72
112 EMPLOYEE BENEFITS	448,069.09	9,509.93	155,991.26		301,587.76
119 EMERGENCY LEVY	2,005.87	502.80	502.80		2,005.87
121 LOCAL OPTION SALES TAX	1,051,166.49	62,377.52	764,703.00		348,841.01
125 TAX INCREMENT FINANCING	517,657.33	9,532.26	591,088.00		63,898.41-
131 LIBRARY MEMORIAL TRUST	375.00				375.00
140 COMMUNITY BETTERMENT					
145 URBAN RENEWAL - LMI HOU	197,562.51	113,297.00	25,000.00		285,859.51
160 ECONOMIC DEVELOPMENT	51,264.39-	360,000.00	42,033.39		266,702.22
177 POLICE FORFEITURE	13,089.16				13,089.16
200 DEBT SERVICE	767,873.67-	797,065.07	1,050.00		28,141.40
210 DEBT - SPECIAL ASSESSME	433,420.93	7,946.00	150,000.00		291,366.93
301 CAP EQUIP - FIRE EMERGE	26,436.55				26,436.55
302 CAP PROJ - STREET IMPRO	567,711.25		5,286.00		562,425.25
303 CAP PROJ - BRIDGES	58,274.62-		928.00		59,202.62-
304 PARKS & REC PROJECTS	85,480.00-	10,881.00	32,588.49		107,187.49-
308 CAP PROJ - SKATEBOARD PAR					
310 CAP PROJ - BIOSOLIDS IMPR					
311 CAP PROJ - CITY BUILDIN	285,807.13-				285,807.13-
315 CAP PROJ - HOUSING REHA	88.81				88.81
316 CAP PROJ - VISIONING PR	149,589.22-				149,589.22-
318 CAP PROJ - AIRPORT	129,861.45-	186,654.03	118,352.67		61,560.09-
319 CAP PROJ - WAPSIE DAM M	5,940.10-	5,941.00			.90
320 CAP PROJ - AQUATIC CENT	72,351.21-				72,351.21-
321 CAPITAL PW IMPROVEMENT					
322 CAP PROJ - STREETS/TIF	78,669.58-	44,059.00			34,610.58-
323 CAP OUTLAY SAVINGS/LOST	1,220,822.05	375,160.40	162,298.34		1,433,684.11
324 CAP PROJECT HIGHWAY 150	295,304.59-				295,304.59-
325 CAP PROJ-1ST ST W RECON					
399 CAP PROJ - 3rd AVE STMS	4,521.23				4,521.23
500 CEMETERY FUND	98,753.47	347.88			99,101.35
600 WATER FUND	1,404,525.03	134,682.58	53,420.48		1,485,787.15
601 WATER IMPROVEMENT					
602 WATER CONSTRUCTION	1,533,961.05	456.71			1,534,417.76
604 WATER RELACEMENT FUND	39,178.00	164.08			39,342.08
605 WATER REVENUE BOND	7,223.58-	7,824.59			601.01
606 WATER REV BOND RESERVE	98,000.00				98,000.00
610 SEWER UTILITY FUND	5,415,969.07	228,759.31	548,351.11		5,096,377.28
611 SEWER SRF SINKING FUND	75,023.96	7,996.66	82,980.00		40.62
612 SEWER SRF PROJECT FUND	.89				.89
613 SEWER REVENUE BOND RESE	238,682.89				238,682.89

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BUDGET REPORT
CALENDAR 6/2024, FISCAL 12/2024

*Expenses by
Function*

PCT OF FISCAL YTD 100.0%

Item #7.

7/3/24

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,715,738.00	133,400.80	1,679,921.23	97.91	35,816.77
	ARPA 2021 TOTAL	341,071.00	5,228.61	338,223.20	99.17	2,847.80
	FIRE TOTAL	527,789.00	81,099.53	529,135.45	100.26	1,346.45-
	AMBULANCE TOTAL	150,000.00	11,271.00	85,997.73	57.33	64,002.27
	BUILDING INSPECTIONS TOTAL	142,739.00	7,714.30	122,432.78	85.77	20,306.22
	ANIMAL CONTROL TOTAL	2,700.00	1,938.00	2,324.99	86.11	375.01
	PUBLIC SAFETY TOTAL	2,880,037.00	240,652.24	2,758,035.38	95.76	122,001.62
	ROADS, BRIDGES, SIDEWALKS TOTA	761,645.00	68,897.77	584,020.13	76.68	177,624.87
	STREET LIGHTING TOTAL	41,026.00	1,797.24	32,387.94	78.94	8,638.06
	TRAFFIC CONTROL & SAFETY TOTA	11,000.00	736.00	11,303.85	102.76	303.85-
	SNOW REMOVAL TOTAL	71,500.00	225.92	71,810.19	100.43	310.19-
	STREET CLEANING TOTAL	10,000.00	249.45	19,006.67	190.07	9,006.67-
	AIRPORT TOTAL	308,625.00	10,697.54	279,209.78	90.47	29,415.22
	GARBAGE TOTAL	642,853.00	54,298.48	624,527.73	97.15	18,325.27
	PUBLIC WORKS TOTAL	1,846,649.00	136,902.40	1,622,266.29	87.85	224,382.71
	COMMUNITY MENTAL HEALTH TOTAL	1,000.00	.00	1,000.00	100.00	.00
	HEALTH & SOCIAL SERVICES TOTA	1,000.00	.00	1,000.00	100.00	.00
	LIBRARY TOTAL	577,712.00	49,852.48	552,559.00	95.65	25,153.00
	PARKS TOTAL	368,177.00	31,150.99	357,949.54	97.22	10,227.46
	FORESTRY/GREENHOUSE TOTAL	6,694.00	2,623.12	8,952.00	133.73	2,258.00-
	DOG PARK TOTAL	5,815.00	.00	4,423.40	76.07	1,391.60
	RECREATION - OPERATING TOTAL	358,386.00	29,440.53	343,755.68	95.92	14,630.32
	RECREATION - RIVER'S EDGE TOTA	53,836.00	4,773.87	51,125.74	94.97	2,710.26
	RECREATION - OUTDOOR TOTAL	168,669.00	10,941.15	146,353.28	86.77	22,315.72
	RECREATION - FALCON CIVIC TOTA	106,319.00	5,278.37	106,917.29	100.56	598.29-
	RECREATION - SWIMMING POO TOTA	179,694.00	49,172.45	177,446.64	98.75	2,247.36
	RECREATION - RV PARK TOTAL	45,702.00	3,736.78	42,787.08	93.62	2,914.92
	RECREATION - COMPLEX TOTAL	150,658.00	32,679.62	136,901.59	90.87	13,756.41
	CEMETERY TOTAL	6,899.00	3,060.54	8,933.58	129.49	2,034.58-
	CULTURE & RECREATION TOTAL	2,028,561.00	222,709.90	1,938,104.82	95.54	90,456.18
	ECONOMIC DEVELOPMENT TOTAL	5,000.00	.00	5,000.00	100.00	.00
	2021 FACADE PROGRAM TOTAL	353,417.00	42,033.39	388,257.86	109.86	34,840.86-
	COVID FACADE PROGRAM TOTAL	170,279.00	.00	170,277.89	100.00	1.11
	HOUSING & URBAN RENEWAL TOTAL	55,850.00	25,000.00	55,364.00	99.13	486.00
	URBAN RENEWAL TOTAL	510,000.00	.00	410,000.00	80.39	100,000.00
	URBAN RENEWAL TOTAL	100,000.00	.00	60,000.00	60.00	40,000.00
	OTHER ECONOMIC DEVELOPMNT TOTA	54,256.00	8,510.00	41,927.45	77.28	12,328.55
	ECONOMIC DEV REBATES TOTAL	321,602.00	.00	313,599.21	97.51	8,002.79

BUDGET REPORT
CALENDAR 6/2024, FISCAL 12/2024

PCT OF FISCAL YTD 100.0% Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	COMMUNITY & ECONOMIC DEV TOTA	1,570,404.00	75,543.39	1,444,426.41	91.98	125,977.59
	MAYOR/COUNCIL/CITY MGR TOTAL	92,792.00	10,023.44	103,536.54	111.58	10,744.54-
	CLERK/TREASURER/ADM TOTAL	258,310.00	19,023.34	262,232.41	101.52	3,922.41-
	RETIRED EMPLOYEES TOTAL	17,313.00	258.44	10,371.08	59.90	6,941.92
	ELECTIONS TOTAL	6,000.00	.00	3,874.10	64.57	2,125.90
	LEGAL SERVICES/ATTORNEY TOTAL	127,140.00	9,614.57	88,297.06	69.45	38,842.94
	CITY HALL/GENERAL BLDGS TOTAL	106,624.00	14,111.94	93,878.98	88.05	12,745.02
	TORT LIABILITY TOTAL	10,618.00	2,706.00	8,324.00	78.40	2,294.00
	GENERAL GOVERNMENT-I.T. TOTAL	76,880.00	2,687.80	63,748.15	82.92	13,131.85
	GENERAL GOVERNMENT TOTAL	695,677.00	58,425.53	634,262.32	91.17	61,414.68
	2016 - \$4,810,000 GO BON TOTA	257,420.00	250.00	257,220.00	99.92	200.00
	DEBT SERVICE TOTAL	305,100.00	300.00	305,000.00	99.97	100.00
	2019 GO TOTAL	144,930.00	.00	144,830.00	99.93	100.00
	DEBT SERVICE TOTAL	151,420.00	.00	151,420.00	100.00	.00
	DEBT SERVICE TOTAL	98,700.00	.00	98,763.20	100.06	63.20-
	DEBT SERVICE TOTAL	301,217.00	.00	301,116.66	99.97	100.34
	2021 2740K GO TOTAL	310,325.00	.00	310,225.00	99.97	100.00
	2013B - \$1,150,000 GO BON TOTA	134,600.00	250.00	134,400.00	99.85	200.00
	2015A - \$2,200,000 GO BON TOTA	169,503.00	250.00	169,302.50	99.88	200.50
	DEBT SERVICE TOTAL	1,873,215.00	1,050.00	1,872,277.36	99.95	937.64
	POLICE TOTAL	202,234.00	.00	160,567.16	79.40	41,666.84
	FIRE TOTAL	191,500.00	23,326.15	138,911.18	72.54	52,588.82
	BUILDING INSPECTIONS TOTAL	27,500.00	.00	.00	.00	27,500.00
	ROADS, BRIDGES, SIDEWALKS TOTA	425,000.00	.00	369,253.00	86.88	55,747.00
	ROADS, BRIDGES, SIDEWALKS TOTA	410,000.00	928.00	381,139.28	92.96	28,860.72
	AIRPORT TOTAL	91,590.00	.00	2,444.42	2.67	89,145.58
	LIBRARY TOTAL	39,000.00	1,665.35	32,058.46	82.20	6,941.54
	PARKS TOTAL	68,950.00	43,467.39	52,167.39	75.66	16,782.61
	RECREATION - RIVER'S EDGE TOTA	3,500.00	.00	599.00	17.11	2,901.00
	RECREATION - FALCON CIVIC TOTA	40,000.00	.00	25,438.40	63.60	14,561.60
	RECREATION - SWIMMING POO TOTA	5,000.00	.00	.00	.00	5,000.00
	RECREATION - COMPLEX TOTAL	795,861.00	36,427.94	888,990.58	111.70	93,129.58-
	ENTERPRISE DR TRAIL PH 2 TOTA	708.00	.00	2,138.00	301.98	1,430.00-
	CITY HALL/GENERAL BLDGS TOTAL	56,500.00	.00	54,952.21	97.26	1,547.79
	CAPITAL PROJECTS TOTAL	1,000,050.00	1,451.91	1,053,892.54	105.38	53,842.54-
	CAPITAL PROJECT TOTAL	41,763.00	16,455.05	19,864.60	47.57	21,898.40
	CAPITAL PROJECTS TOTAL	.00	.00	7,841.29	.00	7,841.29-
	CAPITAL PROJECT TOTAL	423,375.00	.00	405,403.70	95.76	17,971.30
	CAPITAL PROJECTS TOTAL	420,000.00	100,445.71	139,726.28	33.27	280,273.72
	CAPITAL PROJECTS TOTAL	423,375.00	5,286.00	32,318.58	7.63	391,056.42
	WATER TOTAL	40,657.00	.00	40,656.07	100.00	.93
	SEWER COLLECTION TOTAL	25,233.00	.00	25,232.46	100.00	.54

BUDGET REPORT
CALENDAR 6/2024, FISCAL 12/2024

PCT OF FISCAL YTD 100.0% Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	CAPITAL PROJECTS TOTAL	4,731,796.00	229,453.50	3,833,594.60	81.02	898,201.40
	2016 - \$4,810,000 GO BON TOTA	509,072.00	.00	509,072.00	100.00	.00
	2021 WATER 1140k TOTAL	93,895.00	.00	93,795.00	99.89	100.00
	WATER TOTAL	1,124,801.00	45,595.89	907,954.16	80.72	216,846.84
	SEWER/SEWAGE DISPOSAL TOTAL	2,095,962.00	316,734.29	2,191,195.11	104.54	95,233.11-
	SEWER COLLECTION TOTAL	660,769.00	175,264.16	411,481.28	62.27	249,287.72
	SEWER TREATMENT PLANT SRF TOTA	95,960.00	82,980.00	95,960.00	100.00	.00
	STORM WATER TOTAL	147,997.00	1,936.54	17,593.45	11.89	130,403.55
	STORM WATER PROJECTS TOTAL	405,000.00	11,095.16	141,257.64	34.88	263,742.36
	STORM WATER PROJECTS TOTAL	405,000.00	.00	2,603.49	.64	402,396.51
	STORM WATER PROJECTS TOTAL	.00	13,215.00	28,917.00	.00	28,917.00-
	ENTERPRISE FUNDS TOTAL	5,538,456.00	646,821.04	4,399,829.13	79.44	1,138,626.87
	TRANSFERS IN/OUT TOTAL	3,328,275.00	1,823,015.02	3,241,791.37	97.40	86,483.63
	INTERNAL SERVICE TOTAL	.00	14,894.88	190,533.22	.00	190,533.22-
	GENERAL REVENUES TOTAL	100.00	.00	40.00	40.00	60.00
	TRANSFER OUT TOTAL	3,328,375.00	1,837,909.90	3,432,364.59	103.12	103,989.59-
	TOTAL EXPENSES	24,494,170.00	3,449,467.90	21,936,160.90	89.56	2,558,009.10

BUDGET REPORT
CALENDAR 6/2024, FISCAL 12/2024

Expenses by Fund

PCT OF FISCAL YTD 100.0%

Item #7.
7/3/24

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL FUND TOTAL	5,743,778.00	476,722.29	5,488,201.45	95.55	255,576.55
	LIBRARY TOTAL	460,303.00	41,963.64	450,015.46	97.77	10,287.54
	HOTEL-MOTEL TAX TOTAL	101,256.00	55,510.00	88,927.45	87.82	12,328.55
	STREETS DEPT - ROAD USE T TOTA	695,850.00	49,556.85	574,117.16	82.51	121,732.84
	EMPLOYEE BENEFITS TOTAL	1,348,582.00	155,991.26	1,156,294.54	85.74	192,287.46
	EMERGENCY LEVY TOTAL	65,810.00	502.80	63,953.57	97.18	1,856.43
	LOCAL OPTION SALES TAX TOTAL	764,703.00	764,703.00	764,703.00	100.00	.00
	TAX INCREMENT FINANCING TOTAL	915,748.00	591,088.00	904,687.21	98.79	11,060.79
	URBAN RENEWAL - LMI HOUSI TOTA	55,850.00	25,000.00	55,364.00	99.13	486.00
	ECONOMIC DEVELOPMENT TOTAL	1,138,696.00	42,033.39	1,033,535.75	90.76	105,160.25
	DEBT SERVICE TOTAL	1,873,215.00	1,050.00	1,872,277.36	99.95	937.64
	DEBT - SPECIAL ASSESSMENT TOTA	150,000.00	150,000.00	150,000.00	100.00	.00
	CAP PROJ - STREET IMPROVE TOTA	846,750.00	5,286.00	437,722.28	51.69	409,027.72
	CAP PROJ - BRIDGES TOTAL	410,000.00	928.00	381,139.28	92.96	28,860.72
	PARKS & REC PROJECTS TOTAL	695,861.00	32,588.49	800,566.80	115.05	104,705.80-
	CAP PROJ - CITY BUILDINGS TOTA	49,014.00	.00	15,654.85	31.94	33,359.15
	CAP PROJ - VISIONING PROJ TOTA	708.00	.00	2,138.00	301.98	1,430.00-

BUDGET REPORT
CALENDAR 6/2024, FISCAL 12/2024

PCT OF FISCAL YTD 100.0% Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	CAP PROJ - AIRPORT TOTAL	1,461,813.00	118,352.67	1,221,324.71	83.55	240,488.29
	CAP OUTLAY SAVINGS/LOST TOTAL	1,246,760.00	162,298.34	986,880.15	79.16	259,879.85
	CAP PROJECT HIGHWAY 150 TOTAL	110,890.00	.00	78,168.53	70.49	32,721.47
	WATER FUND TOTAL	1,218,696.00	53,420.48	1,001,849.16	82.21	216,846.84
	WATER REVENUE BOND TOTAL	93,895.00	.00	93,795.00	99.89	100.00
	SEWER UTILITY FUND TOTAL	3,432,963.00	548,351.11	3,278,908.39	95.51	154,054.61
	SEWER SRF SINKING FUND TOTAL	95,960.00	82,980.00	95,960.00	100.00	.00
	SEWER SINKING REVENUE BON TOTA	509,072.00	.00	509,072.00	100.00	.00
	STORM WATER DEPT TOTAL	197,997.00	51,936.54	67,593.45	34.14	130,403.55
	STORM WATER PROJECTS TOTAL	810,000.00	24,310.16	172,778.13	21.33	637,221.87
	SELF INSURANCE TOTAL	.00	13,547.17	177,388.11	.00	177,388.11-
	SELF INSURANCE - ENTERPRI TOTA	.00	1,347.71	13,145.11	.00	13,145.11-
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====	=====
		24,494,170.00	3,449,467.90	21,936,160.90	89.56	2,558,009.10
		=====	=====	=====	=====	=====

REVENUE REPORT
CALENDAR 6/2024, FISCAL 12/2024

Revenues by Fund

PCT OF FISCAL YTD 100.0% Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL FUND TOTAL	4,737,048.00	597,065.11	4,805,261.70	101.44	68,213.70-
	LIBRARY TOTAL	460,303.00	37,392.50	474,804.15	103.15	14,501.15-
	HOTEL-MOTEL TAX TOTAL	100,000.00	.00	116,466.57	116.47	16,466.57-
	STREET REPLACEMENT FUND TOTAL	.00	.30	3.66	.00	3.66-
	FIRE DEPT REPLACEMENT FUN TOTA	.00	2.10	25.62	.00	25.62-
	AIRPORT REPLACEMENT FUND TOTA	.00	2.40	29.28	.00	29.28-
	PARKS REPLACEMENT FUND TOTAL	.00	126.03	1,496.44	.00	1,496.44-
	STREETS DEPT - ROAD USE T TOTA	776,192.00	96,685.64	856,555.74	110.35	80,363.74-
	EMPLOYEE BENEFITS TOTAL	1,209,160.00	9,509.93	1,201,051.86	99.33	8,108.14
	EMERGENCY LEVY TOTAL	66,372.00	502.80	63,953.57	96.36	2,418.43
	LOCAL OPTION SALES TAX TOTAL	800,000.00	62,377.52	856,757.30	107.09	56,757.30-
	TAX INCREMENT FINANCING TOTAL	953,170.00	9,532.26	945,105.32	99.15	8,064.68
	URBAN RENEWAL - LMI HOUSI TOTA	113,297.00	113,297.00	113,297.00	100.00	.00
	ECONOMIC DEVELOPMENT TOTAL	1,151,101.00	360,000.00	963,461.41	83.70	187,639.59
	DEBT SERVICE TOTAL	1,777,280.00	797,065.07	1,678,350.93	94.43	98,929.07
	DEBT - SPECIAL ASSESSMENT TOTA	85,500.00	7,946.00	95,330.87	111.50	9,830.87-
	CAP PROJ - STREET IMPROVE TOTA	867,130.00	.00	20,379.60	2.35	846,750.40

92
11/3/24

REVENUE REPORT
CALENDAR 6/2024, FISCAL 12/2024

PCT OF FISCAL YTD 100.0% Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	CAP PROJ - BRIDGES TOTAL	410,000.00	.00	.00	.00	410,000.00
	PARKS & REC PROJECTS TOTAL	668,962.00	10,881.00	198,968.09	29.74	469,993.91
	CAP PROJ - AIRPORT TOTAL	1,751,647.00	186,654.03	1,456,740.65	83.16	294,906.35
	CAP PROJ - WAPSIE DAM MIT TOTA	5,941.00	5,941.00	5,941.00	100.00	.00
	CAP PROJ - STREETS/TIF TOTAL	44,059.00	44,059.00	44,059.00	100.00	.00
	CAP OUTLAY SAVINGS/LOST TOTAL	1,096,285.00	375,160.40	662,605.94	60.44	433,679.06
	CAP PROJECT HIGHWAY 150 TOTAL	162,850.00	.00	162,850.31	100.00	.31-
	CEMETERY FUND TOTAL	.00	347.88	1,022.24	.00	1,022.24-
	WATER FUND TOTAL	1,245,849.00	134,682.58	1,270,834.95	102.01	24,985.95-
	WATER CONSTRUCTION TOTAL	.00	456.71	57,144.27	.00	57,144.27-
	WATER RELACEMENT FUND TOTAL	.00	164.08	1,948.20	.00	1,948.20-
	WATER REVENUE BOND TOTAL	93,895.00	7,824.59	93,895.00	100.00	.00
	SEWER UTILITY FUND TOTAL	2,497,517.00	228,759.31	2,559,269.15	102.47	61,752.15-
	SEWER SRF SINKING FUND TOTAL	95,960.00	7,996.66	95,960.00	100.00	.00
	SEWER SINKING REVENUE BON TOTA	509,072.00	42,422.66	509,072.00	100.00	.00
	WWTP FUTURE PLANT FUND TOTAL	.00	2,275.22	27,018.05	.00	27,018.05-
	SEWER REPLACEMENT FUND TOTAL	.00	93.95	1,115.18	.00	1,115.18-

REVENUE REPORT
CALENDAR 6/2024, FISCAL 12/2024

PCT OF FISCAL YTD 100.0% Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	WWTP REPLACEMENT FUND TOTAL	.00	.00	13,574.40	.00	13,574.40-
	STORM WATER DEPT TOTAL	150,000.00	13,676.47	169,892.24	113.26	19,892.24-
	STORM WATER PROJECTS TOTAL	810,000.00	.00	.00	.00	810,000.00
	SELF INSURANCE TOTAL	.00	13,547.17	177,697.76	.00	177,697.76-
	SELF INSURANCE - ENTERPRI TOTAL	.00	1,347.71	13,190.06	.00	13,190.06-
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		22,638,590.00	3,167,795.08	19,715,129.51	87.09	2,923,460.49
		=====	=====	=====	=====	=====



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

DATE OF MEETING: July 8, 2024

ITEM TITLE: Revenues and Expenses to date – *Information Only*

BACKGROUND:

Attached is documentation showing the Revenues and Expenses to date – for Council Information only.

