

PLANNING COMMISSION MEETING

Thursday, January 13, 2022 at 6:30 PM Council Chambers, 60 West Main, Hyrum, Utah

AGENDA

Public notice is hereby given of a Hyrum Planning Commission Meeting to be held in the Council Chambers, 60 West Main, Hyrum, Utah at 6:30 PM, January 13, 2022. The proposed agenda is as follows:

- 1. ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. INVOCATION
- 4. APPROVAL OF MINUTES
 - A. December 9, 2021
- 5. AGENDA APPROVAL
- 6. PUBLIC HEARING
 - A. To receive public comment concerning a request by Hayden and Collette Petersen to rezone property at approximately 605 Park Drive approximately .47 acres TIN #01-013-0031 from Residential R-2 to Residential R-2A.
- 7. SCHEDULED DELEGATIONS
 - A. Hayden and Collette Petersen To petition the City to change the zoning designation of Parcel 01-013-0031 from R-2 to R-2A to allow the existing home that contains an accessory dwelling unit to be modified into a duplex.
- 8. ADJOURNMENT

Shalun Mayfield

Shalyn Maxfield Secretary

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City Planning Commission at 435-245-6033 at least three working days before the meeting.

CERTIFICATE OF POSTING - The undersigned, duly appointed and acting City Secretary of Hyrum City, Utah, does hereby certify that a copy of the foregoing Notice was emailed to The Herald

Journal, Logan, Utah, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices, 60 West Main, Hyrum, Utah, this 11th day of January, 2022. Shalyn Maxfield, Secretary

Section 4. Item A.

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MINUTES OF A REGULAR MEETING OF THE HYRUM CITY PLANNING COMMISSION HELD DECEMBER 09, 2021 AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:33 P.M.

CONDUCTING: Commissioner Brian Carver

PRESENT: Commissioners Brian Carver, Blake Foster, and Terry Mann.

EXCUSED: Angi Bair, Kevin Anderson, and Paul Willardson.

CALL TO ORDER: There being three members present and three members representing a quorum, Commissioner Brian Carver called the meeting to order.

OTHERS PRESENT: Zoning Administrator Matt Holmes and six citizens. Secretary Shalyn Maxfield recorded the minutes.

PLEDGE OF ALLEGIANCE: Commissioner Blake Foster led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: Commissioner Brian Carver

APPROVAL OF MINUTES:

The minutes of a regular meeting held on November 11, 2021 were approved as written.

ACTION

Commissioner Blake Foster made a motion to approve the minutes of November 11, 2021 as written. Commissioner Terry Mann seconded the motion and Commissioners Carver, Foster, and Mann voted aye.

AGENDA APPROVAL:

A copy of the notice and agenda for this meeting was EMAILED to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's website, mailed to each member of the Planning Commission, and posted at the City Offices more than forty-eight hours before meeting time.

ACTION

Commissioner Terry Mann made a motion to approve the Agenda for December 09, 2021 as written. Commissioner Blake Foster seconded the motion and Commissioners Carver, Foster, and Mann voted aye.

6. SCHEDULED DELEGATIONS:

- A. <u>Kevin Garner</u> To request a minor revision to a previously approved two-lot Mini-Subdivision to move the common boundary line 16 feet to the east, located at 325 West 300 North.
- B. M.G. Property Utah LLC To request Site Plan approval for a 3.06-acre storage facility. The site consists of three lots in the Blacksmith Fork Industrial Subdivision located at approximately 1810 East Anvil Road.
- 7. OTHER BUSINESS
 - A. Matt Holmes, Zoning Administrator for Hyrum City To discuss the Hyrum City Transportation Plan.
 - B. <u>Friend Weller</u> To discuss the possibility of radio broadcasting regular Planning Commission Meetings.
- 8. ADJOURNMENT

SCHEDULED DELEGATIONS:

KEVIN GARNER - TO REQUEST A MINOR REVISION TO A PREVIOUSLY APPROVED TWO-LOT MINI-SUBDIVISION TO MOVE THE COMMON BOUNDARY LINE 16 FEET TO THE EAST, LOCATED AT 325 WEST 300 NORTH.

