



## CITY COUNCIL MEETING

Thursday, May 16, 2024 at 6:30 PM  
Council Chambers, 60 West Main, Hyrum, Utah

### AGENDA

Public notice is hereby given of a Hyrum City Council Meeting to be held in the Council Chambers, 60 West Main, Hyrum, Utah at 6:30 PM, May 16, 2024. The proposed agenda is as follows:

1. ROLL CALL
2. CALL TO ORDER
3. WELCOME
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. APPROVAL OF MINUTES
7. AGENDA ADOPTION
8. PUBLIC COMMENT
9. SCHEDULED DELEGATIONS
  - A. **Mason Parker, UAMPS** - To report on UAMPS projects with Hyrum City.
  - B. [Gordon Bullen - To request approval of a Home Occupation Business License at 247 East Main Street to sell magic merchandise.](#)
  - C. [Chad Spencer, Church of Jesus Christ of Latter-day Saints - To request site plan approval for an expansion of a church house and parking lot at 95 North 675 West.](#)
  - D. [Matt Nielson, Sunset Fields Subdivision - To request final plat approval for Sunset Fields Subdivision a 17 single family lot subdivision located at 705 East 1100 South approximately 7.85 acres.](#)
10. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES
  - A. [Resolution 24-17 - A resolution amending the Personnel Policies and Procedure Manual for Hyrum City Corporation to amend Section XII. Employment Classifications, Section XVI. Retirement Systems, and Section XVIII. Leave of Absences for Part Time Benefited Employees, and Part time Non Benefited Employees.](#)
  - B. [Resolution 24-18 - A resolution declaring a baseball field groomer as surplus and ordering the sale thereof.](#)
  - C. [Resolution 24-19 - A resolution amending Section III Employee Hiring of the Hyrum City Personnel Policies and Procedures Manual to comply with Utah State](#)

[Code Section 9-7-218 requiring background check policy for library employees and volunteers.](#)

- D. [Resolution 24-20 - A resolution approving the Hyrum City Library Fee Schedule.](#)
- E. [Ordinance 24-05 - An ordinance amending Section 15.08.095 Construction Deposits - Lot Identification of the Hyrum City Municipal Code to require construction sites to have a garbage dumpster permit and setting conditions for the placement of garbage dumpster on the City right-of-way.](#)

#### 11. OTHER BUSINESS

- A. [Consideration and approval of utility billing write offs.](#)
- B. [Consideration and approval of the annual State of Utah Fraud Risk Assessment.](#)
- C. [Tentative adoption of the 2024-2025 Operating Budgets and set date for a public hearing.](#)
- D. [Budget report.](#)
- E. Mayor and City Council reports.
- F. Closed Session - To discuss pending or reasonably imminent litigation.

#### 12. ADJOURNMENT

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**Stephanie Fricke**  
**City Recorder**

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Council Member will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City at 435-245-6033 at least three working days before the meeting.

**CERTIFICATE OF POSTING** - The undersigned, duly appointed and acting City Recorder of Hyrum City, Utah, does hereby certify that a copy of the foregoing Notice was emailed to The Herald Journal, Logan, Utah, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices, 60 West Main, Hyrum, Utah, this **14th day of May, 2024**. Stephanie Fricke, MMC, City Recorder.





60 West Main Street  
Hyrum, Utah 84319  
435-245-6033  
www.hyrumcity.com

### BUSINESS LICENSE APPLICATION

Business Name: Magic & MORE

Doing Business As: Magician, Juggler

Business Address: 247 E Main street Hyrum ut 84319

Business Phone: 435-265-0831

E-mail: magicmore527@gmail.com Fax No. \_\_\_\_\_

Mailing Address: 247 E Main st

City, State, Zip: Hyrum, ut 84319

State Tax ID: 99-2811187 State Lic.# 24S05680

Nature of Business: Entertainment

Owner Name: Gordon Bullen

Manager Name: Pamela Bullen Manager Phone: 435-265-0831

Manager Address: 247 E Main street Hyrum ut 84319

I certify that I am authorized agent for the above named business, and that all information is true and correct.

Gordon B. Bullen 5/16/24  
Signature Date

Office Use Only

Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_ Acct.# \_\_\_\_\_

Date Paid: \_\_\_\_\_ Amount: \_\_\_\_\_ Receipt #: \_\_\_\_\_



60 West Main Street  
Hyrum, Utah 84319  
435-245-6033  
www.hyrumcity.com

# HOME OCCUPATION BUSINESS LICENSE APPLICATION

For businesses operating within a residence in Hyrum City limits.

Applicant(s) Name: Gordon Bullen

Date Submitted: 5/8/24

Address: 247 E Main St Hyrum Ut 84319

Telephone #: 435-765-0831

Name of Business: Magic & More

1. What is the proposed home occupation? \_\_\_\_\_

2. How many clients will be coming to the home at any one time during a daily interval? \_\_\_\_\_

any where from 0-5 people (maybe)

3. What provisions are available for off street parking? We have a huge driveway

4. What type of equipment, materials, machinery, tools, and merchandise stock are involved in the home occupation? Magic tricks, Cards, Stuff to juggle with.

5. What type of modifications to the residential structure are anticipated because of the home occupation? None

ALL HOME OCCUPATIONS MUST COMPLY WITH THE FOLLOWING REQUIREMENTS OF ZONING ORDINANCE 5.04.200 (please initial)

GB A. "Home occupation" means an occupation performed wholly within a residence or the yard and accessory buildings being a part of such residence. Home occupations shall not change the character of the residence or the residential neighborhood. A business license is required for some home occupations. They shall be issued for a one-year period and are renewable. The City Council may review a license in reaction to neighbor's complaints and may revoke it if evidence warrants this action.

- GB B. Two levels of home occupations exist. Both are required to maintain all of the standards of a home occupation business license. Because of the potential negative impact on residential area, the following businesses are prohibited as home occupations: auto/RV repairs, salvage yards, major appliance repair, or service.
- GB C. Level one applicants are in occupation categories that the City Council has determined have virtually no negative impact on residential neighborhoods and do not require a license. Occasional businesses operated by a minor are not required to obtain a business license.
- GB D. All applicants whose home occupations receive commercial delivery service, has signage advertising the business, performs services in view or hearing of the public, or has customers coming to the residence, are considered level two home occupations and require a license. They also may be required to meet with the City Council and explain how their home occupation is in conformance with the home occupation standards. The City Council may attach limitations or conditions to their licenses.
- E. Home occupation standards:
  - GB 1. The exterior of the home will not be modified in any way to accommodate the home occupation (i.e. loading ramps, loading doors, etc).
  - GB 2. The occupation will be conducted entirely within the house, yard, and existing outbuildings.
  - GB 3. The home occupation license covers only residents of the home.
  - GB 4. No outside storage of goods or materials is permitted.
  - GB 5. Pedestrian and vehicular traffic will not be in excess of that normally associated with a residential neighborhood.
  - GB 6. One sign will be permitted on the property. It must meet the requirements of 17.72.010 "Name Plate".
  - GB 7. The home occupation must be operated in full conformity with fire, health, building, electrical, plumbing codes, and all State and City laws and ordinances.
  - GB 8. No noise, odor, light, vibrations or dust in excess of that normally associated with a residential neighborhood shall pass beyond the premises.
  - GB 10. State licenses will be required for "Professional Child Care".
- GB F. The City Council may, at their discretion, waive certain of the above standards for the elderly or handicapped.

In order to guarantee that the Home Occupation, once authorized, will not become a nuisance to the neighbors, the City Council may impose other reasonable conditions initially and also subsequently to protect the public health, safety, peace, and welfare of the residents of the surrounding area.

Applicant's Affidavit: I (we) Gordon Bullen, affirm that I (we) am (are) the owner(s) or authorized agent(s) of the owner of property involved in the attached application and that the statements and answers therein contained and the information provided in the attached plans and other exhibits are complete, to the best of my (our) knowledge and, that the statements and information above referred to are in all respects true and correct to the best of my (our) knowledge and belief.

Property Owner(s) Signature: Gordon Bullen

Applicants Signature: Gordon Bullen

**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**  
**SITE PLAN**  
**CITY COUNCIL MEETING**  
**MAY 16, 2024**

Summary: The Church of Jesus Christ of Latter-day Saints is seeking site plan approval to enlarge their meeting house and expand the parking lot located at 95 North 675 West.

ZONING: R-2 Residential

UTILITIES:

Power:	Existing
Culinary:	Existing
Sewer:	Existing
Irrigation:	N/A

PARKING & ROADS: Existing

NOTES:

Site will fill in the existing stormwater retention pond and provide a new underground retention facility.

Site will increase the existing parking area.

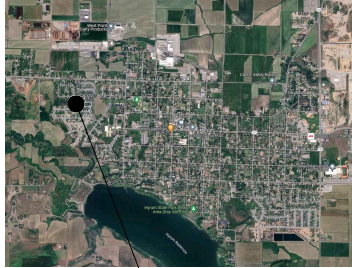
Existing building addition will be approximately 2,600 square feet.

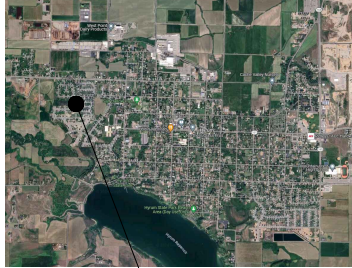
Parking lot expansion will be approximately 8,600 square feet.

Discussion included the underground retention storage and the filling in of the existing pond, added parking, rooms included in the addition, and the immediacy of construction.

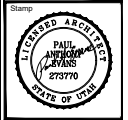
# Hyrum UT West Stake Suite Addition

## Hyrum UT West Stake

Consultant	Consultant Name	Address	Contact	Phone	E-mail	Vicinity Map
ARCHITECT:	<b>Evans &amp; Associates Architecture</b>	11576 South State Street #103B Draper, Utah 84020	<b>Chad Spencer</b>	(801) 553-8272	<i>chad@studio-ea.com</i>	
CIVIL ENGINEER:	<b>Excel Engineering, Inc.</b>	12 West 100 North #201 American Fork, Utah 84003	<b>David Peterson</b>	(801) 756-4504	<i>david@excelcivil.com</i>	
LANDSCAPE ARCHITECT:	<b>In Site Design Group</b>	17 North 470 West American Fork, Utah 84003	<b>Darren Wilson</b>	(801) 756-5043	<i>darren@isdgllc.com</i>	
ELECTRICAL ENGINEER:	<b>Envision Engineering</b>	240 East Morris Avenue, Suite 200 Salt Lake City, Utah 84115	<b>Scott Kingery</b>	(801) 534-1130	<i>skingery@envisioneng.com</i>	



SITE



Hyrum UT West Stake Suite Addition  
Hyrum UT West Stake  
98 North 67.5 West  
Hyrum, Utah

Project for:  
**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

Revisions	Description

Project Number: 24-10  
Plan Series: State Suite Addition  
Property Number: 599-1645-230-10101  
Date: June 3, 2024

Sheet Title: COVER SHEET

Sheet: **G001**

### CODE INFORMATION

Code Item	IBC Reference Code Requirement	Actual Building Design
2018 IBC / 2018 IFC / 2017 NEC / 2018 IBC / 2018 IFC / 2018 IECC / 2018 IFGC / ICC ANSI A117.1--2009		
Occupancy Classification	Chapter 3	Assembly Group A-3
Construction Type	602.5	Type V-B
Fire Sprinklers		Yes, NFPA-13
Allowable Building Height	Table 504.3 Assembly Group A-3: 60 feet	27'-10"
Allowable Stories Above Grade	Table 504.4 Assembly Group A-3: 2	1
Allowable Area	Table 506.2 Assembly Group A-3: 24,000 sf	Existing: 16,558 sf Addition: 2,500 sf Total: 19,163 sf
Total Occupant Load	Table 1004.1.2	See Egress Floor Plan
Common Path of Travel	Table 1006.2.1 Assembly Group A-3: 75 feet	See Egress Floor Plan
Maximum Travel Distance	Table 1017.2 Assembly Group A-3: 250 feet	See Egress Floor Plan
Egress Information	1005.3.1 Stairways: 0.3" per Occupant 1005.3.2 Others: 0.2" per Occupant	56" Stairways = 186 occupants (1) Lower Level Doors = 180 occupants (7) Main Level Doors = 1,120 occupants
	36" door = 32" clear = 160 people at 0.20" per person Pair of 36" doors = 64" clear = 320 people at 0.20" per person	

### PARKING INFORMATION

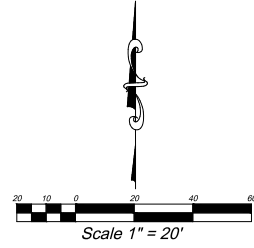
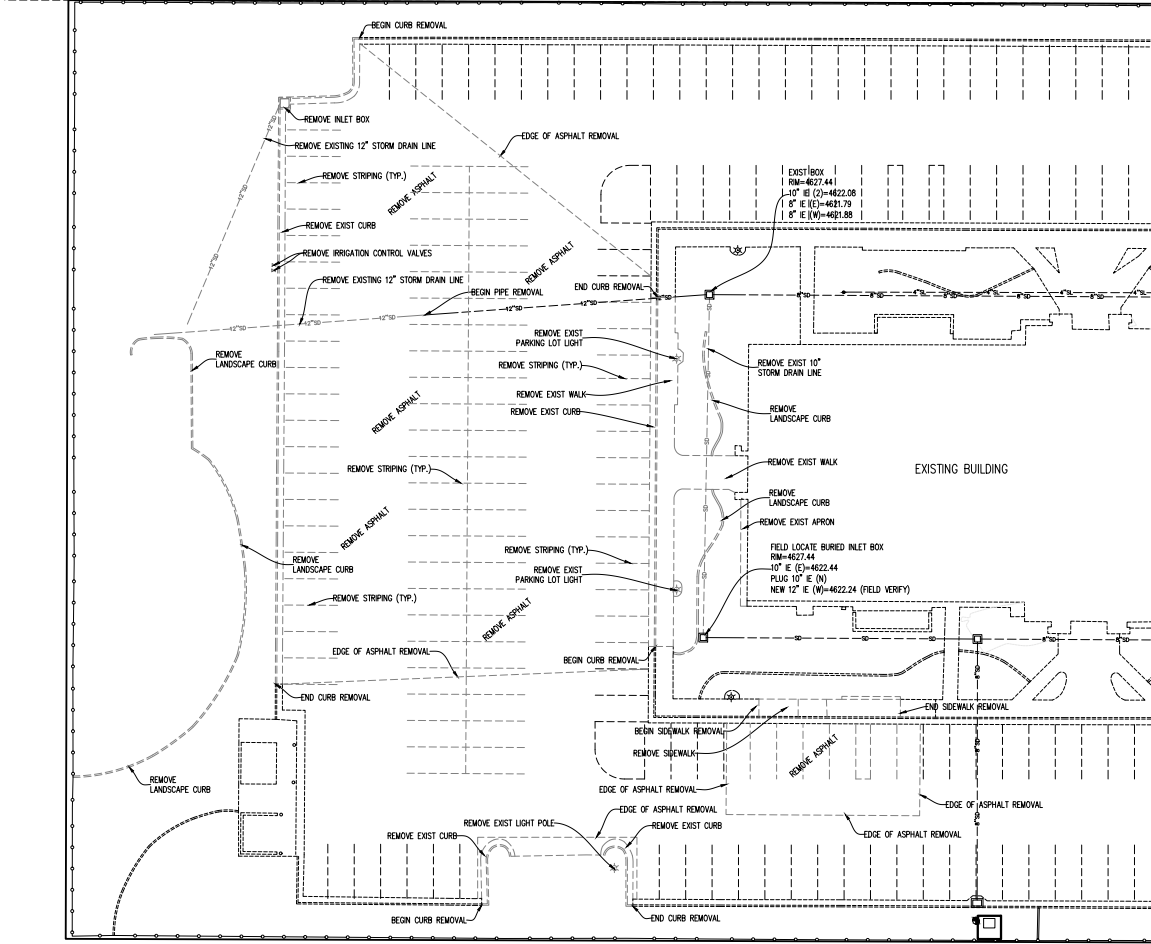
Requirement	Required	Provided
1.0 Stalls per 4.0 seats	292 stalls / 4 = 73 stalls	253 stalls

### DEFERRED SUBMITTALS

- NFPA 13 Fire Sprinkler System
- NFPA 72 Fire Alarm System

### DRAWING INDEX

General	G001 Cover Sheet
Site Development	C201 Demolition Site Plan
	C202 Grading and Drainage Plan
	C203 Utility Plan
	C204 Storm Drain Details
	C205 Ejector Pump Details
	C206 Erosion Control Plan
	C207 BMP Details
	C301 Electrical Site Demolition Plan
	C302 Electrical Site Plan
	C401 Demolition Site Plan
	C411 Architectural Site Plan
	CS11 Site Details
Landscaping	LS1.0 Demolition Plan
	LS2.1 Landscape Plan
	LS3.0 Schematic Irrigation Plan
	LS4.0 Landscape Details
	LS5.0 Irrigation Details
Architectural	A101 Demolition Floor Plan and New Floor Plan
	A201 Demolition Exterior Elevations and New Exterior Elevations
	A202 Demolition Exterior Elevations and New Exterior Elevations



Mark	Date	Description

Project Number: 24-10  
 Plan Series: Stake Suite Addition  
 Property Number: 209-1045-23010101  
 Date: February 24, 2024

Sheet Title:  
 DEMOLITION PLAN

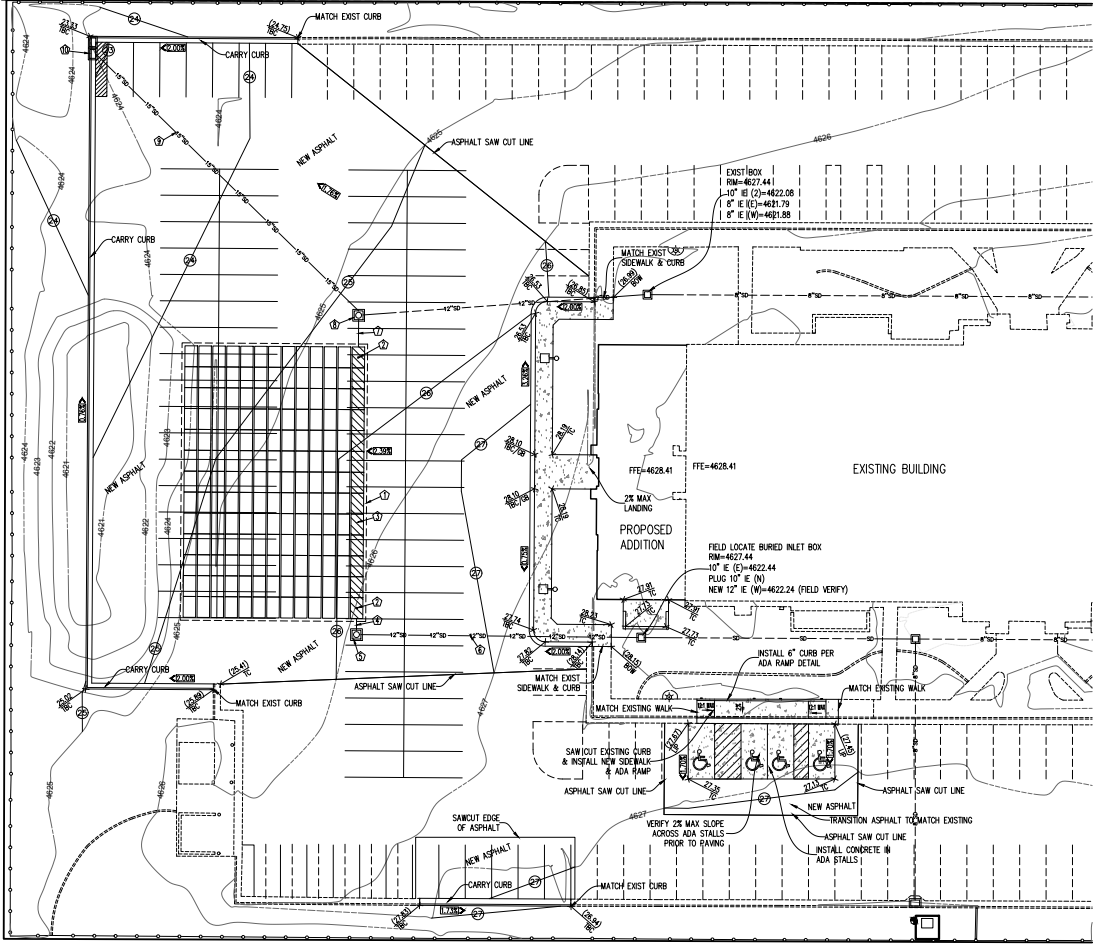
Sheet:  
**C201**





**STORM DRAIN KEYED NOTES**

1. INSTALL STORMTECH CHAMBER SYSTEM (13,397 C.F.) INSTALL (48) SC-740 CHAMBERS (13 ROWS OF 13 CHAMBERS) WITH 6" STONE ABOVE, BELOW AND BETWEEN CHAMBERS. 12" STONE AROUND THE PERIMETER OF THE SYSTEM. TOP OF CHAMBER=4622.75, TOP OF CHAMBER=4622.25, BOTTOM OF CHAMBER=4619.75, 15" IE IN CHAMBER=4619.86, BOTTOM OF GRAVEL=4619.25, 24" INSTALL PER STORMTECH STANDARD DETAILS AND SPECIFICATIONS.
2. INSTALL INSPECTION PORT
3. INSTALL ISOLATOR ROW
4. INSTALL 4 L.F. 15" ADS N-12 PIPE Ø S=3%
5. INSTALL 3'X3' CONCRETE BOX WITH 2" DIAMETER CIRCULAR LID, RM=4626.14, 12" IE IN=4620.75, 15" IE OUT=4620.23, IE BOX=4616.64, INSTALL SMOOT TYPE 18" OVER 15" OUT TO CHAMBERS
6. INSTALL 95 L.F. 12" ADS N-12 PIPE Ø S=1.57%
7. INSTALL 9 L.F. 15" ADS N-12 Ø S=1.0%
8. INSTALL 3'X3' CONCRETE BOX WITH 2" DIAMETER CIRCULAR LID, RM=4625.22, MATCH EXISTING 12" IE IN=4621.37, 15" IE THRU=4619.90, IE BOX=4615.72, INSTALL SMOOT TYPE 18" OVER 15" OUT TO CHAMBERS
9. INSTALL 126 L.F. 15" ADS N-12 Ø S=0.30%
10. INSTALL (2) 2'X3' CATCH BASINS WITH FACE INLET, TBC=4623.33, GRATE=4622.83, 15" IE OUT=4620.33, IE BOX=4618.83, CONNECT CATCH BASINS TOGETHER WITH 15" PIPE.



**PARKING LOT PAVEMENT DESIGN:**

- 3" ASPHALT OVER**  
 8" AGGREGATE BASE COURSE OVER PROPERLY PREPARED & STABILIZED NATURAL SUBGRADE SOILS AND/OR STRUCTURAL SITE GRADING FILL EXTENDING TO SUITABLE NATURAL SUBGRADE SOILS
- ADA STALL CONCRETE PAVEMENT**  
 5" PORTLAND CEMENT CONCRETE (NON-REINFORCED)  
 4" AGGREGATE BASE OVER PROPERLY PREPARED & STABILIZED NATURAL SUBGRADE SOILS AND/OR STRUCTURAL SITE GRADING FILL EXTENDING TO SUITABLE NATURAL SUBGRADE SOILS

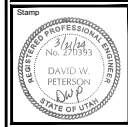
**NOTES TO CONTRACTOR**

1. CONTRACTOR TO FIELD VERIFY ALL EXISTING CURB & GUTTER, STORM DRAIN, & SEWER ELEVATIONS OR INVERTS PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER WHEN ELEVATIONS OR INVERTS DO NOT MATCH PLANS.
2. THE LOCATION OF EXISTING UNDERGROUND UTILITIES IS SHOWN IN APPROXIMATE LOCATIONS. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE AND ALL UNDERGROUND UTILITIES, WHETHER OR NOT SUCH FACILITIES ARE SHOWN ON THESE PLANS.

**GRADING LEGEND**

FTE	FINISHED FLOOR ELEV.	FG	FINISHED GRADE
ROW	BACK OF WALK	TW	TOP OF WALL
GB	GRADE BREAK	BW	BOTTOM OF WALL
TC	TOP OF CONCRETE	IE	INVERT ELEVATION
TBC	TOP BACK OF CURB	→	DIRECTION OF DRAINAGE
TA	TOP OF ASPHALT	→	EXISTING ELEVATION
RM	RM ELEVATION	→	PROPOSED ELEVATION
FL	FLOURINE	→	EXISTING CONTOUR
EG	EXIST GROUND	→	PROPOSED CONTOUR
LIP	LIP OF CURB	→	STORM DRAIN KEYED NOTE

**BENCHMARK**  
 SOUTHEAST CORNER OF SECTION 6, TOWNSHIP 10S, R1E, S36M  
 BENCHMARK ELEV=4650.18



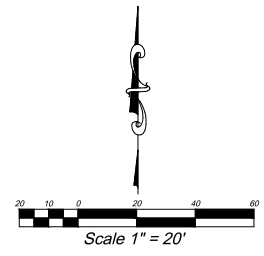
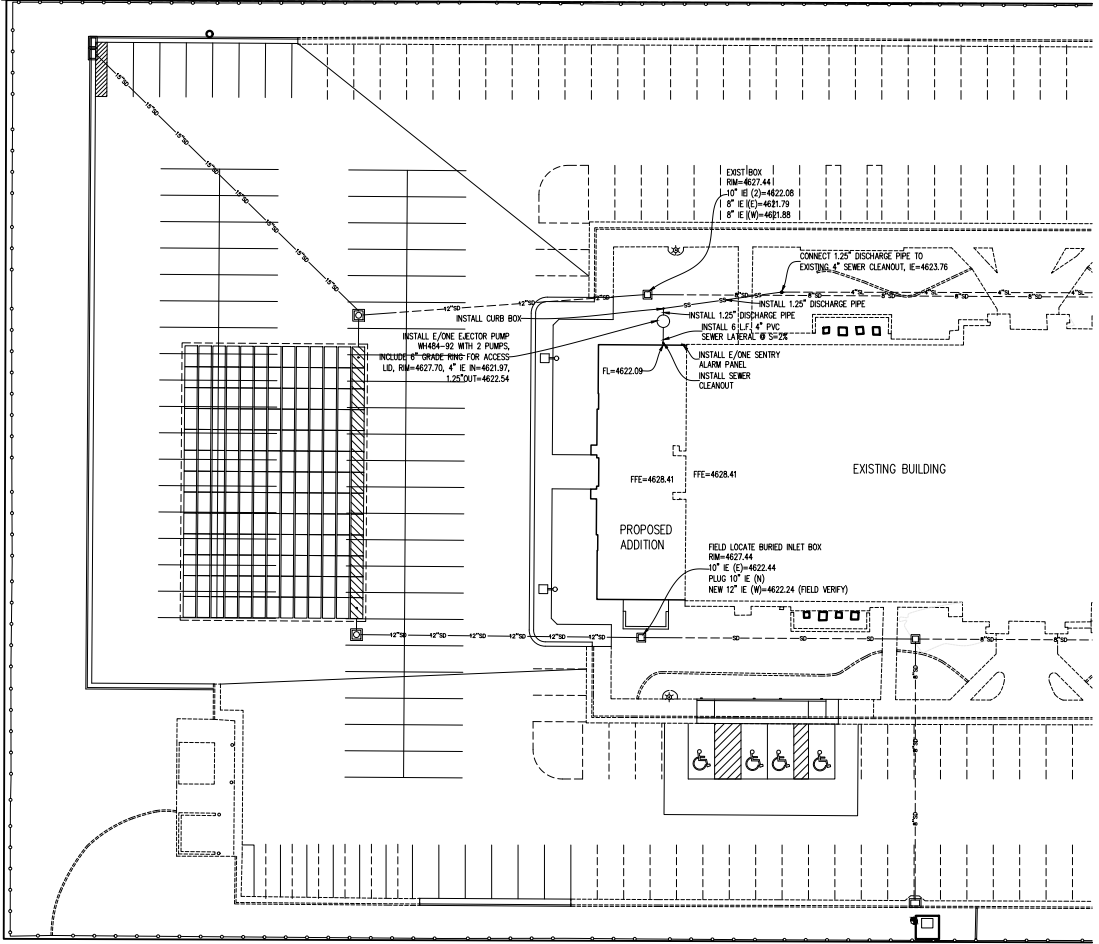
Hyrum UT West Stake Suite Addition  
 Hyrum UT West Stake  
 68 Main City Blvd  
 Hyrum, Utah

Project for:  
**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

Project Number	24-10
Plan Series	Stake Suite Addition
Property Number	208-1045-23010101
Date	February 24, 2024

Sheet Title  
**GRADING & DRAINAGE PLAN**

Sheet  
**C202**



**E/ONE EJECTOR PUMP NOTE**  
 INSTALL E/ONE EJECTOR PUMP STATION INCLUDING ALARM PANEL, DISCHARGE PIPING, CURB STOP AND SADDLE CONNECTION PER E/ONE STANDARDS AND SPECIFICATIONS. SEE DETAILS ON SHEET 0205 AND CONTACT MANUFACTURER FOR ADDITIONAL SPECIFICATIONS, AS NEEDED.

**NOTES TO CONTRACTOR**  
 1. CONTRACTOR TO FIELD VERIFY ALL EXISTING CURB & GUTTER, STORM DRAIN, & SEWER ELEVATIONS OR INVERTS PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER WHEN ELEVATIONS OR INVERTS DO NOT MATCH PLANS.  
 2. THE LOCATION OF EXISTING UNDERGROUND UTILITIES IS SHOWN IN APPROXIMATE LOCATIONS. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE AND ALL UNDERGROUND UTILITIES, WHETHER OR NOT SUCH FACILITIES ARE SHOWN ON THESE PLANS.



Project for:  
**Hyrum UT West Stake Stake Suite Addition**  
 Hyrum UT West Stake

Project for:  
**THE CHURCHES OF JESUS CHRIST OF LATTER-DAY SAINTS**

Mark	Date	Description

Project Number: 24-10  
 Plan Series: Stake Suite Addition  
 Property Number: 209-1045-23010101  
 Title: February 24, 2024

Sheet Title:  
 UTILITY PLAN

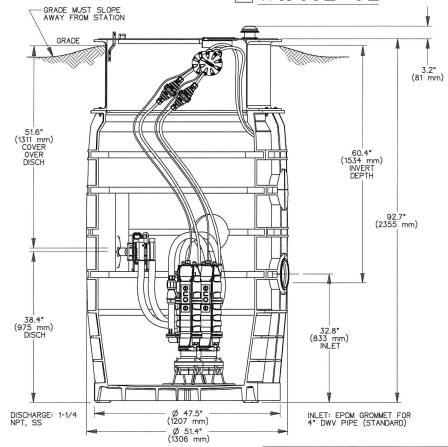
Sheet:  
**C203**







OPTIONS :  WH482-92 (HARD WIRED LEVEL CONTROLS)  
 WR482-92 (WIRELESS LEVEL CONTROLS)

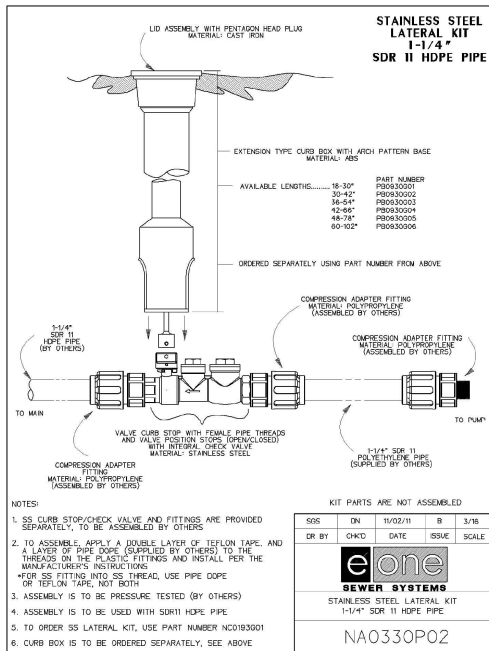


CONCRETE BALLAST MAY BE REQUIRED SEE INSTALLATION INSTRUCTIONS FOR DETAILS

NOTE: DIMENSIONS ARE FOR REFERENCE ONLY



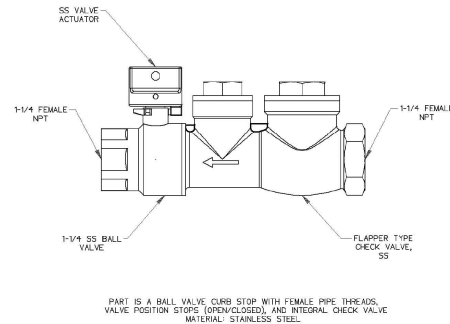
SSS	FD	12/28/10	B	1/16
DR BY	CHK'D	DATE	ISSUE	SCALE
<b>eone</b> SEWER SYSTEMS				
MODEL WH482-92 / WR482-92				
NAO211P04				



NOTES:

- SS CURB STOP/CHECK VALVE AND FITTINGS ARE PROVIDED SEPARATELY, TO BE ASSEMBLED BY OTHERS
- TO ASSEMBLE, APPLY A DOUBLE LAYER OF TEFLON TAPE, AND A LAYER OF PIPE DOPE (SUPPLIED BY OTHERS) TO THE THREADS ON THE PLASTIC FITTINGS AND INSTALL PER THE MANUFACTURER'S INSTRUCTIONS  
 \*FOR SS FITTING INTO SS THREAD, USE PIPE DOPE OR TEFLON TAPE, NOT BOTH
- ASSEMBLY IS TO BE PRESSURE TESTED (BY OTHERS)
- ASSEMBLY IS TO BE USED WITH SDR11 HOPE PIPE
- TO ORDER SS LATERAL KIT, USE PART NUMBER NAO193001
- CURB BOX IS TO BE ORDERED SEPARATELY, SEE ABOVE

STAINLESS STEEL LATERAL KIT  
 1-1/4 SDR II HOPE PIPE  
 NO FITTINGS



PRESSURE RATING: 235 PSI

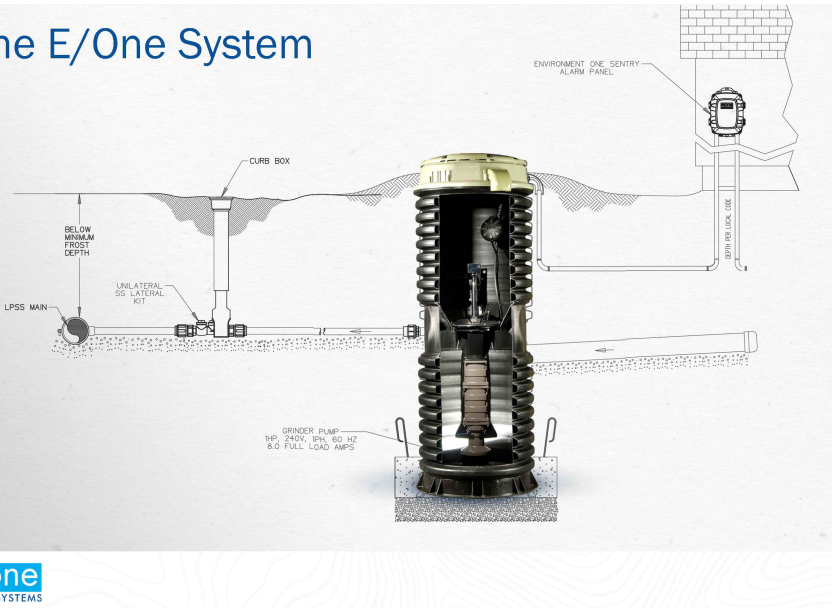
TO ORDER SS LATERAL, NO FITTINGS USE PART NUMBER NAO330P05

NOTES:

- FOR SS FITTING INTO SS THREAD, USE PIPE DOPE OR TEFLON TAPE, NOT BOTH
- FOR PLASTIC FITTINGS INTO SS THREAD, USE BOTH PIPE DOPE AND 2 LAYERS OF TEFLON TAPE

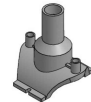
SSS	DN	09/20/11	A	3/16
DR BY	CHK'D	DATE	ISSUE	SCALE
<b>eone</b> SEWER SYSTEMS				
STAINLESS STEEL LATERAL ASSEMBLY				
NO FITTINGS				
NAO330P05				

# The E/One System



## Data sheet

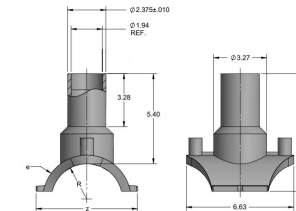
valid from: 7/20/21



**ELECTROFUSION BRANCH SADDLE**  
 P14716, 85 x 1.5" Butt Fusion, DR11, 4.78 Pin Under Clamp

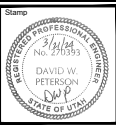
- Pin Type: 4.78 (4.7 Pin with Resistor)
- Approval: ASTM D2513
- Approval: ASTM F1955
- Approval: ASTM D3231
- Approval: AWWA C900
- Certified to NSF/ANSI/CAN-61-G

Main Size	ØF	weight	R	± L	± Box Qty
Inch	Code	(lb)	(inch)	(inch)	(inch)
2	940021156	0.5	1.19	3.59	6.65
			0.95		8



The technical data are not binding. They neither constitute expressly warranted characteristics nor guaranteed properties nor a guaranteed durability. They are subject to modification. Our General Terms of Sale apply.

Georg Fischer Piping Systems Ltd, Postfach, CH-8201 Schaffhausen/Switzerland  
 Phone +41 (0)52-631111  
 e-mail: info.pps@gf.com  
 Internet: http://www.gfps.com



Hyrum UT West Stake Suite Addition  
 Hyrum UT West Stake  
 89 Main Street  
 Hyrum, Utah

Project for:  
**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

Revisions	Description

Project Number: 24-10  
 Plan Series: Stake Suite Addition  
 Property Number: 208-1645-23010101  
 Title: February 24, 2024

Sheet Title

EJECTOR PUMP DETAILS

Sheet

C205

INSTALL SILT FENCE  
PER BMP SF.

INSTALL INLET  
PROTECTION

INSTALL CONCRETE WASHOUT  
AREA PER BMP CWM

INSTALL PORTABLE  
TOILET PER BMP PT  
INSTALL CONSTRUCTION  
ENTRANCE PER BMP SCE

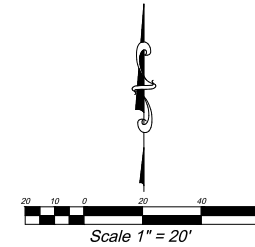
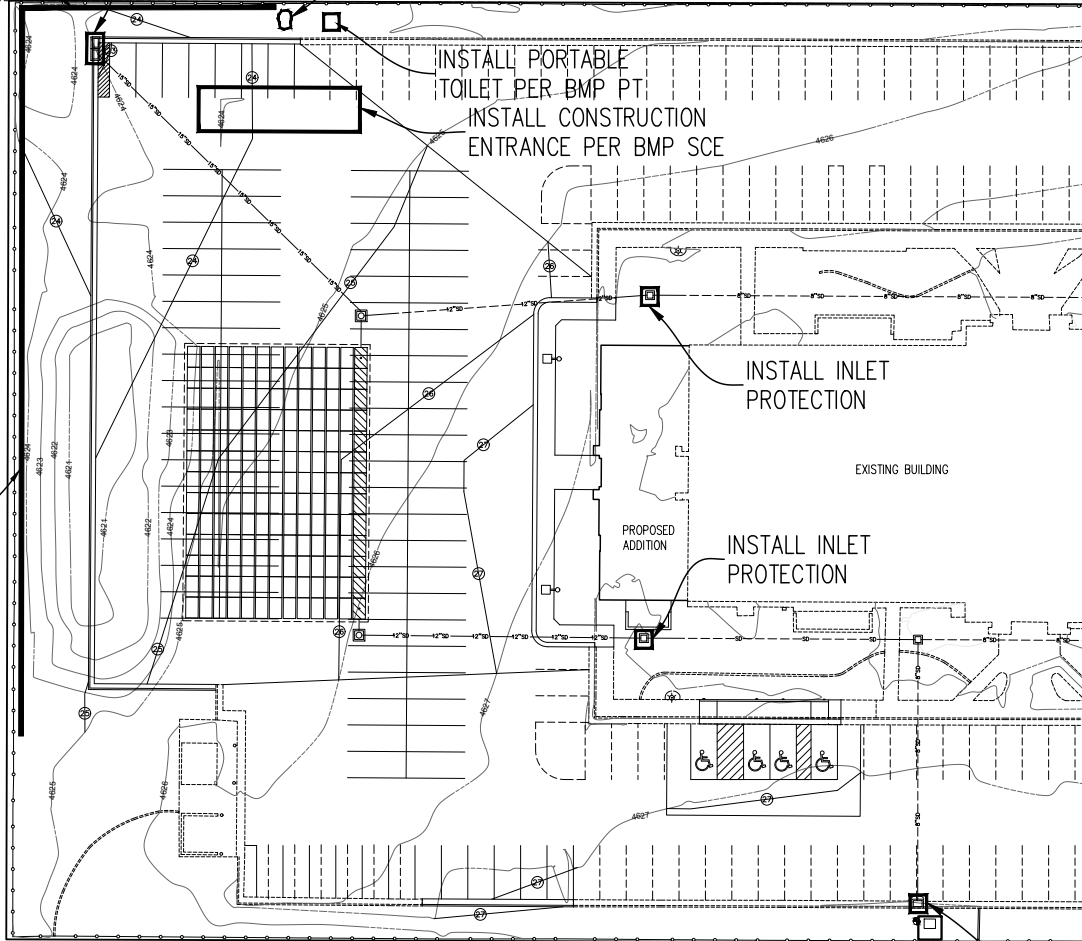
INSTALL INLET  
PROTECTION

EXISTING BUILDING

PROPOSED  
ADDITION

INSTALL INLET  
PROTECTION

INSTALL SILT FENCE  
PER BMP SF.



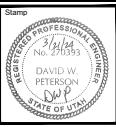
**FULL SWPPP & NOI NOTE**

1. A FULL SWPPP AND NOI MUST BE SUBMITTED FOR A BUILDING PERMIT TO BE ISSUED AND MUST BE APPROVED BEFORE THE PRE-CONSTRUCTION MEETING.

**EROSION CONTROL NOTES:**

1. CONTRACTOR IS TO READ AND UNDERSTAND ALL BMP PRACTICES PRIOR TO ANY CONSTRUCTION ON THIS SITE. CONTRACTOR IS TO FOLLOW ALL BMP PRACTICES CONTAINED IN THESE PLANS.
2. CONSTRUCT A SILT FENCE AS SHOWN ON PLAN. SEE BMP SF.
3. INSTALL A CONSTRUCTION ENTRANCE AS SHOWN ON THE PLAN PRIOR TO ANY GRADING ON THE SITE. SEE BMP SCE.
4. INSTALL CONCRETE WASHOUT AREA AS PER BMP CWM.
5. INSTALL PORTABLE TOILET AS PER BMP PT.
6. INSTALL INLET PROTECTION ON NEW INLETS. SEE BMP IP-G. FILTER FABRIC UNDER GRATE CAN BE USED INSTEAD OF BMP IP-G OR EQUAL.
7. THE SITE IS TO BE WATERED AT LEAST ONCE A WEEK TO CONTROL DUST OR MORE FREQUENT AS DETERMINED BY THE CONTRACTOR.
8. CONTRACTOR IS TO REMOVE INLET PROTECTION FROM CATCH BASINS AND CLEAN-OUT ALL CATCH BASINS BEFORE LEAVING THE SITE.
9. CONTRACTOR WILL BE RESPONSIBLE FOR THE IMPLEMENTATION AND MAINTENANCE OF BMP'S DURING CONSTRUCTION.
10. ALL CONSTRUCTION PERIOD BEST MANAGEMENT PRACTICES ARE TO BE INSPECTED & MAINTAINED AT LEAST WEEKLY, ALSO BEFORE AND AFTER EACH STORM EVENT.
11. CONTRACTOR SHALL BE REQUIRED TO KEEP A RECORD OF ALL INSPECTIONS AND MAINTENANCE ON SITE WITH THE STORM WATER POLLUTION PREVENTION PLAN.

INSTALL INLET  
PROTECTION



Project for:  
**THE CHURCHES OF  
JESUS CHRIST  
OF LATTER-DAY SAINTS**

Hyrum UT West Stake Suite Addition  
Hyrum UT West Stake

88 Main Street West  
Hyrum, Utah

Project for:  
**THE CHURCHES OF  
JESUS CHRIST  
OF LATTER-DAY SAINTS**

Mark	Date	Description

Project Number  
24-10  
Plan Series  
Stake Suite Addition  
Property Number  
2008-1045-23010101  
Title  
February 24, 2024

Sheet Title

EROSION CONTROL PLAN

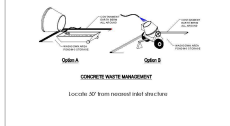
Sheet  
**C206**





**BMP: Concrete Waste Management****CWM**

Construction



**DESCRIPTION:**  
Prevent or reduce the discharge of pollutants to storm water from concrete waste by conducting washout off-site, performing on-site washout in a designated area, and training employees and subcontractors.

**APPLICATION:**  
This technique is applicable to all types of sites.

**INSTALLATION/APPLICATION CRITERIA:**

- Store dry materials under cover, away from drainage areas.
- Minimize excess mixing of fresh concrete, mortar or cement on site.
- Perform washout of concrete trucks off-site or in designated areas only.
- Do not wash out concrete trucks into storm drains, open ditches, streets, or streams.
- Do not allow excess concrete to be dumped on-site, except in designated areas.
- When washing concrete to remove fine particles and expose the aggregate, avoid creating runoff by draining the water within a berm or level area. (6" tall by 6" wide).
- Train employees and subcontractors in proper concrete waste management.

**LIMITATIONS:**

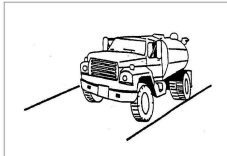
- Off-site washout of concrete wastes may not always be possible.

**MAINTENANCE:**

- Inspect subcontractors to ensure that concrete wastes are being properly managed.
- If using a temporary pit, dispose hardened concrete on a regular basis.

**BMP: Dust Controls****DC**

Construction



**DESCRIPTION:**  
Dust control measures are used to stabilize soil from wind erosion, and reduce dust by construction activities.

**APPLICATION:**  
Dust control is useful in any process area, loading and unloading area, material handling areas, and transfer areas where dust is generated. Street sweeping is limited to areas that are paved.

**INSTALLATION/APPLICATION CRITERIA:**

- Mechanical dust collection systems are designed according to the size of dust particles and the amount of air to be processed. Manufacturers' recommendations should be followed for installation (as well as the design of the equipment).
- Two kinds of street sweepers are common: brush and vacuum. Vacuum sweepers are more efficient and work best when the area is dry.
- Mechanical equipment should be operated according to the manufacturers' recommendations and should be inspected regularly.

**LIMITATIONS:**

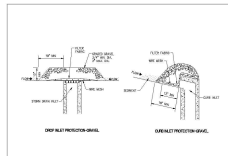
- Generally more expensive than manual systems.
- May be impossible to maintain by plant personnel (the more elaborate equipment).
- Labor and equipment intensive and may not be effective for all pollutants (street sweepers).

**MAINTENANCE:**

- If water sprayers are used, dust-contaminated waters should be collected and taken for treatment. Areas will probably need to be re sprayed to keep dust from spreading.

**BMP: Inlet Protection-Gravel****IPG**

Construction



**DESCRIPTION:**  
Placement of gravel filter over inlet to storm drain to filter storm water runoff.

**APPLICATION:**  
Construct at inlets in paved or unpaved areas where upgradient area is to be disturbed by construction activities.

**INSTALLATION/APPLICATION CRITERIA:**

- Place wire mesh (with 1/2 inch openings) over the inlet grate extending one foot past the grate in all directions.
- Place filter fabric over the mesh. Filter fabric should be selected based on soil type.
- Place graded gravel, to a minimum depth of 12-inches, over the filter fabric and extending 18-inches past the grate in all directions.

**LIMITATIONS:**

- Recommended for maximum drainage area of one acre.
- Excess flows may bypass the inlet requiring down gradient controls.
- Ponding will occur at inlet.

**MAINTENANCE:**

- Inspect inlet protection after every large storm event and at a minimum of once monthly.
- Remove sediment accumulated when it reaches 4-inches in depth.
- Replace filter fabric and clean or replace gravel if clogging is apparent.

**BMP: Land Grading****LG**

Construction



**DESCRIPTION:**  
Land grading involves reshaping the ground surface to planned grades as determined by an engineering survey, evaluation, and layout. Land grading provides more suitable topography for buildings, facilities, and other land uses and helps to control surface runoff, soil erosion, and sedimentation during and after construction.

**APPLICATIONS:**

Land grading is applicable to sites with uneven or steep topography or easily erodible soils, because it stabilizes slopes and decreases runoff velocity. Grading activities should maintain existing drainage patterns as much as possible.

**INSTALLATION/APPLICATION CRITERIA:**

Before grading activities begin, a construction site operator must make decisions regarding the steepness of cut-and-fill slopes and how the slopes will be: Protected from runoff, stabilized and maintained.

**LIMITATIONS:**

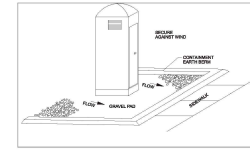
- Improper grading practices that disrupt natural stormwater patterns might lead to poor drainage, high-runoff velocities, and increased peak flows during storm events. Clearing and grading the entire site without vegetated buffers promotes offsite transport of sediments and other pollutants. Design the grading plan with erosion and sediment control and stormwater management goals in mind to ensure that the plan is implemented as intended, carefully supervise grading crews.

**MAINTENANCE:**

- Check all graded areas and supporting erosion and sediment control practices periodically, especially after heavy rainfalls.
- Promptly remove all sediment from diversions or other stormwater conveyances, and if washouts or breaks occur, repair them immediately.
- To prevent small-scale eroded areas from becoming significant gullies, maintain them promptly.

**BMP: Portable Toilets****PT**

Construction



**DESCRIPTION:**  
Temporary on-site sanitary facilities for construction personnel.

**APPLICATION:**  
All sites with no permanent sanitary facilities or where permanent facility is too far from activities.

**INSTALLATION/APPLICATION CRITERIA:**

- Locate portable toilets in convenient locations throughout the site.
- Prepare level, gravel surface and provide clear access to the toilets for servicing and for on-site personnel.
- Construct earth berm perimeter (6' tall by 6' wide), control for spill protection leak.

**LIMITATIONS:**

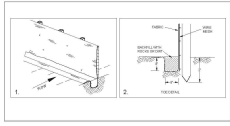
- No limitations.

**MAINTENANCE:**

- Portable toilets should be maintained in good working order by licensed service with daily observation for leak detection.
- Regular waste collection should be arranged with licensed service.
- All waste should be deposited in sanitary sewer system for treatment with appropriate agency approval.

**BMP: Silt Fence****SF**

Construction



**DESCRIPTION:**  
A temporary sediment barrier consisting of entrenched filter fabric stretched across and secured to supporting posts.

**APPLICATION:**  
• Perimeter control: place barrier at down-gradient limits of disturbance  
• Sediment barrier: place barrier at toe of slope or soil stockpile  
• Protection of existing waterways: place barrier at top of stream bank  
• Inlet protection: place fence surrounding catchbasin

**INSTALLATION/APPLICATION CRITERIA:**

- Place posts 6 feet apart on center along contour (or use preassembled unit) and drive 2 feet minimum into ground. Excavate an anchor trench immediately up-gradient of posts.
- Secure wire mesh (14 gage min, with 6-inch openings) to upslope side of posts. Attach with heavy duty 1 inch long wire staples, the wires or hog rings.
- Cut fabric to required width, unroll along length of barrier and drape over barrier. Secure fabric to mesh with tune, staples, or similar, with trailing edge extending into anchor trench.
- Backfill trench over filter fabric to anchor.

**LIMITATIONS:**

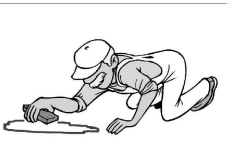
- Recommended maximum drainage area of 0.5 acre per 100 feet of fence.
- Recommended maximum up-gradient slope length of 150 feet
- Recommended maximum uphill grade of 2:1 (50%)
- Recommended maximum flow rate of 0.5 cfs.
- Ponding should not be allowed behind fence

**MAINTENANCE:**

- Inspect immediately after any rainfall and at least daily during prolonged rainfall.
- Look for runoff bypassing ends of barriers or undercutting barriers.
- Repair or replace damaged areas of the barrier and remove accumulated sediment.
- Reanchor fence as necessary to prevent shortcutting.
- Remove accumulates sediment when it reaches 1/2 the height of the fence.

**BMP: Spill Clean-Up****SCU**

Construction



**DESCRIPTION:**  
Practices to clean-up leakage/spillage of on-site materials that may be harmful to receiving waters.

**APPLICATION:**  
All sites

**GENERAL:**

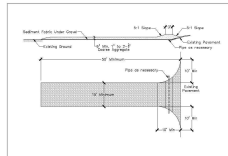
- Store controlled materials within a storage area.
- Educate personnel on prevention and clean-up techniques.
- Designate an Emergency Coordinator responsible for employing preventative practices and for providing spill response.
- Maintain a supply of clean-up equipment on-site and post a list of local response agencies with phone numbers.

**METHODS:**

- Clean-up spills/leaks immediately and remediate cause.
- Use as little water as possible. NEVER HOSE DOWN OR BURY SPILL, CONTAMINATED MATERIAL.
- Use rags or absorbent material for clean-up. Excavate contaminated soils. Dispose of clean-up material and soil as hazardous waste.
- Document all spills with date, location, substance, volume, actions taken and other pertinent data.
- Contact the Salt Lake County Health Department (313-6700) for any spill of reportable quantity.

**BMP: Stabilized Construction Entrance****SCE**

Construction



**DESCRIPTION:**  
A stabilized pad of crushed stone located where construction traffic enters or leaves the site from or to paved surface.

**APPLICATION:**  
At any point of ingress or egress at a construction site where adjacent traveled way is paved. Generally applies to sites over 2 acres unless special conditions exist.

**INSTALLATION/APPLICATION CRITERIA:**

- Clear and grub area and grade to provide maximum slope of 2%.
- Compact subgrade and place filter fabric if desired (recommended for entrances to remain for more than 3 months).
- Place coarse aggregate, 1 to 2-1/2 inches in size, to a minimum depth of 8 inches.

**LIMITATIONS:**

- Requires periodic top dressing with additional stones.
- Should be used in conjunction with street sweeping on adjacent public right-of-way.

**MAINTENANCE:**

- Inspect daily for loss of gravel or sediment buildup.
- Inspect adjacent roadway for sediment deposit and clean by sweeping or shoveling.
- Repair entrance and replace gravel as required to maintain control in good working condition.
- Expand stabilized area as required to accommodate traffic and prevent erosion at driveways.

**BMP: Street Sweeping****SS**

Construction



**DESCRIPTION:**  
Reduce the discharges of pollutants to stormwater from street surfaces by conducting street cleaning on a regular basis.

**APPROACH:**

- Prioritize cleaning to use the most sophisticated sweepers, at the highest frequency, and in areas with the highest pollutant loading.
- Restrict street parking prior to and during sweeping.
- Increase sweeping frequency just before the rainy season.
- Proper maintenance and operation of sweepers greatly increase their efficiency.
- Keep accurate operation logs to track programs.
- Sweepers effective at removing smaller particles (less than 10 microns) may generate dust that would lead to concerns over worker and public safety.
- Equipment selection can be key for this particular BMP. There are two types used, the mechanical broom sweepers (more effective at picking up large debris and cleaning wet streets), and the vacuum sweepers (more effective at removing fine particles and associated heavy metals). Many communities find it useful to have a compliment of both types in their fleet.

**LIMITATIONS:**

- Conventional sweepers are not able to remove oil and grease.
- Mechanical sweepers are not effective at removing finer sediments.
- Effectiveness may also be limited by street conditions, traffic congestion, presence of construction projects, climatic conditions and condition of curbs.

**MAINTENANCE:**

- Replace worn parts as necessary.
- Install man and gutter brooms of the appropriate weight.



