## PLANNING COMMISSION MEETING

Thursday, June 09, 2022 at 6:30 PM
Council Chambers, 60 West Main, Hyrum, Utah

## AGENDA

Public notice is hereby given of a Hyrum Planning Commission Meeting to be held in the Council Chambers, 60 West Main, Hyrum, Utah at 6:30 PM, June 09, 2022. The proposed agenda is as follows:

## 1. ROLL CALL

2. PLEDGE OF ALLEGIANCE
3. INVOCATION
4. APPROVAL OF MINUTES
A. $\quad \underline{05 / 12 / 2022}$
5. AGENDA APPROVAL
6. SCHEDULED DELEGATIONS
A. Allied Electric Sign Company - To request a sign permit approval for a freestanding pole sign to be installed at Western Dairy Transport.
B. John Davidson, Nielson and Johnson Properties, LLC - To request approval of the 119 South mini subdivision, a two-lot mini subdivision located at 1650 East 145 South.
C. Leon and Roy Savage - To request Site Plan approval of Savage Subdivision, a 13lot subdivision on approximately 34 acres located at 900 West 85 South.

## 7. ADJOURNMENT

## Shalyn Maxfield

## Secretary

Commission Members may participate in the meeting via telephonic communication. If a Commission Member does participate via telephonic communication, the Commission Member will be on speakerphone. The speakerphone will be amplified so that the other Commission Members and all other persons present in the Commission Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting
should notify Hyrum City Planning Commission at 435-245-6033 at least three working days before the meeting.

CERTIFICATE OF POSTING - The undersigned, duly appointed and acting City Secretary of Hyrum City, Utah, does hereby certify that a copy of the foregoing Notice was emailed to The Herald Journal, Logan, Utah, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices, 60 West Main, Hyrum, Utah, this 7th day of June, 2022. Shalyn Maxfield, Secretary

MINUTES OF A REGULAR MEETING OF THE HYRUM CITY PLANNING COMMISSION HELD MAY 12, 2022 AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 P.M.
CONDUCTING: Chairman Terry Mann
PRESENT: Chairman Terry Mann and Commissioners Brian Carver, and Alternate Member Dixie Schwartz.

EXCUSED: Commissioners Angi Bair, Blake Foster, and Paul Willardson.

CALL TO ORDER: There being three members present and three members representing a quorum, Chairman Terry Mann called the meeting to order.

OTHERS PRESENT: Zoning Administrator Matt Holmes and three citizens. Secretary Shalyn Maxfield recorded the minutes.

PLEDGE OF ALLEGIANCE: Commissioner Dixie Schwartz led the governing body and the citizens in the Pledge of Allegiance.

## INVOCATION: Commissioner Brian Carver

## APPROVAL OF MINUTES:

The minutes of a regular meeting held on April 14, 2022 were approved as written.

ACTION Commissioner Brian Carver made a motion to approve the minutes of April 14, 2022 as written. Commissioner Dixie Schwartz seconded the motion and Commissioners Carver, Mann, and Schwartz voted aye.

## AGENDA APPROVAL:

A copy of the notice and agenda for this meeting was EMAILED to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's website, distributed to each member of the Planning Commission, and posted at the City Offices more than forty-eight hours before meeting time.

ACTION Commissioner Dixie Schwartz made a motion to approve the Agenda for May 12, 2022 as written. Commissioner Brian Carver seconded the motion and Commissioners Carver, Mann, and Schwartz voted aye.
6. SCHEDULED DELEGATIONS
A. Leading Tech Development - To request Site Plan approval for renovation of the existing lot located at 31 South 800 East (Hwy 165).
B. Colter Leishman - To request approval of Trexler mini subdivision a three-lot mini subdivision located at 213 South 100 East.
7. ADJOURNMENT

## SCHEDULED DELEGATIONS:

LEADING TECH DEVELOPMENT - TO REQUEST SITE PLAN APPROVAL FOR RENOVATION OF THE EXISTING LOT LOCATED AT 31 SOUTH 800 EAST (HWY 165).

