



## CITY COUNCIL MEETING

Thursday, June 17, 2021 at 6:30 PM  
Council Chambers, 60 West Main, Hyrum, Utah

### AGENDA

Public notice is hereby given of a Hyrum City Council Meeting to be held in the Council Chambers, 60 West Main, Hyrum, Utah at 6:30 PM, June 17, 2021. The proposed agenda is as follows:

1. ROLL CALL
2. CALL TO ORDER
3. WELCOME
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. APPROVAL OF MINUTES
7. AGENDA ADOPTION
8. PUBLIC COMMENT
9. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES
  - A. [Resolution 21-10 - A resolution amending the 2020-2021 General Fund, Water Fund, Sewer Fund, Electric Fund, Irrigation Fund, Storm Water Fund, Capital Projects Fund, and Library Trust Fund Operating Budgets.](#)
  - B. [Resolution 21-11 - A Resolution approving and adopting the Fiscal 2021-2022 Operating Budgets for Hyrum City's General Fund, Culinary Water Fund, Sewer Fund, Electric Fund, Irrigation Water Fund, Storm Water Fund, Capital Projects Fund, and Library Trust Fund.](#)
  - C. [Resolution 21-12 - A resolution establishing the Municipal Certified Tax Rate for Fiscal 2021-2022.](#)
  - D. [Resolution 21-13 - A resolution amending the Design Standards and Construction Specifications for Public Works Construction in Hyrum City.](#)
  - E. [Ordinance 21-03 - An ordinance amending Chapter 2.12, Section 2.12.010 of the Hyrum City Municipal Code, to provide for adjustments in the salaries of officers and employees of Hyrum City.](#)
10. OTHER BUSINESS
  - A. [Consideration and approval of the Municipal Wastewater Planning Program \(MWPP\) Annual Report for the year ending 2020.](#)
  - B. Mayor and City Council Reports.

**11. ADJOURNMENT**

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**Stephanie Fricke**  
**City Recorder**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City at 435-245-6033 at least three working days before the meeting.

**CERTIFICATE OF POSTING** - The undersigned, duly appointed and acting City Recorder of Hyrum City, Utah, does hereby certify that a copy of the foregoing Notice was emailed to The Herald Journal, Logan, Utah, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices, 60 West Main, Hyrum, Utah, this **11th day of June, 2021**. Stephanie Fricke, MMC, City Recorder.

RESOLUTION 21-10

A RESOLUTION AMENDING THE 2020-2021 GENERAL FUND, WATER FUND, SEWER FUND, ELECTRIC FUND, IRRIGATION FUND, STORM WATER FUND, CAPITAL PROJECTS FUND, AND LIBRARY TRUST FUND OPERATING BUDGETS.

WHEREAS, on June 4, 2020 the Hyrum City Council adopted and passed operating budgets for the municipal General Fund and the Culinary Water Fund, Sewer Fund, Electric Fund, Irrigation Fund, Storm Water Fund (Enterprise Funds), Capital Projects Fund, and Library Trust Fund for fiscal 2020-2021; and

WHEREAS, subsequent to the adoption of said budgets, additional and unanticipated expenses have arisen in several departments and certain other expenses have been reduced or the necessary revenues have been secured to cover these additional expenses; and

WHEREAS, it appears both necessary and proper that appropriate adjustments be made to the 2020-21 General and Enterprise Funds operating budgets to reflect these changes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hyrum City, Cache County, State of Utah, that the changes to the 2020-2021 General Fund, Debt Service Fund, Water Fund, Sewer Fund, Electric Fund, Irrigation Fund, Storm Water Fund, Capital Projects Fund, and Library Trust Fund attached hereto as Exhibits "A-J", are hereby approved.

BE IT FURTHER RESOLVED that this resolution shall become effective upon adoption.

ADOPTED AND PASSED by the Hyrum City Council this 17<sup>th</sup> day of June, 2021.

HYRUM CITY

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

RESOLUTION  
EXHIBIT "A"  
SUMMARY OF BUDGET CHANGES

Section 9. Item A.

GENERAL FUND REVENUES		2021	2021	2021
10	DESCRIPTION	BUDGET	ADJUSTMENTS	FINAL
CODE				BUDGET
3110	Property taxes - current	589,451		589,451
3115	Fee in lieu	50,000		50,000
3120	Property taxes - delinquent	15,000		15,000
3130	General sales taxes	1,190,000	300,000	1,490,000
3140	Franchise taxes	55,000		55,000
3145	Energy Sales & use tax	500,000		500,000
3150	Mass Transit Tax	175,000	125,000	300,000
3210	Business licenses	15,000	2,000	17,000
3221	Building permits	35,000	109,000	144,000
3225	Animal licenses	11,000		11,000
3340	County, State & Federal grants	537,000		537,000
3341	Cares Act -Federal Grant		1,201,800	1,201,800
3356	Class C Road allotment	475,000	70,000	545,000
3370	County fire grant	15,600		15,600
3413	Zoning & subdivision fees	50,000	125,000	175,000
3415	Sale of maps & publications	1,000		1,000
3422	Special protective services	90,000	30,000	120,000
3440	Solid waste collection	785,000	110,000	895,000
3441	Emergency Medical Services		57,000	57,000
3455	Animal control fees	3,000		3,000
3473	Recreation	20,000		20,000
3474	Community Progress activities	2,000		2,000
3475	Youth Council activities	3,000		3,000
3476	Library use fees	50,000	5,000	55,000
3477	Road impact fees	62,400	54,500	116,900
3479	Parks impact fees	177,400	310,400	487,800
3480	Cemetery	45,000	10,000	55,000
3490	Miscellaneous	100,000	150,000	250,000
3510	Court fines	120,000		120,000
3512	Library fines	6,500		6,500
3513	Parking tickets	400		400
3610	Interest earnings	27,400		27,400
3620	Building & facility rents	25,000		25,000
3622	Library room rentals	100		100
3640	Sale of Fixed Assets	15,000		15,000
3650	Sale of materials & supplies	10,000		10,000
3651	Sale of library materials	1,000		1,000
3652	Library copy machine & laminating f	2,000		2,000
3830	Contributions - utility			
3870	Contributions - private	10,000		10,000
3871	Contributions - sr. citizen trips	10,000		10,000
3872	Contribution-New Library	2,000		2,000
3874	Donations - Elite Hall	10,000		10,000
3875	Contribution - Museum	20,000		20,000
3876	Contribution - Mis	7,000	37,200	44,200
3891	Trans from desig funds (FD)	20,000		20,000
3892	Trans to restric fund bal			
3893	Trans from gen fund unapp			0
3894	Trans from library Trust			
	<b>Total General Fund Revenues</b>	<b>5,338,251</b>	<b>2,696,900</b>	<b>8,035,151</b>

## RESOLUTION

## EXHIBIT "B"

## SUMMARY OF BUDGET CHANGES

Section 9. Item A.

GENERAL FUND EXPENDITURES		2021	2021	2021
10		BUDGET	ADJUSTMENTS	FINAL
CODE	DESCRIPTION			BUDGET
4110	Council	43,850		43,850
4120	J.P. Court	118,500		118,500
4130	Mayor	35,800		35,800
4140	Adminlstration	153,800	10,000	163,800
4150	Non-Departmental	17,300		17,300
4160	General Buildings	199,800		199,800
4170	Election	1,500		1,500
4180	Planning Commission	75,550		75,550
4210	Law Enforcement	295,500		295,500
4212	Emergency Management Services	11,750	116,000	127,750
4215	First Responders	44,950		44,950
4220	Fire Department	141,900		141,900
4253	Animal Control	41,210	2,000	43,210
4410	Roads	1,339,900		1,339,900
4420	Solid Waste	750,000	75,000	825,000
4440	Shop	30,300		30,300
4510	Parks	603,500		603,500
4550	Engineering	27,900	8,000	35,900
4561	Recreation	51,400		51,400
4562	Museum	66,800		66,800
4563	Youth Council	9,050		9,050
4564	Senior Citizens	122,500		122,500
4580	Library	293,750		293,750
4590	Cemetery	69,600		69,600
4620	Community Progress	372,360	1,500,000	1,872,360
4700	Transfer to Debt Service			
4800	Transfer to Capital Projects	419,781	580,219	1,000,000
	Transfer to unappropriated balance		405,681	405,681
	Total General Fund Expenditures	5,338,251	2,696,900	8,035,151

RESOLUTION  
EXHIBIT "C"  
SUMMARY OF BUDGET CHANGES

Section 9. Item A.

CAPITAL PROJECTS FUND		2021	2021	2021
45	DESCRIPTION	BUDGET	ADJUSTMENTS	FINAL
CODE				BUDGET
3340	Grants			
3341	Grants for Park/Trail		365,644	365,644
3342	General Fund Transfer	419,781	58,219	478,000
3490	Mis Donations		425,000	425,000
3620	Interest Earnings	5,000	4,000	9,000
3830	Contribution - Utilities			
3831	County rent on fire station			
3835	Trans from Rest. Fnd. - library			
3889	Trans to Desig Fnd -fire engine	150,000		150,000
3895	Transfer From Cap. Unappropriated	2,000,000		2,000,000
3896	Trans to Desig Fnd for fire station			
3898	Trans from Design Fnd-shop hoist			
3899	Trans from Design Fnd-City Office			
	<b>Total Capital Project Revenues</b>	<b>2,574,781</b>	<b>852,863</b>	<b>3,427,644</b>
4220-720	Fire Station	119,000		119,000
4220-740	New fire engine	150,000		150,000
4510-730	Blacksmith Fork Park	2,138,781	852,863	2,991,644
4510-731	Blacksmith Fork Trail	167,000		167,000
	Transfer to unappropriated balance			0
	<b>Total Capital Project Expenditure</b>	<b>2,574,781</b>	<b>852,863</b>	<b>3,427,644</b>

## RESOLUTION

## EXHIBIT "D"

Section 9. Item A.

## SUMMARY OF BUDGET CHANGES

CULINARY WATER FUND - REVENUES				
51 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
3711	Metered water sales	1,300,000		1,300,000
3714	New connection fees	27,760	66,000	93,760
3716	Customer service fees			
3717	Water development fees			0
3718	Sale of material		1,000	1,000
3719	Miscellaneous revenues	5,000		5,000
3721	Interest earnings	29,700		29,700
3723	Profit/loss sale of fixed assets	116,000	2,000	118,000
3725	Impact fee - buy-in	13,680	24,000	37,680
3726	Impact fee - storage	71,280	124,800	196,080
3727	Impact fee - distribution	113,920	199,500	313,420
3728	Impact fee - treatment			
3729	Impact fee - Professional services	880	1,300	2,180
	Trans from unappropriated balance		37,500	37,500
	Total Water Fund Revenues	1,678,220	456,100	2,134,320
CULINARY WATER FUND - EXPENDITURES				
51 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
110	Employee salaries & wages	239,000	45,000	284,000
115	Overtime	4,000	3,000	7,000
116	Standby time	10,000		10,000
120	Seasonal	10,000	8,000	18,000
130	Employee benefits	121,500	2,000	123,500
210	Books, subs & memberships	1,500		1,500
220	Public notices	250	250	500
230	Travel & training	5,000		5,000
240	Office supplies & expense	5,000	1,800	6,800
250	Equipment supplies & maint	30,000	20,000	50,000
255	Distribution system maint	240,000	72,900	312,900
260	Bldg. & grnds. supp. & maint	3,000	8,000	11,000
270	Utilities	70,000	21,000	91,000
280	Telephone	2,000	1,000	3,000
310	Professional services	20,000		20,000
510	Insurance	6,600	500	7,100
610	Miscellaneous	1,000		1,000
720	Buildings			
730	Improvements			
740	Equipment	271,700	140,000	411,700
750	New construction	456,900		456,900
810	Debt Service - Principal			
820	Debt Service - Interest			
920	Contribution - General Fund			
950	Contributions - restricted FB	113,920	199,500	313,420
	Transfer to unappropriated balance			
	Total Water Expenditures	1,611,370	522,950	2,134,320

RESOLUTION  
EXHIBIT "E"

SUMMARY OF BUDGET CHANGES

SEWER FUND - REVENUES				
52 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
3340	Grants	1,569,000		1,569,000
3731	Sewer service	1,645,000	108,000	1,753,000
3736	Sewer line extension fees			
3740	Customer service fees	2,500	5,000	7,500
3741	Interest earnings	37,300		37,300
3742	Rent from non-op property	17,400		17,400
3743	Bond/Loan funds	2,402,000	26,100	2,428,100
3744	Miscellaneous revenues	500	1,000	1,500
3745	Impact fee - buy-in			
3747	Impact fee - collection	34,900	61,100	96,000
3748	Impact fee - treatment	132,500	240,300	372,800
3749	Impact fee - s.e. collection			
	Trans from unappropriated balance			0
	Total Sewer Fund Revenues	5,841,100	441,500	6,282,600
SEWER FUND - EXPENDITURES				
52 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
110	Employee salaries & wages	277,300	5,000	282,300
115	Overtime	10,000	21,000	31,000
116	On Call Pay	10,000		10,000
120	Seasonal employees	2,000		2,000
130	Employee benefits	159,500	6,500	166,000
210	Books, subs & memberships	2,000		2,000
220	Public notice	500		500
230	Travel & training	5,000		5,000
240	Office supplies & expense	5,000	1,500	6,500
250	Lab supplies	5,000		5,000
251	Water reuse equip sup & maint	1,000		1,000
254	Plant equip supplies & maint	250,000	10,000	260,000
255	Collection system maint	46,000	35,000	81,000
256	MBR cleaning chemicals	130,000	183,000	313,000
257	Aluminum sulfate	30,000	40,500	70,500
260	Bldg & grnds supplies & maint	500	1,000	1,500
270	Utilities	240,000		240,000
280	Telephone	4,500		4,500
285	Internet service	900	1,000	1,900
310	Professional services	30,000	16,000	46,000
510	Insurance	16,600	600	17,200
610	Miscellaneous	2,000		2,000
700	Amortization of bond costs	2,500		2,500
720	Building			
740	Equipment	50,000		50,000
750	New construction	3,000,000	220,000	3,220,000
810	Debt service - principal	229,000		229,000
812	Debt service - principal WWTP		7,000	7,000
820	Debt service - interest	12,200		12,200
822	Debt service - interest WWTP	67,100		67,100
840	Debt Service - Trustee Fees		2,000	2,000
950	Addition to restricted FB			
	Transfer to unappropriated balance		1,143,900	1,143,900
	Total Sewer Expenditures	4,588,600	1,694,000	6,282,600



RESOLUTION  
EXHIBIT "F"  
SUMMARY OF BUDGET CHANGES

Section 9. Item A.