Stamp

Hyrum UT West Stake Suite Addition  
Hyrum UT West Stake

98 Main 075 West  
Hyrum Utah

Project for:  
**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

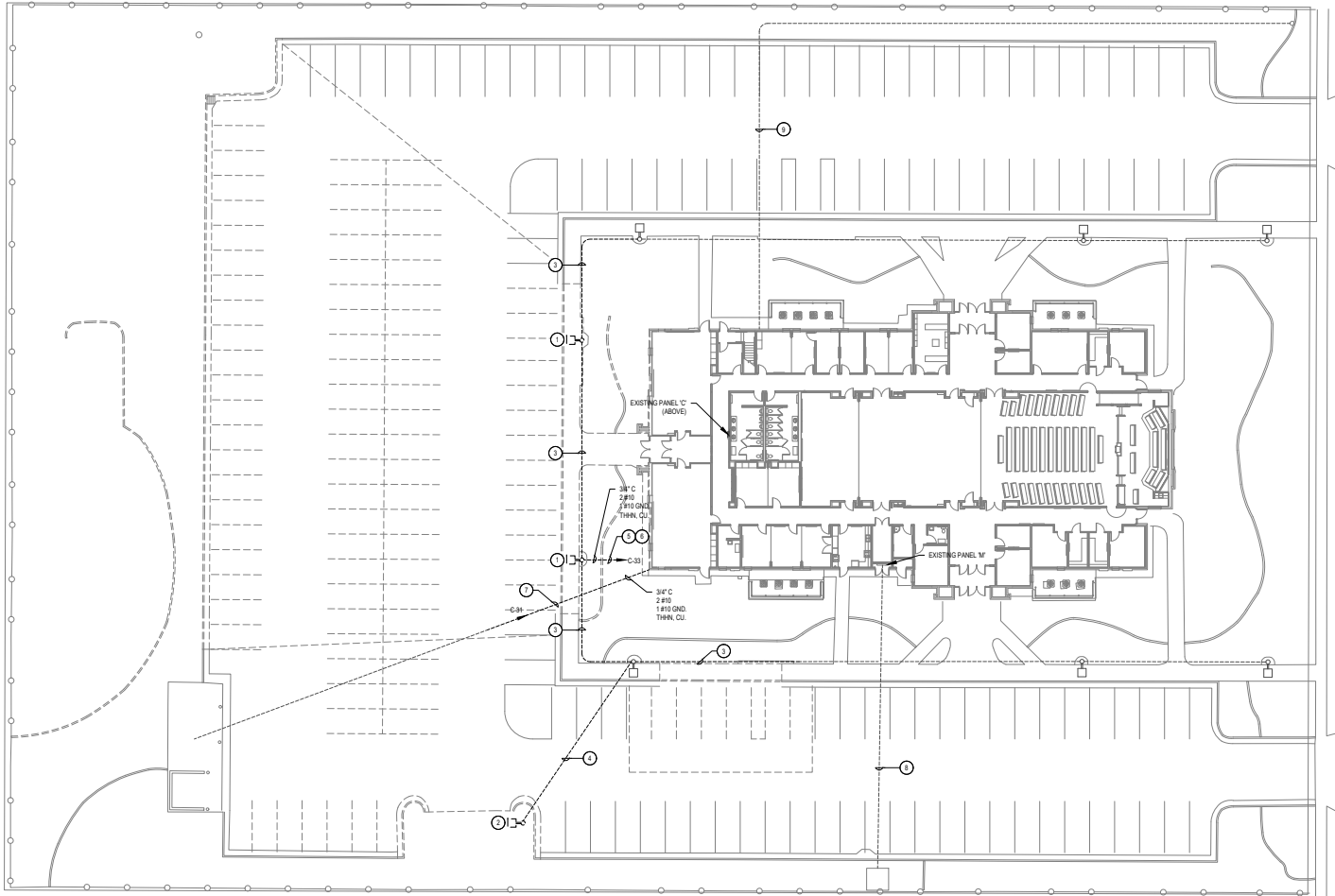
Month	Date	Revision	Description

Project Number  
24-10  
Plan Series  
State Suite Addition  
Property Number  
208-1645-23010101  
Title  
February 24, 2024

Sheet Title

BMP DETAILS

Sheet  
**C207**



**GENERAL NOTES**

1. ALL CONDUITS, BOXES, ETC. THAT ARE LOCATED IN THE AFFECTED CONSTRUCTION AREA SHALL BE RELOCATED OR REROUTED AS NECESSARY WHETHER SHOWN OR NOT.
2. THIS AND ANY OTHER DEMOLITION DRAWINGS ARE NOT INTENDED TO BE ALL INCLUSIVE WORK TO DEFINE THE SCOPE OF ALL DEMOLITION WORK REQUIRED FOR THIS PROJECT. DEMOLITION DRAWINGS ARE SHOWN ONLY TO AID THE CONTRACTOR IN PREPARING THE BID AND PERFORMING THE WORK. CONTRACTOR SHALL EXAMINE ALL CONTRACT DOCUMENTS AND VISIT THE SITE DURING BIDDING TO DETERMINE THE TOTAL EXTENT AND SCOPE OF THE DEMOLITION PORTION OF THIS WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DEMOLITION WORK REQUIRED TO CARRY OUT THE WORK AS SHOWN IN THE CONTRACT DOCUMENTS.

**KEYED NOTES**

1. DISCONNECT, REMOVE AND STORE EXISTING PARKING LOT POLE LIGHT FOR REUSE. REMOVE EXISTING CONCRETE POLE BASE COMPLETELY. PROTECT FROM DAMAGE DURING ALL PHASES OF CONSTRUCTION. ANY DAMAGE TO THE LIGHT FIXTURE SHALL BE REPAIRED AT NO ADDITIONAL COST TO THE OWNER.
2. DISCONNECT, REMOVE AND RETURN EXISTING PARKING LOT POLE LIGHT TO THE OWNER. REMOVE EXISTING CONCRETE POLE BASE COMPLETELY. ANY DAMAGE TO THE LIGHT FIXTURE SHALL BE REPAIRED AT NO ADDITIONAL COST TO THE OWNER.
3. REMOVE EXISTING CONDUIT AND CONDUCTORS AS NECESSARY FOR NEW CONSTRUCTION. REMOVE CONDUCTORS BACK TO THE NEXT POLE LIGHT THAT IS TO REMAIN IN PLACE. REUSE EXISTING CONDUIT AT THE EXISTING POLE BASE THAT IS TO REMAIN FOR NEW CONNECTIONS TO RELOCATED POLE LIGHTS. SEE SHEET C302.
4. IT IS ASSUMED THE HOME RUN FOR PARKING LOT POLE LIGHTS IS IN THIS GENERAL LOCATION. CONTRACTOR SHALL REMOVE AND REROUTE HOME RUN CONDUIT AND CONDUCTORS.
5. IT IS ASSUMED THAT THE BRANCH CIRCUIT FOR THE LIGHT POLE IS IN THIS GENERAL LOCATION. REMOVE EXISTING CONDUCTORS BACK TO THE POLE LIGHT THAT IS TO REMAIN IN PLACE. ABANDON EXISTING CONDUIT IN PLACE.
6. CONTRACTOR TO TEMPORARILY REWIRE THE EXISTING POLE LIGHTS SO THEY ARE OPERATIONAL DURING THE CONSTRUCTION.
7. IT IS ASSUMED THE HOME RUN FOR STORAGE BUILDING BRANCH CIRCUIT IS IN THIS GENERAL LOCATION. REMOVE EXISTING CONDUIT AND CONDUCTORS AS NECESSARY TO BE OUT OF THE CONSTRUCTION AREA. IT IS ASSUMED THAT THE IRRIGATION CONTROLLER IS LOCATED IN THE STORAGE BUILDING. CONTRACTOR TO TEMPORARILY REWIRE THE STORAGE BUILDING SO IT REMAINS OPERATIONAL DURING THE CONSTRUCTION.
8. IT IS ASSUMED THE EXISTING HYRUM CITY POWER SECONDARY FEEDER IS IN THIS GENERAL LOCATION. PROTECT FROM DAMAGE DURING ALL PHASES OF THE CONSTRUCTION.
9. IT IS ASSUMED THE EXISTING CENTURYLINK LINE IS IN THIS GENERAL LOCATION. PROTECT FROM DAMAGE DURING ALL PHASES OF THE CONSTRUCTION.



**Project for:**  
**Hyrum UT West Stake Stake Suite Addition**  
**Hyrum UT West Stake**  
 99 North 675 West  
 Hyrum, Utah

**Project for:**  
**THE CHURCH OF**  
**JESUS CHRIST**  
**OF LATTER-DAY SAINTS**

Revisions	Description

**Project Number:** 24-10  
**Plan Series:** Stake Suite Addition  
**Property Number:** 599-1645-23010101

**Date:** June 3, 2024  
**Sheet Title:**

**Sheet:**  
 ELECTRICAL SITE  
 DEMOLITION PLAN

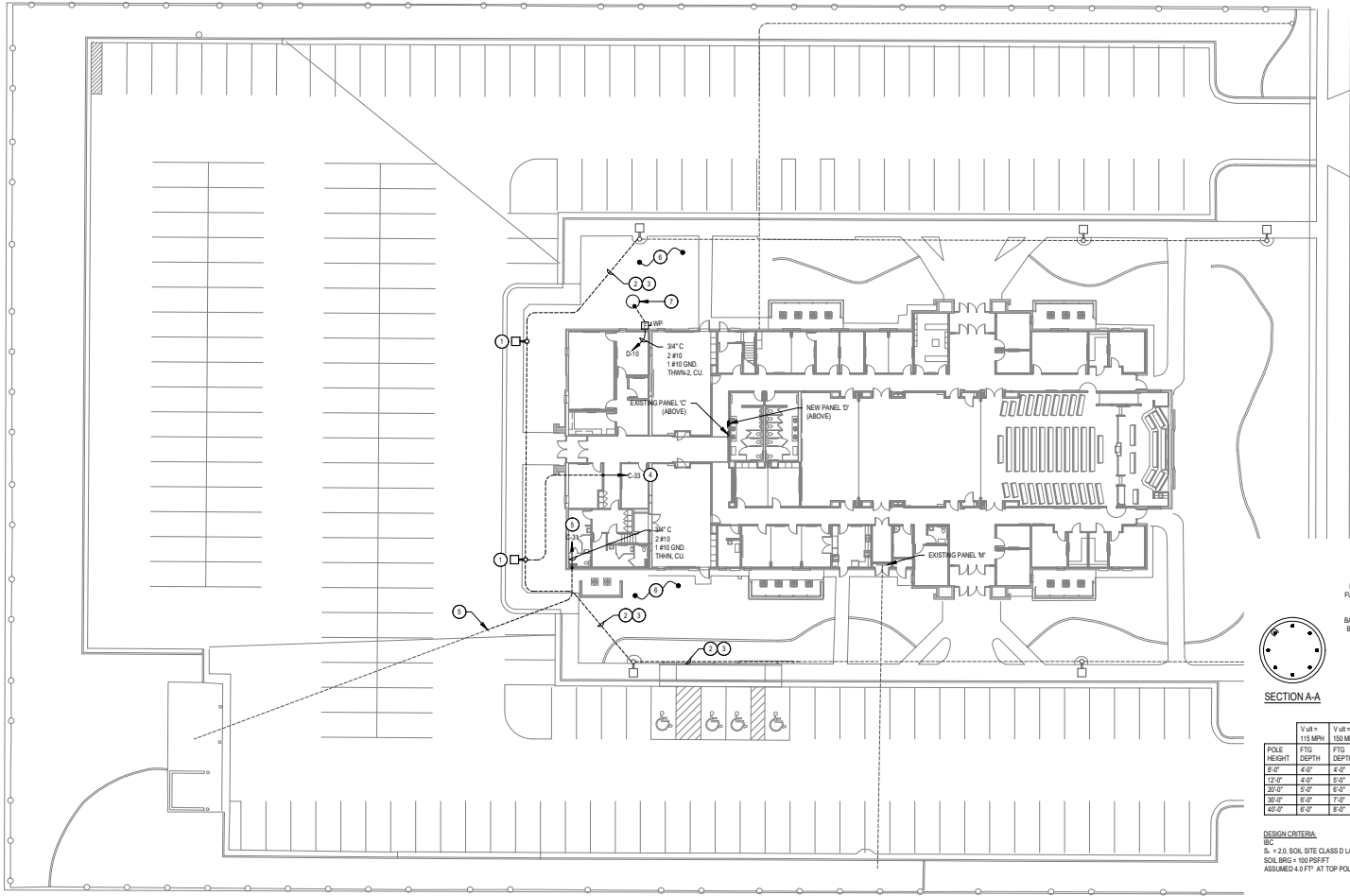
**Sheet:**  
**C301**



**ELECTRICAL SITE DEMOLITION PLAN**  
 SCALE: 1" = 20'-0"

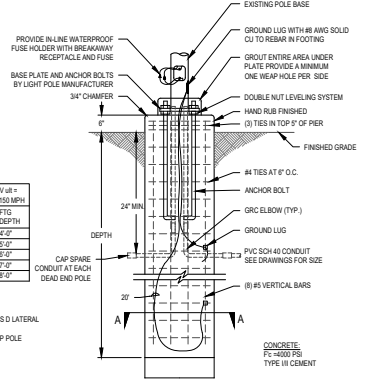


ENVI: 2024-048-020



POLE HEIGHT	V=115 MPH		V=150 MPH	
	FTG DEPTH	FTG DEPTH	FTG DEPTH	FTG DEPTH
12'-0"	4'-0"	4'-0"	4'-0"	4'-0"
20'-0"	5'-0"	5'-0"	5'-0"	5'-0"
30'-0"	6'-0"	7'-0"	6'-0"	7'-0"
36'-0"	6'-0"	8'-0"	6'-0"	8'-0"

**DESIGN CRITERIA**  
 S<sub>c</sub> = +2.0, SOIL SITE CLASS LATERAL  
 SOIL BCS = 100 PSF  
 ASSUMED 4.0 FT AT TOP POLE



**1 TYPICAL POLE BASE DETAIL**  
 SCALE: NONE

**NOTE:**  
 DESIGN SHOWN FOR CONCRETE POLE BASES IS FOR INFORMATIONAL PURPOSES ONLY TO COMPLY THE NECESSARY REQUIREMENTS. ELECTRICAL CONTRACTOR SHALL BE REQUIRED TO PROVIDE A POLE BASE DESIGN AND ASSOCIATED STRUCTURAL CALCULATIONS AND SUBMIT THEM TO THE ENGINEER AS A DEFERRED SUBMITTAL FOR REVIEW. THE POLE BASE DESIGN SHALL BE STAMPED AND SIGNED BY A STRUCTURAL ENGINEER LICENSED IN THE STATE OF UTAH. THE POLE BASE DESIGN SHALL BE BASED UPON THE ACTUAL POLE FIXTURE, SOIL CONDITIONS, WIND SPEED FOR THE AREA INSTALLED, ETC.

- GENERAL NOTES**
- ALL NEW CONDUITS THAT ARE 1" AND LARGER THAT ARE ROUGH-IN UNDER THE BUILDING SLAB SHALL BE PLACED UNDER THE VAPOR BARRIER.
  - ALL NEW SITE CONDUIT AND LIGHT POLE CONDUIT SHALL BE PLACED 24" BELOW THE FINISHED GRADE. DO NOT INSTALL CONDUIT ON TOP OF GRAVEL OR DIRECTLY BELOW THE SIDEWALK OR BUILDING SLAB.
- KEYED NOTES**
- REINSTALL EXISTING PARKING LOT POLE LIGHT THAT WAS REMOVED AS PART OF THE DEMOLITION.
  - INTERCEPT THE EXISTING 3/4" POLE LIGHT CONDUIT AND EXTEND TO NEW LIGHT POLE LOCATION.
  - PROVIDE NEW BRANCH CIRCUIT FROM PREVIOUS POLE LIGHT TO POLE LIGHT. CONDUCTORS TO BE CONTINUOUS FROM POLE LIGHT TO POLE LIGHT. DO NOT SPLICE CONDUCTORS. CONTRACTOR TO MATCH THE EXISTING INSTALLED CONDUCTORS. CONFIRM PRIOR TO START OF CONSTRUCTION.
  - RECONNECT PARKING LOT POLE LIGHTS TO THE EXISTING BRANCH CIRCUIT AND CONTROLS THAT WERE IN PLACE PRIOR TO THE DEMOLITION. ALL PARKING LOT LIGHTS TO FUNCTION THE SAME AS PRIOR TO THE DEMOLITION.
  - INTERCEPT EXISTING 3/4" CONDUIT FEEDING THE STORAGE BUILDING AND RECONNECT TO THE EXISTING BRANCH CIRCUIT. EXTEND NEW CONDUCTORS FROM THE STORAGE BUILDING DISCONNECT TO PANEL C. DO NOT SPLICE CONDUCTORS. STORAGE BUILDING TO FUNCTION THE SAME AS PRIOR TO THE DEMOLITION.
  - RESTORE ANY CONDUITS AND BRANCH CIRCUITS THAT WERE REMOVED OR DAMAGED DURING THE DEMOLITION OR NEW CONSTRUCTION.
  - SEWER EJECTOR PUMP PROVIDE POWER CONNECTION AND ALL REQUIRED CONDUIT ROUGH-IN. COORDINATE ALL CONNECTION REQUIREMENTS WITH THE PUMP SUPPLIER/INSTALLER PRIOR TO ANY ROUGH-IN.



Project Name:  
**Hyrum UT West Stake Suite Addition**  
**Hyrum UT West Stake**  
 99 North 675 West  
 Hyrum, Utah

Project for:  
**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

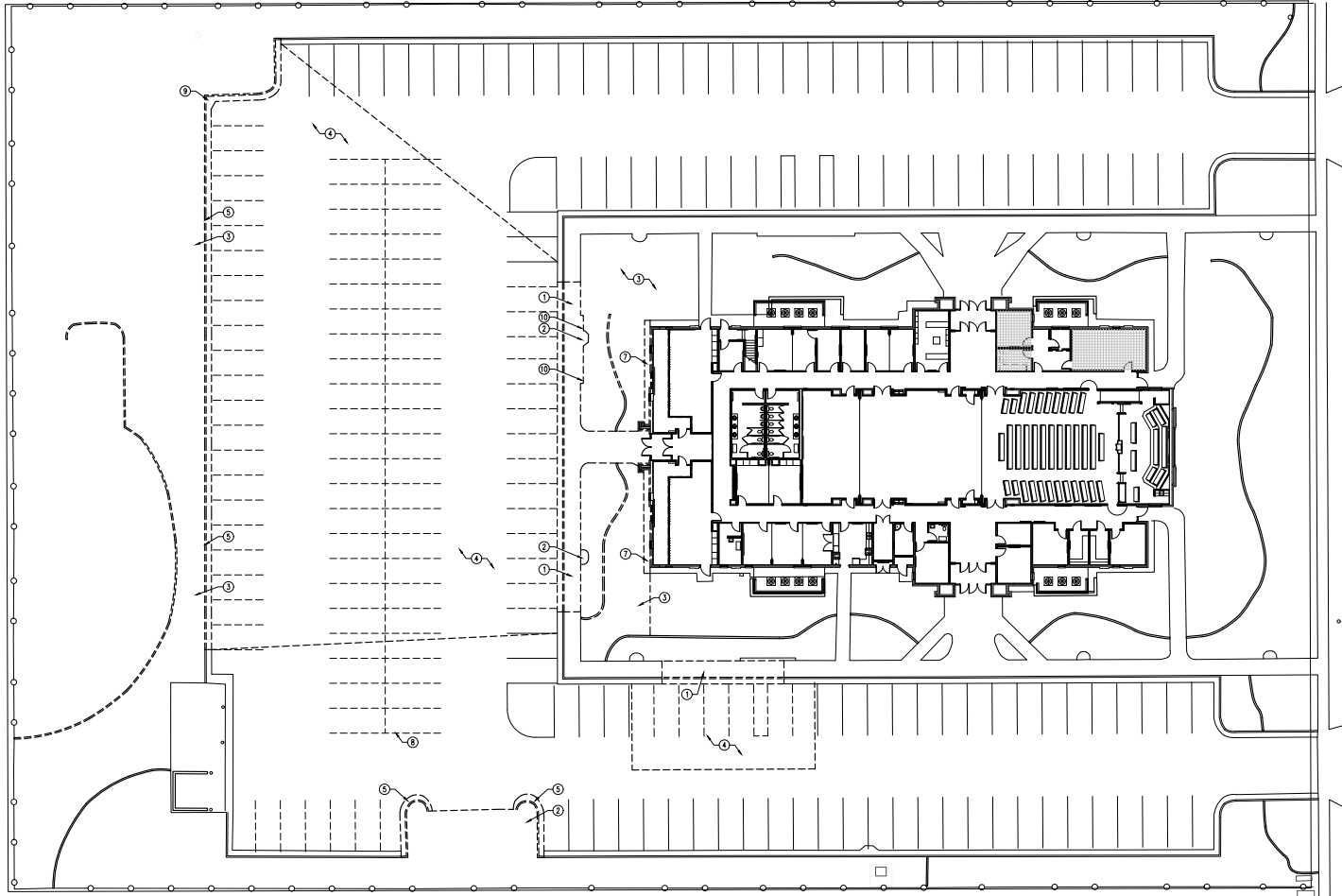
Revisions	Description	Date

Project Number: 24-10  
 Plan Series: State Suite Addition  
 Property Number: 599-1645-23010101  
 Date: June 3, 2024  
 Sheet Title:

ELECTRICAL SITE PLAN

Sheet: **C302**





KEYED NOTES

1. SAWCUT AND REMOVE EXISTING COMBINATION CONCRETE SIDEWALK, CURB AND CUTTER; SHOWN DASHED
2. REMOVE EXISTING LIGHT POLE AND CONCRETE APRON; SALVAGE LIGHT POLE FOR REUSE
3. REMOVE EXISTING LANDSCAPING, CONCRETE MOW STRIPS, AND IRRIGATION; COORDINATE WITH NEW LANDSCAPE. CONTRACTOR SHALL ENSURE THAT REMAINING IRRIGATION ZONES REMAIN IN SERVICE WHERE LANDSCAPING IS NOT IMPACTED
4. SAWCUT AND REMOVE EXISTING ASPHALT PAVEMENT AND ROAD BASE; DO NOT OVERCUT ASPHALT
5. SAWCUT AND REMOVE EXISTING CONCRETE CURB AND CUTTER; SHOWN DASHED
6. REMOVE EXISTING CONCRETE WATERWAY
7. REMOVE EXISTING CONCRETE APRON
8. REMOVE EXISTING PARKING LOT STRIPING
9. REMOVE EXISTING CATCH BASIN; SEE GRADING AND DRAINAGE PLANS
10. REMOVE EXISTING ACCESSIBLE PARKING STALL SIGNAGE



Hyrum UT West Stake Suite Addition  
 Hyrum UT West Stake  
 99 North 675 West  
 Hyrum, Utah

Project for:  
**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

GENERAL NOTES

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2. ALL ITEMS ARE EXISTING AND ARE TO REMAIN UNLESS NOTED OTHERWISE.
3. THE CONTRACTOR OR SUBCONTRACTOR SHALL VISIT THE SITE AND SHALL VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS PRIOR TO COMMENCING ANY WORK. ALL DISCREPANCIES SHALL BE REPORTED TO THE ARCHITECT IN WRITING UPON DISCOVERY.
4. ALL PROPERTY DAMAGED BY WORK UNDER THIS CONTRACT SHALL BE REPAIRED AND/OR REPLACED TO THE SATISFACTION OF THE OWNER.
5. THE CONTRACTOR SHALL AT ALL TIMES KEEP THE PREMISES FREE OF RUBBISH AND WASTE MATERIALS FROM THE WORK.
6. COORDINATE ALL SITE WORK WITH ALL OTHER CONTRACT DOCUMENTS.
7. ALL APPLICABLE ELEMENTS OF THE AMERICAN'S WITH DISABILITIES ACT ACCESSIBILITY GUIDELINES WILL BE ADHERED TO.

Revisions	Description	When	Date

Project Number	24-10
Plan Series	State Suite Addition
Project Number	599-1645-230-10101
Date	June 3, 2024

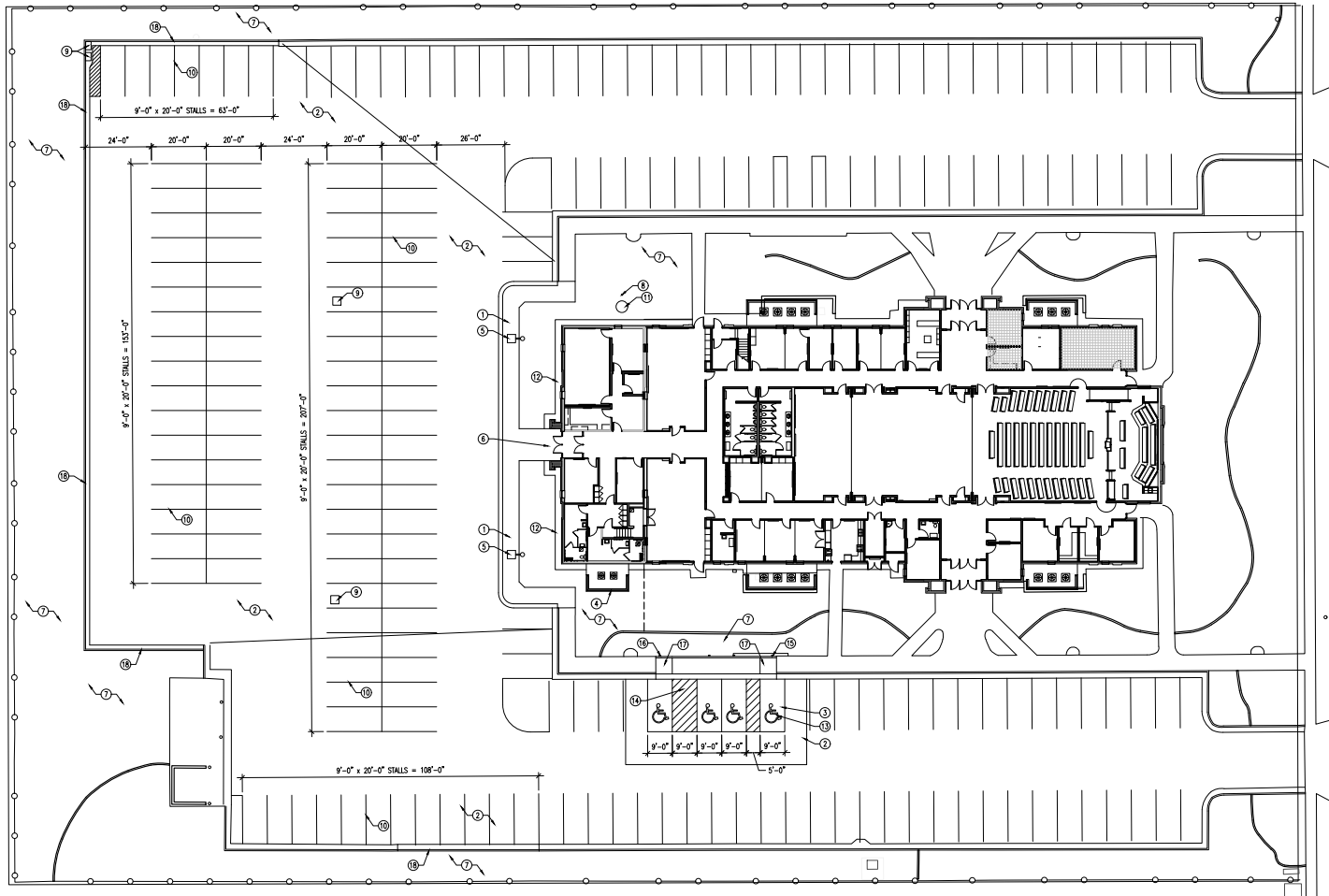
Sheet Title  
 DEMOLITION SITE PLAN

DEMOLITION SITE PLAN

SCALE: 1" = 20'-0"



Sheet  
**C401**



KEYED NOTES

1. NEW COMBINATION CONCRETE SIDEWALK, CURB AND GUTTERS; SEE A/C511
2. NEW ASPHALT PAVING; SEE K/C511
3. NEW CONCRETE PAVING ACROSS ADA STALLS; 2% MAXIMUM SLOPE; SEE GRADING AND DRAINAGE PLAN
4. NEW MECHANICAL ENCLOSURE TO MATCH EXISTING; SEE M/C511 AND N/C511
5. INSTALL SALVAGED LIGHT POLE WITH CONCRETE APRON; SEE ELECTRICAL
6. NEW CONCRETE ENTRY; SEE C/C511
7. PATCH AND REPAIR EXISTING LANDSCAPING AND IRRIGATION; TYPICAL
8. NEW SEWER CLEANOUT WITH TRIANGULAR CAST IRON LID; SEE L/C511 AND UTILITY PLAN
9. NEW CATCH BASIN; SEE GRADING AND DRAINAGE PLAN
10. NEW PAINTED PARKING STRIPING
11. NEW SEWER EJECTOR PUMP; SEE UTILITY PLAN
12. NEW 2'-0" WIDE CONCRETE MON STRIP TO MATCH EXISTING; SEE H/C511
13. PAINTED ACCESSIBLE PARKING SYMBOL
14. PAINTED ACCESSIBLE ANGLE, 4" WIDE STRIPES SPACED AT 2'-0" AT 45 DEGREES
15. NEW ACCESSIBLE PARKING SIGNAGE TO MATCH EXISTING; TYPICAL OF 3
16. NEW VAN ACCESSIBLE PARKING SIGNAGE TO MATCH EXISTING; TYPICAL OF 1
17. RAMP; SEE G/C501
18. CONCRETE CURB AND GUTTER; SEE C/C501 AND D/C501

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4. ALL PROPERTY DAMAGED BY WORK UNDER THIS CONTRACT SHALL BE REPAIRED AND/OR REPLACED TO THE SATISFACTION OF THE OWNER.
5. THE CONTRACTOR SHALL AT ALL TIMES KEEP THE PREMISES FREE OF RUBBISH AND WASTE MATERIALS FROM THE WORK.
6. COORDINATE ALL SITE WORK WITH ALL OTHER CONTRACT DOCUMENTS.
7. ALL APPLICABLE ELEMENTS OF THE AMERICAN'S WITH DISABILITIES ACT ACCESSIBILITY GUIDELINES WILL BE ADHERED TO.



Project for:  
**JESUS CHRIST OF LATTER-DAY SAINTS**

Hyrum UT West Stake Suite Addition  
 Hyrum UT West Stake

99 North 675 West  
 Hyrum, Utah

Project for:  
**JESUS CHRIST OF LATTER-DAY SAINTS**

Revisions	Description

Project Number: 24-10  
 Plan Series:  
 State Suite Addition  
 Property Number:  
 599-1645-230-10101  
 Date:  
 June 3, 2024

Sheet Title

SITE PLAN

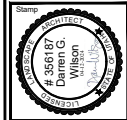
Sheet  
**C411**

**SITE PLAN**  
 SCALE: 1" = 20'-0"









Mark	Date	Description

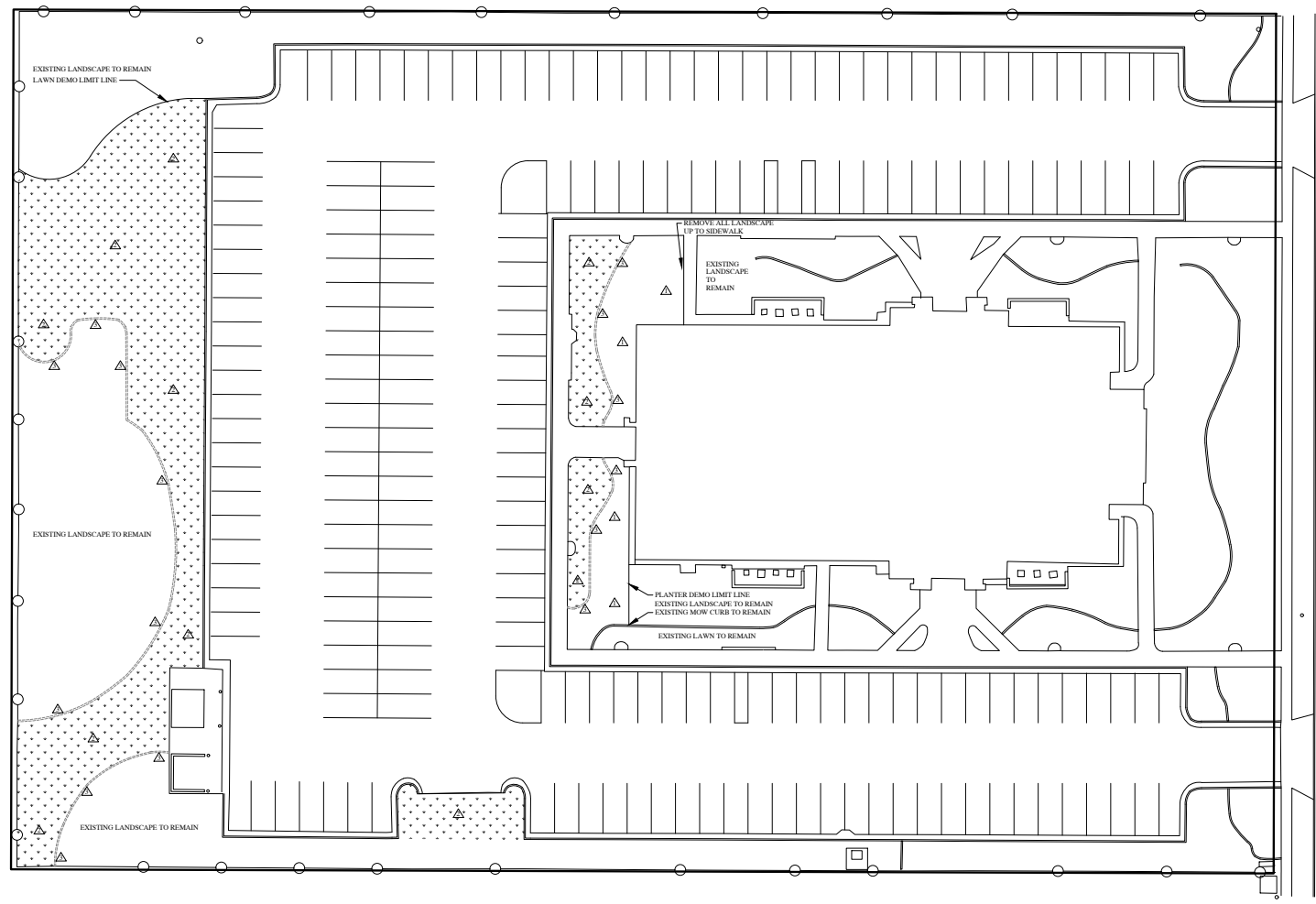
Project Number	
Plan Series	
State Suite Addition	
Property Number	
599-1645-25010101	
Date	February 24, 2024

Sheet Title

**DEMOLITION PLAN**

Sheet

**LS1.0**

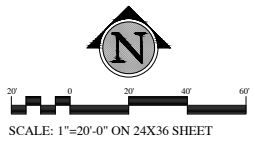


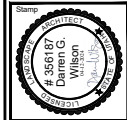
**LANDSCAPE DEMOLITION NOTES**

1. MAINTAIN EXISTING IRRIGATION SYSTEM TO LANDSCAPING THAT WILL REMAIN IN PLACE. PROVIDE TEMPORARY WATERING DURING CONSTRUCTION AS NECESSARY TO KEEP TREES THRIVING WHILE IRRIGATION SYSTEM IS BEING MODIFIED TO FIT THE NEW PLANS.
2. EXISTING LAWN AND PLANTERS WITHIN DESIGNATED AREAS PER PLANS TO BE EXCAVATED AS NECESSARY IN ORDER TO ALLOW FOR NEW IMPORTED AND AMENDED TOPSOIL AND TOP DRESSING/MULCH AS WELL AS NEW IRRIGATION, ETC.
3. CARE SHALL BE TAKEN NOT TO DAMAGE EXISTING LANDSCAPING TO REMAIN IN PLACE OR ANY OTHER ASPECTS OF THE ADJACENT LANDSCAPING OR HARDSCAPING. ALL DAMAGE CAUSED AND NECESSARY REPAIRS WILL BE THE RESPONSIBILITY OF THE CONTRACTOR WITH NO ADDITIONAL COSTS BEING INCURRED BY THE OWNER.
4. CONTRACTOR SHALL FOLLOW LOCAL CODES PERTAINING TO DUST CONTROL AND NOISE ORDINANCE CODES.
5. CONTRACTOR SHALL REMOVE ALL PLANT MATERIAL AS INDICATED ON PLANS AROUND THE BUILDING.
6. CONTRACTOR SHALL REMOVE ONLY BARK MULCH, FABRIC AND OTHER DEBRIS AS REQUIRED FOR THE NEW DESIGN TO BE IMPLEMENTED AND DISPOSE OF THEM OFFSITE PER LOCAL CODE.
7. AFTER THE REMOVAL OF ALL DESIGNATED PLANT MATERIAL AND OTHER WASTE, CONTRACTOR SHALL EXCAVATE AS NECESSARY TO ACCOMMODATE NEW HARDSCAPING, PLANTER AREAS PER PLANS AND SPECS.

**DEMOLITION LEGEND**

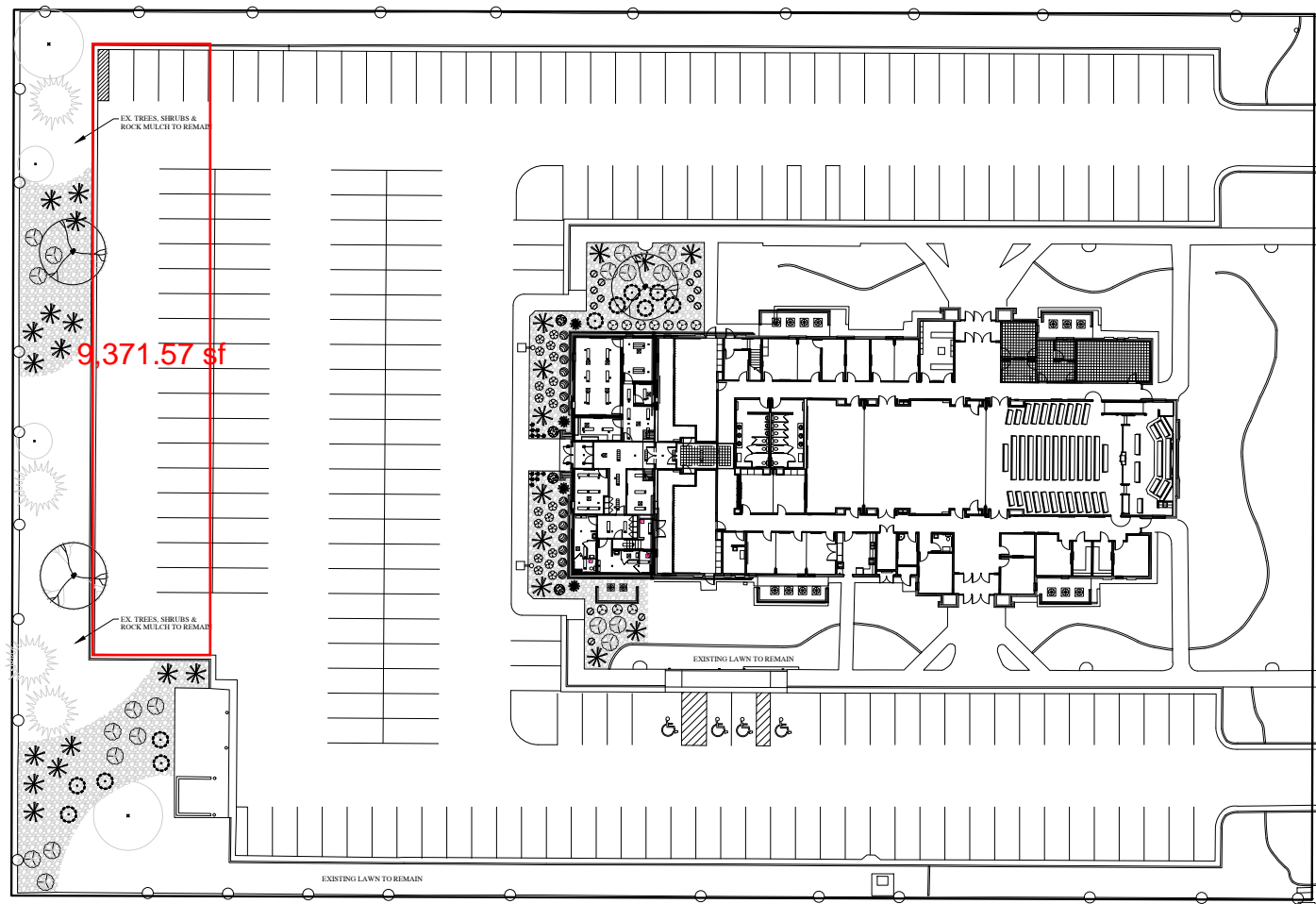
- △ REMOVE EXISTING SHRUBBERY AND GROUND COVER
- △ REMOVE EXISTING LAWN
- △ REMOVE EXISTING MOW CURB





Revision	Date	Description

Project Number	24-10
Plan Series	State Suite Addition
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Date	February 24, 2024



**TREE LEGEND**

SYMBOL	BOTANICAL NAME/COMMON NAME	QTY	SIZE
	CELTIS OCCIDENTALIS COMMON HACKBERRY	3	2" GAL.
	EXISTING TREES TO REMAIN		

**DECIDUOUS SHRUB LEGEND**

SYMBOL	BOTANICAL NAME/COMMON NAME	QTY	SIZE
	CORNUS ALBA KELSEYI KELSEYI DOGWOOD	13	5 GAL.
	HEMEROCALLIS HAPPY RETURNS HAPPY RETURNS DAYLILY	12	1 GAL.
	PHYSOCARPUS OPELOUSIS LITTLE DEVIL LITTLE DEVIL NINEBARK	4	5 GAL.
	PRUNUS BESSEYI PAWNEE BUTTES PAWNEE BUTTES SAND CHERRY	20	5 GAL.
	RISES ALPINUM GREEN MOUND GREEN MOUND CURBANT	14	5 GAL.
	ROSA X MESWINTON FRAGRANT PINK DRIET GROUND COVER ROSE	20	5 GAL.
	SYMPHORICARPOS X CHENAULTII HANCOCK HANCOCK CORAL BERRY	11	5 GAL.

**EVERGREEN SHRUB LEGEND**

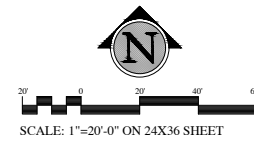
SYMBOL	BOTANICAL NAME/COMMON NAME	QTY	SIZE
	JUNIPERUS HORIZONTALIS WILTONII BLUE RUG CREEPING JUNIPER	26	5 GAL.
	MAHONIA AQUIFOLIUM COMPACTA CREEPING OREGON GRAPE	10	5 GAL.
	PRUNUS MEIGO SLOWMOUND SLOWMOUND MUGO PINE	4	5 GAL.

**GROUNDCOVERS LEGEND**

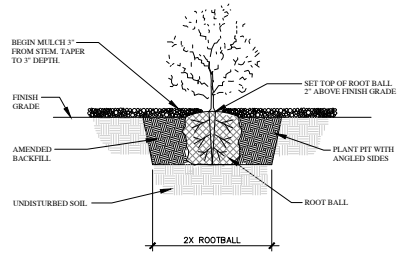
SYMBOL	BOTANICAL NAME/COMMON NAME	QTY
	ROCK MULCH TO BE 3/4" SIZE "MORAVE" CRUSHED ROCK TO MATCH EXISTING. IMPLEMENT IN AREA SHOWN AT A 3" DEPTH OVER WEED BARRIER FABRIC.	PER PLAN

**LANDSCAPE NOTES**

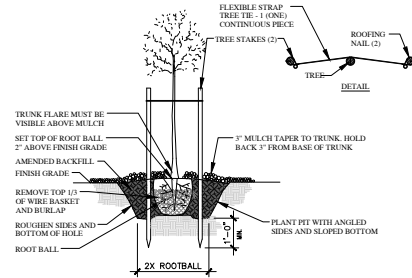
- AFTER DEMOLITION OF EXISTING LAWN AND SHRUBS, CONTRACTOR SHALL IMPORT SCREENED AND AMENDED TOPSOIL TO BRING EXISTING GRADE UP TO FINISHED GRADE AS NECESSARY. INSTALL SOIL AMENDMENTS IN PLANT FITS PER SPECS. EXCAVATE OUT LAWS AND SOIL DEEP ENOUGH TO ALLOW FOR NEW ROCK MULCH. KEEP MULCH MIN. 1" BELOW TOP OF EXISTING/PROPOSED SIDEWALK.
- 3" DEPTH OF CRUSHED AND SCREENED ROCK SHALL BE INSTALLED IN ALL PLANTER BED AREAS AROUND THE EXISTING BUILDING AS SHOWN.
- DEWITT 4 LbZ LANDSCAPE FABRIC TO BE IMPLEMENTED IN ALL SHRUB BEDS AND BENEATH ROCK MULCH PRIOR TO MULCH INSTALLATION. FOLLOW MANUFACTURER'S INSTALLATION INSTRUCTIONS.
- MATERIAL QUANTITIES AND COUNTS ON LEGENDS AND NOTES ARE FOR CONVENIENCE ONLY. LANDSCAPE CONTRACTOR RESPONSIBLE TO VERIFY ALL COUNTS AND QUANTITIES ON PLANS.



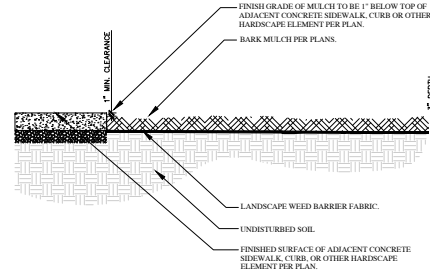




1 SHRUB PLANTING SCALE: NTS



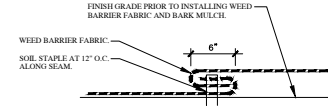
2 TREE PLANTING AND STAKING SCALE: NTS



3 BARK MULCH AND WEED BARRIER FABRIC SCALE: NTS

- NOTES:**
- BARK MULCH SHALL BE SCREENED & DOUBLE WASHED AND BE FREE OF DEBRIS PRIOR TO INSTALLATION. IF MULCH SUPPLIER DOES NOT HAVE A WASH PLANT, THE LANDSCAPE CONTRACTOR SHALL STILL BE RESPONSIBLE FOR DOUBLE WASHING ALL BARK MULCH PRIOR TO INSTALLATION.
  - BEFORE PLACING WEED BARRIER FABRIC AND BARK MULCH, APPLY A PRE-EMERGENT HERBICIDE TO SOIL. AFTER PLACING WEED BARRIER, PLANTS AND BARK MULCH, BARK MULCH SMOOTH, WATER DOWN TO ENSURE DEPTH, LET DRY. THEN APPLY A SECONDARY APPLICATION OF PRE-EMERGENT HERBICIDE TO TOP OF BARK MULCH. KEEP TOP OF BARK MULCH 1" BELOW ADJACENT WALKS AND CURBS. DO NOT ALLOW BARK MULCH TO TOUCH THE TRUNK OF ANY PLANT. INSTALL BARK MULCH AFTER INSTALLATION OF WEED BARRIER FABRIC AND PLANT MATERIAL.
  - CONTRACTOR TO ENSURE THAT TOP OF WEED BARRIER FABRIC IS FREE OF SOILS AND DEBRIS PRIOR TO PLACING BARK MULCH.

**WEED FABRIC NOTE:**  
 INSTALL 6" SOIL STAPLE IN WEED BARRIER FABRIC AT 5' O.C. TRIANGULAR SPACING. INSTALL 6" SOIL STAPLE AT 12" O.C. ALONG ALL WEED BARRIER FABRIC SEAMS. OVERLAP FABRIC MEN. 6" AT ALL SEAMS AS SHOWN BELOW. INSTALL SOIL STAPLE 6" O.C. ALONG EDGES & 2' AT EACH CORNER.



Hyrum UT West Stake Suite Addition  
 Hyrum UT West Stake

Project for:  
**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

Revision	Description

Project Number: 24-10  
 Plan Series: Stake Suite Addition  
 Property Number: 599-1645-25010101  
 Date: February 24, 2024

Sheet Title

LANDSCAPE DETAILS

Sheet

LS4.0





Revision	Description

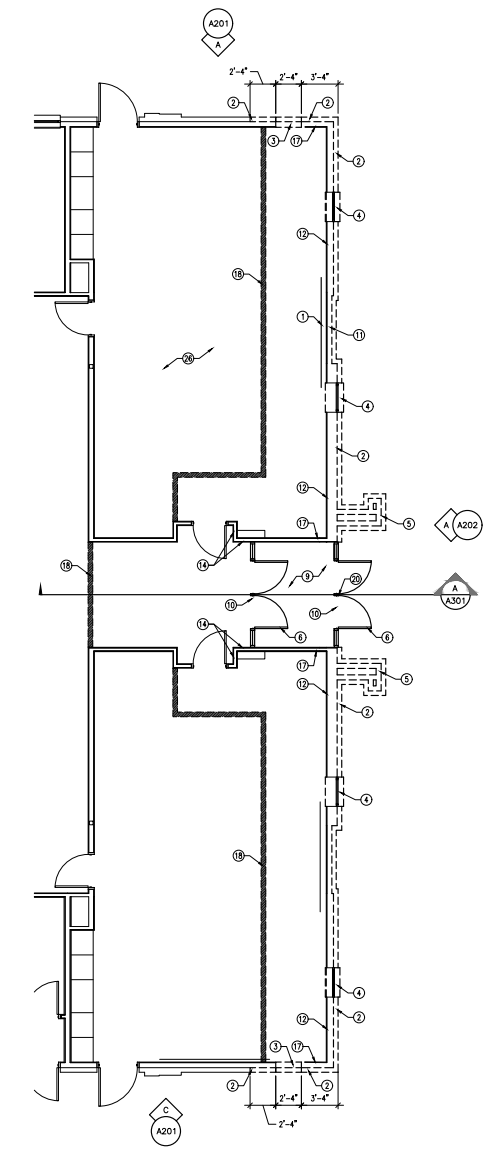
Project Number	24-10
Plan Series	Stake Suite Addition
Property Number	599-1645-230-10101
Date	June 3, 2024
Sheet Title	

KEYED NOTES

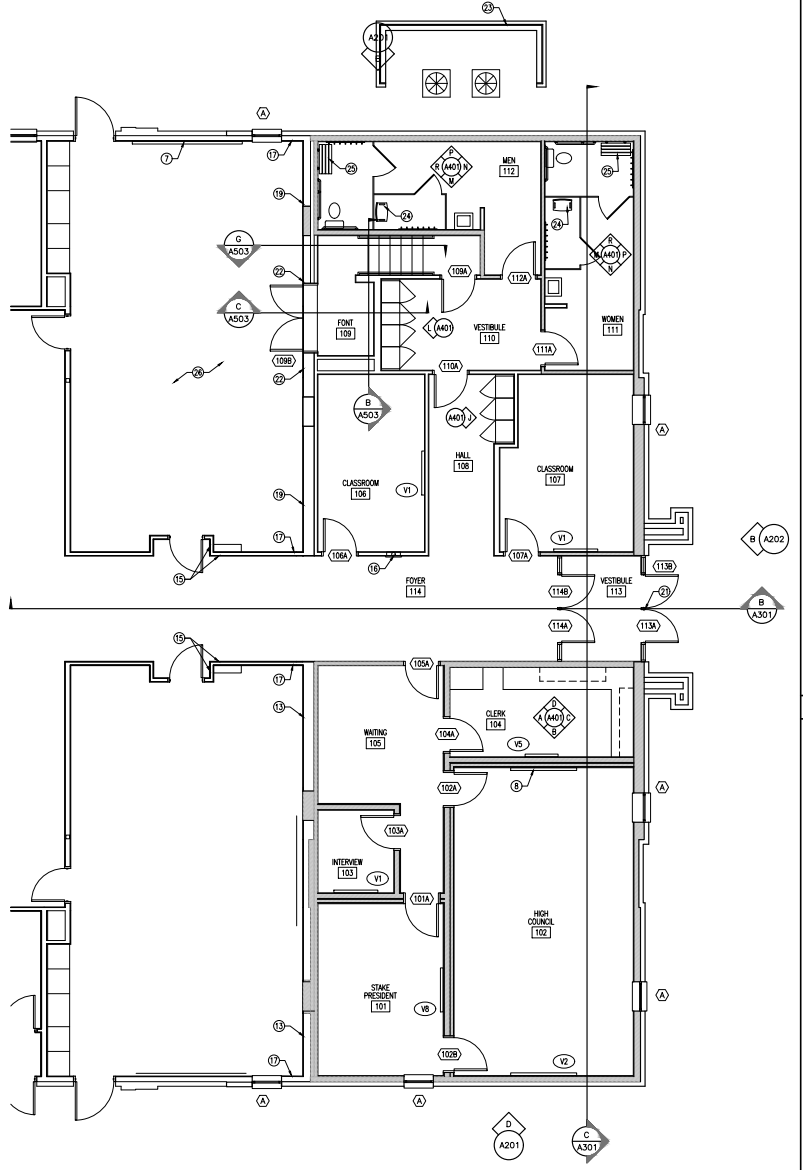
- REMOVE EXISTING VISUAL DISPLAY BOARD, SALVAGE FOR REUSE
- REMOVE EXISTING BRICK VENEER AND ASSOCIATED MATERIALS, SHOWN DASHED
- REMOVE EXISTING WOOD STUD WALL FRAMING IN PREPARATION FOR NEW WINDOW, COORDINATE WITH NEW AND STRUCTURAL, SHOWN DASHED
- REMOVE EXISTING WINDOW, SHOWN DASHED
- REMOVE EXISTING COLUMN, SHOWN DASHED
- REMOVE EXISTING STOREFRONT DOORS AND FRAMES, SHOWN DASHED
- INSTALL SALVAGED VISUAL DISPLAY BOARD
- WALL MOUNTED TELEVISION, SEE ELECTRICAL
- REMOVE EXISTING WALK-OFF TILE MAT CARPET
- REMOVE EXISTING METAL THRESHOLD
- REMOVE EXISTING WOOD STUD WALL FRAMING IN PREPARATION FOR NEW DOOR, COORDINATE WITH NEW AND STRUCTURAL, SHOWN DASHED
- REMOVE EXISTING WALL SINAL AND CHAIR RAIL FROM CORNER TO CORNER
- NEW WALL SINAL AND CHAIR RAIL TO MATCH EXISTING, EXTEND FROM CORNER TO CORNER, PAINT ENTIRE WALL FROM CORNER TO CORNER
- REMOVE EXISTING WALL SINAL AND CHAIR RAIL FROM THE STOREFRONT DOOR TO THE HOLLOW METAL DOOR FRAME
- NEW WALL SINAL AND CHAIR RAIL, EXTEND TO HOLLOW METAL DOOR FRAME, PAINT ENTIRE WALL TO HOLLOW METAL DOOR FRAME
- NEW SEMI-RECESSED FIRE EXTINGUISHER CABINET WITH FIRE EXTINGUISHER
- EXISTING WALL SINAL TO REMAIN ALONG WALL, REMOVE AT COMPLETION OF PROJECT
- CONSTRUCT TEMPORARY DUST BARRIER WALL, REMOVE AT COMPLETION OF PROJECT
- NEW WALL SINAL AND CHAIR RAIL TO MATCH EXISTING, EXTEND FROM CORNER TO CORNER
- REMOVE EXISTING CARD READER AND ASSOCIATED EQUIPMENT; SALVAGE FOR REUSE
- INSTALL SALVAGED CARD READER AND ASSOCIATED EQUIPMENT, EXTING CONDUITS AS NECESSARY FOR COMPLETE INSTALLATION
- PATCH AND REPAIR GYPSUM BOARD AFTER DOOR HEADER AND FRAME INSTALLATION
- MECHANICAL ENCLOSURE WITH VINYL FENCING TO MATCH EXISTING
- PORTABLE SHOWER CHAIR, CREATIVE SPECIAL, DIVISION OR EQUAL
- FOLDING BENCH
- REMOVE EXISTING WALL VINYL IN ENTIRE ROOM, SPIN COAT ALL WALLS, PAINT

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- SEE SHEET A102 FOR DIMENSIONS FLOOR PLAN AND WALL TYPES FLOOR PLAN.
- PROVIDE SOLID BLOCKING IN THE WALLS AT ALL DOOR STOPS, VISUAL DISPLAY BOARDS, TOILET COMPARTMENTS, LAUNDRY SUPPORTS, WALL HUNG CABINETS, AND AT ALL OTHER EQUIPMENT AND ACCESSORY LOCATIONS. SEE A101.
- SEE SHEET A01 FOR ELEVATIONS OF VISUAL DISPLAY BOARDS.
- INSULATE INTERIOR WALLS AND CEILINGS ABOVE STAKE PRESIDENT 101, HIGH COUNCIL 102, INTERVIEW 103, CLEW 104, WOMEN 111, MEN 112, AND VESTIBULE 113.
- PROVIDE A LAMINATED VAPOR RETARDER UNDER CONCRETE SLAB, SEE E/A002.
- PROVIDE 5/8" GYPSUM BOARD HORIZONTAL ON 2x4 CONTINUOUS LEDGER AT 10'-0" O.C., VERTICAL JOINTS IN ALL VERTICAL JOISTS.
- SEE SHEET A002 FOR DOOR AND WINDOW SCHEDULE.