Alexis Riggs with Leading Tech Development stated that the company is proposing to remodel the existing building to be used for an $o^{\prime} R e i l l y$ 's auto parts store and update the current landscaping to a xeriscape. The interior of the building will include office space. The elevation will be slightly modified to adjust for signage.

Commissioner Terry Mann asked if the Russian Elms will be removed.
Alexis Riggs said that all the redline changes on their plans will be made including the removal of the elms. The concrete will also be replaced, and everything will be updated to make sure it meets code.

Commissioner Brian Carver asked if the dumpster will be screened.
Alexis Riggs said that it is currently screened but is ran down so the fence will remain, but the HVAC and the screening will be replaced.

Commissioner Terry Mann asked if there will be two signs, one located on the building and one on the road. Also, will there be any lighting changes?

Alexis Riggs advised that there will be the two signs and that the lighting is existing and will be updated to meet code.

ACTION | Commissioner Brian Carver made a motion to recommend Site |
| :--- |
| Plan approval for renovation of the existing lot located |
| at 31 South 800 East (Hwy 165) as presented. Commissioner |
| Dixie Schwartz seconded the motion and Commissioners |
| Carver, Mann, and Schwartz voted aye. | l$l$

COLTER LEISHMAN - TO REQUEST APPROVAL OF TREXLER MINI SUBDIVISION A THREE-LOT MINI SUBDIVISION LOCATED AT 213 SOUTH 100 EAST.

Colter Leishman stated that he is just looking to split the presented lot into three lots.

Commissioner Brian Carver asked if Colter is aware of the property line issues.

Colter Leishman stated that he is aware of the issues and has been working with the neighbors to get that resolved.

Zoning Administrator Matt Holmes said that the address on the plans were mistyped. The address shown on the plans says 100 North instead of 100 East and that the ownership will need to be updated.

Commissioner Brian Carver made a motion to recommend approval of Trexler mini subdivision a three-lot mini subdivision located at 213 South 100 East with the following conditions: 1. The acreage and addressing will be corrected before recording; and 2. The builder is required to provide two trees per frontage on each lot. Commissioner Dixie seconded the motion and Commissioners Carver, Mann, and Schwartz voted aye.

## ADJOURNMENT:

There being no further business before the Planning Commission, the meeting adjourned at 6:46 p.m.

Terry Mann
Chairman
ATTEST:

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Shalyn Maxfield
Secretary
Approved:
As Written
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# APPLICATION FOR SIGN PERMIT 

(Chapter 17.72 Hyrum City Land Use Code)

File \#: $\qquad$ Application Date: $\qquad$ Project Name: $\qquad$

Please Note: This application for zoning approval is to be completed in conjunction with a Building Permit Application if a Building Permit is required. The fees listed on this application do not include any necessary Building Permit or conditional use fees.
Business Name:Western Dairy Transport
Parcel \#03 0550023
Name of Applicant or Authorized Agent(s): Allied Electric Sign
Address 1920 S 900 W
City
Salt Lake City
StateUt
Zip 84104
Phone \# (__ ) 801 706-5051
Fax \# ( $\quad$ )

Property Owner's Signature of Authorization to file:
(If more than one owner, attach the signature of each owner to this application)
Company or Person Installing Sign Allied Electric Sign

- State License \#3758095501

Address 1920 S 900 W
City Salt Lake City
State Ut
Zip 84104
Phone \# ${ }^{801 \text { 706-5051 }}$ Fax \# Type of Sign and Fee: Valuation of Sign \$ 15230. (Please place a Y next to each type of sign you are applying for)