Kathy Bingham stated that the plan is to move the boundary line sixteen feet to the east.

Zoning Administrator Matt Holmes advised that all the zoning requirements are still met after the change.

ACTION

Commissioner Terry Mann made a motion to recommend approval for a minor revision to a previously approved two-lot Mini-Subdivision to move the common boundary line 16 feet to the east, located at 325 West 300 North as presented. Commissioner Blake Foster seconded the motion and Commissioners Carver, Foster, and Mann voted aye.

M.G. PROPERTY UTAH LLC - TO REQUEST SITE PLAN APPROVAL FOR A 3.06-ACRE STORAGE FACILITY. THE SITE CONSISTS OF THREE LOTS IN THE BLACKSMITH FORK INDUSTRIAL SUBDIVISION LOCATED AT APPROXIMATELY 1810 EAST ANVIL ROAD.

Michael Gallagher submitted his storage facility plan.

Commissioner Terry Mann asked which direction the door of the units would be opening to.

Zoning Administrator Matt Holmes advised that the doors of the units cannot open towards any road. A minor change needs to be made to the units facing Anvil Road.

Commissioner Terry Mann started a discussion regarding the landscaping plan. She also asked if the lighting would be dark sky compliant.

Commissioner Brian Carver stated that he would like to see a mix of trees and shrubs in the amount of at least twenty plants.

Michael Gallagher stated that the change would be made on the plans for the landscaping and the units that need to open on the opposite side of the street. The lights will be dark sky compliant as well.

Commissioner Blake Foster asked if there would be any covered outdoor storage for things like trailers or RVs.

Michael Gallagher said there will be no covered outdoor storage but that they will be screened behind the fence.

Commissioner Brian Carver stated his hesitation in requiring a covered area due to the high winds but advised that in the rental agreement for those outdoor spaces, it includes that there should be no tarps used as covers only custom covers.

ACTION

Commissioner Terry Mann made a motion to recommend Site Plan approval for a 3.06-acre storage facility consisting lots in the Blacksmith Fork Subdivision located at approximately 1810 East Anvil Road with the following conditions: 1. The building facing Anvil Road be changed to a single load option from the back of the unit; 2. Landscaping Plan will include a mix of twenty trees or shrubs; 3. The lighting on the plans will show as dark sky compliant and; 4. The rental agreement needs to include that outdoor storage must be custom covers only if used, and no tarps will be allowed. Commissioner Blake Foster seconded the motion and Commissioners Carver, Foster, and Mann voted aye.

OTHER BUSINESS:

MATT HOLMES, ZONING ADMINISTRATOR FOR HYRUM CITY - TO DISCUSS THE HYRUM CITY TRANSPORTATION PLAN.

Zoning Administrator Matt Holmes presented a general format for the transportation plan with any changes or additions as the city grows and expands. This format will be used to develop the transportation plan for the entire city. The transportation plan will be presented later for approval.

The Planning Commissioners responded favorably to the presentation.

FRIEND WELLER - TO DISCUSS THE POSSIBILITY OF RADIO BROADCASTING REGULAR PLANNING COMMISSION MEETINGS.

Friend Weller said that he recently approached the City Council about the possibility of radio broadcasting the meetings for the public that are interested but not available to attend the meeting to listen to. The plan would be to make Thursdays a type of "Civic Night" on his show. There is already a PA system in place. There would be minimal impact on the meeting.

Commissioner Brian Carver said he thinks that it is a great idea. Anything that will make it easier for the public to receive City business.

Commissioner Blake Foster asked what the dial number is for the station.

Friend Weller said it is 94.9 and it is a non-profit broadcast for the community. He is hoping to have everything ready for the first broadcast to be the second Thursday in January of 2022.

ADJOURNMENT:

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There being no further business before the Planning Commission, the meeting adjourned at 7:31 p.m.