ELECTRIC FUND - REVENUES				
53 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
3751	Metered energy sales	6,850,000	474,000	7,324,000
3752	Energy discounts	(90,000)		(90,000)
3755	New connection fees	32,000	133,000	165,000
3757	Sale of materials		40,600	40,600
3758	Miscellaneous revenues	800,000	466,600	1,266,600
3761	Interest earnings	73,500		73,500
3767	Impact Fee - Distribution		25,300	25,300
	Transfer from unappropriated balance		2,003,750	2,003,750
	Total Electric Fund Revenues	7,665,500	3,143,250	10,808,750
ELECTRIC FUND - EXPENDITURES				
53 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
110	Employee salaries & wages	648,700	40,000	688,700
115	Overtime	10,000	45,000	55,000
116	Standby time	10,000		10,000
120	Seasonal/temporary employees	10,000		10,000
130	Employee benefits	316,100	10,500	326,600
210	Books, subs & memberships	350		350
220	Public notices	400		400
230	Travel & training	25,000		25,000
240	Office supplies & expense	5,000	5,000	10,000
250	Equipment supplies & maint	65,000	74,900	139,900
255	Generation & dist sys maint	300,000	1,347,000	1,647,000
256	Tree city/consumer ed	75,000	41,000	116,000
257	Diesel generator costs	3,900		3,900
258	Christmas decorations	4,000		4,000
259	Hydro plant maintenance	105,000	400,000	505,000
260	Bldg & grnds supplies & maint	15,000	50,000	65,000
270	Utilities	5,000	2,500	7,500
280	Telephone	5,000	1,000	6,000
285	Internet service	500		500
310	Professional services	50,000	27,000	77,000
510	Insurance	21,000	1,000	22,000
610	Miscellaneous supplies	15,000		15,000
620	Miscellaneous services	18,000	22,000	40,000
621	Miscellaneous utility relief			
630	Power purchase	5,100,000	150,000	5,250,000
710	Land			
720	Buildings			0
735	Canyon parks improvements	5,000	500	5,500
740	Equipment	335,400	118,000	453,400
750	New construction/special projects	900,000	425,000	1,325,000
920	Contribution to General Fund			
921	Contribution to capital projects			
	Transfer to unappropriated balance			0
	Total Electric Expenditures	8,048,350	2,760,400	10,808,750

## RESOLUTION

## EXHIBIT "G"

## SUMMARY OF BUDGET CHANGES

Section 9. Item A.

IRRIGATION FUND - REVENUES				
54 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
3771	Irrigation service	330,000	2,000	332,000
3775	New connection fees	1,000		1,000
3776	Inspection fees			
3779	Miscellaneous revenues	5,000		5,000
3781	Interest earnings	15,300		15,300
3785	Impact fee - buy-in	47,640	13,500	61,140
	Trans from unappropriated balance			0
	Total Irrigation Fund Revenues	398,940	15,500	414,440
IRRIGATION FUND - EXPENDITURES				
54 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
110	Employee salaries & wages	46,000	10,600	56,600
115	Overtime	2,000	1,000	3,000
130	Employee benefits	26,100		26,100
220	Public notices	500		500
240	Office supplies & expense	4,500	5,000	9,500
250	Equipment supplies & maint	10,000		10,000
255	Distribution system maint	30,000		30,000
260	Bldg & grnds supplies & maint	1,000	2,500	3,500
270	Utilities	55,000		55,000
280	Telephone			
310	Professional services	10,000		10,000
510	Insurance	3,400	500	3,900
540	Irrigation assessments	80,000		80,000
610	Miscellaneous supplies			
710	Land & stock			
740	Equipment	20,000		20,000
750	New construction		87,302	87,302
	Transfer to unappropriated balance		19,038	19,038
	Total Irrigation Expenditures	288,500	125,940	414,440

RESOLUTION  
EXHIBIT "H"

SUMMARY OF BUDGET CHANGES

STORM WATER FUND - REVENUES				
55 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
3740	Storm water inspection fees	9,000	12,500	21,500
3779	Miscellaneous revenues			0
3781	Storm water fees	215,000	30,000	245,000
3791	Interest earnings	4,000		4,000
	Transfer from unappropriated balance		32,900	32,900
	<b>Total Storm Water Revenues</b>	<b>228,000</b>	<b>75,400</b>	<b>303,400</b>

STORM WATER FUND - EXPENDITURES				
55 CODE	DESCRIPTION	2021 BUDGET	2021 ADJUSTMENTS	2021 FINAL BUDGET
110	Employee salaries & wages	15,300	3,000	18,300
115	Overtime	1,000		1,000
130	Employee benefits	8,500		8,500
220	Public notices	500		500
230	Travel & training	1,000		1,000
250	Equipment supplies & maint	2,500		2,500
255	Collection system maintenance	15,000		15,000
310	Professional services	30,000	5,000	35,000
450	Flood control	3,000		3,000
510	Insurance	500		500
710	Land			
730	Grounds improvements			
740	Equipment			
750	New construction	218,100		218,100
	Transfer to unappropriated balance			0
	<b>Total Storm Water Expenditures</b>	<b>295,400</b>	<b>8,000</b>	<b>303,400</b>

RESOLUTION 21-11

A RESOLUTION APPROVING AND ADOPTING THE FISCAL 2021-2022 OPERATING BUDGETS FOR HYRUM CITY'S GENERAL FUND, CULINARY WATER FUND, SEWER FUND, ELECTRIC FUND, IRRIGATION WATER FUND, STORM WATER FUND, CAPITAL PROJECTS FUND, AND LIBRARY TRUST FUND.

BE IT RESOLVED by the City Council of Hyrum City, Cache County, State of Utah, that the fiscal 2021-2022 operating budgets, attached hereto as Exhibit A including General Fund, Culinary Water Fund, Sewer Fund, Electric Fund, Irrigation Water Fund, Storm Water Fund, Capital Projects Fund, and the Library Trust Fund are hereby approved as presented, amended, and passed subsequent to a public hearing held June 3, 2021.

This resolution shall be effective upon adoption.

ADOPTED AND PASSED this 17<sup>th</sup> day of June, 2021.

HYRUM CITY

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

GENERAL FUND  
BUDGET REVENUE ESTIMATES

CODE DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
3110 Property taxes - current	546,474	518,237	557,855	589,451	615,196	635,000	635,000	656,552
3115 Fee in lieu	47,568	45,289	45,059	50,000	45,972	50,000	50,000	50,000
3120 Property taxes - delinquent	10,824	8,796	6,543	15,000	9,461	15,000	15,000	15,000
3130 General sales taxes	1,113,751	1,166,328	1,285,754	1,190,000	1,441,805	1,450,000	1,450,000	1,450,000
3140 Franchise taxes	53,953	54,653	54,524	55,000	54,377	55,000	55,000	55,000
3145 Energy Sales & use tax	461,642	463,266	441,300	500,000	445,796	500,000	500,000	500,000
3150 Mass Transit Tax	164,490	171,078	207,340	175,000	300,209	305,000	305,000	305,000
3210 Business licenses	13,562	14,808	17,619	15,000	16,671	15,000	15,000	15,000
3221 Building permits	49,488	68,483	112,438	35,000	144,036	50,000	50,000	50,000
3225 Animal licenses	10,524	10,377	9,669	11,000	10,356	11,000	11,000	11,000
3340 Grants (State, Fed, County)	118,165	405,025	119,136	537,000	309,805	430,000	430,000	605,000
3341 CARES Act					1,201,457	480,700	480,700	480,700
3356 Class C Road allotment	326,927	352,534	487,825	475,000	523,448	540,000	540,000	540,000
3358 State liquor allotment		6,206						
3370 County fire grant	15,569	15,569	15,743	15,600				
3413 Zoning & subdivision fees	140,374	205,571	27,185	50,000	120,553	50,000	50,000	50,000
3415 Sale of maps & publications	659	314	197	1,000	104	1,000	1,000	1,000
3422 Special protective services	78,483	128,068	119,731	90,000	110,769	100,000	100,000	100,000
3440 Solid waste collection	640,899	749,831	788,323	785,000	890,086	930,000	930,000	930,000
3441 Emergency Medical Services					93,072	186,200	186,200	186,200
3455 Animal control fees	1,965	1,958	2,785	3,000	2,645	3,000	3,000	3,000
3473 Recreation	19,628	20,527	15,241	20,000	17,816	20,000	20,000	20,000
3474 Community Progress activities	380	825	4,229	2,000		2,000	2,000	2,000
3475 Youth Council activities	2,570	2,907	2,107	3,000		3,000	3,000	3,000
3476 Library use fees	44,280	44,250	49,480	50,000	54,480	55,000	55,000	55,000
3477 Road impact fees	79,458	200,982	188,518	62,400	116,850	77,900	77,900	77,900
3479 Parks impact fees	261,606	405,711	434,532	177,400	487,740	221,700	221,700	221,700
3480 Cemetery	45,700	47,625	53,050	45,000	55,250	50,000	50,000	50,000
3490 Miscellaneous	39,892	90,685	79,020	100,000	213,776	100,000	100,000	100,000
3510 Court fines	81,707	75,689	102,266	120,000	87,459	100,000	100,000	100,000
3512 Library fines	7,868	6,790	4,345	6,500	996	6,500	6,500	6,500
3513 Parking tickets	605	145	325	400		400	400	400
3610 Interest earnings	20,913	31,617	35,770	27,400	10,706	10,300	10,300	10,300
3620 Building & facility rents	37,839	34,356	30,183	25,000	12,938	25,000	25,000	25,000
3622 Library room rental	33	10		100		100	100	100
3640 Sale of fixed assets	150,111	126,492		15,000	9,995	160,000	160,000	160,000
3650 Sale of materials & supplies	12,603	14,309	11,152	10,000	2,619	10,000	10,000	10,000
3651 Sale of library materials	1,251	2,250	1,660	1,000	331	1,000	1,000	1,000
3652 Library copy machine & laminating fees	1,637	1,399	1,011	2,000	437	2,000	2,000	2,000
3830 Contributions - utility								
3870 Contributions - private	8,339	5,526	6,257	10,000	1,570	10,000	10,000	10,000
3871 Contributions - sr. cit. trips	10,326	9,007	1,111	10,000	420	10,000	10,000	10,000
3872 Contributions-new library	100	400		2,000	100	2,000	2,000	2,000
3873 Contributions-food festival								
3874 Contributions-Elite Hall	431	10,663	833	10,000	100	10,000	10,000	10,000
3875 Contributions-Museum	10,856	6,692	15,292	20,000	6,112	20,000	20,000	20,000
3876 Contributions-Misc.	6,195	2,548	3,361	7,000	44,163	7,000	7,000	7,000
3891 Trans from desig funds (FD)				20,000	14,895	23,900	23,900	23,900
3892 Trans to restric fund bal								
3893 Trans fm/(to) gen fund unapp								
3894 Trans from library Trust								
<b>Total General Fund Revenues</b>	<b>4,639,645</b>	<b>5,527,796</b>	<b>5,338,769</b>	<b>5,338,251</b>	<b>7,474,571</b>	<b>6,734,700</b>	<b>6,734,700</b>	<b>6,931,252</b>