| Approved by the Zoning Administrator: | Fee Per Sign: | \# of Signs: | Subtotal: |
| :---: | :---: | :---: | :---: |
| Temporary Sign. | \$0 |  |  |
| A Frame Sign. | \$0 |  |  |
| Identification Sign. | \$0 |  |  |
| Name Plate Sign. | \$0 |  |  |
| Service Sign. | \$0 |  |  |
| Street Banner Sign. | \$0 |  |  |
| Flat sign.. | \$25 |  |  |
| Subdivision Sign. | \$25 |  |  |
| Wall Sign.. | \$25 |  |  |
| Signs approved by the Planning Commission: |  |  |  |
| (May Require Conditional Use Permit approval at a public hearing) |  |  |  |
| Awning Sign................................................. | \$50 |  |  |
| Billboard Sign/On Premises.. | \$100 |  |  |
| Directional Sign/Off Premises.............................. | \$100 |  |  |
| Electronic Message Sign................................... | \$100 |  |  |
| $\boldsymbol{\checkmark}$-Ground Sign................................................ | \$100 | 1 | 1 |
| Low Profile Sign. | \$100 |  |  |
| Projecting Sign.............................................. | \$100 |  |  |
| Roof Sign.. | \$100 |  |  |
| Permit not required for: |  |  |  |
| Garage Sale Sign, On Premises Personal Property Sign, Open |  | Total Fee: | 100. |
| House Event Sign, \& Public Necessity Sign |  |  |  |

## APPLICATION SUBMITTAL REQUIREMENTS

(1)
$\qquad$ Plot plan showing relationship of sign to buildings, property lines, setback from public rights-of-way, intersections, easements and driveways.
(b) Accurately dimensioned, scaled drawings showing height, text, color, square foot dimensions, sign composition, type and intensity of illumination and how the sign will appear from the street.
(c) $\qquad$ Details of sign construction, including design of support structures and electrical plan.
(2) $\qquad$ For Temporary Special Event Signs \& A Frame signs, submit plan including the number, location, dimensions, and proposed sign copy of all proposed signs. Indicate dates signs will be displayed.
(3) $\qquad$ If the sign requires approval by the Planning Commission, the applicant must have met all application requirements, including fees, and received approval from the Planning Commission following a public hearing if required.
(4) Each Property owner gives written permission.

## GENERAL INFORMATION

All signs must conform to Chapter 17, Signs, of the Hyrum City Development Code, the purpose of which is to eliminate excessive and confusing sign displays that create potential hazards to motorists, pedestrians, and property, and to maintain a responsible communication system by setting requirements for the location, size, height, and lighting of signs that will be compatible with adjoining land uses, architecture, and landscape, and that will preserve and improve the aesthetic values and visual qualities of Hyrum City.

If signs are not removed as required, a fee of the cost to remove each sign may be charged. ( $\$ 10$ per sign minimum)
The following signs are prohibited: Animated Signs, Balloon Signs, Bus Bench Signs, Sound Emitting Signs, Paper Signs, Cloth Signs, Plastic Signs, Snipe Signs, Statue Signs, Traffic Sign Replicas, Vehicle Signs, \& Off Premises Signs, unless expressly permitted in 17.72.

The Uniform Sign Code, published by the International Conference of Building Officials, has been adopted by Hyrum City as the standard for construction for all signs located within the City. Except as otherwise provided, no sign shall be allowed in any residential zone. All signs shall be constructed, mounted, or attached in a safe and secure manner.

For signs requiring approval by the Planning Commission, attendance at Planning Commission meeting is required by the applicant or a representative. It is the applicant's responsibility to call for meeting date and time.

## APPLICANT CERTIFICATION

I certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Hyrum City may rescind any approval, or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Hyrum City Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.
Applicant Signature_zic Shinsato Title
Permits
Date $\underline{\underline{05 / 24 / 2022}}$

For Office Use Only
Zoning Administrator or designee Approval: Date:

# HYRUM CITY <br> PLANNING COMMISSION MEETING REQUEST FORM 

INSTRUCTIONS: Fill out the form and return it to the City Office at least 14 days prior to the scheduled meeting of the Planning Commission. The regular meeting is held the second Thursday of the month. If no applications for appointment are received prior to the deadline, it is possible that no meeting will be held. If applicable, request must be accompanied by a map, drawings, or checklist for the proposal.
**** IF CONDITIONAL USE PERMIT IS BEING REQUESTED THE APPLICANT IS REQUIRED TO PROVIDE NAMES AND ADDRESSES OF ALL CONTIGUOUS PROPERTIES AND THOSE PROPERTIES ACROSS THE STREET FROM SUBJECT PROPERTY.