		Brian Carver Chairman	
ATTEST:			
Shalyn Max Secretary	xfield		
Approved:	As Written		

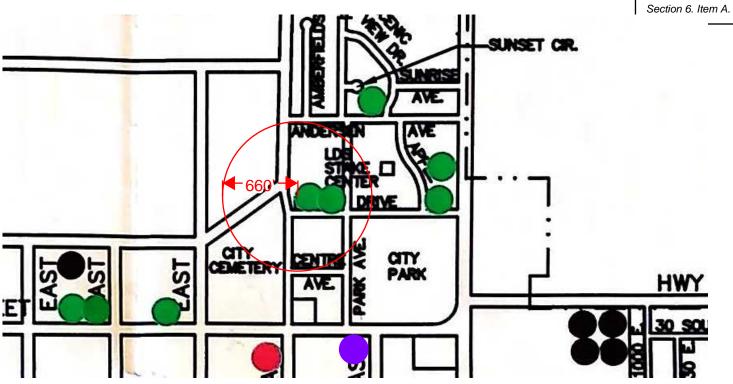


Date: 1/3/2022



Date: 1/6/2022





- ACCESSORY APT.
- **DUPLEX**
- **TRIPLEX**
- **FOURPLEX**
- **FIVEPLEX**
- SIXPLEX
- **UNKNOWN MARK**
- **MULTI-FAMILY PUD**

17.30.070 Duplexes, Triplexes, Fourplexes/All Multi-Family Housing

Multi-family housing, unless approved as a PUD, will be limited to four (4) family units per City block (the full area of the block not linear). This can consist of two (2) duplexes or one (1) triplex or one (1) fourplex. The following criteria must be met for all multi-family housing of new construction, and conversion of existing structures into multi-family housing: (The City Council, with Planning Commission recommendation, may make adjustments to these requirements, as they deem appropriate, for senior housing developments)

- A. Front setback shall be a minimum of thirty (30) feet and shall be landscaped.
- B. Side yards must have landscaped strips a minimum of ten (10) feet in width.
- C. The front of the multi-family housing units shall face the street unless otherwise approved by the Planning Commission.
- D. Multi-family housing developments may not be located closer than 660 feet, as measured from the midpoint of the platted front property line to the midpoint of the platted front property line to any other duplex, triplex, or fourplex. Measurements are made from City plats following front property lines and include distances to cross streets at right angles as required.
- E. In considering a recommendation to the City Council for approval for multi-family housing, the Planning Commission will also act as an Architectural Review Committee, and will evaluate the Site Plan for meeting the following standards:

1. Buildings.

- a. A building's modulation, articulation, details, and materials shall be arranged to give the building the appearance of a large single-family detached home.
- b. Multi-family residential buildings require the exterior building walls to be composed of the required brick or stone, equal to a minimum of one (1) times the square feet of the exterior building perimeter.
- c. Buildings shall be attractive and durable. To ensure this, buildings shall be constructed of high-quality materials and require minimal maintenance. Exterior materials allowed for use on visual (from street) elevations of the building are: stone, cast stone, brick, synthetic stone, stucco, water-managed EIFS, cement board, and wood. Use of other materials is subject to approval by the Planning Commission.
- d. Walls of buildings are to have relief features with a variety of different wall planes and roof planes, which may include pop-outs, recesses, columns, variation in materials, etc. Relief is to be seen at a minimum of every twenty five feet (25') of wall length.
- e. All exterior building material colors shall be earth tones.
- f. Buildings shall have consistent detailing on all four elevations; a building shall have building details and proportions to ensure a "four-sided" architectural quality for the building with emphasis on the street visual sides.
- g. Building design shall respect the context of adjacent residential neighborhoods, including the height, scale, form, and character of surrounding development.
- h. Residential buildings shall limit the use of long, monotonous facades. The maximum length of multi-family buildings shall be 200 (two hundred) feet.
- i. Roofs shall have a minimum 6" fascia, minimum 6/12 pitch on over 80% of roofs, no pitch flatter than $4\frac{1}{2}$ /12.

Section 6. Item A.