GENERAL FUND  
BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
4110	Council	35,524	33,033	31,269	43,850	34,211	43,850	43,850	43,850
4120	J.P. Court	69,821	68,761	70,348	118,500	105,157	118,600	118,600	118,600
4130	Mayor	20,388	20,493	21,132	35,800	22,971	29,800	29,800	29,800
4140	Administration	178,107	137,260	165,282	153,800	155,912	190,000	190,000	190,000
4150	Non-Departmental	14,369	11,152	12,473	17,300	10,949	17,300	17,300	17,300
4160	General Buildings	35,920	55,981	174,577	199,800	64,664	214,700	214,700	214,700
4170	Election	2,927	257	2,638	1,500	893	20,400	20,400	20,400
4180	Planning Commission	55,310	59,988	48,043	75,550	67,031	79,550	79,550	79,550
4210	Law Enforcement	282,564	288,770	282,564	295,500	295,254	295,500	295,500	295,500
4212	Emergency Management Services	8,863	15,517	21,083	11,750	72,286	136,750	136,750	136,750
4215	First Responders	33,464	37,302	39,086	44,950	42,298	92,670	92,670	92,670
4220	Fire Department	122,184	125,780	110,070	141,900	94,072	149,700	149,700	149,700
4253	Animal Control	33,138	35,500	40,006	41,210	38,694	41,210	41,210	41,210
4410	Roads	920,217	1,052,567	1,161,479	1,339,900	1,241,846	1,771,000	1,871,000	1,871,000
4420	Solid Waste	592,954	688,918	733,976	750,000	817,226	835,000	835,000	835,000
4440	Shop	28,421	24,865	23,231	30,300	25,820	45,900	45,900	45,900
4510	Parks	452,871	620,263	555,824	603,500	569,497	706,800	706,800	766,800
4550	Engineering	14,349	9,630	13,254	27,900	29,411	75,750	75,750	75,750
4561	Recreation	34,631	28,541	27,413	51,400	35,001	51,400	51,400	51,400
4562	Museum	47,038	56,483	77,055	66,800	60,448	66,000	66,000	69,000
4563	Youth Council	6,992	7,136	4,819	9,050	1,451	12,550	12,550	12,550
4564	Senior Citizens	103,773	112,227	112,697	122,500	79,195	132,300	132,300	132,300
4580	Library	279,455	276,113	281,464	293,750	271,100	319,550	319,550	319,550
4590	Cemetery	160,534	71,704	68,057	69,600	62,707	149,800	149,800	149,800
4620	Community Progress	274,811	521,747	354,798	372,360	1,739,523	900,100	900,100	900,100
4700	Contribution-Debt Services	0							
4800	Contribution to Capital Proj	810,970	716,978	2,000,000	419,781	1,000,000	238,520	138,520	272,072
	Total GF Expenditures	4,619,595	5,076,966	6,432,638	5,338,251	6,937,617	6,734,700	6,734,700	6,931,252
	Surplus	20,050	450,830	(1,093,869)	0	536,954	0	0	0
	Totals	4,639,645	5,527,796	5,338,769	5,338,251	7,474,571	6,734,700	6,734,700	6,931,252

CITY COUNCIL

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	24,000	24,000	24,000	30,000	30,000	30,000	30,000	30,000
130	Employee benefits	2,449	2,441	2,432	3,250	2,296	3,250	3,250	3,250
230	Travel & meetings	8,356	6,054	3,674	10,000	1,498	10,000	10,000	10,000
510	Insurance	287	297	328	300	342	300	300	300
610	Miscellaneous	432	240	835	300	75	300	300	300
Total Council		35,524	33,032	31,269	43,850	34,211	43,850	43,850	43,850

J.P. COURT

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	47,390	48,157	50,367	88,000	80,828	84,900	84,900	84,900
115	Overtime								
130	Employee benefits	12,484	12,717	13,400	19,400	17,922	22,600	22,600	22,600
210	Books, subs & memberships	554	513	692	700	693	700	700	700
230	Travel & training	3,427	4,005	1,141	4,000	222	4,000	4,000	4,000
240	Office supplies & expense	690	1,137	1,140	1,500	1,506	1,500	1,500	1,500
250	Equipment supplies & maintenance	1,824	509	1,545	1,400	1,364	1,400	1,400	1,400
280	Telephone	480	440	480	1,000	510	1,000	1,000	1,000
310	Attorney fees								
510	Insurance	573	593	656	700	683	700	700	700
610	Miscellaneous supplies		160			570			
620	Witness, jury & bailiff fees	2,399	530	927	1,800	859	1,800	1,800	1,800
740	Equipment								
Total J.P. Court		69,821	68,761	70,348	118,500	105,157	118,600	118,600	118,600

MAYOR

CODE DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET	
110 Employee salaries & wages	12,000	12,000	12,000	24,000	18,000	18,000	18,000	18,000	
130 Employee benefits	2,615	2,611	2,606	5,600	3,065	5,600	5,600	5,600	
210 Books, subs & memberships		350	350	500	150	500	500	500	
230 Travel & meetings	4,326	4,488	5,208	4,500	1,250	4,500	4,500	4,500	
240 Office supplies & expense	524	67	111	100	64	100	100	100	
280 Telephone	395	365	409	400	52	400	400	400	
510 Insurance	151	156	173	200	180	200	200	200	
610 Miscellaneous	377	456	275	500	210	500	500	500	
Total Mayor		20,388	20,493	21,132	35,800	22,971	29,800	29,800	29,800

## ADMINISTRATION

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	92,716	66,129	83,410	73,500	83,807	90,500	90,500	90,500
115	Overtime	3,675	2,931	4,691	3,000	986	3,000	3,000	3,000
130	Employee Benefits	38,221	22,821	29,217	23,300	27,674	42,500	42,500	42,500
210	Books, subs & memberships	856	873	1,234	1,000	914	1,000	1,000	1,000
220	Public notices	78	309	517	1,000	117	1,000	1,000	1,000
230	Travel & training	2,520	531	1,799	2,500	16	2,500	2,500	2,500
240	Office supplies & expense	2,850	6,784	3,383	5,000	3,099	5,000	5,000	5,000
250	Equipment supplies & maint	4,683	4,314	3,482	4,500	4,079	4,500	4,500	4,500
280	Telephone	1,743	1,463	1,596	2,000	1,582	2,000	2,000	2,000
285	Internet service				1,000		1,000	1,000	1,000
310	Professional services	29,135	29,607	34,338	35,000	31,703	35,000	35,000	35,000
510	Insurance & bonds	1,274	1,318	1,458	1,500	1,518	1,500	1,500	1,500
610	Miscellaneous	356	181	157	500	417	500	500	500
740	Equipment supplies & maint								
Total Administration		178,107	137,261	165,282	153,800	155,912	190,000	190,000	190,000

## NON-DEPARTMENTAL

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
210	Memberships	7,353		4,062	4,100	4,062	4,100	4,100	4,100
220	Public notices	1,889	6,025	3,184	8,000	1,778	8,000	8,000	8,000
310	Professional services	5,000	5,000	5,100	5,000	5,000	5,000	5,000	5,000
510	Insurance & bonds	127	127	127	200	109	200	200	200
610	Miscellaneous								
Total Non-Departmental		14,369	11,152	12,473	17,300	10,949	17,300	17,300	17,300

## GENERAL BUILDINGS

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	6,598	7,729	8,748	8,500	4,945	10,500	10,500	10,500
130	Employee benefits	1,914	2,021	2,019	2,600	1,182	2,900	2,900	2,900
250	Equipment supplies & maint	1,328	1,837	1,078	2,000	696	2,000	2,000	2,000
260	Bldg & grnds supplies & maint	15,643	14,850	15,851	13,000	19,714	13,000	13,000	13,000
261	CVC/Elite Hall cleaning	5,070	5,138						
270	Utilities		102	5,614	13,000	4,376	13,000	13,000	13,000
510	Insurance	6,017	1,993						
610	Miscellaneous supplies	1,039	994	9,099	6,500	6,726	6,800	6,800	6,800
620	Miscellaneous services	4,648	1,003	300	1,000	250	1,000	1,000	1,000
720	Building Improvements	(6,337)	20,315	975	1,500	75	1,500	1,500	1,500
740	Equipment			130,893	151,700	26,700	164,000	164,000	164,000
Total General Buildings		35,920	55,982	174,577	199,800	64,664	214,700	214,700	214,700



## ELECTIONS

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
220	Public notices	447	257	363	500		500	500	500
240	Election supplies	1,880		1,675	500	893	18,900	18,900	18,900
620	Election services	600		600	500		1,000	1,000	1,000
	Total Election	2,927	257	2,638	1,500	893	20,400	20,400	20,400

## PLANNING COMMISSION

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salary & wages	25,570	26,641	24,794	39,500	38,376	41,600	41,600	41,600
115	Overtime			234	200		200	200	200
130	Employee benefits	9,442	9,678	9,630	19,500	14,318	15,900	15,900	15,900
220	Public notices	923	907	1,030	1,000	42	1,000	1,000	1,000
230	Travel & training	245	988	393	1,500	124	1,500	1,500	1,500
240	Office supplies & expense	119	117	434	200	370	200	200	200
250	Equipment supplies & maint	38		2,106	500	3,901	1,000	1,000	1,000
280	Telephone	335	308	534	600	687	600	600	600
310	Professional services	18,164	20,858	8,346	12,000	8,649	17,000	17,000	17,000
510	Insurance	474	490	542	550	564	550	550	550
610	Miscellaneous								
	Total Planning Commission	55,310	59,987	48,043	75,550	67,031	79,550	79,550	79,550

## LAW ENFORCEMENT

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
310	Contract services	282,564	282,564	282,564	295,500	295,254	295,500	295,500	295,500
311	Liquor patrol		6,206						
	Total Law Enforcement	282,564	288,770	282,564	295,500	295,254	295,500	295,500	295,500

## EMERGENCY MANAGEMENT SERVICES

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Salary & Wages	3,930	5,090	5,124	5,400	5,978	5,400	5,400	5,400
130	Employee benefits	505	585	407	700	412	700	700	700
220	Public Notices				100		100	100	100
230	Travel & training			2,402	1,000		1,000	1,000	1,000
240	Office supplies & expense				200		200	200	200
250	Equipment supplies & maint	2,649	1,153	386	2,000	2,187	2,000	2,000	2,000
310	Professional services					61,680	125,000	125,000	125,000
510	Insurance	95	99	109	150	114	150	150	150
610	Miscellaneous			51	200	15	200	200	200
740	Equipment	1,684	8,591	12,605	2,000	1,900	2,000	2,000	2,000
	Total First Responders	8,863	15,518	21,084	11,750	72,286	136,750	136,750	136,750

## FIRST RESPONDERS

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salary & wages	19,558	20,246	19,476	19,300	19,496	19,300	19,300	19,300
130	Employee benefits	1,856	2,152	1,976	2,200	1,978	2,200	2,200	2,200
210	Books, subs & memberships		52	80	200	60	200	200	200
230	Travel & training	4,880	4,605	4,264	10,300	3,121	10,300	10,300	10,300
240	Office supplies & expense	23	76		150	20	150	150	150
250	Equipment supplies & maint	3,066	2,319	8,558	6,000	5,792	6,000	6,000	6,000
280	Telephone	1,117	1,027	1,043	1,200	8,556	1,200	1,200	1,200
310	Professional services	30		790	300	255	300	300	300
510	Insurance	2,534	2,621	2,899	2,900	3,020	3,020	3,020	3,020
610	Miscellaneous	400			400		400	400	400
740	Equipment		4,204		2,000		49,600	49,600	49,600
	Total First Responders	33,464	37,302	39,086	44,950	42,298	92,670	92,670	92,670

## FIRE DEPARTMENT

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	46,014	61,350	51,108	65,000	44,647	73,100	73,100	73,100
130	Employee benefits	5,502	7,091	6,040	8,300	5,282	8,000	8,000	8,000
210	Books, subs & memberships	150	990	200	1,000	100	1,000	1,000	1,000
220	Public notices								
230	Travel & training	10,498	11,021	5,181	10,000	536	10,000	10,000	10,000
240	Office supplies & expense	1,004	9	39	500	65	500	500	500
250	Equipment supplies & maint	37,030	18,499	19,103	25,000	20,777	25,000	25,000	25,000
260	Building maintenance	258	853	1,449	2,500	548	2,500	2,500	2,500
270	Utilities	4,749	8,574	5,060	5,000	4,457	5,000	5,000	5,000
280	Telephone	2,826	2,128	2,848	2,500	2,811	2,500	2,500	2,500
285	Internet service	877	906		1,600		1,600	1,600	1,600
310	Professional services		131		1,000	125	1,000	1,000	1,000
510	Insurance	12,091	12,504	14,924	15,000	14,406	15,000	15,000	15,000
610	Miscellaneous	1,186	1,723	1,528	1,500	318	1,500	1,500	1,500
720	Building								
740	Equipment			2,590	3,000		3,000	3,000	3,000
	Total Fire Department	122,185	125,779	110,070	141,900	94,072	149,700	149,700	149,700

## ANIMAL CONTROL

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	24,901	26,971	28,389	29,000	28,208	29,000	29,000	29,000
130	Employee benefits	2,515	2,695	2,826	2,800	2,812	2,800	2,800	2,800
210	Memberships				80		80	80	80
220	Public notices				100		100	100	100
230	Travel & training	2,630	2,972	3,061	3,000	3,397	3,000	3,000	3,000
250	Equipment supplies & maint	5	107	324	500	479	500	500	500
280	Telephone	440	480	480	1,000	480	1,000	1,000	1,000
310	Professional services	2,197	1,832	4,451	3,500	2,827	3,500	3,500	3,500
480	Special departmental supplies	174	181	185	350	189	350	350	350
510	Insurance	254	262	290	390	302	390	390	390
610	Miscellaneous	22							
620	Miscellaneous services				490		490	490	490
740	Equipment								
	Total Animal Control	33,138	35,500	40,006	41,210	38,694	41,210	41,210	41,210

