

### **Wednesday, Dec 4, 2024 Airport Board Minutes**

The meeting was called to order at 4:58 pm by Chairperson Callahan, with Callahan, Pilcher, Rottinghaus and Payne present. Jones arrived at 5:15.

**Approve the Agenda:** Motion - Pilcher                      Second - Rottinghaus                      All Ayes

**Approve the minutes:** Motion - Pilcher                      Second - Rottinghaus                      All Ayes.

Public Comment – No one was present.

**Engineer Update** – Carl was available by phone only due to wind and weather. He stated we cannot turn on the Papi's until there's a flight check. Payment went to the FAA on Dec 4 for it. A few lights may be bad – but that is typical. Still need seeding next to the intake done – dormant season currently, waiting for spring. As of now, the apron tie downs still aren't greening, he'll keep an eye on that also. Reminded us that the CIP is due this spring. We can always update and change once the original is submitted. It's going to council Dec 10 for approval. At this time we are not asking for state funding

**Chairman/City Manager** – Matt reiterated the ACH check went out for flight check for just over \$21,000. Sounds like we should recover some money from the 90/10 match from the Feds.

**Airport Manager** – Brett submitted his report – accepted. Bought up some issues with flight that had blocked the doors and fuel barrels for approx. an hour – pilot wasn't around. He took care of it – just wanted us to be informed. Several suggestions were brought up to possibly think about if the situation arises again. Merritt and Brett talked about increasing activity and marketing of the airport. There are grants to help pay for an infrastructure development plan – more information will be discussed at the Feb 2025 meeting. We don't want to spend a lot of money right now, but willing to be open to listen to information. Also, we will need to discuss hangar rent in February.

**Fixed Based Operator** – Annabelle gave her report – accepted. Things have been down a little this fall.

**Expenses and Revenues** – no questions about the past month – looked at balances.

January 2025 meeting – Discussed canceling Jan meeting due to holiday and slow time of year.

Motion – Pilcher                      Second – Jones                      All Ayes to cancel.

The meeting was adjourned at 5:48 pm Motion – Payne                      Second - Pilcher                      All Ayes.

Respectfully submitted,

Janet Payne