- j. Building roofs shall be attractive and durable. To ensure this, rocconstructed of high-quality materials and require minimal maintenance. Pitched roofs shall be finished with wood shingles, slate, clay tiles, concrete tiles, standing-seam metal, or composition shingles. Use of other materials is subject to approval by the Planning Commission.
- k. Roofs shall be simple hip, shed, or gable configurations. Roofline offsets shall be provided to lend architectural interest and variety to the building and to relieve the effect of a single, long roof. The use of alternating dormers, stepped roofs, gables, or other roof elements can be used to add visual relief and articulation to the overall building form.
- I. Distinctive architectural features that positively enhance the structures, such as porches, patios, balcony, wrought iron railings, porticos, quoins, eaves, overhangs, canopies, etc. shall be included in the building design.
- m. Mechanical equipment on rooftops to be architecturally screened from view.
- n. Any portion of a building closer than 50 feet from a common property line that abuts a property developed as a single family home shall be no higher than twelve (12) feet above the highest point of the closest existing residential structure.

2. Parking.

- a. A minimum 2.5 parking spaces per unit.
- b. Garages have 4 walls, roof, doorway at least 9 feet in width, and door that is lockable, and minimum interior dimension of 22 feet x 12 feet.
- c. Parking structures shall be made of similar materials and design as buildings.
- d. Parking lot to be asphalt or cement, to have poured concrete bumpers and curbs.
- e. Driveways and uncovered parking areas shall be paved and striped.
- f. Parking lot shall be located at rear of dwelling units. The Planning Commission may approve garages with front entrances for multi-family buildings.
- g. No tandem parking permitted unless both spaces reserved for the same dwelling unit.
- h. No recreational vehicle parking permitted on site whether inside or outside of a garage.
- i. No surface parking permitted within required setback or buffer, except access driveways.
- j. Bicycle parking racks to park bikes in the amount of minimum two (2) spaces per unit.

3. Landscaping.

- a. A landscape plan is required to be approved with the project site plan.
- b. A minimum of 50% of the lot must be open and landscaped.
- c. A minimum of 10% of the lot shall be provided as a children's playground, such as, a sandbox, open grass area, etc.
- d. All areas in the front, side, and rear yards that are not developed shall be landscaped, unless a unique natural vegetation or wetlands area is included, subject to approval.

- e. A minimum landscaped street buffer area shall be provided at a width of
- f. Landscaped street buffer area may not include paved surfaces, except for sidewalks, driveways, or trails.
- g. A minimum of 1 tree shall be planted per 1,000 square feet of required landscaped areas. At least 30% shall be evergreens.
- h. Landscaping shall include a mix of deciduous and evergreen trees, ground cover, and shrubs.
- i. Minimum plant sizes shall be as follows:
 - (1) Deciduous trees, 2 inch caliper
 - (2) Evergreen trees, 7 feet in height
 - (3) Shrubs, 5 gallon container
 - (4) Grass or ground cover, 10 foot square area
 - (5) Existing trees, native vegetation and rare plants shall be retained wherever possible.
- j. Maximum height of berms, fences, signs or ground cover within a clear vision sight triangle is 3 feet.
- k. Maintenance and replacement of required landscaping and screening shall be the responsibility of the property owner.

4. Other Features.

- a. Dumpsters shall be located behind a sight obscuring enclosure, built of materials complimenting the architectural style of the buildings.
- b. When practical, a minimum 5 foot landscaping area will be required around dumpster enclosures.
- c. A solid, sight obscuring fence or wall with a minimum height of six (6) feet shall be installed on all sides of the parking lot facing neighboring properties.
- d. The City may require the inclusion of a wall, fence or screen to mitigate noise or unsightly uses.
- e. Visual area (usually front yard) perimeter fencing shall match the building design, i.e., masonry columns or piers with same brick or stone as the buildings.
- f. Walls or fences with lengths greater than 100 feet shall be interrupted with offsets, landscaping or accents.
- g. Any areas which are to be screened shall be done with a solid, sight-obscuring fence or wall, and landscaping to soften fence appearance.
- h. Utilities shall be located underground and above ground boxes screened.
- i. Exterior lighting fixtures that match the architectural design theme shall be included for street, walkways, parking areas, entrances and building exteriors. Exterior up lighting is encouraged to accent the structures and provide additional safety. Exterior lighting shall be dark-sky sensitive.
- j. Any developments with more than 12 dwelling units, such as PUD's, shall include playground equipment and may require other recreational amenities for residents, which may include swimming pools, spas, sports courts, barbecue grills and picnic

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facilities, etc. (Adjustments to these requirements may be made to fit retirement communities, etc.)