## ROADS

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	72,672	71,887	78,405	88,000	94,065	95,100	95,100	95,100
115	Overtime	10,717	11,792	10,303	10,000	9,946	10,000	10,000	10,000
120	Seasonal/temporary employees	11,337	11,819	6,951	16,500	5,244	5,600	5,600	5,600
130	Employee benefits	45,774	41,565	45,133	50,800	50,766	46,700	46,700	46,700
230	Travel & training				2,000		2,000	2,000	2,000
240	Office supplies & expense	76			100		100	100	100
250	Equipment supplies & maint	27,223	31,997	37,787	25,000	30,521	30,000	30,000	30,000
260	Bldg & grounds sup & maint	1,419	4,909	1,445	5,000	1,275	5,000	5,000	5,000
270	Utilities				500		500	500	500
280	Telephone	634	551	594	800	572	800	800	800
310	Professional services	606	4,384		2,500		2,500	2,500	2,500
410	Road construction & maint	10,772	34,068	28,462	35,000	11,532	35,000	35,000	35,000
450	Public safety supplies	45,722	35,734	55,210	40,000	41,212	40,000	40,000	40,000
480	Sidewalk construction & maint	5,845	140,378	12,266	300,000	150,000	200,000	300,000	300,000
481	Street tree maintenance	6,500	67	5,462	10,000	6,360	10,000	10,000	10,000
482	Curb & gutter const & maint				20,000	31,169	20,000	20,000	20,000
510	Insurance	7,906	8,176	9,044	9,100	9,420	9,500	9,500	9,500
610	Miscellaneous supplies			439	500		500	500	500
620	Miscellaneous services				100		100	100	100
720	Buildings								
740	Equipment	129,200	324,860	226,161	178,400	15,000	166,300	166,300	166,300
750	Other improvements	543,814	330,378	643,817	545,600	784,764	1,091,300	1,091,300	1,091,300
	Total Roads	920,217	1,052,565	1,161,479	1,339,900	1,241,846	1,771,000	1,871,000	1,871,000

## SOLID WASTE COLLECTION

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
240	Office supplies & expense	79	75	66	3,000	88	3,000	3,000	3,000
310	Contract services	587,370	683,317	727,359	740,000	810,487	825,000	825,000	825,000
311	Community clean-up	5,505	5,527	6,551	7,000	6,651	7,000	7,000	7,000
	Total Solid Waste	592,954	688,919	733,976	750,000	817,226	835,000	835,000	835,000

## SHOP

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	13,727	10,666	10,581	11,100	10,995	11,500	11,500	11,500
115	Overtime				100		100	100	100
130	Employee benefits	7,867	5,085	6,062	6,900	6,767	7,100	7,100	7,100
250	Equipment supplies & maint	6,452	7,183	5,391	10,000	5,627	10,000	10,000	10,000
280	Telephone		17		600		600	600	600
480	Special dept. supplies		1,525	768	1,000	1,984	1,000	1,000	1,000
510	Insurance	375	388	429	500	447	500	500	500
610	Miscellaneous				100		100	100	100
740	Equipment						15,000	15,000	15,000
Total Shop		28,421	24,864	23,231	30,300	25,820	45,900	45,900	45,900

## PARKS

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	107,149	117,086	117,507	121,200	124,069	124,500	124,500	124,500
115	Overtime	1,727	1,658	3,200	2,800	2,339	2,800	2,800	2,800
120	Seasonal/temporary employees	44,121	41,116	36,374	42,000	39,054	40,000	40,000	40,000
130	Employee benefits	72,024	73,220	72,863	76,100	73,717	78,700	78,700	78,700
230	Travel & training	14	137		300		300	300	300
250	Equipment supplies & maint	17,911	25,103	19,982	20,000	17,808	20,000	20,000	20,000
260	Bldg & grnds supplies & maint	35,154	62,436	50,563	60,000	104,843	60,000	60,000	60,000
280	Telephone	895	848	1,085	1,200	1,089	1,200	1,200	1,200
310	Professional services	314	7,129	18,227	25,000	16,831	40,000	40,000	40,000
510	Insurance	6,168	6,276	6,942	7,000	7,230	7,300	7,300	7,300
610	Miscellaneous supplies	157	2,134	56	400	55	400	400	400
620	Miscellaneous services				500	25	500	500	500
720	Building improvements						35,000	35,000	35,000
730	Park improvements	40,139	98,384	130,749	99,000	79,550	188,600	188,600	248,600
731	Blacksmith Fork Park	95,137	133,894	91,418					
740	Equipment	31,961	50,842	6,858	148,000	102,887	107,500	107,500	107,500
Total Parks		452,871	620,263	555,824	603,500	569,497	706,800	706,800	766,800

## ENGINEERING

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salary & wages	8,577	4,191	5,338	16,100	17,384	17,700	17,700	17,700
130	Employee benefits	3,648	1,698	2,718	3,900	7,943	8,600	8,600	8,600
230	Travel & meetings			1,697	1,500	1,337	1,500	1,500	1,500
240	Office supplies & expense	7	5	148	100	106	100	100	100
250	Equipment supplies & maint	327	682	1,635	800	743	800	800	800
280	Telephone	335	308	534	550	664	700	700	700
310	Professional services	420	1,666		3,700		5,000	5,000	5,000
510	Insurance	1,035	1,071	1,184	1,200	1,234	1,300	1,300	1,300
610	Miscellaneous		10		50		50	50	50
740	Equipment						40,000	40,000	40,000
Total Engineering		14,349	9,631	13,254	27,900	29,411	75,750	75,750	75,750

## RECREATION

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
120	Seasonal/temporary employees	5,750	6,000	7,000	7,600	7,200	7,600	7,600	7,600
130	Employee benefits	587	610	709	800	724	800	800	800
220	Public notices	17			200	15	200	200	200
230	Travel								
240	Office supplies & expense	141			100	50	100	100	100
250	Equipment supplies & maint	414	2,568	4,082	7,000	4,283	7,000	7,000	7,000
480	Special departmental supplies	9,145	8,566	5,135	13,000	7,615	12,950	12,950	12,950
481	Field preparation supplies	8,756	893	7,276	9,000	7,564	9,000	9,000	9,000
510	Insurance	1,607	1,662	1,838	1,900	1,915	1,950	1,950	1,950
609	Tournament registration				1,000		1,000	1,000	1,000
610	Miscellaneous supplies		925		800		800	800	800
620	Misc services (Ump fees)	8,214	7,317	1,373	10,000	5,635	10,000	10,000	10,000
Total Recreation		34,631	28,541	27,413	51,400	35,001	51,400	51,400	51,400

## MUSEUM

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Salary & Wages	30,495	34,589	42,064	41,500	42,085	42,600	42,600	42,600
130	Employee Benefits	6,550	7,195	8,371	7,500	8,594	8,100	8,100	8,100
210	Books, subscrip & mberships	399	392	599	500	692	500	500	500
220	Museum promotion	646	1,413	845	600	736	600	600	600
230	Travel & training	2,427	2,940	3,123	2,500	1,330	2,500	2,500	2,500
240	Office supplies	266	613	653	500	515	500	500	500
250	Equipment supplies & maint	882	774	538	600	802	650	650	650
260	Bldg supplies & maint	187	214	105	100	156	100	100	100
280	Telephone	624	624	624	650	624	650	650	650
310	Contract services			378		46			
480	Museum artifacts & materials	720	1,042	635	800		800	800	800
510	Insurance	474	490	542	550	363	600	600	600
610	Miscellaneous	1,117	3,499	1,122	1,000	1,232	1,000	1,000	1,000
720	Building Improvements	2,251	2,697	17,456	10,000	3,273	7,400	7,400	10,400
Total Museum		47,038	56,482	77,055	66,800	60,448	66,000	66,000	69,000

## YOUTH COUNCIL

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
210	Memberhips		50		50	50	50	50	50
230	Travel & training	3,206	3,433	3,090	3,500	68	7,000	7,000	7,000
250	Equipment & supplies	103	290	569	500	310	500	500	500
610	Miscellaneous supplies	3,083	3,363	1,074	4,500	1,023	4,500	4,500	4,500
620	Miscellaneous services	600		86	500		500	500	500
Total Youth Council		6,992	7,136	4,819	9,050	1,451	12,550	12,550	12,550

## SENIOR CITIZENS

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	51,118	49,219	46,678	58,300	37,792	60,100	60,100	60,100
115	Overtime	895		540	1,000		1,000	1,000	1,000
130	Employee benefits	12,111	11,546	11,500	13,100	10,148	12,400	12,400	12,400
220	Public notices				300	150	300	300	300
230	Travel & training	10,742	9,438	5,182	12,000	551	12,000	12,000	12,000
240	Office supplies	8	55	22	300	28	300	300	300
250	Equipment supplies & maint	2,605	2,583	721	6,000	1,012	6,000	6,000	6,000
260	Bldg & grnds supplies & maint	2,277	241	710	2,000	2,751	2,000	2,000	2,000
270	Utilities	1,612	1,282	1,877	1,500	1,441	1,500	1,500	1,500
280	Telephone	1,486	1,936	1,360	1,000	1,587	1,000	1,000	1,000
285	Internet service			769	700	929	700	700	700
480	Food Cost	6,333	2,752	2,794	6,000	4,095	5,000	5,000	5,000
510	Insurance	3,309	3,422	3,785	3,800	3,942	4,000	4,000	4,000
610	Craft Fair	8,110	11,119	14,454	8,000	13,148	10,000	10,000	10,000
620	Miscellaneous services	3,087	2,447	1,759	5,500	1,621	5,500	5,500	5,500
720	Buildings		16,188	20,546	3,000		10,500	10,500	10,500
740	Equipment	80							
		103,773	112,228	112,697	122,500	79,195	132,300	132,300	132,300

## LIBRARY

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	148,145	148,929	145,707	148,000	142,213	165,000	165,000	165,000
115	Overtime	89			100		100	100	100
130	Employee benefits	27,566	25,416	25,253	29,500	25,163	38,400	38,400	38,400
210	Books, subs & memberships	2,075	1,325	1,826	2,000	2,412	2,500	2,500	2,500
220	Library promotion	4,561	3,642	4,735	8,000	2,640	8,000	8,000	8,000
230	Travel	202	389	524	750	402	750	750	750
240	Office supplies	5,265	3,917	7,368	6,000	5,139	6,000	6,000	6,000
250	Equipment supplies & maint	10,844	8,697	12,677	10,000	13,753	10,000	10,000	10,000
260	Buildings & grnds sup & main	7,779	12,679	7,511	11,500	8,385	11,500	11,500	11,500
270	Utilities	5,748	1,682	6,842	6,000	5,838	6,000	6,000	6,000
280	Telephone	1,637	3,480	1,939	3,000	1,989	3,000	3,000	3,000
285	Internet service	5,271	4,491	3,450	3,500	2,439	3,500	3,500	3,500
310	Professional services	30	122	634	200	178	200	200	200
480	Library books & materials	27,736	29,231	27,934	30,000	25,672	30,000	30,000	30,000
481	Library tapes	7,830	6,858	8,406	10,000	6,398	10,000	10,000	10,000
510	Insurance	9,310	9,805	10,650	10,700	11,093	11,100	11,100	11,100
609	State Grants	1,950	5,880	6,785	6,500	5,261	6,500	6,500	6,500
610	Miscellaneous supplies	2,037	653	140	500	202	500	500	500
620	Miscellaneous services	132	1,690	76	500	301	500	500	500
740	Equipment	11,248	7,226	9,007	7,000	11,622	6,000	6,000	6,000
	Total Library	279,455	276,112	281,464	293,750	271,100	319,550	319,550	319,550

## CEMETERY

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salary & wages	13,727	10,666	10,581	11,100	10,995	25,500	25,500	25,500
115	Overtime	3,188	2,571	1,297	3,000	1,402	3,000	3,000	3,000
120	Seasonal/temporary employees	13,062	5,187	6,687	8,000		8,000	8,000	8,000
130	Employee benefits	10,610	6,806	3,065	8,400	7,059	9,200	9,200	9,200
240	Office supplies & expense	589		3,353	300	55	300	300	300
250	Equipment supplies & maint	3,954	2,561	24,480	7,000	1,653	7,000	7,000	7,000
260	Bldg & grnds supplies & maint	7,824	10,550	1,239	6,000	5,812	6,000	6,000	6,000
310	Contract Services	5,760	19,200	795	24,000	23,800	24,000	24,000	24,000
510	Insurance	1,083	1,120		1,300	1,290	1,300	1,300	1,300
610	Miscellaneous	800	121		500	130	500	500	500
720	Building Improvements						65,000	65,000	65,000
730	Cemetery improvements	39,282	12,922	16,560		10,511			
740	Equipment	60,655							
	Total Cemetery	160,534	71,704	68,057	69,600	62,707	149,800	149,800	149,800

## COMMUNITY PROGRESS

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
210	Night Out Against Crime	682	947	1098	1,000		1,000	1,000	1,000
211	Easter Egg Hunt	712	1026	135	1,000		1,000	1,000	1,000
212	Business Conference				1,000		1,000	1,000	1,000
220	Holiday at Hardware	714	884	1,033	1,000		1,000	1,000	1,000
240	Photography & scrapbook	250		5	600		600	600	600
250	Parade float supplies & pull	827	94		1,000	36	1,000	1,000	1,000
311	CDBG Grant		290,669	65,831	100,000	79,413			
510	Insurance	223	231	256	260	266	300	300	300
610	Miscellaneous Supplies	494		875	3,000	122	3,000	3,000	3,000
611	Hyrum 4th of July	19,153	17,983	12,525	20,000	16,554	20,000	20,000	20,000
612	Dairy Princess pageant	1,604	1,260	1,016	2,500	916	2,500	2,500	2,500
613	Fair booth	533	292						
614	Mass Transit	164,490	171,078	207,340	175,000	300,209	305,000	305,000	305,000
615	Kilgore Tax Reimbursement	83,026	34,436	62,156	63,000	75,525	80,000	80,000	80,000
620	Miscellaneous services	103	848	528	1,000	535	1,000	1,000	1,000
621	Hyrum Hornets	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
720	Cabin Project					1,263,947	480,700	480,700	480,700
730	History Book								
	Total Community Progress	274,811	521,748	354,798	372,360	1,739,523	900,100	900,100	900,100