DISCUSSION:

This is for information only; no discussion is necessary.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

This item is for informational purposes only, no motion is needed or recommended.

Airport Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-280-4310	HANGAR RENT	28,280.00				28,280.00
001-280-4311	FARM LEASE	18,998.00				18,998.00
001-280-4312	FIXED BASED OPERATOR LEASE	12,300.00				12,300.00
001-280-4750	MERCHANDISE SALES	130,000.00	332.72	332.72	.26	129,667.28
	AIRPORT TOTAL	189,578.00	332.72	332.72	.18	189,245.28
	TOTAL REVENUE	189,578.00	332.72	332.72	.18	189,245.28
001-280-6010	SALARIES - FULL-TIME	61,959.00				61,959.00
001-280-6020	SALARIES - PART-TIME	3,000.00				3,000.00
001-280-6040	WAGES - OVERTIME	1,302.00				1,302.00
001-280-6143	ICMA RC - CITY SHARE	1,000.00				1,000.00
001-280-6181	UNIFORM ALLOWANCE	300.00				300.00
001-280-6184	CELL PHONE ALLOWANCES	600.00				600.00
001-280-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-280-6310	BUILDING MAINT & REPAIR	5,000.00				5,000.00
001-280-6320	GROUNDS/RUNWAY MAINT & REPAIR	10,000.00				10,000.00
001-280-6331	VEHICLE OPERATIONS	5,000.00				5,000.00
001-280-6332	VEHICLE REPAIRS	5,000.00				5,000.00
001-280-6371	ELECTRIC/GAS UTILITIES	21,000.00				21,000.00
001-280-6372	GARBAGE/RECYCLING	3,750.00				3,750.00
001-280-6373	COMMUNICATIONS (PHONE/INTERNET)	2,200.00				2,200.00
001-280-6399	OTHER MAINTENANCE/REPAIR	2,000.00				2,000.00
001-280-6407	ENGINEERING	2,500.00				2,500.00
001-280-6408	PROPERTY & CASUALTY INSURANCE	32,084.00				32,084.00
001-280-6409	JANITORIAL	1,500.00				1,500.00
001-280-6412	MEDICAL EXPENSE - DOCTOR	100.00				100.00
001-280-6413	PAYMENTS TO OTHER AGENCIES	500.00				500.00
001-280-6499	OTHER CONTRACTUAL SERV	12,500.00				12,500.00
001-280-6503	MERCHANDISE FOR RE-SALE	120,000.00				120,000.00
001-280-6506	OFFICE SUPPLIES	2,500.00				2,500.00
001-280-6507	OPERATING SUPPLIES	2,000.00				2,000.00
001-280-6510	SPECIAL & SAFETY EQUIPMENT	500.00				500.00
	AIRPORT TOTAL	296,795.00	.00	.00	.00	296,795.00
	TOTAL EXPENSES	296,795.00	.00	.00	.00	296,795.00
	GENERAL FUND TOTAL	107,217.00-	332.72	332.72	.31-	107,549.72-
112-280-6110	FICA - CITY/AIRPORT	5,069.00				5,069.00
112-280-6130	IPERS - CITY/AIRPORT	6,256.00				6,256.00
112-280-6131	WORKERS COMP/AIRPORT	1,289.00				1,289.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-280-6150	GROUP INSURANCE/AIRPORT	16,739.00				16,739.00
112-280-6154	EMPLOYEE SELF-FUNDING INS/AIR	4,000.00				4,000.00
	AIRPORT TOTAL	33,353.00	.00	.00	.00	33,353.00
	TOTAL EXPENSES	33,353.00	.00	.00	.00	33,353.00
	EMPLOYEE BENEFITS TOTAL	33,353.00	.00	.00	.00	33,353.00
323-280-6727	AIRPORT-CAP OUTLAY/EQUIPMENT	25,000.00				25,000.00
	AIRPORT TOTAL	25,000.00	.00	.00	.00	25,000.00
	TOTAL EXPENSES	25,000.00	.00	.00	.00	25,000.00
	CAP OUTLAY SAVINGS/LOST TOTAL	25,000.00-	.00	.00	.00	25,000.00-
	AIRPORT TOTAL (REV LESS EXP)	165,570.00-	332.72	332.72	.20-	165,902.72-

Animal Control Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-190-4530	PENALTIES	1,000.00				1,000.00
	ANIMAL CONTROL TOTAL	=====	=====	=====	=====	=====
		1,000.00	.00	.00	.00	1,000.00
	TOTAL REVENUE	-----	-----	-----	-----	-----
		1,000.00	.00	.00	.00	1,000.00
001-190-6499	ANIMAL CONTROL	860.00				860.00
001-190-6504	MINOR EQUIPMENT	70.00				70.00
001-190-6507	OPERATING SUPPLIES	70.00				70.00
	ANIMAL CONTROL TOTAL	=====	=====	=====	=====	=====
		1,000.00	.00	.00	.00	1,000.00
	TOTAL EXPENSES	-----	-----	-----	-----	-----
		1,000.00	.00	.00	.00	1,000.00
	GENERAL FUND TOTAL	=====	=====	=====	=====	=====
		.00	.00	.00	.00	.00
	ANIMAL CONTROL (REV LESS EXP)	=====	=====	=====	=====	=====
		.00	.00	.00	.00	.00

Building Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-170-4120	BUILDING PERMITS	40,000.00	1,536.75	1,536.75	3.84	38,463.25
001-170-4128	PLUMBING & MECHANICAL PERMITS	2,500.00	90.00	90.00	3.60	2,410.00
001-170-4132	MOVING PERMIT	100.00				100.00
001-170-4167	HOME OCCUPATION PERMITS	400.00				400.00
001-170-4500	PLANNING & ZONING FEES	250.00				250.00
001-170-4550	BOARD OF ADJUSTMENT FEES	100.00				100.00
001-170-4710	REIMBURSEMENTS CODE ENFORCE	70.00				70.00
	BUILDING INSPECTIONS TOTAL	43,420.00	1,626.75	1,626.75	3.75	41,793.25
	TOTAL REVENUE	43,420.00	1,626.75	1,626.75	3.75	41,793.25
001-170-6010	SALARIES - FULL-TIME	70,636.00				70,636.00
001-170-6040	WAGES - OVERTIME	750.00				750.00
001-170-6143	ICMA RC - CITY SHARE	1,000.00				1,000.00
001-170-6181	ALLOWANCES - UNIFORM	300.00				300.00
001-170-6210	DUES & MEMBERSHIPS	500.00				500.00
001-170-6230	TRAINING IN HOUSE	200.00				200.00
001-170-6240	MTGS/CONFERENCES/MILES	1,000.00				1,000.00
001-170-6331	VEHICLE OPERATIONS	1,500.00				1,500.00
001-170-6373	COMMUNICATIONS (PHONE/INTERNET)	800.00				800.00
001-170-6408	PROPERTY & CASUALTY INSURANCE	3,692.00				3,692.00
001-170-6412	MEDICAL EXPENSE - DOCTOR	75.00				75.00
001-170-6499	OTHER CONTRACTUAL SERV	20,000.00				20,000.00
001-170-6504	OFFICE EQUIPMENT	500.00				500.00
001-170-6506	OFFICE SUPPLIES	500.00				500.00
001-170-6507	OPERATING SUPPLIES	500.00				500.00
001-170-6508	POSTAGE	750.00				750.00
001-170-6510	SPECIAL & SAFETY EQUIPMENT	750.00				750.00
	BUILDING INSPECTIONS TOTAL	103,453.00	.00	.00	.00	103,453.00
	TOTAL EXPENSES	103,453.00	.00	.00	.00	103,453.00
	GENERAL FUND TOTAL	60,033.00-	1,626.75	1,626.75	2.71-	61,659.75-
112-170-6110	FICA - CITY/BLDG	5,462.00				5,462.00
112-170-6130	IPERS - CITY/BUILDING	6,739.00				6,739.00
112-170-6131	WORK COMP/BUILDING	653.00				653.00
112-170-6150	GROUP INSURANCE BEN/BLDG	16,754.00				16,754.00
112-170-6154	EMPLOYEE SELF-FUND INS BEN/BLD	7,237.00	2,532.13	2,532.13	34.99	4,704.87
	BUILDING INSPECTIONS TOTAL	36,845.00	2,532.13	2,532.13	6.87	34,312.87

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	36,845.00	2,532.13	2,532.13	6.87	34,312.87
	EMPLOYEE BENEFITS TOTAL	=====	=====	=====	=====	=====
		36,845.00	2,532.13	2,532.13	6.87	34,312.87
		=====	=====	=====	=====	=====
323-170-6725	BLDG-CIP CAP OFFICE EQUIP	3,000.00				3,000.00
	BUILDING INSPECTIONS TOTAL	3,000.00	.00	.00	.00	3,000.00
	TOTAL EXPENSES	3,000.00	.00	.00	.00	3,000.00
	CAP OUTLAY SAVINGS/LOST TOTAL	3,000.00-	.00	.00	.00	3,000.00-
	TOTAL (REV LESS EXP)	99,878.00-	905.38-	905.38-	.91	98,972.62-

City Administration Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-610-6010	SALARIES - FULL-TIME	33,346.00				33,346.00
001-610-6020	SALARY - MAYOR PART-TIME	8,000.00				8,000.00
001-610-6050	SALARIES - COUNCIL FEE-BASED	14,350.00				14,350.00
001-610-6143	ICMA RC - CITY SHARE	1,500.00				1,500.00
001-610-6181	UNIFORM ALLOWANCE	650.00				650.00
001-610-6184	CELL PHONE ALLOWANCES	1,500.00				1,500.00
001-610-6210	DUES & MEMBERSHIPS	4,500.00				4,500.00
001-610-6240	MTGS/CONFERENCES/MILES	10,000.00				10,000.00
001-610-6489	COUNCIL'S DISCRETIONARY FUND	750.00				750.00
001-610-6491	OTHER COUNCIL ITEMS	750.00				750.00
001-610-6506	OFFICE SUPPLIES	200.00				200.00
	MAYOR/COUNCIL/CITY MGR TOTAL	75,546.00	.00	.00	.00	75,546.00
001-620-6010	SALARIES - FULL-TIME	160,782.00				160,782.00
001-620-6040	WAGES - OVERTIME	3,592.00				3,592.00
001-620-6143	ICMA RC - CITY SHARE	2,000.00				2,000.00
001-620-6181	UNIFORM ALLOWANCE	900.00				900.00
001-620-6184	CELL PHONE ALLOWANCES	600.00				600.00
001-620-6210	DUES & MEMBERSHIPS	10,000.00				10,000.00
001-620-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-620-6230	TRAINING IN HOUSE	1,000.00				1,000.00
001-620-6240	MTGS/CONFERENCES/MILES	7,500.00				7,500.00
	CLERK/TREASURER/ADM TOTAL	186,474.00	.00	.00	.00	186,474.00
001-630-6413	ELECTION EXPENSE	6,000.00				6,000.00
	ELECTIONS TOTAL	6,000.00	.00	.00	.00	6,000.00
001-640-6401	AUDIT FEES	30,000.00				30,000.00
001-640-6405	RECORDING FEES	100.00				100.00
001-640-6411	LEGAL EXPENSE	90,000.00				90,000.00
001-640-6413	PAYMENTS TO OTHER AGENCIES	700.00				700.00
001-640-6414	PRINTING & PUBLISHING	10,500.00				10,500.00
001-640-6419	FINANCIAL SERVICES	600.00				600.00
001-640-6490	PROFESSIONAL SERVICE FEES	400.00				400.00
001-640-6498	REFUNDS	75.00				75.00
001-640-6499	CODE BOOK CODIFICATION	5,000.00				5,000.00
	LEGAL SERVICES/ATTORNEY TOTAL	137,375.00	.00	.00	.00	137,375.00
001-650-6199	HR AGREEMENTS/FEES	4,750.00				4,750.00
001-650-6310	BUILDING MAINT & REPAIR	7,500.00				7,500.00
001-650-6320	GROUNDS MAINT & REPAIR	500.00				500.00
001-650-6331	VEHICLE OPERATIONS	400.00				400.00
001-650-6332	VEHICLE REPAIRS	200.00				200.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-650-6350	OPERATIONAL EQUIPMENT REPAIR	350.00				350.00
001-650-6371	ELECTRIC/GAS UTILITIES	25,000.00				25,000.00
001-650-6373	COMMUNICATIONS (PHONE/INTERNET)	3,450.00				3,450.00
001-650-6399	OTHER MAINTENANCE/REPAIR	1,000.00				1,000.00
001-650-6401	BANK FEES	50.00				50.00
001-650-6405	COURT & RECORDING FEES	32.00				32.00
001-650-6408	PROPERTY & CASUALTY INSURANCE	11,697.00				11,697.00
001-650-6409	JANITORIAL	3,000.00				3,000.00
001-650-6490	STAFFING CONTRACT	500.00				500.00
001-650-6498	REFUNDS	300.00				300.00
001-650-6499	OTHER CONTRACTUAL SERV	44,000.00				44,000.00
001-650-6506	OFFICE SUPPLIES	3,500.00				3,500.00
001-650-6507	OPERATING SUPPLIES	4,000.00				4,000.00
001-650-6508	POSTAGE & SHIPPING	4,000.00				4,000.00
001-650-6510	SPECIAL & SAFETY EQUIPMENT	100.00				100.00
001-650-6727	CAPITAL EQUIPMENT	2,000.00				2,000.00
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	116,329.00	.00	.00	.00	116,329.00
001-660-6406	DAMAGES / TORT CLAIMS	5,000.00				5,000.00
001-660-6408	PROPERTY & CASUALTY INSURANCE	11,598.00				11,598.00
		=====	=====	=====	=====	=====
	TORT LIABILITY TOTAL	16,598.00	.00	.00	.00	16,598.00
001-699-6419	IT SERVICES	105,000.00				105,000.00
		=====	=====	=====	=====	=====
	GENERAL GOVERNMENT-I.T. TOTAL	105,000.00	.00	.00	.00	105,000.00
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	643,322.00	.00	.00	.00	643,322.00
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	643,322.00-	.00	.00	.00	643,322.00-
		=====	=====	=====	=====	=====
112-610-6110	FICA - CITY/ADMIN	4,261.00				4,261.00
112-610-6131	WORK COMP/ADMIN	677.00				677.00
112-610-6142	PENSION - CITY MANAGER	3,148.00				3,148.00
112-610-6150	GROUP INSURANCE BEN/MANAGER	4,407.00				4,407.00
112-610-6154	EMPLOYEE SELF-FUND INS BEN/ADM	12,000.00	12.88	12.88	.11	11,987.12
		=====	=====	=====	=====	=====
	MAYOR/COUNCIL/CITY MGR TOTAL	24,493.00	12.88	12.88	.05	24,480.12
112-620-6110	FICA - CITY/CLERK	12,575.00				12,575.00
112-620-6130	IPERS - CITY/CLERK	15,517.00				15,517.00
112-620-6131	WORK COMP/CLERK	235.00				235.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-620-6150	GROUP INSURANCE BEN/CLERK	41,463.00				41,463.00
112-620-6154	EMPLOYEE SELF-FUND INS BEN/CLE	12,000.00	158.80	158.80	1.32	11,841.20
	CLERK/TREASURER/ADM TOTAL	81,790.00	158.80	158.80	.19	81,631.20
112-622-6150	GROUP INSURANCE BEN/RETIREE	2,885.00				2,885.00
112-622-6154	EMPLOYEE SELF-FUND INS BEN/RET	6,940.00				6,940.00
	RETIRED EMPLOYEES TOTAL	9,825.00	.00	.00	.00	9,825.00
112-640-6420	ACA FEES	140.00				140.00
	LEGAL SERVICES/ATTORNEY TOTAL	140.00	.00	.00	.00	140.00
	TOTAL EXPENSES	116,248.00	171.68	171.68	.15	116,076.32
	EMPLOYEE BENEFITS TOTAL	116,248.00	171.68	171.68	.15	116,076.32
323-650-6727	CITY HALL-CAP OUTLAY/EQUIPMENT	27,000.00				27,000.00
323-650-6750	CAP OUTLAY - BUILDINGS	8,500.00				8,500.00
	CITY HALL/GENERAL BLDGS TOTAL	35,500.00	.00	.00	.00	35,500.00
	TOTAL EXPENSES	35,500.00	.00	.00	.00	35,500.00
	CAP OUTLAY SAVINGS/LOST TOTAL	35,500.00-	.00	.00	.00	35,500.00-
	CITY ADMIN (REV LESS EXP)	795,070.00-	171.68-	171.68-	.02	794,898.32-