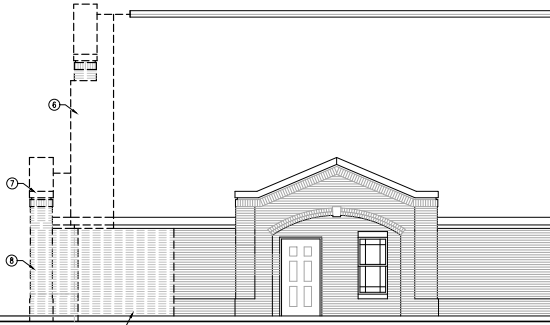


**A DEMOLITION FLOOR PLAN**  
 SCALE: 3/16" = 1'-0"

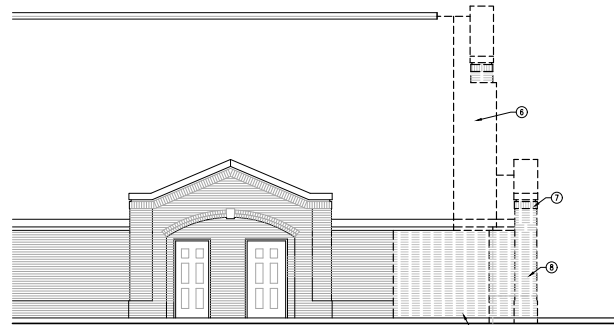


**B FLOOR PLAN**  
 SCALE: 3/16" = 1'-0"

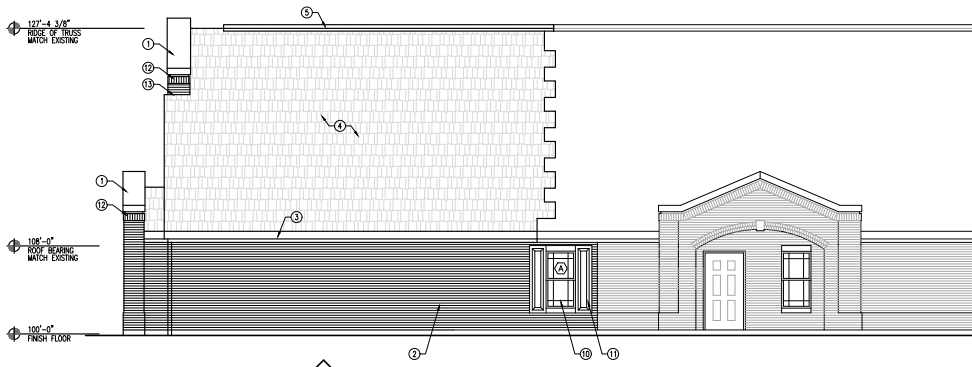




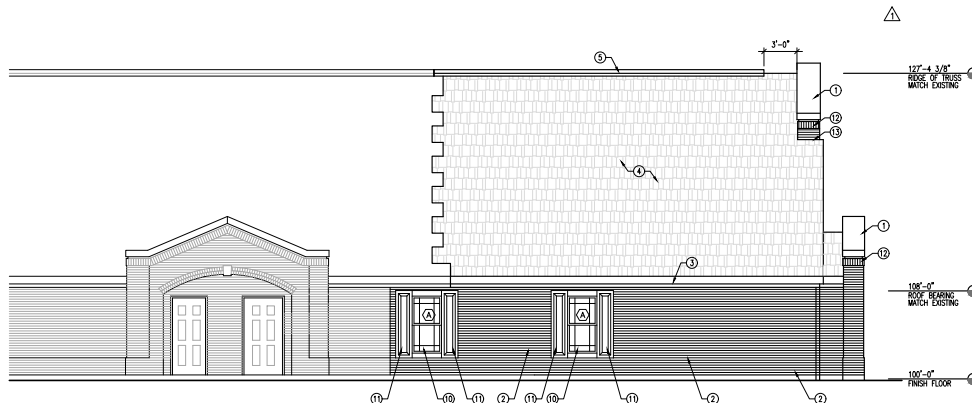
**A SOUTH DEMOLITION ELEVATION**  
SCALE: 3/16" = 1'-0"



**C NORTH DEMOLITION ELEVATION**  
SCALE: 3/16" = 1'-0"



**B SOUTH ELEVATION**  
SCALE: 3/16" = 1'-0"



**D NORTH ELEVATION**  
SCALE: 3/16" = 1'-0"

**KEYED NOTES**

1. FIBERGLASS PARAPET CAP; MATCH EXISTING
2. BRICK VENEER TO MATCH EXISTING STYLE, TEXTURE AND COLOR
3. PREFINISHED METAL SOFFIT AND FASCIA TO MATCH EXISTING
4. ASPHALT SHINGLES TO MATCH EXISTING
5. PREFINISHED METAL ROSE VENT TO MATCH EXISTING, SEE A122
6. REMOVE EXISTING ASPHALT SHINGLES, ROOF UNDERLAYMENT AND CAKE FRAMING, SHOWN DASHED, SEE STRUCTURAL
7. REMOVE EXISTING ROOF EVERY FRAMING AND ASSOCIATED MATERIALS, SHOWN DASHED
8. REMOVE EXISTING BRICK VENEER AND COLUMN FRAMING, SHOWN DASHED
9. REMOVE EXISTING BRICK VENEER, COORDINATE WITH FLOOR PLAN, SHOWN DASHED
10. WINDOW; SEE WINDOW SCHEDULE
11. FIBERGLASS SHUTTER TO MATCH EXISTING
12. ACCENT BRICK VENEER TO MATCH EXISTING STYLE, TEXTURE AND COLOR
13. WALL TO ROOF FLASHING

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6. SEE SHEET A802 FOR DOOR AND WINDOW SCHEDULE.



Project for:  
**Hyrum UT West Stake Stake Suite Addition**  
Hyrum UT West Stake

Project for:  
**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

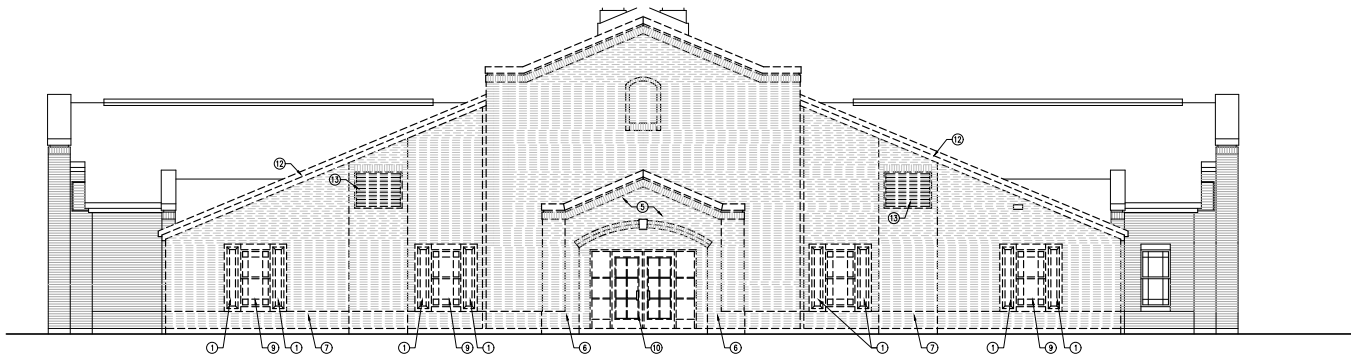
Revisions	Description

Project Number: 24-10  
Plan Series: Stake Suite Addition  
Property Number: 599-1645-230-10101  
Date: June 3, 2024

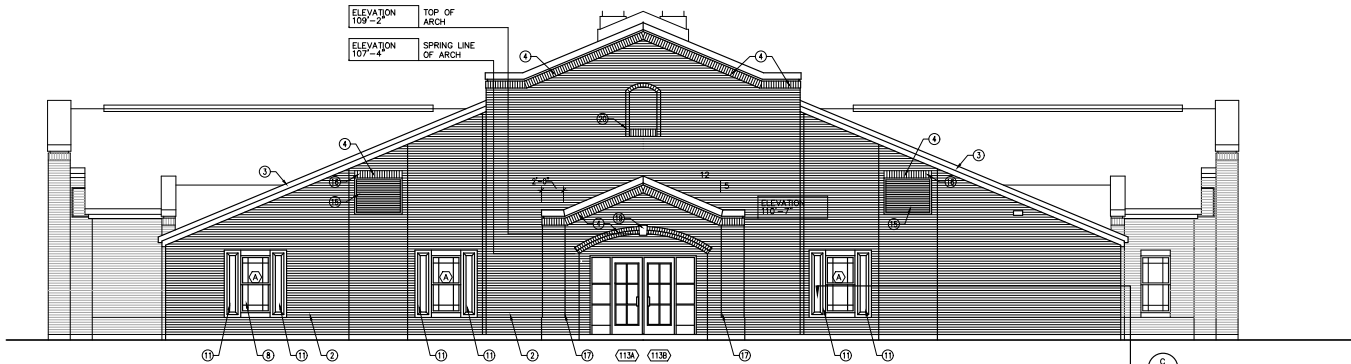
Sheet Title:  
**DEMOLITION EXTERIOR ELEVATIONS AND NEW EXTERIOR ELEVATIONS**

Sheet:  
**A201**





**A WEST DEMOLITION ELEVATION**  
SCALE: 3/16" = 1'-0"



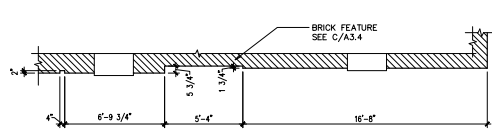
**B WEST ELEVATION**  
SCALE: 3/16" = 1'-0"

ELEVATION TOP OF ARCH  
107-2

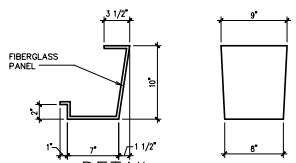
ELEVATION SPRING LINE OF ARCH  
107-4

- KEYED NOTES**
1. REMOVE EXISTING FIBERGLASS SHUTTERS; CLEAN AND SALVAGE FOR REUSE
  2. BRICK VENEER TO MATCH EXISTING STYLE, TEXTURE AND COLOR
  3. PREFINISHED METAL SOFFIT AND FASCIA TO MATCH EXISTING
  4. ACCENT BRICK VENEER TO MATCH EXISTING STYLE, TEXTURE AND COLOR
  5. REMOVE EXISTING ROOF ENTRY FRAMING AND ASSOCIATED MATERIALS, SHOWN DASHED
  6. REMOVE EXISTING BRICK VENEER AND COLUMN FRAMING; SHOWN DASHED
  7. REMOVE EXISTING BRICK VENEER AND ASSOCIATED MATERIALS; COORDINATE WITH FLOOR PLAN, SHOWN DASHED
  8. WINDOW, SEE WINDOW SCHEDULE
  9. REMOVE EXISTING WINDOW, SHOWN DASHED
  10. REMOVE EXISTING STOREFRONT DOORS AND WINDOWS; SHOWN DASHED
  11. INSTALL SALVAGED FIBERGLASS SHUTTERS
  12. REMOVE EXISTING FASCIA AND SOFFIT; SHOWN DASHED
  13. REMOVE EXISTING METAL LOUVER, SALVAGE FOR REUSE
  14. OMITTED
  15. INSTALL SALVAGED METAL LOUVER; SEE MECHANICAL
  16. SOLDER BRICK COURSE
  17. BRICK COLUMN
  18. FIBERGLASS SHUTTER TO MATCH EXISTING; SEE A/A202
  19. FIBERGLASS KEYSTONE; SEE D/A202
  20. BRICK FEATURE; SEE G/A202

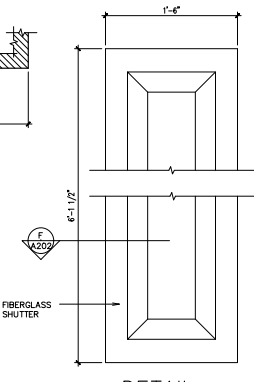
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  6. SEE SHEET A202 FOR DOOR AND WINDOW SCHEDULE.



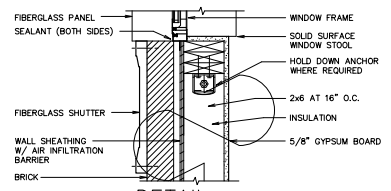
**C DETAIL**  
1/4" = 1'-0"



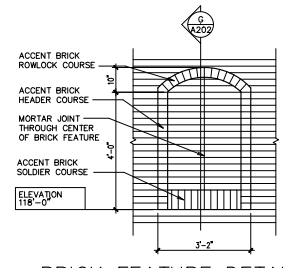
**D DETAIL**  
1 1/2" = 1'-0"



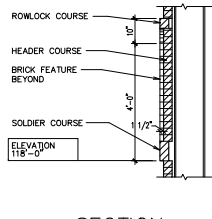
**E DETAIL**  
1 1/2" = 1'-0"



**F DETAIL**  
1 1/2" = 1'-0"



**G BRICK FEATURE DETAIL**  
1/2" = 1'-0"



**H SECTION**  
1/2" = 1'-0"



Project for:  
**Hyrum UT West Stake Suite Addition**  
**Hyrum UT West Stake**  
98 North 625 West  
Hyrum, Utah

Project for:  
**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

Revisions	Description

Project Number: 24-10  
Plan Series: State Suite Addition  
Property Number: 599-1645-23010101  
Date: June 3, 2024

Sheet Title:  
DEMOLITION EXTERIOR ELEVATIONS AND NEW EXTERIOR ELEVATIONS

Sheet:  
**A202**

**NIELSON SUBDIVISION  
FINAL PLAT  
~705 W 1100 SOUTH  
CITY COUNCIL MEETING  
MAY 16, 2024**

Summary: Matt Nielson is seeking approval of a final plat for a 17 lot subdivision on approximately 7.85 acres.

ZONING: R-2 Residential (Lot size and frontage by Annexation Agreement)

UTILITIES:

Power: To be constructed by developer  
Culinary: To be constructed by developer  
Sewer: To be constructed by developer  
Irrigation: To be constructed by developer

PARKING & ROADS: To be constructed by developer

NOTES: The preliminary plat was started under the old subdivision process. Discussions with the Office of the Property Rights Ombudsman has stated that since this development was started under that process, the applicant may choose to continue under the code and process that was originally started. The applicant has asked that this final plat be submitted to the City Council under this former code for approval. Construction drawings will be finalized after the plat obtains approval.

See attached plat for comments.

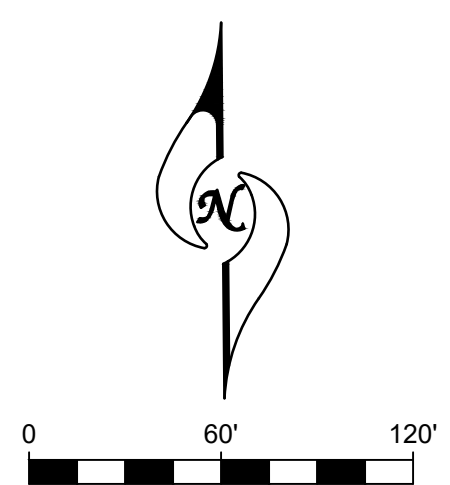
**Electrical component delays for equipment not already ordered are estimated to be 2.5 years.**





PLEASE PROVIDE CLOSURE REPORT FOR SUBDIVISION AND LOTS PER HC STD 1.4.21

FINAL PLAT OF SUNSET FIELDS SUBDIVISION LOCATED IN THE SE 1/4 OF SECTION 9, T10N, R1E, SLB&M HYRUM, UTAH



SURVEYOR'S CERTIFICATE I, KEVIN M. BALLS, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 11207308-2201 IN ACCORDANCE WITH TITLE 58, CHAPTER 22 OF UTAH STATE CODE...

KEVIN M. BALLS PROFESSIONAL LAND SURVEYOR CERTIFICATE NO. 11207308-2201

BOUNDARY DESCRIPTION A PORTION OF THE SE 1/4 OF SECTION 9, TOWNSHIP 10 NORTH, RANGE 1 EAST, SALT LAKE BASE & MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING N89°38'29"W 297.72 FEET FROM THE SOUTHEAST CORNER OF SECTION 9, T10N, R1E, S.L.B.&M. (BASIS OF BEARINGS: N89°38'29"W ALONG THE SECTION LINE BETWEEN THE SOUTHEAST CORNER AND THE SOUTH 1/4 CORNER OF SAID SECTION 9);

OWNER'S DEDICATION KNOW ALL MEN BY THESE PRESENTS THAT WE, THE UNDERSIGNED ARE THE OWNERS OF THE ABOVE DESCRIBED TRACT OF LAND, AND HEREBY CAUSE THE SAME TO BE DIVIDED INTO LOTS, AND STREETS, TOGETHER WITH EASEMENTS AS SET FORTH TO BE HEREAFTER KNOW AS.

SUNSET FIELDS SUBDIVISION

AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL STREETS AND OTHER AREAS SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. THE UNDERSIGNED OWNERS ALSO HEREBY CONVEY TO ANY AND ALL PUBLIC UTILITY COMPANIES A PERPETUAL, NON-EXCLUSIVE EASEMENT OVER THE PUBLIC UTILITY EASEMENTS SHOWN ON THIS PLAT, THE SAME TO BE USED FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF UTILITY LINES AND FACILITIES.

IN WITNESS WHEREOF WE HAVE HEREUNTO SET OUR HANDS THIS \_\_\_ DAY OF \_\_\_, 20\_\_.

(SIGNATURE) BY: (PRINTED NAME) ITS: EXECUTIVE DIRECTOR

ACKNOWLEDGMENT ON THIS \_\_\_ DAY OF \_\_\_, 20\_\_, PERSONALLY APPEARED BEFORE ME (OR PROVEN ON THE BASIS OF SATISFACTORY EVIDENCE) AND WHO BY ME DULY SWORE/AFFIRMED, DID SAY THAT HE/SHE IS THE OF AND THAT THIS DOCUMENT WAS SIGNED BY HIM/HER IN BEHALF OF SAID BOARD OF DIRECTORS, AND SAID EXECUTED THE SAME.

MY COMMISSION EXPIRES: NOTARY PUBLIC COMMISSIONED IN UTAH RESIDING IN COUNTY MY COMMISSION No. PRINTED FULL NAME OF NOTARY

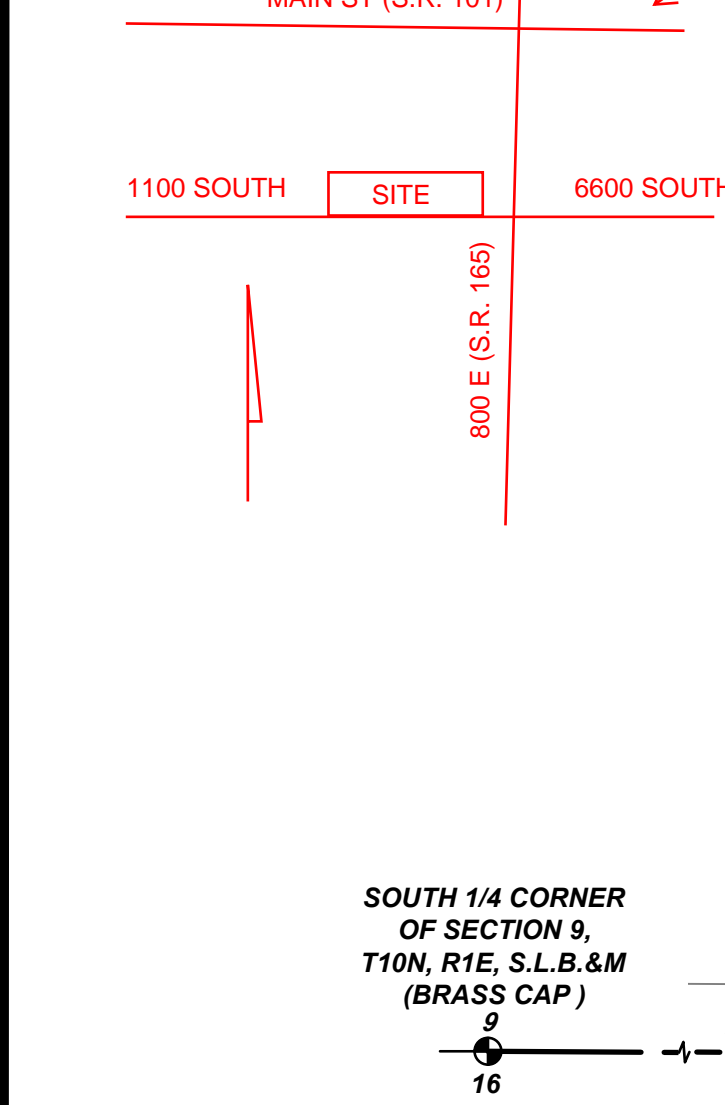
CITY COUNCIL APPROVAL PRESENTED TO THE HYRUM CITY COUNCIL THIS \_\_\_ DAY OF \_\_\_, 20\_\_, AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.

HYRUM CITY MAYOR DATE HYRUM CITY RECORDER DATE

FINAL PLAT OF SUNSET FIELDS SUBDIVISION LOCATED IN THE SE 1/4 OF SECTION 9, T10N, R1E, SLB&M HYRUM, UTAH

RECORDED # STATE OF UTAH, COUNTY OF CACHE, RECORDED AND FILED AT THE REQUEST OF: DATE: TIME: BOOK: PAGE: \$ FEE CACHE COUNTY RECORDER

VICINITY MAP NTS

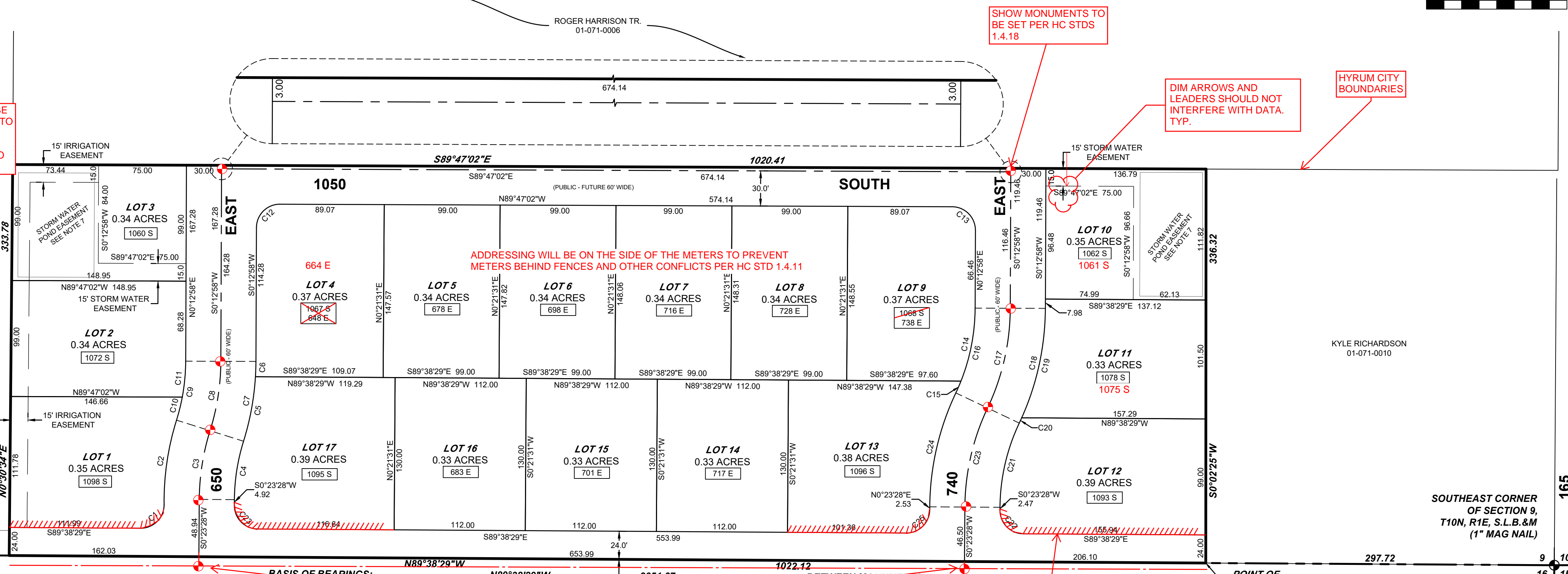


VICINITY SHOULD BE BLACK AND WHITE TO ALLOW FOR BEST REPRODUCIBILITY. DOES NOT NEED TO BE COMPLEX.

S.A.W. ESTATES MINOR SUBDIVISION.

SOUTH 1/4 CORNER OF SECTION 9, T10N, R1E, S.L.B.&M (BRASS CAP)

1331.90



ADDRESSING WILL BE ON THE SIDE OF THE METERS TO PREVENT METERS BEHIND FENCES AND OTHER CONFLICTS PER HC STD 1.4.11

SHOW MONUMENTS TO BE SET PER HC STDS 1.4.18

DIM ARROWS AND LEADERS SHOULD NOT INTERFERE WITH DATA. TYP.

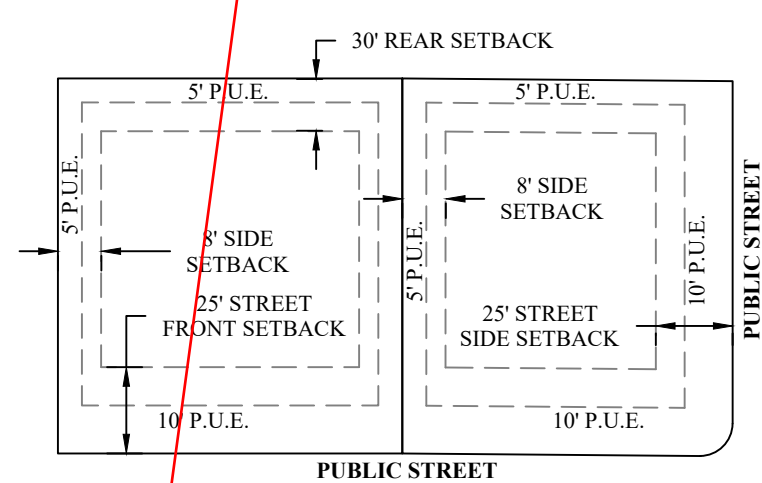
HYRUM CITY BOUNDARIES

TIE MONUMENT TO BOUNDARY PER HC STD 1.4.23

Table with 5 columns: CURVE #, RADIUS, DELTA, LENGTH, CHORD. Lists curves C1 through C25 with their respective dimensions.

- NOTES: 1. EXTENSIONS FOR SANITARY SEWER SYSTEMS, GAS SERVICE, ELECTRICAL SERVICE, GRADING AND LANDSCAPING, STORM DRAIN SYSTEMS, CURBS AND GUTTERS, FIRE HYDRANTS, PAVEMENT, SIDEWALKS, STREET LIGHTING AND SIGNING, AND OTHER IMPROVEMENTS SHALL BE FINANCED BY SUBDIVIDER. 2. ALTHOUGH THE SETBACK LINES SHOWN HEREON REFLECT CURRENT CITY REQUIREMENTS AS OF THE DATE OF THIS PLAT, FUTURE BUILDINGS SHALL BE SUBJECT TO THE SETBACK REQUIREMENTS IN EFFECT WHEN ANY BUILDING PERMITS ARE ISSUED...

LAND USE TABLE TOTAL PROJECT AREA: 7.85 ACRES TOTAL AREA OF OPEN SPACE LOTS: 0 SF TOTAL AREA OF RESIDENTIAL LOTS: 5.94 +/- ACRES TOTAL # OF RESIDENTIAL LOTS: 17 TOTAL # OF OPEN SPACE LOTS: 0 TOTAL ROAD AREA: 1.91 +/- ACRES TOTAL ROAD MILES: 0.45 +/- MILES



LEGEND LOT ADDRESSES SECTION MONUMENT RESTRICTED ACCESS PER NOTE 9

OWNER MATT NIELSON EMAIL: MATTRNIELSON@YAHOO.COM PHONE: 435.757.3070

ATTORNEY APPROVAL APPROVED AS TO FORM THIS \_\_\_ DAY OF \_\_\_, 20\_\_

CULINARY WATER AND SANITARY SEWER APPROVED THIS \_\_\_ DAY OF \_\_\_, 20\_\_ BY HYRUM CULINARY WATER AUTHORITY AND SANITARY SEWER AUTHORITY

CULINARY WATER AUTHORITY SANITARY SEWER AUTHORITY

PLANNING COMMISSION APPROVAL PRESENTED TO THE HYRUM CITY PLANNING COMMISSION THIS \_\_\_ DAY OF \_\_\_, 20\_\_, AT WHICH TIME THIS SUBDIVISION WAS RECOMMENDED TO THE CITY COUNCIL FOR APPROVAL.

PLANNING COMMISSION CHAIR DATE

COUNTY SURVEYOR'S APPROVAL I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND IT TO BE CORRECT AND IN ACCORDANCE WITH THE INFORMATION ON FILE IN THIS OFFICE AND FURTHER CERTIFY THAT IT MEETS THE MINIMUM STANDARDS FOR PLATS REQUIRED BY COUNTY ORDINANCE AND STATE LAW.

COUNTY SURVEYOR DATE

ENGINEER'S APPROVAL I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND IT TO BE CORRECT AND IN ACCORDANCE WITH THE INFORMATION ON FILE IN THIS OFFICE AND THE CITY ORDINANCE.

CITY ENGINEER DATE

civilsolutionsgroup inc. CACHE VALLEY | P: 435.213.3762 SALT LAKE | P: 801.216.3192 UTAH VALLEY | P: 801.874.1432 info@civilsolutionsgroup.net www.civilsolutionsgroup.net

UTILITY COMPANIES THE UTILITY EASEMENTS SHOWN ON THIS PLAT HAVE BEEN REVIEWED AND ARE APPROVED. DOMINION ENERGY\* DATE HYRUM POWER DATE COMCAST CABLE DATE CENTURYLINK COMMUNICATIONS DATE \*DOMINION ENERGY APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFORMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. DOMINION ENERGY MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABROGATION OR WAIVER OF ANY EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES PROVIDED BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGMENT OF ANY TERMS CONTAINED IN THIS PLAT, INCLUDING THOSE SET IN THE OWNERS DEDICATION AND THE NOTES AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT DOMINION ENERGY'S RIGHT-OF-WAY DEPARTMENT AT 1-800-366-8532.



**DECLARATION**

**OF**

**COVENANTS, CONDITIONS AND**

**RESTRICTIONS**

**FOR THE**

**SUNSET FIELDS SUBDIVISION**

(a Utah Residential Community)

May 2024

# DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR THE SUNSET FIELDS SUBDIVISION

This Declaration of Covenants, Conditions and Restrictions for the Sunset Fields Subdivision (“Declaration”) is made and executed by Canson, LLC, a Utah limited liability company (“Declarant”), the Owner of the property described in the attached Exhibit “A. In the event of any conflict between the language contained within this Declaration and any pertinent statute at the Federal, State, or City level, the statute shall take precedence over the Declaration.

A "MORE RESTRICTIVE" PHRASE WAS RECOMMENDED TO ALLOW THIS DOCUMENT TO BE MORE RESTRICTIVE. I.E., NO SUBDIVISION OF LOTS. THIS IS ALLOWED UNDER CITY AND STATE CODE AND IF THIS TAKES PRECEDENCE, THEN THE LOT OWNERS WILL BE ALLOWED TO DIVIDE. SEE SECTION 3.3

## RECITALS:

A. **Name of Project and Description of Land.** The subdivision that is the subject of this Declaration shall be known as the Sunset Fields Subdivision (“Project”), and is situated in and upon that certain real property (“Subject Land”) located in Cache County, State of Utah, as specifically described in Exhibit “A” attached hereto and incorporated herein by this reference. Declarant either has or will record in the office of the County Recorder for Cache County, State of Utah, a plat map for Sunset Fields Subdivision (“Plat”). There will be seventeen (17) Lots in the Project, which shall include the land described on the attached Exhibit “A”.

B. **Intent and Purpose.** Declarant, by recording this Declaration, does so for the purpose of: (1) creating a development for the use and enjoyment of the Owners of the Lots; and (2) to impose upon the Subject Land mutually beneficial restrictions under a general plan of improvement for the benefit of all Lots within the Project and the Owners thereof.

## DEFINITIONS

- 1.1 **Defined Terms.** Unless the context clearly indicates otherwise, certain terms as used in this Declaration shall have the meanings set forth in this Article I.
- 1.2 **Declarant** shall mean Canson, LLC, a Utah limited liability company, its assigns or its successor in interest that purchases substantially all the Lots from Canson, LLC.
- 1.3 **Dwelling** shall mean and refer to each physically constructed residential dwelling or building containing a single family residence located as an improvement on a Lot.
- 1.4 **Lot** shall mean each individual parcel of real property shown on the Plat as a Lot, together with all improvements located thereon and all appurtenances thereunto appertaining.

- 1.5 **Owner** shall mean any person or entity or combination thereof, including the Declarant, owning fee title to a Lot within the Project as shown on the records of Cache County, State of Utah.
- 1.6 **Period of Administrative Control** shall end seven (7) years from the date of recordation of this Declaration or the date on which Declarant no longer holds fee title to any Lot within the Project, whichever is sooner.
- 1.7 **Plat or Map** shall mean the Plat or Plats for Sunset Fields Subdivision, as recorded in the office of the County Recorder for Cache County, State of Utah.
- 1.8 **Project** shall mean all Lots collectively within Sunset Fields Subdivision.
- 1.9 **Subject Land** shall mean the land upon which the Project is situated, as more particularly described in Exhibit "A" attached.

## ARTICLE II PROJECT AND IMPROVEMENTS

- 2.1 **Submission to Declaration.** All of the Subject Land is part of the Sunset Fields Subdivision, and shall be subject to the covenants, conditions, restrictions, easements, uses, limitations, and obligations set forth herein. Further, each and all of the provisions hereof shall be deemed to run with the land and shall be a burden and a benefit to the Lot Owners.
- 2.2 **Description of Improvements.** The Project shall consist of one phase and contain seventeen (17) Lots, as shown on the Plat.

## ARTICLE III NATURE AND INCIDENTS OF OWNERSHIP

- 3.1 **Ownership and Maintenance of Lots.** The Lot Owners shall each repair and maintain all portions of their Lot and Dwelling.
- 3.2 **Landscape Installation.** The landscaping located on a Lot must be installed and completed within one year from the date a certificate of occupancy is obtained. Xeriscaping is encouraged.
- 3.3 **Prohibition Against Subdivision of Lot.** No Owner, by deed, plat or otherwise, shall subdivide or in any manner cause his Lot to be subdivided, partitioned or separated into physical tracts or parcels smaller than the whole Lot as shown on the Plat.
- 3.4 **Exclusive Use of Lot.** All Lots and all improvements on a Lot are reserved for the exclusive use of the Owner of that Lot, and such Owner's invitees and guests and such areas shall be maintained and repaired at the expense of the Lot Owner.

- 3.5 **Fences and Walls.** Any fences constructed within the Project shall be six feet (6') tall and shall be composed of white vinyl.

#### **ARTICLE IV ARCHITECTURAL RESTRICTIONS**

- 4.1 **Single Family Residence.** All Lots in said Project shall be known and described as residential lots.
- 4.2 **Setback Requirements.** All set back lines, side yards, and back yards shall be in accordance with applicable city ordinances.
- 4.3 **Building Size and Construction.** All Dwellings on the Property shall have a minimum habitable ground floor space of at least 900 hundred (900) square feet on the ground story level, exclusive of porches, decks and garages, if any.
- 4.4 **Exterior Surfaces.** All exterior surfaces of a Dwelling or outbuilding shall be covered with brick, rock, stone, stucco, Hardiboard, or a combination of such materials. During the Period of Administrative Control, Declarant shall have the right to approve other exterior surfaces.

#### **ARTICLE V RESTRICTIONS ON USE**

- 5.1 **No Noxious or Offensive Activity.** No noxious or offensive trade or activity and no nuisance shall be carried on upon any Lot nor shall anything be done which may be or may become an annoyance in the neighborhood. No activities shall be conducted, nor improvements constructed, in or upon any part of the Project which are or may become unsafe or hazardous to any person or property.
- 5.2 **Front Yard.** No structure shall be built or constructed in the front yard of any Lot. Furthermore, nothing shall be stored or kept in the front yard of any Lot.
- 5.3 **Construction Period Exemption.** During the course of actual construction of any structures or improvements which are permitted to be located on the Project, the provisions, covenants, conditions, and restrictions contained in this Declaration shall be deemed waived to the extent necessary or convenient to permit such construction; provided, however, that during the course of such construction, nothing shall be done which would result in a violation of any of said provisions, covenants, conditions, or restrictions following completion of such construction.
- 5.4 **Pets.** No pets shall be kept on any lot in violation of any applicable city ordinance. Notwithstanding the forgoing, no more than two (2) cats, two (2) dogs, or six (6) chickens may be kept on any Lot.

- 5.5 **Stormwater Pond.** Each owner shall be responsible to maintain any stormwater pond located on their Lot, as shown on the Plat. No owner shall make any changes to a stormwater pond that would in any way impact the pond's purpose or functionality.
- 5.6 **Driveway Width.** No driveway in the Project shall be more than twenty feet (20') wide.

## ARTICLE VI COMPLIANCE WITH DECLARATION

- 6.1 **Compliance.** Each Owner shall comply with the provisions of this Declaration. Failure to comply with any of the same shall be grounds for an action to recover sums due and for damages or injunctive relief or both, maintainable by a Declarant or any aggrieved Owner.
- 6.2 **Enforcement and Remedies.** The obligations, provisions, covenants, restrictions and conditions contained in this Declaration, or in any supplemental or amended Declaration, shall be enforceable by Declarant or by any Owner of a Lot, by a proceeding for a prohibitive or mandatory injunction or by a suit or action to recover damages.

## ARTICLE VII DECLARANT'S SALES PROGRAM

- 7.1 **Declarant's Right to Promote and Sell the Project.** Notwithstanding any other provisions of this Declaration, until Declarant ceases to be an Owner (the "Occurrence"), Declarant, its successor or assigns shall have the following rights, in furtherance of any sales, promotional or other activities designed to accomplish or facilitate the sale of Lots owned by Declarant:
- (a) **Sales Offices and Model Lots.** Declarant, its successors and assigns, shall have the right to maintain sales offices, including a trailer, and model homes on Lots. Sales offices may be located on any Lot (at any location) owned by Declarant. Declarant shall have the right to maintain any number of model homes it may desire using the Lots Declarant owns.
- (b) **Promotional Devices.** Declarant, its successors and assigns, shall have the right to maintain a reasonable number of promotional, advertising and/or directional signs, banners and similar devices at any place or places on the Lots owned by Declarant, but any such devices shall be of sizes and in locations as are reasonable and customary.

## ARTICLE VIII GENERAL PROVISIONS

- 8.1 **Intent and Purpose.** The provisions of this Declaration and any supplemental or amended Declaration shall be liberally construed to effectuate the purpose of creating a uniform plan for the development and operation of the Project. Failure to enforce any provision, restriction, covenant, or condition in this Declaration, or in any supplemental or amended



Declaration, shall not operate as a waiver of any such provision, restriction, covenant, or condition or of any other provisions, restrictions, covenants, or conditions.

8.2 **Construction.** The provisions of this Declaration shall be in addition and supplemental to all applicable provisions of law. The provisions hereof shall be deemed independent and severable and the invalidity or partial invalidity or unenforceability of any one provision or portion thereof shall not affect the validity or enforceability of any other provision hereof.

8.3 **Amendment.**

(a) Except as otherwise provided herein, this Declaration, and any amendments to the Declaration, may be amended with or without a meeting of the Owners by the affirmative consent or vote of at least sixty-seven percent (67%) of the Owners. All necessary written consents must be obtained prior to the expiration of ninety (90) days from the date the first written consent is obtained. Any amendment so authorized shall be accomplished through the recordation of an instrument executed by at least sixty-seven percent (67%) of the Lot Owners certifying that the vote required by this Article has occurred, which properly approved amendments shall be evidenced by instruments which are duly recorded in the office of the County Recorder for Cache County, State of Utah.

(b) During the Period of Administrative Control, the Declarant shall have and is hereby vested with the right to amend this Declaration and the Plats by an instrument duly executed and acknowledged by Declarant and recorded in the Official Records of the County Recorder of Cache County, Utah. Such right of amendment shall apply without regard to the subject matter or the nature of the amendment involved, and such amendment shall not take away any substantive legal rights of those Owners who own a Lot at the time of such amendment by the Declarant. During any time Declarant holds an ownership interest in any Lot or in any portion of the property, no amendment shall be made to this Declaration without the written consent and approval of the Declarant.

8.4 **Effective Date.** This Declaration and any amendments thereto shall take effect upon recording.

8.5 **Owner's Obligations.** All obligations of an Owner under and by virtue of the provisions contained in this Declaration shall continue, notwithstanding that he may be leasing, renting, or selling on contract his Lot. The Owner of a Lot shall have no obligation for expenses or other obligations accruing after he conveys title to such Lot.

[Signatures on Next Page]

EXECUTED BY DECLARANT on the date of notarization appearing below:

**CANSON, LLC**

By \_\_\_\_\_  
Its: Manager

STATE OF UTAH                    )  
  :SS.  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 2024, personally appeared before me **Matthew Nielson**, who being by me duly sworn, did say that he is manager of Canson, LLC, and that the within and foregoing instrument was signed in behalf of said limited liability company and he duly acknowledged to me he executed the same.

\_\_\_\_\_  
Notary Public

**Exhibit “A”**

**LEGAL DESCRIPTION  
SUNSET FIELDS SUBDIVISION**

BEGINNING 264 FEET WEST OF THE SOUTHEAST CORNER OF SECTION 9, TOWNSHIP 10 NORTH, RANGE 1 EAST, AND THENCE WEST 396 FEET; THENCE NORTH 20 RODS; THENCE EAST 396 FEET; THENCE SOUTH 20 RODS TO THE POINT OF BEGINNING. CONTAINING 3 ACRES.

Parcel No. 01-071-0008

BEGINNING 40 RODS WEST OF THE SOUTHEAST CORNER OF SECTION 9, TOWNSHIP 10 NORTH, RANGE 1 EAST; AND THENCE WEST 40 RODS; THENCE NORTH 20 RODS; THENCE EAST 40 RODS; THENCE SOUTH 20 RODS TO THE POINT OF BEGINNING. CONTAINING 5 ACRES.

Parcel No. 01-071-0007

## RESOLUTION 24-17

A RESOLUTION AMENDING THE PERSONNEL POLICIES AND PROCEDURE MANUAL FOR HYRUM CITY CORPORATION TO AMEND SECTION XII. EMPLOYMENT CLASSIFICATIONS, SECTION XVI. RETIREMENT SYSTEM, AND SECTION XVIII. LEAVES OF ABSENCES FOR PART TIME BENEFITED EMPLOYEES AND PART TIME NON BENEFITED EMPLOYEES.

WHEREAS, on March 19, 1998, the Hyrum City Council adopted a personnel policy manual known as "Personnel Policies and Procedures Manual for Hyrum City Corporation" and on December 5, 2013 readopted the Personnel Policy Manual after major revisions were made; and

WHEREAS, said manual sets forth those policies pertaining to personnel conduct, conditions of employment, employment classification, work week, benefits, payroll, and related matters; and

WHEREAS, Section XII of the manual establishes employment classifications and Section XVIII defines Leaves of Absences; and

WHEREAS, Hyrum City's Personnel Policy defines Part-Time with Benefits as employees who work more than 30 hours a week but less than 39 hours a week, and Part-Time Non-Benefited as employees who work less than 29 hours per week; and

WHEREAS, Hyrum City's current employment practice is to classify employees as Part-Time with Benefits that work between 30 to 39 hours a week, and employees as Part-Time Non-Benefited employees that work less than 29.75 hour a week; and

WHEREAS, Hyrum City under the Affordable Care Act now qualifies as an applicable large employer (ALE) with over 50 full time equivalent employees and therefore is required to provide health insurance to all employees working at least 30 hours per week during the calendar month; and

WHEREAS, upon further review of the organization of Hyrum City and the financial obligation to Hyrum City to provide health insurance to employees working more than 30 hours per week Mayor Miller has determined it is necessary to redefine Part Time Benefited employees as employees working atleast 29 but equal to or less than 29.75 hours per week, and Part Time Non Benefited employees as employees that are not to exceed 28.75 hours per week; and

WHEREAS, last July, in anticipation of Hyrum City qualifying as an ALE employer Mayor Miller notified all Part-Time Benefited

employees that their hours would be reduced to 29 to 29.75 hours per week in July 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hyrum, Cache County, Utah, that Section XVII. 2., Section XVI 5. and Section XVIII 2. 3. and 4. A. B. and C. of the "Personnel Policies and Procedures Manual for Hyrum City Corporation" is hereby amended to read as follows:

1. Section XII. 2. Employment Classifications of the Hyrum City Personnel Policies and Procedures Manual is hereby amended as follows:

- 2. EMPLOYMENT CLASSIFICATIONS.** There are six classifications of employees within Hyrum City:
- A. Elected Official. Mayor, City Council, and Judge are elected officials and serve in a position where there is not a normal work week and/or works less than twenty (20) hours per week do not qualify for any Hyrum City benefits including retirement with the Utah State Retirement System. Elected Officials who are considered Tier 1 employees by the Utah Retirement System may be eligible for retirement benefits with the Utah Retirement Systems if wage meets Utah Retirement System requirement. Elected Officials who are considered Tier 11 employees by Utah Retirement Systems are considered ineligible for retirement benefits with the Utah Retirement System except for the current Judge who was grandfathered with URS benefits in July, 2012.
  - B. Appointed Official. City Recorder and City Treasurer are appointed officials and serve for an indefinite period in a position for which the normal work schedule is forty (40) hours per week may qualify for specific Hyrum City Benefits (such as health, dental, life, and disability insurances; retirement with the Utah Retirement System; vacation and sick leave; etc.). Full time Appointed Officials are considered Full-Time employees for all intent and purposes.
  - C. Full-time. An employee hired for an indefinite period in a position for which the normal work schedule is forty (40) hours per week. Full-time employees may or may not qualify for specific Hyrum City benefits.
  - D. Part-time with Benefits. An employee hired for an indefinite period in a position for which the normal work schedule is

Part-time employees with benefits qualify for Utah State Retirement System coverage, annual leave, sick leave, and holiday leave. Part-time with benefits employees are not allowed under any circumstance to work more than 29.75 hours per week.

Employees hired before January 7, 2021 with an employment classification of Part Time with Benefits working 20 hours but less than 25 hours per week were grandfathered with Part Time benefits at the leave time accrual rate of fifty (50%) percent of a full time employee.

- E. Part-time Non Benefited. An employee hired for an indefinite period in a position for which the normal work schedule is less than twenty nine eight and seventy-five hundredths (29.00 28.75) hours per week. Part-time Non Benefited employees do not qualify for Hyrum City benefits. Part-time Non Benefited employees are not allowed under any circumstance to work more than 28.75 hours per week.
- F. Temporary. An employee hired for a position which is required for only a specific, known duration, usually less than six (6) months. Temporary employees do not qualify for Hyrum City benefits.
- G. Seasonal. An employee hired for a position which is required less than five months, typically April through September. Seasonal employees do not qualify for Hyrum City benefits.
- H. Volunteers. Those serving on various boards and committees in an unpaid capacity.

2. Section XVI. 5. Retirement System of the Hyrum City Personnel Policies and Procedures Manual is hereby amended as follows:

- 5. **RETIREMENT SYSTEM.** Additional details are available from the Mayor, or his/her designee.
  - A. All full time Hyrum City employees are covered by the Utah State Retirement Systems, unless otherwise authorized by the City Council according to State Law. A permanent part time with benefits employee employed in a position requiring at least thirty (30) twenty nine (29) hours of service per week is also covered.
  - B. The cost of this program is paid for by Hyrum City and the employee in the percentages set by action of the City Council.

C. Employees in the following positions are eligible to request exemption from the Utah State Retirement System under Utah State Law 49-13-203(4). Employee must file an Exemption Form with the Personnel Director within the first 60 days of employment.

- (1) Mayor - Elected
- (2) City Council Member - Elected
- (3) Judge - Elected

Exemption from Utah State Retirement System can only be made by the above employees if position meets the qualification for eligibility to participate in the URS.

3. Section XVIII. Leaves of Absences 2. Annual Leave, 3. Holiday Leave, and 4. Sick Leave A. B. and C. of the Hyrum City Personnel Policies and Procedures Manual is hereby amended as follows:

**2. ANNUAL LEAVE.**

A. Each permanent full-time employee shall receive annual leave at the following rate:

<u>Service</u>	<u>Accrual</u>
1 yr.	10 days/yr. or 6 2/3 hrs./month
2 yrs.	10 days/yr. or 6 2/3 hrs./month
3 yrs.	11 days/yr. or 7 1/3 hrs./month
4 yrs.	12 days/yr. or 8 hrs./month
5 yrs.	13 days/yr. or 8 2/3 hrs./month
6 yrs.	14 days/yr. or 9 1/3 hrs./month
7 yrs.	15 days/yr. or 10 hrs./month
8 yrs.	16 days/yr. or 10 2/3 hrs./month
9 yrs.	17 days/yr. or 11 1/3 hrs./month
10 yrs.	18 days/yr. or 12 hrs./month
11 yrs.	19 days/yr. or 12 2/3 hrs./month
12 yrs.	20 days/yr. or 13 1/3 hrs./month
13 yrs.	21 days/yr. or 14 hrs./month
14 yrs.	22 days/yr. or 14 2/3 hrs./month

B. New employees shall accrue annual leave from the date of hire.

C. Each permanent part-time with benefits employee who works ~~less than 39~~ **at least 29** hours but ~~more than 30~~ **equal to or less than 29.75** hours will be entitled to three-fourths of full-time employee annual leave listed above.

D. Persons hired on an emergency, part-time non-benefited, seasonal, temporary or contract basis shall not accrue annual leave.

E. Individual department heads will issue approval or disapproval on all annual leave requests. All annual



leave requests should be submitted in a reasonable time in advance of the desired time off. If an excessive (being the number of requests if granted that would render the department or organization ineffective) amount of employees request leave for the same time period it shall be granted in order of application (first-come-first-served) at the discretion of the City Administrator, Personnel Director, or Mayor.

- F. The maximum annual leave which can be accrued and carried forward from calendar year to calendar year is two hundred and forty (240) hours for a full time employee; and one hundred and eighty (180) hours for a part-time with benefits employee. Any accrued annual leave in excess of two hundred and forty (240) hours for a full time employee; or one hundred and eighty (180) hours for a part time with benefits employee shall be forfeited on December 31 in which the leave was accrued. A full time employee may turn in up to fifty six (56) hours of vacation per year for pay; and a part time with benefits employee may turn in up to forty two (42) hours of vacation per year for pay.
- G. A holiday which falls during an employee's annual leave shall be counted as a paid holiday and not as annual leave.
- H. An employee who is separated from employment shall be compensated for all accrued annual leave.
- I. Official vacation records will be maintained and kept current by the Personnel Director.

**3. HOLIDAY LEAVE.**

- A. Holidays which apply to permanent full time and part time with benefits employees are:
  - (1) New Year's Day January 1st
  - (2) Human Rights Day 3rd Monday in January
  - (3) President's Birthday 3rd Monday in February
  - (4) Memorial Day Last Monday in May
  - (5) JuneTeenth June 19 On the 19<sup>th</sup> if Monday; If 19<sup>th</sup> is on Tuesday-Friday it is immediate preceding Monday; if 19<sup>th</sup> is on Saturday or Sunday it is the immediate following Monday. June 19; T-F next Monday; Or S-S following Monday
  - (6) Independence Day July 4th
  - (7) Pioneer Day July 24th

- (8) Labor Day 1st Monday in September
- (9) Columbus Day 2nd Monday in October
- (10) Veteran's Day November 11th
- (11) Thanksgiving 4th Thursday in November
- (12) Day After Thanksgiving 4<sup>th</sup> Friday in November
- (13) Christmas Eve \*Half Day December 24<sup>th</sup>
- (14) Christmas December 25<sup>th</sup>

- B. If any of the above holidays fall on Saturday, then the preceding Friday shall be the holiday. If any of the above holidays fall on Sunday, then the following Monday is the holiday.
- C. Each full time employee will receive eight (8) hours of pay on each holiday listed above except Christmas Eve which is four (4) hours of pay; and permanent part-time with benefits employee who work **atleast 29 hours but equal to or less than 29.75** hours ~~less than 39 hours but more than 30 hours~~ will be entitled to 6 hours of pay on each holiday listed above except Christmas Eve which is 3 hours of pay.

#### 4. SICK LEAVE.

- A. Purpose. Short-term sick leave accruals may be used to cover the employee on days when he/she must be absent from work due to short-term illness or when the employee is absent from work for personal business. Long-term sick leave accruals are to be used to cover the employee for illness in excess of four days, or to supplement disability or Workers' Compensation payments to make up the employees average weekly earnings.
- B. Eligibility. Sick leave shall be available to all permanent employees, including part time with benefits employees working **30 29** hours or more per week, and probationary employees. Part-time Non-Benefited, seasonal, temporary, provisional, and emergency employees are not eligible for sick leave. ~~Sick leave will not be granted to employees during their first ninety (90) calendar days of employment, except for emergency circumstances.~~
- C. Accrual. The employee will begin to accrue sick leave immediately upon being hired by Hyrum City. Sick leave shall not accrue if an employee is in a leave-without-pay status. The two categories of sick leave are short-term sick leave and long-term sick leave.
  - (1) Short-term sick leave accrues at the rate of 5 days per year, or 1.67 hours per pay period, to

a maximum accumulation of 300 hours for full-time employees; and 30 hours per year, or 1.25 hours per pay period to a maximum accumulation of 225 hours for part-time with benefits employees ~~(those working at least 30 hours, but fewer than 39 hours per week).~~

- (2) Long-term sick leave accrues at the rate of 7 days per year, or 2.33 hours per pay period, to a maximum accumulation of 1,040 hours for full-time employees; and 42 hours per year, or 1.75 hours per pay period, to a maximum accumulation of 780 hours for part-time with benefits employees ~~(those working at least 30 hours, but fewer than 39 hours per week).~~

THIS RESOLUTION shall become effective July 1, 2024.

ADOPTED this 16<sup>th</sup> day of May, 2024.

HYRUM CITY CORP.

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

RESOLUTION 24-18

A RESOLUTION DECLARING A BASEBALL FIELD GROOMER AS SURPLUS AND ORDERING THE SALE THEREOF.

WHEREAS, Hyrum City Corp. owns personal property for which it has no further use; and

WHEREAS, in accordance with State regulations, the City Council has determined to declare the baseball field groomer as surplus and desires to dispose of it in the method as prescribed by current law;

NOW THEREFORE, BE IT RESOLVED by the City Council of Hyrum City, Cache County, State of Utah, the baseball field groomer is hereby declared surplus property and that said property shall be sold to Paradise City for \$3,000.00.

PASSED by the City Council of Hyrum City, Cache County, Utah, this 16<sup>th</sup> day of May, 2024.

HYRUM CITY CORP.

By: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

RESOLUTION 24-19

A RESOLUTION AMENDING SECTION III EMPLOYEE HIRING OF THE HYRUM CITY PERSONNEL POLICIES AND PROCEDURES MANUAL TO COMPLY WITH UTAH STATE CODE 9-7-218 REQUIRING BACKGROUND CHECK POLICY FOR LIBRARY EMPLOYEES AND VOLUNTEERS.