## DEBT SERVICE FUND

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
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Debt service fund

## CAPITAL PROJECTS FUND

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
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Capital projects fund		810,970	716,978	2,000,000	419,781	1,000,000	238,520	138,520	272,072
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GRAND TOTAL		4,619,596	5,076,965	6,432,639	5,338,251	6,937,617	6,734,700	6,734,700	6,931,252
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## CAPITAL PROJECTS REVENUES

ACCT NO.	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
45-3341	Grants for Park/Trail:	11,038							
45-3342	Gen Fund Transfer	810,970	716,978	2,000,000	419,781	1,000,000	238,520	138,520	272,072
45-3490	Mis. Donations					425,000			
45-3620	Interest Earnings	3,393	13,527	4,989	5,000	11,132	7,500	7,500	7,500
45-3630	Contribution - Library Foundation								
45-3640	Gen Fund trans misc. revenues								
45-3830	Loan From - Electric Utilities								
45-3831	County rent on fire station								
45-3838	Gen Fund trans								
45-3839	City Hall Gen Fund Transfer								
45-3340	General Fund Transfer								
45-3895	Trans from Cap Proj unapprop				2,000,000	1,051,877	1,242,500	1,242,500	1,242,500
45-3889	Trans from desig fnd - fire engine				150,000		150,000	150,000	150,000
45-3896	Trans to desig fnd fire station		1,108,067						
45-3899	Trans to desig fnd City Hall								
	Total revenues	825,401	1,838,572	2,004,989	2,574,781	2,488,009	1,638,520	1,538,520	1,672,072

## CAPITAL PROJECTS EXPENDITURES

DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
45-4150-720 City Hall								
45-4220-720 Fire Station	99,028	1,063,659	534,430	119,000	22,521	50,000	50,000	50,000
45-4220-740 Fire Engine				150,000		150,000	150,000	150,000
45-4510-730 Blacksmith Fork Park				2,138,781	2,433,171	1,438,520	1,138,520	1,472,072
45-4510-731 Blacksmith Fork Trai	23,868	34,645	499,839	167,000	142,317			
Total expenditures	122,896	1,098,304	1,034,269	2,574,781	2,598,009	1,638,520	1,338,520	1,672,072

## WATER REVENUES

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
3711	Metered water sales	937,408	1,032,084	1,183,561	1,300,000	1,270,049	1,325,000	1,325,000	1,325,000
3714	New connection fees	36,110	66,347	76,128	27,760	93,280	42,400	42,400	42,400
3717	Water development fees		10,500	49,000					
3718	Sale of material			1,000			1,000	1,000	1,000
3719	Miscellaneous revenues	9,659	25,512	6,568	5,000	1,656	5,000	5,000	5,000
3721	Interest earnings	28,580	34,906	38,906	29,700	15,583	12,200	12,200	12,200
3725	Impact fee - buy-in	7,121		54,480	116,000	117,500			
3726	Impact fee - storage	20,007	32,661	36,184	13,680	37,620	17,200	17,200	17,200
3727	Impact fee - distribution	104,247	170,182	188,539	71,280	196,020	89,100	89,100	89,100
3728	Impact fee - treatment	166,608	271,986	301,325	113,920	313,280	142,400	142,400	142,400
3729	Impact fee- professional serv	1,287	2,101	2,328	880	2,420	1,100	1,100	1,100
3743	2 MG Water bond/loan fund								
Total Water Revenues		1,311,027	1,646,279	1,938,019	1,678,220	2,047,408	1,635,400	1,635,400	1,635,400

## WATER EXPENDITURES

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	188,591	195,054	251,121	239,000	283,221	238,100	238,100	238,100
115	Overtime	6,835	4,578	4,365	4,000	6,397	4,000	4,000	4,000
116	Standby time	9,951	10,031	10,049	10,000	9,824	10,000	10,000	10,000
120	Seasonal	8,227	13,415	19,669	10,000	17,963	14,400	14,400	14,400
130	Employee benefits	95,796	100,462	111,298	121,500	121,870	122,100	122,100	122,100
210	Books, subs & memberships	275	1,260	1,257	1,500	1,334	1,500	1,500	1,500
220	Public notices		392	424	250	408	250	250	250
230	Travel & training	2,693	3,387	5,552	5,000	1,917	5,000	5,000	5,000
240	Office supplies & expense	4,969	8,725	6,562	5,000	6,752	5,000	5,000	5,000
250	Equipment supplies & maint	27,726	31,815	45,222	30,000	36,131	35,000	35,000	35,000
255	Distribution system maint	162,393	263,324	156,283	240,000	312,859	240,000	240,000	240,000
260	Bldg. & grnds. Supp. & Maint	514	4,491	2,321	3,000	6,552	3,000	3,000	3,000
270	Utilities	63,984	76,602	68,879	70,000	90,307	70,000	70,000	70,000
280	Telephone	1,747	1,595	1,900	2,000	2,562	2,000	2,000	2,000
310	Professional services	19,882	22,716	25,640	20,000	18,903	20,000	20,000	20,000
510	Insurance	5,684	6,055	6,502	6,600	6,931	7,000	7,000	7,000
610	Miscellaneous supplies	412	201	268	1,000	1,082	1,000	1,000	1,000
720	Buildings								
740	Equipment				271,700	392,110	396,400	396,400	396,400
750	New construction	3,373	18,494		456,900	428,070	270,000	270,000	270,000
741	2 MG water tank								
810	Debt service-principal								
820	Debt service-interest	21,461	3,401						
830	Bond Issuance Cost	2,000							
920	Contribution - General Fund								
921	Contribution - Cap Proj								
950	Contributions - restricted FB	166,608	271,986	301,325	113,920	313,280	142,400	142,400	142,400
Total Water Expenditures		793,121	1,037,984	1,018,637	1,611,370	2,058,473	1,587,150	1,587,150	1,587,150
Budgeted reserves		517,906	608,295	919,382	66,850	(11,065)	48,250	48,250	48,250
Totals		1,311,027	1,646,279	1,938,019	1,678,220	2,047,408	1,635,400	1,635,400	1,635,400

SEWER REVENUES									
CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
3340	Grants				1,569,000	1,569,000			
3718	Sale of Material								
3731	Sewer service	1,379,184	1,444,909	1,581,590	1,645,000	1,724,393	1,785,000	1,785,000	1,785,000
3736	Sewer line extension fees								
3740	Customer service fees	2,599	3,221	4,020	2,500	7,490	5,000	5,000	5,000
3741	Interest earnings	31,720	60,549	76,401	37,300	9,517	8,900	8,900	8,900
3742	Rent from non-op property	17,362	17,362	17,362	17,400	17,362	17,400	17,400	17,400
3743	Bond/loan funds			2,402,000	2,402,000	2,428,092			
3744	Miscellaneous revenues	278	270,517	11,725	500	1,409	386,480	386,480	386,480
3745	Impact fee - buy-in								
3747	Impact fee - collection	51,012	81,307	90,822	34,900	95,920	43,700	43,700	43,700
3748	Impact fee - treatment	164,330	277,594	325,132	132,500	372,772	165,700	165,700	165,700
3749	Impact fee - S.E. collection								
Total Sewer Revenues		1,646,485	2,155,459	4,509,052	5,841,100	4,656,955	2,412,180	2,412,180	2,412,180

SEWER EXPENDITURES									
CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	220,822	233,498	264,324	277,300	276,558	316,200	316,200	316,200
115	Overtime	12,593	37,064	19,418	10,000	30,548	10,000	10,000	10,000
116	On call pay	9,426	8,108	9,086	10,000	8,806	10,000	10,000	10,000
120	Seasonal		1,750		2,000		2,000	2,000	2,000
130	Employee benefits	133,271	161,949	156,985	159,500	159,296	186,000	186,000	186,000
210	Books, subs & memberships	585	255	340	2,000	393	2,000	2,000	2,000
220	Public Notice				500	45	500	500	500
230	Travel & training	2,332	900	1,899	5,000	1,069	5,000	5,000	5,000
240	Office supplies & expense	4,835	6,530	7,671	5,000	6,258	5,000	5,000	5,000
250	Lab supplies	2,352	1,799	3,633	5,000	1,648	5,000	5,000	5,000
251	Water Reuse	319	531		1,000	425	1,000	1,000	1,000
254	Plant equip supplies & maint	385,698	193,768	231,172	250,000	176,399	250,000	250,000	250,000
255	Collection system maint	55,966	48,676	30,294	46,000	78,363	46,000	46,000	46,000
256	MBR cleaning chemicals	23,179	157,503	219,685	130,000	312,115	130,000	130,000	130,000
257	Aluminum sulfate	22,216	17,661	38,367	30,000	70,151	30,000	30,000	30,000
260	Bldg & grnds supplies & maint	1,249	1,245	1,910	500	1,224	500	500	500
270	Utilities	197,581	222,264	173,105	240,000	181,306	240,000	240,000	240,000
280	Telephone	4,758	4,425	5,579	4,500	5,032	4,500	4,500	4,500
285	Internet service	778	780	975	900	1,641	900	900	900
310	Professional services	37,294	46,321	43,746	30,000	45,694	30,000	30,000	30,000
510	Insurance	14,430	15,100	16,507	16,600	17,193	17,500	17,500	17,500
610	Miscellaneous	814	433	563	2,000	431	2,000	2,000	2,000
700	Amortization of bond costs				2,500		2,500	2,500	2,500
740	Equipment			84,032	50,000	50,000	50,000	50,000	50,000
750	New construction			(84,032)	3,000,000	3,210,000			
751	New sewer plant construction								
752	Reuse Water Pump	19,634	16,758		229,000	229,000	704,000	704,000	704,000
810	Debt service-principal bonds			2,402,000		6,931	42,100	42,100	42,100
812	Debt service - principal water reuse			13,843	12,200	12,129	9,152	9,152	9,152
820	Debt service - interest bonds			36,784	67,100	65,081	41,600	41,600	41,600
822	Debt service - interest water reuse					1,000	2,000	2,000	2,000
840	Debt Service Trustee Fees								
920	Contributions - Cap Proj								
950	Addition to restricted FB								
Total Sewer Expenditures		1,150,132	1,177,318	3,677,886	4,588,600	4,948,736	2,145,452	2,145,452	2,145,452
Budgeted reserves		496,353	978,141	831,166	1,252,500	(291,781)	266,728	266,728	266,728
Totals		1,646,485	2,155,459	4,509,052	5,841,100	4,656,955	2,412,180	2,412,180	2,412,180

ELECTRIC REVENUES									
CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
3751	Metered energy sales	6,465,940	6,845,926	6,812,579	6,850,000	6,972,703	7,000,000	7,000,000	7,000,000
3752	Energy discounts	(44,975)	(44,232)	(47,346)	(90,000)	(45,518)	(90,000)	(90,000)	(90,000)
3755	New connection fees	52,600	91,640	159,573	32,000	165,000	85,000	85,000	85,000
3757	Sale of materials	(97,500)		9,666		40,548			
3758	Miscellaneous revenues	425,885	344,562	1,295,251	800,000	1,266,571	500,000	500,000	500,000
3759	Miscellaneous grants								
3761	Interest earnings	89,242	116,454	97,264	73,500	25,517	20,500	20,500	20,500
3763	Sale of fixed assets					25,300	126,500	126,500	126,500
3767	Impact fee - Distribution								
	Total Electric Revenues	6,891,192	7,354,350	8,326,987	7,665,500	8,450,121	7,642,000	7,642,000	7,642,000
ELECTRIC EXPENDITURES									
CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	485,701	506,326	625,315	648,700	687,531	705,100	705,100	705,100
115	Overtime	6,998	8,179	21,772	10,000	52,190	45,000	45,000	45,000
116	Standby time	9,996	9,515	9,512	10,000	9,186	10,000	10,000	10,000
120	Employee benefits	5,916			10,000		10,000	10,000	10,000
130	Employee benefits	208,703	261,753	298,480	316,100	326,363	364,100	364,100	364,100
210	Books, subs & memberships				350		200	200	200
220	Public notices		85		400	104	300	300	300
230	Travel & training	26,884	14,452	11,420	25,000	1,873	25,000	25,000	25,000
240	Office supplies & expense	5,484	6,162	8,662	5,000	8,870	7,500	7,500	7,500
250	Equipment supplies & maint	75,844	94,895	132,508	65,000	139,881	75,000	75,000	75,000
255	Generation & dist sys maint	635,647	623,501	649,192	300,000	1,429,098	500,000	500,000	500,000
256	Tree City/consumer ed.	67,480	68,576	75,917	75,000	104,265	75,000	75,000	75,000
257	Generator costs				3,900				
258	Christmas decorations	4,276	1,341	206	4,000	726	61,000	61,000	61,000
259	Hydro plant maintenance		4,245	(114,000)	105,000	426,448	10,000	10,000	10,000
260	Bldg & grnds supplies & maint	12,486	14,831	10,244	15,000	32,727	30,000	30,000	30,000
270	Utilities	5,093	5,738	7,445	5,000	6,720	8,000	8,000	8,000
280	Telephone	5,832	4,849	5,696	5,000	5,339	6,000	6,000	6,000
285	Internet service				500				
310	Professional services	19,473	25,164	59,875	50,000	76,986	40,000	40,000	40,000
311	Hydro plant relicensing								
510	Insurance	18,092	18,887	20,940	21,000	21,556	23,000	23,000	23,000
610	Miscellaneous supplies	18,866	6,496	9,580	15,000	10,533	10,000	10,000	10,000
620	Miscellaneous services	17,312	27,013	28,311	18,000	31,449	25,000	25,000	25,000
621	Miscellaneous utility relief								
630	Power purchase	4,733,827	4,898,443	4,766,674	5,100,000	5,146,463	5,200,000	5,200,000	5,200,000
710	Land								
720	Buildings								
735	Canyon Park Improvements				5,000		6,000	6,000	6,000
740	Equipment			114,000	335,400	269,928	453,000	453,000	453,000
750	New construction		2,233		900,000	1,363,353	1,323,000	1,323,000	1,323,000
920	Contribution to General Fund								
921	Laon to - Cap Proj								
	Total Electric Expenditures	6,363,910	6,602,684	6,741,749	8,048,350	10,151,589	9,012,200	9,012,200	9,012,200
	Budgeted reserves	527,282	751,666	1,585,238	(382,850)	(1,701,468)	(1,370,200)	(1,370,200)	(1,370,200)
	Totals	6,891,192	7,354,350	8,326,987	7,665,500	8,450,121	7,642,000	7,642,000	7,642,000