Fire Department Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-150-4475	WASHINGTON/SUMNER TWPS FIRE	73,000.00				73,000.00
001-150-4500	FIRE SERVICE FEES	250.00				250.00
001-150-4715	REFUNDS	3,000.00				3,000.00
	FIRE TOTAL	76,250.00	.00	.00	.00	76,250.00
	TOTAL REVENUE	76,250.00	.00	.00	.00	76,250.00
001-150-6010	SALARIES - FULL-TIME	211,498.00				211,498.00
001-150-6020	SALARIES - PART-TIME	59,570.00				59,570.00
001-150-6040	WAGES - OVERTIME	3,742.00				3,742.00
001-150-6050	VOLUNTEER FIREMEN	22,030.00				22,030.00
001-150-6143	ICMA RC - CITY SHARE	3,000.00				3,000.00
001-150-6181	ALLOWANCES - UNIFORM	1,200.00				1,200.00
001-150-6184	CELL PHONE ALLOWANCES	1,200.00				1,200.00
001-150-6210	DUES & MEMBERSHIPS	1,000.00				1,000.00
001-150-6220	EDUCATIONAL MATERIAL	1,500.00				1,500.00
001-150-6230	TRAINING IN HOUSE	1,500.00				1,500.00
001-150-6240	MTGS/CONFERENCES/MILES	3,500.00				3,500.00
001-150-6310	BUILDING MAINT & REPAIR	7,500.00				7,500.00
001-150-6320	GROUNDS MAINT & REPAIR	1,000.00				1,000.00
001-150-6331	VEHICLE OPERATIONS	20,000.00				20,000.00
001-150-6332	VEHICLE REPAIRS	7,500.00				7,500.00
001-150-6350	EQUIPMENT REPAIR/SIREN	3,000.00				3,000.00
001-150-6371	ELECTRIC/GAS UTILITIES	4,250.00				4,250.00
001-150-6373	COMMUNICATIONS (PHONE/INTERNET)	5,500.00				5,500.00
001-150-6399	OTHER MAINTENANCE/REPAIR	6,000.00				6,000.00
001-150-6408	PROPERTY & CASUALTY INSURANCE	33,212.00				33,212.00
001-150-6412	MEDICAL/WELLNESS EXPENSE	2,000.00				2,000.00
001-150-6424	PROFES SERVICES/GRANT WRITERS	10,000.00				10,000.00
001-150-6504	SPECIAL & SAFETY EQUIPMENT	10,000.00				10,000.00
001-150-6506	OFFICE SUPPLIES	250.00				250.00
001-150-6507	OPERATING SUPPLIES	3,500.00				3,500.00
001-150-6510	SAFETY SUPPLIES	500.00				500.00
	FIRE TOTAL	423,952.00	.00	.00	.00	423,952.00
	TOTAL EXPENSES	423,952.00	.00	.00	.00	423,952.00
	GENERAL FUND TOTAL	347,702.00-	.00	.00	.00	347,702.00-
112-150-6110	FICA - CITY/FIRE	21,026.00				21,026.00
112-150-6130	IPERS - CITY/FIRE	25,585.00				25,585.00
112-150-6131	WORK COMP/FIRE	57,453.00				57,453.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-150-6150	GROUP INSURANCE BEN/FIRE	40,236.00				40,236.00
112-150-6154	EMPLOYEE SELF-FUND INS BEN/FIR	26,902.00	136.74	136.74	.51	26,765.26
	FIRE TOTAL	171,202.00	136.74	136.74	.08	171,065.26
	TOTAL EXPENSES	171,202.00	136.74	136.74	.08	171,065.26
	EMPLOYEE BENEFITS TOTAL	171,202.00	136.74	136.74	.08	171,065.26
323-150-4480	LOCAL GRANTS	31,500.00				31,500.00
	FIRE TOTAL	31,500.00	.00	.00	.00	31,500.00
	TOTAL REVENUE	31,500.00	.00	.00	.00	31,500.00
323-150-6505	FIRE-CIP CAP OTHER EQUIPMENT	104,000.00				104,000.00
323-150-6725	FIRE-CIP CAP OFFICE EQUIPMENT	3,000.00				3,000.00
	FIRE TOTAL	107,000.00	.00	.00	.00	107,000.00
	TOTAL EXPENSES	107,000.00	.00	.00	.00	107,000.00
	CAP OUTLAY SAVINGS/LOST TOTAL	75,500.00-	.00	.00	.00	75,500.00-
	FIRE TOTAL (REV LESS EXP)	594,404.00-	136.74-	136.74-	.02	594,267.26-

Garbage Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-290-4190	GARBAGE COLLECTION PERMITS	120.00				120.00
001-290-4500	GARBAGE COLLECTION FEES	545,000.00	3,540.88	3,540.88	.65	541,459.12
001-290-4550	ENVIRONMENTAL IMPACT FEE	90,000.00	633.42	633.42	.70	89,366.58
001-290-4745	CITY-WIDE CLEANUP REV	1,250.00				1,250.00
	GARBAGE TOTAL	=====	=====	=====	=====	=====
		636,370.00	4,174.30	4,174.30	.66	632,195.70
	TOTAL REVENUE	-----	-----	-----	-----	-----
		636,370.00	4,174.30	4,174.30	.66	632,195.70
001-290-6413	BUCH CO LANDFILL ASSESSMENT	6,064.00				6,064.00
001-290-6497	GARBAGE CONTRACT	576,402.00				576,402.00
001-290-6499	CONTRACTUAL SERVICES	85,000.00				85,000.00
	GARBAGE TOTAL	=====	=====	=====	=====	=====
		667,466.00	.00	.00	.00	667,466.00
	TOTAL EXPENSES	-----	-----	-----	-----	-----
		667,466.00	.00	.00	.00	667,466.00
	GENERAL FUND TOTAL	=====	=====	=====	=====	=====
		31,096.00-	4,174.30	4,174.30	13.42-	35,270.30-
	GARBAGE TOTAL (REV LESS EXP)	=====	=====	=====	=====	=====
		31,096.00-	4,174.30	4,174.30	13.42-	35,270.30-

Library Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
003-410-4440	DIRECT STATE AID (ENRICH IOWA)	5,000.00				5,000.00
003-410-4465	COUNTY CONTRIBUTION	42,500.00				42,500.00
003-410-4470	28E FUNDS - OTHER CITIES	6,500.00				6,500.00
003-410-4500	CHARGES/FEES FOR SERVICES	2,500.00				2,500.00
003-410-4705	DONATIONS	200.00				200.00
003-410-4755	CONCESSIONS-RECREATION	75.00				75.00
003-410-4765	LIBRARY FINES & BOOK CHARGES	1,750.00				1,750.00
	LIBRARY TOTAL	58,525.00	.00	.00	.00	58,525.00
	TOTAL REVENUE	58,525.00	.00	.00	.00	58,525.00
003-410-6010	SALARIES - FULL-TIME	190,942.00				190,942.00
003-410-6020	SALARIES - PART-TIME	101,895.00				101,895.00
003-410-6040	WAGES - OVERTIME	750.00				750.00
003-410-6143	ICMA RC - CITY SHARE	3,000.00				3,000.00
003-410-6210	DUES & MEMBERSHIPS	3,500.00				3,500.00
003-410-6230	TRAINING IN HOUSE	300.00				300.00
003-410-6240	MTGS/CONFERENCES/MILES	1,000.00				1,000.00
003-410-6310	CONTRACT REPAIR/MAINT - BLDGS	3,000.00				3,000.00
003-410-6320	GROUNDS OPERATION, MAIN	600.00				600.00
003-410-6371	ELECTRIC/GAS UTILITIES	18,200.00				18,200.00
003-410-6373	COMMUNICATIONS (PHONE/INTERNET)	3,730.00				3,730.00
003-410-6399	OTHER MAINTENANCE/REPAIR	3,000.00				3,000.00
003-410-6408	PROPERTY & CASUALTY INSURANCE	15,011.00				15,011.00
003-410-6409	JANITORIAL	18,000.00				18,000.00
003-410-6414	PRINTING & PUBLISHING	1,000.00				1,000.00
003-410-6419	COMPUTER EXPENSE	7,000.00				7,000.00
003-410-6490	PROFESSIONAL SERVICES	75.00				75.00
003-410-6502	LIBRARY BOOKS, FILMS, RECORDS	30,000.00				30,000.00
003-410-6504	OFFICE EQUIPMENT	250.00				250.00
003-410-6506	OFFICE SUPPLIES	4,100.00				4,100.00
003-410-6507	OPERATING SUPPLIES	2,600.00				2,600.00
003-410-6508	POSTAGE & SHIPPING	800.00				800.00
003-410-6510	SAFETY SUPPLIES	100.00				100.00
003-410-6530	PROGRAMMING	7,495.00				7,495.00
003-410-6531	VIDEO RECORDINGS	3,250.00				3,250.00
003-410-6532	AUDIO RECORDINGS	3,500.00				3,500.00
003-410-6536	EBOOKS	6,500.00				6,500.00
003-410-6537	AUDIOBOOKS	4,500.00				4,500.00
	LIBRARY TOTAL	434,098.00	.00	.00	.00	434,098.00
	TOTAL EXPENSES	434,098.00	.00	.00	.00	434,098.00
	LIBRARY TOTAL	375,573.00-	.00	.00	.00	375,573.00-

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-410-6110	FICA - CITY/LIBRARY	22,460.00				22,460.00
112-410-6130	IPERS - CITY/LIBRARY	27,715.00				27,715.00
112-410-6131	WORK COMP/LIBRARY	458.00				458.00
112-410-6150	GROUP INSURANCE BEN/LIBRARY	32,838.00				32,838.00
112-410-6154	EMPLOYEE SELF-FUND INS BEN/LIB	34,712.00	38.55	38.55	.11	34,673.45
	LIBRARY TOTAL	118,183.00	38.55	38.55	.03	118,144.45
	TOTAL EXPENSES	118,183.00	38.55	38.55	.03	118,144.45
	EMPLOYEE BENEFITS TOTAL	118,183.00	38.55	38.55	.03	118,144.45
323-410-6727	LIBRARY-CAP OUTLAY/EQUIPMENT	14,000.00				14,000.00
323-410-6770	LIBRARY-CAP OUTLAY/BUILDING	68,000.00				68,000.00
	LIBRARY TOTAL	82,000.00	.00	.00	.00	82,000.00
	TOTAL EXPENSES	82,000.00	.00	.00	.00	82,000.00
	CAP OUTLAY SAVINGS/LOST TOTAL	82,000.00	.00	.00	.00	82,000.00
	LIBRARY TOTAL (REV LESS EXP)	575,756.00-	38.55-	38.55-	.01	575,717.45-

Park & Recreation Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-4310	RENTS & LEASES	200.00				200.00
001-430-4705	DONATIONS	5,000.00				5,000.00
001-430-4710	REIMBURSEMENTS	700.00				700.00
001-430-4755	CONCESSIONS - PARKS	50.00				50.00
	PARKS TOTAL	5,950.00	.00	.00	.00	5,950.00
001-431-4705	PRIVATE SOURCE CONTRIB	1,150.00				1,150.00
	FORESTRY/GREENHOUSE TOTAL	1,150.00	.00	.00	.00	1,150.00
001-432-4180	ANIMAL LICENSES	3,500.00				3,500.00
001-432-4480	LOCAL GRANTS	2,000.00				2,000.00
	DOG PARK TOTAL	5,500.00	.00	.00	.00	5,500.00
001-440-4705	DONATIONS	600.00				600.00
	RECREATION - OPERATING TOTAL	600.00	.00	.00	.00	600.00
001-441-4310	BATTING CAGE RENTAL	4,000.00				4,000.00
001-441-4311	ROOM RENTAL	4,250.00				4,250.00
001-441-4312	GOLF RENTAL	100.00				100.00
001-441-4500	FEES - DAILY ADMISSIONS	2,500.00				2,500.00
001-441-4501	FEES - MEMBERSHIP PASSES	30,000.00				30,000.00
001-441-4503	FEES - FITNESS CLASSES	4,500.00				4,500.00
001-441-4550	FEES - TAE KWON DO	3,150.00				3,150.00
001-441-4551	FEES - TUMBLING	1,750.00				1,750.00
001-441-4552	FEES - LEAGUE	40,000.00	426.07	426.07	1.07	39,573.93
001-441-4554	FEES - GAMES	450.00				450.00
001-441-4705	DONATIONS/OTHER	100.00				100.00
001-441-4755	CONCESSIONS - RIVER'S EDGE	3,750.00				3,750.00
	RECREATION - RIVER'S EDGE TOTA	94,550.00	426.07	426.07	.45	94,123.93
001-442-4502	FEES - FOOTBALL	10,500.00				10,500.00
001-442-4503	FEES - AEROBICS/ADULT FITNESS	2,600.00				2,600.00
001-442-4504	FEES - INDOOR PROGRAMMING	850.00				850.00
001-442-4552	FEES - LITTLE LEAGUE	30,000.00				30,000.00
001-442-4553	FEES - MILLENNIUM CLASSES	200.00				200.00
001-442-4555	FEES - MARTIAL ARTS	200.00				200.00
001-442-4556	FEES - SOCCER	650.00				650.00
001-442-4557	FEES - BASKETBALL	4,000.00				4,000.00
001-442-4558	FEES - VOLLEYBALL	250.00				250.00
001-442-4559	FEES - TENNIS LESSONS	100.00				100.00
001-442-4705	DONATIONS/OTHER	150.00				150.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RECREATION - OUTDOOR TOTAL	49,500.00	.00	.00	.00	49,500.00
001-443-4311	ROOM RENTAL	5,250.00				5,250.00
001-443-4500	FEES - DAILY ADMISSIONS	10,500.00				10,500.00
001-443-4501	FEES - MEMBERSHIP PASSES	25,000.00				25,000.00
001-443-4705	DONATIONS/OTHER	250.00				250.00
001-443-4755	CONCESSIONS - FALCON CIVIC CTR	3,500.00	1.17	1.17	.03	3,498.83
	RECREATION - FALCON CIVIC TOTA	44,500.00	1.17	1.17	.00	44,498.83
001-444-4310	POOL RENTAL	4,000.00	310.50	310.50	7.76	3,689.50
001-444-4500	FEES - DAILY POOL ADMISSIONS	27,500.00	794.46	794.46	2.89	26,705.54
001-444-4501	FEES - POOL SEASON PASSES	30,000.00	256.74	256.74	.86	29,743.26
001-444-4507	FEES - WATER AEROBICS	150.00				150.00
001-444-4508	FEES - TEAMS & LESSONS	10,500.00	70.27	70.27	.67	10,429.73
001-444-4705	DONATIONS/OTHER	500.00				500.00
001-444-4760	CONCESSIONS - POOL	27,000.00	367.62	367.62	1.36	26,632.38
	RECREATION - SWIMMING POO TOTA	99,650.00	1,799.59	1,799.59	1.81	97,850.41
001-445-4310	CAMPSITE RENTALS	60,000.00				60,000.00
001-445-4755	CONCESSIONS - RV PARK	100.00				100.00
	RECREATION - RV PARK TOTAL	60,100.00	.00	.00	.00	60,100.00
001-446-4310	FACILITY RENT	2,000.00				2,000.00
001-446-4509	FEES - TOURNAMENTS	15,500.00				15,500.00
001-446-4700	PUBLIC SOURCE CONTRIB	2,500.00				2,500.00
001-446-4705	DONATIONS	100.00				100.00
001-446-4755	CONCESSIONS - BALL COMPLEX	60,000.00	921.37	921.37	1.54	59,078.63
	RECREATION - COMPLEX TOTAL	80,100.00	921.37	921.37	1.15	79,178.63
	TOTAL REVENUE	441,600.00	3,148.20	3,148.20	.71	438,451.80
001-430-6010	SALARIES - FULL-TIME	119,760.00				119,760.00
001-430-6020	SALARIES - PART-TIME	29,000.00				29,000.00
001-430-6030	HOURLY WAGES - TEMPORARY	17,000.00				17,000.00
001-430-6040	WAGES - OVERTIME	2,500.00				2,500.00
001-430-6143	ICMA RC - CITY SHARE	2,000.00				2,000.00
001-430-6184	CELL PHONE ALLOWANCES	600.00				600.00
001-430-6310	BUILDING MAINT & REPAIR	2,500.00				2,500.00
001-430-6320	GROUNDS MAINT/BEAUTIFICATION	10,000.00				10,000.00
001-430-6331	VEHICLE OPERATIONS	9,000.00				9,000.00
001-430-6332	VEHICLE REPAIRS	12,000.00				12,000.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-6371	ELECTRIC/GAS UTILITIES	8,000.00				8,000.00
001-430-6373	COMMUNICATIONS (PHONE/INTERNET)	750.00				750.00
001-430-6408	PROPERTY & CASUALTY INSURANCE	51,342.00				51,342.00
001-430-6499	CONTRACTUAL SERVICES	7,000.00				7,000.00
001-430-6504	MINOR EQUIPMENT PURCH	5,000.00				5,000.00
001-430-6507	OPERATING SUPPLIES	2,000.00				2,000.00
001-430-6510	SPECIAL & SAFETY SUPPLIES	550.00				550.00
	PARKS TOTAL	279,002.00	.00	.00	.00	279,002.00
001-431-6020	SALARIES - PART-TIME	2,750.00				2,750.00
001-431-6310	BUILDING REPAIR/MAINT	250.00				250.00
001-431-6320	PARK GROUNDS DEVELOPMENT	1,250.00				1,250.00
001-431-6331	VEHICLE OPERATIONS	750.00				750.00
001-431-6504	MINOR EQUIPMENT	300.00				300.00
001-431-6507	OPERATING SUPPLIES	100.00				100.00
	FORESTRY/GREENHOUSE TOTAL	5,400.00	.00	.00	.00	5,400.00
001-432-6320	GROUND MAINT & REPAIR	2,750.00				2,750.00
001-432-6507	OPERATING SUPPLIES	250.00				250.00
	DOG PARK TOTAL	3,000.00	.00	.00	.00	3,000.00
001-440-6010	SALARIES - FULL-TIME	200,501.00				200,501.00
001-440-6020	SALARIES - PART-TIME	20,000.00				20,000.00
001-440-6040	WAGES - OVERTIME	9,000.00				9,000.00
001-440-6143	ICMA RC - CITY SHARE	3,000.00				3,000.00
001-440-6184	CELL PHONE ALLOWANCES	1,800.00				1,800.00
001-440-6210	DUES & MEMBERSHIPS	350.00				350.00
001-440-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-440-6230	TRAINING IN HOUSE	250.00				250.00
001-440-6240	MTGS/CONFERENCES/MILES	250.00				250.00
001-440-6331	VEHICLE OPERATIONS	3,000.00				3,000.00
001-440-6402	ADVERTISING	250.00				250.00
001-440-6410	BANK FEES	25.00				25.00
001-440-6412	MEDICAL/WELLNESS EXPENSE	50.00				50.00
001-440-6414	PRINTING & PUBLISHING	2,500.00				2,500.00
001-440-6418	SALES TAX	12,500.00				12,500.00
001-440-6499	CONTRACTUAL SERVICES	375.00				375.00
001-440-6506	OFFICE SUPPLIES	750.00				750.00
001-440-6508	POSTAGE & SHIPPING	1,250.00				1,250.00
	RECREATION - OPERATING TOTAL	255,951.00	.00	.00	.00	255,951.00
001-441-6020	SALARIES - PART-TIME	10,000.00				10,000.00
001-441-6030	HOURLY WAGES - TEMPORARY	1,750.00				1,750.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-441-6310	BUILDING MAINT & REPAIR	5,000.00				5,000.00
001-441-6320	GROUNDS MAINT & REPAIR	400.00				400.00
001-441-6350	OPERATIONAL EQUIPMENT REPAIR	1,500.00				1,500.00
001-441-6371	ELECTRIC/GAS UTILITIES	16,250.00				16,250.00
001-441-6373	COMMUNICATIONS (PHONE/INTERNET)	1,100.00				1,100.00
001-441-6402	ADVERTISING	250.00				250.00
001-441-6409	JANITORIAL	1,950.00				1,950.00
001-441-6494	CONTRACT-TAE KWON DO INSTRUCTO	2,500.00				2,500.00
001-441-6495	CONTRACT-CAMP/CLINIC PAY	1,250.00				1,250.00
001-441-6496	CONTRACT-ADULT FITNESS INSTRUC	2,000.00				2,000.00
001-441-6498	REFUNDS	50.00				50.00
001-441-6503	CONCESSIONS SUPPLIES	2,000.00				2,000.00
001-441-6504	MINOR EQUIPMENT	1,500.00				1,500.00
001-441-6507	OPERATING SUPPLIES	2,000.00				2,000.00
	RECREATION - RIVER'S EDGE TOTA	49,500.00	.00	.00	.00	49,500.00
001-442-6493	CONTRACT-LITTLE LEAGUE UMPIRE	10,000.00				10,000.00
001-442-6496	CONTRACT-ADULT FITNESS INSTRUC	2,000.00				2,000.00
001-442-6505	RECREATIONAL EQUIPMENT	7,500.00				7,500.00
001-442-6507	OPERATING SUPPLIES - LITTLE LE	75,000.00				75,000.00
001-442-6512	OPERATING SUPPLIES - BASKETBAL	2,750.00				2,750.00
001-442-6514	OPERATING SUPPLIES - FOOTBALL	4,950.00				4,950.00
001-442-6515	OPERATING SUPPLIES - SOCCER	250.00				250.00
001-442-6516	OPERATING SUPPLIES - ADULT EVE	100.00				100.00
001-442-6598	REFUNDS	350.00				350.00
001-442-6599	AWARDS & TROPHIES	2,500.00				2,500.00
	RECREATION - OUTDOOR TOTAL	105,400.00	.00	.00	.00	105,400.00
001-443-6020	SALARIES - PART-TIME	26,500.00				26,500.00
001-443-6030	HOURLY WAGES - TEMPORARY	500.00				500.00
001-443-6310	BUILDING MAINT & REPAIR	6,500.00				6,500.00
001-443-6320	GROUNDS MAINT & REPAIR	700.00				700.00
001-443-6350	OPERATIONAL EQUIPMENT REPAIR	4,250.00				4,250.00
001-443-6371	ELECTRIC/GAS UTILITIES	25,000.00				25,000.00
001-443-6373	COMMUNICATIONS (PHONE/INTERNET)	1,800.00				1,800.00
001-443-6409	JANITORIAL	28,000.00				28,000.00
001-443-6499	CONTRACTUAL SERVICES	3,250.00				3,250.00
001-443-6503	CONCESSIONS SUPPLIES	7,500.00				7,500.00
001-443-6506	OFFICE SUPPLIES	1,000.00				1,000.00
001-443-6507	OPERATING SUPPLIES	2,000.00				2,000.00
001-443-6510	SAFETY SUPPLIES	500.00				500.00
001-443-6598	REFUNDS	250.00				250.00
	RECREATION - FALCON CIVIC TOTA	107,750.00	.00	.00	.00	107,750.00
001-444-6030	HOURLY WAGES - TEMPORARY	90,000.00				90,000.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-444-6210	SWIM TEAM MEMBERSHIP DUES	150.00				150.00
001-444-6310	BUILDING MAINT & REPAIR	7,000.00				7,000.00
001-444-6320	GROUNDS MAINT & REPAIR	2,500.00				2,500.00
001-444-6371	ELECTRIC/GAS UTILITIES	24,500.00				24,500.00
001-444-6372	GARBAGE/RECYCLING	3,500.00				3,500.00
001-444-6373	COMMUNICATIONS (PHONE/INTERNET)	200.00				200.00
001-444-6413	PAYMENTS TO OTHER AGENCIES	600.00				600.00
001-444-6499	CONTRACT-COACHES & INSTRUCTORS	4,000.00				4,000.00
001-444-6501	CHEMICALS	17,000.00				17,000.00
001-444-6503	CONCESSIONS SUPPLIES	30,000.00				30,000.00
001-444-6507	OPERATING SUPPLIES	4,000.00				4,000.00
001-444-6598	REFUNDS	200.00				200.00
001-444-6599	AWARDS & TROPHIES	750.00				750.00
	RECREATION - SWIMMING POO TOTA	184,400.00	.00	.00	.00	184,400.00
001-445-6310	BUILDING MAINT & REPAIR	1,750.00				1,750.00
001-445-6320	GROUNDS MAINT & REPAIR	2,300.00				2,300.00
001-445-6371	ELECTRIC/GAS UTILITIES	26,000.00				26,000.00
001-445-6372	GARBAGE/RECYCLING	7,000.00				7,000.00
001-445-6373	COMMUNICATIONS (PHONE/INTERNET)	2,500.00				2,500.00
001-445-6499	CONTRACT-RV HOST	2,500.00				2,500.00
001-445-6503	CONCESSIONS SUPPLIES	50.00				50.00
001-445-6506	OFFICE SUPPLIES	250.00				250.00
001-445-6598	REFUNDS	200.00				200.00
	RECREATION - RV PARK TOTAL	42,550.00	.00	.00	.00	42,550.00
001-446-6020	SALARIES - PART-TIME	20,000.00				20,000.00
001-446-6030	HOURLY WAGES - TEMPORARY	16,000.00				16,000.00
001-446-6040	WAGES - OVERTIME	1,000.00				1,000.00
001-446-6310	BUILDING MAINT & REPAIR	3,500.00				3,500.00
001-446-6320	GROUNDS MAINT & REPAIR	6,500.00				6,500.00
001-446-6331	VEHICLE OPERATIONS	1,750.00				1,750.00
001-446-6371	ELECTRIC/GAS UTILITIES	3,000.00				3,000.00
001-446-6372	GARBAGE/RECYCLING	3,000.00				3,000.00
001-446-6373	COMMUNICATIONS (PHONE/INTERNET)	500.00				500.00
001-446-6499	CONTRACT-TOURNAMENT UMPIRES	27,500.00				27,500.00
001-446-6503	MERCHANDISE FOR RESALE	47,500.00				47,500.00
001-446-6504	MINOR EQUIPMENT	2,500.00				2,500.00
001-446-6507	OPERATING SUPPLIES	5,000.00				5,000.00
001-446-6511	ADULT SOFTBALL	500.00				500.00
001-446-6598	REFUNDS	200.00				200.00
	RECREATION - COMPLEX TOTAL	138,450.00	.00	.00	.00	138,450.00
001-450-6030	HOURLY WAGES - TEMPORARY	3,500.00				3,500.00
001-450-6310	BUILDING MAINT & REPAIR	500.00				500.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-450-6320	GROUNDS MAINT & REPAIR	1,250.00				1,250.00
001-450-6331	VEHICLE OPERATIONS	500.00				500.00
001-450-6371	ELECTRIC/GAS UTILITIES	200.00				200.00
001-450-6499	OTHER CONTRACTUAL SERV	1,000.00				1,000.00
001-450-6504	MINOR EQUIPMENT	200.00				200.00
001-450-6507	OPERATING SUPPLIES	50.00				50.00
	CEMETERY TOTAL	7,200.00	.00	.00	.00	7,200.00
	TOTAL EXPENSES	1,178,603.00	.00	.00	.00	1,178,603.00
	GENERAL FUND TOTAL	737,003.00-	3,148.20	3,148.20	.43-	740,151.20-
112-430-6110	FICA - CITY CONTRIBUTION	12,872.00				12,872.00
112-430-6130	IPERS - CITY/PAKRS	15,884.00				15,884.00
112-430-6131	WORK COMP/PARKS	4,303.00				4,303.00
112-430-6150	GROUP INSURANCE BEN/PARKS	33,471.00				33,471.00
112-430-6154	EMPLOYEE SELF-FUND INS BEN/PAR	21,674.00	132.47	132.47	.61	21,541.53
	PARKS TOTAL	88,204.00	132.47	132.47	.15	88,071.53
112-431-6110	FICA - FORESTRY	211.00				211.00
112-431-6130	IPERS - CITY/FORESTRY	260.00				260.00
	FORESTRY/GREENHOUSE TOTAL	471.00	.00	.00	.00	471.00
112-440-6110	FICA - CITY/REC	17,557.00				17,557.00
112-440-6130	IPERS - CITY/REC	21,665.00				21,665.00
112-440-6131	WORK COMP/REC	152.00				152.00
112-440-6150	GROUP INSURANCE BEN/REC	40,972.00				40,972.00
112-440-6154	EMPLOYEE SELF-FUND INS BEN/REC	36,272.00	1,198.02	1,198.02	3.30	35,073.98
	RECREATION - OPERATING TOTAL	116,618.00	1,198.02	1,198.02	1.03	115,419.98
112-441-6110	FICA - CITY/RIV EDGE	899.00				899.00
112-441-6130	IPERS - CITY/RIV EDGE	1,110.00				1,110.00
	RECREATION - RIVER'S EDGE TOTA	2,009.00	.00	.00	.00	2,009.00
112-443-6110	FICA - CITY/FCC	2,066.00				2,066.00
112-443-6130	IPERS - CITY/FCC	2,549.00				2,549.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RECREATION - FALCON CIVIC TOTA	4,615.00	.00	.00	.00	4,615.00
112-444-6110	FICA - CITY/POOL	6,885.00				6,885.00
112-444-6131	WORK COMP/POOL	624.00				624.00
	RECREATION - SWIMMING POO TOTA	7,509.00	.00	.00	.00	7,509.00
112-446-6110	FICA - CITY/COMPLEX	2,831.00				2,831.00
112-446-6130	IPERS - CITY/COMPLEX	3,493.00				3,493.00
	RECREATION - COMPLEX TOTAL	6,324.00	.00	.00	.00	6,324.00
112-450-6110	FICA - CITY/CEMETERY	268.00				268.00
112-450-6130	IPERS - CITY/CEMETERY	331.00				331.00
	CEMETERY TOTAL	599.00	.00	.00	.00	599.00
	TOTAL EXPENSES	226,349.00	1,330.49	1,330.49	.59	225,018.51
	EMPLOYEE BENEFITS TOTAL	226,349.00	1,330.49	1,330.49	.59	225,018.51
304-446-4705	DONATIONS-COMPLEX TURF		1,000.00	1,000.00		1,000.00-
	RECREATION - COMPLEX TOTAL	.00	1,000.00	1,000.00	.00	1,000.00-
	TOTAL REVENUE	.00	1,000.00	1,000.00	.00	1,000.00-
304-446-6499	CONTRACTUAL-COMPLEX TURF PROJ	37,000.00				37,000.00
	RECREATION - COMPLEX TOTAL	37,000.00	.00	.00	.00	37,000.00
	TOTAL EXPENSES	37,000.00	.00	.00	.00	37,000.00
	PARKS & REC PROJECTS TOTAL	37,000.00-	1,000.00	1,000.00	2.70-	38,000.00-
323-430-6727	PARKS-CAP OUTLAY/EQUIPMENT	60,000.00				60,000.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	PARKS TOTAL	60,000.00	.00	.00	.00	60,000.00
323-441-6727	RIVERS EDGE-CAP OUTLAY/EQUIP	25,000.00				25,000.00
	RECREATION - RIVER'S EDGE TOTA	25,000.00	.00	.00	.00	25,000.00
323-443-6727	FCC-CAP OUTLAY/EQUIPMENT	10,000.00				10,000.00
	RECREATION - FALCON CIVIC TOTA	10,000.00	.00	.00	.00	10,000.00
323-444-6727	POOL-CAP OUTLAY/EQUIPMENT	50,000.00				50,000.00
	RECREATION - SWIMMING POO TOTA	50,000.00	.00	.00	.00	50,000.00
323-446-6727	COMPLEX-CAP OUTLAY/EQUIPMENT	47,000.00				47,000.00
	RECREATION - COMPLEX TOTAL	47,000.00	.00	.00	.00	47,000.00
	TOTAL EXPENSES	192,000.00	.00	.00	.00	192,000.00
	CAP OUTLAY SAVINGS/LOST TOTAL	192,000.00-	.00	.00	.00	192,000.00-
	PARK & REC TOTAL (REV - EXP)	1,192,352.00-	2,817.71	2,817.71	.24-	1,195,169.71-