WHEREAS, on March 19, 1998, the Hyrum City Council adopted a personnel policy manual known as "Personnel Policies and Procedures Manual for Hyrum City Corporation"; and

WHEREAS, said manual sets forth those policies pertaining to personnel conduct, conditions of employment, employment classification, work week, benefits, payroll, and related matters; and

WHEREAS, Section III of the manual establishes the procedures for employee hiring, selection, and placement; and

WHEREAS, the City has required a background check be conducted on all new employees and this past year Utah State Code Section 9-7-218 requires a Library Background Check Policy for library employees and volunteers;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hyrum, Cache County, Utah, that Section III. 4.B.(9), 4.C. Placement, and 5. Volunteers of the "Personnel Policies and Procedures Manual for Hyrum City Corporation" is hereby amended to read as follows:

1. Section III. 4.B.(9) and C. Placement of the Hyrum City Personnel Policies and Procedures Manual is hereby amended as follows:

4. PLACEMENT:

B. (9) Notice that employment may be contingent upon passing a background examination in accordance with Utah State Code, drug tests, medical/physical examinations, etc.

C. Examinations. Once Hyrum City has extended a conditional job offer or volunteer offer to the applicant:

(1) ~~Medical Examinations. Once Hyrum City has extended a conditional job offer to the job applicant,~~ A medical interview or examination may be conducted by a health professional chosen by Hyrum City to determine a job applicant's ability to fulfill essential job related requirements. All costs for required medical interviews or physical

examinations will be borne by Hyrum City. The prospective employee must sign a written release of this information to Hyrum City.

(2) Background Examinations. - In accordance with Utah Code 53-10-108, criminal background checks are conducted for successful applicants for positions and volunteer assignments. Background examinations are conducted to ensure a safe and secure environment and to comply with state and local laws.

(3) Hyrum Library also requires background checks under certain circumstances in accordance with Utah State Code 9-7-218.

(a) Definitions:

(i) "Qualifying Position" is any paid or unpaid employment position with the Library, including a volunteer position, that involves significant contact with minors or vulnerable adults.

(ii) "Qualifying Prospective Employee" means an individual who is 18 years old or older and applies for a qualifying position with the Library.

(iii) "Minor" means an individual who is under 18 years old.

(iv) "Vulnerable Adult" is an individual who is: (1) 65 years old or older or (2) a dependent adult who has a mental or physical impairment which substantially affects that individual's ability to provide personal protection, carry out the activities of daily living, or comprehend the nature and consequences of remaining in a situation of abuse, neglect, or exploitation. (See Utah Code § 76-5-111(1) (a) (xiv) (A), (D), (F).)

(v) "Significant Contact" is recurring contact.

(b) All qualifying prospective employees must submit to a criminal background check as a condition of employment (or prior to volunteering) with the Library.

(c) As part of the application process, a qualifying prospective employee shall consent to, and provide the information necessary to obtain, a criminal background check. Prior to the Library making an offer of employment, the

human resources department of Hyrum City will run a criminal background check and review the results.

- (d) If the criminal background check reveals any prior criminal offenses, the Library may disqualify the qualifying prospective employee. If a qualifying prospective employee is disqualified based on the information obtained through the criminal background check, the Library will give the qualifying prospective employee written notice of the reasons for the disqualification and two business days to submit a written response to the reasons for disqualification.
- (e) The Library may charge a fee for the cost of the background check.
- (f) This policy is reviewed and submitted to the State Library of Utah by the City Library Director every three years to verify it meets the legal requirements for library employees who have significant contact with minors.
- (g) This policy was approved by Resolution 24-19 on May 16, 2024.

2. Section III. 5.E. Library Volunteers the Hyrum City Personnel Policies and Procedures Manual is hereby added as follows:

E. Library Volunteers shall adhere to the Background Examination Policy in Section IV. Placement. C. Examinations of Hyrum City Personnel Policies and Procedures Manual.

THIS RESOLUTION shall become effective upon adoption.

ADOPTED AND PASSED by the Hyrum City Council this 16th day of May, 2024.

HYRUM CITY CORP.

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

RESOLUTION 24-20

A RESOLUTION APPROVING THE HYRUM CITY LIBRARY FEE SCHEDULE.

WHEREAS, Hyrum City owns and operates a public library known as the Hyrum Library; and

WHEREAS, Hyrum City allows resident and non-residents to obtain a Hyrum Library Card to check out books, dvds, etc., use computers, make copies, and reserve study and conference rooms; and

WHEREAS, the Hyrum City Council has reviewed the current fee policy for the Hyrum Library and has determined there is a need to approve these fees by resolution to reflect the library's current practices and to increase the user fee for nonresidents.

NOW, THEREFORE, BE IT RESOLVED that the Hyrum City Council hereby approves and adopts the Hyrum Library Fee Schedule attached hereto as Exhibit A. These fees may be revised from time to time by resolutions.

BE IT FURTHER RESOLVED, that this resolution shall become effective upon adoption.

ADOPTED AND PASSED by the City Council of Hyrum City, Utah, this 16<sup>th</sup> day of May, 2024.

HYRUM CITY

By: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder  
Stephanie Fricke



**LIBRARY FEE SCHEDULE**

**Library User Card:**

Hyrum Resident	No Charge
Interlocal Agmt Resident	No Charge
Non-Resident & Non Interlocal Resident	<del>\$35</del> <u>41.00</u> per year

**Overdue Items:**

Book	.05 per day
DVD	.25 per day

**Book/Media/DVD:**

All lost books/media/dvd	Cost + <del>\$12</del> <u>2.00</u>
Inter library loan	2.00 per item
Book Club Kit	1.00 per item

**Copy:**

Color sheet	.50 per page
<del>Color double sided</del>	<del>.75 per page</del>
<del>Color 1/2 sheet</del>	<del>.25 per page</del>
Black and white sheet	.10 per page
<del>Black and white double sided</del>	<del>.15 per page</del>

**~~Fax Service:~~**

<del>Outgoing fax</del>	<del>1.00 per page</del>
<del>Incoming fax</del>	<del>.10 per page</del>

**Laminating:**

Lamination per foot	1.00
Lamination per sheet	.25
Book Covering	1.00 per cover

**Room Rental:**

Conference Room Non Profit Groups	No Charge
Conference Room Profit Group	5.00 per hour
Study Room	No Charge

ORDINANCE 24-05

WHEREAS, on January 6, 1994, the Hyrum City Council passed and posted an ordinance adopting the "Hyrum City Municipal Code", a recodification of municipal ordinances encompassing the "Revised Ordinances of Hyrum City" and ordinances adopted through July 15, 1993; and

WHEREAS, Title 15 of the Hyrum City Municipal Code sets forth regulations governing buildings and construction within the municipal limits, including requirements for garbage dumpsters on construction sites; and

WHEREAS, current code does not set conditions for placement of garbage dumpster on construction sites which have been creating maintenance issues with resurfacing, plowing, cleaning roads, and utility repairs in public right-of-ways; and

WHEREAS, many dumpsters do not have markings making them difficult to be seen during night or poor visibility conditions cause safety hazards; and

WHEREAS, upon recommendation by Hyrum City Staff the Hyrum City Council has determined there is a need to amend and revise Section 15.08.095 to require a permit for the placement of garbage dumpsters on construction sites to prevent restricting the public right-of-way.

NOW, THEREFORE, the Hyrum City Council hereby adopts, passes, and publishes the following:

AN ORDINANCE AMENDING SECTION 15.08.095 CONSTRUCTION DEPOSITS - LOT IDENTIFICATION OF THE HYRUM CITY MUNICIPAL CODE TO REQUIRE CONSTRUCTION SITES TO HAVE A GARBAGE DUMPSTER PERMIT AND SETTING CONDITIONS FOR PLACEMENT OF GARBAGE DUMPSTER ON CITY RIGHTS-OF-WAY.

BE IT ORDAINED by the City Council of Hyrum City, Cache County, State of Utah, as follows:

1. Section 15.08.095 of Chapter 15.08 of Title 15 of the Hyrum City Municipal Code is hereby amended as follows:

**15.08.095 Construction Deposits - Lot Identification**

A. To ensure repair of any and all damage to city property, including but not limited to, damage to sidewalks, curb and

gutters, roadways, utility systems, etc., Hyrum City requires a construction deposit for new residential or new commercial construction and residential and commercial remodel. The Hyrum City Council sets the Construction Deposit fee by resolution and such deposit will be refunded in whole or in part following final inspection and completion of landscaping requirements as required in the landscaping ordinance. All or part of the deposit may be forfeited to repair damage to city infrastructure occurring during construction in addition to failure to supply waste containment and/or occupation of building prior to receiving certificate of occupancy.

- B. Before a building is occupied a final inspection must be made and a Certificate of Occupancy given. Violation of this item will result in the forfeiture of the Contractor Deposit. All subdivision improvements must be completed, or approval given by the City Engineer, before occupancy permits will be issued for any dwellings.
- C. A garbage dumpster is required at each construction site. Violation of ~~this~~ these requirements will result in the forfeiture of all or a portion of the Contractors Deposit.
1. The dumpster shall be stored on private property.
  2. This dumpster shall not be stored on an accepted city street or within the right of way of an accepted street without a permit issued by the City Engineer or their designee. The permit shall be for a period not to exceed XX days. The permit shall be accompanied by an exhibit detailing the placement of the dumpster.
    - a. Accepted city street means a road that has been built and dedicated for public travel and has completed the necessary warranty period.
    - b. The applicant will be charged a one-time application fee in an amount set by resolution of the City Council. The Hyrum City council may, at its discretion, establish fees by resolution for permits. Until such resolution is adopted, no fees shall be assessed.

Ordinance 24-05

Page 3

3. If placed in any road whether accepted or not, the dumpster shall:
- a. Possess reflective decals and/or be marked with traffic delineators sufficient to not constitute a driving hazard appropriate to the driving conditions.
  - b. Not obstruct traffic or be placed in the traveled way.
  - c. Never restrict the travel of emergency vehicles.
  - d. Be subject to winter parking restrictions.

D. The street address and lot number must be prominently posted on construction site. Construction may not begin and utility services will not be provided until address is posted. (Ord. 08-06; Ord. 05-16)

REPEALER. All ordinances, resolutions, and zoning maps of the city, or parts thereof inconsistent herewith, are hereby repealed, but only to the extent of such inconsistency. This repealer shall not be construed as reviving any law, order, resolution or ordinance or part thereof.

DECLARATION OF SEVERABILITY. Should any provision, clause, or paragraph of this ordinance or the application thereof to any person or circumstance be declared by a court of competent jurisdiction to be invalid, in whole or in part, such invalidity shall not affect the other provisions or applications of this ordinance or the Hyrum City Municipal Code to which these amendments apply. The valid part of any provision, clause, or paragraph of this ordinance shall be given independence from the invalid provisions or applications and to this end the parts, sections, and subsections of this ordinance, together with the regulations contained therein, are hereby declared to be severable.

EFFECTIVE DATE. This ordinance shall become effective upon posting three (3) copies in three (3) public places within Hyrum City.

ADOPTION. This ordinance is hereby adopted and passed by the Hyrum City Council this 16<sup>th</sup> day of May, 2024.

HYRUM CITY

Ordinance 24-05  
Page 4

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor Pro-Tempore

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

Posted: \_\_\_\_\_

## WRITE OFFS 2024

Final Bill Date	Account Number	Name	Service Address	Amount to Write off	Reason for Write off	
1/16/2020	3.0490.0.4	COOPER, CHANCE & IZABELLE	121 NORTH 100 WEST	\$ 55.26	Credit Service	
1/17/2020	7.0360.0.0	GONZALES, JOSE	75 SOUTH CENTER	\$ 445.03	Credit Service	
3/25/2020	2.0250.2.0	CRUMP, DAWN & ANTHONY	54 WEST 300 NORTH	\$ 215.19	Credit Service	RENTER
4/1/2020	5.0463.1.1	BOAS, KANERA	360 NORTH 400 WEST #1	\$ 8.31	TOO SMALL	RENTER
5/22/2022	9.0130.0.7	GONZALEZ, WENCES JOSE	454 VALLEY VIEW DR	\$ 50.87	TOO SMALL	
6/1/2020	10.0020.3.5	ANJAIN, SAILA	7 EAST MAIN	\$ 750.15	Credit Service	RENTER
7/8/2020	11.0600.0.6	HUGO, JIMMY	740 SUNRISE AVENUE	\$ 635.66	Credit Service	RENTER
10/1/2020	4.0370.0.3	ESKELSON, LEXY	351 NORTH 200 WEST	\$ 848.53	Credit Service	
10/1/2020	28.0098.0.1	ROBBINS, JENNY	464 SOUTH 1440 EAST	\$ 3.94	TOO SMALL	
10/19/2020	28.0227.0.2	NELSON, CANDIS	382 SOUTH 1440 EAST	\$ 326.30	Credit Service	RENTER
10/31/2020	9.0980.0.6	TILLER, BROOKLYN	525 EAGLE RIDGE DR	\$ 156.14	Credit Service	
12/31/2020	11.0180.1.7	CALL, ELIZABETH	328 EAST 100 NORTH #3	\$ 5.17	Credit Service	RENTER
9/25/2023	19.2980.1.2	CORBITT, MICHAEL & SUZANNE	146 WAPITI LOOP	\$ 716.95	BANKRUPTCY	

46% RENTERS

TOTAL AMOUNT FOR W/O 2024	<b>\$ 4,217.50</b>
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# Fraud Risk Assessment

Continued

\*Total Points Earned: 375/395 \*Risk Level: Very Low Low Moderate High Very High  
 > 355      316-355      276-315      200-275      < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	X	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	X	5
b. Procurement?	X	5
c. Ethical behavior?	X	5
d. Reporting fraud and abuse?	X	5
e. Travel?	X	5
f. Credit/Purchasing cards (where applicable)?	X	5
g. Personal use of entity assets?	X	5
h. IT and computer security?	X	5
i. Cash receipting and deposits?	X	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?		20
a. Do any members of the management team have at least a bachelor's degree in accounting?	X	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	X	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training ( <a href="http://training.auditor.utah.gov">training.auditor.utah.gov</a> ) within four years of term appointment/election date?	X	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	X	20
7. Does the entity have or promote a fraud hotline?	X	20
8. Does the entity have a formal internal audit function?	X	20
9. Does the entity have a formal audit committee?	X	20

\*Entity Name: Hyrum City

\*Completed for Fiscal Year Ending: June 30<sup>th</sup> 2024 \*Completion Date: May 16<sup>th</sup> 2024

\*CAO Name: Stephanie Miller \*CFO Name: Todd Perkins

\*CAO Signature: Stephanie Miller \*CFO Signature: Todd Perkins

\*Required



# Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?			X	
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".			X	
4. Are all the people who have access to blank checks different from those who are authorized signers?			X	
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

\* MC = Mitigating Control



# HYRUM CITY CORPORATION

OPERATING BUDGETS  
FISCAL YEAR  
2024-25

# **HYRUM CITY CORPORATION**

PROPOSED

## **ANNUAL OPERATING BUDGETS**

**FISCAL YEAR  
2024-25**

PREPARED &  
PRESENTED BY:

STEPHANIE MILLER  
MAYOR

**HYRUM CITY  
PROPOSED OPERATING BUDGETS  
GENERAL, ENTERPRISE, AND SPECIAL FUNDS  
2024-25  
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# **HYRUM CITY CORPORATION**

# **COMMUNITY PROFILE**



# HYRUM CITY CORPORATION COMMUNITY PROFILE

Hyrum City was settled by Mormon Pioneers in 1860. Named for the brother of Joseph Smith, Hyrum was built at a time when local leaders envisioned a neighboring city in the area now known as "College Ward" which would be called "Joseph."

For many years, Hyrum's population remained stable at 1,700 people. Then, following a growth spurt in the early 1970's, Hyrum leveled off at 3,900. Over the next 40 years, the population inched upward until an influx of people from outside the valley created a need for new housing. New figures estimate 2022 population at 10,594.



Surrounded by farms and countryside, Hyrum remains a rural community in nature. Its chief employer is JBS Swift (formerly known as E.A. Miller, Inc.), a meat packing plant with approximately 1,500 employees.

People list the rural atmosphere high among the chief reasons why they locate in Hyrum. Quiet neighborhoods with a blending of country living mixed with urban convenience make Hyrum an ideal community in many ways.

Those who do not work at JBS Swift, West Point Dairy, or in any one of the city's 200 other businesses (divided between commercial and home locations), find employment with Cache County School District, Utah State University, or commute to Thiokol, Autoliv, nearby Logan for work.

Hyrum offers ample land zoned for commercial or industrial uses. The Blacksmith Fork Industrial Park, a 79-acre site east of the city, is home to a number of businesses, including Mountain Fiber Insulation and Recycling, Timber wolf

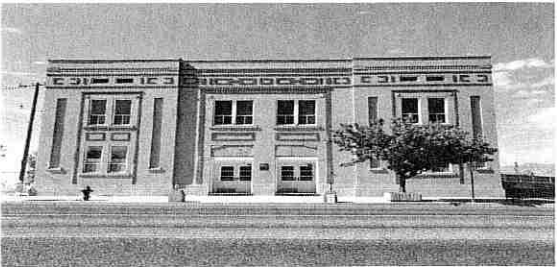
Cabinet, Royal Dog Boarding, Hyrum Self Storage, Artistic Metal Works, Smitty's Automotive & Sales, Top Shed, LJ Millworks, On Automotive, Cedar Valley Transport. The Blacksmith Fork Subdivision has completed its infrastructure and provides additional industrial and commercial business space. There are many new subdivisions and a lot of residential growth.



Hyrum City offers many recreational opportunities through its own parks and facilities including group picnic areas on the City Square and AJ Park and the Canyon Lodge in Blacksmith Fork Canyon. In addition, the state owns and operates the Hardware Ranch elk preserve and the Hyrum State Park, which has boating and camping facilities, adjacent to Hyrum Dam. The state park draws people from a wide area for fishing, swimming, and other water sports and activities.

Blacksmith Fork River provides some of the best fishing in the state and the canyon includes four Forest Service campgrounds in addition to city camping areas up Left Hand that has recently been expanded, at the CCC Camp, and near the hydroelectric plant.

The hydroelectric generator, located 11 miles up Blacksmith Fork Canyon, forms the foundation of the city's municipal electric utility and offers recreational opportunities in park facilities located on the river by the plant.



4

Other public buildings and facilities include the Elite Hall, with one of Utah's few remaining spring-loaded dance floors, the Civic Center, with its attractive multi-purpose room, and the city's rodeo arena located on the East Park complex.

The Senior Citizen Center provides weekday activities (9 a.m. to 2 p.m.) for seniors from Hyrum and surrounding communities.

The Library is located at 50 West Main and provides an attractive setting for individuals and families to enjoy reading and other educational experiences.

The Museum is located in the basement of the City Office and provides many historical and educational activities for all ages.



Hyrum City is widely known for its annual 4<sup>th</sup> of July celebration

complete with fireworks, rodeo, and parade. Hyrum's Star Spangled Week provides old-fashioned fun and entertainment for people of all ages.

Medical, dental and chiropractic services are available in Hyrum and the community provides a wide range of municipal services including culinary and secondary water, wastewater collection and treatment, electricity, fire protection, emergency medical technicians, parks and recreation programs, library and other cultural opportunities. Law enforcement, ambulance service, mosquito abatement building inspection, are contracted out. Recycling and solid waste collection are provided through contracts with Waste Management.

Community leaders continue to provide for continued, orderly growth, both commercial and residential, through a revised general plan and appropriate zoning.

## HYRUM CITY, UTAH

Date of settlement	April 6, 1860
Date of incorporation	February 10, 1870
Population estimate	10,594
Form of government	Traditional
Area	5.99 Square miles
Elevation	4,750
Miles of streets	56.21
<b>Fire protection:</b>	
Number of stations	1
Number of Full Time	2
Number of firemen and officers	37 Volunteers
<b>First responders:</b>	18 Volunteers
<b>Police protection</b>	Contract with Cache County
<b>Schools:</b>	
Lincoln Elementary	
Number of classrooms	31
Number of teachers	38
Number of students	563
Canyon Elementary	
Number of classrooms	32
Number of teachers	40
Number of students	774
South Cache 8-9 Center	
Number of classrooms	50
Number of teachers	54
Number of students	1,060
Mountain Crest High School	
Number of classrooms	80
Number of teachers	75
Number of students	1,545
<b>Municipal water department:</b>	
Number of connections	4,040
Annual consumption in gallons	1,093,474,000
Miles of water mains	92.78
Wells	3
Springs	4
Storage capacity: 3 Reservoirs	5,000,000 Gallons
<b>Municipal sewer department:</b>	
Number of connections	3,815
Miles of sewer lines	59.08
Treatment plants	1 Mechanical
Lift stations	6



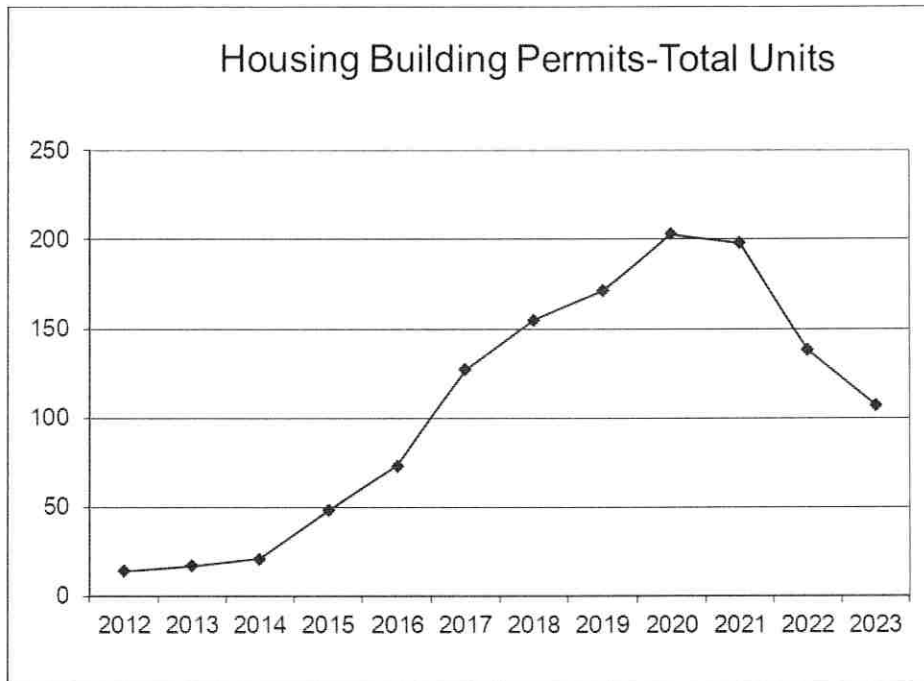
## HYRUM CITY, UTAH

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<b>Municipal electric department:</b>	
Number of connections	3,565
Annual consumption in kilowatt hrs	109,033,128
Miles of distribution lines	102.15
Power sources:	Hyrum City Hydroelectric Plant
	San Juan Plant
	Colorado River Storage Project
	Intermountain Power Project
	Hunter II Power Plant
	Nebo Power Project
	Pleasant Valley Wind Project
	Horse Butte Wind Project
	Richmond Irrigation Hydro
	Gas Generation Plant
<b>Municipal irrigation department:</b>	
Number of connections	2,654
Annual consumption in acre feet	3,896 acre feet
Miles of distribution lines	48.93
Water Sources:	
Wells	1
Water shares	3,278
Water Reuse Plant	1
<b>Municipal storm water department</b>	
Number of connections	3,772
<b>Solid waste and disposal department</b>	Contract with Waste Management
<b>Public buildings:</b>	Civic Center
	Elite Hall
	Senior Citizen Center
	Canyon Lodge
	Library/Museum
<b>Public parks:</b>	East Park
	Pride Park
	City Square
	Soccer Fields
	CCC Camp
	Left Hand Property
	Canyon Park
	AJ's Park
	Canyon Campground
	Salt Hollow
	Blacksmith Fork
	West Park (Construction phase)

## COMMUNITY GROWTH 2024-25

This chart graphs new single family residences including town homes constructed between 2012 and 2023:



There have been 10 town home units built in 2023 compared to 67 in 2020. The construction of townhomes increased significantly starting in 2017 but recent numbers have declined. This decrease in permits may be due to higher interest rates and higher building cost.

The total number of permits for each category for 2018 through 2023 is as follows:

	2018	2019	2020	2021	2022	2023
Single family homes	80	94	124	174	122	97
Townhouse-total units	75	77	67	24	16	10
Multi-family housing	0		12			
Residential-additions/garages/sheds	37	62	45	80	67	42
New commercial construction	4	10	7	4	6	4
Commercial remodel/additions	5	3	8	3	6	3
Solar	4	5	5	13	56	41
<b>Totals</b>	<b>205</b>	<b>251</b>	<b>268</b>	<b>298</b>	<b>273</b>	<b>197</b>

Approved residential subdivisions under construction are listed with their remaining lots. April 1, 2023 there was 167. As of April 1, 2024 there are 128 lots in the following approved subdivisions:

**COMMUNITY GROWTH  
2024-25  
(CONTINUED)**

Auburn Hills (Ph 7B)	2		Mt. Sterling Farms (Ph 4)	6
Canyon Estates (Ph 4)	1		Mountain View South (Ph3)	2
Canyon Estates (Ph 5)	13		Mountain View South (Ph 4)	17
Canyon Estates (Ph 6)	12		Mountain View South (Ph 5)	24
Hidden Valley (Ph 1)	2		Rolling Hills (Ph 10)	3
Hidden Valley (Ph 2)	14		Rolling Hills (Ph 11)	1
Industrial Park	8		Scenic Mt.	21
Little Bear Creek (Ph 2)	2			

Additional residential subdivisions that have been approved or are in the infrastructure/construction phase are: Canyon Estates (Phase 6), Harvest Valley Court (retirement community) and Savage Subdivision.



# **HYRUM CITY CORPORATION**

# **ORGANIZATION**



**HYRUM CITY CORPORATION  
ORGANIZATION  
FISCAL YEAR 2024-25**

**MAYOR**  
Stephanie Miller FROM: 1-1-2022 TO: 1-1-2026

**COUNCILMEMBERS**  
Stephen G. Adams 1-1-2024 1-1-2028  
Jared L. Clawson 1-1-2022 1-1-2026  
Paul C. James 1-1-2022 1-1-2026  
Michael Nelson 1-1-2024 1-1-2028  
Craig L. Rasmussen 1-1-2024 1-1-2028

**CITY ADMINISTRATOR**  
Stephanie Miller

**CITY RECORDER**  
Stephanie Fricke

**CITY TREASURER**  
Todd Perkins

**CITY ENGINEER / ZONING ADMINISTRATOR**  
Matt Holmes

**JUSTICE OF THE PEACE**  
Paul Larsen

**DEPARTMENT HEADS**

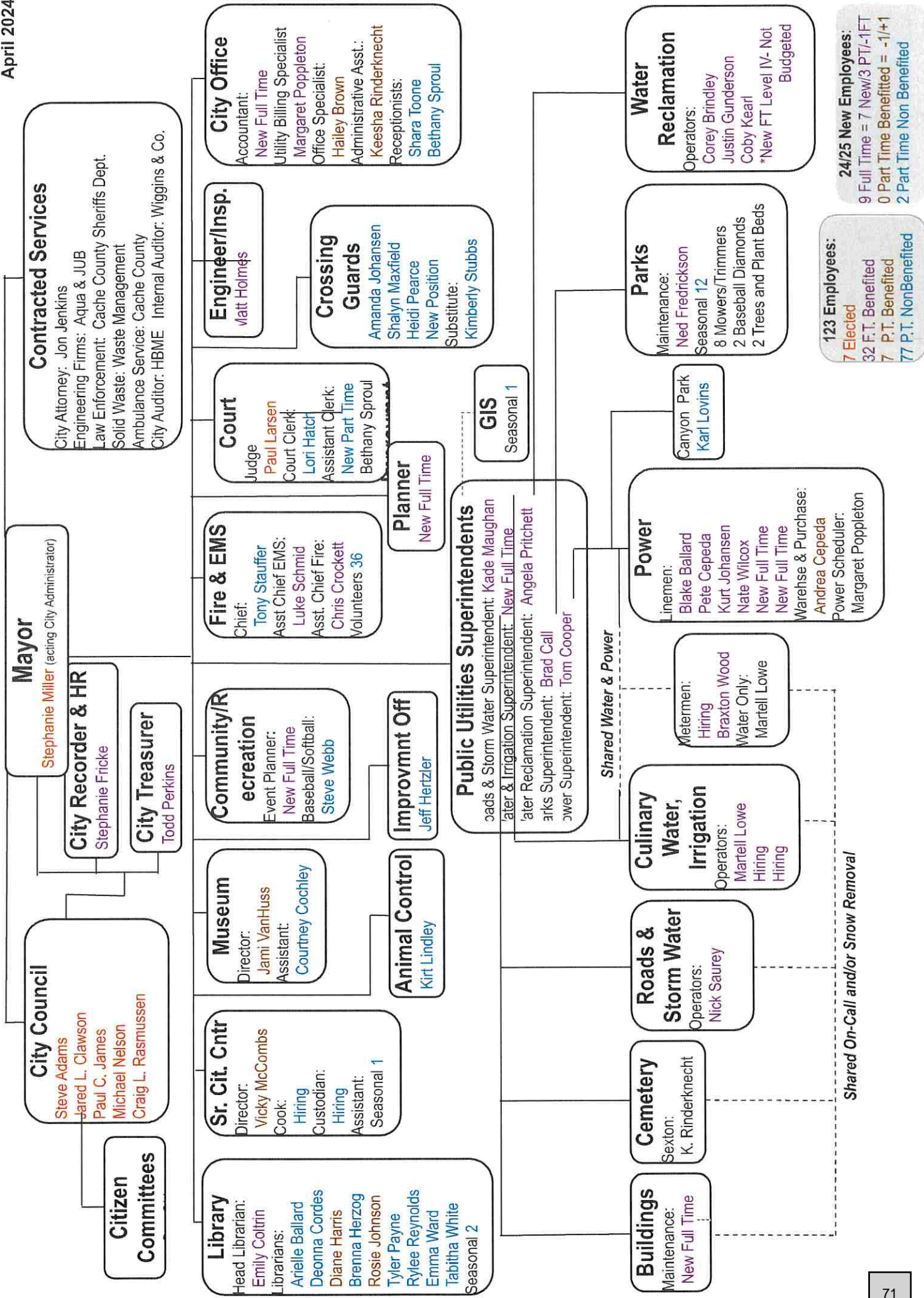
Animal Control	Kirt Lindley
Cemetery Sexton	Keesha Rinderknecht
Electrical Superintendent	Tom Cooper
Fire Chief	Tony Stauffer
Librarian	Emily Coltrin
Museum Director	Jami Van Huss
Parks Superintendent	Brad Call
Senior Citizens Director	Vicky McCombs
Wastewater Superintendent	Angela Pritchett
Water/Roads Superintendent	Kade Maughan



# HYRUM CITY ORGANIZATION CHART

April 2024

Section 11. Item C.

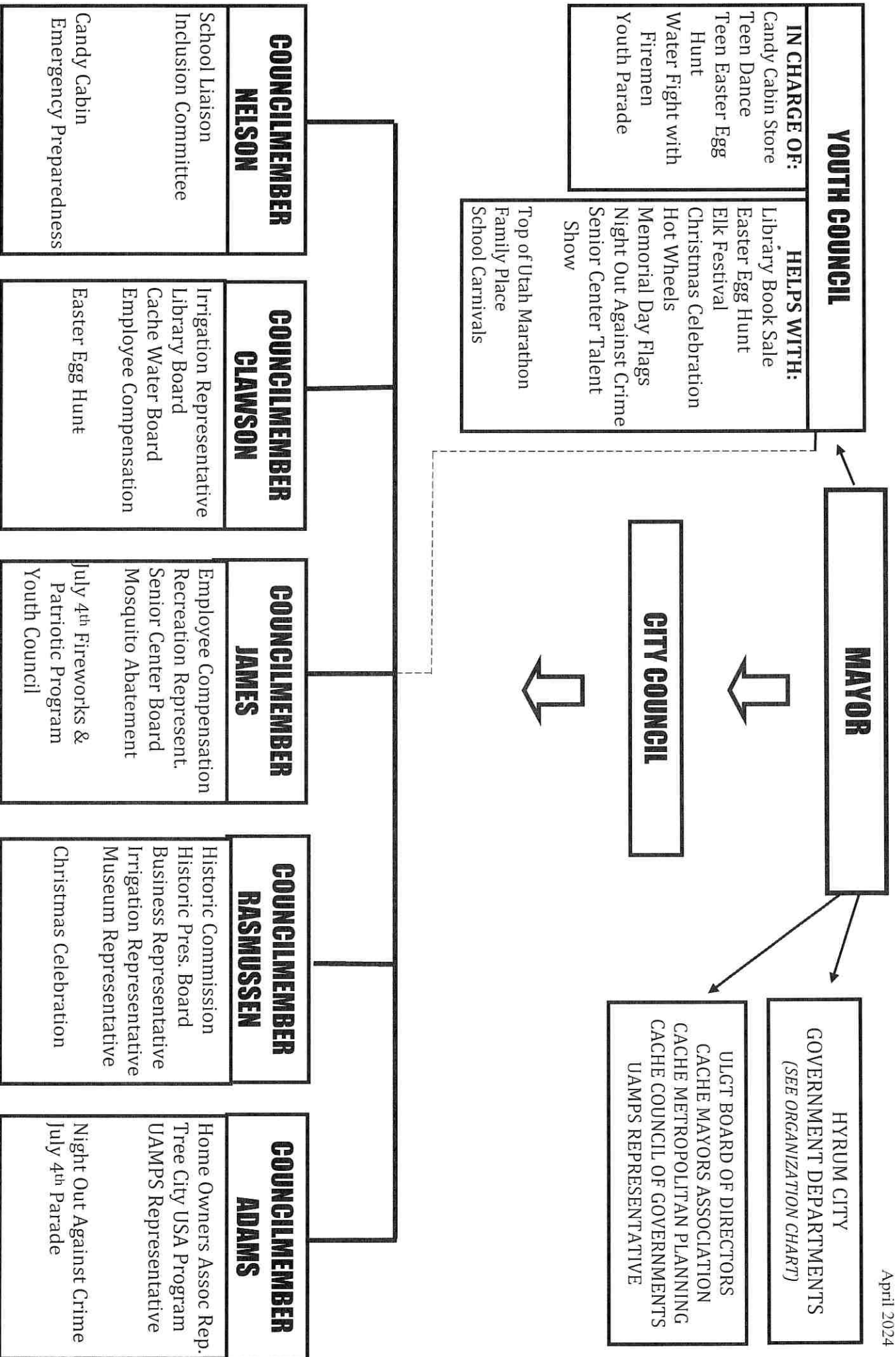


**123 Employees:**  
 7 Elected  
 32 F.T. Benefited  
 7 P.T. Benefited  
 77 P.T. NonBenefited

**24/25 New Employees:**  
 9 Full Time = 7 New/3 PT/-1FT  
 0 Part Time Benefited = -1/+1  
 2 Part Time Non Benefited

# HYRUM CITY COUNCIL ASSIGNMENTS & CITIZEN COMMITTEES

April 2024



**HYRUM CITY CORPORATION**

**BUDGET**

**MESSAGE & SUMMARY**

**FISCAL YEAR**

**2024-25**



**HYRUM CITY CORPORATION  
OPERATING BUDGETS  
FISCAL YEAR 2024-25  
EXECUTIVE SUMMARY**

To the City Council and the Citizens of Hyrum City:

While serving as your Mayor, I have seen countless hours of service given to others. Our planning commission, museum board, senior citizen board, library board, youth council advisors and youth council all voluntarily serve our community. Hyrum's Volunteer Fire Department & First Responders train tirelessly at no cost to our citizens and are only paid when they respond to an event or call. Boy & Girl Scout leaders volunteer to teach good citizenship to the youth in our community. Parents volunteer at our local schools as well as coach our youth in sports. Many of you look out for your neighbors and give service to them as well. There are many who give of their time and money for the benefit of others. Thanks to all of you for the things you do that make Hyrum a great place to live!

Significant projects completed this past year include: skateboard park, park at the top of the Blacksmith Fork Canyon Trail, power system upgrades including the West Point substation and work on the 46KV line, a gas generation plant was completed, installation of new water meters, storm water sumps on Rosewood, Glenwood & Canyon View Drive, six new pickle ball courts, new playground equipment at Salt Hollow & Blacksmith Fork Parks, cemetery restrooms completed, more steel water lines replaced, paint removal on the outside of the Elite Hall, 300 South sidewalk from 400 East – Center Street, head gates & drying beds at the sewer plant, and an electric rate study.

The County and fifteen local municipalities joined together and formed the Cache Waste Consortium. During that process, Providence, Richmond, Smithfield, Lewiston and Cornish decided to withdraw and do something on their own. There were four companies that submitted bids. In January, it was agreed to begin negotiations with Waste Management. Negotiations were made by county officials and mayors of the participating municipalities, and a contract was signed. Waste Management began picking up garbage on October 1st. Waste Management has established a business site in Cache County.

We are so blessed to live in this country! We are the most liberated, most prosperous, and most blessed people on the face of the earth. I have a deep love for our country! I love to see the American flag! My hearts swells within me when I see others stop what they are doing and place their hands over their hearts as the flag is being raised. For many years my family and I helped the American Legion post flags for Memorial Day on the graves of veterans in the Hyrum City Cemetery. I feel a deep respect for those who have served and are currently serving our country! I feel a deep respect for their families! A good citizen loves

**EXECUTIVE SUMMARY (CONTINUED)**

**FISCAL YEAR 2024-25**

his or her country and shows patriotism. A good citizen shows courtesy and respect for the rights of others. A good citizen has tolerance. A good citizen has accountability. A good citizen has moral courage. A good citizen has responsibility. Citizenship improves the lives of your family, friends, neighbors, and community. The democracy that governs us is a "government of the people, by the people, and for the people". It is up to us, as the people, to stand with her. We, the people, are a powerfully united entity.

\* \* \* \* \*

Stephanie Miller  
Mayor



May 2, 2024

**COMBINED GENERAL & ENTERPRISE FUNDS  
REVENUE & EXPENDITURE SUMMARY  
2024-25  
REVENUES**

	2024	2024	2025	PERCENT
	PROPOSED	PROJECTED	PROPOSED	INCREASE/
FUND	BUDGET	REVENUES	BUDGET	DECREASE
GENERAL	8,846,400	7,948,369	9,726,330	9.95%
CAPITAL PROJECTS	2,618,800	456,055	1,719,000	-34.36%
WATER	1,897,340	1,900,017	2,029,640	6.97%
SEWER	2,572,860	2,761,721	2,837,800	10.30%
ELECTRIC	15,002,200	13,899,837	15,183,700	1.21%
IRRIGATION	1,828,032	982,798	1,329,000	-27.30%
STORM WATER	374,000	411,605	440,500	17.78%
TOTALS	33,139,632	28,360,402	33,265,970	0.38%

**EXPENDITURES**

	2024	2025	2025	PERCENT
	PROPOSED	PROJECTED	PROPOSED	INCREASE/
FUND	BUDGET	EXPENDITURES	BUDGET	DECREASE
GENERAL	8,846,400	7,295,191	9,726,330	9.95%
CAPITAL PROJECTS	2,618,800	1,182,845	1,719,000	-34.36%
WATER	2,583,720	2,856,588	3,689,570	42.80%
SEWER	2,937,850	1,870,281	3,390,050	15.39%
ELECTRIC	14,997,500	12,617,249	15,131,950	0.90%
IRRIGATION	1,818,950	933,682	1,790,450	-1.57%
STORM WATER	534,100	234,017	784,405	46.86%
TOTALS	34,337,320	26,989,853	36,231,755	5.52%

### HYRUM CITY 2024-25 EXPENDITURE HISTORY

The following charts show the history of actual expenditures (projected for 2024 and budgeted for 2025). Since the necessity for capital expenditures fluctuates from year to year, these charts

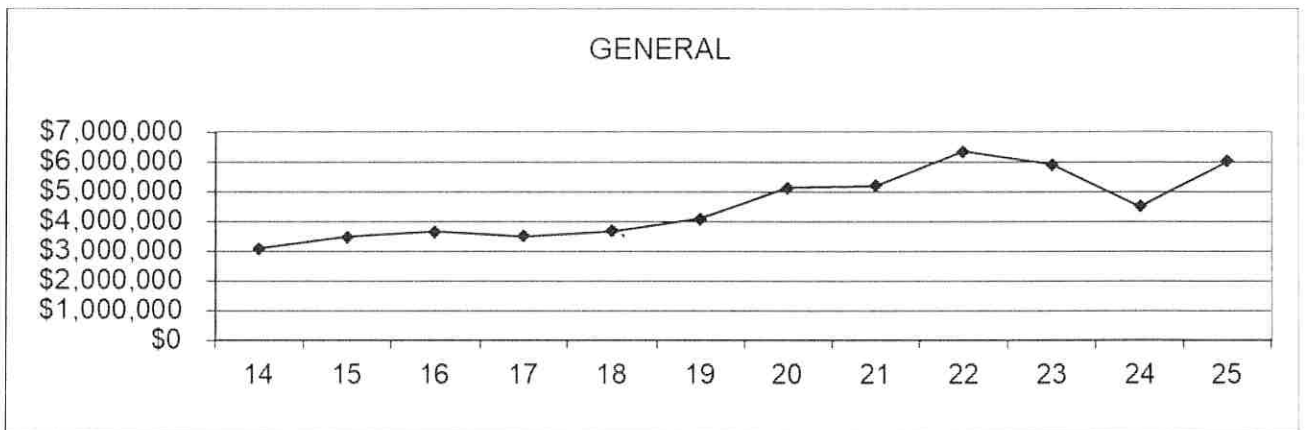
indicate ongoing operational expenses and do not include any capital outlay for equipment, buildings, special projects, or land.

#### GENERAL FUND

Expenditures in the general fund continue to rise as the population of Hyrum grows and expanded services are provided to the residents.

The increases in 2020-21 is from CARES act expenditures EMS contract and the mass transit tax. Transfers were made to the Debt Service fund to pay off the library in 2016 and 2017. Nothing is budgeted to transfer to the Capital project fund. As transfers and federal funding go away it decreases the operational expenditures. Less subdivisions and building permits are budgeted for 2023-24. The increase in 2024-25 is mainly due to additional employees, inflation including utilities and insurance.

2021 reflects an increase due to CARES act expenditures, the new EMS contract and transfers to the Capital Project Fund. We are transferring more starting in 2018-19 to the Capital Projects fund to construct the fire station, Blacksmith fork Trail. In 2022-23 The transfer is for Blacksmith Fork Park and the West Park.

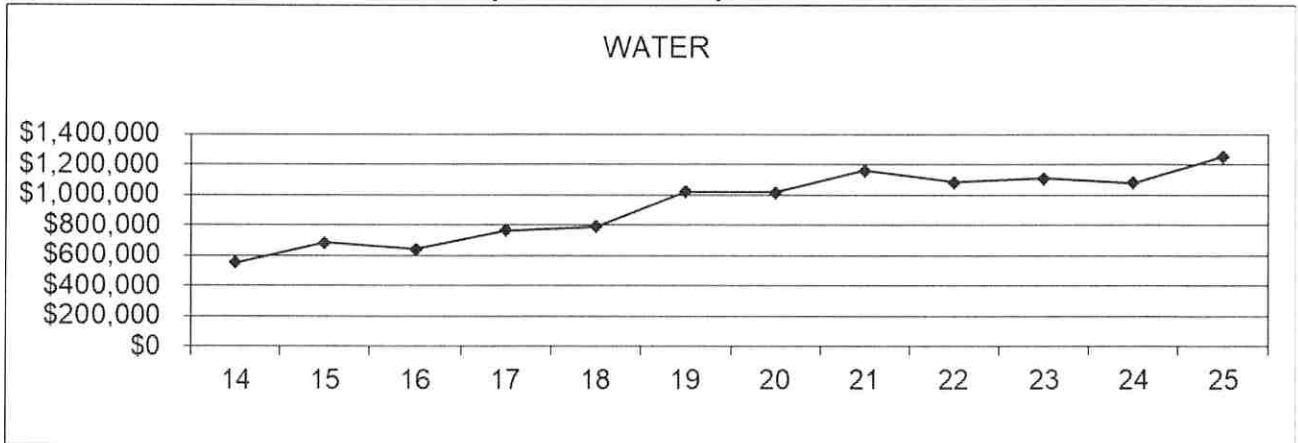


#### WATER FUND

Maintenance of the distribution system has steadily increased as infrastructure ages and the system expands with additional development projects. Expenditures for professional services, utility costs and maintenance continue to increase the budgeted amounts. Starting in 2010 re-payment of the 2 Million gallon

reservoir bond were included; No transfers to the General Fund have been done since 2016 and no transfer is budgeted for 2024-25; but money is budgeted for new meters. The increase in 2024-25 in expenditures is mainly because of new employees being added and insurance is up across the board.

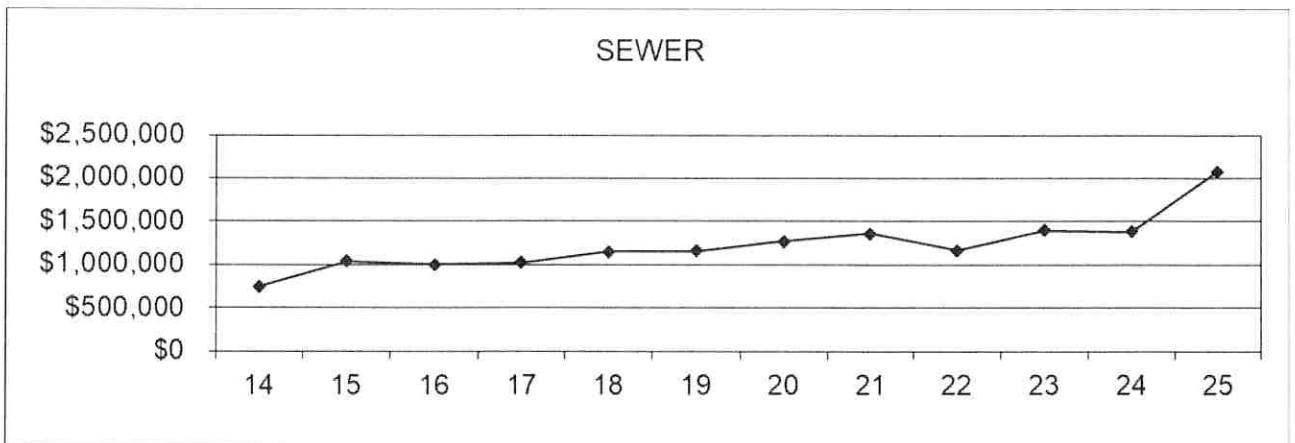
### HYRUM CITY 2024-25 EXPENDITURE HISTORY (CONTINUED)



### SEWER FUND

A concerted effort is being made to curtail any increase in costs for utilities and chemicals. In 2012 the increase is due to repayment of a bond on a water recycling project. The water recycling project will reduce the cost of treatment chemicals. The sharp increase starting in 2015 is due to large number of plates being purchased to continue running the plant. The increase in 2016-17 is due to paying off the water recycling bond, for the purchase of new replacement plates and additional pumping/treatment cost from a very wet year. With the new upgrades plates will not need to be replaced. As the plant ages chemical cost and plate cost steadily

increase with the capital improvements completed to the plant we are hoping some of these cost will decrease with efficiency. The increase from 2020 to 2021 is because of the chemical T-Floc that is keeping the plant running efficiently while the plant received its much needed upgrade. In 2021-22 includes paying off the original WWTP bond and starting the new WWTP upgrade bond. 2024-25 increased due to the collection and treatment master plans and additional money spent in the collection side as we split out collection and treatment when Millville sends product. Utilities have also increased.

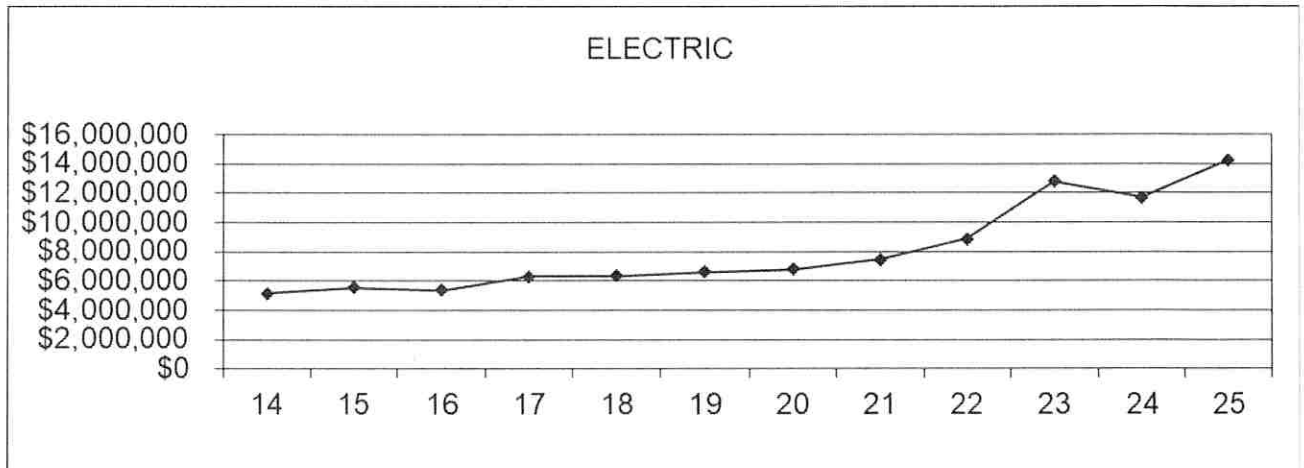


**HYRUM CITY  
2024-25  
EXPENDITURE HISTORY  
(CONTINUED)**

**ELECTRIC FUND**

Demand for electricity continues to increase and power purchase costs have fluctuated so much the last year. A rate increase was passed by the council in 2023 along with the PPAC. An increasing population including additional air conditioning and other electrical requirements in new homes also contributes to the steady operational increases. JBS new plant is on line and contributes to additional power needing to be purchased as well as Kilgore and the addition to West Point Dairy plant. The new metering system is now installed and

contributed to the increases in 2017 and 18. 2012 a small decrease is due to no transfer to the General Fund. No transfer to the General Fund is budgeted for 2024-25. The spike in 2020-23 is due to many new homes/subdivision, increased inventory, increased cost to purchase materials with long lead times and huge spikes in power purchase prices. The temp generators also increased operating cost. In 2024-25 new employees are being added and the gas generation plant bond will start being paid.

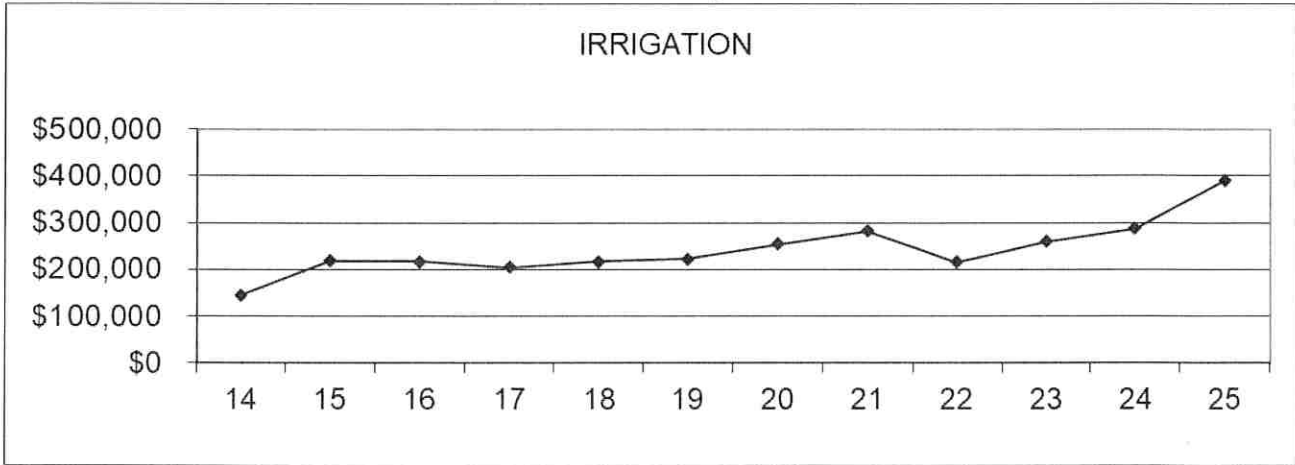


**IRRIGATION FUND**

Expenditures in this fund have remained fairly consistent over the last several years with slight increases for utility and personnel costs. 2012 and 2013 show a decrease because of an employee leaving

and not being replaced. Additional employees were added in 2014. A budgeted increase for 2024-25 is for additional employees and irrigation assessments continue to rise.

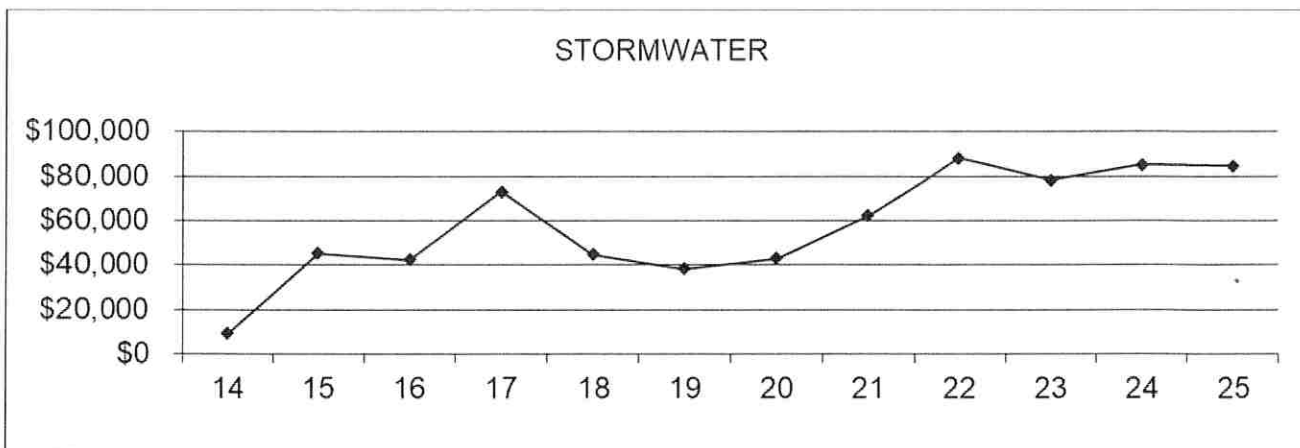
**HYRUM CITY  
2024-25  
EXPENDITURE HISTORY  
(CONTINUED)**



**STORM WATER FUND**

The storm water fund was created in 2006. As the collection system facilities expand maintenance costs increase. The spike in 2011 is due to a storm water audit done by the State in 2010. To stay in compliance with the State requirements, additional training and professional services are required. The drop in 2011-2014 is due to less professional service. We anticipate that we will not have the

audit or any other major engineering. The spike in 2016-17 is due to repairs associated with this fund and a storm water inspector being hired. Storm Water is becoming more and more of a concern and more work is done by employees to stay in compliance. \$30,000 is budgeted in 2024-25 in professional services to pay for a storm water inspector.