NAME: Allied Electric Sign 1920 S 900 W
ADDRESS:
phove 801-433-2368 CELL PHONE: $\qquad$ Pole Sign, ground sign
> descripton of froposast: To install a 20' pole sign for Western Dairy Transport. Location of sign to comply with the city ordinance regarding setbacks.

LOCATION: (provide sketch or map if necessary)

SIGNED: Tic Shinsato DATE: 05/24/2022
Office use:
Date Received: $\qquad$
Amount Received: \$ $\qquad$
Date to go to the Planning Commission: $\qquad$

# WESTERN DAIRY TRANSPORT - SIGN <br> 646 W 700 NORTH PLANNING COMMISSION MEETING <br> JUNE 9, 2022 

Summary: Allied Electric Sign Company is seeking Sign Permit approval for a free-standing pole sign to be installed at Western Dairy Transport.
ZONING: M-2 Industrial
UTILITIES:
Power:
Culinary:
Sewer:
Irrigation:

PARKING \& ROADS:
NOTES: A separate building permit will be required for the sign, foundation, and electrical work.



## INTERNALLY LIT D/S POLE SIGN

## ALLIED TO MANUFACTURE \& INSTALL

 QTY (1) INTERNALLY LIT D/S POLE SIGNA FACES: $3 / 16^{\prime \prime}$ Trans White Lexan w. Applied Vinyl

- VINYL: Vinyl to Match V1 \& V2

B RETAINERS: $2^{\prime \prime} .063$ Aluminum Painted $P$
C RETURNS: . 063 Aluminum Painted P1
D ILLUMINATION: White LED's
POWER SUPPLY: Housed in Sign Cabinet
F POLE: $8^{\prime \prime}$ Diameter, Painted P1

- Support \& Footing TBD
- Visible Disconnect Switch at Sign
- 120 V Service Supplied by Others
- ELECTRICAL GROUNDED TO PIPE SUPPORT


SIDE DETAIL - INTERNALLY LIT D/S POLE SIGN
Not to Scale


# 119 SOUTH MINI-SUBDIVISION <br> 1650 E 145 SOUTH PLANNING COMMISSION MEETING <br> JUNE 9, 2022 

Summary: John Davidson on behalf of Nielson and Johnson Properties, LLC is seeking approval of a two lot Mini-Subdivision.

ZONING: M-2 Industrial
UTILITIES:
Power: Available
Culinary: Available
Sewer: Available
Irrigation:
PARKING \& ROADS: Paved roads, no curb
NOTES: The westerly portion of the property contains an existing business. The proposed subdivision does not create any setback issues with the existing building. There are no buildings on the easterly portion.



# SAVAGE SUBDIVISION - SITE PLAN <br> 900 W 85 SOUTH PLANNING COMMISSION MEETING <br> JUNE 9, 2022 

Summary: Leon and Roy Savage are seeking Preliminary Plat approval for a 13-lot subdivision on approximately 34 acres. The proposed lots will range in size from 1.25 to 6 acres.

ZONING: R-2 Residential (minimum area 9,900 sq. ft., frontage 82.5 ft .)
UTILITIES:
Power: Developer to provide
Culinary: Developer to provide
Sewer: Septic Systems
Irrigation: Developer to provide

NOTES:

Electrical component delays are estimated to be 2.5 years. If this development needs any upgrades to the existing services, coordination with the Hyrum City Power Department should be started immediately.



## SAVAGE SUBDIVISION PRELIMINARY PLAT

Section 6, Township, Township 10 North, Range 1 East, Salt Lake Base \& Meridian



LEGAL DESCRIPTION







PRELIMINARY SAVAGE LANE CENTERLINE PROFILE