Police Department Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-4190	MISC LICENSES & PERMITS	400.00				400.00
001-110-4440	STATE GRANTS	1,000.00				1,000.00
001-110-4550	ACCIDENT REPORTS - POLICE	500.00				500.00
001-110-4551	POLICE SERVICE FEES	200.00				200.00
001-110-4700	PUBLIC SOURCE CONTRIB	2,000.00				2,000.00
001-110-4705	DONATIONS K9 ONLY	10,000.00				10,000.00
001-110-4720	INSURANCE SETTLEMENTS	250.00				250.00
001-110-4765	SPEEDING CITATIONS	150,000.00				150,000.00
001-110-4770	COURT FINES	2,500.00				2,500.00
001-110-4775	PARKING VIOLATION FEES	1,000.00				1,000.00
	POLICE TOTAL	167,850.00	.00	.00	.00	167,850.00
	TOTAL REVENUE	167,850.00	.00	.00	.00	167,850.00
001-110-6010	SALARIES - FULL-TIME	947,204.00				947,204.00
001-110-6020	SALARIES - PART-TIME	4,500.00				4,500.00
001-110-6040	WAGES - OVERTIME	21,000.00				21,000.00
001-110-6050	WAGES - RESERVE OFFICERS	4.00				4.00
001-110-6143	ICMA RC - CITY SHARE	13,000.00				13,000.00
001-110-6181	ALLOWANCES - UNIFORM	9,000.00				9,000.00
001-110-6184	CELL PHONE ALLOWANCES	600.00				600.00
001-110-6210	DUES & MEMBERSHIPS	2,000.00				2,000.00
001-110-6230	TRAINING IN HOUSE	8,500.00				8,500.00
001-110-6240	MTNS/CONFERENCES/MILES	6,000.00				6,000.00
001-110-6331	VEHICLE OPERATIONS	26,500.00				26,500.00
001-110-6332	VEHICLE REPAIRS	10,000.00				10,000.00
001-110-6350	OPERATIONAL EQUIPMENT REPAIR	2,000.00				2,000.00
001-110-6371	ELECTRIC/GAS UTILITIES	11,000.00				11,000.00
001-110-6373	COMMUNICATIONS (PHONE/INTERNET)	12,750.00				12,750.00
001-110-6399	OTHER MAINTENANCE/REPAIR	1,000.00				1,000.00
001-110-6402	ADVERTISING/CRIME PREVENTION	500.00				500.00
001-110-6408	PROPERTY & CASUALTY INSURANCE	30,880.00				30,880.00
001-110-6409	JANITORIAL	2,650.00				2,650.00
001-110-6412	MEDICAL/WELLNESS EXPENSE	1,000.00				1,000.00
001-110-6413	DISPATCHING/COURT/SUBPOENA FEE	172,000.00				172,000.00
001-110-6506	OFFICE SUPPLIES	3,000.00				3,000.00
001-110-6507	OPERATING SUPPLIES	16,900.00				16,900.00
001-110-6510	SAFETY SUPPLIES	600.00				600.00
001-110-6516	POLICE CANINE PURCHASES	8,000.00				8,000.00
	POLICE TOTAL	1,310,588.00	.00	.00	.00	1,310,588.00
	TOTAL EXPENSES	1,310,588.00	.00	.00	.00	1,310,588.00
	GENERAL FUND TOTAL	1,142,738.00-	.00	.00	.00	1,142,738.00-

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-110-6110	FICA - CITY/POLICE	74,413.00				74,413.00
112-110-6130	IPERS - CITY/POLICE	93,808.00				93,808.00
112-110-6131	WORK COMP/POLICE	14,995.00				14,995.00
112-110-6150	GROUP INSURANCE BEN/POLICE	170,841.00				170,841.00
112-110-6154	EMPLOYEE SELF-FUND INS BEN/POL	109,714.00	2,475.60	2,475.60	2.26	107,238.40
	POLICE TOTAL	463,771.00	2,475.60	2,475.60	.53	461,295.40
	TOTAL EXPENSES	463,771.00	2,475.60	2,475.60	.53	461,295.40
	EMPLOYEE BENEFITS TOTAL	463,771.00	2,475.60	2,475.60	.53	461,295.40
323-110-6710	POLICE-CAP OUTLAY/VEHICLES	60,000.00				60,000.00
323-110-6727	POLICE-CAP OUTLAY/EQUIPMENT	19,620.00				19,620.00
	POLICE TOTAL	79,620.00	.00	.00	.00	79,620.00
	TOTAL EXPENSES	79,620.00	.00	.00	.00	79,620.00
	CAP OUTLAY SAVINGS/LOST TOTAL	79,620.00-	.00	.00	.00	79,620.00-
	POLICE TOTAL (REV LESS EXP)	1,686,129.00-	2,475.60-	2,475.60-	.15	1,683,653.40-

Storm Water Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
740-865-4550	STORM WATER CHARGES	160,000.00	871.54	871.54	.54	159,128.46
	STORM WATER TOTAL	=====	=====	=====	=====	=====
		160,000.00	871.54	871.54	.54	159,128.46
	TOTAL REVENUE	-----	-----	-----	-----	-----
		160,000.00	871.54	871.54	.54	159,128.46
740-865-6010	SALARIES - FULL-TIME	13,499.00				13,499.00
740-865-6040	WAGES - OVERTIME	2,500.00				2,500.00
740-865-6110	FICA-CITY/STORM WATER	1,224.00				1,224.00
740-865-6130	IPERS-CITY/STORM WATER	1,511.00				1,511.00
740-865-6131	WORKERS COMP/STORM WATER	381.00				381.00
740-865-6150	GROUP INSURANCE/STORM WATER	23.00				23.00
740-865-6240	MTGS/CONFERENCES/MILES	1,500.00				1,500.00
740-865-6320	GROUNDS MAINT & REPAIR	60,000.00				60,000.00
740-865-6407	ENGINEERING	10,000.00				10,000.00
740-865-6413	PAYMENTS - OTHER AGENCIES	5,000.00				5,000.00
740-865-6499	OTHER CONTRACTUAL SERV	60,000.00				60,000.00
740-865-6790	NEW INFRASTRUCTURE	145,000.00				145,000.00
	STORM WATER TOTAL	=====	=====	=====	=====	=====
		300,638.00	.00	.00	.00	300,638.00
	TOTAL EXPENSES	-----	-----	-----	-----	-----
		300,638.00	.00	.00	.00	300,638.00
	STORM WATER DEPT TOTAL	=====	=====	=====	=====	=====
		140,638.00-	871.54	871.54	.62-	141,509.54-
	STORM WATER (REV LESS EXP)	=====	=====	=====	=====	=====
		140,638.00-	871.54	871.54	.62-	141,509.54-

Street Department Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-210-4428	IDOT HWY 150 MAINT CONTRACT	8,321.00				8,321.00
001-210-4745	SALE OF SALVAGE	400.00				400.00
	ROADS, BRIDGES, SIDEWALKS TOTA	8,721.00	.00	.00	.00	8,721.00
	TOTAL REVENUE	8,721.00	.00	.00	.00	8,721.00
001-210-6408	PROPERTY/CASUALTY INS	24,151.00				24,151.00
001-210-6499	OTHER CONTRACTUAL SERV	10,000.00				10,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	34,151.00	.00	.00	.00	34,151.00
	TOTAL EXPENSES	34,151.00	.00	.00	.00	34,151.00
	GENERAL FUND TOTAL	25,430.00-	.00	.00	.00	25,430.00-
110-210-4430	ROAD USE TAXES	788,320.00				788,320.00
	ROADS, BRIDGES, SIDEWALKS TOTA	788,320.00	.00	.00	.00	788,320.00
	TOTAL REVENUE	788,320.00	.00	.00	.00	788,320.00
110-210-6010	SALARIES - FULL TIME	316,003.00				316,003.00
110-210-6030	HOURLY WAGES - TEMPORARY	3,000.00				3,000.00
110-210-6040	WAGES - OVERTIME	4,700.00				4,700.00
110-210-6143	ICMA RC - CITY SHARE	5,750.00				5,750.00
110-210-6181	ALLOWANCES - UNIFORM	3,500.00				3,500.00
110-210-6184	CELL PHONE ALLOWANCES	750.00				750.00
110-210-6210	DUES & MEMBERSHIPS	300.00				300.00
110-210-6220	EDUCATIONAL MATERIAL	100.00				100.00
110-210-6230	TRAINING IN HOUSE	1,000.00				1,000.00
110-210-6240	MTGS/CONFERENCES/MILES	1,500.00				1,500.00
110-210-6310	BUILDING MAINT & REPAIR	7,500.00				7,500.00
110-210-6320	GROUNDS MAINT & REPAIR	1,000.00				1,000.00
110-210-6331	VEHICLE OPERATIONS	25,000.00				25,000.00
110-210-6332	VEHICLE REPAIRS	20,000.00				20,000.00
110-210-6371	ELECTRIC/GAS UTILITIES	45,000.00				45,000.00
110-210-6373	COMMUNICATIONS (PHONE/INTERNET)	1,560.00				1,560.00
110-210-6399	OTHER MAINTENANCE/REPAIR	5,000.00				5,000.00
110-210-6412	MEDICAL/WEELLNESS EXPENSE	1,000.00				1,000.00
110-210-6415	RENTAL & LEASES ON EQUIPMENT	400.00				400.00
110-210-6417	STREET MAINT/DUST CONTROL	7,500.00				7,500.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6499	CONTRACTUAL SERVICES	10,000.00				10,000.00
110-210-6504	MINOR EQUIPMENT	12,500.00				12,500.00
110-210-6506	OFFICE SUPPLIES	5,000.00				5,000.00
110-210-6507	OPERATING SUPPLIES	10,000.00				10,000.00
110-210-6510	SPECIAL & SAFETY EQUIPMENT	2,500.00				2,500.00
110-210-6511	IRON-STEEL-OTHER METAL GOODS	2,500.00				2,500.00
110-210-6761	STREETS - RESURFACING/REPAIR	110,000.00				110,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	603,063.00	.00	.00	.00	603,063.00
110-230-6350	OPERATIONAL EQUIPMENT REPAIR	5,000.00				5,000.00
110-230-6371	ELECTRIC/GAS UTILITIES	26,000.00				26,000.00
110-230-6499	CONTRACT REPAIR-ELECTRIC	6,000.00				6,000.00
	STREET LIGHTING TOTAL	37,000.00	.00	.00	.00	37,000.00
110-240-6499	CONTRACT REPAIR-ELECTRIC	4,000.00				4,000.00
110-240-6509	POSTS & SIGNS	5,000.00				5,000.00
	TRAFFIC CONTROL & SAFETY TOTA	9,000.00	.00	.00	.00	9,000.00
110-250-6040	WAGES - OVERTIME	10,631.00				10,631.00
110-250-6331	VEHICLE OPERATIONS	10,000.00				10,000.00
110-250-6332	VEHICLE REPAIRS	20,000.00				20,000.00
110-250-6510	SNOW AND ICE CONTROL MATERIALS	35,000.00				35,000.00
	SNOW REMOVAL TOTAL	75,631.00	.00	.00	.00	75,631.00
110-270-6331	VEHICLE OPERATIONS	2,500.00				2,500.00
110-270-6332	VEHICLE REPAIRS	7,500.00				7,500.00
	STREET CLEANING TOTAL	10,000.00	.00	.00	.00	10,000.00
	TOTAL EXPENSES	734,694.00	.00	.00	.00	734,694.00
	STREETS DEPT - ROAD USE T TOTA	53,626.00	.00	.00	.00	53,626.00
112-210-6110	FICA - CITY/STREETS	24,764.00				24,764.00
112-210-6130	IPERS - CITY/STREETS	28,984.00				28,984.00
112-210-6131	WORK COMP/STREETS	10,738.00				10,738.00
112-210-6142	PENSION - CITY MANAGER	1,574.00				1,574.00
112-210-6150	GROUP INSURANCE BEN/STREETS	65,831.00				65,831.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-210-6154	EMPLOYEE SELF-FUND INS BEN/STR	26,334.00				26,334.00
	ROADS, BRIDGES, SIDEWALKS TOTA	158,225.00	.00	.00	.00	158,225.00
	TOTAL EXPENSES	158,225.00	.00	.00	.00	158,225.00
	EMPLOYEE BENEFITS TOTAL	158,225.00	.00	.00	.00	158,225.00
	STREETS TOTAL (REV LESS EXP)	130,029.00-	.00	.00	.00	130,029.00-