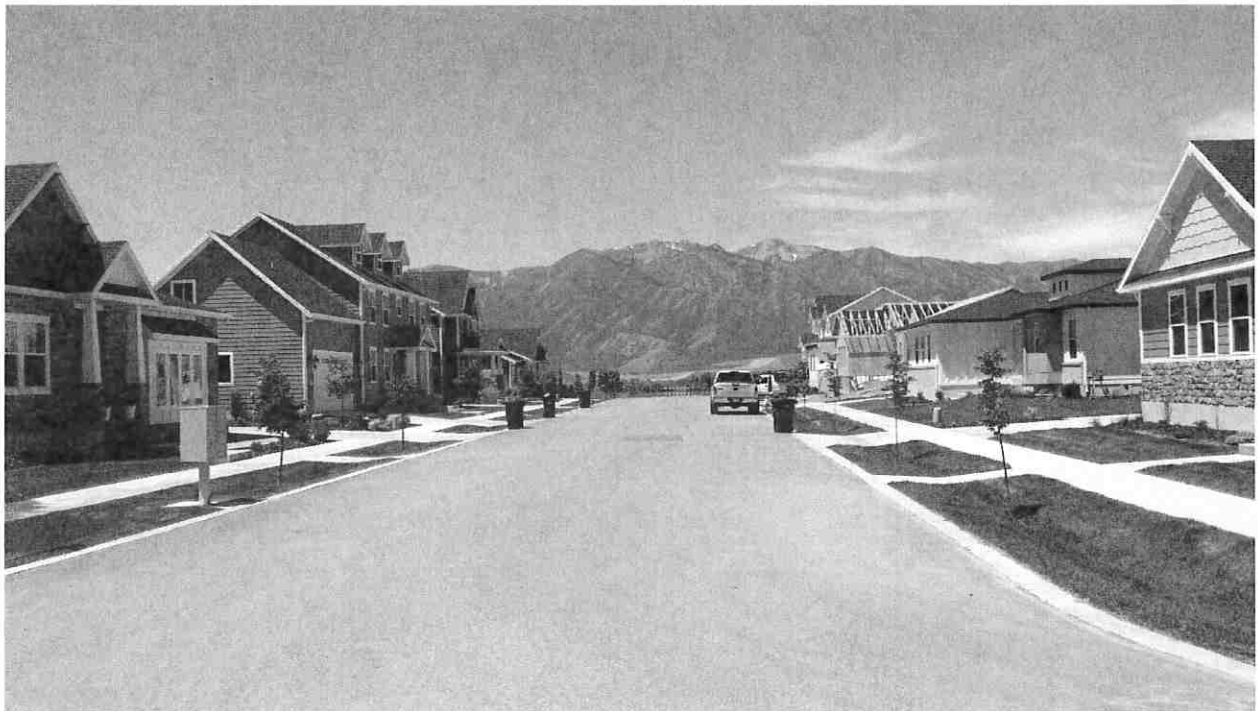


<b>HYRUM CITY BUDGET SUMMARY</b>								
<b>2024-25</b>								
	GENERAL	CAPITAL	WATER	SEWER	ELECTRIC	IRRIGATION	STORM	
	FUND	PROJECTS	FUND	FUND	FUND	FUND	WATER	TOTALS
<b>REVENUES:</b>								
Property taxes	870,000							870,000
Other taxes	3,155,000				550,000			3,705,000
Licenses & permits	84,000							84,000
Intergovernmental revenues	1,950,000					866,300		2,816,300
City services	1,702,000		1,634,000	2,400,000	13,995,000	371,000	390,000	20,492,000
Impact fees	224,200		199,840	184,900	101,200	47,700		757,840
Fines	107,450							107,450
Interest on investments	148,800	100,000	158,000	225,500	152,000	38,000	50,500	872,800
Rents & concessions	60,100		31,800	17,400				109,300
Miscellaneous income	148,000		6,000	10,000	385,500	6,000		555,500
Interfund transfers								0
Contributions - private	44,000	450,000						494,000
Contributions - desig. fund	42,000							42,000
Transfer from reserve funds	1,190,780	1,169,000						2,359,780
Transfer fm/(to) restricted								0
Bonds								0
<b>Total Revenues</b>	<b>9,726,330</b>	<b>1,719,000</b>	<b>2,029,640</b>	<b>2,837,800</b>	<b>15,183,700</b>	<b>1,329,000</b>	<b>440,500</b>	<b>33,265,970</b>
<b>EXPENDITURES:</b>								
Personnel costs	1,949,000		660,500	656,100	1,801,000	154,700	31,600	5,252,900
Materials & supplies	508,730		191,550	819,250	1,252,650	103,950	4,225	2,880,355
Systems maintenance	484,400		260,000	212,000	925,000	30,000	15,000	1,926,400
Special departmental	527,350						3,000	530,350
Prof/contract services	1,465,500		20,000	280,000	65,000	10,000	30,000	1,870,500
Insurance	92,110		9,600	24,500	28,800	4,800	580	160,390
Miscellaneous	545,240		1,000	2,000	70,000			618,240
Power purchase					9,100,000			9,100,000
Assessments						88,000		88,000
<b>CAPITAL:</b>								
Land/water stock				2,500				2,500
Buildings & grounds	391,000		20,000					411,000
Improvements	1,085,000	1,719,000						2,804,000
Equipment	733,000		283,000	110,000	258,000	14,000		1,398,000
New construction	1,495,000		2,130,000	1,200,000	603,500	1,385,000	700,000	7,513,500
<b>DEBT SERVICE:</b>								
Principal				44,300	441,000			485,300
Interest				39,400	587,000			626,400
Issuance cost								0
<b>CONTRIBUTIONS:</b>								
To General Fund								0
To Debt Service Fund								0
To Capital Projects Fund	450,000							450,000
Cont to Rest Fund Bal			113,920					113,920
<b>Total Expenditures</b>	<b>9,726,330</b>	<b>1,719,000</b>	<b>3,689,570</b>	<b>3,390,050</b>	<b>15,131,950</b>	<b>1,790,450</b>	<b>784,405</b>	<b>36,231,755</b>
<b>Budgeted Surplus</b>	<b>0</b>	<b>0</b>	<b>(1,659,930)</b>	<b>(552,250)</b>	<b>51,750</b>	<b>(461,450)</b>	<b>(343,905)</b>	<b>(2,965,785)</b>
<b>Totals</b>	<b>9,726,330</b>	<b>1,719,000</b>	<b>2,029,640</b>	<b>2,837,800</b>	<b>15,183,700</b>	<b>1,329,000</b>	<b>440,500</b>	<b>33,265,970</b>



# **HYRUM CITY CORPORATION**

# **PROPERTY TAXES**



## HYRUM MUNICIPAL TAX RATE 2024-25

It is helpful to review the process used in determining the Certified Property Tax Rate because of the way the State computes these taxes.

In 2003, the Utah State Legislature passed HB-116, which modified the Property Tax Act by changing the method in which the certified tax rate is calculated. The certified tax rate is now computed based on the previous year's budgeted tax revenue instead of the previous year's collected tax revenue. Even though tax funds are tied to the budgeted amount of revenue, the certified tax rate continues to decline annually unless cities choose to go through the lengthy process to raise the tax rate.

A history of the Utah State Property Tax Act follows:

Since local governments rarely collected all of the budgeted property tax, there was a continuous annual decrease in the amount of property taxes collected because of its connection to the "collected" amount of tax. This phenomenon of decreasing property tax was created in 1987 when the State Legislature, in an attempt to slow the growth of property taxes in the State, changed the levy from a "mill levy" that could increase revenues up to six percent a year to a "certified tax rate" that limited cities to the same amount of revenue collected plus new growth the previous year.

The Utah League of Cities and Towns provided this information: "The Utah Code Annotated 59-2-9, et.seq. set forth the methodology for achieving the legislative intent. For the first two years after the legislation was adopted, the statutory

language read as follows: 'The Certified Tax Rate means a tax rate that will provide the same ad valorem property tax revenues for a taxing entity as were levied by that taxing entity for the prior year.' UCA 59-2-924 (2)(a)(1). Two years later, in 1991, the word was changed yet again to 'collected,' which is the word currently found in the statute. The reasons for these wording changes have faded with time, but their impact in today's environment is clear.

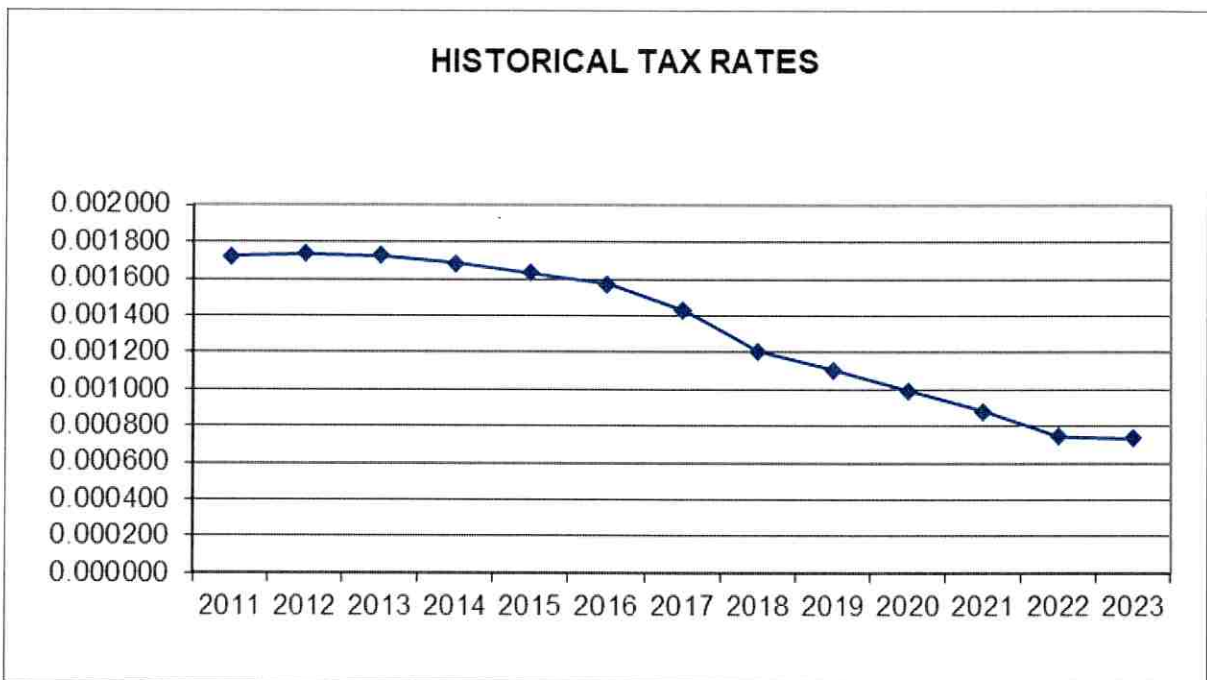
"It is important to note that new growth, delinquent taxes, and interest and penalties were not included in the calculation of certified tax rate, since they vary from year to year. The purpose of the legislation, simply stated, was to assure cities that they would receive the same revenue as they were entitled to receive the previous year. Unfortunately, there was a serious problem that arose from using the word 'collected.' Simply stated, if the revenue collected by the county was less than the taxing entity was entitled to receive, that lesser amount (the shortfall) became that base for the following year.

"The possible reasons for shortfalls have to do with the fact that setting the tax rate involves many parties—the state tax commission (valuing centrally assessed property, handling property tax appeals for centrally assessed and appeal from the county board of equalization), counties (estimating personal property and relieving taxes through the board of equalization), court decisions (involving property tax appeals), property taxpayer declarations (for personal property), and even the taxpayer himself (by the timing of

## HYRUM MUNICIPAL TAX RATE 2024-25 (CONTINUED)

when he pays his taxes). While this will not prevent shortfalls or windfalls in the year they occur, it will prevent them from being compounded by incorporating them into the revenue calculation for subsequent years.”

The following graph shows the annual change in property taxes using the Certified Tax Rate. A tax rate adjustment was approved for fiscal 2010-11. The drop in 2009 was due to the drop in home prices that is why an adjustment was made. An adjustment to 2024 taxes is anticipated.



### PROPERTY TAX ASSESSMENTS 2024-25

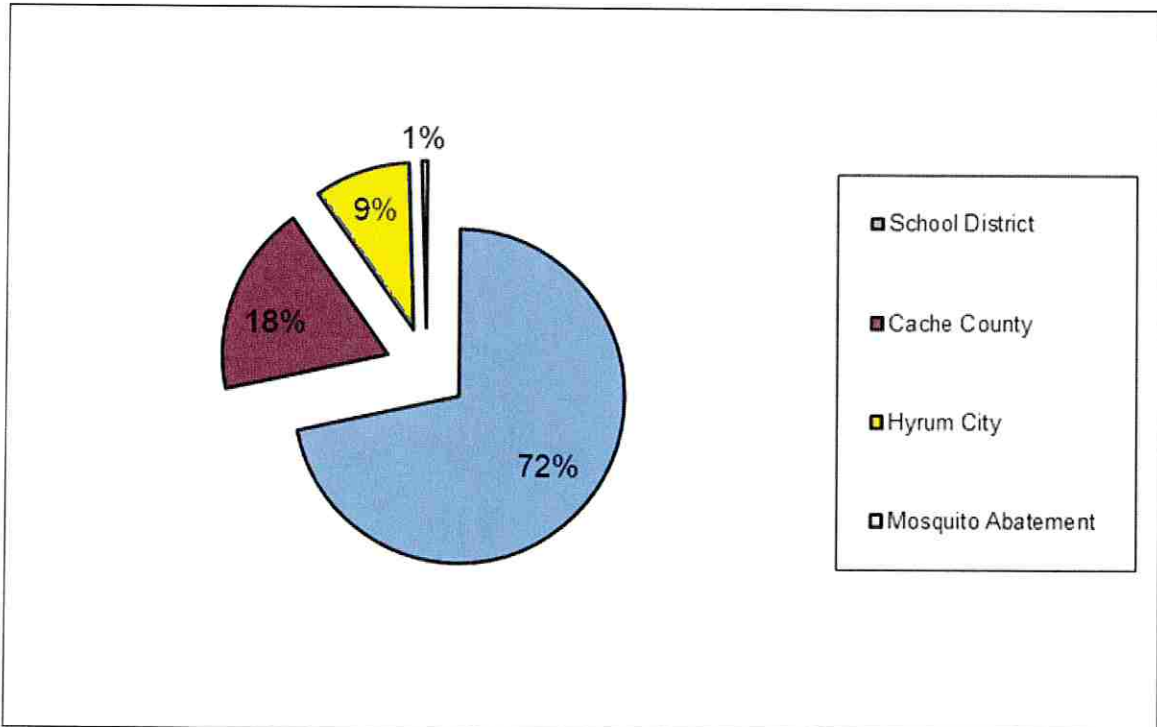
This graph represents the allocation of property tax dollars. The property tax assessment on a home with a market value of \$415,000 would be \$1,780.35.

This total is calculated as follows:

Home value	\$415,000
45% of the home value is exempt	<u>-186,750</u>
Taxable value of home	\$228,250

These figures and graph are based on 2023 property tax percentages:

Cache County School District	\$1,275.23	.005587
Cache County	\$ 328.22	.001438
Hyrum City	\$ 167.08	.000732
Mosquito Abatement	<u>\$ 9.81</u>	.000043
	\$1,780.35	

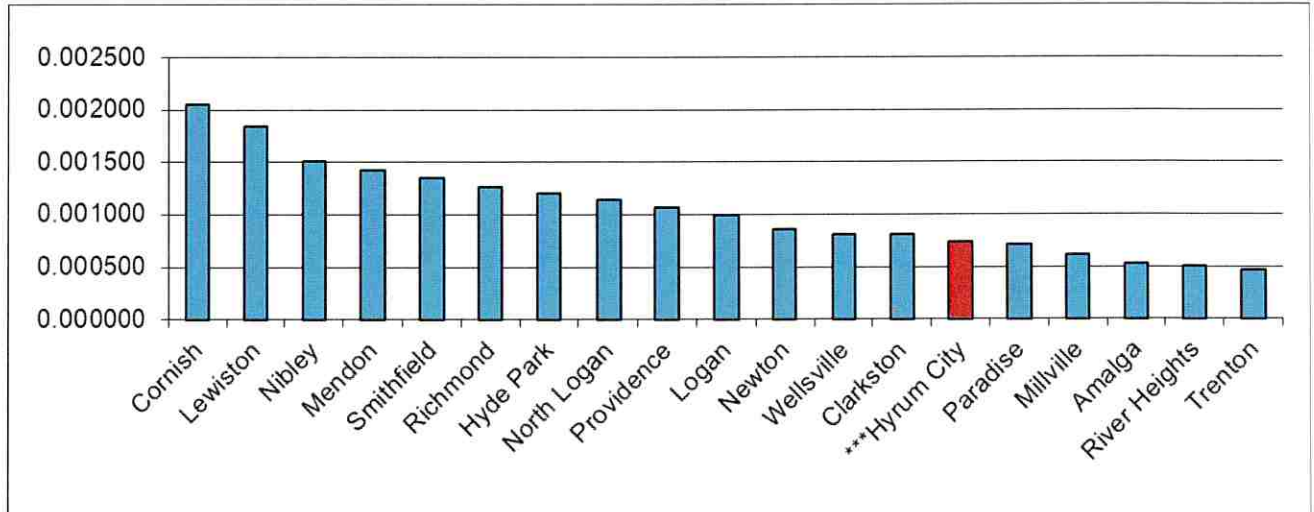


Three thousand eight hundred homes at \$167.08 each will generate \$634,904 in property tax revenue. Based on 2024-25 General Fund budget estimates, Hyrum City provides approximately \$2,298.78 worth of General Fund services to each home (not including solid waste collection or utility services). This means that \$2,131.70 of those services must come from sources other than property tax.

## CACHE COMMUNITY TAX RATES 2024-25

The following graph indicates Certified Tax Rates published for the year 2023 by the Utah State Tax Commission. We will not know how much our rate for 2024 changes

until after the budget is approved, but are using 2023 figure of .000732 for purposes of this budget.



These community tax rates are the published figures for 2023 from Utah State

Tax Commission web site. The actual Certified Tax Rates are as follows:

<u>Municipality</u>	<u>Tax Rate</u>
Cornish	*0.002053
Lewiston	0.001847
Nibley	*0.001513
Mendon	0.001419
Smithfield	0.001352
Richmond	*0.001267
Hyde Park	*0.001201
North Logan	0.001136
Providence	0.001069
Logan	0.000990
Newton	*0.000859
Wellsville	0.000810
Clarkston	0.000803
***Hyrum City	0.000732
Paradise	*0.000706
Millville	*0.000607
Amalga	0.000522
River Heights	0.000503
Trenton	0.000463

\*The rates for these cities include cemetery district taxes.

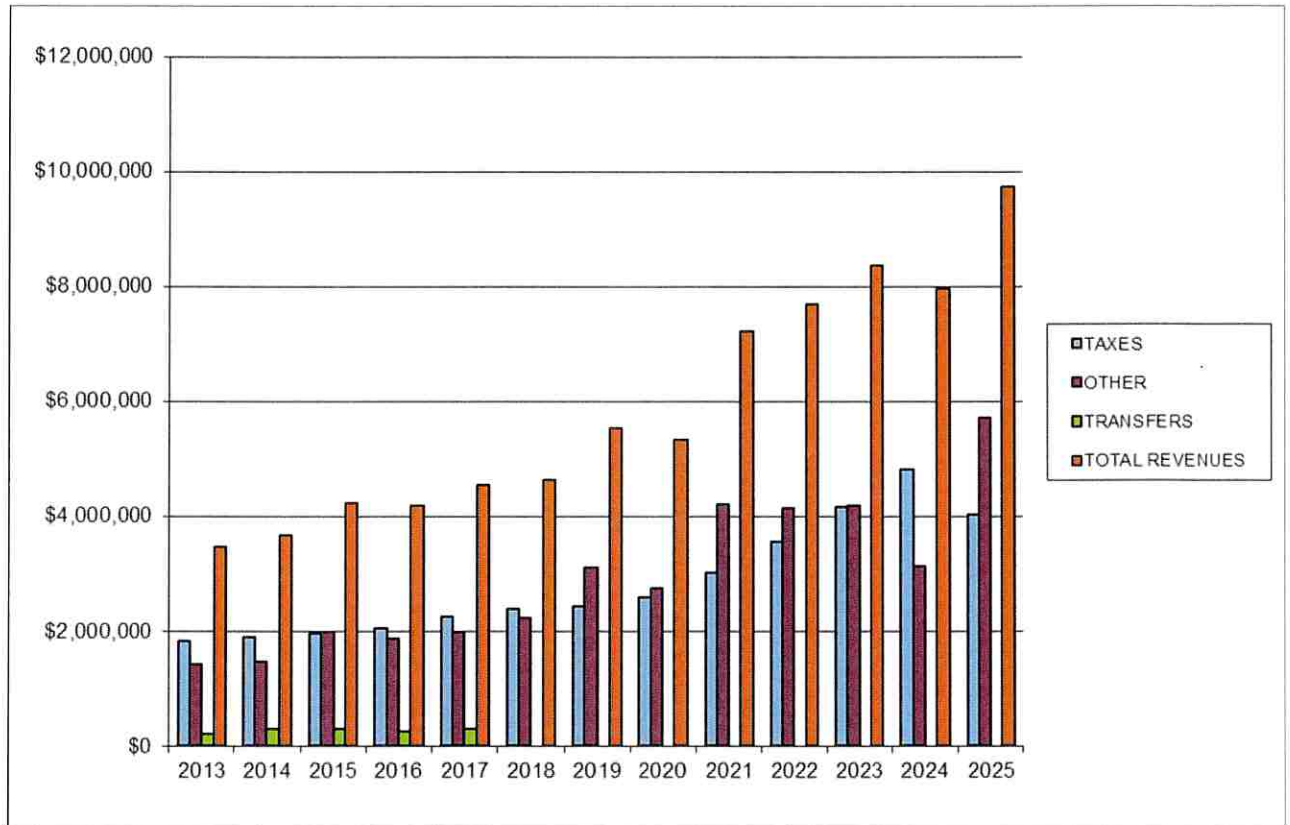


# **HYRUM CITY CORPORATION**

# **GENERAL FUND REVENUES**



## GENERAL FUND REVENUES 2024-25



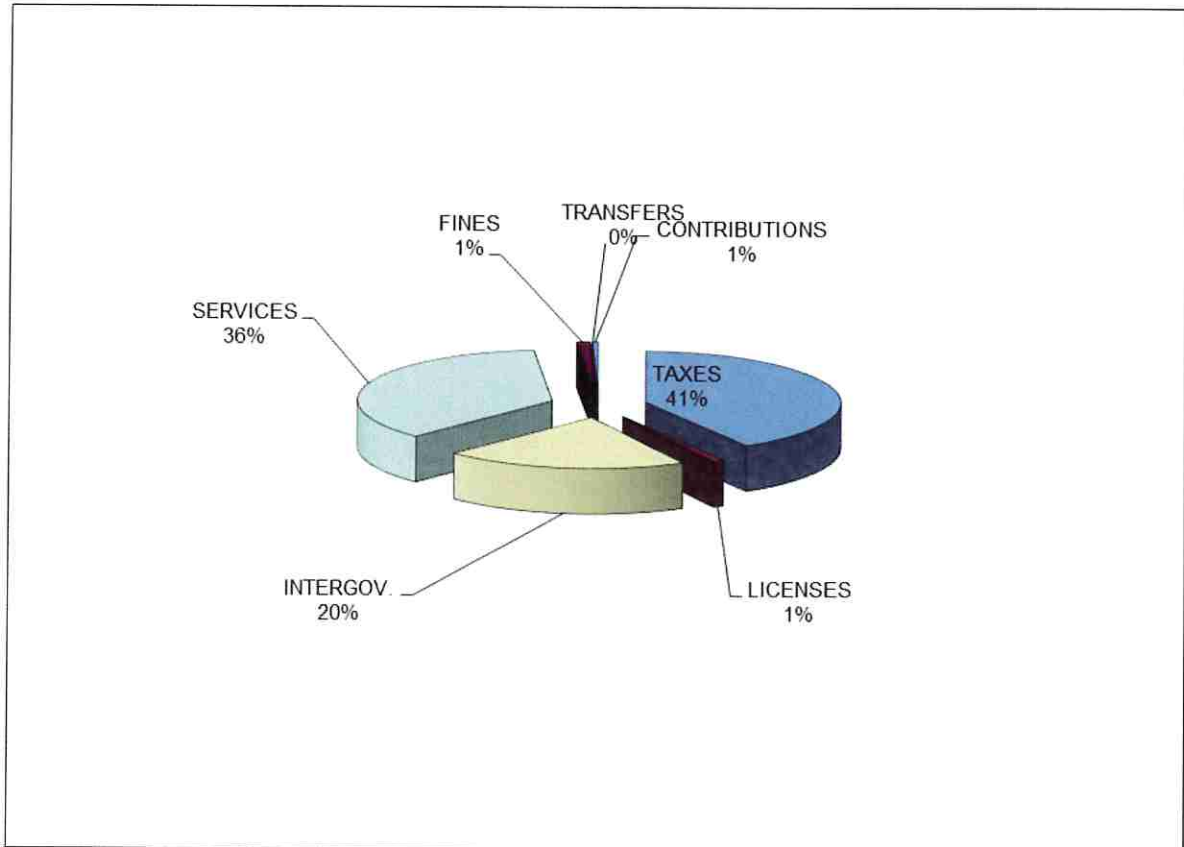
This chart tracks total General Fund revenue compared with taxes, transfers, and other revenues. Revenues budgeted for 2024-25 are 9.95% more than those budgeted in 2023-24. No Transfer is budgeted for 2024-25 and has not been since 2017. The mass Transit tax was imposed in 2013 increasing the overall tax revenue. Tax revenue was also increased due to the

Kilgore, and JBS annexations. CARES act funding was also a big contributing factor in the large increase in 2020-21 and ARPA Funds in 2021-22.

Another large increase was B and C road money from the State. It increased by 58.94%, new legislation added additional funds for rural counties.



## GENERAL FUND BUDGET 2024-25 REVENUE PERCENTAGES



Taxes remain the largest source of General Fund revenue for 2024-25. Tax revenues include property tax, delinquent property tax collections, fee in lieu, sales tax, franchise, energy taxes and a mass transit tax.

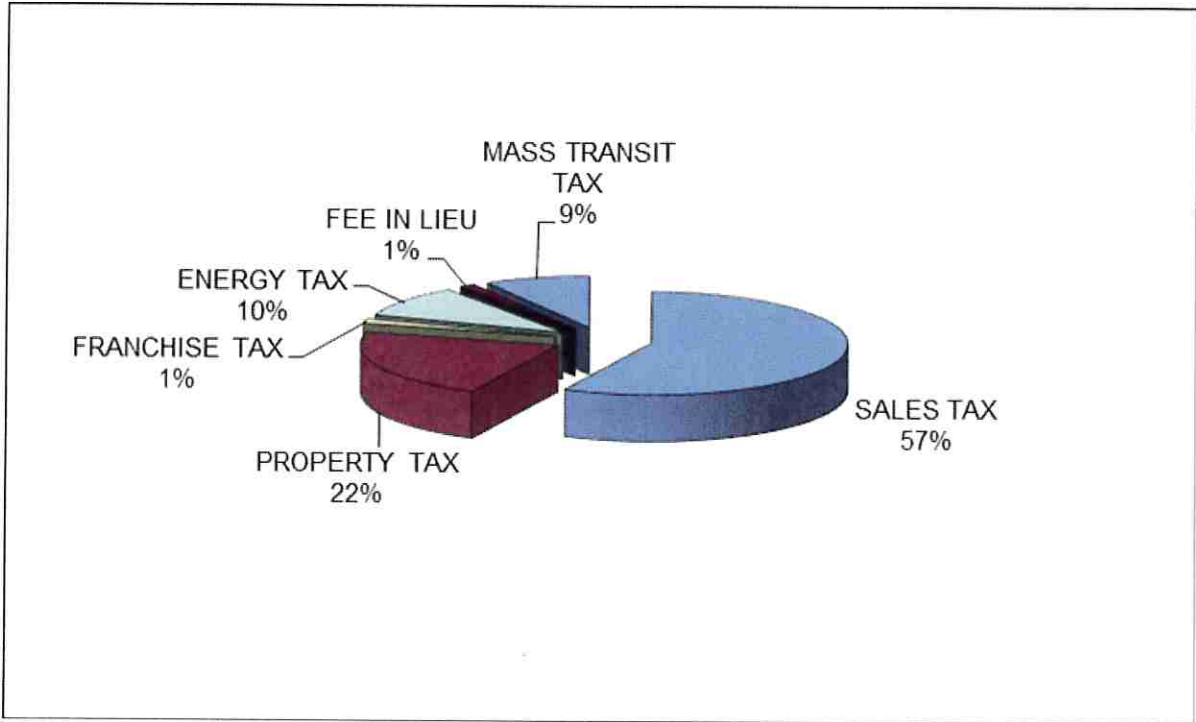
Contributions are donations from private sources and include money donated to the senior citizen center and miscellaneous other donations to fire, first responders, parks, museum etc.

Transfers are dollars moved from one fund to another and no transfer is budgeted for 2024-25.

Intergovernmental Funds this year include, \$1,200,000 B&C and additional road funds from the State. State and federal Grants this year are budgeted include \$6,000 CLEFT grant, \$30,000 population RAPZ, \$200,000 RAPZ for West Park, \$250,000 for The East Park, \$250,000 COG 900 West, and \$14,000 from other grants.

Fines include those received from the Court, the Library, and parking citations.

### TAX REVENUES BY SOURCE 2024-25



Tax dollars projected for 2024-25 supply 41% of General Fund revenues.

Sales tax continues to be the largest source of tax revenue, contributing 57% of total tax dollars. Sales Tax has increased the last few year with JBS and Kilgore being annexed.

Energy tax projections make up 10% of the tax revenue and decreased significantly when we moved the billed amount to the Electric Dept. Property tax revenues are 22% with a rate increase being proposed.

The final 11% of tax revenue is made up of franchise taxes, fees-in-lieu and the Mass Transit Tax. The Mass Transit Tax is just a pass through. We record it as a revenue and an expenditure.

**HYRUM CITY GENERAL FUND  
2024-25  
REVENUES**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024	2024	2025	PERCENT
						6 MONTH TOTAL	EST TOTAL	PROPOSED BUDGET	OF CHANGE
3110	Property taxes - current	608,426	670,204	755,751	755,519	592,549	809,019	855,000	13.17%
3115	Fee in lieu	46,354	48,014	48,557	50,000	21,062	49,985	50,000	0.00%
3120	Property taxes - delinquent	6,129	7,479	4,526	15,000	439	4,637	15,000	0.00%
3130	General sales taxes	1,550,838	1,877,716	2,028,140	2,100,000	1,174,006	2,194,948	2,300,000	9.52%
3140	Franchise taxes	52,775	41,922	54,040	55,000	118,406	51,563	55,000	0.00%
3145	Energy sales & use tax	465,425	603,956	971,192	800,000	103,900	392,383	400,000	-50.00%
3150	Mass Transit Tax	279,086	310,823	311,814	350,000	164,509	311,510	350,000	0.00%
3210	Business licenses	17,792	20,723	22,101	23,000	8,549	22,525	23,000	0.00%
3221	Building permits	115,521	101,890	74,472	50,000	35,437	73,628	50,000	0.00%
3225	Animal licenses	10,882	10,063	10,758	11,000	873	10,229	11,000	0.00%
3340	State, County & Federal grants	294,065	302,356	656,904	855,000	3,535	449,608	750,000	-12.28%
3341	CARES Act	720,793							
3342	ARPA		510,032	510,032					
3356	Class C Road allotment	578,803	642,566	716,387	755,000	259,139	1,112,380	1,200,000	58.94%
3358	State liquor allotment								
3370	County fire grant								
3413	Zoning & subdivision fees	214,780	131,526	55,000	50,000	38,616	73,396	50,000	0.00%
3415	Sale of maps & publications	85	56	56	1,000	194	278	1,000	0.00%
3422	Special protective services	118,520	134,368	144,649	140,000		154,649	165,000	17.86%
3440	Solid waste collection	892,580	983,739	1,041,783	1,090,000	526,505	1,049,495	1,100,000	0.92%
3441	Emergency Medical Services	99,588	178,812	187,027	200,000	100,966	202,188	210,000	5.00%
3455	Animal control fees	1,751	3,099	1,375	3,000	25	125	1,000	-66.67%
3473	Recreation	15,429	15,649	15,986	20,000	4,225	16,663	20,000	0.00%
3474	Community Progress activities			4,000	2,000			2,000	0.00%
3475	Youth Council activities	1,491	2,886	3,819	3,000	3,223	5,264	3,000	0.00%
3476	Library use fees	48,388	51,768	58,424	55,000	3,562	65,079	70,000	27.27%
3477	Road impact fees	99,712	88,806	37,392	46,800	24,928	46,740	46,800	0.00%
3479	Parks impact fees	456,702	396,843	210,615	177,400	110,850	221,700	177,400	0.00%
3480	Cemetery	60,510	80,350	63,650	80,000	43,400	92,000	80,000	0.00%
3490	Miscellaneous	238,197	32,822	20,925	100,000	73,683	143,927	100,000	0.00%
3510	Court fines	103,792	109,175	108,540	100,000	38,654	104,923	100,000	0.00%
3512	Library fines	2,348	5,086	5,224	6,500	2,613	5,598	6,500	0.00%
3513	Parking tickets	130	525	785	400	470	930	950	137.50%
3610	Interest earnings	11,282	20,049	108,754	148,800	57,019	118,994	148,800	0.00%
3620	Building & facility rents	34,723	53,006	61,805	60,000	26,334	66,215	60,000	0.00%
3622	Library room rental		20		100	5	10	100	0.00%
3640	Sale of Fixed Assets	11,753	162,300		35,000	10,600	10,600	35,000	0.00%
3650	Sale of materials & supplies	3,440	15,924	13,525	10,000	9,654	10,745	10,000	0.00%
3651	Sale of library materials	1,160	2,613	1,659	1,000	1,165	2,248	1,000	0.00%
3652	Library copy & laminating fees	679	1,172	1,888	2,000	1,159	2,315	2,000	0.00%
3830	Contributions - utility								
3870	Contributions - private Senior Citizens	1,295	7,786	7,149	10,000	3,097	7,852	10,000	0.00%
3871	Contributions - sr. citizen trips	710	134	731	10,000	120	593	5,000	-50.00%
3872	Contribution - Library	603	2,205	4,745	2,000	625	2,205	2,000	0.00%
3874	Contributions - Elite Hall		200	5,000	10,000			10,000	0.00%
3875	Contributions - Museum	9,333	63,459	24,995	20,000	50	14,210	10,000	-50.00%
3876	Contributions - Misc.	44,865	3,572	1,403	7,000	1,045	7,749	7,000	0.00%
3891	Trans from desig funds (FD)				32,000		39,263	42,000	31.25%
3893	Trans from gen fund unapp				603,881			1,190,780	97.19%
	<b>Total General Fund Revenues</b>	<b>7,220,735</b>	<b>7,695,694</b>	<b>8,355,578</b>	<b>8,846,400</b>	<b>3,565,191</b>	<b>7,948,369</b>	<b>9,726,330</b>	<b>9.95%</b>

**GENERAL FUND REVENUES  
2024-25**

ACCOUNT TITLE	2024 BUDGET	2024 PROJECTED REVENUES	2025 PROPOSED BUDGET	BUDGET NOTES
Property Taxes - Current	755,519	809,019	855,000	The County Assessor assures us that property values have increased in Cache County and the increased property tax revenue reflects a decrease in the Certified Tax Rate but an increase for new growth. 2025 proposed budget is with no tax increase but one is being proposed.
Fee in Lieu – Motor Vehicles	50,000	49,985	50,000	These funds are assessed and collected by Cache County and charged on all motor vehicles, recreational vehicles, etc. All vehicles are assessed at the same rate statewide.
Property Taxes – Delinquent	15,000	4,637	15,000	Revenues from delinquent property tax collections.
Sales Taxes	2,100,000	2,194,948	2,300,000	Sales tax revenue have increased due to JBS and Kilgore being annexed. Online sales have also increased the sales tax revenue.
Franchise Taxes	55,000	51,563	55,000	Franchise taxes remain constant each year. These fees are received from cable franchise and both land and cell telephones.
Energy Sales & Use Tax	800,000	392,383	400,000	The budgeted amount was reduced significantly, we moved the collection of Sale and Use Tax to our Electric Dept.
Mass Transit Tax	350,000	311,510	350,000	In 2013 this tax was applied to Hyrum on the CVTD. It is just a pass through. Expenditures are budgeted to cover the cost.
Business Licenses	23,000	22,525	23,000	Included in this line item is Landlords and regular business licenses.
Building Permits	50,000	73,628	50,000	The Cache County Building Department issues building permits and provides all inspections for Hyrum City. The County returns 20% of the building permit fee to the City. 2024-25 estimates are based on construction of 80 new dwelling units located throughout the community.
Animal Licenses	11,000	10,229	11,000	Dog license fees remained constant. \$12 spayed or neutered \$22 for unaltered and \$5 late fee.
State, Federal, County Grants	855,000	449,608	750,000	This includes \$6,000 CLEFT grant, \$30,000 population RAPZ, \$200,000 RAPZ for West Park, \$250,000 for The East Park, \$250,000 COG 900 West, and \$14,000 from other grants.
Class C Road Allotment	755,000	1,112,380	1,200,000	This money is used to fix and repair roads. Additional money was approved with the new County transportation sales tax. Also New in 2024 was additional money approved by the state for rural counties.
Zoning & Subdivision Fees	50,000	73,396	50,000	These are fees paid by developers and tied to the engineering cost estimates for professional services and fees associated with new development. They continue to fluctuate from year to year as building increases so does this line item.
Sale of Maps & Publications	1,000	278	1,000	Based on average sales during the past several years. This includes the sale of the history book.
Special Protective Services	140,000	154,649	165,000	This figure represents annual contracts for fire coverage with Nibley and Millville at \$12.00 per capita. It also includes

ACCOUNT TITLE	2024 BUDGET	2024 PROJECTED REVENUES	2025 PROPOSED BUDGET	BUDGET NOTES
				reimbursement for fire protection to County areas and Forest Service ground.
Solid Waste Collection	1,090,000	1,049,495	1,100,000	Hyrum City currently adds five percent to solid waste charges to cover billing costs and \$1 per service per month to pay for dumpsters brought in for the Spring clean-up in May. Green waste containers remain optional. Waste Management was selected after a bidding process as the new provider.
Emergency Medical Services	200,000	202,188	210,000	This fee was started in January 2021 at \$4.00 per service per month. These fees will help offset the new EMS expenditures. This goes up 3% every July 1 <sup>st</sup> . Current Rate is \$4.24.
Animal Control Fees	3,000	125	1,000	Cache County Sheriff's Office finished a county intake facility for dogs to be housed until dogs are claimed by their owners, sold, or euthanized. This reduced the boarding fees, Cache County allows us to take dogs to this facility at no charge.
Recreation	20,000	16,663	20,000	Fees collected for ball registrations to cover costs of equipment, umpire fees, insurance, and other expenses associated with operation of the baseball/softball programs for the south end of the valley. Wellsville, Nibley, Millville, and Mendon, participate in the program and are billed according to the number of players who enroll in the program. All registration is now done online.
Community Progress Activities	2,000	0	2,000	Revenue fluctuates in this category from year to year based on July 4 celebration and whether other city-related items are sold to the public.
Youth Council Activities	3,000	5,264	3,000	Funds generated through activities organized and promoted by the Youth Council. The July 4 <sup>th</sup> youth dance remain their primary fundraisers. Also, the sale of penny candy at the cabins.
Library User Fees	55,000	65,079	70,000	Includes 2023-24 amounts assessed to Wellsville and Nibley for use of the library and individual user fees paid by those in cities not participating. The rate will increase from \$44 to \$45 in 2024-25.
Road Impact Fees	46,800	46,740	46,800	Road impact fees continue to be used to pay the cost of the road extension of 300 South to 1300 East. They are based on construction of 30 homes east of 800 East at \$1,558 each.
Park Impact Fees	177,400	221,700	177,400	Park impact fees are based on 80 homes constructed throughout the community at \$2,217 each. These fees are used for design and development of new parks.
Cemetery	80,000	92,000	80,000	Includes charges for the purchase of cemetery lots and opening/closing of graves. Prices were increased March 2, 2023.
Miscellaneous	100,000	143,927	100,000	Miscellaneous revenues include copy fees, sale of materials, publications, etc. This budget amount is based on amounts received during the last several years.
Court Fines	100,000	104,923	100,000	Revenues have increased due Nibley and Mendon coming to Hyrum.
Library Fines	6,500	5,598	6,500	Library fines are projected to remain constant during 2024-25.
Parking Tickets	400	930	950	Parking citation revenue have slowly increased the last few years.

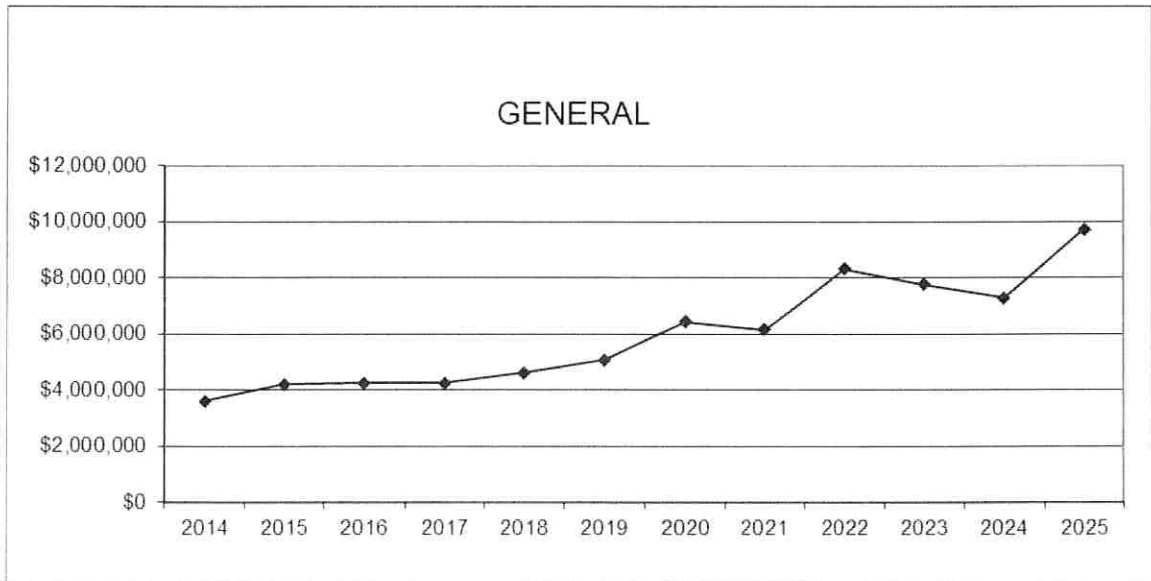
# **HYRUM CITY CORPORATION**

# **GENERAL FUND EXPENDITURES**





## GENERAL FUND EXPENDITURES 2024-25



This chart depicts General Fund expenditures over the past 11 years.

Increases are primarily for capital projects started and completed during these years.

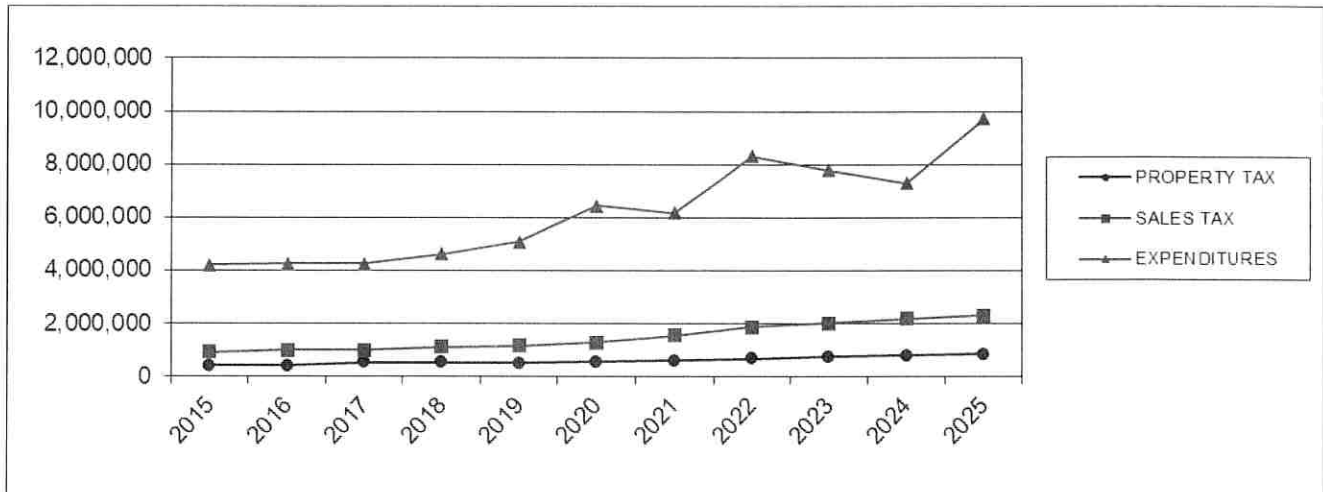
In the years since 2008, the General Fund has made annual contributions to both the Capital Projects and Debt Service Funds; \$450,000 is proposed for 2023-24 for the Capital Projects

Fund for The West Park and East Park updates. The library bond was paid off in January 2017 ending the need for the Debt Service Fund. ARPA funds \$510,032 in 2021-22 for Sewer and \$510,032 in 2023-24 for Irrigation.

The largest expenditures included in this year's budget are road rebuild and slurry seal including 900 West Road rebuilds: also, a new roads shop.



### PROPERTY & SALES TAXES COMPARED WITH EXPENDITURES 2024-25



This chart compares sales and property tax to total General Fund expenditures. Property taxes have fluctuated over the past 11 years from a low of 8.06% of expenditures in 2022 to a high of 12.72% in 2017.

A property taxes increase in 2008-09 made the percentage 10.71%. With the property tax increase in 2010-11, the percentage increased to 12.21%. With expenditures at an all-time high a tax rare is being looked at.

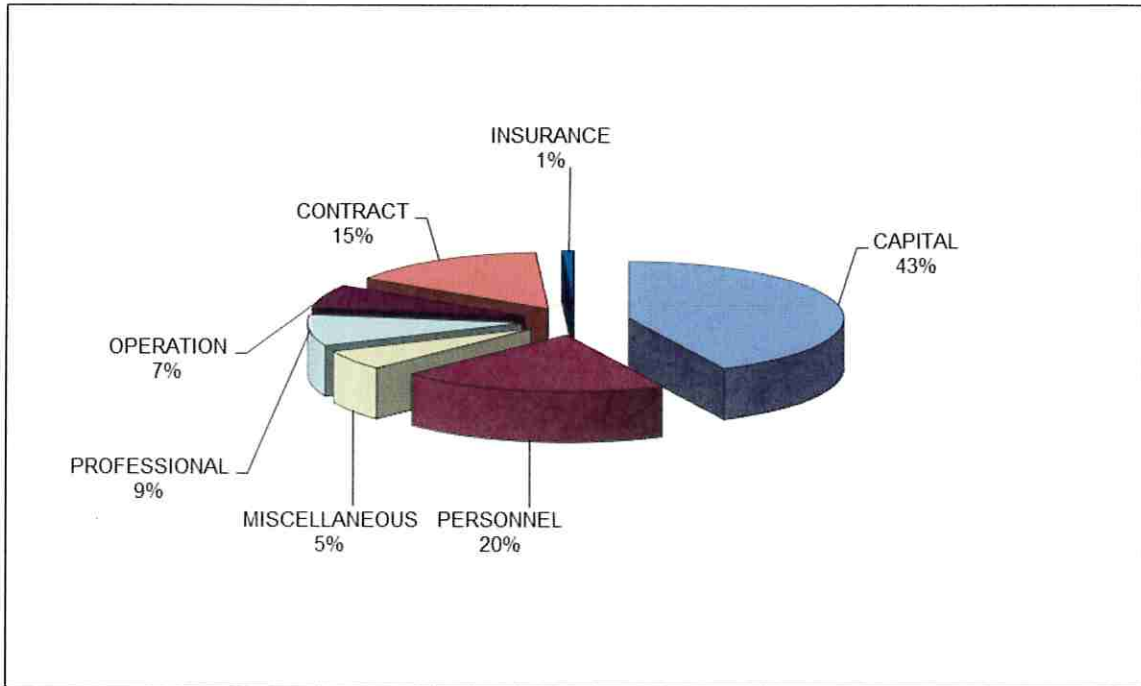
Sales tax revenue have also fluctuated during the last 11 years fluctuating between 19.99% of sales

tax compared to expenditures in 2020 and 30.09% in 2024.

The spike in expenditures is due to transfers to capital projects. Also additional employees, 900 West and road rebuilds.

Property and sales taxes remain the primary sources of revenue for the General Fund. The remaining funding must come from other sources. Property Tax and Sales tax have been helped by the annexation of JBS and Kilgore.

### GENERAL FUND BUDGET 2024-25 EXPENDITURE PERCENTAGES

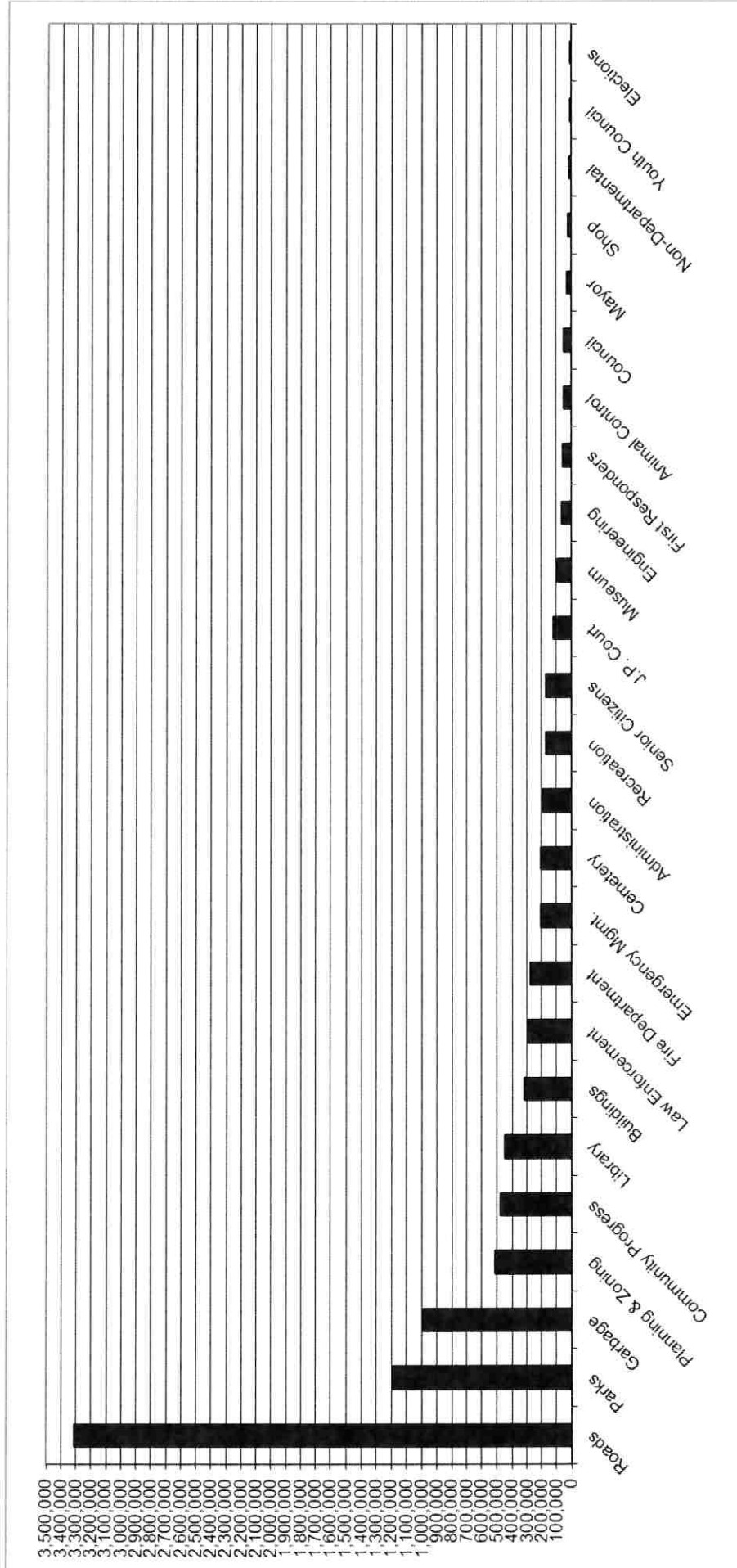


Capital is the largest expense in 2024-25; The Debt service is no longer needed because the library bond was paid off January 2017. Contract includes law enforcement coverage, solid waste and newly added EMS contract.

Capital expenditures this year total \$4,154,000 and include:

- Gen Gov. Buildings – A new Roof at the Civic Center \$34,000, Covered Parking at the City Office \$60,000, Elite Hall Bathroom upgrades \$20,000, and Office Upgrades \$80,000.
- Planning Commission – A building Remodel \$100,000 to move P & Z to the shop.
- EMS- Equipment updates \$5,000.
- EMT- Equipment updates \$5,000.
- Roads-\$525,000 For a new maintenance facility; a chipper \$26,500 shared with parks; a asphalt planer \$30,000; a street sweeper \$385,000; a new plow/flatbed pickup \$110,000; 900 west rebuild \$450,000; Rosewood/Glenwood/Canyon View road rebuild \$500,000; slurry seal \$60,000; canyon parking lot \$125,000; a washout basin \$300,000.
- Parks- Includes a metal lean to building over the pumice pile \$73,000; a new sprinkler system for Salt Hollow Park \$340,000; cement pads for disk golf at mouth of the canyon \$25,000; design sprinklers and zero scape dog park \$10,000; small playground structure for random parks \$60,000; playground bark \$25,000; improvements to Bandits cove disk golf course \$15,000; attachment (laser level) for abi field groomer \$10,000; Ventraac with the snow blower attachment and Trencher \$61,000; plow blade for John Deere Gator \$6,000; Vermeer Wood Chipper shared with roads \$26,500; Rodeo Tractor \$50,000.
- Museum- includes \$10,000 for new exhibits, collections and programs.
- Senior Center- Include a new stove top \$4,000; new blinds \$4,000; and new flooring \$6,000.
- Library- Includes \$18,000 to update the children's area.
- Cemetery- Capital includes A Gis Upgrade \$10,000 and Demo of the House \$75,000.
- Capital Project Fund - Transfer to Capital Project Fund for the park upgrades \$450,000.

**GENERAL FUND BUDGET  
BY DEPARTMENT - 2024-25**



**HYRUM CITY GENERAL FUND  
2024-25  
BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
4110	Council	34,805	38,648	40,679	44,050	17,781	40,452	47,200	7.15%
4120	J.P. Court	96,425	138,919	120,257	126,750	39,282	75,036	122,200	-3.59%
4130	Mayor	23,085	28,933	28,551	29,850	4,119	10,958	30,050	0.67%
4140	Administration	155,880	172,135	205,185	153,800	81,552	166,281	194,250	26.30%
4150	Non-Departmental	10,521	13,851	14,622	18,200	12,346	15,138	18,200	0.00%
4160	General Buildings	64,212	308,447	270,213	141,300	85,204	219,456	314,900	122.86%
4170	Election	1,595	339	128	30,000	23,232	23,232	500	-98.33%
4180	Planning & Zoning	65,133	73,528	68,524	184,600	35,355	199,590	515,500	179.25%
4210	Law Enforcement	246,035	295,379	295,254	295,500	147,627	295,254	295,500	0.00%
4212	Emergency Management Services	72,315	131,753	162,075	202,950	77,374	154,454	205,560	1.29%
4215	First Responders	34,049	83,120	23,601	40,450	29,973	42,212	56,000	38.44%
4220	Fire Department	97,108	223,244	122,563	311,500	97,089	346,314	271,700	-12.78%
4253	Animal Control	37,432	39,058	40,533	41,610	13,155	23,565	52,945	27.24%
4410	Roads	1,033,649	959,180	1,458,336	3,302,800	1,284,749	2,024,934	3,309,100	0.19%
4420	Solid Waste	819,834	901,399	935,998	976,000	424,594	906,394	991,000	1.54%
4440	Shop	25,536	29,879	32,730	85,050	60,535	77,649	23,250	-72.66%
4510	Parks	541,973	586,579	732,920	925,400	563,144	809,428	1,186,700	28.24%
4550	Engineering	29,099	68,474	44,368	61,250	15,347	44,033	62,650	2.29%
4561	Recreation	28,643	33,676	38,122	101,350	16,902	73,039	169,100	66.85%
4562	Museum	65,874	119,822	105,447	79,500	54,923	103,203	92,450	16.29%
4563	Youth Council	2,512	7,185	11,027	10,550	1,659	9,828	11,550	9.48%
4564	Senior Citizens	85,264	112,890	130,877	167,500	75,565	140,725	168,900	0.84%
4580	Library	297,288	354,405	402,212	360,400	227,056	409,002	453,300	25.78%
4590	Cemetery	63,391	162,828	575,121	181,590	63,271	145,641	205,450	13.14%
4620	Community Progress	1,230,629	422,851	413,214	474,450	180,342	429,341	478,375	0.83%
4700	Contribution-Debt Service								
4800	Contribution-Capital Project	1,000,000	1,000,000	1,500,000				450,000	#DIV/0!
4900	Transfer to Enterprise Funds		510,032				510,032		
5000	Transfer to Electric Fund		1,500,000		500,000				
Total GF Expenditures		6,162,287	8,316,554	7,772,557	8,846,400	3,632,176	7,295,191	9,726,330	9.95%
Surplus		1,058,448	(620,860)	583,021	0	(66,985)	653,178	0	
Totals		7,220,735	7,695,694	8,355,578	8,846,400	3,565,191	7,948,369	9,726,330	9.95%

**HYRUM CITY GENERAL FUND  
2024-25  
CITY COUNCIL**

Current Councilmembers with their terms are:

	<u>From</u>	<u>To</u>
Stephen G. Adams	1-1-24	1-1-28
Jared L. Clawson	1-1-22	1-1-26
Paul C. James	1-1-22	1-1-26
Michael Nelson	1-1-24	1-1-28
Craig L. Rasmussen	1-1-24	1-1-28

The City Council is the legislative branch of municipal government and is comprised of five members, all of whom are elected at large. The Council is responsible to evaluate and pass ordinances, approve the budget, and consider other items that come before them during Council meetings.