## IRRIGATION REVENUES

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
3771	Irrigation service	313,081	320,381	319,906	330,000	328,126	340,000	340,000	340,000
3775	New connection fees	(1,700)		1,588	1,000		1,000	1,000	1,000
3776	Inspection fees								
3779	Misc. Revenue	11		5,048	5,000	1,849	5,000	5,000	5,000
3781	Interest earnings	16,400	24,699	19,870	15,300	2,792	2,400	2,400	2,400
3785	Impact fee - buy-in	27,790	29,934	46,052	47,640	61,108	59,550	59,550	59,550
	Total Irrigation Revenues	355,582	375,014	392,464	398,940	393,875	407,950	407,950	407,950

## IRRIGATION EXPENDITURES

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 EST TOTAL	2022 PROPOSED BUDGET	2022 TENTATIVE BUDGET	2022 ADOPTED BUDGET
110	Employee salaries & wages	38,242	39,418	47,903	46,000	56,599	48,400	48,400	48,400
115	Overtime	1,939	1,887	2,998	2,000	2,917	2,000	2,000	2,000
130	Employee benefits	19,381	20,358	24,185	26,100	24,469	29,200	29,200	29,200
220	Public Notice				500		500	500	500
240	Office supplies & expense	5,232	5,162	7,072	4,500	9,289	4,500	4,500	4,500
250	Equipment supplies & maint		400	9,850	10,000	2,110	10,000	10,000	10,000
255	Distribution system maint	24,058	38,882	36,181	30,000	30,698	30,000	30,000	30,000
260	Bldg & grnds supplies & main	140	375	3,198	1,000		1,000	1,000	1,000
270	Utilities	57,018	41,621	42,334	55,000	43,430	55,000	55,000	55,000
310	Professional services	5,204	7,474	8,887	10,000	9,997	10,000	10,000	10,000
510	Insurance	2,902	3,179	3,320	3,400	3,458	3,500	3,500	3,500
540	Irrigation assessments	63,595	64,144	71,304	80,000	75,220	80,000	80,000	80,000
610	Miscellaneous supplies		27						
710	Land & stock								
740	Equipment				20,000	20,000	50,000	50,000	50,000
750	New construction					87,302	50,000	50,000	50,000
	Total Irrigation Expenditures	217,711	222,927	257,232	288,500	365,489	374,100	374,100	374,100
	Budgeted reserves	137,871	152,087	135,232	110,440	28,386	33,850	33,850	33,850
	Totals	355,582	375,014	392,464	398,940	393,875	407,950	407,950	407,950

## STORM WATER REVENUES

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021	2022	2022	2022
						EST TOTAL	PROPOSED BUDGET	TENTATIVE BUDGET	ADOPTED BUDGET
3740	Storm Water Inspection Fee	2,400	14,700	17,850	9,000	21,450	15,000	15,000	15,000
3779	Miscellaneous revenues	10,381		20,000					
3781	Storm drain fees	141,162	169,949	205,943	215,000	238,206	240,000	240,000	240,000
3785	Miscellaneous revenues								
3791	Interest earnings	2,343	2,705	5,102	4,000	2,076	1,700	1,700	1,700
Total Storm Water Revenue		143,505	187,354	248,895	228,000	261,732	256,700	256,700	256,700

## STORM WATER EXPENDITURES

CODE	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021	2022	2022	2022
						EST TOTAL	PROPOSED BUDGET	TENTATIVE BUDGET	ADOPTED BUDGET
110	Employee Salaries & Wage	14,036	12,077	9,523	15,300	17,763	16,800	16,800	16,800
115	Overtime	140		37	1,000	41	1,000	1,000	1,000
130	Employee Benefits	6,509	4,459	5,053	8,500	8,230	7,900	7,900	7,900
220	Public notices				500		500	500	500
230	Travel & training	420	124	888	1,000	125	1,000	1,000	1,000
250	Equipment supplies & main	3,551	267	1,591	2,500	846	2,500	2,500	2,500
255	Collection system maint	4,123	1,076	637	15,000	1,945	15,000	15,000	15,000
310	Professional services	15,547	19,426	24,347	30,000	31,911	30,000	30,000	30,000
450	Flood Control		150		3,000	125	3,000	3,000	3,000
510	Insurance	347	359	397	500	413	500	500	500
730	Grounds improvements								
740	Equipment						50,000	50,000	50,000
750	New construction				218,100	110,699	96,000	96,000	96,000
Total Storm Water Expendit		44,673	37,938	42,473	295,400	172,098	224,200	224,200	224,200
Budgeted reserves		98,832	149,416	206,422	(67,400)	89,634	32,500	32,500	32,500
Totals		143,505	187,354	248,895	228,000	261,732	256,700	256,700	256,700

RESOLUTION 21-12

A RESOLUTION ESTABLISHING THE MUNICIPAL CERTIFIED TAX RATE FOR FISCAL 2021-2022.

BE IT RESOLVED by the City Council of Hyrum City, Cache County, State of Utah, that Hyrum City's real and personal property certified tax rate for general municipal purposes for 2021-2022 is hereby set at .000880.

This resolution shall be effective upon adoption.

ADOPTED by the Hyrum City Council this 17<sup>th</sup> day of June, 2021.

HYRUM CITY

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

RESOLUTION 21-13

A RESOLUTION AMENDING THE DESIGN STANDARDS AND CONSTRUCTION SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION IN HYRUM CITY.

WHEREAS, the Hyrum City Council approved the revised Design Standards and Construction Specifications for Public Works Construction in Hyrum City in January 2003; and

WHEREAS, the Design Standards and Construction Specifications for Public Work Construction provides general requirements and design guidelines for installation of utilities and other public improvements in Hyrum City; and

WHEREAS, upon recommendation of Hyrum City's Engineer and Public Works Department, the City Council has determined there is a need to amend and update Hyrum City's Design Standards and Construction Specifications for Public Works Construction.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hyrum, Cache County, Utah, to approve the revisions, attached hereto as Exhibit "A", to Hyrum City's Design Standards and Construction Specifications for Public Works Construction in Hyrum

THIS RESOLUTION shall become effective upon adoption.

ADOPTED AND PASSED by the Hyrum City Council this 17<sup>th</sup> day of June, 2021.

HYRUM CITY CORP.

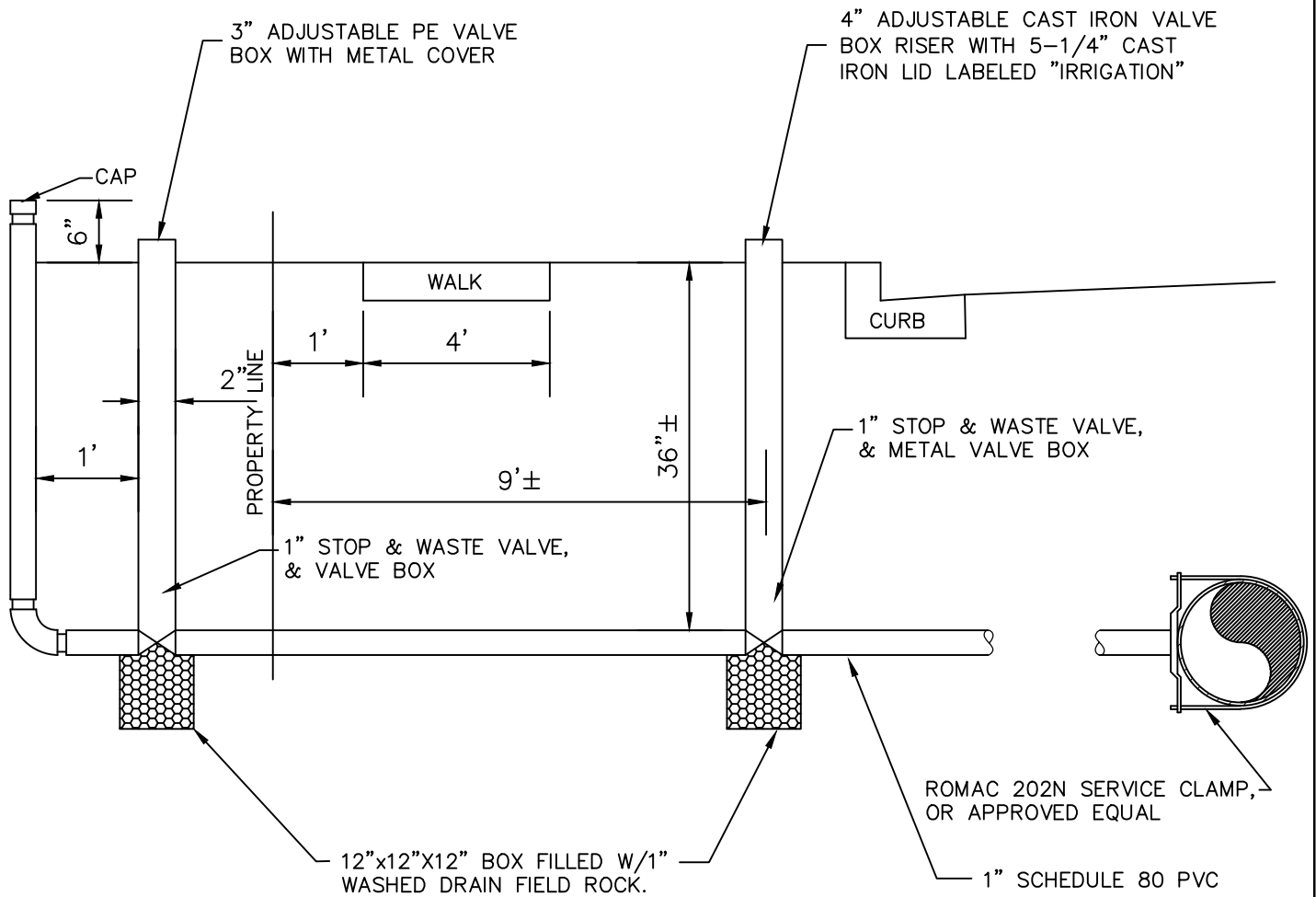
BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder



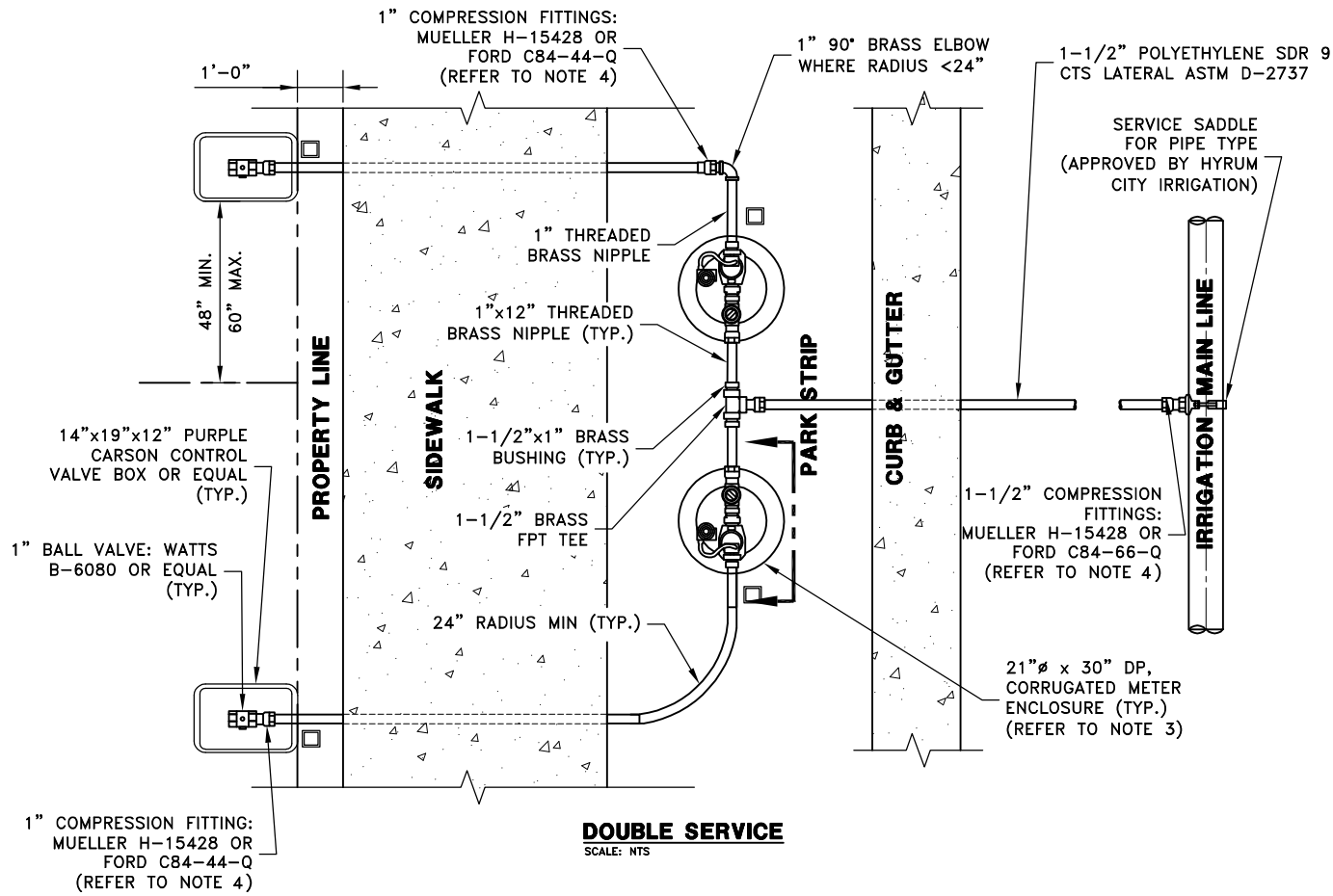
# CURRENT IRRIGATION SERVICE STANDARD TO BE REPLACED



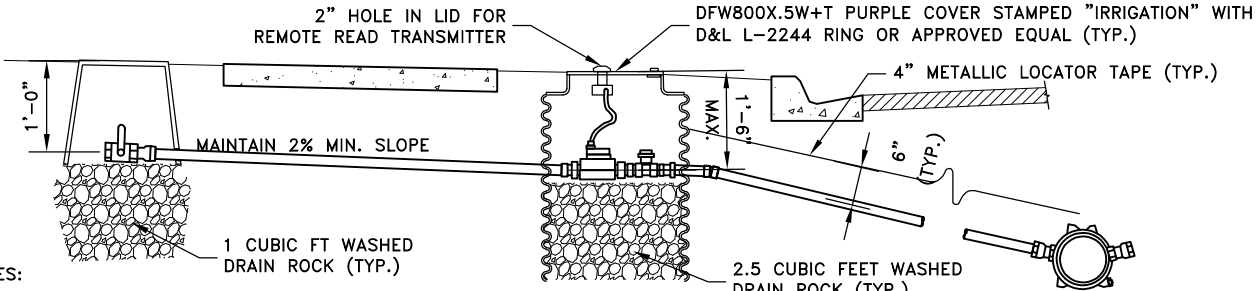
6-56

## SECONDARY IRRIGATION SERVICE CONNECTION

REV. 04

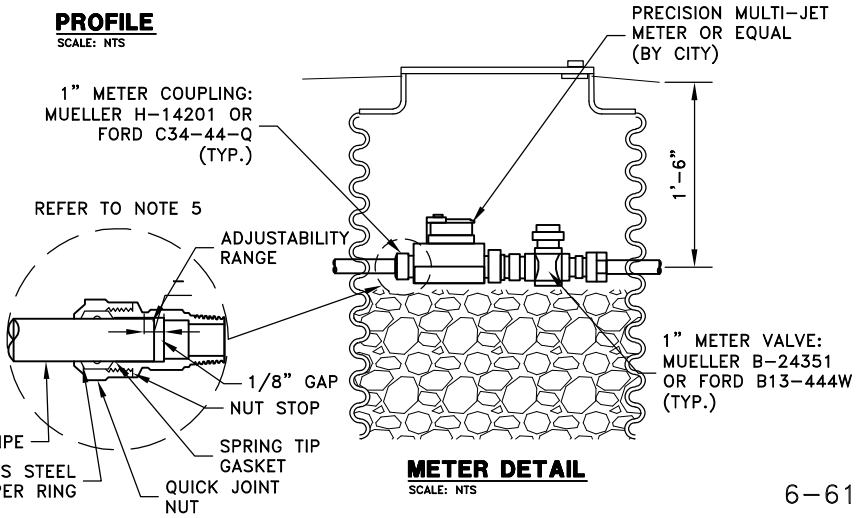


**DOUBLE SERVICE**  
SCALE: NTS



**PROFILE**  
SCALE: NTS

- NOTES:
- 1- METER & ENCLOSURE SHALL BE LOCATED BEHIND CURB WITHIN STREET R.O.W OR PUBLIC UTILITY EASEMENT IF NO CURB OR GUTTER EXISTS.
  - 2- VALVE & METER ENCLOSURE LIDS SHALL BE STAMPED "IRRIGATION".
  - 3- ENSURE VALVE CONTROL NUT CAN BE SERVICED BY WRENCH WHEN POSITIONING UNDER ENCLOSURE LID.
  - 4- ALL COMPRESSION-TYPE CONNECTIONS REQUIRE STAINLESS STEEL INSERT STIFFENERS.
  - 5- THE TUBING SHOULD BE INSERTED INTO THE FITTING SO THAT THE END OF THE TUBING IS WELL PAST THE RUBBER GASKET AND AT LEAST 1/8" FROM THE BOTTOM OF THE SOCKET.
  - 6- ALL WORK SHALL BE INSPECTED & APPROVED BY HYRUM CITY IRRIGATION PRIOR TO BACKFILL. ALL INSPECTIONS SHALL BE COORDINATED 24 HOURS IN ADVANCE.

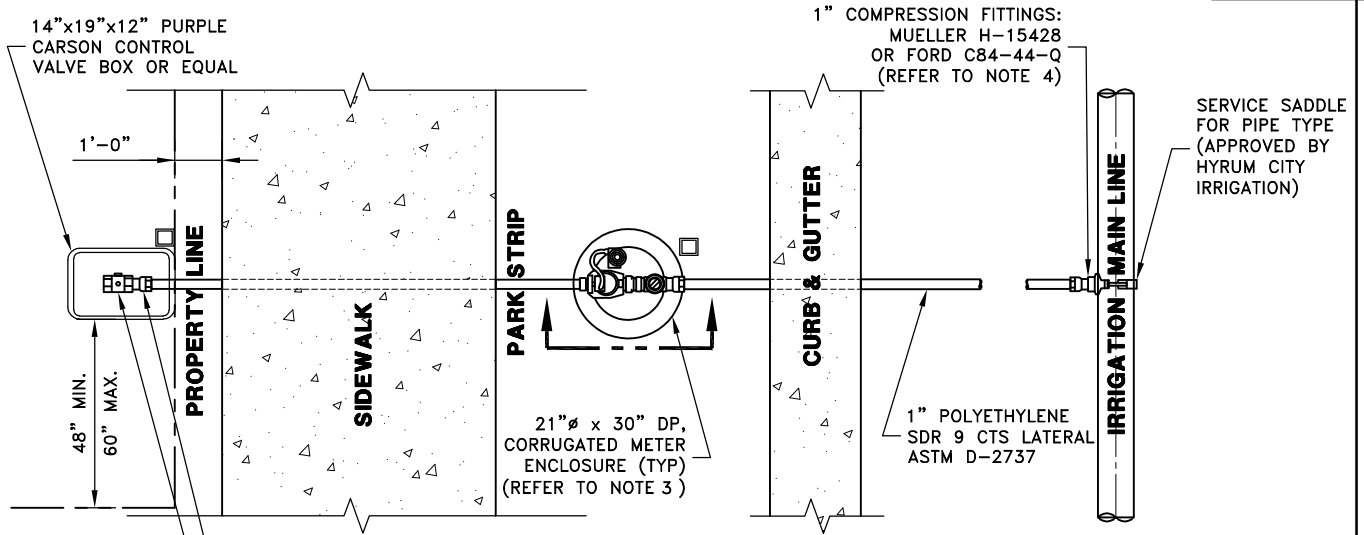


**METER DETAIL**  
SCALE: NTS

**DOUBLE IRRIGATION SERVICE**

6-61

REV. 09-13

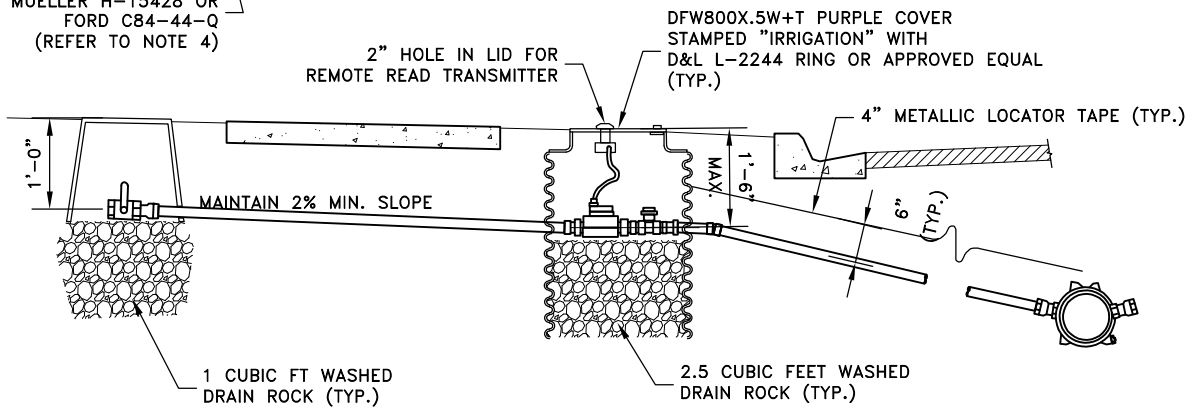


1" BALL VALVE: WATTS B-6080 OR EQUAL

1" COMPRESSION FITTING: MUELLER H-15428 OR FORD C84-44-Q (REFER TO NOTE 4)

**SINGLE SERVICE**

SCALE: NTS

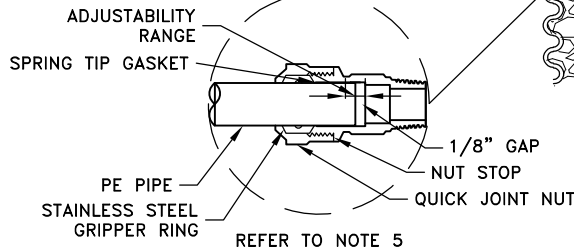
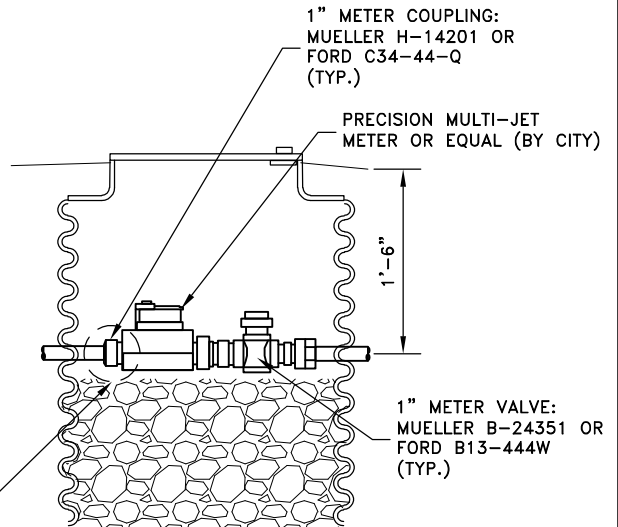


**PROFILE**

SCALE: NTS

**NOTES:**

- 1- METER & ENCLOSURE SHALL BE LOCATED BEHIND CURB WITHIN STREET R.O.W OR PUBLIC UTILITY EASEMENT IF NO CURB OR GUTTER EXISTS.
- 2- VALVE & METER ENCLOSURE LIDS SHALL BE STAMPED "IRRIGATION".
- 3- ENSURE VALVE CONTROL NUT CAN BE SERVICED BY WRENCH WHEN POSITIONING UNDER ENCLOSURE LID.
- 4- ALL COMPRESSION-TYPE CONNECTIONS REQUIRE STAINLESS STEEL INSERT STIFFENERS.
- 5- THE TUBING SHOULD BE INSERTED INTO THE FITTING SO THAT THE END OF THE TUBING IS WELL PAST THE RUBBER GASKET AND AT LEAST 1/8" FROM THE BOTTOM OF THE SOCKET.
- 6- ALL WORK SHALL BE INSPECTED & APPROVED BY HYRUM CITY IRRIGATION PRIOR TO BACKFILL. ALL INSPECTIONS SHALL BE COORDINATED 24 HOURS IN ADVANCE.



**METER DETAIL**

SCALE: NTS

6-60

**SINGLE IRRIGATION SERVICE**

REV. 09-13

ORDINANCE 21-03

AN ORDINANCE AMENDING CHAPTER 2.12, SECTION 2.12.010 OF THE HYRUM CITY MUNICIPAL CODE, TO PROVIDE FOR ADJUSTMENTS IN THE SALARIES OF OFFICERS AND EMPLOYEES OF HYRUM CITY.

BE IT ORDAINED by the City Council of Hyrum City, Cache County, State of Utah, that Chapter 2.12, Section 2.12.010 of the Code of Revised Ordinances of Hyrum City is amended to read:

1. The salaries of the employees of Hyrum City shall be paid in the amounts and at such times as are below specified:

A.	Mayor	monthly	\$1,500.00
B.	Council Member	monthly	\$ 500.00
C.	City Recorder	semimonthly	\$2,983.06
D.	City Treasurer	hourly	\$ 32.10
E.	Justice of the Peace	semimonthly	\$2,071.88

This ordinance shall be effective July 1, 2021.