Wastewater/Sewer Collections Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-4310	SEWER RENTAL	1,550,000.00	7,916.85	7,916.85	.51	1,542,083.15
610-815-4311	WWTP FARM LEASE	6,210.00				6,210.00
610-815-4500	SEWER - WAPSIE VALLEY CREAMERY	675,000.00				675,000.00
610-815-4501	SEWER - MENTAL HEALTH INSTITUT	15,000.00				15,000.00
610-815-4502	SEWER - INDEP FOODS LLC	125,000.00				125,000.00
610-815-4503	SEWER - BUCH CTY LANDFILL	1,000.00				1,000.00
610-815-4504	SEWER - GEATER MACHINING & MFG	600.00				600.00
610-815-4505	SEWER - PRIES ALUMINUM & MFG	1,300.00				1,300.00
	SEWER/SEWAGE DISPOSAL TOTAL	2,374,110.00	7,916.85	7,916.85	.33	2,366,193.15
	TOTAL REVENUE	2,374,110.00	7,916.85	7,916.85	.33	2,366,193.15
610-815-6010	SALARIES - FULL-TIME	231,518.00				231,518.00
610-815-6040	WAGES - OVERTIME	7,087.00				7,087.00
610-815-6110	FICA - CITY/WW	18,254.00				18,254.00
610-815-6130	IPERS - CITY/WW	20,951.00				20,951.00
610-815-6131	WORK COMP/WW	4,563.00				4,563.00
610-815-6142	PENSION - CITY MANAGER	1,574.00				1,574.00
610-815-6143	ICMA RC - CITY SHARE	4,417.00				4,417.00
610-815-6150	GROUP INSURANCE BEN/WW	48,098.00				48,098.00
610-815-6181	ALLOWANCES - UNIFORM	1,250.00				1,250.00
610-815-6184	ALLOWANCES - CELL PHONE	350.00				350.00
610-815-6210	DUES & MEMBERSHIPS	4,000.00				4,000.00
610-815-6220	EDUCATIONAL MATERIAL	500.00				500.00
610-815-6230	TRAINING IN HOUSE	500.00				500.00
610-815-6240	MTGS/CONFERENCES/MILES	5,000.00				5,000.00
610-815-6310	BUILDING MAINT & REPAIR	4,000.00				4,000.00
610-815-6320	GROUNDS MAINT & REPAIR	6,000.00				6,000.00
610-815-6331	VEHICLE OPERATIONS	3,500.00				3,500.00
610-815-6332	VEHICLE REPAIRS	1,000.00				1,000.00
610-815-6350	OPERATIONAL EQUIPMENT REPAIR	60,000.00				60,000.00
610-815-6371	ELECTRIC/GAS UTILITIES	160,000.00				160,000.00
610-815-6372	GARBAGE/RECYCLING	2,000.00				2,000.00
610-815-6373	COMMUNICATIONS (PHONE/INTERNET)	1,900.00				1,900.00
610-815-6408	PROPERTY & CASUALTY INSURANCE	67,669.00				67,669.00
610-815-6409	JANITORIAL	1,000.00				1,000.00
610-815-6412	MEDICAL/WELLNESS EXPENSE	200.00				200.00
610-815-6418	PROPERTY & SALES TAX	40,000.00				40,000.00
610-815-6441	METER READERS	45,000.00				45,000.00
610-815-6490	PROFESSIONAL SERVICES	200,000.00				200,000.00
610-815-6499	CONTRACTUAL SERVICES	55,000.00				55,000.00
610-815-6501	LAB ANALYSIS & CHEMICALS	75,000.00				75,000.00
610-815-6504	MINOR EQUIPMENT	5,000.00				5,000.00
610-815-6506	OFFICE SUPPLIES	1,000.00				1,000.00
610-815-6507	OPERATING SUPPLIES	12,000.00				12,000.00
610-815-6508	POSTAGE	1,000.00				1,000.00
610-815-6510	SPECIAL & SAFETY EQUIPMENT	4,000.00				4,000.00
610-815-6727	CAPITAL EQUIPMENT	30,000.00				30,000.00

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-6790	SLIP LINING SEWER LINE	120,000.00				120,000.00
	SEWER/SEWAGE DISPOSAL TOTAL	1,243,331.00	.00	.00	.00	1,243,331.00
610-816-6010	SALARIES - FULL-TIME	134,334.00				134,334.00
610-816-6040	WAGES - OVERTIME	6,075.00				6,075.00
610-816-6110	FICA - CITY/	10,742.00				10,742.00
610-816-6130	IPERS - CITY/	10,107.00				10,107.00
610-816-6142	PENSION - CITY MANAGER	3,148.00				3,148.00
610-816-6143	ICMA RC - CITY SHARE	3,167.00				3,167.00
610-816-6150	GROUP INSURANCE BEN/SEWER	26,864.00				26,864.00
610-816-6154	EMPLOYEE SELF-FUND INS BEN/	24,000.00	5.00	5.00	.02	23,995.00
610-816-6181	ALLOWANCES - UNIFORM	1,250.00				1,250.00
610-816-6184	ALLOWANCES - CELL PHONE	501.00				501.00
610-816-6220	EDUCATIONAL MATERIAL	500.00				500.00
610-816-6230	TRAINING IN HOUSE	500.00				500.00
610-816-6240	MTGS/CONFERENCES/MILES	1,000.00				1,000.00
610-816-6310	BUILDING MAINT & REPAIR	1,000.00				1,000.00
610-816-6320	GROUNDS MAINT & REPAIR	5,000.00				5,000.00
610-816-6331	VEHICLE OPERATIONS	5,500.00				5,500.00
610-816-6332	VEHICLE REPAIRS	1,000.00				1,000.00
610-816-6350	OPERATIONAL EQUIPMENT REPAIR	60,000.00				60,000.00
610-816-6371	ELECTRIC/GAS UTILITIES	45,000.00				45,000.00
610-816-6373	COMMUNICATIONS (PHONE/INTERNET)	400.00				400.00
610-816-6407	CONSULTING & ENGINEERING FEES	1,500.00				1,500.00
610-816-6409	JANITORIAL	1,000.00				1,000.00
610-816-6412	MEDICAL/WELLNESS EXPENSE	250.00				250.00
610-816-6499	CONTRACTUAL SERVICES	150,000.00				150,000.00
610-816-6504	MINOR EQUIPMENT	2,000.00				2,000.00
610-816-6506	OFFICE SUPPLIES	500.00				500.00
610-816-6507	OPERATING SUPPLIES	15,000.00				15,000.00
610-816-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00				1,000.00
610-816-6727	CAPITAL EQUIPMENT	160,000.00				160,000.00
610-816-6790	NEW INFRASTRUCTURE	205,000.00				205,000.00
	SEWER COLLECTION TOTAL	876,338.00	5.00	5.00	.00	876,333.00
	TOTAL EXPENSES	2,119,669.00	5.00	5.00	.00	2,119,664.00
	SEWER UTILITY FUND TOTAL	254,441.00	7,911.85	7,911.85	3.11	246,529.15
	SEWER TOTAL (REV LESS EXP)	254,441.00	7,911.85	7,911.85	3.11	246,529.15

Water Budget

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
600-810-4500	METERED WATER SALES	1,250,000.00	5,353.60	5,353.60	.43	1,244,646.40
600-810-4510	BULK WATER SALES	500.00				500.00
600-810-4540	TAPS (NEW INSTALLATIONS)	2,000.00				2,000.00
600-810-4700	MISCELLANEOUS INCOME	1,500.00				1,500.00
	WATER TOTAL	1,254,000.00	5,353.60	5,353.60	.43	1,248,646.40
	TOTAL REVENUE	1,254,000.00	5,353.60	5,353.60	.43	1,248,646.40
600-810-6010	SALARIES - FULL-TIME	134,380.00				134,380.00
600-810-6040	WAGES - OVERTIME	4,252.00				4,252.00
600-810-6110	FICA - CITY/WATER	10,606.00				10,606.00
600-810-6130	IPERS - CITY/WATER	9,940.00				9,940.00
600-810-6131	WORK COMP/WATER	2,000.00				2,000.00
600-810-6142	PENSION - CITY MANAGER	3,148.00				3,148.00
600-810-6143	ICMA RC - CITY SHARE	2,167.00				2,167.00
600-810-6150	GROUP INSURANCE BEN/WATER	26,109.00				26,109.00
600-810-6154	EMPLOYEE SELF-FUND INS BEN/WAT	4,000.00	437.38	437.38	10.93	3,562.62
600-810-6181	UNIFORM ALLOWANCE	1,500.00				1,500.00
600-810-6184	ALLOWANCES - CELL PHONE	500.00				500.00
600-810-6210	DUES & MEMBERSHIPS	3,000.00				3,000.00
600-810-6220	EDUCATIONAL MATERIAL	500.00				500.00
600-810-6230	TRAINING IN HOUSE	1,000.00				1,000.00
600-810-6240	MTGS/CONFERENCES/MILES	2,500.00				2,500.00
600-810-6310	BUILDING MAINT & REPAIR	4,000.00				4,000.00
600-810-6320	GROUNDS MAINT & REPAIR	3,000.00				3,000.00
600-810-6331	VEHICLE OPERATIONS	5,000.00				5,000.00
600-810-6332	VEHICLE REPAIRS	3,000.00				3,000.00
600-810-6350	OPERATIONAL EQUIP REPAIR	50,000.00				50,000.00
600-810-6371	ELECTRIC/GAS UTILITIES	60,000.00				60,000.00
600-810-6407	ENGINEERING	4,000.00				4,000.00
600-810-6408	PROPERTY & CASUALTY INSURANCE	11,792.00				11,792.00
600-810-6409	JANITORIAL	1,000.00				1,000.00
600-810-6412	MEDICAL/WELLNESS EXPENSE	150.00				150.00
600-810-6418	SALES TAX	78,000.00				78,000.00
600-810-6490	BILLING & METER READ CONTRACT	45,000.00				45,000.00
600-810-6499	CONTRACTUAL REPAIRS	175,000.00				175,000.00
600-810-6501	LAB ANALYSIS & CHEMICALS	18,000.00				18,000.00
600-810-6504	MINOR EQUIPMENT	5,000.00				5,000.00
600-810-6505	METERS	10,000.00				10,000.00
600-810-6506	OFFICE SUPPLIES	300.00				300.00
600-810-6507	OPERATING SUPPLIES	30,000.00				30,000.00
600-810-6508	POSTAGE & SHIPPING	500.00				500.00
600-810-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00				1,000.00
600-810-6727	CAPITAL EQUIPMENT	455,000.00				455,000.00
600-810-6790	NEW INFRASTRUCTURE	200,000.00				200,000.00
	WATER TOTAL	1,365,344.00	437.38	437.38	.03	1,364,906.62

BUDGET REPORT
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	1,365,344.00	437.38	437.38	.03	1,364,906.62
	WATER FUND TOTAL	=====	=====	=====	=====	=====
		111,344.00-	4,916.22	4,916.22	4.42-	116,260.22-
		=====	=====	=====	=====	=====
	WATER TOTAL (REV LESS EXP)	=====	=====	=====	=====	=====
		111,344.00-	4,916.22	4,916.22	4.42-	116,260.22-
		=====	=====	=====	=====	=====



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

DATE OF MEETING: July 8, 2024

ITEM TITLE: Resolution approving contract and performance and/or payment bonds for the Independence 8th Avenue NW – IPF Area Stormwater Improvements Project

BACKGROUND:

This is the next step in the project process and allows for a pre-construction meeting to be scheduled.

DISCUSSION:

N/A

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure and Engaging and Catalyzing Community. This item helps achieve that vision by resolving the stormwater drainage issues in this neighborhood.

FINANCIAL CONSIDERATION:

Funding for this project will come from the bond issuance done in May 2023. The cash is currently in City accounts for the \$300,000 already allocated for the project.

RECOMMENDATION:

Staff recommends a motion to approve a Resolution approving the contract and performance and/or payment bonds for the Independence 8th Avenue NW—IPF Area Stormwater Improvements Project, authorize the Mayor to sign the resolution, and authorize the City Manager to sign the contract.

RESOLUTION NO. 2024-

Resolution approving contract and performance and/or payment bonds for the Independence 8th Avenue NW - IPF Area Stormwater Improvements Project

WHEREAS, the City Council of the City of Independence, Iowa, has heretofore awarded a contract for the Independence 8th Avenue NW - IPF Area Stormwater Improvements Project and fixed the amount of the performance and/or payment bonds to be furnished by such contractor, and instructed and authorized the Mayor and City Clerk to execute the said contract on behalf of the City, subject to the approval of the Council; and

WHEREAS, the said contract has been duly signed by the contractor and by the Mayor and City Clerk, and upon examination by this Council the same appears to be in proper form; and

WHEREAS, the contractor has filed satisfactory performance and/or payment bonds in the required amount;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. The aforementioned contract and performance and/or payment bonds are hereby approved and declared to be binding upon the parties thereto.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Resolution No. 2024- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 8th day of July 2024.

Record of Voting:

Ayes:

Nays:

Absent:

Resolution No. 2024- declared passed and adopted by the Mayor on this 8th day of July 2024.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO,
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA

CRAWFORD

Engineering & Surveying, Inc.

Item #9.

118 Third Avenue NE
Post Office Box 793
Independence, Iowa 50644
(319) 334-7077
(319) 334-7078 Fax

July 2, 2024

Matthew Schmitz, City Manager
City of Independence
331 First Street East
Independence, Iowa 50644

Re: Independence 8th Avenue NW – IPF Area Stormwater Improvements
Independence, Iowa

Dear Mr. Schmitz:

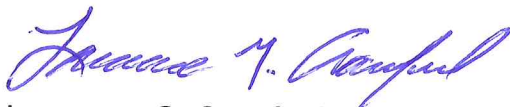
Enclosed please find an electronic copy of the Contract and the Performance, Payment, and Maintenance Bond, properly executed by Eastern Iowa Excavating & Concrete, LLC for the referenced project.

The contractor is mailing the original contract and bond forms and we will deliver to City Hall when we receive them.

If you have any questions or comments, please contact me.

Sincerely,

CRAWFORD ENGINEERING & SURVEYING, INC.



Lawrence G. Crawford, PE & LS

LGC/dw

Enclosure

SURETY BOND NO. 2578128**PERFORMANCE, PAYMENT, AND MAINTENANCE BOND****KNOW ALL BY THESE PRESENTS:**

That we, Eastern Iowa Excavating & Concrete LLC, as Principal (hereinafter the "Contractor" or "Principal" and West Bend Insurance Company, as Surety are held and firmly bound unto City of Independence, Iowa, as Oblige (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of Four hundred nine thousand three hundred seventy-six dollars and eighty-five cents dollars (\$ 409,376.85) lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the _____ day of _____, 2024, hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the following described improvements:

**Independence 8th Avenue NW – IPF Area Stormwater Improvements
Independence, Iowa**

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents. Provided, however, that one year after the date of acceptance as complete of the work under the above referenced Contract, the maintenance portion of this Bond shall continue in force but the penal sum for maintenance shall be reduced to the sum of Four hundred nine thousand three hundred seventy-six dollars and eighty-five cents dollars (\$ 409,376.85), which is the cost associated with those items shown on the proposal and in the Contract that require a maintenance bond period in excess of one year.

It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.
2. **PAYMENT:** The Contractor and the Surety on this Bond hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the

PERFORMANCE, PAYMENT AND MAINTENANCE BOND - 1

obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.

3. **MAINTENANCE:** The Contractor and the Surety on this Bond hereby agree, at their own expense:

- A. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of four (4) year (s) from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
- B. To keep all work in continuous good repair; and
- C. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.
- E. Maintenance bond requirements shall not apply to the following: work that is not permanently incorporated into the project, pavement markings, seeding, sodding, and plant material and planting.

4. **GENERAL:** Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

- A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
- B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than 20% of the total contract price, and that this bond shall then be released as to such excess increase; and
- C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
- D. That no provision of this Bond or of any other contract shall be valid that limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.
- E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Buchanan County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefore by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Witness our hands, in triplicate, this _____ day of _____, 2024.

Surety Countersigned By:

Signature of Agent

Printed Name of Agent

Company Name

Company Address

City, State, Zip Code

Company Telephone Number

FORM APPROVED BY:

Attorney for Jurisdiction

PRINCIPAL:

Eastern Iowa Excavating & Concrete LLC

Contractor

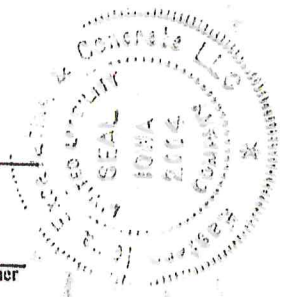
By: _____

Signature

Chad Demmer

Owner

Title



SURETY:

West Bend Insurance Company

Surety Company

By: _____

Kim Hess

Signature Attorney-in-Fact Officer

Kim Hess

Printed Name of Attorney-in-Fact Officer

Tricor

Company Name

600 Star Brewery Dr Ste 110

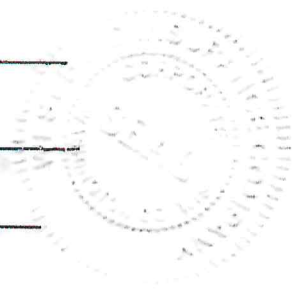
Company Address

Dubuque, IA 52001

City, State, Zip Code

563-556-5441

Company Telephone Number



NOTE:

1. All signatures on this performance, payment, and maintenance bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
2. This bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.



Bond No. 2578128

POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Kim Hess

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

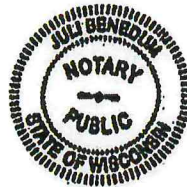
Attest Christopher C. Zwygart
Christopher C. Zwygart
Secretary



Robert J. Jacques
Robert J. Jacques
President

State of Wisconsin
County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Jul Benedict
Lead Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this _____ day of _____



Christopher C. Zwygart
Christopher C. Zwygart
Secretary

CONTRACT NO. _____

DATE _____

CONTRACT

THIS CONTRACT, made and entered into at City Hall this _____ day of _____, 2024, by and between the City of Independence, Iowa by its City Council upon order of its City Council hereinafter called the "Jurisdiction," and Eastern Iowa Excavating & Concrete, LLC, hereinafter called the "Contractor".

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Clerk. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the SUDAS Standard Specifications, Latest Edition, and as further modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment - Item 1: General, which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment - Item 2: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

**Independence 8th Avenue NW – IPF Area Stormwater Improvements
Independence, Iowa**

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of Four Hundred Nine Thousand Three Hundred Seventy Six and 85/100 dollars (\$409,376.85) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to fully complete the project by November 1, 2024 and to pay liquidated damages for noncompliance with said completion provisions at the rate of \$500.00 for each calendar day thereafter that the work remains incomplete.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION

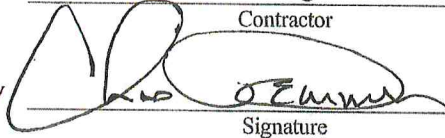
CONTRACTOR

By City of Independence, Iowa

Eastern Iowa Excavating & Concrete LLC

Contractor

By



Signature

Matthew Schmitz, City Manager

Owner

Title

121 Nixon Street SE

Street Address

Cascade, Iowa 52033

City, State, Zip Code

563-852-5120

Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number C 0900-23 issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE: All signatures on this contract must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of Iowa)
) SS
Dubuque County)

On this 2nd day of July, 2024, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Chad Demmer and _____, to me known, who, being by me duly sworn, did say that they are the Owner, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that Chad Demmer and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.



Lynne White
Notary Public in and for the State of Iowa
My commission expires 4-26, 2026

PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20 ____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20 ____

INDIVIDUAL ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20 ____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20 ____

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20____, before me a Notary Public in and for said county, personally appeared _____, to me personally known, who being by me duly sworn did say that person is _____ of said _____, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) _____, and that said instrument was signed and sealed on behalf of the said _____, by authority of its managers and the said _____ acknowledged the execution of said instrument to be the voluntary act and deed of said _____, by it voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

CONTRACT ATTACHMENT: ITEM 1 - GENERAL

The Jurisdiction should provide detailed information here regarding any additional contract requirements.