PERSONNEL: The 2024-25 budget proposes a salary increase.

OPERATION AND MAINTENANCE: Travel includes funding for attendance at the annual and mid-year League training conferences (\$10,000).

RELATED REVENUES: None

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	30,000	30,000	30,000	30,000	15,000	30,000	33,000	10.00%
130	Employee benefits	3,004	2,941	2,891	3,300	1,148	2,892	3,100	-6.06%
230	Travel & meetings	1,660	5,082	7,343	10,000	1,218	6,545	10,000	0.00%
510	Insurance	342	292	404	450	415	415	500	11.11%
610	Miscellaneous	(201)	333	41	300		600	600	100.00%
<b>Total Council</b>		<b>34,805</b>	<b>38,648</b>	<b>40,679</b>	<b>44,050</b>	<b>17,781</b>	<b>40,452</b>	<b>47,200</b>	<b>7.15%</b>



**HYRUM CITY GENERAL FUND  
2024-25  
J.P. COURT**

The Hyrum City Justice Court offers a variety of services to the residents of Hyrum and surrounding communities. The court resolves citations, handles small claims, and other judicial procedures.



The Court Clerk is available Monday through Friday 12:00 to 4:30 p.m. and the Municipal Justice Court Judge is available from 4:00 to 6:00 p.m. on Tuesdays. Trials and small claims are by appointment only. A court bailiff is in attendance any time the judge holds court. Availability of the Internet allows the court access to state agencies and gives them the ability to post outstanding court warrants statewide. The internet also provides a way for the judge to do arraignments over the internet so prisoners at the county jail are no longer transported to Hyrum. In 2024-25 the court will move down to the basement of the City Office.

In 2012-13 Paul Larsen was hired and trained on the duties of a Judge. On September 2021 Lori Hatch was hired as the new Court Clerk. Judge Larsen retires June 30<sup>th</sup> 2025. The

Court combined with Nibley and Mendon July 1<sup>st</sup> 2019.

**RELATED REVENUES:** Revenues from citations issued within Hyrum City are divided between the Cities and the State according to the nature of the citation. The combining of the courts brings in additional revenue.

**PERSONNEL:** Court personnel include a part time Municipal Justice Court Judge (salaried), one part time court clerk at 1,500 hours, and a part time assistant who works two hours per week when court is in session. The Cache County Sheriff provides bailiff services included in line 620. 2024-25 budget is proposing hiring an additional new part time clerk.

**OPERATION AND MAINTENANCE:** The 2024-25 budget is based on 2023-24 projection. Jon Jenkins of Daines & Jenkins, LLP now provides prosecution service as of May 15<sup>th</sup> 2019 for the same amount as the County (\$2,000 per month). This is now moved to the Administration fund as of 2017.

**CAPITAL:** No capital request are included in this budget.

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	70,854	99,667	82,570	89,300	25,674	51,348	85,500	-4.26%
115	Overtime		6	0	100			100	0.00%
130	Employee benefits	18,995	26,229	19,985	23,200	4,227	4,820	12,000	-48.28%
210	Books, subs & memberships	782	634	119	700	1,069	1,069	700	0.00%
230	Travel & training		1,708	3,208	4,000	247	2,035	4,000	0.00%
240	Office supplies & expense	1,603	2,222	1,356	1,500	318	1,351	1,500	0.00%
250	Equipment supplies & maint	1,142	1,676	4,069	1,400	267	943	2,400	71.43%
280	Telephone	470	480	520	1,000	200	480	1,000	0.00%
310	Attorney fees								
510	Insurance	683	583	807	850	829	829	1,000	17.65%
610	Miscellaneous supplies		312						
620	Witness, jury & bailiff fees	1,896	5,402	7,622	4,700	6,451	12,161	14,000	197.87%
740	Equipment								
Total J.P. Court		96,425	138,919	120,256	126,750	39,282	75,036	122,200	-3.59%



**HYRUM CITY GENERAL FUND  
2024-25  
MAYOR**

The current Mayor is Stephanie Miller whose term of office is: 1-1-14 to 1-1-26

In Hyrum City, the Mayor is the chief administrative officer and is responsible for the day-to-day operation of the city. The Mayor is elected to a four-year term of office.

**PERSONNEL:** The proposed budget includes no salary increase just an adj for a phone allowance.

**OPERATION AND MAINTENANCE:** The 2024-25 budget is based on 2023-24 projections.

**RELATED REVENUES:** None

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	18,075	18,300	21,165	18,400	2,590	5,136	18,400	0.00%
130	Employee benefits	3,195	3,155	2,573	5,600	268	817	5,600	0.00%
210	Books, subs & memberships	150	350	350	500		350	500	0.00%
230	Travel & meetings	1,263	6,188	4,189	4,500	961	4,334	4,500	0.00%
240	Office supplies & expense	32		44	100	38	44	100	0.00%
280	Telephone	52		10		15	30	50	
510	Insurance	180	153	213	250	218	218	300	20.00%
610	Miscellaneous	138	787	7	500	29	29	600	20.00%
<b>Total Mayor</b>		<b>23,085</b>	<b>28,933</b>	<b>28,551</b>	<b>29,850</b>	<b>4,119</b>	<b>10,958</b>	<b>30,050</b>	<b>0.67%</b>





**HYRUM CITY GENERAL FUND  
2024-25  
ADMINISTRATION**

Administration oversees the general accounting and billing functions of the City. Staff members prepare agendas, record minutes, schedule building rental, and provide numerous other services to the general public. They also provide efficient service to the public and effective support of elected officials, department heads, and other staff and volunteer workers.

Accountant is proposed at 15% to this department.

**RELATED REVENUES:** Sale of maps, copying and miscellaneous revenue.

**PROFESSIONAL SERVICES:** Legal fees are charged to specific projects, however, \$3,000 is budgeted in Administration to cover miscellaneous professional services, including computer support. Included in this account is \$32,000 for Attorney fees for Court appointed Attorneys. \$25,000 is budgeted to update the personnel policy.

**PERSONNEL:** The City Administrator 20%, Administrative Secretary 40%, Nuisance Officer 25%, The Treasurer is charged 10% to this department. The Recorder is charged 20%, and three receptionists are charged one at 5%, one at 30%, and one at 20%. A new

**OPERATION AND MAINTENANCE:** The 2024-25 budget is based on 2023-24 projections and changes to personnel distributions.

**CAPITAL:** There are no capital requests for 2024-25.

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	83,592	80,265	101,258	70,100	32,403	64,649	90,400	28.96%
115	Overtime	633	617	2,554	3,000	2,175	4,366	3,000	0.00%
130	Employee Benefits	25,764	37,052	39,172	26,400	12,544	25,040	17,700	-32.95%
210	Books, subs & memberships	1,079	1,591	398	1,000	310	408	1,000	0.00%
220	Public notices		133	213	1,000		105	1,000	0.00%
230	Travel & training	16	27	2,177	2,500	1,498	2,676	2,500	0.00%
240	Office supplies & expense	3,172	6,571	7,386	5,000	2,917	6,185	6,500	30.00%
250	Equipment supplies & maint	7,084	5,790	4,441	4,500	3,311	6,390	6,500	44.44%
280	Telephone	1,667	2,032	2,107	2,000	1,185	2,231	2,000	0.00%
285	Internet service				1,000			1,000	0.00%
310	Professional services/Attorney Fees	31,056	36,378	42,324	35,000	22,667	51,141	60,000	71.43%
510	Insurance & bonds	1,518	1,296	1,794	1,800	1,842	1,842	2,150	19.44%
610	Miscellaneous	299	383	1,362	500	700	1,248	500	0.00%
740	Equipment								
Total Administration		155,880	172,135	205,186	153,800	81,552	166,281	194,250	26.30%



**HYRUM CITY GENERAL FUND  
2024-25  
NON-DEPARTMENTAL**

Non-departmental funds are those activities not directly attributable to any single department. It provides for payment of the annual dues to the League of Cities and Towns, publishes the City's newsletters, and provides funds for the General Fund portion of the audit.

**OPERATION AND MAINTENANCE:** Memberships include the City's annual assessment from the Utah League of Cities and Towns the cost is based on population so as population goes up so does the price of membership. Professional services provide for that portion of the annual audit fee pertaining to the General Fund. Insurance and bonds pays for the annual employee bond.

RELATED REVENUES: None

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024	2024	2025	PERCENT
						6 MONTH TOTAL	EST TOTAL	PROPOSED BUDGET	OF CHANGE
4150									
210	Memberships	4,062	5,320	4,902	5,000	5,735	5,735	6,000	20.00%
220	Public notices	1,350	3,422	4,720	8,000	1,611	4,403	7,000	-12.50%
310	Professional services	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
510	Insurance & bonds	109	109		200			200	0.00%
Total Non-Departmental		10,521	13,851	14,622	18,200	12,346	15,138	18,200	0.00%



**HYRUM CITY GENERAL FUND  
2024-25  
GENERAL BUILDINGS**

This department funds the maintenance and operation of the Civic Center and Elite Hall. Other buildings are being funded by their respective departments, i.e. fire, first responders, shop, senior citizens, library/museum, and electric.

one office staff at 5%; and a new full time hire building maintenance 40%. The office staff provides scheduling of all buildings and park areas that are now offered online.

**RELATED REVENUES:** Rental receipts from City facilities including City parks and buildings, and canyon properties are combined in one account in the General Fund called Building and Facility Rents.

**OPERATION AND MAINTENANCE:** The 2024-25 budget is based on 2023-24 projections.

**PERSONNEL:** Current staffing includes one part-time custodian responsible for the Elite Hall and city office cleaning 40%; cleaning the Civic Center is hired out (in the 310 account);

**CAPITAL:** During 2023-24 the rock wall and sidewalk/curb and gutter was redone at the City Office. Capital requested in 2024-25 includes a new roof on the Civic Center \$34,000; City Office covered parking \$60,000; an upgrade to the Elite Hall bathroom \$20,000; and \$80,000 for office upgrades.

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	4,922	5,152	13,356	13,900	4,521	10,889	35,200	153.24%
115	Overtime			6					
130	Employee benefits	1,054	2,221	4,562	4,900	1,465	3,567	17,700	261.22%
250	Equipment supplies & maint	714	217	1,989	2,000	153	429	2,000	0.00%
260	Bldg & grnds supplies & maint	24,999	11,688	28,403	20,000	21,256	38,528	35,000	75.00%
261	CVC/Elite hall cleaning								
270	Utilities	3,822	6,557	4,552	13,000	992	5,611	13,000	0.00%
280	Telephone								
310	Contract Services						2,187	6,000	
510	Insurance	1,951	19,490	12,026	8,000	8,162	8,162	9,500	18.75%
610	Miscellaneous supplies		677	85	1,000	9	94	1,000	0.00%
620	Miscellaneous services	50	1,850	360	1,500	1,287	360	1,500	0.00%
720	Building Improvements		260,595	204,874	77,000	47,359	149,629	194,000	151.95%
740	Equipment	26,700							
Total General Buildings		64,212	308,447	270,213	141,300	85,204	219,456	314,900	122.86%



**HYRUM CITY GENERAL FUND  
2024-25  
ELECTIONS**

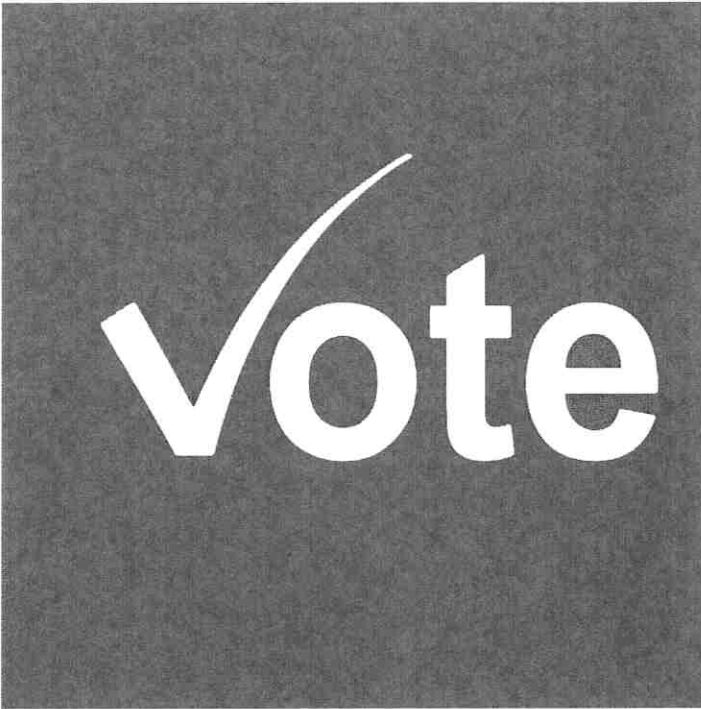
This department funds the cost of municipal elections. The next municipal election will be held November 2025.

**OPERATION AND MAINTENANCE** No general election was held in 2021. When an election is held the cost will increase substantially because of the vote by mail. The election will partially be administered by Cache County.

**RELATED REVENUES:** A candidate filing fee of \$25 dollar is required.

**BUDGET EXPENSE APPROPRIATIONS**

CODE		2021	2022	2023	2024	2024	2024	2025	PERCENT
4170	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	BUDGET	6 MONTH	EST	PROPOSED	OF
						TOTAL	TOTAL	BUDGET	CHANGE
220	Public notices	702	339	128	500	53	53	500	0.00%
240	Election supplies	893			26,000	23,179	23,179		-100.00%
620	Election services				3,500				-100.00%
	<b>Total Election</b>	<b>1,595</b>	<b>339</b>	<b>128</b>	<b>30,000</b>	<b>23,232</b>	<b>23,232</b>	<b>500</b>	<b>-98.33%</b>



**HYRUM CITY GENERAL FUND  
2024-25  
PLANNING COMMISSION**

The Planning Commission is responsible for maintenance of the General Plan as well as zoning and subdivision ordinances. The Planning Commission also considers and makes recommendations regarding conditional use applications, subdivisions, zoning changes and other land-use issues.

(10%), a Zoning Administrator (15%), a part-time Nuisance officer (75%) and two part-time secretaries one at (25%) and one at (15%). New hires include an accountant (25%) and a new Planner (100%).

During 2023-24 the Planning Commission was very busy with all the new subdivisions.

**OPERATION AND MAINTENANCE:**  
Expenditures for 2024-25 are based on 2023-24 levels. With the exception of the 310 account that increased due to an update to the general plan and master plans and a new software Citizenserve.

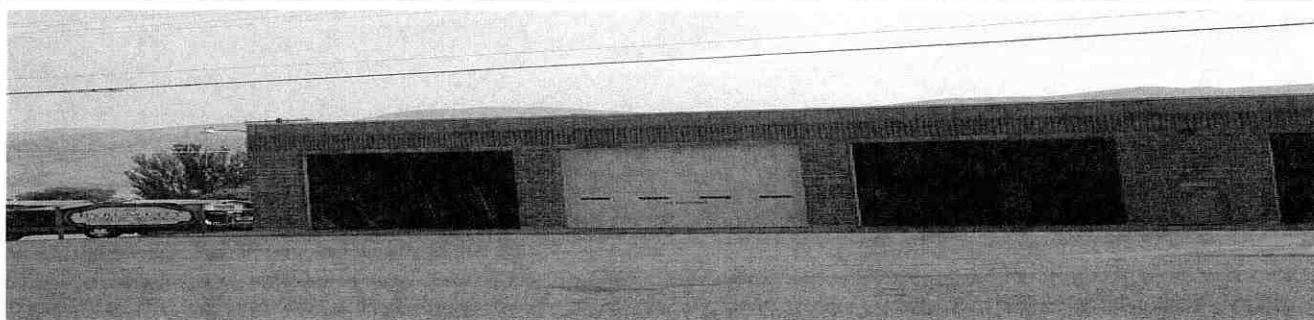
**RELATED REVENUES:** Zoning and subdivision fees are charges assessed for conditional use applications, subdivision plat approval, and construction inspection fees.

**CAPITAL:** Includes \$100,000 to update offices at the city shop. The planning and engineering offices are moving to this location.

**PERSONNEL:** This department currently requires the services of The City Administrator

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salary & wages	38,299	39,938	44,486	46,500	20,919	44,241	148,100	218.49%
115	Overtime				200	193	193	200	0.00%
130	Employee benefits	14,299	14,969	15,504	14,500	8,219	15,762	70,100	383.45%
220	Public notices	42	33	35	1,000		39	1,000	0.00%
230	Travel & training	139	1,312	1,563	2,500	1,132	2,519	2,500	0.00%
240	Office supplies & expense	127	153	157	200		138	200	0.00%
250	Equipment supplies & maint	2,201	2,835	1,559	1,200	726	1,853	1,800	50.00%
280	Telephone	750	586	691	800	261	549	800	0.00%
310	Professional services	8,712	13,220	3,862	117,000	3,220	33,611	190,000	62.39%
510	Insurance	564	482	667	700	685	685	800	14.29%
610	Miscellaneous								
720	Building Remodel						100,000	100,000	
<b>Total Planning Commission</b>		<b>65,133</b>	<b>73,528</b>	<b>68,524</b>	<b>184,600</b>	<b>35,355</b>	<b>199,590</b>	<b>515,500</b>	<b>179.25%</b>



**HYRUM CITY GENERAL FUND  
2024-25  
LAW ENFORCEMENT**

This department provides funding for law enforcement activities within Hyrum City. Hyrum City contracts with the Cache County Sheriff for law enforcement.

Tax Commission retains a small fee to administer the program and the funds vary from year to year. These funds help cover Cache County Sheriff's costs associated with liquor patrol.

RELATED REVENUES: Liquor Patrol funds from the State of Utah are now distributed Directly to Cache County Sheriff's, annually in December. Revenues are based on the population, convictions, number of liquor outlets, and the county population. The State

OPERATION AND MAINTENANCE: In 2008-09 an additional deputy was added to the Hyrum City patrol. There are now three shifts covered by Cache County deputies. No additional hours are contracted for 2024-25.

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021	2022	2023	2024	2024	2024	2025	PERCENT
		ACTUAL	ACTUAL	ACTUAL	BUDGET	6 MONTH TOTAL	EST TOTAL	PROPOSED BUDGET	OF CHANGE
310	Contract services	246,035	295,379	295,254	295,500	147,627	295,254	295,500	0.00%
311	Liquor patrol								
Total Law Enforcement		246,035	295,379	295,254	295,500	147,627	295,254	295,500	0.00%





**HYRUM CITY GENERAL FUND  
2024-25  
EMERGENCY MANAGEMENT SERVICES**

The Emergency Management Services (EMS) department has been created to facilitate and update the City's emergency response plan. The plan has been implemented to keep City personnel in line with Federal requirements called NIMS (National Incident Management System). The department will also manage the City's CERT (Community Emergency Response Team) program. Starting in 2010-11, CERT training was available to the public; the department converted a medical trailer to the CERT Trailer and upgraded Emergency Operation Center. Full scale disaster drills (or table top drills) will be conducted annually to test the capability of the City's planning. These drills were canceled due to COVID but has made a comeback. The EMS will also train all public officials and City employees regarding their roles and responsibilities in

case of a disaster. In 2021 the County took over the EMS Services line item (310).

**RELATED REVENUES:** Starting January 2021 a fee was placed on utility bills to help offset the cost of the agreement we have with the County for EMS services. The fee is \$4.24 per residence and more according to the call volume of business. This fee increases by 3% on July 1<sup>st</sup>.

**PERSONNEL:** The department is currently staffed by volunteers.

**OPERATION AND MAINTENANCE:** 2024-25 expenditures are based on 2023-24 levels.

**CAPITAL:** The 2024-25 budget is requesting \$5,000 for equipment.

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Salary & Wages	5,124	5,124	854	5,600			5,900	5.36%
130	Employee Benefits	403	402	104	700			1,000	42.86%
220	Public Notices				100			100	0.00%
230	Travel & training	1,495	635	3,506	1,000	896	1,717	1,000	0.00%
240	Office supplies & expense				200		28	200	0.00%
250	Equipment supplies & maint	3,440	2,135	2,421	2,000	548	2,288	2,000	0.00%
310	Professional Services	61,680	123,360	155,056	188,000	74,491	148,982	190,000	1.06%
510	Insurance	114	97	134	150	138	138	160	6.67%
610	Miscellaneous	0			200			200	0.00%
740	Equipment	59			5,000	1,301	1,301	5,000	0.00%
Total		72,315	131,753	162,075	202,950	77,374	154,454	205,560	1.29%

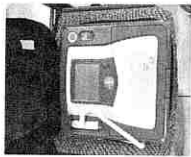




### HYRUM CITY GENERAL FUND 2024-25 FIRST RESPONDERS

First responders provide preliminary medical assistance on the scene of an accident, life-threatening illness or similar occurrence and receive training that helps make the responders an effective, efficient team. Certification and up-to-date training of each active First Responder is conducted annually.

Cache County Firefighters/EMTs staff the ambulance 24 hours a day. Cache County pays the salaries of each EMT who covers the ambulance service. Although the ambulance is stationed in Hyrum, volunteer EMT's are still called out to respond to emergency situations within Hyrum. The County EMTs moved to their new building up by the cemetery in September 2016.



Defibrillators are located at the City Office, Senior Center, City Shop, Squads 80, 81,

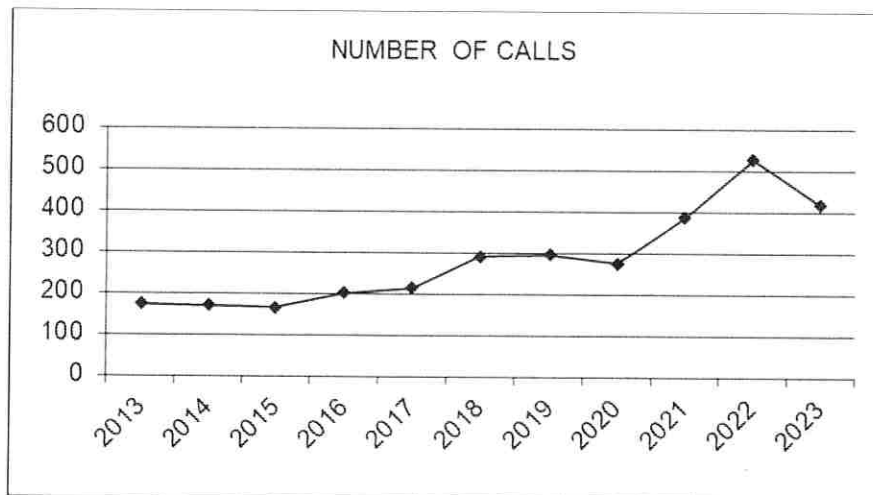
Engine 81, battalion 80, City Library, one in the linemen crew trucks one in Power Dept break room, Sewer Plant, one in the Elite Hall and two in the Civic Center.

**PERSONNEL:** There is a minimum of one-hour pay per response. The personnel are available to take calls on a rotating schedule with an EMT President who assists in safety management, training, coordination, and updating the emergency preparedness plans of the City.

**OPERATION AND MAINTENANCE:** Travel and training provides for EMT recertification and continuing medical education for all EMT's. Professional services covers the costs associated with the vaccinations and testing required for First Responders.

**CAPITAL:** \$5,000 is budgeted to update equipment in 2024-25.

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Total number of calls:	201	215	291	295	275	386	527	417



**HYRUM CITY GENERAL FUND  
2024-25  
FIRST RESPONDERS (CONTINUED)**

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salary & wages	19,496	16,850	7,758	12,000	23,136	23,136	25,000	108.33%
130	Employee benefits	2,229	2,115	1,152	1,300	2,273	2,273	2,700	107.69%
210	Books, subs & memberships	150	575		200			200	0.00%
230	Travel & training	3,752	3,238	8,150	10,300	709	5,451	10,800	4.85%
240	Office supplies & expense		156	65	150		60	150	0.00%
250	Equipment supplies & maint	3,603	6,692	2,537	6,000		1,664	6,000	0.00%
280	Telephone	825	639	180	1,200			1,200	0.00%
310	Professional services	255	21	190	300	190	190	300	0.00%
510	Insurance	3,020	2,577	3,569	3,600	3,665	3,665	4,250	18.06%
610	Miscellaneous		500		400			400	0.00%
740	Equipment	719	49,757		5,000		5,773	5,000	0.00%
Total First Responders		34,049	83,120	23,601	40,450	29,973	42,212	56,000	38.44%



**HYRUM CITY GENERAL FUND  
2024-25  
FIRE DEPARTMENT**

The Hyrum City Fire Department operates as a volunteer unit and provides fire suppression, not only within Hyrum City limits, but also primary response in Cache County Zone 8 (from the Blacksmith Fork River Bridge in Nibley to 7400 South up Blacksmith Fork Canyon to the Rich and Weber County lines) and contracts with Nibley City and Millville for primary alarm response. Tony Stauffer has been selected by a committee to serve as Hyrum's new fire chief. He has selected Luke Schmid and Chris Crockett as assistant fire chiefs. Chris will be over the fire aspect of the department and has selected Ryan Williamson as a Captain. Luke will be over the medical aspect of the department and has selected Jeff Roberts as a Captain.

**RELATED REVENUES:** The Fire Department also receives private contributions that usually range from \$500 to \$2,000 per year. Contracts with Nibley and Millville provide additional revenue.

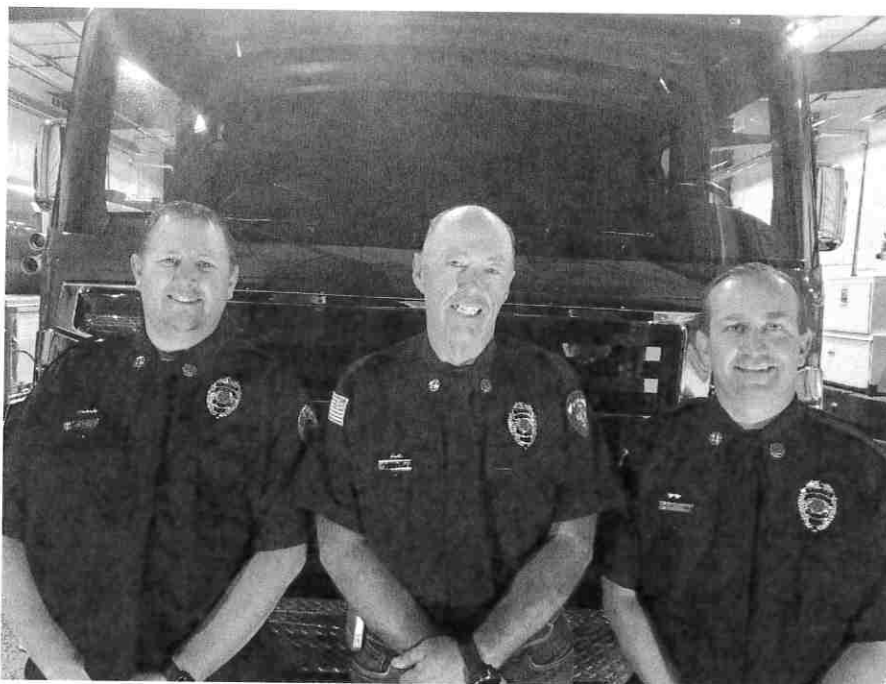
Based on a population estimate of 10,594 Hyrum residents will pay approximately \$25.65 per capita for fire protection. This includes two full-time City employees to respond to calls during the day. A rate adjustment is being looked at for Nibley and

Millville that will be billed at \$12.00 in 2023-24 as per the agreement.

**PERSONNEL:** There are currently 37 trained volunteer firemen in Hyrum's department.

**CAPITAL:** During 2023-24 a Brush truck was purchased. There are no capital request for 2024-25.

The 2018-19 budget had accumulated fund of approximately \$1,108,067. These funds were held in reserve until now to provide funding for the purchase of a new fire station. Funds were previously set aside for a new fire engine. The fire engine was purchased in 2014-15 to replace an existing 1975 engine. The total cost of the new engine was \$350,045 and was delivered in 2015. The extra funds from the fire truck \$300,000, the funds set aside for the fire station and some General Fund transfers to the Capital Project fund were used to build the new fire station. The shop part of the Fire Station was completed in 2018-19 and the Administration building was completed in 2019-20. The remaining fund will got to a new ladder truck that will be purchased out of capital projects. Donations form JBS and the county will also be used to purchase this truck.



**HYRUM CITY GENERAL FUND  
2024-25  
FIRE DEPARTMENT (CONTINUED)**

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	36,788	37,733	38,134	40,000	39,432	39,432	136,200	240.50%
130	Employee benefits	4,844	4,484	3,915	7,800	2,514	3,017	53,600	587.18%
210	Books, subs & memberships	920	118	372	1,000	699	910	1,000	0.00%
220	Public notices								
230	Travel & training	3,358	10,415	7,950	10,000	6,637	14,103	15,000	50.00%
240	Office supplies & expense	66	11	547	500	102	102	500	0.00%
250	Equipment supplies & maint	29,280	34,951	32,540	25,000	15,323	35,532	25,000	0.00%
260	Building maintenance	1,109	3,730	2,085	2,500	3,070	6,480	2,500	0.00%
270	Utilities	3,511	5,272	14,260	9,000	3,351	13,077	9,000	0.00%
280	Telephone	2,615	2,484	3,112	2,500	726	1,447	2,500	0.00%
285	Internet service				1,600			1,600	0.00%
310	Professional services	179	190	1,620	103,000	-474	117,071	3,000	-97.09%
510	Insurance	14,406	12,295	17,026	17,100	17,483	17,483	20,300	18.71%
610	Miscellaneous	32	261	1,002	1,500	400	682	1,500	0.00%
720	Building improvements								
740	Equipment		111,299		90,000	7,826	96,978		-100.00%
Total Fire Department		97,108	223,243	122,563	311,500	97,089	346,314	271,700	-12.78%



**HYRUM CITY GENERAL FUND  
2024-25  
ANIMAL CONTROL**



The Hyrum City Animal Control Department provides a means for tracking lost or stray dogs and returning them to their rightful owners. Animal control officers provide a valuable service to pet owners and non-owners alike by ensuring that all dogs in the City are properly vaccinated against the spread of rabies and are restrained by their owners to avoid dog bites and other injuries. During calendar year 2023, 30 citations were issued; 42 dogs were impounded.

**RELATED REVENUES:** Animal violation citations are reported as part of court fines. 2023 impound, stray, and board fees totaled \$175. This dropped significantly because Cache County intake facility provides this service at no cost. Dog license sales for 2023 same period totaled \$10,286 for a total of \$10,461 or 20% of the total proposed budget for 2024-25.

**PERSONNEL:** The Animal Control Department is staffed by one part-time officer, who responds on a per-call basis to animal

complaints and also patrol each day. The 2024-25 budget provides for 1,508 hours of patrol, recordkeeping, and other activities related to the operation of the department.

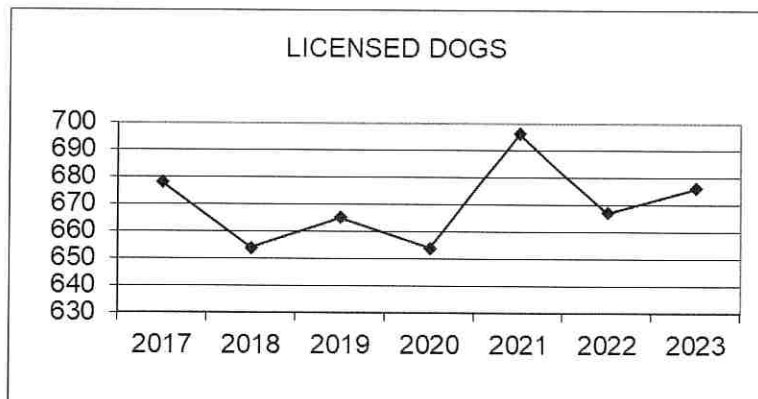
**OPERATION AND MAINTENANCE:** Professional services provides boarding of impounded dogs, and euthanization services. Cache County Sheriff's Office finished a county intake facility for dogs to be housed. This will take the place of Black Smith Fork Vet. Special department supplies include dog tags, license books and other materials unique to Animal Control.

**CAPITAL:** No capital requests are included in this budget.

**STATISTICS:** The charges for dog licenses are: \$12 for spayed or neutered animals, \$22 for unspayed females, and for un-neutered males. Late fees of \$5 per dog are charged beginning March 1 for dogs over four months that should have been licensed prior to the deadline. New dogs and those reaching four months after March 1 are not charged a late fee. Dog owners moving into the City have 30 days in which to license their dogs without penalty.

2023 CALENDAR YEAR

	LICENSED DOGS	LICENSE FEES
2021	696	10,722
2022	667	10,244
2023	676	10,286



**HYRUM CITY GENERAL FUND  
2024-25  
ANIMAL CONTROL (CONTINUED)**

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	28,133	29,555	30,107	28,400	10,428	19,711	38,900	36.97%
130	Employee benefits	2,792	2,850	2,871	2,800	798	1,421	3,600	28.57%
210	Memberships				80			80	0.00%
220	Public notices				100			100	0.00%
230	Travel & training	3,070	3,271	3,752	3,500	560	560	3,500	0.00%
250	Equipment supplies & maint	577	261	8	1,000	99	107	1,000	0.00%
280	Telephone	480	480	640	1,000	320	560	1,000	0.00%
310	Professional services	1,889	2,214	2,583	3,500	80	80	3,500	0.00%
480	Special departmental supplies	189	169	215	350		256	350	0.00%
510	Insurance	302	258	357	390	367	367	425	8.97%
610	Miscellaneous					289			
620	Miscellaneous services				490	214	503	490	0.00%
740	Equipment								
	<b>Total Animal Control</b>	<b>37,432</b>	<b>39,058</b>	<b>40,533</b>	<b>41,610</b>	<b>13,155</b>	<b>23,565</b>	<b>52,945</b>	<b>27.24%</b>





**HYRUM CITY GENERAL FUND  
2024-25  
ROADS**

The Roads Department provides for maintenance and construction of all City streets, curbs, gutters, and sidewalks, including snow removal, sign maintenance and curbside tree maintenance.

**RELATED REVENUES:** The City receives Class C Road and Funds from the state to help with road maintenance within the City. These funds are budgeted at \$1,200,000 for 2024-25. Class C funds may be used for road construction and maintenance as well as the purchase of new road maintenance equipment. Road impact fees charged on new construction east of 800 East can only be used to pay for roads constructed specifically to access certain areas. We have budgeted the use of these impact fees to continue paying for the road construction project on 300 South between 800 and 1300 East. This road was completed during 2006-07 at a total cost of \$1.2 million. With road impact fees at \$1,558 per home, these fees will be transferred to the General Fund each year until the \$1.2 million has been recovered. A COG Grant was awarded for 900 West and another round will be applied for in 2024-25.

**PERSONNEL:** Personnel are charged to the Road Department as follows: two at 25%, three crossing guards with a new one next year making four, a cleaner at 10% and a new hire bldg. main at 20%. All overtime accumulated during winter snow removal is charged to roads and this is budgeted at \$10,000 for 2024-25.

**CAPITAL:** In 2023-24 Road rebuilds include: Park Drive (Park Ave.-800 East); 400 East (100-200 South); 200 North (Center-100 West); Anvil (newseam-1810 East); 300 East (100 North-100 South); 100 South (1250-1350 East); 400 East (300-400 South); 100 South (100 East-Center).

The 2024-25 budget requests include: \$525,000 For a new maintenance facility; a chipper shared with parks \$26,500; an asphalt planer \$30,000; a street sweeper \$385,000; a new plow/flatbed pickup \$110,000; 900 west rebuild \$450,000; Rosewood/Glenwood/Canyon View road rebuild \$500,000; slurry seal \$60,000; canyon parking lot \$125,000; a washout basin \$300,000; \$235,000 for sidewalk grinding/leveling and additional sidewalks these two are in the 480 account;





**HYRUM CITY GENERAL FUND  
2024-25  
ROADS (CONTINUED)**

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	93,550	82,125	94,658	139,300	52,818	101,425	92,400	-33.67%
115	Overtime	9,218	3,066	17,564	10,000	3,793	18,483	10,000	0.00%
120	Seasonal/temporary employees	6,562	4,963	6,179	9,000			9,000	0.00%
130	Employee benefits	44,959	33,821	42,545	56,300	19,589	42,611	62,000	10.12%
230	Travel & training		511	129	2,000		150	2,000	0.00%
240	Office supplies & expense				100	35	35	100	0.00%
250	Equipment supplies & maint	28,351	30,029	54,788	30,000	14,757	49,230	45,000	50.00%
260	Bldg & grounds sup & maint	605	1,465	5,110	5,000	340	4,789	5,000	0.00%
270	Utilities								
280	Telephone	425	387	693	800	349	879	800	0.00%
310	Professional services	3,993	435	34	2,500	1,446	1,446	2,500	0.00%
410	Road construction & maint	11,549	23,750	70,824	50,000	71,201	90,543	70,000	40.00%
450	Public safety supplies	39,062	25,974	69,123	50,000	22,868	54,493	60,000	20.00%
480	Sidewalk construction & maint	49,044	49,223	226,630	235,000	63,550	113,005	235,000	0.00%
481	Street tree maintenance	6,360	27,873	16,887	30,000	24,567	48,202	30,000	0.00%
482	Curb & gutter const & maint	16,169	4,498	7,021	20,000	6,455	6,978	100,000	400.00%
510	Insurance	9,420	8,696	11,132	11,200	11,432	11,432	13,300	18.75%
610	Miscellaneous supplies	224	200	48	500		48	500	0.00%
620	Miscellaneous services								
720	Buildings				520,000		50,000	525,000	0.96%
740	Equipment	14,530	173,620	68,952	319,000	310,861	328,437	551,500	72.88%
750	Other improvements	699,628	488,544	766,019	1,812,100	680,688	1,102,748	1,495,000	-17.50%
	<b>Total Roads</b>	<b>1,033,649</b>	<b>959,180</b>	<b>1,458,336</b>	<b>3,302,800</b>	<b>1,284,749</b>	<b>2,024,934</b>	<b>3,309,100</b>	<b>0.19%</b>



**HYRUM CITY GENERAL FUND  
2024-25  
SOLID WASTE COLLECTION**

Hyrum City currently contracts with Waste Management for solid waste collection and disposal. The City charges five percent above the rates set by Waste Management to help pay for the costs of billing/customer service. An extra \$1 per service per month for the annual spring clean-up costs is also added. Making the price for a 90 gallon with recycling \$23.04 and a 60 gallon with recycling \$22.00. The cost for those who choose to have an individual green waste can is an additional \$12.03 per month per can. Logan City gave notice to Cache County/other cities that they will not be collecting garbage in the county/other cities but will only be serving Logan residents after October 2023. A Cache Waste Consortium was formed to provide a way to select garbage services for multiple

cities. Waste Management was selected to provide this service after a bidding process.

**RELATED REVENUES:** Projected revenues for 2023-24 are approximately \$1,049,495. This includes the regular garbage cans which are emptied weekly, the blue recycling cans which are emptied every other week.

**OPERATION AND MAINTENANCE:** Office supplies include a portion of the cost of postage, billing forms, envelopes, and other materials related to producing and mailing the monthly billings. Most of these expenses are equally divided among Solid Waste and the four utilities. Contract services (310) include the monthly service charge to collect and dispose of solid waste.

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
240	Office supplies & expense	99	35	187	3,000		150	3,000	0.00%
310	Contract services	813,262	894,553	930,924	965,000	424,594	900,187	980,000	1.55%
311	Community clean-up	6,473	6,811	4,887	8,000		6,057	8,000	0.00%
	<b>Total Solid Waste</b>	<b>819,834</b>	<b>901,399</b>	<b>935,998</b>	<b>976,000</b>	<b>424,594</b>	<b>906,394</b>	<b>991,000</b>	<b>1.54%</b>



**HYRUM CITY GENERAL FUND  
2024-25  
SHOP**

The Shop maintains City vehicles and equipment. Parts are billed directly to the individual departments and the City makes no charge for repair and maintenance labor.

**OPERATION AND MAINTENANCE:** The 2024-25 shop budget are based on 2023-24 levels.

**PERSONNEL:** The Shop is no longer charged an personnel.

**CAPITAL:** In 2023-24 a new fork lift was purchased no capital request are included in 2024-25.

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	11,077	11,490	12,620	13,700	7,686	14,806		-100.00%
115	Overtime		128		100				-100.00%
130	Employee benefits	6,609	7,014	8,125	9,000	4,273	8,531	9,900	10.00%
250	Equipment supplies & maint	5,474	10,061	10,053	10,000	6,926	11,926	11,000	10.00%
280	Telephone		69	75	600	38	75	600	0.00%
480	Special dept. supplies	1,929	735	1,289	1,000	74	773	1,000	0.00%
510	Insurance	447	382	528	550	542	542	650	18.18%
610	Miscellaneous			40	100			100	0.00%
740	Equipment				50,000	40,996	40,996		-100.00%
Total Shop		25,536	29,879	32,730	85,050	60,535	77,649	23,250	-72.66%



**HYRUM CITY GENERAL FUND  
2024-25  
PARKS**

The Parks Department provides for the maintenance and care of all public parks located within City limits except the CCC Camp. These include the City Square, East Park, Soccer Fields, Pride Park, Salt Hollow Park, Blacksmith Fork Park and West Park also in the construction phase. All canyon facilities are maintained by the electric utility and these include the Left Hand property, the CCC Camp, AJ's, the Canyon Lodge, and the grounds around the power plant.

During 2023-24 the Parks Department added a new Maga Tower to Salt Hollow Park; and completed Blacksmith Fork Park.

**RELATED REVENUES:** Park impact fees are currently \$2,217 and are being collected on each new residential construction. These fees are used to purchase and develop new park areas like Blacksmith Fork Park. East Park upgrades will now be moved to Capital Projects Fund starting in 2024-25.

**PERSONNEL:** The Parks Department is staffed by two full time and nine seasonal employees. Some summer mowing was bid out to independent contractors.

**OPERATION AND MAINTENANCE:** Expenditures for 2024-25 are based on 2023-24 levels.

**CAPITAL:** Includes a metal lean to building over the pumice pile \$73,000; a new sprinkler system for Salt Hollow Park \$340,000; cement pads for disk golf at mouth of the canyon \$25,000; design sprinklers and zero scape dog park \$10,000; small playground structure for random parks \$60,000; playground bark \$25,000; improvements to Bandits cove disk golf course \$15,000; attachment (laser level) for abi field groomer \$10,000; Ventrac with the snow blower attachment and Trencher \$61,000; plow blade for John Deere Gator \$6,000; Vermeer Wood Chipper \$26,500; Rodeo Tractor \$50,000.



**HYRUM CITY GENERAL FUND  
2024-25  
PARKS (CONTINUED)**

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
4510									
110	Employee salaries & wages	117,099	127,654	141,579	154,300	80,794	156,712	158,000	2.40%
115	Overtime	4,320	6,323	12,468	3,100	3,370	11,549	4,000	29.03%
120	Seasonal/temporary employees	26,049	41,559	48,707	50,000	38,372	57,004	50,000	0.00%
130	Employee benefits	69,640	80,349	87,901	89,000	44,526	90,402	90,600	1.80%
230	Travel & training				300			300	0.00%
250	Equipment supplies & maint	16,633	22,158	25,683	23,700	12,923	19,317	23,700	0.00%
252	Clothing and PPC				1,300	296	807	1,300	0.00%
260	Bldg & grnds supplies & maint	91,855	68,647	71,278	60,000	25,583	68,254	70,000	16.67%
280	Telephone	1,071	939	991	1,200	416	888	1,200	0.00%
310	Professional services	18,907	29,111	42,266	50,000	51,738	79,369	75,000	50.00%
510	Insurance	7,230	7,081	8,960	8,600	8,775	8,775	10,200	18.60%
610	Miscellaneous supplies	16	165	310	400	194	194	400	0.00%
620	Miscellaneous services				500			500	0.00%
720	Buildings		63,823	20,666				73,000	
730	Park improvements	86,266	52,810	129,341	340,000	154,832	174,832	475,000	39.71%
731	Blacksmith park								
740	Equipment	102,887	85,960	142,770	143,000	141,325	141,325	153,500	7.34%
	Total Parks	541,973	586,579	732,920	925,400	563,144	809,428	1,186,700	28.24%



**HYRUM CITY GENERAL FUND  
2024-25  
ENGINEERING**

Hyrum City hired Matt Holmes in October 2019 to be the City Engineer. In addition to engineering functions, this department provides design review and inspection of all subdivisions. Additional engineering for special projects are charged to department specific project.

During 2023-24 many developments were completed, with many more in the approval process.

**RELATED REVENUES:** City ordinance established subdivision and inspection review

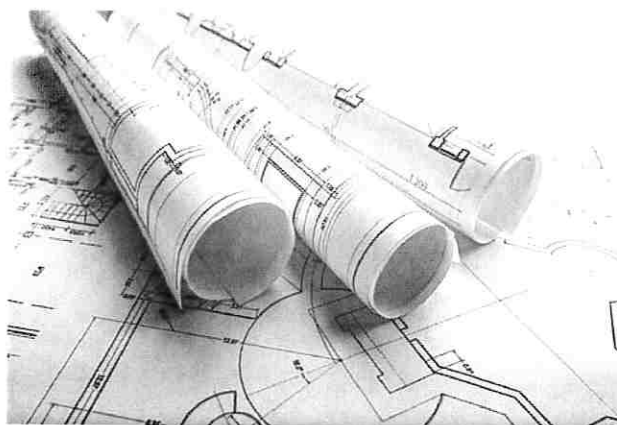
fees of 2.5% of the estimated cost of the infrastructure. These charges help offset the cost of providing inspections, plan review, etc.

**PERSONNEL:** The City Administrator is charged (10%) to this department, and the City Engineer (10%).

**OPERATION AND MAINTENANCE:** Engineering review of developments within the City is charged to the professional services account. Additional money has been set aside in the 250 account for document storage.

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
4550									
110	Employee salary & wages	17,153	17,956	24,178	31,400	7,093	21,588	28,800	-8.28%
130	Employee benefits	7,912	8,295	8,614	9,500	77	9,704	13,300	40.00%
210	Book subs & membership				1,500	2,500		1,500	0.00%
230	Travel & meetings	1,638	1,689	1,182	1,500		1,583	1,500	0.00%
240	Office supplies & expense		28	203	100		203	100	0.00%
250	Equipment supplies & maint	412	3,245	4,820	10,000	4,031	6,349	10,000	0.00%
280	Telephone	750	853	616	700	148	638	700	0.00%
310	Professional services			3,264	5,000		2,477	5,000	0.00%
510	Insurance	1,234	1,053	1,491	1,500	1,497	1,491	1,700	13.33%
610	Miscellaneous				50			50	0.00%
740	Equipment		35,355						
	<b>Total Engineering</b>	<b>29,099</b>	<b>68,474</b>	<b>44,368</b>	<b>61,250</b>	<b>15,346</b>	<b>44,033</b>	<b>62,650</b>	<b>2.29%</b>





**HYRUM CITY GENERAL FUND  
2024-25  
RECREATION**

The Recreation Department provides those recreation programs sponsored wholly, or in part, by the City. These programs include minor and major league baseball, girls' softball, girls' fast pitch and tee ball. All registration is now online on the Hyrum City web site; you can register from home.

organizes the teams and coordinates games and expenses with other communities (Wellsville, Paradise, Nibley, Millville, and Mendon). A new full time Event Panner/Rec director is budgeted for 2024-25.

**RELATED REVENUES:** Other communities involved in league play reimburse Hyrum for their portion of expenses. Registration fees include the cost to purchase T-shirts and hats and a portion of the cost for umpire fees.

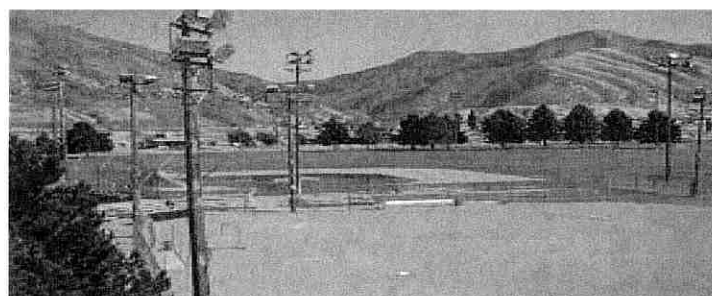
**OPERATION AND MAINTENANCE:** Field preparation supplies cover the cost of pumice (diamond dust) and lime to prepare the fields for ballgames. Included in the account 481 field prep includes pumice \$10,000.

**CAPITAL;** No capital request are included in this budget.

**PERSONNEL:** Steve Webb is our sports director running both the boys and girls ball programs. He

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salary and wages							55,100	
120	Seasonal/temporary employees	7,200	8,300	5,811	8,600	4,411	8,820	9,700	12.79%
130	Employee benefits	721	814	560	900	337	790	38,300	4155.56%
220	Public notices			115	200		150	500	150.00%
230	Travel								
240	Office supplies & expense			115	100		50	1,000	900.00%
250	Equipment supplies & maint	1,050	3,729	1,824	7,000		3,589	7,000	0.00%
480	Special departmental supplies	7,644	14,096	7,013	12,950	210	7,310	13,000	0.39%
481	Field preparation supplies	4,288	403	16,401	30,000	9,080	17,826	30,000	0.00%
510	Insurance	1,915	1,634	2,263	2,300	2,324	2,324	2,700	17.39%
609	Tournament/league registrations				1,000			1,000	0.00%
610	Miscellaneous supplies				800			800	0.00%
620	Misc services (ump fees)	5,825	4,700	4,020	10,000	540	4,680	10,000	0.00%
740	Equipment supplies & maint				27,500		7,500		-100.00%
<b>Total Recreation</b>		<b>28,643</b>	<b>33,676</b>	<b>38,122</b>	<b>101,350</b>	<b>16,902</b>	<b>53,039</b>	<b>114,000</b>	<b>12.48%</b>





**HYRUM CITY GENERAL FUND  
2024-25  
MUSEUM**

The Hyrum City Museum is located in the basement of the library at 50 West Main. On January 12<sup>th</sup>, 2013 the museum was reopened under a new director Jami Van Huss. Museum hours of operation are Tuesday, Wednesday and Thursday 10:00 AM - 4:00 PM, 4<sup>th</sup> Saturday of each month 10:00 AM - 3:00 PM and by appointment.

**RELATED REVENUES:** Museum admission is free of charge although private donations are accepted. Hot Wheels in Hyrum brings in money every year. These donations mostly go for the museum expansion. Also \$10,000 will come from the designated funds to pay for capital improvements.

In 2023-24 the Museum achieved many things including: Recording record high attendance; receiving the unity award from Sema Hadithi; recognized 53 Cold War Veterans and began building a secure storage area.

**OPERATION AND MAINTENANCE:** The museum is staffed by two part time employees the museum director and a curator.

**CAPITAL:** Capital projects for 2024-25 budget includes \$10,000 for new exhibits, collections and programs.

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021	2022	2023	2024	2024	2025	PERCENT
4562	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	BUDGET	6 MONTH TOTAL	EST PROPOSED BUDGET	OF CHANGE
110	Salary & Wages	43,723	50,831	55,461	51,700	30,213	61,285	62,000 19.92%
130	Employee Benefits	9,002	10,380	11,232	9,400	6,111	12,517	12,000 27.66%
210	Books, subscrip & memberships	608	709	523	600	280	370	650 8.33%
220	Museum promotion	871	1,161	985	600	831	1,542	800 33.33%
230	Travel	2,690	8,421	10,182	2,500	6,240	8,725	3,000 20.00%
240	Office supplies	467	506	509	500	277	814	600 20.00%
250	Equipment, supplies & maint	1,077	1,260	1,078	750	321	903	750 0.00%
260	Bldg & grnds supp & maint	118	120	360	100	65	209	100 0.00%
280	Telephone	624	624	572	650	364	624	650 0.00%
310	Contract services	32	27,666					
480	Museum artifacts & materials	507	1,085	607	1,000	140	464	1,000 0.00%
510	Insurance	565	482	668	700	686	686	800 14.29%
610	Miscellaneous	1,567	2,646	4,006	1,000	411	3,975	100 -90.00%
720	Building Improvements	4,023	13,931	19,264	10,000	8,984	11,089	10,000 0.00%
Total Museum		65,874	119,822	105,447	79,500	54,923	103,203	92,450 16.29%

*A new exhibit is  
Coming soon!*



**HYRUM CITY GENERAL FUND  
2024-25  
YOUTH COUNCIL**

The Hyrum Youth Council provides an opportunity for community involvement and service during each one-year term of office.

Youth Council activities include a youth parade, and a teen dance for the July 4 celebration. They also provide help with the patriotic meeting, Elk Festival, Top of Utah Marathon, Hyrum Christmas Celebration, Easter egg hunt, teen easter egg hunt, posting the flags at the cemetery with the American Legion for Memorial Day and volunteering at the historic cabins.

Council members attend the annual Day at the Legislature in January where they meet with their local representatives and observe the

legislature in session. They also receive training at the annual Youth Council Conference held in March at Utah State University. This conference includes representatives from youth councils throughout Utah. The Youth Council also does a day around Hyrum.

**RELATED REVENUES:** Youth Council fund raising activities typically generate several hundred dollars each year and they use these funds for worthy causes.

**OPERATION AND MAINTENANCE:** Expenditures for 2024-25 are based on 2023-24 level.

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
210	Memberships		50		50		50	50	0.00%
230	Travel & training	180	1,487	4,286	5,000		4,300	5,000	0.00%
250	Equipment & supplies			1,045	500		250	1,000	100.00%
610	Miscellaneous supplies	2,332	5,648	5,696	4,500	1,659	5,228	5,000	11.11%
620	Miscellaneous services				500			500	0.00%
<b>Total Youth Council</b>		<b>2,512</b>	<b>7,185</b>	<b>11,027</b>	<b>10,550</b>	<b>1,659</b>	<b>9,828</b>	<b>11,550</b>	<b>9.48%</b>



**HYRUM CITY GENERAL FUND  
2024-25  
SENIOR CITIZENS**

The Senior Center is open Monday through Friday from 9:00 a.m. to 2:00 p.m. The Senior Center serves lunch at noon with a suggested donation of \$3.00; except Thursdays.

Daily activities include exercise and health programs, entertainment programs, educational programs, and many other fun activities.

Yearly events include: Thanksgiving, Christmas 4<sup>th</sup> of July, Halloween, a summer social, a mother/daughter program, meal and random other fun themed parties.

The Senior Center offers fun road trips. With new vans the Senior Center can now accommodate 29 seniors on these trips.

**PERSONNEL:** The Senior Citizens Center is staffed by three part-time employees. The director has 1,547 hours, a cook at 1,300 hours, and a custodian at 240 hours. Our board of directors and volunteers help as needed and we appreciate their efforts. The Senior Center also has an advisory board

made up of seniors from Hyrum and other cities.