- k. Any project signage shall be built of materials complimenting the architectural style of the buildings. (Must comply with existing sign ordinance requirements found in HCC 17.72).
- I. Curb, gutter, planting strip, and sidewalk shall be installed along public roadways where adjacent to existing curb, gutter, and sidewalks. (Ord. 13-04)

HISTORY

Amended by Ord. <u>19-04</u> on 3/8/2019



NOTICE OF PUBLIC HEARING

Notice is hereby given that the Hyrum City Planning Commission of Hyrum, City, Utah will hold a public hearing Thursday, January 13, 2022 at 6:30 p.m. in the Hyrum City Council Chambers, 60 West Main, Hyrum. The purpose of this hearing is to receive comments concerning a request by Hayden and Collette Petersen to rezone property at approximately 605 Park Drive approximately .47 acres TIN #01-013-0031 from Residential R-2 to Residential R-2A.

Copies of the proposed rezone are available for public inspection at the Hyrum City Office, 60 West Main, Hyrum, weekdays between the hours of 8:00 a.m. and 4:30 p.m. and on the City's website at www.hyrumcity.org.

Stephanie Fricke City Recorder

Published in the Herald Journal on January 5, 2022.

Posted on the Utah Public Notice Website and Hyrum City Website January 3, 2022.

Mailed to the following property owners on January 3, 2022:

PHILLIP J & AMIE N CHIPPING HAYDEN & COLLETTE PETERSEN MARIA E ROBLES LLAMAS JULIE GREER RONALD J HUPPI PAUL A & MABEL DARLEN TRUST PARKER CODY LYNN & COLETTE MATHEWS CAROLYN ANN TR ADAMS JARED O & STAY M TRS ADAMS ALAN T & MARLANE TRS SMITH JAMES LEE TR DORIGATTI ERIC K MCBRIDE AMANDA TSIPA LENEIA R & CASSANDRA ROGOWSKI WENDELL I & DEBRA L. MOOSMAN JOSHUA M & KRISAN T PEACOCK



HYRUM CITY COMMENT FORM

THE CITY HAS RECEIVED A PETITION FROM THE CURRENT OWNERS OF 605 PARK DRIVE TO REZONE TO R-2A TO ALLOW FOR A MULTI-FAMILY DUPLEX TO BE CREATED FROM THE EXISTING HOME.

Planning Commission Meeting- January 13, 2022

If you would like to make any written comments or recommendations, then please return this form to the Hyrum City Offices before the meeting on December 14th. A public hearing will also be held on that date at 6:30 pm in the Hyrum City Council Room at 60 West Main.

COMMENTS:		
COMMENTOR'S NAME		
COMMENTOR'S ADDRESS		

THIS FORM MAY BE MAILED OR RETURNED TO THE HYRUM CITY OFFICES AT: 60 WEST MAIN STREET HYRUM, UTAH 84319

Dear Planning Commision of Hyrum City,

We are writing this petition to request a zoning change for property 605 Park Dr. to R-2A.

Historically, this property has been used as an ADU (accessory dwelling unit) which has allowed the owner to live in the home while renting out the basement apartment to several different people and families since 2013. The past owners continued to live in the top unit and rent out the basement apartment from 2013-2019 using ADU status. This status did not require a zone change.

Currently, the property has a separate entrance for the basement unit as well as 4 parking spots, 1 garage, a kitchen, living room, 3 bedrooms and 1 bathroom. The upstairs unit consists of 3 bedrooms, 2 bathrooms, kitchen, living room, as well as its own 4 parking spots. This layout, and the fact that there are currently no other Multi-family housing developments within 660 feet from the property, makes 605 Park Dr. a perfect candidate for a re-zone.

The reason for the re-zone request is because we do not plan on living in the top apartment while renting out the basement apartment. An owner needs to be present in the current zoning requirements. This re-zone will allow the owner to rent the top *and* bottom units to tenants that are not related to the owner.