CONTRACT ATTACHMENT: ITEM 2 - BID ITEMS AND QUANTITIES

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices tabulated below as proposed by the Contractor in its proposal submitted in accordance with notice to bidders and notice of public hearing. All quantities are subject to revision by the Jurisdiction. Quantity changes that amount to 20% or less of the amount bid shall not affect the unit bid price.

This space is provided for the Jurisdiction to list the bid items and cost information from the low bidders proposal.

(See Attached Proposal)

PROPOSAL - REVISED**PROPOSAL ATTACHMENT: PART C – BID ITEMS, QUANTITIES, AND PRICES**

This is a UNIT BID PRICE CONTRACT. The bidder must provide the Bid Price(s), any Alternate Price(s), and the Total of the Base Bid plus any Add-Alternates in this Proposal Attachment: Part C – Bid Items, Quantities, and Prices the total of the base bid plus any alternates selected by the Jurisdiction shall be used only for comparison of bids. The total of the Base Bid plus any Add-Alternates shall be used for determining the sufficiency of the bid security.

<u>No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
1.	Mobilization	1 Each	Lump Sum	\$ <u>28,000.00</u>
2.	SWPPP Management	1 Each	Lump Sum	\$ <u>680.00</u>
3.	Remove & Reinstall Fence	1 Each	Lump Sum	\$ <u>28,500.00</u>
4.	Topsoil - Strip, Stockpile, Respread	505 CY	\$ <u>15.00</u>	\$ <u>7,575.00</u>
5.	Excavation, Class 10	3,405 CY	\$ <u>17.65</u>	\$ <u>60,098.25</u>
6.	Subdrain, 10" dia. HDPE AASHTO M252 Type CP w/Porous Backfill	420 LF	\$ <u>35.55</u>	\$ <u>14,931.00</u>
7.	Storm Sewer, Trenched, RCP, 12 in.	142 LF	\$ <u>47.55</u>	\$ <u>6,752.10</u>
8.	Storm Sewer, Trenched, RCP, 18 in.	316 LF	\$ <u>55.25</u>	\$ <u>17,459.00</u>
9.	Circular Concrete Apron, 18"	2 Each	\$ <u>2,585.00</u>	\$ <u>5,170.00</u>
10.	Intake, SW-511 Rectangular Area Intake	2 Each	\$ <u>3,050.00</u>	\$ <u>6,100.00</u>
11.	Intake, Modified SW-501 Outlet Structure	2 Each	\$ <u>5,000.00</u>	\$ <u>10,000.00</u>
12.	Intake, SW-512, D2 = 18" w/SW-604 Type 4A Grate	2 Each	\$ <u>1,650.00</u>	\$ <u>3,300.00</u>
13.	Storm Manhole, SW-401, 48"	2 Each	\$ <u>3,785.00</u>	\$ <u>7,570.00</u>
14.	Erosion Stone	12 Tons	\$ <u>41.00</u>	\$ <u>492.00</u>
15.	Modified Subbase, 4" Thick	4,835 SY	\$ <u>5.15</u>	\$ <u>24,900.25</u>
16.	Subgrade Preparation	4,835 SY	\$ <u>0.55</u>	\$ <u>2,659.25</u>
17.	Portland Cement Concrete Pavement, 6.5" Thick	4,680 SY	\$ <u>35.25</u>	\$ <u>164,970.00</u>
18.	Pavement Removal	947 SY	\$ <u>10.00</u>	\$ <u>9,470.00</u>
19.	Silt Fence for Erosion Control	500 LF	\$ <u>4.50</u>	\$ <u>2,250.00</u>
20.	Seed, Fertilize, Mulch	1 Acre	\$ <u>8,500.00</u>	\$ <u>8,500.00</u>
TOTAL AMOUNT OF BID				\$ <u>409,376.85</u>

REVISED – PROPOSAL - 6



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

DATE OF MEETING: July 8, 2024

ITEM TITLE: Resolution to Assess Property Owner(s) for Chapter 52 Mowing of Properties - Failure to Comply

BACKGROUND:

I received an email stating that City Employees mowed a property in June 2024. I sent an invoice to the property tax address along with copies of the City Code and resolution showing the fee schedule. The invoice was returned to the City Clerk's office on July 1, 2024. This property was a first-time offender for 2024. It was mowed and invoiced before the new fee structure was adopted by the Council.

DISCUSSION:

This resolution will be sent to the Buchanan County Treasurer's office so that this amount can be added to the property taxes. Once the County receives payment, it will pay the City the following month.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce, Engaging and Catalyzing Community, and Developing and Reviving Independence. This item helps achieve that vision by supporting staff to make Independence an attractive place to live.

FINANCIAL CONSIDERATION:

There is no cost to provide this information to the Buchanan County Treasurer

RECOMMENDATION:

Staff recommends a motion to approve and authorize the Mayor to sign the resolution to assess property owner(s) for Chapter 52, Mowing of Properties – Failure to Comply.

RESOLUTION NO. 2024-

A RESOLUTION ASSESSING NUISANCE FEES TO THE IDENTIFIED PROPERTY OWNER(S) AND CERTIFYING THE ASSESSMENT(S) TO THE BUCHANAN COUNTY TREASURER; WITHIN THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA.

WHEREAS, the City Council of the City of Independence met in regular session on Monday, July 8, 2024, and by majority vote approved and authorized the City Clerk/Treasurer to prepare and assess the property owner(s) as outlined below; and

WHEREAS, in accordance with Independence Code of Ordinances, Chapter 52 Mowing of Properties, Section 52.07 Failure to Comply, the City has complied with the guidelines in this Section requesting specific property(ies) be addressed; and

WHEREAS, the City has taken the required action under this chapter and is pursuing collection against the property(ies) in the same manner as the property tax; and

WHEREAS, the City has billed the property owner for all violations with the certified mail being returned to the City or the invoice was not paid within the required thirty days; and

WHEREAS, once the City Council has approved and adopted this Resolution, the City Clerk is authorized to certify said assessment(s) to the Buchanan County Treasurer.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA, that the Council met on Monday, July 8, 2024, at 5:00 p.m. in City Hall and by majority vote approved a Resolution authorizing the City Clerk/Treasurer to prepare and assess the fees to property owner(s) as identified below and to certify such assessment(s) to the Buchanan County Treasurer; within the City of Independence, Buchanan County, Iowa.

OWNER	ADDRESS	PARCEL NUMBER	AMOUNT
Gunther, Shane	802 Nelson Ave NE	06.34.190.006	\$208.69

Resolution No. 2024- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 8th day of July 2024.

Record of Voting:

Ayes:

Nays:

Absent: Jensen.

Resolution No. 2024- declared passed and adopted by the Mayor on this 8th day of July 2024.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO,
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Matt Chesmore, Building Official

DATE OF MEETING: July 8, 2024

ITEM TITLE: Asbestos Inspection Services - 812 10th St NE

BACKGROUND:

The City obtained 812 10th St. NE under the 657A process as the property was abandoned. The next step in this process is to get an Asbestos assessment and possible remediation completed so that the building can be demolished and the site prepared for eventual sale.

DISCUSSION:

Two responses to the RFP issued were received to provide asbestos inspection services, and cost information is as follows:

1. Terracon - \$0.00 PPE included in cost + \$1,900.00 sampling + \$1,500.00 abatement specification prep = \$3,400.00.
2. Bay West - \$1,500.00 PPE + \$3,500.00 sampling + \$2,500.00 abatement specification prep = \$7,500.00.

Both RFP responses are also included for review.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by removing a dilapidated and blighted structure and offering the ground up for sale for either a new home or to adjacent property owners.

FINANCIAL CONSIDERATION:

The building department's regular operating budget provides funds for this work. However, an accounting of costs expended will be kept so that those charges can be the starting point for pricing related to a possible sale of the ground in the future.

RECOMMENDATION:

Staff recommends a motion to approve Terracon's proposal for asbestos inspection services at 812 10th Street NE and authorize the City Manager to sign a contract for such services.

June 28, 2024

City of Independence, Iowa
331 1st Street East
Independence, Iowa 50644

Attn: Mr. Matt Chesmore
(319) 334-4711
mchesmore@independenceia.org



RE: **Proposal for Pre-Demolition Asbestos Inspection Services**
812 10th Street NE
Independence, Iowa
Terracon Proposal No. P13247058

Dear Mr. Chesmore:

It was a pleasure to meet with you at the above referenced site on June 25, 2024. Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this asbestos consulting services proposal in response to your Request for Bid (RFB) Asbestos Survey RFP for 812 10th Street NE. We understand that the City intends to demolish the building listed above during the 2024 calendar year.

As evidence of our #1 ENR ranking in asbestos, Terracon is a national leader in asbestos and our Cedar Falls team is your one source asbestos solution. We have the experience and know-how to ensure that this project is completed in a safe and timely fashion. Rob Bergman will be the project manager and has more than 18 year's experience leading environmental projects in northeast Iowa.

Terracon appreciates the opportunity to provide this proposal and we look forward to continuing our working relationship with the City on this project. If you have questions regarding this proposal or require additional services, please contact Rob Bergman at (319) 277-4016 or by email:

Rob.Bergman@terracon.com .

Sincerely,

Terracon

Prepared by:

Rob Bergman

Rob P. Bergman
Senior Staff Scientist

Reviewed by:

Eric W. Harris

Eric W. Harris
Regional Services Manager

Attachments: Detailed Scope of Services
Work Specifications for Technical Services - Bid Tab
Certificate of Insurance
Asbestos Licenses
References

DETAILED SCOPE OF SERVICES

1.0 PROJECT INFORMATION

Terracon understands that in support of the planned demolition activities, the City of Independence (the City, or the Client) has requested Terracon's assistance in conducting asbestos services at 812 10th St. NE, Independence, Iowa. Based on our walkthrough and information provided, the site is developed with a 748 square-foot (SF) wooden 1-story residential dwelling with an attached approximate 336 SF garage. The structure was reportedly built in 1937. The wood framed structure is comprised mostly of plaster and drywall walls, vinyl sheet flooring, wallpaper, various adhesives, metal siding and asphalt shingles. There were various miscellaneous items scattered throughout the exterior of the property.

Commitment to Safety

Terracon has a 100% commitment to the safety of our employees. In accordance with our Incident and Injury Free[®] safety culture, Terracon will use our standard safety plan for these field services. Prior to the commencement of on-site activities, Terracon will review the health and safety needs for this specific project. We anticipate conducting the fieldwork wearing personal protective equipment consisting of hard hats, safety glasses, protective gloves, high-visibility clothing, and steel-toed boots. However, it may be necessary to upgrade this level of protection and utilize equipment such as half-face air-purifying respirators or protective clothing such as Tyvek[®] coveralls. Fall arrest equipment may also be necessary. Appropriate safety measures will be used to minimize the potential for exposure to materials that are sampled.

Terracon will be responsible for the supervision and site safety measures for its employees but shall not be responsible for the supervision or health and safety precautions for any third parties, including the City employees, contractors, subcontractors, or other parties present at the site.

2.0 SCOPE OF SERVICES

2.1 Asbestos Inspection Services

Terracon will mobilize a State of Iowa licensed asbestos inspector(s) to conduct an asbestos inspection as required by United States (US) Environmental Protection Agency (EPA) regulation 40 Code of Federal Regulations (CFR) Part 61, the asbestos National Emissions Standards for Hazardous Air Pollutants (NESHAP) and applicable State and local regulations. Bulk sample collection will be performed in general accordance with the sampling protocols outlined in USEPA 40 CFR Part 763.86, known as the Asbestos Hazard Emergency Response Act (AHERA). Terracon has confirmed with the City that all building system utilities (water, power, heat) are disconnected.

Although sample collection will result in some isolated damage to building materials, attempts will be made to limit such damage to the extent necessary for sample collection. Terracon will not be responsible for repair or touch-up of sample locations. Reasonable efforts to access suspect materials within known areas of restricted access (e.g., crawl spaces, attic) will be made provided these areas are not determined to be permit-required confined spaces or pose a health or safety risk to Terracon personnel.

The bulk material samples collected will be sent to an analytical laboratory accredited by the National Voluntary Laboratory Accreditation Program (NVLAP) for analysis by visual estimation using polarized light microscopy/dispersion staining (PLM/DS) techniques in accordance with USEPA's *Method for Determination of Asbestos in Bulk Building Materials* (600/R-93/116). Terracon does not warrant the work of regulatory agencies, laboratories, or other third parties supplying information used in the report. Terracon will request a standard turnaround time of approximately five to seven business days following receipt of the samples by the laboratory. Based on our June 25, 2024 walkthrough, Terracon has estimated that 44 samples will be collected from the subject building.

Asbestos concentrations less than or equal to (\leq) 1% are considered non-asbestos according to NESHAP. Analytical results *utilizing PLM* of less than ($<$) 1% up to 10% are considered to be asbestos-containing unless additional analysis is performed that proves the asbestos content is $\leq 1\%$. In our experience, PLM results up to 4% *may* be reduced to $< 1\%$ through point counting. Point counting is an analytical technique used in conjunction with PLM to quantify asbestos concentrations with better accuracy and precision. Therefore, in an effort to reduce the quantities of ACMs, Terracon recommends conducting a 400-point count procedure for materials with results less than or equal to 4% asbestos by normal PLM. Terracon will contact the City if additional analysis and sample preparation methods are recommended or warranted. Fees for additional analysis have not been included.

Building materials identified as glass, metal, plastic, rubber, and wood are not considered suspect ACM and therefore, will not be sampled. Terracon's services do not include the sampling of sub-surface (buried) materials. Concrete masonry block (CMU) block walls of buildings of this era may contain vermiculite fill insulation, which often contains concentrations of asbestos. Terracon will assume that these materials are asbestos, unless testing is requested by the City.

Terracon will prepare one PDF-formatted copy of the technical report. Terracon will upload a copy of the report to Terracon's Client Portal application (known as Compass). Terracon estimates that the reports will be available approximately 7-10 business days following receipt of the final laboratory analytical report.

2.2 Written Specifications

If ACMs are identified, Terracon's AHERA-accredited/Iowa Licensed Asbestos Project Designer will generate written specifications for asbestos abatement, which may include, but not limited to the following:

- Scope of work.
- State, USEPA, and Occupational Safety and Health Administration (OSHA) regulations and other applicable federal, state and local government regulations pertinent to asbestos removal, encapsulation, and disposal.
- Contractor submittals.

- Worker protection requirements.
- Work area preparation procedures.
- Final clearance requirements.
- Waste disposal procedures.

3.0 SCHEDULE

Terracon’s services can be initiated following notice to proceed on or around July 9, 2024. The report will be provided to the City 5 business days following receipt of the final laboratory analytical report.

4.0 COMPENSATION

The Scope of Services as described in this proposal will be invoiced for the lump sum fees identified in the attached Work Specifications for Technical Services page, attached.

A certificate of insurance is attached to this proposal showing the City of Independence as additionally insured.

Any requested additional services beyond the scope specified herein will be invoiced according to Terracon’s current fee schedule. Terracon’s invoices will be submitted to the address appearing above on approximately 30-day billing cycles. If conditions are encountered that require significant changes in the Scope of Services, the City will be contacted for discussion and approval of such changes before we proceed.

Brad Dieckner, Mayor
(319) 334-2780

Matthew R. Schmitz, City Manager
(319) 334-2780

Susi Lampe, City Clerk/Treasurer
(319) 334-2780

Douglas Herman, City Attorney



www.independencia.org

Council members

- Brian Prusator, At-large
- Ralph Moore, At-large
- Kathryn Jensen, 1st Ward
- Bret Weber, 2nd Ward
- Michael O'Loughlin, 3rd Ward
- Debra Hanna, 4th Ward
- Tom Huston, 5th Ward

Item #11.

APPENDIX A

WORK SPECIFICATIONS FOR TECHNICAL SERVICES

The minimum service expectations for this project are noted below and the proposal should be bid accordingly.

1. Provide necessary Personal Protective Equipment to conduct work in a safe manner. Mold is present in the interior \$ No additional charge
2. Inspect all buildings located on parcel for suspected asbestos containing materials, collect and send samples into laboratory. Provide summary report of results to The City. \$ 1,900.00

The parcel unit is located at **812 10th Street NE Independence, Iowa**. The building is a wooden structure with wood rafters, 1-story, 748 SF residential building constructed in 1937. This building along with all accessory buildings must be demolished. Photo below.



3. If Asbestos must be abated, Prepare work specifications for Asbestos Abatement Contractors. \$ 1,500.00

Required Certifications/Training/Experience (certifications must be presented immediately upon request)

1. Must be certified as an Asbestos Inspection within the State of Iowa.
2. Must have complete understanding of Iowa's rules and regulations pertaining to demolition projects.

CONNER BOHLEN

DOB: 09-15-2000

Issued: 09-08-2023



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
INSPECTOR	23-10687	08-23-2024



Asbestos

A handwritten signature in black ink, enclosed in a rectangular box. The signature appears to read "Larry Johnson, Jr.".

**Larry Johnson, Jr.
Labor Commissioner**

References

Client	Client Contact	Project Description
<p>City of Sumner, Iowa 105 East First Street Sumner, Iowa</p>	<p>Lisa Oberbroeckling 563-578-3242 cityofsumner@cysumner.com</p>	<p>Terracon performed asbestos sampling services for two residential properties that the City of Sumner was planning to demolish for their stormwater improvement project.</p>
<p>Grundy Center Community School District 1301 12th Street Grundy Center, Iowa</p>	<p>Robert Hughes 319-825-5418 rhughes@spartanpride.com</p>	<p>Terracon performed asbestos bulk sampling and abatement oversight services for the District during their recent renovation project. Terracon also provided the District with written asbestos abatement specifications and bid documents.</p>
<p>City of Toledo, Iowa 1007 South Prospect Drive Toledo, Iowa</p>	<p>Kendall Jordan 641-484-2160 kjordan@toledoiaowa.gov</p>	<p>Terracon performed asbestos sampling and abatement oversight services for the demolition of the Former Iowa Juvenile Home (13 buildings). Terracon's other responsibilities included the condonation of contractors, bid assistance, demolition and abatement specifications, contracting, and project closeouts.</p>

June 28, 2024

City Clerk
331 1st Street East
Independence, IA 50644

Sent via:
 Email
 Fax
 Mail
 In Person

**RE: Proposal for Asbestos Survey RFP for 812 10th Street
812 10th Street NE
Independence, Iowa
Bay West Proposal No. P240742**

Dear City Clerk,

Per your request, Bay West is pleased to provide you with the following cost estimate for a Asbestos Survey for the building addressed as 812 10th Street NE, Independence, IA (the Site). This proposal has been generated based on information provided by the City of Independence (the Client) and obtained via a public request for proposal.

Bay West will utilize professional personnel that are certified with the Minnesota Department of Health (MDH) and have been trained per OSHA requirements for Hazardous Waste Operations and Emergency Response (HAZWOPER).

1.0 SCOPE OF WORK

Bay West will perform the following services:

- Review available documentation provided by current owner with regard to asbestos-containing materials (ACM). Existing sample data provided by current owner will be utilized, where possible, to determine the presence or absence of ACM.
- Visually examine accessible areas and identify the locations of suspect ACM.
- Collect and analyze up to 100 representative bulk sample layers of materials suspected of containing asbestos. *Examples of materials to be collected for analysis include, but are not limited to: floor tile, linoleum flooring, wall and ceiling plaster, suspended and acoustical ceiling tile, sheetrock, thermal system insulation, textured ceiling material and fireproofing.*
- Assign a hazard rating based on asbestos content with respect to the materials condition, friability, accessibility, and hazard potential.
- Document the various materials current conditions and estimate quantities of ACM based on visual observations.
- Generate a final report, documenting the sample locations, analysis results, conditions, and ACM estimated quantities.

The Bay West personnel conducting the inspection are fully accredited asbestos inspectors, in accordance with state and federal regulations. Asbestos analysis will be performed by a laboratory that is accredited for polarized light microscopy (PLM)

asbestos bulk sample analysis by the National Institute of Standards and Technology's (NIST) National Voluntary Laboratory Accreditation Program.

Project Understanding

Bay West understands that the City of Independence is requesting a proposal for project work that includes the furnishing of all materials to complete the work, a full asbestos survey of the Site and the Abatement Design (if asbestos is present).

As part of the Hazmat Design, the asbestos surveys will be reviewed, quantities verified, and supplemental samples taken where needed via destructive methods (required prior to demo). In addition, paint chip samples will be taken from the vehicle shop garage and analyzed for lead in paint. Following the asbestos and lead-based paint sampling, any additional findings will be issued via an supplemental survey report. The supplemental report will be used in the design specification to lay out the project procedures, methodology, and work plan to be followed for the abatement and air monitoring of the dairy boiler house, abatement and air monitoring of vehicle shop, LBP stabilization, demolition of the dairy boiler house, and demolition of the vehicle shop extension (managed as asbestos during demo).