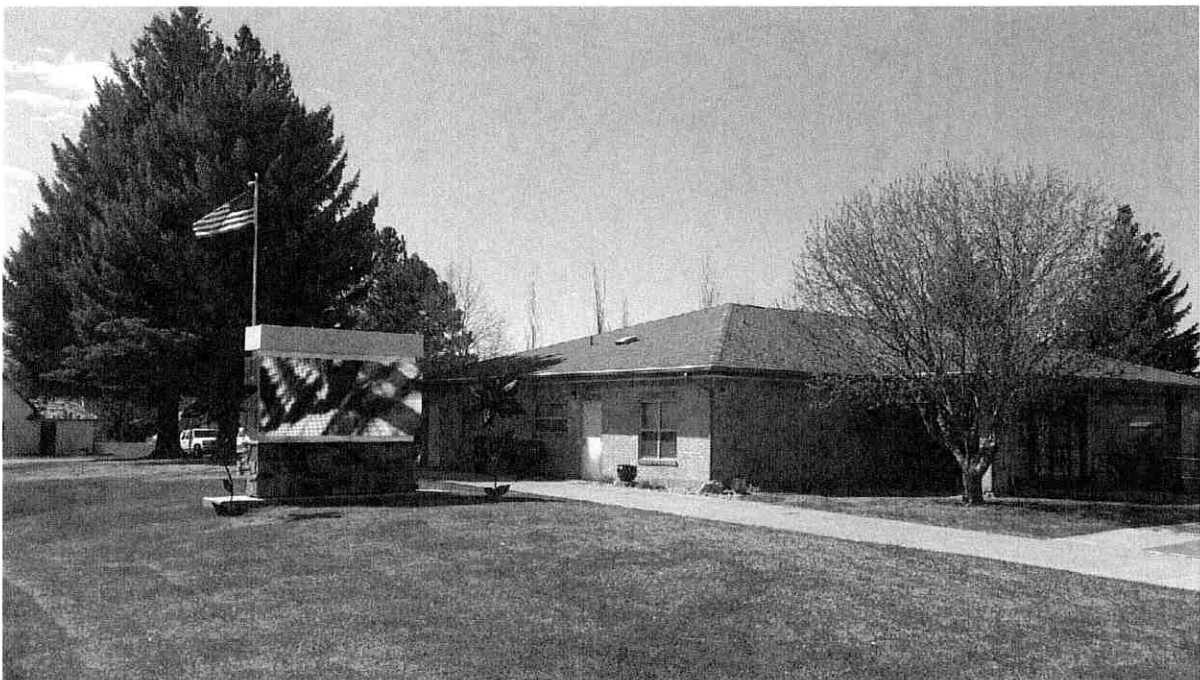
**RELATED REVENUES:** The annual craft fair will no longer be an annual event. The Senior Center receives monetary donations throughout the year and sell beautiful quilts all year long.

The food pantry has been very generous to the Senior Center and they really help with our food costs.

**SENIOR NEWS:** A monthly newsletter is provided in the city newsletter and in surrounding city's newsletters. The Local paper and radio is used also.

**OPERATION AND MAINTENANCE:** Expenditures for 2024-25 are based on 2023-24 expenditures.

**CAPITAL:** In 2023-24 the Senior Center replaced the furnaces. Capital for 2024-25 include a new stove top \$4,000; new blinds \$4,000; and new flooring \$6,000.



**HYRUM CITY GENERAL FUND  
2024-25  
SENIOR CITIZENS (CONTINUED)**

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries	37,387	55,430	55,988	77,200	31,157	56,918	67,300	-12.82%
115	Overtime				1,000			1,000	0.00%
130	Employee benefits	10,442	12,988	13,260	16,400	6,620	13,857	13,200	-19.51%
220	Public notices	453			200		150	400	100.00%
230	Travel & training	945	1,477	1,965	10,000	235	2,333	10,000	0.00%
240	Office supplies	20	377	649	500	194	388	500	0.00%
250	Equipment supplies & maint	2,212	2,642	6,707	6,000	955	2,943	6,000	0.00%
260	Bldg & grnds supplies & maint	2,428	1,539	2,274	2,000	3,343	3,904	3,000	50.00%
270	Utilities	1,020	1,895	2,371	1,500	664	2,489	2,500	66.67%
280	Telephone	1,420	824	692	1,000	266	639	1,000	0.00%
285	Internet service	1,519	2,354	2,575	3,000	1,051	2,725	3,000	0.00%
480	Food Cost	4,973	6,148	11,922	7,000	4,333	13,445	15,000	114.29%
510	Insurance	3,942	3,365	4,659	4,700	4,784	4,784	5,500	17.02%
610	Craft Supplies	16,317	20,091	22,641	15,000	3,483	18,577	15,000	0.00%
620	Miscellaneous services	2,186	1,760	2,699	11,500	894	1,987	11,500	0.00%
720	Buildings		2,000	2,475	10,500	17,586	15,586	14,000	33.33%
740	Equipment								
		85,264	112,890	130,877	167,500	75,565	140,725	168,900	0.84%



### HYRUM CITY GENERAL FUND 2024-25 LIBRARY

The Hyrum Library currently serves the cities of Hyrum, Nibley, and Wellsville with 3653 active patrons. With approximately 75,000 visitors annually. While the majority of our library patrons come from these cities, we do have some patrons from all over Cache Valley, including North Logan, and Smithfield. The library currently houses 46,336 items and has circulated 312,714 items with an average of 26,060 items monthly. Library patrons have placed holds on 11,789 items. The library also provides access to 390,659 e-books, and e-audio titles available for library patrons to download. Of those items, the Hyrum library has circulated 62,978 items.

The library continues to be a very busy place! The library holds programs during the months of September – April, along with the Summer Reading program during June and July. Story time was held 4 times weekly, this last year we kicked off our fall programming with Story time with the Sheriff and K-9 deputy. Other programs included Magic Tree house Book club, Lego club, chess club, craft afternoon, and various teen activities.

During the months of June and July the library holds a Summer Reading program which is geared towards all ages, with programs that appeal to all. The Summer Reading program, like previous years, is our biggest event. The theme for Summer Reading was "All together Now", the library held an annual kickoff party where over 750 people were in attendance.

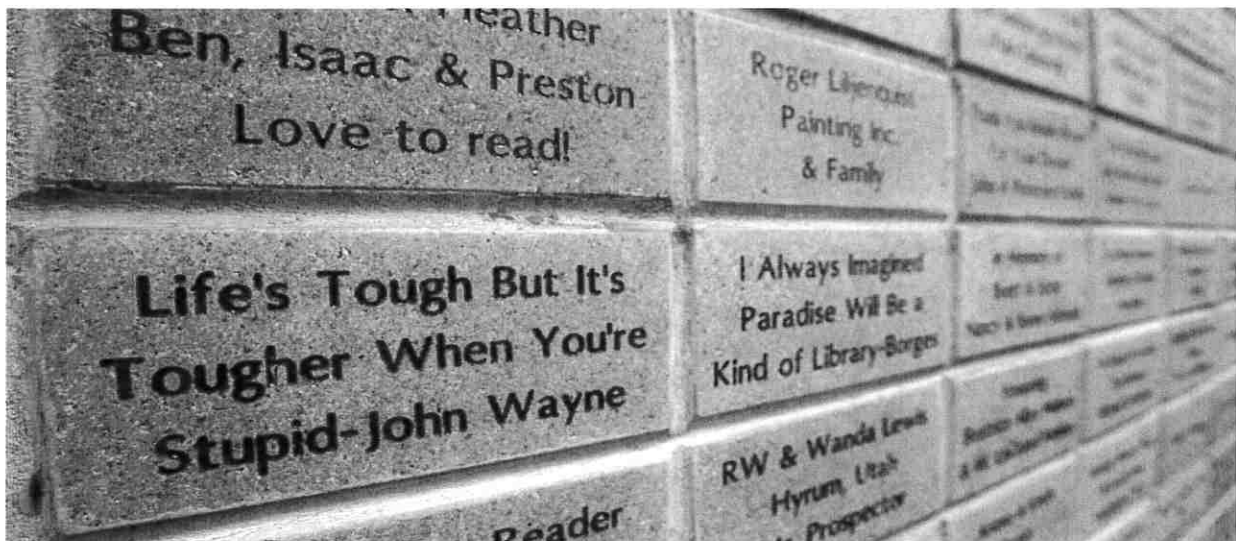
2330 individuals signed up which consisted of 641 families. Attendance for all programs stayed constant throughout the summer months, which helped increase our circulation statistics.

During the month of February, the library holds an amnesty month when all fines are "paid" with items that will benefit a nonprofit organization. This year the library accepted items that could be donated to the Cache Food Pantry. The library waived over \$500.00 in fines and donated a truck load of items.

Just as in previous years, the library staff continues to make changes to the library collection, which makes the library more appealing, and keeps items organized and orderly. The library staff also continues to attend training through the Utah State Library, watch webinars, and listen to podcasts, which helps bring new ideas and new programs to our community.

Goals include:

- Continue to arrange the library to make it more appealing to the patrons that we serve. This Coming year the focus will be the children's department. Additional tables, chairs, and shelving will be added to the library.
- Send staff members to more conferences, webinars, and uplift training.





**HYRUM CITY GENERAL FUND  
2024-25  
LIBRARY (CONTINUED)**

PERSONNEL: The Library is currently staffed by 11 individuals; hours are reported annually and includes: One proposed Full-time Library Director at 2080 hours, one Part-time Assistant Library Director at 1547 hours, one part-time Library Assistant at 1547 hours, one part-time Library Assistant at 1300 hours, one part-time library Assistant at 1040 hours, one part-time Children’s Librarian at 1404 hours, one part-time Young Adult Librarian at 1508 hours, three Library Pages at 1456 hours each, and one Custodian at 1040 hours split

with other departments and 2 summer pages at 360 hours.

OPERATION AND MAINTENANCE: The 2024-25 budget is based on 2023-24. projections. The Library Trust Fund was done away with in 2016-17 and added into the General Fund.

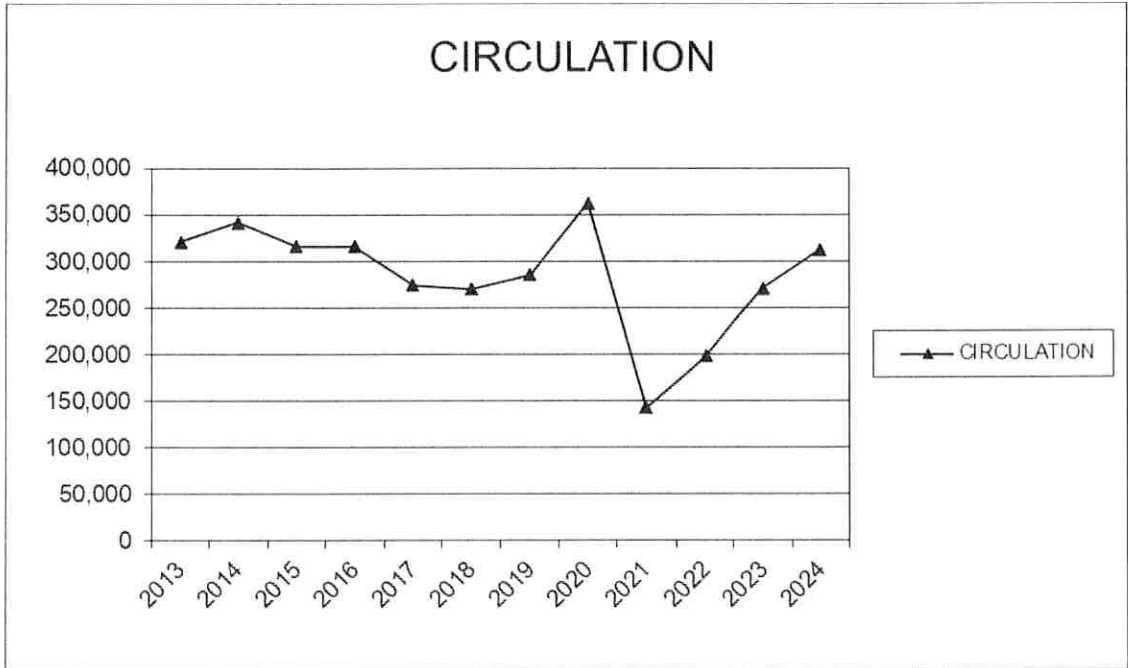
CAPITAL: Includes \$18,000 to update the children’s area.

BUDGET EXPENSE APPROPRIATIONS

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	148,003	184,553	206,990	192,500	108,060	216,492	240,900	25.14%
115	Overtime								
130	Employee benefits	26,211	33,469	36,345	39,000	18,881	38,690	64,700	65.90%
210	Books, subs & memberships	2,604	3,066	1,857	3,000	1,794	2,801	3,000	0.00%
220	Library promotion	3,099	5,630	7,885	8,000	2,989	8,578	8,000	0.00%
230	Travel	125	497	1,499	1,000		54	1,500	50.00%
240	Office supplies	5,193	8,025	8,210	7,000	5,701	10,591	7,000	0.00%
250	Equipment supplies & maint	15,642	10,619	11,316	10,000	8,406	13,562	10,000	0.00%
260	Buildings & grounds sup & maint	10,062	14,148	36,632	15,000	25,550	32,102	20,000	33.33%
270	Utilities	5,127	7,612	10,944	6,000	2,749	10,650	10,000	66.67%
280	Telephone	1,972	2,195	2,253	3,000	1,190	2,205	3,000	0.00%
285	Internet	1,892	186	573	3,500	964	1,624	1,000	-71.43%
310	Professional services	210	336	238	200	34	507	1,100	450.00%
480	Library books & materials	31,998	34,840	32,782	30,000	19,078	34,925	32,000	6.67%
481	Library tapes	5,593	9,744	7,229	10,000	5,443	8,103	10,000	0.00%
510	Insurance	11,093	9,467	13,109	13,200	13,462	13,462	15,600	18.18%
609	State Grant	4,660	7,995	11,147	6,500		1,786	6,500	0.00%
610	Miscellaneous supplies	239	65		500	117	117	500	0.00%
620	Miscellaneous services	169	270	107	500	50	165	500	0.00%
740	Equipment	23,396	21,688	13,096	11,500	12,588	12,588	18,000	56.52%
	Total Library	297,288	354,405	402,212	360,400	227,056	409,002	453,300	25.78%

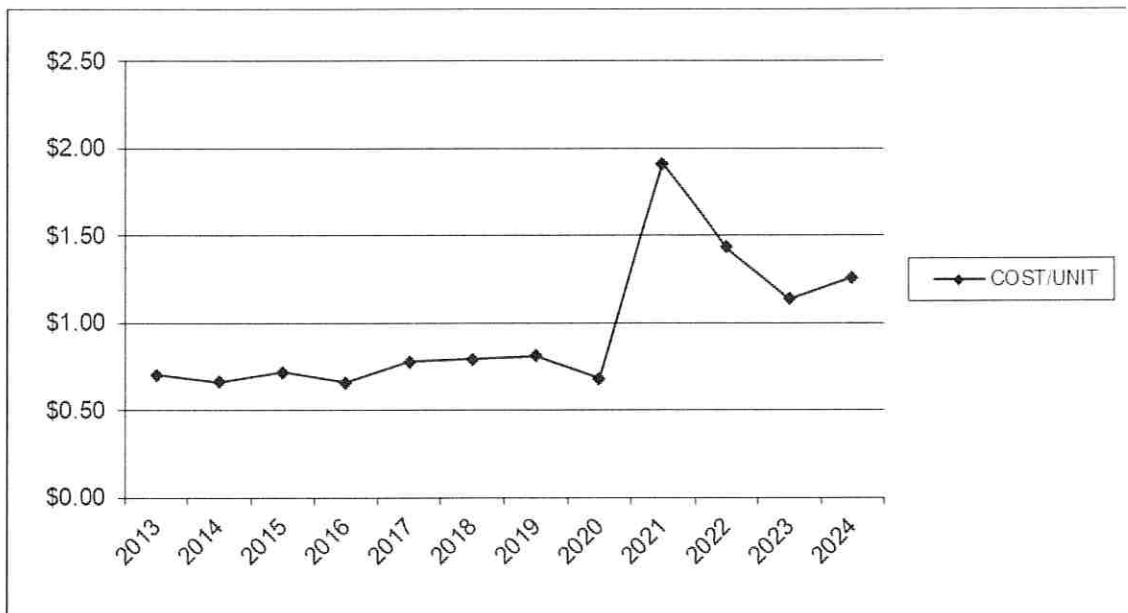


### LIBRARY CIRCULATION



This chart looks at library circulation from 2013-2024. The circulation took a big jump in 2020, then into a big dive with COVID-19 from 362,871 in 2020 to 143,259 in 2021. It is making a comeback with new and returning patrons and is currently at 312,714.

### LIBRARY COST PER ITEM CHECKED



This chart demonstrates the cost per book checked out of the library based on circulation and budget (Without costs associated with capital, new books and tapes) Cost per unit went from .68 cents in 2020 to 1.91 cents in 2021 because of COVID-19. Cost per check out is coming down as new patrons and returning patrons return to the library and check out books at the library. Current cost per item checked is \$1.26.

**HYRUM CITY GENERAL FUND  
2024-25  
CEMETERY**

The Cemetery Department provides funding for the grounds and equipment pertaining to operation and maintenance of the Cemetery.

During 2023-24 new snowblowers were purchased and the house on the cemetery block was abated for asbestos.

RELATED REVENUES: The purchase price of each cemetery lot sold is credited to cemetery revenue as are the opening and closing fees for individual graves at the time they are used. Fees were increased March 2nd, 2023; fees had not been changed since 2018.

PERSONNEL: The cemetery is staffed by a sexton split with other departments at 10%, another employee at 5% and one at 10%; and A new full time hire building maintenance 10%. In 2017-18 budget year we bid out the yard maintenance of the cemetery so now the two other seasonal workers are not needed. That independent contractor will be charged in the 310 account.

OPERATIONS AND MAINTENANCE: These budgets are based on 2023-24 expenditures.

CAPITAL: Capital includes a GIS upgrade \$10,000 and \$75,000 for house demo.

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
4590									
110	Employee salary & wages	11,075	16,034	17,856	28,100	10,669	20,660	26,400	-6.05%
115	Overtime	2,037	965	3,402	3,000	1,191	3,197	3,000	0.00%
120	Seasonal/temporary employees				8,000			8,000	0.00%
130	Employee benefits	7,703	9,377	12,151	12,000	6,158	12,457	12,400	3.33%
240	Office supplies & expense			14	300		31	300	0.00%
250	Equipment supplies & maint	1,317	326	7,669	7,000	17	1,786	7,000	0.00%
260	Bldg & grnds supplies & maint	7,310	12,358	1,007	6,000	9,399	9,439	6,000	0.00%
280	Telephone		83	100	90	60	120	150	66.67%
310	Contract Services	22,255	26,100	30,500	55,000	33,811	39,111	55,000	0.00%
510	Insurance	1,290	1,101	1,525	1,600	1,566	1,566	1,700	6.25%
610	Miscellaneous	(107)	600	300	500	400	400	500	0.00%
720	Building improvements		95,884	450,597					
730	Cemetery improvements	10,511			50,000		49,876	85,000	70.00%
740	Equipment			50,000	10,000		6,998		-100.00%
	Total Cemetery	63,391	162,828	575,121	181,590	63,271	145,641	205,450	13.14%



**HYRUM CITY GENERAL FUND  
2024-25  
COMMUNITY PROGRESS**

Community Progress provides funding for the 4<sup>th</sup> of July celebration, the Hyrum Royalty Pageant, the City's parade float, Night out against Crime, Hyrum Holiday Celebration and business breakfasts. Hundreds of hours are donated by volunteers involved with the various events held under the direction of the Community Progress Committee.

2016-17 the Kilgore Annexation agreement that provides a tax break for Kilgore at 50% of property tax and sales tax for 10 years was added. CARES act expenditures were also added to this fund and are offset by CARES act funds on the revenue side. ARPA funds will not be in this fund but in Sewer and Irrigation respectively.

**RELATED REVENUES:** Community Progress revenue comes from donations from various businesses to support these events.

**PERSONNEL:** Community Progress involves the efforts of many people, all of whom serve as volunteers.

Mass transit tax was added in community progress it is offset by taxes collected. During

**CAPITAL:** No Capital projects are included in 2024-25 budget.

**BUDGET EXPENSE APPROPRIATIONS**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
210	Night Out Against Crime		899	820	1,000	1,040	1,040	1,200	20.00%
211	Easter Egg Hunt		1,088	1216	1,000		1,203	1,200	20.00%
212	Business Conference				1,000			1,000	0.00%
220	Holiday at Hardware		940	705	1,000	2,044	2,044	2,000	100.00%
240	Photography & scrapbook				600		50	600	0.00%
250	Parade float supplies & pull	36		63	1,000	319	444	1,000	0.00%
311	CDBG grant	62,805							
510	Insurance	266	227	315	350	323	323	375	7.14%
610	Miscellaneous supplies	122	1,514	440	3,000	233	233	3,000	0.00%
611	July 4th celebration	18,917	21,409	9,033	25,000	12,839	21,111	25,000	0.00%
612	Hyrum Royalty Pageant		1,229	4,244	2,500	(965)	(965)		-100.00%
613	Fair booth								
614	Mass Transit	279,086	310,823	311,814	340,000	164,509	311,510	340,000	0.00%
615	Kilgore Tax Reimbursement	83,307	82,624	82,184	95,000		92,348	100,000	5.26%
620	Miscellaneous services	373		380	1,000			1,000	0.00%
621	Hyrum Hornets	2,000	2,000	2,000	2,000			2,000	0.00%
622	CARES Act	720,793							
623		62,924	98						
720									
Total Community Progress		1,230,629	422,851	413,214	474,450	180,342	429,341	478,375	0.83%

# **HYRUM CITY CORPORATION**

# **CAPITAL PROJECTS**

# **FUND**



## HYRUM CITY 2024-25 CAPITAL PROJECTS FUND

The Capital Projects Fund has been created to accumulate funds in the General Fund to finish projects that may take more than one fiscal year to complete. Balances in this fund are carried over from one year to another and set up in reserves to provide funding for future projects.

REVENUES: In 2020-21 a generous donation of \$425,000 from JBS was received for Blacksmith Fork Park including the skate park. Another generous donation from JBS in 2022-23 of 350,000 was to help purchase a ladder truck. The Fire Station was paid for by accumulating funds in the Designated Funds. The 2022-23 budget transferred \$1,500,000 from the General Fund to Capital Projects to put toward Blacksmith Fork Park and the West Park; this money comes from surplus from the General Fund.

### CAPITAL PROJECT REVENUES

ACCT NO.	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET
45-3341	Grants for Park/Trails	485,644						
45-3342	Gen Fund Transfer	1,000,000	1,000,000	1,500,000				450,000
45-3490	Mis. Donations	425,000		350,000	450,000	21,000	27,500	
45-3620	Interest Earnings	8,880	7,717	30,685	35,700	43,547	89,533	100,000
45-3630	Contribution - Library Foundation							
45-3640	Gen Fund trans misc. revenues							
45-3830	Loan From - Electric Utilities							
45-3831	County rent on fire station							
45-3838	Gen Fund trans							
45-3839	City Hall Gen Fund Transfer							
45-3340	General Fund Transfer							
45-3895	Trans from Cap Proj unapprop				1,833,100			1,169,000
45-3889	Trans from desig fnd - fire engine				300,000		339,022	
45-3896	Trans to desig fnd fire station							
45-3899	Trans to desig fnd City Hall							
	Total revenues	1,919,524	1,007,717	1,880,685	2,618,800	64,547	456,055	1,719,000

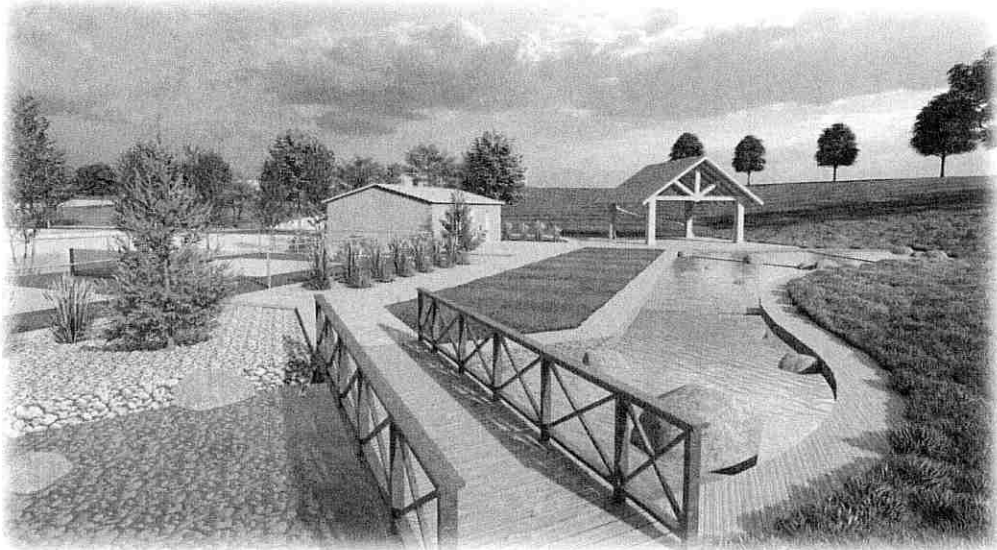
EXPENDITURES: for 2024-25 Include \$500,000 for The West Park; and \$1,219,000 for the East Park.



**HYRUM CITY  
2024-25  
CAPITAL PROJECTS FUND**

CAPITAL PROJECT EXPENDITURES

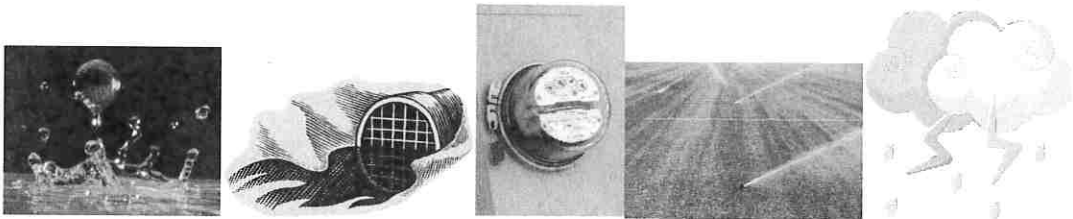
DESCRIPTION	2021	2022	2023	2024	2024	2024	2025
	ACTUAL	ACTUAL	ACTUAL	BUDGET	6 MONTH TOTAL	EST TOTAL	PROPOSED BUDGET
45-4220-720 New Fire Station	40,087	9,536	7,800	50,000	2,326	47,638	
45-4220-740 New fire engine			1,734	750,000	300,000	539,022	
45-4510-730 Blacksmith Fork Park	1,339,517	1,246,848	1,396,671	200,000	386,052	586,185	
45-4510-731 Blacksmith Fork Trail	142,456						
45-4510-732 West Park				1,618,800		10,000	500,000
45-4510-733 East Park							1,219,000
<b>Total expenditures</b>	<b>1,522,060</b>	<b>1,256,384</b>	<b>1,406,205</b>	<b>2,618,800</b>	<b>688,378</b>	<b>1,182,845</b>	<b>1,719,000</b>



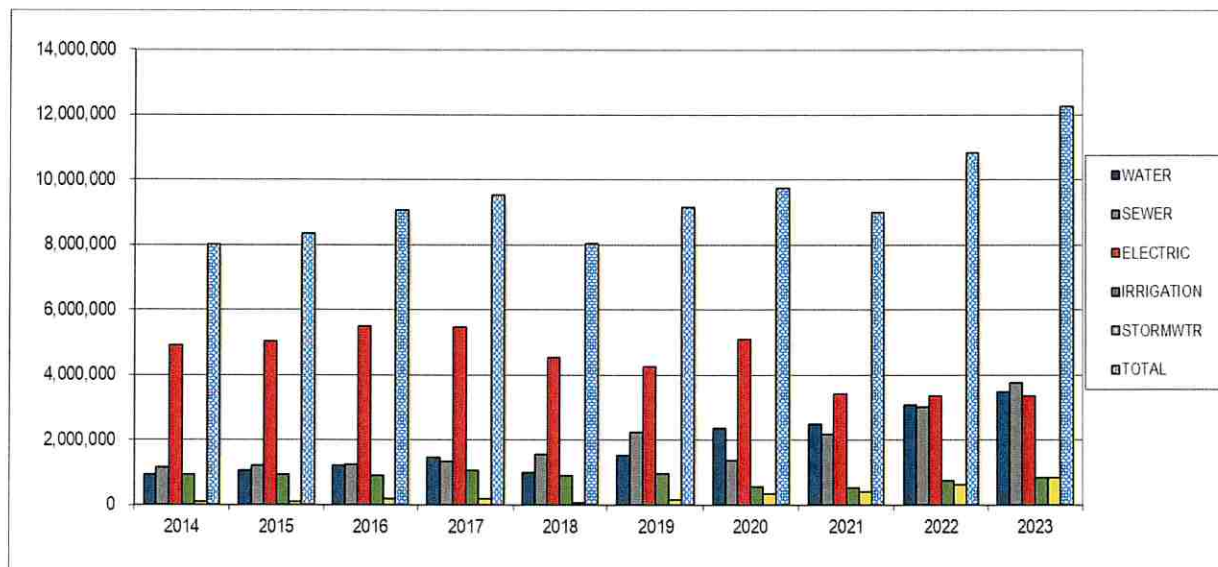


# HYRUM CITY CORPORATION

# UTILITY FUNDS



### UTILITY RESERVE BALANCES 2024-25



This chart shows the changes in utility cash reserves from June 2014 to June 2023.

The fluctuations in reserve funds over the last nine years are due to increased operating costs including rising power cost, capital investments and transfers to the General Fund and Capital Projects Fund.

Between June 2022 and June 2023 Culinary Water cash reserves increased by 13% to \$3,478,326. The increase is from new growth. As of February 2024, reserves were \$2,791,442.

During the same time period, Sewer cash reserves increased by 24% to \$3,743,119. As of February 2024, the reserves are \$4,314,716. Reserves increased due to growth and an updated plant; rates were also increased in January 2020 with a built-in dollar increase in January to offset some of these costs.

Electric cash reserves decreased by 9% during 2023 from \$3,351,147 to \$3,350,851; as of February 2024, the reserves are \$2,890,462 these are down in large part because of West Point Dairy's construction for the transmission line upgrades, lots of projects, inflation, new growth and high-power cost. Power cost have leveled off in the current year.

Irrigation cash reserves increased by 10% in 2023 to \$836,013. As of February 2024, they have decreased to \$326,261. Most of this is due to new meters being purchased.

Storm Water increased from \$615,232 in 2022 to \$844,914 in 2023 due to a fee increases and growth. As of February 2024, Storm Water has a reserve balance of \$985,046.

Total reserves increased by 13% between June 2022 and June 2023 from \$10,813,550 to \$12,253,223. The total of all funds as of February 2024 is \$11,307,927.

# HYRUM CITY CORPORATION

# CULINARY WATER

# FUND



**HYRUM CITY CORPORATION  
2024-25  
WATER FUND**

The City’s water sources include four springs located in Blacksmith Fork Canyon and three wells—two located at the mouth of Blacksmith Fork Canyon and one located on the southeast corner of East Park.

**METERED WATER SALES:** Rates were raised in January 2019. The base rate for residential was changed from \$12 to \$15. Commercial rates also increased 6 cents per 1,000 gallons for three years beginning Jan. 1 2020. Charges for overage were also increased and are computed after both residential and commercial customers have used the basic 10,000 gallons. Residential water meters are read May through October and commercial and agricultural meters are read throughout the year. The water department has over 4,000 connections.

**NEW CONNECTION FEES:** Rates and policies were changes in 2017-18; property owners are now responsible for new water

connections. Meter and City inspection fees are now \$424 each. We are anticipating 80 new homes.

**INTEREST EARNINGS:** Interest revenues are based on maintaining an average reserve of \$2,903,265 at 5.4438%.

**IMPACT FEES:** Impact fees are divided into four accounts: buy-in, storage, distribution, and professional services. Buy-in is the contribution new customers make to the existing system. These funds are revenue to the utility and can be used as part of the revenue base. Storage, distribution, and treatment impact fees must be held in reserve to be used on future projects built specifically for the benefit of those who contribute these fees. Impact fees are transferred to and held in a restricted fund balance until used. Water Storage Impact fees were used to build the 2 million gallon water tank and we will continue to recoup cost from the storage impact fees.

WATER REVENUES

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
3711	Metered water sales	1,284,652	1,336,374	1,425,885	1,500,000	749,608	1,440,781	1,600,000	6.67%
3714	New connection fees	82,382	78,994	41,128	34,000	21,624	42,400	34,000	0.00%
3717	Water Development Fees	6,930							
3718	Sale of material	525			1,000			1,000	0.00%
3719	Miscellaneous revenues	1,806	8,035	6,523	5,000	200	732	5,000	0.00%
3721	Interest earnings	13,876	14,235	112,205	157,500	83,891	158,354	158,000	0.32%
3723	Prof/Loss Sale of fixed Asset	117,500							
3725	Impact fee - buy-in	37,219	31,987	16,887	13,760	8,772	17,200	13,760	0.00%
3726	Impact fee - storage	193,528	165,728	87,497	71,280	45,441	89,100	71,280	0.00%
3727	Impact fee - distribution	309,299	264,868	139,838	113,920	72,624	142,400	113,920	0.00%
3729	Impact fee - professional services	2,389	2,046	1,080	880	561	1,100	880	0.00%
3742	Rent Non Operating Property						7,950	31,800	
	<b>Total Water Revenues</b>	<b>2,050,106</b>	<b>1,902,267</b>	<b>1,831,043</b>	<b>1,897,340</b>	<b>982,721</b>	<b>1,900,017</b>	<b>2,029,640</b>	<b>6.97%</b>

**HYRUM CITY CORPORATION  
2024-25  
WATER FUND (CONTINUED)**

**PERSONNEL:** The Water Department is charged for 16 full-time employees whose salaries are shared with other departments including three part-time office employees whose salaries are shared with other departments, and one janitor. Corey retired after 42 years and Kade Maughan replaced him as the department head. Roads and Water will be split and a new Water supervisor will be hired. New hires additionally include an accountant and a building maintenance employee split with other departments. We left Kade and other employees in the water dept. this year but will split them out in 2025-26 budget.

**CAPITAL:** During 2023-24 engineering and design of 900 west was done in anticipation of the capital project in 2024-25. Also completed was replacing steel lines on 300 East (100

North-100 South). Capital requests for 2024-25 include: a well house generator building \$20,000; a truck \$70,000; a second new truck \$70,000; a new backhoe \$130,000; a Trimble GPS locator \$7,000; a Rycon utility locator \$6,000; 900 West boring and waterline/electrical upgrades \$1,650,000; metering system upgrades \$130,000; a water study \$50,000; Master Plan update GIS \$200,000; Canyon metering \$100,000. Included in the 255 account is \$75,000 for meters, \$75,000 for Radios.

**CONTRIBUTIONS:** The 2024-25 isn't requesting a contribution to the General Fund; the additional funds from not contributing to the General Fund were used to pay off the 2 MG water tank bond. The Bond was paid off in June 2018. Funds are now used to update the system.





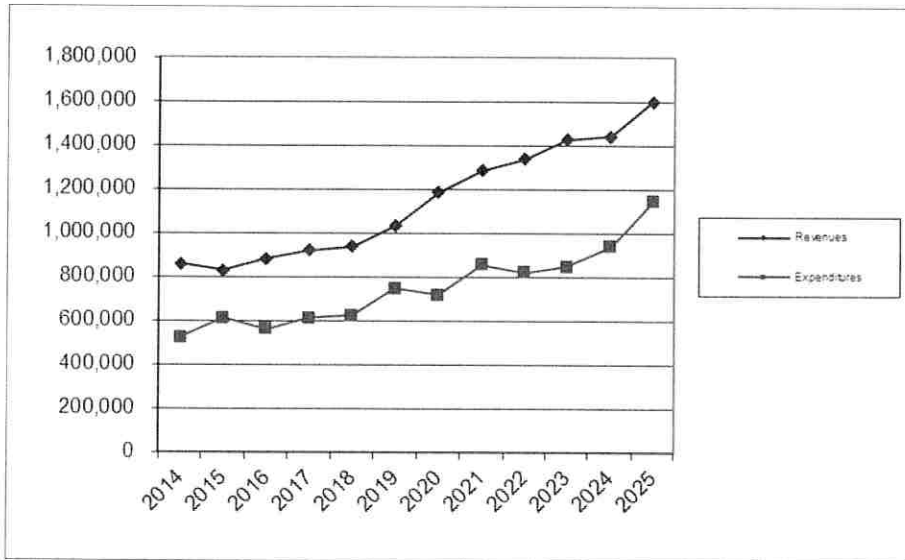
**HYRUM CITY CORPORATION  
2023-24  
WATER FUND (CONTINUED)**

WATER EXPENDITURES

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	215,487	215,641	238,612	286,700	134,840	260,655	411,600	43.56%
115	Overtime	6,301	3,666	8,529	4,000	10,769	19,714	4,000	0.00%
116	Standby time	9,679	10,016	9,770	10,000	4,827	9,882	10,000	0.00%
120	Seasonal	11,018			14,400			14,400	0.00%
130	Employee benefits	119,438	107,510	115,593	139,900	61,908	111,785	220,500	57.61%
210	Books, subs & memberships	1,334	1,497	1,324	1,500	150	1,690	1,700	13.33%
220	Public notices				250		50	250	0.00%
230	Travel & training	1,750	1,750	4,379	10,000	1,468	2,114	10,000	0.00%
240	Office supplies & expense	5,923	6,306	7,110	5,000	3,591	7,269	5,000	0.00%
250	Equipment supplies & maint	43,790	42,660	65,240	41,100	23,989	53,048	41,100	0.00%
252	Clothing and PPC				3,900	2,915	3,532	6,500	66.67%
255	Distribution system maint	303,688	276,780	226,538	260,000	258,114	336,070	260,000	0.00%
260	Bldg. & grnds. Supp. & Maint.	8,002	5,774	6,734	3,000	1,525	11,936	3,000	0.00%
270	Utilities	99,885	118,714	127,213	120,000	41,313	84,500	120,000	0.00%
280	Telephone	2,576	2,830	3,514	3,000	1,525	3,819	4,000	33.33%
310	Professional services	17,341	20,054	20,091	20,000	11,969	23,955	20,000	0.00%
510	Insurance	6,931	6,504	12,081	8,050	8,219	8,219	9,600	19.25%
610	Miscellaneous supplies	995	133	508	1,000	424	424	1,000	0.00%
720	Buildings						516,502		
740	Equipment	410,252	313,344	146,178	40,000	42,271	73,717	283,000	607.50%
750	New construction	413,466	261,074	543,108	1,498,000	835,531	1,185,307	2,150,000	43.52%
751	2 MG Water Tank								
810	Debt service - Principal								
820	Debt service - Interest								
830	Bond Issuance cost								
920	Contribution - General Fund								
921	Contribution - Capital Proj								
950	Contributions - restricted FB	309,299	264,868	264,868	113,920		142,400	113,920	0.00%
Total Water Expenditures		1,987,155	1,659,121	1,801,390	2,583,720	1,445,348	2,856,588	3,689,570	42.80%
Budgeted reserves		62,951	243,146	29,653	(686,380)	(462,627)	(956,571)	(1,659,930)	
Totals		2,050,106	1,902,267	1,831,043	1,897,340	982,721	1,900,017	2,029,640	6.97%



**HYRUM CITY CORPORATION  
2024-25  
WATER FUND (CONTINUED)  
CULINARY WATER FUND**



This chart depicts the relationship between metered water billings (not total revenue) and operating expenses (less capital), including contributions to the General and Capital Projects Fund. The increase in expenditures since 2012 is due to the repayment of a bond for the 2 million gallon water tank. The 2 million gallon water tank was paid off in

June 2018. Expenditures have fluctuated over the last few years depending on maintenance and meters being purchased. On the revenue side rates were raised for commercial users in 2016-17. In January 2019 rates were also increased on all user. Rates are being looked at. The 2024-25 budget is proposing no transfer to the General Fund.



**WATER FUND  
INCOME & BUDGET STATEMENT  
2024-25**

Description	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Proposed Budget	Percent of Change
Operating revenues:							
Metered water sales	1,284,652	1,336,374	1,425,885	1,500,000	1,440,781	1,600,000	6.67%
Customer service & other	2,331	8,035	6,523	6,000	732	6,000	0.00%
<b>Total operating revenues</b>	<b>1,286,983</b>	<b>1,344,409</b>	<b>1,432,408</b>	<b>1,506,000</b>	<b>1,441,513</b>	<b>1,606,000</b>	<b>6.67%</b>
Operating expenses:							
Salaries & benefits	361,923	336,833	372,504	455,000	402,036	660,500	45.16%
Accrued benefits	(19,182)	1,377	1,363				
Material & supplies	163,260	179,531	215,514	187,750	167,958	191,550	2.02%
Distribution system maintenance	303,688	276,780	226,538	260,000	336,070	260,000	0.00%
Professional services	17,341	20,054	20,091	20,000	23,955	20,000	0.00%
Insurance & miscellaneous	7,926	6,637	12,589	9,050	8,643	10,600	17.13%
Depreciation	354,072	384,568	425,996	445,000	467,424	475,000	6.74%
<b>Total operating expenses</b>	<b>1,189,028</b>	<b>1,205,780</b>	<b>1,274,595</b>	<b>1,376,800</b>	<b>1,406,086</b>	<b>1,617,650</b>	<b>17.49%</b>
Non-operating revenues (expenses):							
New connection fees	89,312	78,994	41,128	34,000	42,400	34,000	0.00%
Impact fees	542,435	464,629	245,302	199,840	249,800	199,840	0.00%
Interest earnings	13,876	14,235	112,205	157,500	158,354	158,000	0.32%
Interest expense							
Profit (loss) sale of assets	117,500						
<b>Total Non-operating revenues (expenses)</b>	<b>763,123</b>	<b>557,858</b>	<b>398,635</b>	<b>391,340</b>	<b>450,554</b>	<b>391,840</b>	<b>0.13%</b>
<b>Income before operating transfers</b>	<b>861,078</b>	<b>696,487</b>	<b>556,448</b>	<b>520,540</b>	<b>485,981</b>	<b>380,190</b>	<b>-10.70%</b>
Operating transfers in (out)							
Contributions							
Contributions - restricted FB	(309,299)	(264,868)	(264,868)	(113,920)	(142,400)	(113,920)	0.00%
<b>Net income</b>	<b>551,779</b>	<b>431,619</b>	<b>291,580</b>	<b>406,620</b>	<b>343,581</b>	<b>266,270</b>	<b>-10.70%</b>

### CULINARY WATER UTILITY CHARGES

SERVICE RATES:

RESIDENTIAL:

3/4" meter	\$15.00	first 10,000 gallons
1" meter	\$16.96	"

COMMERCIAL:

1" meter	\$16.96	"
1-1/2" meter	\$47.26	"
2" meter	\$73.50	"
3" meter	\$157.51	"
4" meter	\$367.51	"
6" meter	\$420.01	"
8" meter	\$490.00	"
10" meter	\$560.00	"

OVERAGE:

RESIDENTIAL:

10,001-50,000 gallons	.78 per 1,000 gallons
over 50,000 gallons	1.08 per 1,000 gallons

COMMERCIAL:

10,001-50,000 gallons	.96 per 1,000 gallons
over 50,000 gallons	1.08 per 1,000 gallons

OUTSIDE CITY LIMITS:

Users beyond Hyrum City limits 1-1/2 times city rates

CONNECTION FEES:

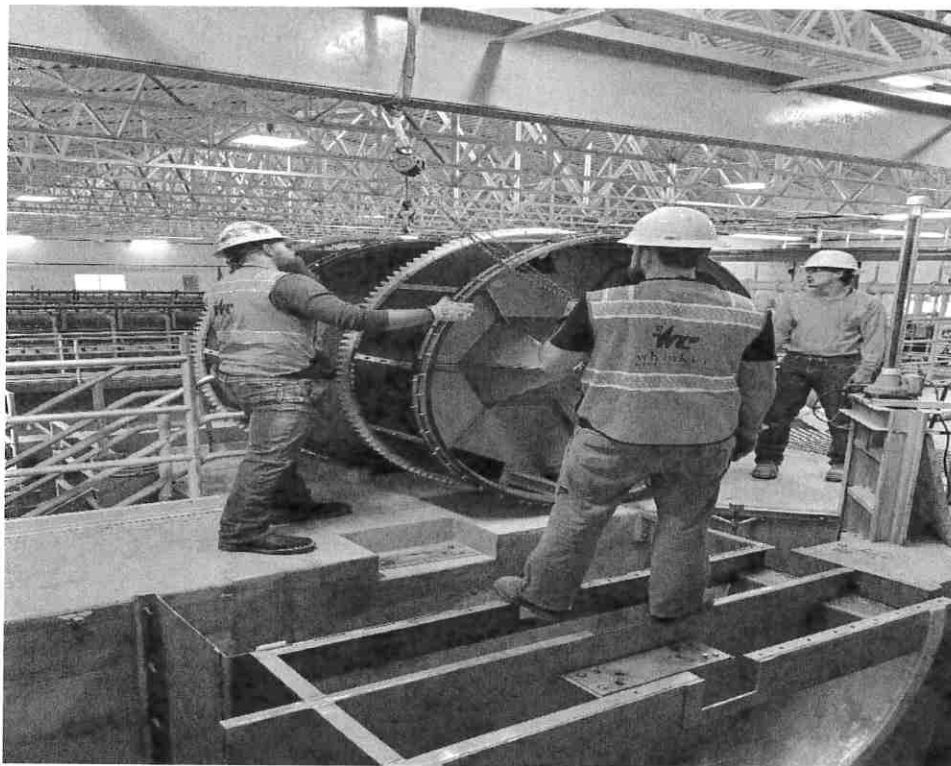
Property owner responsible for connection  
Meter & City inspection fee \$424.00

IMPACT FEES:

Residential, single family \$2,498.00  
Residential, multi-family per unit \$1,872.75  
Commercial/Industrial Equiv meter ratio x \$272.33

# **HYRUM CITY CORPORATION**

# **WASTEWATER TREATMENT FUND**



**HYRUM CITY CORPORATION  
2024-25  
SEWER FUND**

Hyrum City's Sewer Department operates a wastewater collection system and mechanical treatment plant that serves over 3,800 homes and businesses.

The mechanical plant became operational January 1, 2005 and it processes up to two million gallons per day. The plant functions with technology called membrane bio-reactor (MBR). The effluent waters meet or exceed water quality standards established by State and Federal requirements and is now pumped into the pressurized irrigation system during the irrigating months.

**SEWER SERVICE:** For purposes of this budget, the proposed residential rate of \$49.00 per month is being used. Millville is also in the process of sending their sewer to Hyrum, this will be in the near future but does not reflect in this budget book.

**SEWER LINE EXTENSIONS:** The cost of extending sewer lines to individual homes is the responsibility of the homeowner. If the property is located within 300 feet of an existing line it must be connected to the sewer

system. Both the cost of engineering and construction are billed to the property owner.

Because of the depth of most sewer lines and government regulations requiring specialized trenching equipment, the City now requires that qualified contractors hired by builders or those requesting the connection make all sewer connections. City personnel inspect all connections made to the municipal system.

**CUSTOMER SERVICE FEES:** This includes inspection fees for new sewer service lines and is set at \$50.

**INTEREST EARNINGS:** Interest revenue is based on maintaining an average reserve balance of \$4,139,207 at 5.4438 percent. The City earns interest on its reserve funds.

**IMPACT FEES:** Impact fees are divided into two accounts: treatment and collection. These other two impact fees are used to recoup cost on projects previously completed. The southeast sewer impact fee and the buy in fee were done away with in 2012, when the impact distribution was changed.

**SEWER REVENUES**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
3340	Grants	1,088,658	480,342						
3718	Sale of Material								
3731	Sewer service	1,760,835	1,957,011	2,148,507	2,200,000	1,098,341	2,220,307	2,400,000	9.09%
3736	Sewer line extension fees	4,498							
3740	Customer service fees	6,520	8,550	4,200	5,000	1,950	5,000	5,000	0.00%
3741	Interest earnings	10,940	13,442	129,302	160,500	118,135	236,270	225,500	40.50%
3742	Rent from non-op property	17,362	17,362	17,362	17,400	17,362	17,362	17,400	0.00%
3743	Bond/loan funds	2,402,000							
3744	Miscellaneous revenues	1,908	10,698	3,442	5,000	51,540	54,540	5,000	0.00%
3745	Impact fee - buy-in								
3747	Impact fee - collection	93,310	81,240	42,719	34,960	22,236	43,600	34,900	-0.17%
3748	Impact fee - treatment	349,982	318,664	174,588	150,000	94,167	184,642	150,000	0.00%
3830	Transfer from General Fund		510,032						
<b>Total Sewer Revenues</b>		<b>4,647,355</b>	<b>3,397,341</b>	<b>2,520,120</b>	<b>2,572,860</b>	<b>1,403,731</b>	<b>2,761,721</b>	<b>2,837,800</b>	<b>10.30%</b>

**HYRUM CITY CORPORATION  
2024-25  
SEWER FUND (CONTINUED)**

**PERSONNEL:** The Sewer Department is staffed by four full time employees, including Angela Pritchett the new Wastewater Superintendent who replaced Kevin Maughan in July 2022, the City Recorder at 25%, City Engineer/Zoning Administrator 20%, and the acting City Administrator at 10%, two part time receptionists one at 25% and one at 20%, two office staff one at 10%, a janitor at 10%, the Utility Billing Clerk at 10% and the City Treasurer at 25%. New hires include a building maintenance employee at 10% and an accountant at 20%.

**OPERATION AND MAINTENANCE:** Costs in travel and training continue to reflect expenses for maintaining certification and also training of other city personnel to meet safety requirements for the state. Utility costs (electricity and natural gas) for 2023-24

totaled \$337,323 estimated total. A conscious effort is being made to reduce the chemical cost which is a large part of the cost of the sewer plant. With the water reuse plant chemical cost continue to be low. The plant was replaced with SP600 plates and a new blower/screens and headworks. This will increase efficiency and capacity of the plant. This was paid for by a grant (\$1,569,000), some reserves (\$1,200,000) and a small bond (\$2,402,000).

**CAPITAL:** In 2023-24 new drying beds were completed, a lakeside screen was installed, and MBR influent UNF replaced. 2024-25 capital request include a new truck \$40,000; a second truck for \$70,000; and a backup generator \$1,200,000. A collection and treatment master plan are included in the 310 account.





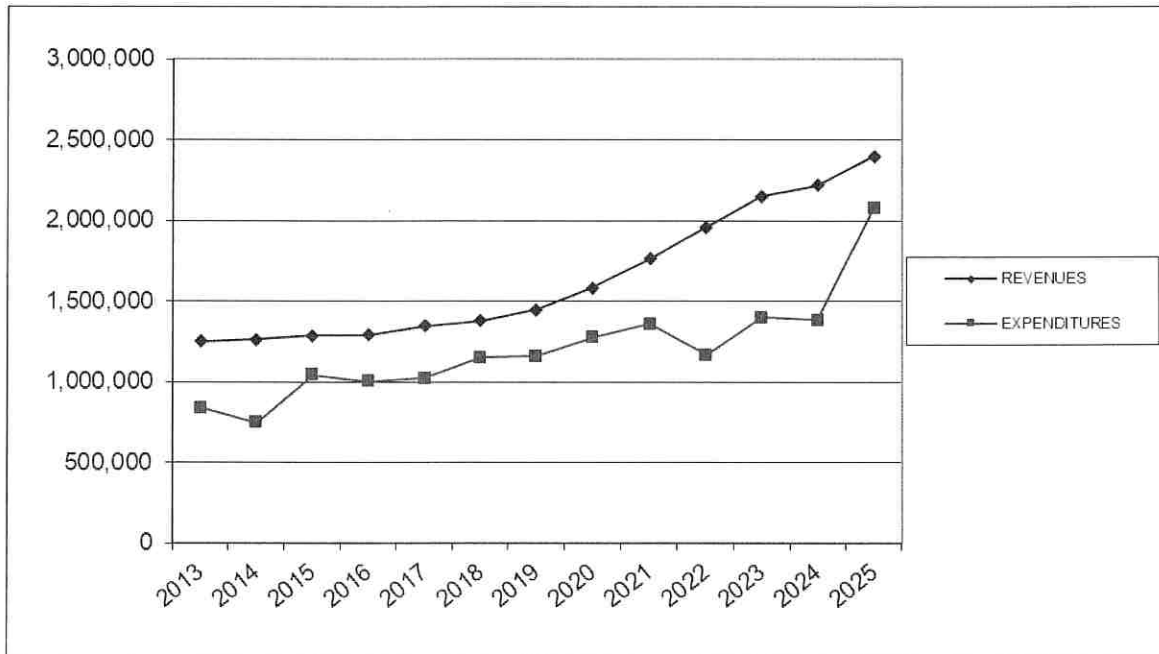
**HYRUM CITY CORPORATION  
2024-25  
SEWER FUND (CONTINUED)**

SEWER EXPENDITURES

CODE	DESCRIPTION	2021	2022	2023	2024	2024	2024	2025	PERCENT
5200		ACTUAL	ACTUAL	ACTUAL	BUDGET	6 MONTH	EST	PROPOSED	OF
						TOTAL	TOTAL	BUDGET	CHANGE
110	Employee salaries & wages	278,505	325,729	457,662	416,100	164,461	354,338	405,600	-2.52%
115	Overtime	31,276	15,208	11,435	20,000	11,817	20,471	20,000	0.00%
116	On call pay	9,023	9,558	9,928	15,000	5,048	9,909	15,000	0.00%
120	Seasonal				2,000			2,000	
130	Employee benefits	169,898	190,778	214,928	206,400	74,559	170,793	213,500	3.44%
210	Books, subs & memberships		100	586	2,000	137	247	2,000	0.00%
220	Public notice		1,066		500		200	500	0.00%
230	Travel & training	1,525	4,445	3,451	7,000		5,204	20,000	185.71%
240	Office supplies & expense	5,831	9,899	11,501	6,000	3,659	11,604	6,000	0.00%
250	Lab supplies	4,797	5,532	11,030	5,000	1,650	4,970	5,000	0.00%
251	Water Reuse				1,000			1,000	0.00%
252	Clothing and PPC				3,250	2,041	2,691	3,250	0.00%
254	Plant equip supplies & maint	199,707	184,718	143,411	250,000	19,529	104,215	250,000	0.00%
255	Collection system maint	78,363	52,861	57,925	55,000	58,354	80,861	212,000	285.45%
256	MBR cleaning chemicals	206,705	18,994	18,780	110,000	8,661	14,297	50,000	-54.55%
257	Aluminum sulfate	66,169	20,163	65,179	50,000	39,492	83,709	110,000	120.00%
258	Polymer						8,522	17,000	
260	Bldg & grnds supplies & maint	(122)	351	398	500	1,444	2,769	4,000	700.00%
270	Utilities	176,228	212,979	266,225	240,000	162,411	337,323	340,000	41.67%
280	Telephone	3,836	2,602	3,017	4,500	1,468	3,013	4,500	0.00%
285	Internet service	1,642	6,364	5,353	6,000	2,239	4,976	6,000	0.00%
310	Professional services	41,054	44,254	51,618	40,000	40,568	59,679	250,000	525.00%
311	Pre treatment program				15,000			30,000	100.00%
510	Insurance	17,193	15,622	24,396	20,400	20,865	20,865	24,500	20.10%
610	Miscellaneous	69	140	1,173	2,000		1,126	2,000	0.00%
700	Amortization of bond costs				2,500			2,500	0.00%
740	Equipment	8,338			60,000	16,686	50,000	110,000	83.33%
750	New construction	2,457,385	299,096		1,163,800	48,235	287,135	1,200,000	3.11%
752	Reuse Water Pump Station								
753	ARPA Funds		10,686	359,950	150,200	207,793	150,200		-100.00%
810	Debt service-principal bonds								
812	Debt service-wwtp upgrade principal bonds				43,600	21,660	41,082	44,300	1.61%
820	Debt service - interest bonds	8,630	5,229	(8)					
822	Debt service - interest wwtp upgrade	59,092	41,583	40,837	40,100	20,136	40,082	39,400	-1.75%
840	Debt Service Trustee Fees	1,000							
	Total Sewer Expenditures	3,826,144	1,477,957	1,758,775	2,937,850	932,913	1,870,281	3,390,050	15.39%
	Budgeted reserves	821,211	1,919,384	761,345	(364,990)	470,818	891,440	(552,250)	
	Totals	4,647,355	3,397,341	2,520,120	2,572,860	1,403,731	2,761,721	2,837,800	10.30%

**HYRUM CITY CORPORATION  
2024-25  
SEWER FUND (CONTINUED)**

**SEWER FUND**



This chart depicts the relationship between sewer billings and operating expenses (less capital).