Some of the changes we are going to make to meet the requirements for the re-zone are as followed:

- Change the addresses to apartment 605 A Park Dr. and 605 B Park Dr.
- Each unit will have its own mailbox
- Insure the pathway from garage to doorway for unit B (basement) is well lit by adding light fixtures
- Remove the interior stairs that connect both units, allowing there to be no access internally to each unit.

Thank you for your attention to this matter and I appreciate all you do for this city,

Sincerely,

Collette & Hayden Petersen



Date: 1/3/2022

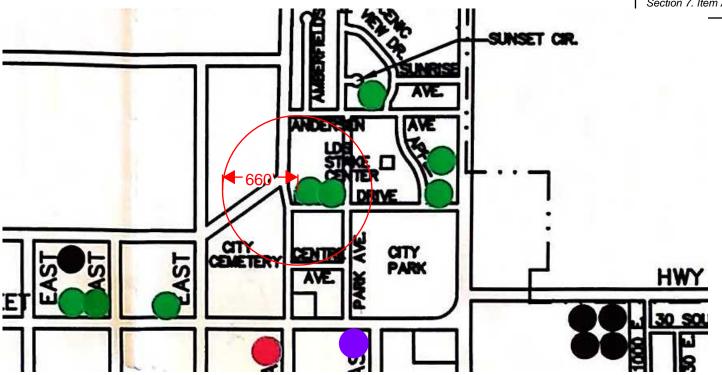


Date: 1/3/2022



Date: 1/6/2022





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- n. Any portion of a building closer than 50 feet from a common property line that abuts a property developed as a single family home shall be no higher than twelve (12) feet above the highest point of the closest existing residential structure.

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- j. Bicycle parking racks to park bikes in the amount of minimum two (2) spaces per unit.

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- f. Landscaped street buffer area may not include paved surfaces, except for sidewalks, driveways, or trails.
- g. A minimum of 1 tree shall be planted per 1,000 square feet of required landscaped areas. At least 30% shall be evergreens.
- h. Landscaping shall include a mix of deciduous and evergreen trees, ground cover, and shrubs.
- i. Minimum plant sizes shall be as follows:
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 - (2) Evergreen trees, 7 feet in height
 - (3) Shrubs, 5 gallon container
 - (4) Grass or ground cover, 10 foot square area
 - (5) Existing trees, native vegetation and rare plants shall be retained wherever possible.
- j. Maximum height of berms, fences, signs or ground cover within a clear vision sight triangle is 3 feet.
- k. Maintenance and replacement of required landscaping and screening shall be the responsibility of the property owner.

4. Other Features.

- a. Dumpsters shall be located behind a sight obscuring enclosure, built of materials complimenting the architectural style of the buildings.
- b. When practical, a minimum 5 foot landscaping area will be required around dumpster enclosures.
- c. A solid, sight obscuring fence or wall with a minimum height of six (6) feet shall be installed on all sides of the parking lot facing neighboring properties.
- d. The City may require the inclusion of a wall, fence or screen to mitigate noise or unsightly uses.
- e. Visual area (usually front yard) perimeter fencing shall match the building design, i.e., masonry columns or piers with same brick or stone as the buildings.
- f. Walls or fences with lengths greater than 100 feet shall be interrupted with offsets, landscaping or accents.
- g. Any areas which are to be screened shall be done with a solid, sight-obscuring fence or wall, and landscaping to soften fence appearance.
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- j. Any developments with more than 12 dwelling units, such as PUD's, shall include playground equipment and may require other recreational amenities for residents, which may include swimming pools, spas, sports courts, barbecue grills and picnic

Section 7. Item A.

facilities, etc. (Adjustments to these requirements may be made to fit retirement communities, etc.)

- k. Any project signage shall be built of materials complimenting the architectural style of the buildings. (Must comply with existing sign ordinance requirements found in HCC 17.72).
- I. Curb, gutter, planting strip, and sidewalk shall be installed along public roadways where adjacent to existing curb, gutter, and sidewalks. (Ord. 13-04)

HISTORY

Amended by Ord. <u>19-04</u> on 3/8/2019