Project Approach

Bay West will draw from our extensive inspection/assessment, abatement, air monitoring and oversight, regulated waste removal, site demolition and disposal project experience to achieve project goals within the project schedule. Our primary areas of focus for this project will be SAFETY, communication, and quality. Each task of this project will be conducted in close communication with the project team, and every day in the field will start with a tailgate safety meeting. All information gathered in the field will be communicated to the client on a timely basis and our report deliverables will follow the established schedule presented below.

Scott Budahn, Bay West Project Manager, will be the designated representative assigned to this project. He will be accountable for all aspects of the project, including planning, scoping, communications, coordination, supervision, technical direction, safety, and quality management. His responsibilities include the following: - Assembly of qualified personnel to complete assigned tasks, communicating expected deliverables of the project and staff's role project plan. - Use of certified laboratories for sample analysis. - Coordination with the client and project team to meet schedule expectations. - Review of field data, analytical results, reports, and invoices. - Communication with client representative to address any modifications or clarifications to the project as well as to provide daily updates. A summary spreadsheet tracking each stage of work will be produced and presented to the client regularly. - Throughout the project, all work practices and documentation will be reviewed by the Bay West Subject Matter Experts including Technical Advisors, Certified Hazardous Materials Managers, and Safety Manager. The Bay West Technical Team all have experience with ACM as well as other regulated and hazardous materials.

To ensure significant issues are effectively addressed and/or avoided, Bay West will hold pre-project planning meetings prior to any site mobilization. All information provided by the client will be reviewed by the Project Manager and assigned staff. This review will assist staff in the coordination of site visits, timing of activities, and coordination with the client and project team. The overall project goal, expectations of site work, deliverables, and project safety will be

included in the meeting. The pre-project process will begin upon execution of a contract and receipt of client documents.

Methodology

A. Bulk Sampling

Destructive techniques will be utilized for the supplemental asbestos inspection. Suspect ACM will be identified and sampled for analysis. Photographs of each sample will be collected and documented in the report that denotes sampling locations. Bay West will identify the friability of each suspect material by visual inspection and touch. Materials will be quantified and sampled. Bay West will conduct the sampling in accordance with federal and state regulations, ensuring correct number of samples are collected, quality control measures are followed, and samples are analyzed by an accredited laboratory.

B. Potential Asbestos Abatement

If asbestos is determined to be present, in general, workers will wear personal protective equipment including disposable Tyvek suits and half-face air purifying respirators during removal and cleaning within the containments/work areas.

ACM removal procedures will be observed by Bay West, including friable negative pressure containments, non-friable removal, glovebag/wrap and cut, and component removal. The following are descriptions of the removal procedures used on-site to complete the abatement.

* Friable Containment Procedures In general, the containment areas will be constructed by the asbestos abatement contractor as follows: Asbestos warning signs will be posted at all approaches to each containment area. All stationary items and openings to the containment areas will be sealed with one layer of six-millimeter (mil) polyethylene (poly) sheeting as critical barriers. One layer of four-mil poly sheeting will be placed on the walls and floors. A five-stage decontamination unit will be attached to the containment area for decontamination purposes. Negative air pressure and a minimum of four air exchanges per hour will be established and maintained using negative-air machines equipped with high efficiency particulate air (HEPA) filters. Negative pressure will be maintained until the Bay West representative established final air clearance of 0.01 f/cc or less.

Once the containment area is prepared, a representative from Bay West and the asbestos abatement contractor will conduct a pre-abatement inspection. Once the containment area is deemed complete and prior to removal, all ACM will be thoroughly saturated with amended water, which will consist of water mixed with a soap solution. Upon completion of removal, the containment area and removal surfaces will be cleaned in preparation for a visual inspection and clearance air sampling. Representatives from Bay West and the asbestos abatement contractor will conduct a final visual inspection of the containment area. The area will then be encapsulated and clearance air samples will be collected.

* Non-Friable Procedures

In general, the non-friable removals will be performed by the asbestos abatement contractor as follows: Asbestos warning signs will be posted at all approaches to each work area. All stationary items within 10 feet of the work area(s) will be removed or pre-cleaned using a HEPA filter-equipped vacuum, wet wiped or both until no visual dust or debris will be evident. A six-mil poly drop cloth will be placed on the ground below the work area. The ACM will then be wetted with amended water and removed using hand procedures. The waste will be placed into ACM waste bags.

Additionally, a centrally located, three or five-stage, personnel decontamination unit will be used as a remote decontamination unit for all non-friable work areas.

* Glovebag/Wrap and Cut Procedures

Glovebag procedures will typically be used by the asbestos abatement contractor to remove less than 25 linear feet of pipe and fitting insulation per room/area. In general, preparation of the work areas for glovebag procedures consist of the following: Removal of all non-stationary items in the immediate area, securing the work areas using ASBESTOS DANGER tape, and asbestos warning signs posted at approaches to the work areas. A six-mil poly sheeting drop cloth will be placed under the removal area and extended out several feet on each side. The pipe insulation will be wetted down using a Hudson sprayer, wrapped in two layers of six-mil poly sheeting, and sealed. Glovebags will be attached to the pipe insulation at the end of each section of insulation to be removed. The glovebags will be smoke-tested to ensure the bags did not leak. Once the glovebag is properly sealed, the insulation inside the glovebag will be wetted and removed. Upon completion of removal, the area will be cleaned and any exposed ends sealed. The glovebags will be doubled-bagged in six-mil waste bags, sealed, and labeled. Adjacent air samples will be collected during glovebag removal procedures.

Additionally, a centrally located, three stage, personnel-decontamination unit will be used as a remote decontamination unit for all glovebag procedures.

* Component Removal Procedures

Non-friable component removal procedures will be used by the asbestos abatement contractor to remove the materials that can be removed without being disturbed. The component removal procedure will be performed as follows: Asbestos warning signs will be posted at all approaches to each work area. All stationary items within 10 feet of the work area(s) will be removed or pre-cleaned using a HEPA filter-equipped vacuum, wet wiped, or both until no visual dust or debris will be evident. A six mil poly drop cloth will be placed on the ground below the work area. The ACM will be removed using wet methods and hand procedures. The waste then placed into ACM waste bags.

Additionally, a centrally located, five-stage, personnel-decontamination unit will be used as a remote decontamination unit for all non-friable work areas.

Work Plan

Bay West will begin by conducting the asbestos surveys and conduct destructive asbestos inspection within three weeks of project award. Bay West will issue an asbestos survey report within two weeks of the site assessment for the Site. If Asbestos is determined to be present at the site, Bay West will utilize the information as the basis for the abatement design portion of the project. Bay West will issue the design specification within two weeks of survey report being issued. The asbestos abatement contractor will then conduct the abatement in accordance with the asbestos abatement procedures in the design specification. At this phase the abatement contractor will take over or as discussed below Bay West can be retained at an additional cost for air monitoring, oversight and onsite sample analysis.

Potential additional services

For additional cost, Bay West can subcontract the asbestos abatement contractor to conducted the abatement in accordance with the asbestos abatement procedures in the design specification. During the abatement work, Bay West can provide an environmental technician who is experienced with abatement procedures and regulations and a licensed asbestos site supervisor. The technician will perform the following services in accordance with the design specification.

For additional cost, Bay West can perform the air monitoring & oversight during the course of the abatement in accordance with the design:

- Daily inspections of work areas
- Final Inspections of work areas
- Air sampling during and following friable asbestos-related work in accordance with MDH rules and regulations
- On-site air sampling/PCM analysis
- Documenting activities during the containerization and manifesting of asbestos containing waste
- Upon completion of the asbestos abatement work, Bay West will conduct a final walk-through to verify completion of all removals and will provide the client with an email stating that the structures are ready for demolition.
- Following the completion of the project, Bay West will generate a project closeout report summarizing the completion of the following: asbestos abatement.

For additional cost, Bay West also provides demolition and disposal services that could be utilized following the abatement of the Site.

Unique Qualifications

Summarize your team's unique qualifications for this Project and include any specialized or technical certifications that your firm or members of your firm may have:

As highlighted in our statement of interest, Bay West is able to perform the tasks involved in this project, providing greater control and flexibility for the Owner. Bay West is a Minnesota-incorporated business with nearly 50 years of experience performing environmental services. Bay West has an Asbestos Contractor License issued by Minnesota Department of Health. Our firm has established working relationships with multiple asbestos abatement and regulated waste contractors, landfills, as well as Minnesota Department of Health, Minnesota Pollution Control Agency, and other regulatory agencies. In addition, Bay West has established service agreements with accredited analytical laboratories who will support this contract, as needed.

Our range of services and experience—including environmental consulting, emergency response, waste characterization and disposal, and high-hazard industrial cleaning—allows us to handle almost any situation that presents itself during property investigation and development projects. All our technical staff are 40-hour OSHA-trained to perform work at hazardous waste sites and are experienced in personal protective equipment (PPE) Levels A, B, C, and D.

COST ESTIMATE

A summary of the estimated costs for the proposed activities described above on a Lump Sum basis is as follows:

Task	Description	Estimated Costs
Task 1	Provide necessary Personal Protective Equipment to conduct work in a safe manner. Mold is present in the interior.	\$1,500.00
Task 2	Inspect all buildings located on parcel for suspected asbestos containing materials, collect and send samples into laboratory. Provide summary report of results to The City.	\$3,500.00
Task 3	If Asbestos must be abated, Prepare work specifications for Asbestos Abatement Contractors.	\$2,500
Total Estimated Costs		\$7,500

This cost proposal has been prepared based upon information currently available to Bay West and includes the tasks described above. Bay West will not exceed this cost estimate without prior approval of the Client via email. This cost estimate is valid for a period of 30 days from the date of this proposal and in accordance with the attached terms and conditions, and our fee schedule.

ASSUMPTIONS

- Bay West will utilize Iowa's reciprocity with Minnesota to obtain Iowa asbestos certifications immediately upon selection and notification of award.
- Bay West LLC will be conducting a destructive asbestos inspection at the project site;
- Bay West LLC will collect and analyze up to 100 representative bulk samples of layers materials suspected of containing asbestos.
- A client representative will assist with building access and guidance to times certain areas can be inspected with little to no disruption;
- Our proposed scope of work is based on our understanding of the Site conditions, information provided by others, and our experience on similar projects.
- Bay West will not perform additional work (beyond the scope of work presented in this proposal) at the Site without prior approval by you.
- The work would be performed during normal business hours (7:00 am-5:30 pm) on normal business days (Monday through Friday);

AUTHORIZATION

If this proposal is acceptable, please sign and return the attached Project Services Agreement via email to Scott Budahn at sbudahn@baywest.com . We will sign the Project Services Agreement and return one copy for your files. Thank you for the opportunity on this project. If you have any questions or require further information, please contact me via telephone or email.

Respectfully Submitted,
Sincerely,

A handwritten signature in black ink, appearing to read 'SB'.

Scott Budahn
Project Manager
(651) 895-3968
sbudahn@baywest.com

Attachments:

Personnel and Project Experience
Project Service Agreement

Client name, location, project title, client contact person, title, phone number, email address. (completed by A/E of record)	List team members (proposed for this project), cited in section 5 above, that worked on the project	Actual final completion date month/year	Total abatement or remediation contract amount	Project represents experience in:
<p>Minnesota Department of Administration, Real Estate and Construction Services Hazmat Design for Vehicle Shop and Dairy House at Minnesota Correctional Facility – Faribault Christopher McGhee Project Manager 651-201-2390 Christopher.McGhee@state.mn.us</p>	<p>Scott Budahn Jeff Gordon Amy Buckley Ryan Doherty Micaela Anderson Aimee Peter</p>	<p>June 2024</p>	<p>\$282,985</p>	<p>Sampling and analysis of asbestos, lead based paint, and other regulated/hazardous materials prior to demolition of Vehicle Shop and Boiler/Dairy Hose structures. Hazmat Design. Oversight of asbestos abatement and lead based paint removal and stabilization. Removal of other regulated /hazardous materials prior to demolition and demolition of structures and site restoration.</p>
<p>Minnesota Department of Transportation St. Paul, MN Zimmerman Radio Tower Property Abatement and Oversight Jackie Klein Regulated Materials Specialist 651-296-3000 Jackie.klein@state.mn.us</p>	<p>Jeff Gordon</p>	<p>September 2016</p>	<p>\$55,800 (consulting services)</p>	<p>The project included identification and removal of asbestos containing and other regulated materials including demolition and excavation activities. Please refer to attachment with project details</p>
<p>Castle Danger Brewery LLC Two Harbors, MN Castle Danger Brewery Expansion - Property Investigation and Remediation Lon Larson Owner 218-834-5800 lon@castledangerbrewery.com</p>	<p>Brandon Flaada Rick Van Allen</p>	<p>August 2017</p>	<p>\$128,000</p>	<p>Site investigation of property prior to site development, removal and disposal of buried asbestos debris including oversight and final submittal report. Please refer to attachment with project details</p>

<p>Ramsey County St. Paul, MN Twin Cities Army Ammunition Plant Demolition, Investigation, and Remediation Oversight Larina DeWalt Redevelopment Manager 651-440-2879 Larina.DeWalt@co.ramsey.mn.us</p>	<p>Jeff Gordon Rick Van Allen</p>	<p>July 2016</p>	<p>\$605,000 consulting \$20 million remedaiton</p>	<p>Oversight, documentation, and reporting for Building Owner during demolition and excavation. Included investigative soil sampling and consulting. Please refer to attachment with project details</p>
<p>Clean Harbors Ames, IA Landfill Closure-Management of Soil with Asbestos Containing Debris Removal and Disposal Robert Cornwell Project Supervisor 570-825-8134 dangelo.anthony@cleanharbors.com</p>	<p>Jeff Gordon Brandon Flaada</p>	<p>September 2023</p>	<p>\$200,000</p>	<p>Bay West assisted with managing waste of an impoundment site, used as a construction laydown yard and parking lot, that was classified as containing asbestos containing debris. Bay West was contracted to manage the removal and disposal of the asbestos contaminated soil to eliminate the human health exposure pathway. The work included development and enforcement of the Asbestos Emissions Control Plan. Bay West completed removal and disposal of the soil in the 61,500-square-foot area of the landfill with identified with asbestos debris, asbestos removal oversight, and air monitoring during contaminated soil removal. Bay West collaborated with the project stakeholders and regulatory agencies to ensure work was conducted to meet requirements.</p>

<p>Andersen Windows Bayport, MN Building 31.2-Asbestos Abatement Project Greg Zalesky Industrial Hygienist 651-264-5150 Gregory.zalesky@andersencorp.com</p>	<p>Scott Budahn Amy Buckley</p>	<p>September 2023</p>	<p>\$3,575</p>	<p>Bay West prepared the scope of work for the removal of asbestos containing pipe insulation in support of renovation activities at the facility. Bay West's project management responsibilities included contracting a licensed asbestos abatement contractor to complete the abatement, coordinating the scheduled work with facility personnel, and managing the project budget. Bay West personnel conducted on-site project oversight and air monitoring during abatement activities, including analysis of air samples and post abatement visual clearance. A final report was generated to include a summary of work completed, air monitoring results, daily logs, and contractor submittals.</p>
<p>Minnesota Department of Transportation St. Paul, MN MnDOT Anoka Truck Station Pre-Demolition Asbestos and Regulated Materials Assessment Summer Allen-Murley Regulated Materials Manager 651-366-3635 summer.allen@state.mn.usegulated</p>	<p>Scott Budahn Jeff Gordon</p>	<p>July 2023</p>	<p>\$4,000</p>	<p>Bay West conducted pre-demolition assessment of the garage structure following regulatory and MnDOT requirements. Site work included inspection and sampling. A final report was generated for each parcel that included a summary of actions required detailing quantities and types of materials to be removed; summary of all asbestos and regulated wastes including quantities, location, and sample information; chain of custody forms and analytical results; structure location and floor</p>

<p>Minnesota Department of Transportation St. Paul, MN</p> <p>MnDOT Radio Tower Equipment Shelters Pre-Demolition Asbestos and Regulated Materials Assessment</p> <p>Summer Allen-Murley Regulated Materials Manager 651-366-3635 summer.allen@state.mn.us</p>	<p>Scott Budahn Jeff Gordon</p>	<p>September 2023</p>	<p>\$20,000</p>	<p>plans with sample locations; licenses and certifications including personnel conducting the assessment and laboratory accreditations; and photographs from the site</p> <p>Bay West conducted pre-demolition assessment of five structures following regulatory and MnDOT requirements. Site work included inspection and sampling. A final report was generated for each parcel that included a summary of actions required detailing quantities and types of materials to be re-moved; summary of all asbestos and regulated wastes including quantities, location, and sample information; chain of custody forms and analytical results; structure location and floor plans with sample locations; licenses and certifications including personnel conducting the assessment and laboratory accreditations; and photographs from the site</p>
<p>Washington County Public Works Stillwater, MN</p> <p>Pre-Demolition Asbestos and Regulated Materials Surveys - Two Properties</p> <p>Sharon Price Property Acquisition Manager 651-430-4391 sharon.price@co.washington.mn.us</p>	<p>Jeff Gordon Brandon Flaada</p>	<p>February 2023</p>	<p>\$8,500</p>	<p>Bay West conducted assessment of two parcels with multiple structures following regulatory and Washington County requirements. Site work included inspection and sampling. A final report was generated for each parcel that included a summary of actions required detailing quantities and types of materials to be removed; summary of all asbestos and regulated wastes including</p>

<p>Minnesota Pollution Control Agency Perham, MN NEED CLIENT INFORMATION</p>	<p>Scott Budahn Jeff Gordon Amy Buckley Taylor Vichorek</p>	<p>Hennepin County Hennepin County Government Center P3 Fireproofing Abatement Chris McLinn Facilities Project Manager, Environmental Hennepin County 612-490-6349 christopher.mclinn@hennepin.us</p>			<p>quantities, location, and sample information; chain of custody forms and analytical results; structure location and floor plans with sample locations; licenses and certifications including personnel conducting the assessment and laboratory accreditations; and photographs from the site.</p>
			<p>Pre-Demolition Inspection, Regulated Materials Abatement and Building Demolition Specification, and Project Bidding including recommendation of award.</p>		

Resumes of Key Personnel

Provide brief resumes of key personnel expected to participate on this project. Limit resumes to only those personnel and specialists who will have major project responsibilities. Work completed while employed with other firm(s) may be included as long as firm name and location is identified. Add additional pages if necessary.

Name and title	Project assignment	Name of firm with which associated	Years' experience with this firm	Years' experience with other firms	Education: degree(s) / year / specification	Active registration: year first registered / discipline	Experience and qualifications relevant to the proposed project
Scott Budahn	Overall Project Manager, Asbestos Design	Bay West	1	12	Bachelor of Business Administration, 2018 Master of Business Administration, 2019	<ul style="list-style-type: none"> MDH & DHS Asbestos Site Supervisor (#AS11776), 2011 MDH & DHS Asbestos Inspector (#AI11776), 2014 MDH & DHS Asbestos Project Designer (#AD11776), 2023 	Mr. Budahn has experience conducting building inspections for asbestos, lead, regulated materials and mold; overseeing asbestos abatement workers; and providing air monitoring for asbestos abatement. He has thorough experience in project management, field tasks, report preparation, coordination, scheduling, and communication with clients and the public. Scott has experience with multiple asbestos pre-demolition and pre-renovation inspections including other regulated materials. 40-Hour Hazardous Waste Operations and Emergency Response Trained.
Ryan Doherty	Demolition Supervisor, Project Manger	Bay West	2	10	BS Environmental Science, 2012	NA	Mr. Sima has experience performing environmental field work including emergency response, industrial cleaning, excavations, demolition, and waste transportation/disposal. He has worked within a wide variety of industries including refineries, chemical manufacturing, railroads, pipeline, manufacturing and transportation. Over the last 6 years, his primary role has been managing projects and operations within the environmental industry. Josh has extensive experience with heavy machinery. He is also 40-Hour HAZWOPER trained.
Jeff Gordon	Reg. Mats Spec, Landfill coordination	Bay West	23	23	BS Biology, 1999	(CHMM), #12495, 2004	Mr. Gordon has extensive experience in management of regulated waste removal projects, including waste characterization, transportation, and disposal.

Item #11.