ADOPTED AND PASSED this 17<sup>th</sup> day of July, 2021.

HYRUM CITY

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

Posted: June 10, 2020

*Municipal Wastewater Planning Program (MWPP)*  
*Annual Report*  
*for the year ending 2020*  
**HYRUM CITY**

Thank you for filling out the requested information. Please let DWQ know when it is approved by the Council.

**Please download a copy of your form by clicking "Download PDF" below.**

Below is a summary of your responses

[Download PDF](#)

**SUBMIT BY APRIL 15, 2021**

Are you the person responsible for completing this report for your organization?

**Yes**

**No**

This is the current information recorded for your facility:

<b>Facility Name:</b>	HYRUM CITY
<b>Contact - First Name:</b>	Kevin
<b>Contact - Last Name:</b>	Maughan
<b>Contact - Title</b>	City Administrator
<b>Contact - Email:</b>	

<b>Contact - Phone:</b>	435-245-3123
<b>Contact - Email:</b>	kmaughan@hyrumcity.com

Is this information above complete and correct?

- Yes
- No

Your wastewater system is described as Collection, Mechanical Treatment & Financial:

**Classification:** COLLECTION  
**Grade:** II

(if applicable)

**Classification:** TREATMENT  
**Grade:** III

Is this correct?

**WARNING: If you select 'no', you will no longer have access to this form upon clicking Save & Continue. DWQ will update the information and contact you again.**

- Yes
- No

Click on a link below to view examples of sections in the survey:  
(Your wastewater system is described as Collection, Mechanical Treatment & Financial)

- [MWPP Collection System.pdf](#)
- [MWPP Discharging Lagoon.pdf](#)
- [MWPP Financial Evaluation.pdf](#)
- [MWPP Mechanical Plant.pdf](#)
- [MWPP Non-Discharging Lagoon.pdf](#)

Will multiple people be required to fill out this form?

Yes

No

## Financial Evaluation Section

Form completed by:

Kevin Maughan

### Part I: GENERAL QUESTIONS

Yes

No

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

Yes

No

Are you collecting 95% or more of your anticipated sewer revenue?

Are Debt Service Reserve Fund<sup>6</sup> requirements being met?

What was the annual average User Charge<sup>16</sup> for 2020?

45

Do you have a water and/or sewer customer assistance program \* (CAP)?

Yes

No

## Part II: OPERATING REVENUES AND RESERVES

Yes

No

Are property taxes or other assessments applied to the sewer systems<sup>15</sup>?

Yes

No

Are sewer revenues<sup>14</sup> sufficient to cover operations & maintenance costs<sup>9</sup>, and repair & replacement costs<sup>12</sup> (OM&R) at this time?

Are projected sewer revenues sufficient to cover OM&R costs for the *next five years*?

Does the sewer system have sufficient staff to provide proper OM&R?

Has a repair and replacement sinking fund<sup>13</sup> been established for the sewer system?

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

## Part III: CAPITAL IMPROVEMENTS REVENUES AND RESERVES

Yes

No

Are sewer revenues sufficient to cover all costs of current capital improvements<sup>3</sup> projects?

Has a Capital Improvements Reserve Fund<sup>4</sup>



been established to provide for anticipated capital improvement projects?

Yes

No

Section 10. Item A.

Are projected Capital Improvements Reserve Funds sufficient for the *next five years*?

Are projected Capital Improvements Reserve Funds sufficient for the *next ten years*?

Are projected Capital Improvements Reserve Funds sufficient for the *next twenty years*?

### Part IV: FISCAL SUSTAINABILITY REVIEW

Yes

No

Have you completed a Rate Study<sup>11</sup> within the last five years?

Do you charge Impact fees<sup>8</sup>?

2020 Impact Fee (if not a flat fee, use average of all collected fees) =

\$2853.42

Yes

No

Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?

Do you maintain a Plan of Operations<sup>10</sup>?

Have you updated your Capital Facility Plan<sup>2</sup> within the last five years?

Yes

No

Do you use an Asset Management<sup>1</sup> system for your sewer systems?



Describe the Asset Management System (check all that apply)

- Spreadsheet
- GIS**
- Accounting Software**
- Specialized Software
- Other

Yes

No

Do you know the total replacement cost of your sewer system capital assets?



2020 Replacement Cost =

10000000

Yes

No

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?



What is the sewer/treatment system annual asset renewal\* cost as a percentage of its total replacement cost?

What is the sewer/treatment system annual asset renewal\* cost as a percentage of its total replacement cost?

2750000

## Part V: PROJECTED CAPITAL INVESTMENT COSTS

### Cost of projected capital improvements

	Cost Please enter a valid numerical value	Purpose of Improvements		
		Replace/Restore	New Technology	Increase Capacity
2021	5300000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2021 thru 2025	1000000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2026 thru 2030		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2031 thru 2035		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2036 thru 2040		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

**Yes**

## *Collections System Section*

Form completed by:  
May Receive Continuing Education /units (CEUs)

## Part I: SYSTEM DESCRIPTION

What is the largest diameter pipe in the collection system (diameter in inches)?

24 inch

What is the average depth of the collection system (in feet)?

8 ft

What is the total length of sewer pipe in the system (length in miles)?

45

How many lift/pump stations are in the collection system?

4

What is the largest capacity lift/pump station in the collection system (design capacity in gallons per minute)?

250

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

Yes

No

What year was your collection system first constructed (approximately)?

Section 10. Item A.

1975

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed? (If more than one, cite the oldest)

1975

## PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

*The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):*

**Class 1-** a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;*
- (b) affects one or more public, commercial or industrial structure(s);*
- (c) may result in a public health risk to the general public;*
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or*
- (e) discharges to Waters of the state.*

**Class 2** - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1

by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Below include the number of SSOs that occurred in year: 2020

Number

Number of Class 1 SSOs in Calendar year

0

Number of Class 2 SSOs in Calendar year

0

Please indicate what caused the SSO(s) in the previous question.

Please specify whether the SSOs were caused by contract or tributary community, etc.

### Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

- Yes
- No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

- Yes

Number of new commercial/industrial connections in the last year

0

Number of new residential sewer connections added in the last year

120

Equivalent residential connections<sup>7</sup> served

408

### Part IV: OPERATOR CERTIFICATION

How many collection system operators do you employ?

4

Approximate population served

9500

*State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade.*

List the designated Chief Operator/DRC for the Collection System below:

Name	Grade	Email
------	-------	-------

	First and Last Name	Grade	Please enter full email address
Chief Operator/DRC	Kevin Masghan	IV	ken.masghan@hyundaysouth.com

Section 10. Item A.

List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS <sup>17</sup> Grade I:	
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	Tom Broadbent

List all other Collection System operators by certification grade, separate names by commas:

	Name separate by comma
SLS <sup>17</sup> Grade I:	
Collection Grade I:	
Collection Grade II:	Chris Crockett, Jeff Jorgensen
Collection Grade III:	
Collection Grade IV:	
No Current Collection Certification:	

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

No



## Part V: FACILITY MAINTENANCE

	Yes	No
Have you implemented a preventative maintenance program for your collection system?	<input checked="" type="radio"/>	<input type="radio"/>
Have you updated the collection system operations and maintenance manual within the past 5 years?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have a written emergency response plan for sewer systems?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have a written safety plan for sewer systems?	<input checked="" type="radio"/>	<input type="radio"/>
Is the entire collections system TV inspected at least every 5 years?	<input type="radio"/>	<input checked="" type="radio"/>
Is at least 85% of the collections system mapped in GIS?	<input checked="" type="radio"/>	<input type="radio"/>

## Part VI: SSMP EVALUATION

	Yes	No
Has your system completed a Sewer System Management Plan (SSMP)?	<input checked="" type="radio"/>	<input type="radio"/>
Has the SSMP been adopted by the permittee's governing body at a public meeting?	<input checked="" type="radio"/>	<input type="radio"/>
Has the completed SSMP been public noticed?	<input checked="" type="radio"/>	<input type="radio"/>
During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?	<input type="radio"/>	<input checked="" type="radio"/>

## Date of Public Notice

09/17/2017

During 2020, was any part of the SSMP audited as part of the five year audit?

Yes

No

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

Yes

No

## Part VII: NARRATIVE EVALUATION

This section should be completed with the system operators.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

collections system good, 4 lift stations new less than 1 year old, the plant is going through a complete remodel starting this year.

What sewerage system capital improvements<sup>3</sup> does the utility need to implement in the next 10 years?

added prescreens expand drying beds

What sewerage system problems, other than plugging, have you had over

the last year?

none

Is your utility currently preparing or updating its capital facilities plan<sup>2</sup>?

**Yes**

No

Does the municipality/district pay for the continuing education expenses of operators?

**100% Covered**

Partially cover

Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

**Yes**

No

Any additional comments?

This is the end of the Collections System questions

To the best of my knowledge, the Collections System section is completed and accurate.

**Yes**

Form completed by:  
 May Receive Continuing Education /units (CEUs)

Kevin Maughan

### Part I: INFLUENT INFORMATION

Please provide the average influent flow rate and average influent BOD<sub>5</sub> and TSS loading rates listed below for your facility.

	Average Daily Flow (MGD)	Average Daily BOD <sub>5</sub> Load (lb/day)	Average Daily TSS Load (lb/day)
Design Basis or Rated Capacity	2	200	200
2020 Average	0.954	48	57

### Part II: EFFLUENT INFORMATION

How many Notices of Violation (NOVs) did you receive for this facility in the review year?

0

How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows?

0

### Part III: FACILITY AGE

In what year were the following process units constructed, upgraded or

renewed?

Note: If a unit process does not apply to your system enter the Evaluation Year under Construction or Upgrade Year.

	Evaluation Year	Construction or Upgrade Year	Age
Headworks	2020	2020	1
Primary Treatment	2020	2020	1
Secondary Treatment	2020	2020	1
Tertiary Treatment	2020	2020	1
Solids Handling	2020	2002	18
Disinfection	2020	2004	13
Land Application/Disposal	2020	2002	18

### PART IV: DISCHARGES

How many days in the last year was there a bypass or overflow of wastewater at the facility due to equipment failure?

### PART V: BIOSOLIDS HANDLING

Biosolids Disposal (check all that apply)

Yes

No

Landfill

Land Application

## Part VI: NEW DEVELOPMENT

Number of new commercial/industrial connections in the last year

Number of new residential sewer connections added in the last year

Equivalent residential connections<sup>7</sup> served

## Part VII: OPERATOR CERTIFICATION

How many treatment system operators do you employ?

*State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade.*

List the designated Chief Operator/DRC for the Wastewater Treatment System below:

Name	Grade	Email

	First and Last Name	Grade	Please enter full email address
Chief Operator/DRC	Kevin Maughan	IV	kmaughan@hyv.com
	First and Last Name		Please enter full email address

Section 10. Item A.

List all other Wastewater Treatment System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS <sup>17</sup> Grade I:	
Treatment Grade I:	
Treatment Grade II:	
Treatment Grade III:	
Treatment Grade IV:	Tom Broadbent

List all other Wastewater Treatment System operators by certification grade, separate names by commas:

	Name separate by comma
SLS <sup>17</sup> Grade I:	
Treatment Grade I:	
Treatment Grade II:	Chris Crockett, Jeff Jorgensen
Treatment Grade III:	
Treatment Grade IV:	

Is/are your DRC operator(s) currently certified at the appropriate grade for this facility?

- Yes
- No

## Part VIII: FACILITY MAINTENANCE

Yes

No

Have you implemented a written preventative maintenance program for your treatment system?

Have you updated the treatment system operations and maintenance manual within the past 5 years?

Identify the types of treatment equipment and processes installed at your facility.

Yes

No

Screens

Grit Removal

Primary Clarifiers

Imhoff Tanks

Fixed Film Reactor

Activated Sludge

Aerobic Suspend Growth Variations

Anaerobic Suspended Growth variations

Physical-chemical systems for organic removal w/o secondary treatment

Physical-chemical systems for organic removal following secondary treatment

Membrane Filtration

Suspended-growth Nitrification and Denitrification



	Yes	No
Air Stripping	<input type="radio"/>	<input type="radio"/>
Phosphorus Removal - Chemical	<input checked="" type="radio"/>	<input type="radio"/>
Phosphorus Removal - Biological	<input type="radio"/>	<input type="radio"/>
Ion Exchange	<input type="radio"/>	<input type="radio"/>
Reverse Osmosis	<input type="radio"/>	<input type="radio"/>
Media Filtration	<input type="radio"/>	<input type="radio"/>
Dissolved Air Flotation	<input type="radio"/>	<input type="radio"/>
Micro Screens	<input type="radio"/>	<input type="radio"/>
Chlorine Disinfection	<input type="radio"/>	<input type="radio"/>
UV Disinfection	<input checked="" type="radio"/>	<input type="radio"/>
Effluent use/Reuse	<input type="radio"/>	<input type="radio"/>


Section 10. Item A.

This is the end of the Mechanical Plant questions

To the best of my knowledge, the Mechanical Plant section is completed and accurate.

**Yes**

I have reviewed this report and to the best of my knowledge the information provided in this report is correct.



clear

Has this been adopted by the council? If no, what date will it be presented to the council?

Yes

No

What date will it be presented to the council?

Date format ex. mm/dd/yyyy

06/03/2021

Please log in.

Email

kmaughan@hyrumcity.com

PIN

....

NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to [wqinfodata@utah.gov](mailto:wqinfodata@utah.gov) and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.