Amy Buckley	and waste characterization	Bay West	1	33	Environmental Chemical Technology Certificate, 1990	NA	<p>He is also 40-Hour HAZWOPER trained.</p> <p>Ms. Buckley has 28 years of experience in industrial hygiene, safety, program development, and project management. Experience with a wide range of environmental health and safety programs including asbestos, lead, indoor air quality, microbial, OSHA compliance, and safety management systems. Focused on safety and quality in delivering results that exceed client expectations.</p>
Taylor Vichorek	Equipment Operator	Bay West	1	4	GED, 2006	<p>MDH Asbestos Inspector, (5LM10252310II), 2023</p> <p>MDH Asbestos Site Supervisor (5LM12152304SI), 2023</p>	<p>Mr. Vichorek has experience with industrial oversight activities, including operation and maintenance, soil excavations, utilizing various industrial clean up techniques; delineation and planning for impacted soils of various hazardous and non-hazardous materials. He has performed air, soil, and groundwater sampling. Has performed and managed Phase I ESAs, Phase II Assessments, and asbestos sampling. He is 40-Hour HAZWOPER trained.</p>
Brandon Flaada	Asbestos Inspector	Bay West	14	26	BS Hydrogeology/ Environmental Geology, 1997	<p>Asbestos Inspector (MN #AI9574), 2023</p>	<p>Mr. Flaada has 26 years' experience performing environmental field work including water and soil sampling; PCB, lead, and asbestos bulk sampling; Phase I and Phase II ESAs including historical data research and analysis; drilling oversight; excavation oversight; and dredging oversight. He has performed numerous pre-renovation and pre-demolition asbestos and regulated waste inspections and written the summary reports. He has served as field lead/site supervisor on numerous investigations at petroleum, metals, and solvent contaminated sites for private, commercial, state, and federal clients, and has experience on emergency response teams. He is 40-Hour HAZWOPER trained.</p>

Rick Van Allen, PG	Senior Technical Manager	Bay West	13	29	BS Geology, 1993	<ul style="list-style-type: none"> • Certified Professional Geologist, MN (#40404), 2000 • MN Asbestos Inspector (#AI9055), 2002 • MN Asbestos Management Planner (#AM9055), 2008 	<p>Mr. Van Allen is Bay West's Shared Services Program Manager and has 29 years of experience completing environmental due diligence projects (Phase I and Phase II) including several corridors in the Twin Cities metro for the City of Minneapolis and MnDOT. He has maintained his Minnesota asbestos inspector and management planner licenses for 20+ years and has completed or managed staff conducting regulated materials inventories and asbestos inspections on properties ranging from small residential homes to 100+ year old manufacturing facilities with numerous additions.</p>
Micaela Anderson	Environmental Technician	Bay West	2	0		<p>MN/WI Asb. Sup. Asp. Inspector Air Monitoring</p>	<p>Ms. Anderson has experience conducting building inspections for asbestos, lead, regulated materials and mold; overseeing asbestos abatement workers; and providing air monitoring for asbestos abatement. She has thorough experience in, field tasks, report preparation, coordination, scheduling, and communication with clients and the public. Micaela has experience with multiple asbestos pre-demolition and pre-renovation inspections including other regulated materials. She is 40-Hour HAZWOPER trained.</p>
Aimee Peter	Environmental Technician	Bay West	1	0		<p>MN Asb. Sup. Asp. Inspector Air Monitoring</p>	<p>Ms. Peters has experience conducting building inspections for asbestos, lead, regulated materials and mold; overseeing asbestos abatement workers; and providing air monitoring for asbestos abatement. She has thorough experience in, field tasks, report preparation, coordination, scheduling, and communication with clients and the public. Aimee has experience with multiple asbestos pre-demolition and pre-renovation inspections including other regulated materials. She is 40-Hour HAZWOPER trained.</p>

PROJECT SERVICE AGREEMENT for Project # P240742

This Agreement, made and entered into this ____ day of July, 2024, by and between The City of Independence, IA (“Client”), and Bay West LLC (“Bay West”). *NOW, THEREFORE*, in consideration of the foregoing and the mutual undertakings that follow, the parties agree as follows:

1. Scope of Work

- The scope of work will be based on the written and/or verbal work orders of Client, its agent(s) and/or representative(s) to Bay West. Bay West shall provide labor and materials and furnish specialized services and equipment to the extent required to perform Client’s requested services in a workman-like manner. The services that Bay West may be requested to perform include, without limitation, the following:
- Review available documentation provided by current owner with regard to asbestos-containing materials (ACM). Existing sample data provided by current owner was utilized, where possible, to determine the presence or absence of ACM.
- Visually examine accessible areas and identify the locations of suspect asbestos containing materials (ACM).
- Collect and analyze representative bulk samples of materials suspected of containing asbestos. Examples of materials to be collected for analysis include, but are not limited to: floor tile, linoleum flooring, wall and ceiling plaster, suspended and acoustical ceiling tile, sheetrock, thermal system insulation, textured ceiling material and fireproofing.
- Assign a hazard rating based on asbestos content with respect to the materials condition, friability, accessibility, and hazard potential.
- Document the various materials current conditions and estimated quantities of ACM based on visual observations.
- Generate a final report, documenting the sample locations, analysis results, conditions, and ACM estimated quantities.
- The Bay West personnel conducting the inspection are fully accredited asbestos inspectors, in accordance with state and federal regulations. Asbestos analysis will be performed by a laboratory that is accredited for polarized light microscopy (PLM) asbestos bulk sample analysis by the National Institute of Standards and Technology’s (NIST) National Voluntary Laboratory Accreditation Program.

Client may provide a detailed scope of work as described below:

- 1.2 Bay West shall make its own determination as to the precautions appropriate for any material, but Bay West shall accept Client's determination in a particular situation that a material is hazardous and shall handle it accordingly, whether or not Bay West agrees the particular material involved meets the definition of hazardous under applicable laws and regulations.

2. Term and Termination

- 2.1 This Agreement shall be in effect until otherwise terminated. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' prior written notice to the other party; provided, however, any outstanding Order(s) shall remain in full force and Bay West shall complete the work on such Order(s). Upon termination, Client shall pay for all services completed by Bay West in accordance with this paragraph. In addition, either party may terminate this Agreement immediately if the other party becomes insolvent, has a trustee or receiver appointed for any of its assets, makes an assignment for the benefit of creditors, or has a bankruptcy petition filed by or against it.

3. Compensation

3.1 Client agrees to pay Bay West for the Services in accordance with the Fee Schedule and/or Proposal attached to this Contract as Exhibit A. Costs are meant to include subcontractors and all disbursements of every kind that Bay West is called upon to make in the execution of this Contract. Changed conditions or additions to the scope of work will be subject to change orders providing for additional compensation in accordance with the terms of this section.

Exhibit A (check appropriate box):

- Emergency Response Fee Schedule
- Standard Fee Schedule
- Other _____

4. Payment and Security

4.1 While performing services pursuant to an Order, Bay West shall submit invoices and any applicable supporting documentation on a periodic basis. Payment shall be due within thirty (30) days from the invoice date. Interest at the rate of 1.5% per month shall accrue on any outstanding principle balance on invoices remaining unpaid commencing 30 days after the date of invoice.

4.2 Bay West understands that our Clients often pursue cost recovery actions for emergency response activities with their insurance company or other third parties. Please note, however, that Bay West requires payment within the aforementioned 30-day period regardless of whether the Client pursues cost recovery via a third party. If Client disputes Bay West's determination for the compensation due in an invoice, the undisputed portions shall be paid to Bay West within the thirty (30)-day payment period, and Client shall inform Bay West in writing within said thirty (30)-day payment period of the items and amounts in dispute. If Client and Bay West are unable to resolve the disputed items, the dispute shall be submitted to mediation as hereinafter provided. No portion of the compensation set forth in the invoice for payment shall be retained by Client for any reason or on account of any claim, set-off, or security. Client agrees to pay interest at the rate of 1.5% per month of any invoice amount unpaid thirty (30) days after the invoice date.

4.3 Bay West reserves the right to cease any further work for Client in the event any Bay West invoice is not paid within thirty (30) days of the date of the invoice.

4.4 In the event Bay West is not paid within thirty (30) days after the invoice, Bay West may recover all costs of collection, including, without limitation, actual attorneys' fees, costs of investigation, filing fees, and any other cost or fee incurred in recovering the amount due.

4.5 PRELIEN NOTICE:

(a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

(b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

4.6 Client understands and agrees that by Bay West not requiring Client to pre-pay for its services, Bay West is extending credit to Client. As a condition of this extension of credit, Client agrees to promptly and completely complete the Credit Application Form attached hereto as Addendum A; and to execute and deliver to Bay West the Security Agreement attached hereto as Addendum B.

5. Independent Bay West

5.1 Bay West is and shall be an independent contractor in performing the services and shall not act as an agent or an employee of Client. Bay West shall be solely responsible for its employees, subcontractors, and agents and for their compensation, benefits, contributions, insurance and taxes, if any. Bay West shall not have any right or authority to make any representation or to assume or create any obligation, express or implied, on behalf of Client.

6. Permits, Documentation, Records, and Audit

- 6.1 Upon request, Bay West shall submit to Client copies of all applicable licenses, permits and approvals issued by any governmental authority to Bay West necessary for performance of the work.
- 6.2 Upon request, Bay West shall provide Client with copies of all documents relating to the services performed.
- 6.3 Bay West shall maintain complete, true and correct records in connection with each service performed and all transactions relating to each service. Bay West shall retain all such records for five (5) years after each Order has been fulfilled or for any longer period of time required by law.

7. Representations

7.1 Bay West represents as follows:

- a) Bay West has the capability, experience, and means necessary to perform the services contemplated by this Agreement. Services will be performed using personnel, equipment, and material qualified and suitable to do the work requested.
- b) Techniques for investigating, mitigating, or remediating hazardous, toxic, radioactive, pollutant, or irritant conditions are rapidly evolving and new solutions are continually being developed. Likewise, the standards and regulations being imposed by various government entities are subject to rapid and continuing change. Given this dynamic situation, Bay West will perform the Work consistent with that level of care and skill ordinarily exercised by members of its profession currently practicing under similar conditions. NO OTHER WARRANTY, EXPRESSED OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF DFEHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, IS MADE RESPECTING THIS AGREEMENT OR THE EQUIPMENT, DOCUMENTATION, REPORTS, AND SERVICES TO BE PROVIDED HEREUNDER, OR THE DELIVERY, USE, OR PERFORMANCE THEREOF.
- c) Sampling procedures employed by Bay West during the Work can indicate actual conditions only at the precise locations from which, and only at the time, samples are taken. Bay West may make inferences based upon the results of sampling or related testing to form a professional opinion of conditions in areas beyond those from which samples were taken. However, because a sampling program cannot prove the non-existence or non-presence of conditions or materials, Bay West cannot warrant, represent, or certify the non-existence or non-presence, or the extent of existence or presence, of conditions or materials, and Client's obligations under this Agreement will not be contingent upon Bay West's delivery of any warranties, representations, or certifications.
- d) If requested to provide recommendations for transport, treatment or disposal of wastes, Bay West agrees to recommend only facilities recognized by the U.S. Environmental Protection Agency and the appropriate State jurisdiction as having all necessary licenses and permits.

7.2 Client represents as follows:

- a) Where an Order includes coordinating transportation or disposal of waste belonging to Client, Client will provide Bay West with all known relevant information in its possession concerning the composition, quantity, toxicity or hazardous properties of such waste for which services are requested. Client is and at all times shall remain responsible for the accuracy of information transmitted to Bay West or to the disposal facility or both regarding the composition of the waste unless the information originates with Bay West, and Client will notify Bay West at all times of any new information not previously transmitted regarding the composition of such waste.
- b) If Bay West determines that the information provided it by Client differs from the actual characteristics of the waste, Bay West shall promptly notify Client of that fact, and the waste involved shall be regarded as non-conforming material. Client and Bay West shall endeavor to agree upon a lawful manner for the disposition of the non-conforming material, and if they are unable to reach an agreement, the non-conforming material will be returned to Client or its designee, and Client shall bear the cost of returning the material.
- c) Client shall retain title to its waste until such waste is accepted by a disposal facility. Whether or not accepted by a disposal facility, any waste rejected by a disposal facility will cause title to such waste to remain with Client.
- d) Any disposal facility selected shall have been selected by Client, and Bay West's services in connection with recommending a disposal facility and arranging for the use of such facility for the disposal of Client's waste shall not be deemed as constituting management of Client's waste by Bay West nor the selection of the disposal facility by Bay West. Nothing herein will be construed or interpreted as requiring Bay West to assume the status of generator, storer or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C. §6901 et seq., as amended, or within any state statute governing the treatment, storage, or disposal of waste.

e) Client will obtain access to any site including any third-party property necessary for Bay West to perform the Services.

8. Assignment

8.1 Neither party shall assign this Agreement without the prior written consent of the other. Bay West may upon giving notice to client subcontract portions of this work as customary.

9. Indemnification/Damages

9.1 Bay West shall, only to the extent covered by any existing insurance policy, indemnify and hold harmless the Client and its agents and employees from and against claims, damages, losses and expense, including but not limited to attorneys' fees, arising out of or resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to our destruction of tangible property (other than the work itself) including loss of use resulting therefor, but only to the extent caused in whole or in part by negligent acts or omissions of Bay West, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. This paragraph shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this subsection.

9.2 Client agrees to indemnify and hold harmless Bay West and its officers, directors, employees, and agents, from and against any and all losses, damages, claims, liabilities, costs, and expenses, including reasonable legal fees to the extent caused by (a) the negligence or willful misconduct of Client or (b) the selection of the disposal facility, the profiling of waste, or the strict liability arising as a result of the performance of the Services unless Bay West has acted negligently in performing the Services.

9.3 Client recognizes that certain federal, state, or local laws or regulations provide that where multiple parties are considered responsible for any hazardous, toxic, radioactive, pollutant, or irritant condition ("Condition") each may be held liable for the Condition under the doctrines of joint and several liability or strict liability. Client agrees that it is not the purpose of this Agreement that Bay West be exposed to any liability arising out of any pre-contract Condition at the Site, the activities of others, or the non-negligent performance by Bay West of the Work. Accordingly, Client waives any claims and agrees to indemnify, defend, and save harmless Bay West, its agents, employees, or subcontractors from any demands, suits, judgments, expenses, attorney fees, and losses by reason of any injury to persons, death, or damage to property arising in connection with any Condition at the Site. This obligation exists irrespective of whether the Condition was generated or introduced before or after the execution of this Agreement or whether Client was aware of or involved in the generation or introduction of the Condition. This obligation does not apply to any Condition brought to the Site by Bay West or to the extent Bay West negligently contributed to any Condition.

9.4 Client and Bay West each agree that neither will be responsible for any incidental, indirect, or consequential damages (including loss of profits) sustained by the other, its successors or assigns.

9.5 Nothing herein will be deemed a waiver of any statutory limitation of liability or any obligation set out in this Agreement.

9.6 Bay West's liability for claims by the Client will not exceed the total sum of \$100,000.00 or the total payments received from the Client for the Work, whichever is greater.

10. Insurance

10.1 Upon request of Client, Bay West shall furnish to Client copies of insurance certificates evidencing that. Bay West maintains statutory and/or appropriate insurance coverages for the following categories: Worker's Compensation, Employer's Liability, Automobile Liability, Commercial General Liability, Professional Liability, and Contractor's Pollution Liability.

11. Confidentiality

11.1 Client shall treat as confidential, information and data furnished to Client in connection with this Agreement by Bay West marked "Confidential" that relate to Bay West's technology, formulae, procedures, processes, inventions, and computer programs. Client shall not disclose the confidential information to any unaffiliated third party.

11.2 In the course of performing services under this Agreement, Client may disclose to Bay West, or Bay West may otherwise acquire, business or technical information Client considers confidential or proprietary. Bay West will maintain in confidence all such information and will not disclose the information to others. Bay West will further maintain in confidence the details of the work it is performing for Client specifically including the type of service being performed and the materials being handled, except as otherwise required by law or waived in writing by Client. Bay West will not use any of the above information for any purpose other than the performance of services

for Client. Upon Client's request, Bay West shall return all reports, drawings, plans and other documentation furnished to Bay West by Client, and any copies thereof. Bay West may, however, retain one copy of any document prepared by or furnished to Bay West in connection with the performance of services under this Agreement in the files of its legal department for record purposes only.

- 11.3 Nothing contained in this Agreement shall prevent either Client or Bay West from disclosing to others or using in any manner information which (a) was known to the receiving party before disclosure by the other party, (b) is part of the public domain or becomes part of the public domain through no act or omission of the receiving party, or (c) has been or is furnished to the receiving party by a third party, other than one acting directly or indirectly for or on behalf of Client or Bay West, who is not under an obligation of confidentiality to the disclosing party.
- 11.4 In the event either party is required by a court or governmental authority to disclose any information received from the other party that is deemed by this Agreement to be confidential, the receiving party shall give prompt written notice to the other party, if possible, and allow the other party the opportunity to resist the disclosure.

12. Force Majeure

- 12.1 Neither party shall be deemed in breach of this Agreement to the extent that a delay or failure in the performance of its obligations results from any cause beyond its reasonable control. Such causes include acts of God, war, riot, fire, explosion, accident, adverse weather conditions, strikes, lack of adequate supplies or transportation, impacts of pandemic, labor or workforce shortages, and acts of governmental authorities (including but not limited to a declaration of a state of emergency).
- 12.2 The party asserting a right to suspend performance under this Agreement due to a force majeure cause shall promptly notify the other party of the cause, the performance suspended, and the anticipated duration of the suspension.
- 12.3 Upon receipt of the notice set forth in Section 12.2, the party who received the notice may elect to (a) terminate the affected service or any part thereof or (b) suspend the affected service or any part thereof for the duration of the force majeure condition. In the latter event, performance shall be resumed once the force majeure condition ceases. Unless written notice is given by the non-affected party within thirty (30) days after being notified of the force majeure condition, the party shall be deemed to have elected option b. In the event the non-affected party chooses or is deemed to have chosen option b, it may at any time thereafter terminate the affected service or any part thereof upon fifteen (15) days' notice.

13. Utilities

- 13.1 Bay West will take reasonable precautions in locating and identifying all subterranean structures or utilities and to avoid damage or injury to subterranean structures or utilities. However, Bay West may reasonably rely on Project Information and information provided by local utilities related to structures or utilities and will not be liable for damages incurred where Bay West has proceeded with reasonable precautions and in reliance on that information.

14. Use of Reports and Records

- 14.1 Reports and Records generated under this Agreement in associations with the performance of the services will be intended for a specific purpose and directed to persons and entities specifically stated in the report or record. Upon payment, Client will become the owner of those reports and records, but they should only be used in connection with the intended use. Any other use or distribution to third parties not specifically named in the Report or Record shall be at Client's sole risk. Client agrees to indemnify, defend and hold Bay West harmless from any and all claims, damages, and costs arising out of Client's use of any Report or Record for any purpose other than intended or the distribution to any third parties not specifically named in the Report or Record.

15. Mediation

- 15.1 The construction of this Agreement and any controversies, claims, disputes, or litigation arising from or related to work to be performed under an Order are governed by the laws of the state of Minnesota. All litigation shall be commended in the courts of Ramsey County, Minnesota or the United States Federal District Court for the District of Minnesota, and the parties hereby agree that venue in those courts is exclusive and proper.
- 15.2 In the event of a dispute, the parties agree that as a condition precedent to instituting litigation they will submit the dispute to non-binding Mediation. In the event that the requirement of mediation will allow the applicable statute of limitations to expire, the party pursuing the dispute may serve the demand for mediation with the Summons and Complaint.
- 15.3 If either party demands that a dispute be resolved through mediation, a notice of demand for mediation shall be presented to the other party, in writing with an explanation of the dispute. A mediator shall be mutually agreed

upon within thirty (30) days of receipt by the non-demanding party of the notice of demand for mediation. If a mediator cannot be mutually agreed upon by such date, either party may request the appointment of a mediator by the American Arbitration Association.

- 15.4 The costs of mediation shall be borne equally by both parties unless the parties at mediation agree to an alternate distribution.
- 15.5 In no event shall a demand for mediation be made after the date in which institution of legal or equitable proceedings based upon such a dispute would be barred by the applicable statute of limitations.
- 18.3 15.6 The Contractor retains the right to file, perfect and enforce construction or mechanics liens against the Property. In such a case, the Contractor may commence any necessary Court action as required by applicable law where the claim arises to enforce the lien. The parties agree that the Court shall, if allowed by law, refer the matter to mediation under this contract.

16. Entire Agreement

- 16.1 No waiver of or failure to enforce any term of this Agreement shall affect or limit a party's right thereafter to enforce and compel strict compliance with every term.
- 16.2 The headings in this Agreement are for the purposes of convenience and ready reference only and shall not be deemed to expand or limit the particular sections to which they pertain.
- 16.3 In the event any part of this Agreement shall be judged invalid or unenforceable, such invalidity or unenforceability shall not affect the remaining provisions of this Agreement.
- 16.4 This Contract represents the entire understanding and agreement between the parties regarding the subject matter hereof, and supersedes any and all prior agreements, whether written or oral, that may exist between the parties regarding the subject matter hereof. In no event shall any other terms or conditions found on a purchase or work order or similar document, or any Contractor document be considered an amendment or modification of this Contract. This Contract shall inure to the benefit of and be binding upon the parties and their successors-in-interests and permitted assigns.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day, month, and year set forth in the first paragraph.

CLIENT

BAY WEST LLC

(Signature)

(Signature)

By: _____
(Typed Name)

By: _____
(Typed Name)

Its: _____
(Authorized Signer's title)

Its: _____
(Authorized Signer's title)

Date: _____

Date: _____