Revenue increases are due in part to rate hikes and growth. An increase in 2020 to \$45.00, \$46.00 in 2021, \$47.00 in 2022, \$48.00 in 2023 and \$49.00 in 2024 to cover the costs associated with growth, operating costs, and bond repayment. Also Millville is in the works to bring their sewer to Hyrum.

Operating costs have increased primarily because of utility and chemical costs associated with the new larger sewer plant. The Water Reuse project has decreased chemical cost but utilities have increased due

to pumping the effluent and repayment of a bond. In 2016-17 \$311,626 was spent to pay off the Water Reuse bond. Also large quantities of plates have been purchased since 2015 driving expenditures up. Chemical cost spiked in 2020-21 due to a cleaning Chemical T-Floc that was used to help the plant run cleaner. Now the upgrades are done chemical cost will go back down. The main Sewer bond was paid off in 2021-22 \$704,000 The new Sewer Bond started in 2021-22. With the new bond repayments and an additional employee, expenditures will remain higher than past years. The Collection master plan and treatment masterplan also add to the expenditures.

**SEWER FUND  
INCOME & BUDGET STATEMENT  
2024-25**

Description	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Proposed Budget	Percent of Change
Operating revenues:							
Sewer service	1,760,835	1,957,011	2,148,507	2,200,000	2,220,307	2,400,000	9.09%
Customer service & other	25,790	36,610	21,562	27,400	76,902	27,400	0.00%
<b>Total operating revenues</b>	<b>1,786,625</b>	<b>1,993,621</b>	<b>2,170,069</b>	<b>2,227,400</b>	<b>2,297,209</b>	<b>2,427,400</b>	<b>8.98%</b>
Operating expenses:							
Salaries & benefits	488,702	541,273	693,953	659,500	555,511	656,100	-0.52%
Accrued benefits	22,792	19,882	(76,388)				
Material & supplies	666,318	461,681	517,901	685,750	578,770	814,250	18.74%
Collection system maintenance	78,363	52,861	57,925	55,000	80,861	212,000	285.45%
Professional services	41,054	41,054	51,618	40,000	59,679	250,000	525.00%
Insurance & miscellaneous	18,262	15,762	25,569	22,400	21,991	26,500	18.30%
Depreciation	351,399	352,685	531,702	555,000	552,685	555,000	0.00%
<b>Total operating expenses</b>	<b>1,666,890</b>	<b>1,485,198</b>	<b>1,802,280</b>	<b>2,017,650</b>	<b>1,849,497</b>	<b>2,513,850</b>	<b>24.59%</b>
Non-operating revenues (expenses):							
New connection/extension fees							
Impact fees	443,292	909,936	217,307	184,960	228,242	184,900	-0.03%
Interest earnings	10,940	13,442	129,302	160,500	236,270	225,500	40.50%
Interest expense	(67,722)	(46,812)	(40,829)	(40,100)	(40,082)	(39,400)	-1.75%
Miscellaneous							
<b>Total Non-operating revenues (expenses)</b>	<b>386,510</b>	<b>876,566</b>	<b>305,780</b>	<b>305,360</b>	<b>424,430</b>	<b>371,000</b>	<b>21.50%</b>
<b>Income before operating transfers</b>	<b>506,245</b>	<b>1,384,989</b>	<b>673,569</b>	<b>515,110</b>	<b>872,142</b>	<b>284,550</b>	<b>-44.76%</b>
Contributions							
Operating transfers in (out)							
Contributions - restricted FB							
<b>Net income</b>	<b>506,245</b>	<b>1,384,989</b>	<b>673,569</b>	<b>515,110</b>	<b>872,142</b>	<b>284,550</b>	<b>-44.76%</b>

**SEWER UTILITY CHARGES**

SERVICE RATES:

		<u>Current</u>			
Residential		\$ 49.00	Residential 4 Unit		\$ 196.00
Residential with Lift Pump		\$ 53.00	Residential 6 Unit		\$ 294.00
Residential 2 Unit		\$ 98.00	Multiple Units (per month per unit)		\$ 49.00
Residential 3 Unit		\$ 147.00	Mackay Marine		\$ 592.21
 Commercial					
0-10,000	gallons	\$ 49.67	2,940,001-3,080,000	gallons	\$ 10,177.49
10,001-70,000	gallons	\$ 109.68	3,080,001-3,220,000	gallons	\$ 10,660.05
70,001-140,000	gallons	\$ 400.96	3,220,001-3,360,000	gallons	\$ 11,142.62
140,000-280,000	gallons	\$ 592.21	3,360,001-3,500,000	gallons	\$ 11,625.19
280,001-420,000	gallons	\$ 1,008.96	3,500,001-3,640,000	gallons	\$ 12,107.75
420,001-560,000	gallons	\$ 1,403.77	3,640,001-3,780,000	gallons	\$ 12,590.32
560,001-700,000	gallons	\$ 1,974.07	3,780,001-3,920,000	gallons	\$ 13,072.88
700,001-840,000	gallons	\$ 2,456.64	3,920,001-4,060,000	gallons	\$ 13,555.45
840,001-980,000	gallons	\$ 2,939.17	4,060,001-4,200,000	gallons	\$ 14,038.01
980,001-1,120,000	gallons	\$ 3,421.72	4,200,001-4,340,000	gallons	\$ 14,520.58
1,120,001-1,260,000	gallons	\$ 3,904.27	4,340,001-4,480,000	gallons	\$ 15,003.14
1,260,001-1,400,000	gallons	\$ 4,386.85	4,480,001-4,620,000	gallons	\$ 15,485.71
1,400,001-1,540,000	gallons	\$ 4,869.38	4,620,001-4,760,000	gallons	\$ 15,968.27
1,540,001-1,680,000	gallons	\$ 5,355.93	4,760,001-4,900,000	gallons	\$ 16,450.84
1,680,001-1,820,000	gallons	\$ 5,834.49	4,900,001-5,040,000	gallons	\$ 16,933.41
1,820,001-1,960,000	gallons	\$ 6,317.03	5,040,001-5,180,000	gallons	\$ 17,415.97
1,960,001-2,100,000	gallons	\$ 6,799.60	5,180,001-5,320,000	gallons	\$ 17,898.54
2,100,001-2,240,000	gallons	\$ 7,282.15	5,320,001-5,460,000	gallons	\$ 18,381.10
2,240,001-2,380,000	gallons	\$ 7,764.70	5,460,001-5,600,000	gallons	\$ 18,863.63
2,380,001-2,520,000	gallons	\$ 8,247.24	5,600,001-5,740,000	gallons	\$ 19,346.23
2,520,001-2,660,000	gallons	\$ 8,729.80	5,740,001-5,880,000	gallons	\$ 19,828.80
2,660,001-2,800,000	gallons	\$ 9,212.36	5,880,001-6,020,000	gallons	\$ 20,311.36
2,800,001-2,940,000	gallons	\$ 9,694.92			
Commercial Middle School		\$ 592.21	Commercial Lincoln School		\$ 592.21
Commercial Lincoln School		\$ 592.21	Assisted Living		\$ 719.69

Nonresidential User Surcharges

	<u>Average</u>		<u>Surcharge</u>
<u>Parameter</u>		<u>Concentration</u>	
BOD	200 mg/l		0.270
TSS	200 mg/l		0.270
Phosphorus	4 mg/l		1.0800

West SR 165

East SR 165

CONNECTION FEES:

City-wide	n/a	n/a
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INSPECTION FEES:

City-wide	\$50.00	\$50.00
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IMPACT FEES:

Residential, single family	\$2,358.42	\$2,358.42
Residential, multi-family per unit	\$2,358.42	\$2,358.42
Commercial/Industrial	Equivalent meter ratio x \$1,227.98 (both west and east)	

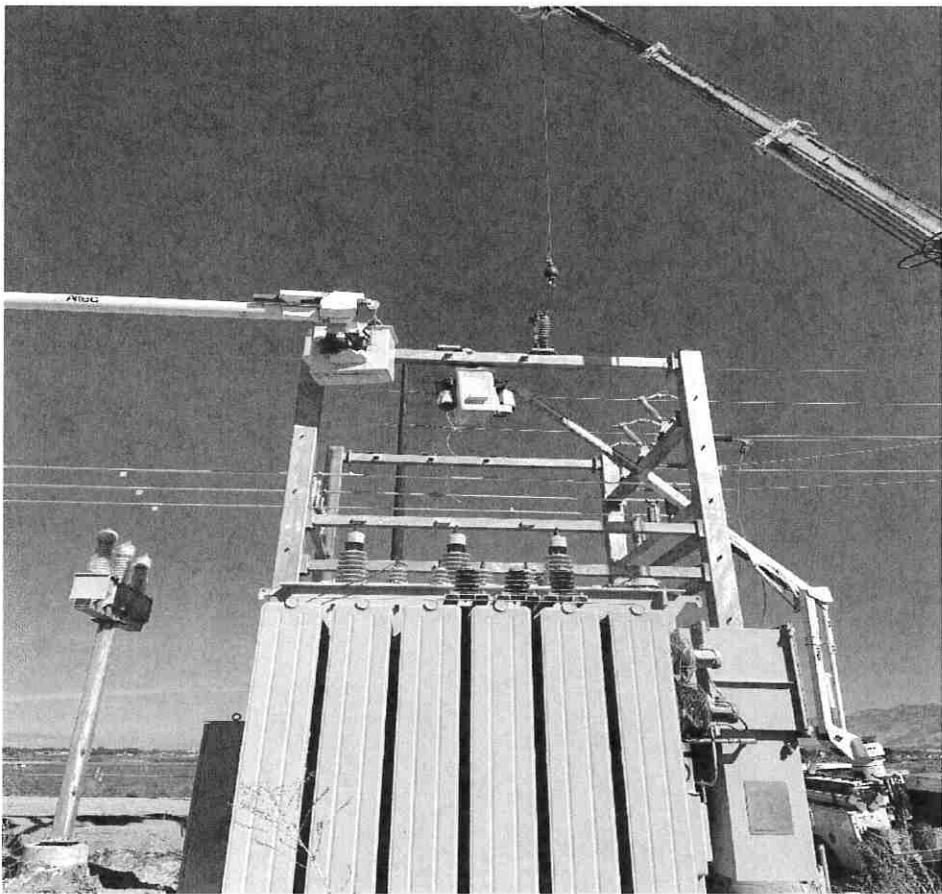
# **HYRUM CITY CORPORATION**

# **ELECTRIC UTILITY**

# **FUND**



**HYRUM CITY CORPORATION  
2024-25  
ELECTRIC FUND**

Hyrum City's electric utility serves approximately 4,500 residential, commercial, and industrial customers. The utility buys most of its power from outside sources. Five of these sources are owned in part by the City through UAMPS: San Juan, Hunter II, IPP, Nebo Power Station, Pleasant Valley Wind Facility, Red Mesa, Sunny Side, Steal solar and the Horse Butte Wind Project. The remainder comes from generating plants on the Colorado River, Richmond/Cove Irrigation hydro, and Hyrum's own generating plant in Blacksmith Fork Canyon, which supplies less than one percent of the City's energy. A new gas generation plant was also completed during 2023-24. The City owns and maintains over 100 miles of distribution lines throughout the city.

Projects completed during 2023-24 include: Electrical work for the new subdivisions. Additionally, transmission lines are being built to West Point Dairy and the City completed a gas generation plant that is designed to alleviate peaking load.

**METERED ENERGY SALES** The City completed a rate study in 2022-23 and rates have been adjusted. Due to increasing energy costs nationwide, Hyrum City Council implemented PPAC or "Purchase Power Adjustment Charge". This is a surcharge that may be adjusted monthly depending on the

wholesale electric rates. Hyrum city is taking efforts to keep rates low, but due to the current energy market uncertainty, energy rates are unpredictable.

**CONNECTION FEES:** Connection fees have been implemented for new residential construction. Single family connections are \$750 in a major subdivision. Multi-family, commercial, certain other types of connections, extra poles and if the property requires a transformer are billed at the actual cost of construction. An Impact fees study is currently under way to evaluate impact fee structure.

**MISCELLANEOUS:** Miscellaneous revenues include customer service fees, reconnect fees, miscellaneous charges, and any credits from UAMPS. Work done in subdivisions has been split out over labor, equipment and materials.

**INTEREST EARNINGS:** Based on average reserves of \$2,729,629 at 5.4438 percent interest.

**IMPACT FEES:** Impact fees were approved and are charged on all new residential and commercial connections. The rates are Residential 0-200 Amp \$1,265; 201-400 Amp \$2,530. Commercial is also charged a different rate (see electric utility charges).

**ELECTRIC REVENUES**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
3145	Energy sales and use tax					273,282	544,487	550,000	
3751	Metered energy sales	7,288,791	8,453,535	12,229,463	13,800,000	6,552,836	12,757,750	14,100,000	2.17%
3752	Energy discounts	(17,683)	(50,914)	(71,068)	(90,000)	(30,048)	(71,931)	(105,000)	16.67%
3755	New connection fees	177,178	282,712	221,168	85,000	-4,538	127,003	85,000	0.00%
3757	Sale of materials	40,548	250	300	500	46,072	350	500	0.00%
3758	Miscellaneous revenues	1,370,776	1,051,682	210,859	500,000	145,004	264,396	255,000	-49.00%
3759	Miscellaneous grants								
3761	Interest earnings	24,847	12,112	81,117	105,500	74,507	151,282	152,000	44.08%
3764	Labor							15,000	
3765	Equipment							15,000	
3766	Materials							15,000	
3767	Impact fee - Distribution	12,650	238,640	170,046	101,200	70,840	126,500	101,200	0.00%
3855	Transfer from General Fund		1,500,000		500,000				
	<b>Total Electric Revenues</b>	<b>8,897,107</b>	<b>11,488,017</b>	<b>12,841,885</b>	<b>15,002,200</b>	<b>7,127,955</b>	<b>13,899,837</b>	<b>15,183,700</b>	<b>1.21%</b>



**HYRUM CITY CORPORATION  
2024-25  
ELECTRIC FUND (CONTINUED)**

ELECTRIC EXPENDITURES

CODE	DESCRIPTION	2021	2022	2023	2024	2024	2024	2025	PERCENT
5300	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	BUDGET	6 MONTH	EST	PROPOSED	OF
						TOTAL	TOTAL	BUDGET	CHANG
110	Employee salaries & wages	675,784	723,098	806,991	874,800	421,508	835,857	1,182,800	35.21
115	Overtime	55,826	62,512	46,411	55,000	56,231	101,002	25,000	-54.55
116	Standby time	9,151	8,667	8,904	10,000	4,744	9,079	12,000	20.00
120	Seasonal/Temporary Employee		1,750	4,025	20,000	3,815	5,337	20,000	0.00
130	Employee benefits	332,773	367,940	390,322	397,500	199,275	408,094	561,200	41.18
210	Books, subs & memberships				200		150	2,900	1350.00
220	Public notices	103			300		150	250	-16.67
230	Travel & training	2,467	18,876	12,567	25,000	8,194	16,388	20,000	-20.00
240	Office supplies & expense	9,765	10,129	8,784	10,000	2,278	8,235	10,000	0.00
250	Equipment supplies & maint	147,086	194,512	106,615	125,000	66,828	111,637	125,000	0.00
252	Clothing and PPC				6,700	7,921	7,921	9,000	34.33
255	Generation & dist sys maint	(131,825)	490,856	625,024	750,000	736,612	872,731	925,000	23.33
256	Tree city/consumer education	102,554	150,921	63,686	85,000	24,986	79,317	105,000	23.53
257	Generation costs	195	44,674	777,837	730,000	814,743	820,487	830,000	13.70
258	Christmas decorations	726	13,754		10,000			10,000	0.00
259	Hydro plant maintenance	491,494	14,004	5,877	10,000		4,748	75,000	650.00
260	Bldg & grnds supplies & maint	53,290	34,662	20,891	35,000	11,507	31,874	35,000	0.00
270	Utilities	5,781	9,248	13,357	8,000	7,807	36,278	16,000	100.00
280	Telephone	5,569	5,909	8,682	7,000	5,122	10,423	12,000	71.43
285	Internet		747	1,165	1,000	1,088	2,566	2,500	150.00
310	Professional services	58,149	74,120	80,300	65,000	21,070	45,058	65,000	0.00
311	Hydro plant relicensing								
510	Insurance	21,556	19,360	29,756	25,500	26,160	26,160	28,800	12.94
610	Miscellaneous supplies	13,224	13,409	11,581	10,000	5,096	10,622	10,000	0.00
620	Miscellaneous services	38,506	46,894	51,634	33,000	29,175	57,438	60,000	81.82
630	Power purchase	5,555,665	6,586,625	9,719,117	10,500,000	4,172,276	8,180,730	9,100,000	-13.33
710	Land								
720	Buildings								
735	Canyon Park Improvments	7,565		572	3,500			3,500	0.00
740	Equipment	373,272	180,789	137,754			111,988	258,000	
750	New Construction	1,206,015	(839,835)	907,598	1,200,000	695,558	822,979	600,000	-50.00
810	Debt Service - Principal Bonds							441,000	
812	Debt Service - Interest Bonds							587,000	
920	Contribution to General Fund								
Total Electric Expenditures		9,034,691	8,233,621	13,839,450	14,997,500	7,321,994	12,617,249	15,131,950	0.90
Budgeted reserves		(137,584)	3,254,396	(997,565)	4,700	(194,039)	1,282,588	51,750	
Totals		8,897,107	11,488,017	12,841,885	15,002,200	7,127,955	13,899,837	15,183,700	1.21

**HYRUM CITY CORPORATION  
2024-25  
ELECTRIC FUND (CONTINUED)**

**PERSONNEL:** The Electric Department is staffed by one new superintendent, Tom Cooper, four full time linemen, a part time warehousing purchasing agent, a seasonal parks maintenance worker, nine office personnel shared with other departments, a janitor shared with other departments, a journeymen meterman, an apprentice meterman, new hires include two new linemen, a building maintenance employee and an accountant.

**OPERATION AND MAINTENANCE:** Expenditures are based on 2024-25 projections.

**DISTRIBUTION SYSTEM:** 2024-25 expenses are for regular maintenance and new subdivisions.

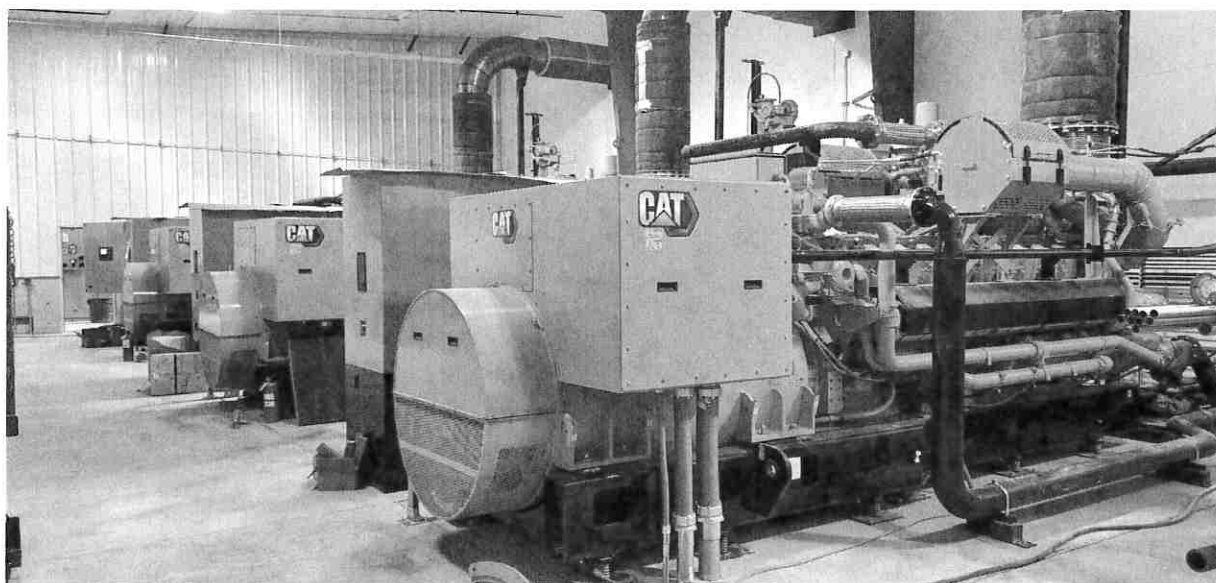
**TREE CITY/CONSUMER EDUCATION:** This line item covers costs for trimming trees, planting new trees, the Arbor Day celebration, and other related costs associated with the Tree Committee whose members were

appointed to facilitate Hyrum's designation as a Tree City.

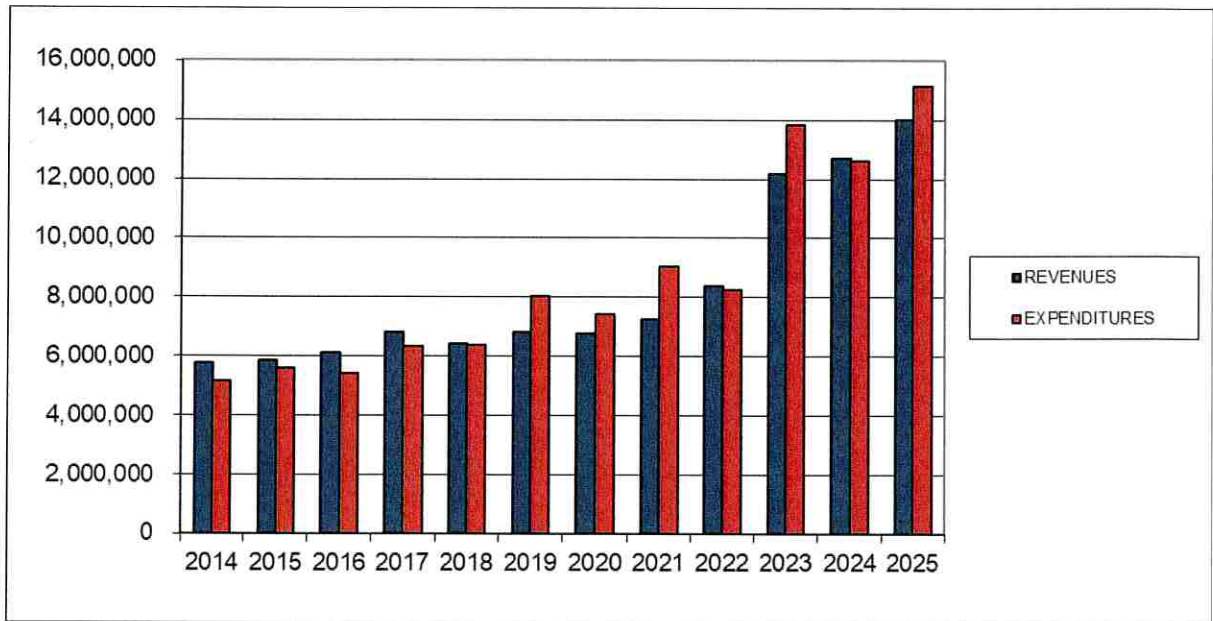
**POWER PURCHASE:** The annual power figure is based on an average monthly billing of \$758,333. As of March 2024, the average monthly billing is \$680,132.

**CAPITAL:** The 2024-25 capital requests for the electric department are: \$3,500 canyon park improvements; a new tuck \$70,000; a new service truck \$90,000; a three-phase wire trailer \$98,000; West Pt. 46 KV line \$395,000; 46KV switch rack \$30,000; updates to hammer sub \$75,000; 900 west upgrades \$100,000. Included in the 257 account includes the new gas plant \$830,000 that will be used to produce power during peak loads.

**CONTRIBUTIONS:** A \$1,500,000 transfer was made in 2021-22 budget from the General Fund to the Electric Fund to help with upgrades to the system. No transfer is budgeted in 2024-25.



### NET ELECTRIC BILLINGS COMPARED WITH TOTAL CASH OUTLAY

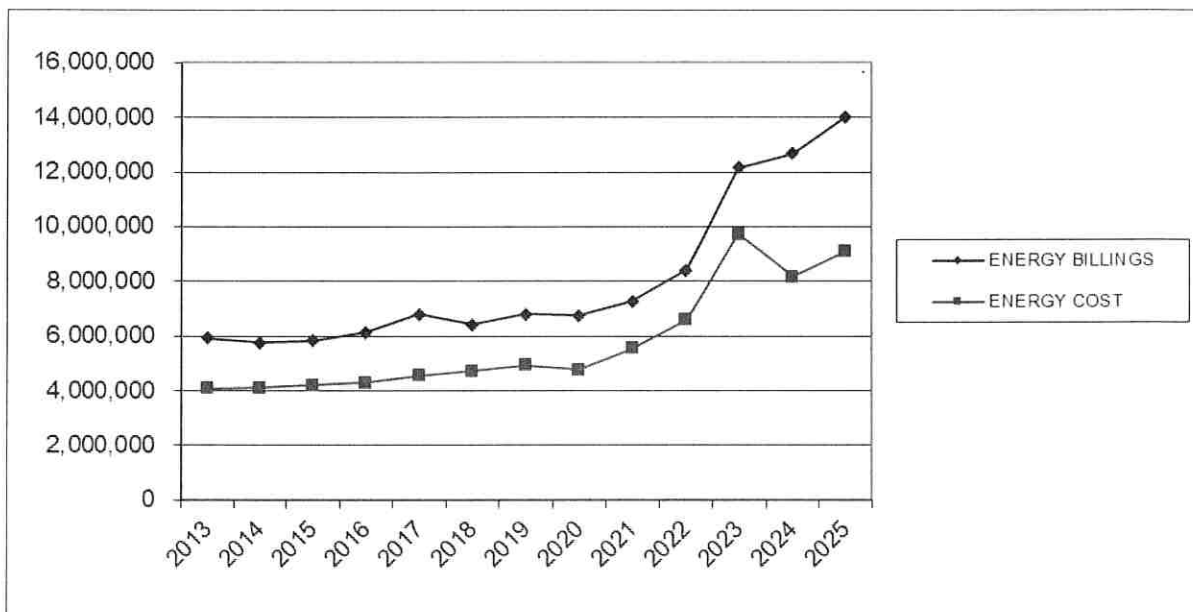


This chart shows the relationship of only electric billings (not total revenue) to total expenditures.

In the years since 2014 there have been five years when expenditures have exceeded billings. 2019, 2020, 2021, 2023 and 2025 these are due to inflation, high energy cost and many subdivisions being built, new substations and the West Pt. Dairy Line. Some of the cost will be paid for (not reflected in the graph) by West Point and the developers.

In the years revenue exceeded expenditures some reserves were built up to cover this imbalance. No transfer was made to the General Fund increasing the reserve. Also, no transfer was made from 2018-2024. In 2021-22 a transfer from the General fund of \$1,500,000 was made.

### ENERGY BILLINGS COMPARED WITH PURCHASES

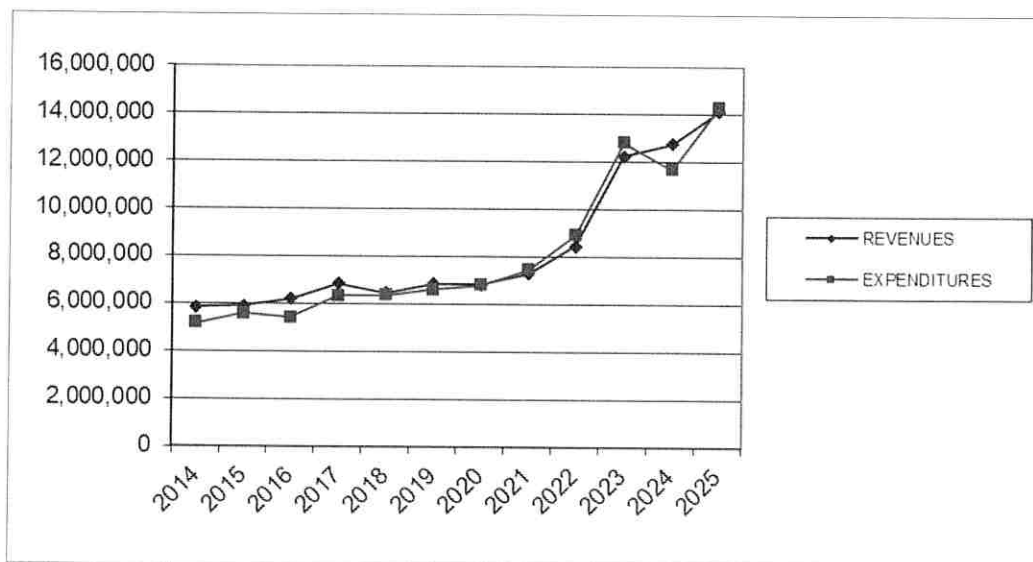


This chart depicts the margin between electric utility billings and power costs. Power costs have increased over the last year a rate increase was passed and a PPAC was also passed in 2022-23 budget year.

With the new gas generation plant, we are hoping to hedge against these large spikes that we had in energy cost in 2023.

JBS new plant was online in 2016. Also West Point Dairy finished their upgrade. Power purchases spiked in 2023. We are hoping for more steady power cost. We anticipate more in the way of energy cost in 2024-25 and more energy billed.

### ELECTRIC FUND



This chart shows the relationship between electric billings and operating expenses including power purchase (less capital).

In spring of 2016 JBSs new plant became operational. Also West Pt. Dairy finished a major upgrade to their operations this should see additional metered energy sales. We anticipate revenue and power purchases to increase as they have in the past.

Although this chart does not include capital expenses, they are a big factor in the depletion of electric reserves.

The main reasons for the expenditures exceed revenues is because of increased inventory cost and long lead times, Hydroelectric upgrades, and increased power purchase costs. A lot has been done to increase the new

meters/metering system also a lot of subdivisions electrical work and upgrades were done to the system. A natural gas plant was completed in 2023-24 this will help with high loads in the summer. Some of these revenues not shown on this graph include reimbursement from developers for electrical work and West Pt. Dairy contributing to the new transmission line. Bond payments for the gas generation plant will begin in 2024-25.

Transfer to the general fund also play a major factor in the depletion of the electric fund reserves. No transfers have been made since 2012. In budget year 2024-25 no transfer is budgeted. A transfer of \$1,500,000 from the General fund was given to the electric department to help the electric department in 2021-22.

**ELECTRIC FUND  
INCOME & BUDGET STATEMENT  
2024-25**

Description	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Proposed Budget	Percent of Change
<b>Operating revenues:</b>							
Metered energy sales	7,288,791	8,453,535	12,229,463	13,800,000	12,757,750	14,100,000	2.17%
Energy discounts	(17,683)	(50,914)	(71,068)	(90,000)	(71,931)	(105,000)	16.67%
Energy Sales and Use Tax				.	544,487	550,000	
<b>Total operating revenues</b>	<b>7,271,108</b>	<b>8,402,621</b>	<b>12,158,395</b>	<b>13,710,000</b>	<b>13,230,306</b>	<b>14,545,000</b>	<b>6.09%</b>
<b>Operating expenses:</b>							
Salaries & benefits	1,073,534	1,163,967	1,256,653	1,357,300	1,359,369	1,801,000	32.69%
Accrued benefits	42,101	24,513	(16,061)				
Material & supplies	819,030	497,436	1,019,461	1,053,200	1,130,174	1,252,650	18.94%
Distribution system maintenance	(131,825)	490,856	625,024	750,000	872,731	925,000	23.33%
Professional services	58,149	74,120	80,300	65,000	45,058	65,000	0.00%
Insurance & miscellaneous	73,286	79,663	92,971	68,500	94,220	98,800	44.23%
Power purchase	5,555,665	6,586,625	9,719,117	10,500,000	8,180,730	9,100,000	-13.33%
Depreciation	538,743	598,236	599,969	750,000	659,462	700,000	-6.67%
<b>Total operating expenses</b>	<b>8,028,683</b>	<b>9,515,416</b>	<b>13,377,434</b>	<b>14,544,000</b>	<b>12,341,744</b>	<b>13,942,450</b>	<b>-4.14%</b>
<b>Non-operating revenues (expenses):</b>							
New connection fees	177,178	282,712	221,168	85,000	127,003	130,000	52.94%
Impact fees	12,650	238,640	170,046	101,200	126,500	101,200	0.00%
Interest earnings	24,847	12,112	81,117	105,500	151,282	152,000	44.08%
Interest Expense						(587,000)	
Miscellaneous	1,411,324	1,051,932	211,159	500,500	264,746	255,500	-48.95%
<b>Total Non-operating revenues (expenses)</b>	<b>1,625,999</b>	<b>1,585,396</b>	<b>683,490</b>	<b>792,200</b>	<b>669,531</b>	<b>51,700</b>	<b>-93.47%</b>
<b>Income before operating transfers</b>	<b>868,424</b>	<b>472,601</b>	<b>(535,549)</b>	<b>(41,800)</b>	<b>1,558,093</b>	<b>654,250</b>	<b>1665.19%</b>
Operating transfers in (out)		1,500,000		500,000			
<b>Contributions</b>							
<b>Net income</b>	<b>868,424</b>	<b>1,972,601</b>	<b>(535,549)</b>	<b>458,200</b>	<b>1,558,093</b>	<b>654,250</b>	<b>42.79%</b>



**ELECTRIC UTILITY CHARGES****SERVICE RATES:**

Residential:	
Customer Charge	\$10.00
KWH's	
First 500	0.1155
Next 250	0.1450
All over 750	0.1640
PPAC \$ / kWh	0.0000
Residential: Renewable Energy	
Customer Charge	\$10.00
KWH's	
First 500	0.1383
Next 250	0.1748
All over 750	0.2012
PPAC \$ / kWh	0.0000
Solat Buy-Back Rate	0.04/kwh
Residential: Blacksmith Fork Canyon	
Customer Charge	\$15.00
KWH's	
First 500	0.1155
Next 250	0.1450
All over 750	0.1640
PPAC \$ / kWh	0.0000
Small Commercial:	
Customer Charge	\$18.75
Demand on all kw's greater than 5	\$9.00
KWH's	
First 1,500	0.1250
All over 1,500	0.0810
PPAC \$ / kWh	0.0000
Large Commercial: (over 35 kw)	
Customer Charge	\$37.50
Demand on all kw's greater than 5	\$9.00
First 1,500	0.0810
All over 1,500	0.0810
PPAC \$ / kWh	0.0000
Industrial:	
Customer Charge (per connection)	\$250.00
Energy Charge per kWh	0.0232
Demand Charge (all kWh)	\$6.57
Percent Adder:	15%
Energy Adder: per kWh	0.011
Temporary Service:	
Customer Charge	\$30.00

**ELECTRIC UTILITY CHARGES (CONTIUED)**

CUSTOMER SERVICE DEPOSIT

Residential	\$200.00
Commercial/Industrial	\$500.00

RECONNECT FEE (charged when power is turned off for non-payment)

During business hours	
(Monday - Friday 8:00 a.m. to 5:00 p.m.)	
Requested service disconnect/reconnect	\$25.00
Per disconnect/reconnect (non-payment)	\$50.00
Additional amount after business hours	\$50.00

CONNECTION FEES:

Residential, single family (major subdivision)- overhead/underground	\$750.00
Redidential, single family (min-sub, undeveloped)- overhead/underground	actual cost
Overhead - each new pole required	actual cost
Requiring a transformer	actual cost
Residential, mobile home, multi-family per unit	actual cost
Canyon	actual cost
Commercial/industrial- single and three phase	actual cost
Temp panel connect/disconnect fee	\$75.00

IMPACT FEE:

Residential 0-200 Amp	\$1,265.00
Residential 201-400 Amp	\$2,530.00
Commercial	actual cost

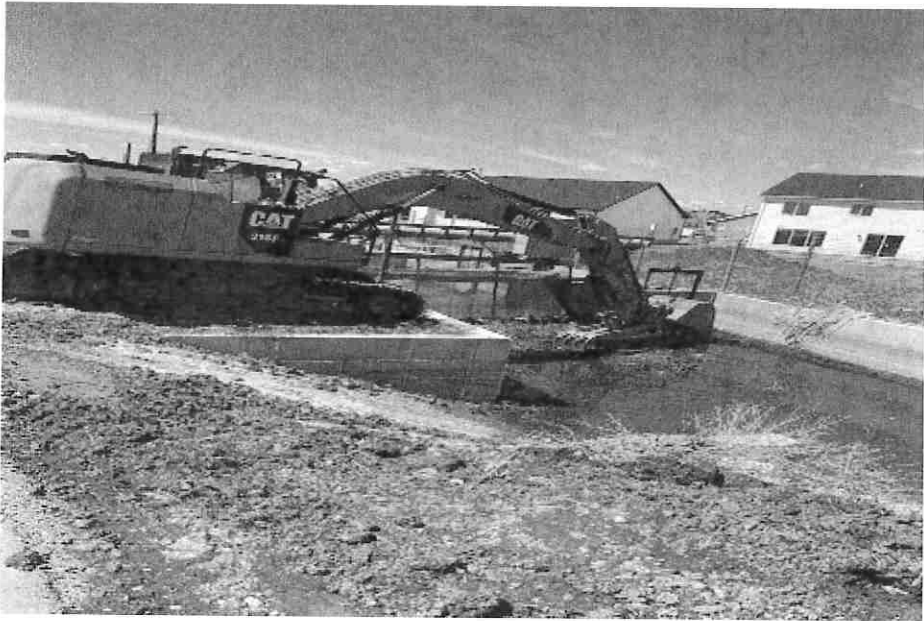
Disconnection/Reconnect Fee-  
Customer Requested

Blacksmith Fork	
Requested service disconnect or reconnect	\$50.00
Per disconnect and reconnect (non-payment)	\$100.00
After hours service fee	\$75.00
Residential, Small Commercial, Large Commercial, Industrial	
Requested service disconnect or reconnect	\$25.00
Per disconnect and reconnect (non-payment)	\$50.00
After hours service fee	\$50.00

Resolution 23-19  
Updated 9/06/2023

# **HYRUM CITY CORPORATION**

# **IRRIGATION FUND**



**HYRUM CITY CORPORATION  
2024-25  
IRRIGATION FUND**

Hyrum City's pressurized irrigation system provides secondary water to over 2,600 homes and properties within the City.

The main goal of the Irrigation Department is to utilize the existing water supply in the best way possible to conserve water and yet provide the citizens of Hyrum with an adequate supply. During 2020-21 the irrigation pond was expanded, and upgrades were made to the pond to provide additional water for irrigation. Completed during 2023-24 include a meter RTU upgrade and installs for bench line and main line pump house as well as meter install labor. The Irrigation department was approved for a grant of 5 Million dollars for metering the secondary water systems. Additionally, ARPA funds are also being used to help with these conservation efforts. With the exemption of

secondary water metering other conservation efforts are being looked at.

**IRRIGATION BILLINGS:** Rates were increased in 2015.

**NEW CONNNECTION FEES:** Property owners are now responsible for the irrigation connections.

**INTEREST EARNINGS:** Interest is based on reserves of \$694,439 at 5.4438 percent interest.

**IMPACT FEES:** All impact fees are now included in the buy-in portion and can be used to support any irrigation fund expenditure. In 2011-12 impact fees changed to a standard rate throughout the city of \$794 for a single-family home. 60 homes are budgeted for 2024-25.

IRRIGATION REVENUE

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
3340	State - Federal Grants				866,300			866,300	0.00%
3771	Irrigation service	330,750	337,878	352,790	360,000	180,624	363,442	370,000	2.78%
3775	New connection fees		(794)		1,000		2,717	1,000	0.00%
3776	Inspection fees								
3779	Misc. Revenue	4,849	78,048	6,808	5,000	4,488	8,674	6,000	20.00%
3781	Interest earnings	2,807	3,173	26,492	38,000	22,120	34,413	38,000	0.00%
3785	Impact fee - buy-in	63,520	82,576	44,464	47,700	32,554	63,520	47,700	0.00%
3830	Transfer from General Fund				510,032		510,032		-100.00%
Total Irrigation Revenues		401,926	500,881	430,554	1,828,032	239,786	982,798	1,329,000	-27.30%

**PERSONNEL:** Now includes eight full time employees; two at (15%); four at (25%); one at (5%); and one at (3%). This included the new water/irrigation supervisor.

**OPERATION AND MAINTENANCE:** The 2024-25 budget is based on 2023-24 projected expenditures.

**CAPITAL:** Includes a new Trimble \$8,000; Tycom pathfinder locating units \$6,000; new VFD drives and meter SCADA \$100,000; 900 West 16" line \$200,000; 50 year water study \$50,000; and water conservation upgrades \$1,035,000 if grant is awarded.

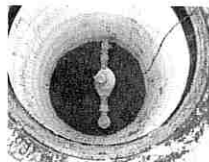
**HYRUM CITY CORPORATION**  
**2024-25**  
**IRRIGATION FUND (CONTINUED)**

IRRIGATION SHARES: Hyrum City owns the following water shares:

Porcupine Reservoir Company	1,431.00
Hyrum Irrigation Company	978.00
Porcupine Highline Canal Company	751.00
Hyrum Blacksmith Fork Irrigation Company	72.75
Miscellaneous Other	<u>57.00</u>
Total	3,289.75

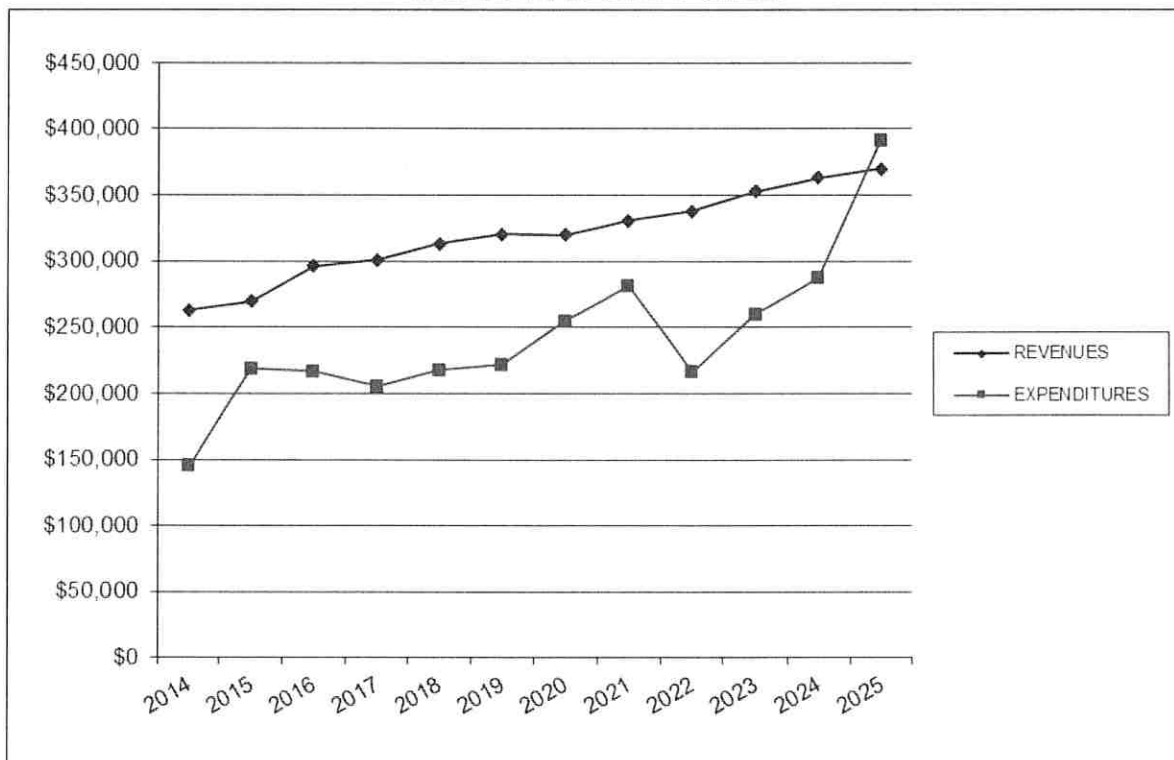
IRRIGATION EXPENDITURES

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	51,936	39,284	44,145	70,700	22,242	44,791	98,900	39.89%
115	Overtime	2,891	2,230	1,823	2,000	1,533	2,783	2,000	0.00%
130	Employee benefits	23,814	21,754	21,630	41,100	10,914	21,635	53,800	30.90%
220	Public Notice				500		150	500	0.00%
240	Office supplies & expense	7,643	7,205	6,296	4,500	1,810	7,158	7,000	55.56%
250	Equipment supplies & maint		16	47	10,000		150	10,000	0.00%
255	Distribution system maint	70,827	23,569	40,042	30,000	66,308	98,707	30,000	0.00%
260	Bldg & grnds supplies & maint		944	1,700	1,000	375	1,175	1,000	0.00%
270	Utilities	42,662	38,849	44,000	85,000	473	8,844	85,000	0.00%
280	Telephone		110	288	50	210	420	450	800.00%
310	Professional services	7,705	8,452	7,108	10,000	7,507	10,194	10,000	0.00%
510	Insurance	3,458	2,951	8,164	4,100	4,197	4,197	4,800	17.07%
540	Irrigation assessments	70,616	70,743	84,810	85,000	82,980	87,520	88,000	3.53%
610	Miscellaneous supplies								
710	Land & stock								
740	Equipment	7,210	50,000		40,000	35,819	36,632	14,000	-65.00%
750	New construction	53,088	795	72,477	1,435,000	115,801	609,326	1,385,000	-3.48%
	Total Irrigation Expenditures	341,850	266,902	332,530	1,818,950	350,169	933,682	1,790,450	-1.57%
	Budgeted reserves	60,076	233,979	98,024	9,082	(110,383)	49,116	(461,450)	
	Totals	401,926	500,881	430,554	1,828,032	239,786	982,798	1,329,000	-27.30%



**HYRUM CITY CORPORATION  
2024-25  
IRRIGATION FUND (CONTINUED)**

**IRRIGATION FUND**



This chart depicts the relationship of irrigation billings to operating expenses less capital. In 2015 rates were increased. The spikes in billings is due to pumping being required and additional charges being assessed on customer's bills.

2015 had additional employees charged against the fund. The 2024-25 proposed budget has two additional employees charged to this fund. With OPERATING

Expenditures exceeding irrigation billings rates may need to be adjusted.

Expenses each year reflect costs associated with maintenance of the pumping system, irrigation lines, increased annual assessment fees and utility costs. Revenues have increased due to growth but with growth comes additional expenditures.





**IRRIGATION FUND  
INCOME AND BUDGET STATEMENT  
2023-24**

Description	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Proposed Budget	Percent of Change
Operating revenues:							
Monthly user fees	330,750	337,878	352,790	360,000	363,442	370,000	2.78%
Customer service & other							
<b>Total operating revenues</b>	<b>330,750</b>	<b>337,878</b>	<b>352,790</b>	<b>360,000</b>	<b>363,442</b>	<b>370,000</b>	<b>2.78%</b>
Operating expenses:							
Salaries & benefits	78,641	63,268	67,598	113,800	69,209	154,700	35.94%
Accrued benefits	(7,487)	4,338	(2,192)				
Material & supplies	50,305	47,124	52,331	101,050	17,897	103,950	2.87%
Distribution system maintenance	70,827	23,569	40,042	30,000	98,707	30,000	0.00%
Professional services	7,705	8,452	7,108	10,000	10,194	10,000	0.00%
Insurance & miscellaneous	3,458	2,951	8,164	4,100	4,197	4,800	17.07%
Irrigation assessments	70,616	70,743	84,810	85,000	87,520	88,000	3.53%
Depreciation	218,861	125,306	129,588	130,000	133,870	135,000	3.85%
<b>Total operating expenses</b>	<b>492,926</b>	<b>345,751</b>	<b>387,449</b>	<b>473,950</b>	<b>421,594</b>	<b>526,450</b>	<b>11.08%</b>
Non-operating revenues (expenses):							
New connection fees				1,000	2,717	1,000	0.00%
Impact fees	63,520	82,576	44,464	47,700	63,520	47,700	0.00%
Interest earnings	2,807	3,173	26,492	38,000	34,413	38,000	0.00%
Miscellaneous	4,849	78,048	6,808	5,000	8,674	6,000	20.00%
<b>Total Non-operating revenues (expenses)</b>	<b>71,176</b>	<b>163,797</b>	<b>77,764</b>	<b>91,700</b>	<b>109,324</b>	<b>92,700</b>	<b>1.09%</b>
<b>Income before operating transfers</b>	<b>(91,000)</b>	<b>155,924</b>	<b>43,105</b>	<b>(22,250)</b>	<b>51,172</b>	<b>(63,750)</b>	<b>186.52%</b>
Operating transfers in (out)							
Contributions, restricted FB							
<b>Net income</b>	<b>(91,000)</b>	<b>155,924</b>	<b>43,105</b>	<b>(22,250)</b>	<b>51,172</b>	<b>(63,750)</b>	<b>186.52%</b>

**PRESSURIZED IRRIGATION UTILITY CHARGES**

SERVICE RATES:

Monthly user rate based on lot size:

0.00	to	.50 acres	\$11.10
0.51	to	1.00 acres	\$13.58
1.01	to	1.25 acres	\$14.83
1.26	to	2.49 acres	\$18.06
2.50	to	3.74 acres	\$24.04
3.75	to	4.99 acres	\$30.60
5.00	to	9.99 acres	\$38.66
10.00	to	14.99 acres	\$56.25
15.00	to	19.99 acres	\$79.94
20.00	acres and above		\$107.96
	Mountain Crest High		\$540.00
	Elk Mountain Irrigation		\$175.09

CONNECTION FEES:

Property owner responsible for connection

IMPACT FEES WITH WATER:

Residential, single family	\$794.00
Residential, multi-family per unit	\$248.00
Commercial/Industrial, per acre	\$675.00

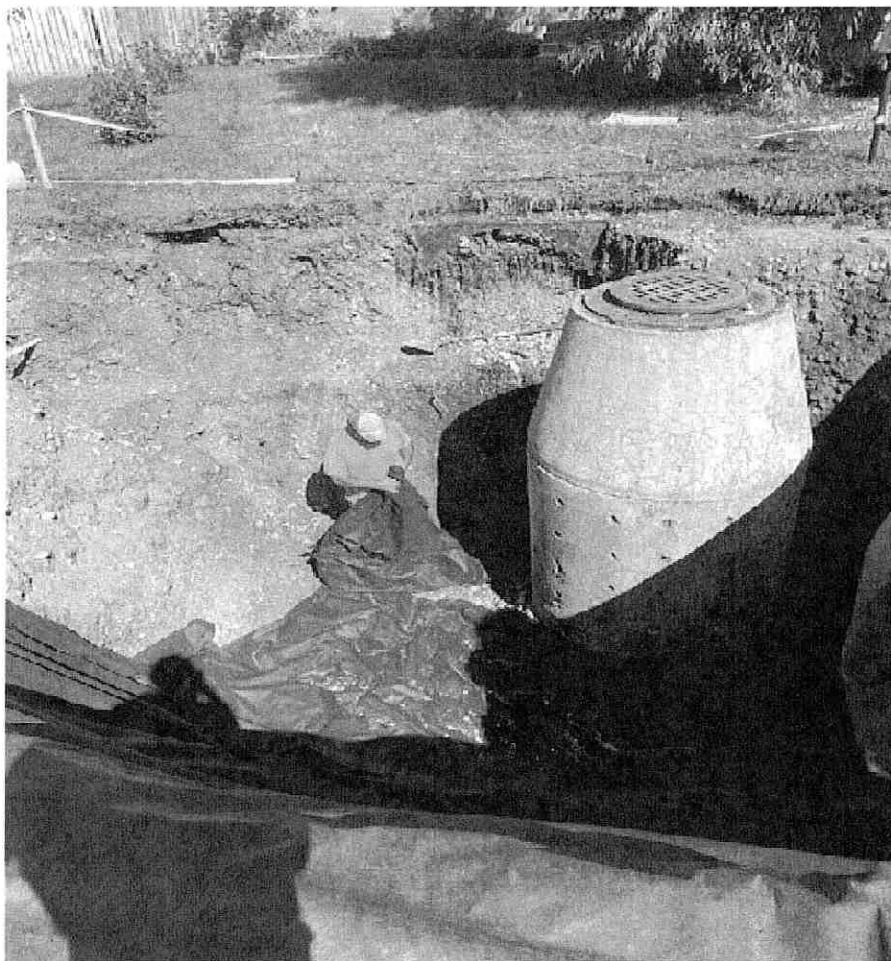
IMPACT FEES WITHOUT WATER:

Residential, single family	\$4,366.00
Residential, multi-family per unit	\$1,396.00
Commercial/Industrial per acre	\$3,567.00

# **HYRUM CITY CORPORATION**

# **STORM WATER**

# **FUND**



**HYRUM CITY CORPORATION  
2024-25  
STORM WATER FUND**

Hyrum City's storm water fund has been implemented to comply with Federal and State mandates to provide for water run-off from storms, excess ground water, and other unplanned occurrences.

During 2023-2024 many efforts were made to inform the public about storm water requirements. Additionally, a new vac truck was purchased that will help clean out storm drains.

The Fund was set up in 2005-06 and a budget approved, however storm water fees were not charged on utility bills until May 2006. Record-keeping and reporting requirements increase every time a meeting is held with State representatives. Inspections of new construction will also be the responsibility of City representatives. In 2009-10 a State Storm Water audit was completed. Due to the audit and new regulations, increased funding is required.

**STORMWATER FEES:** Residential storm water fees were raised January 2024 to \$7.50 per month for each property, it was previously \$7.00. Commercial fees add an additional charge based on the amount of impervious surface on each property. An additional connection fee was implemented in 2017 requiring new homes pay \$150 for lots that require Storm Water inspections.

**STORM WATER REVENUES**

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
3740	Storm water inspection fee	23,850	24,750	12,900	15,000	7,650	15,300	15,000	0.00%
3779	Miscellaneous		30,000	328					
3781	Storm water fees	245,147	282,137	318,922	325,000	168,496	346,931	375,000	15.38%
3791	Interest earnings	1,877	2,558	24,539	34,000	23,462	49,374	50,500	48.53%
<b>Total Storm Water Revenues</b>		<b>270,874</b>	<b>339,445</b>	<b>356,689</b>	<b>374,000</b>	<b>199,608</b>	<b>411,605</b>	<b>440,500</b>	<b>17.78%</b>

**OPERATION AND MAINTENANCE:** 2024-25 budgets continue to be at an elevated level due to increased compliance to storm water laws. Four full time employees are charged to this fund; one at (2%); two at (5%); and one at (10%). \$30,000 is budgeted for a storm water inspector form JUB and is included on the 310 line.

**CAPITAL:** During 2023-24 a walking trail/zero scaping was completed on 500 West and South Cache retention basin (was worked on). 2024-25 capital request include South Cache pond/trail landscaping \$350,000 and 900 West storm drain \$350,000.



**HYRUM CITY CORPORATION  
2024-25  
STORM WATER FUND (CONTINUED)**

STORM WATER EXPENDITURES

CODE	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 6 MONTH TOTAL	2024 EST TOTAL	2025 PROPOSED BUDGET	PERCENT OF CHANGE
110	Employee salaries & wages	17,810	18,236	19,633	20,500	10,857	21,843	20,500	0.00%
115	Overtime	184	334	1,149	1,000	954	2,085	1,000	0.00%
130	Employee benefits	8,294	8,752	9,267	10,100	5,162	9,947	10,100	0.00%
220	Public notices			162	500		150	500	0.00%
230	Travel & training		674	470	1,000		300	1,000	0.00%
250	Equipment supplies & maint	261	1,661		2,500		350	2,500	0.00%
255	Collection system maint	3,930	32,219	19,713	15,000	7,619	18,297	15,000	0.00%
280	Telephone		55	153		113	225	225	
310	Professional services	31,147	25,592	18,052	30,000	12,434	29,114	30,000	0.00%
450	Flood Control			4,807	3,000		2,250	3,000	0.00%
510	Insurance	413	353	4,565	500	501	501	580	16.00%
710	Land								
730	Grounds improvements								
740	Equipment		50,000						
750	New construction	83,769		62,786	450,000	30,432	148,955	700,000	55.56%
Total Storm Water Expenditure		145,808	137,876	140,757	534,100	68,072	234,017	784,405	46.86%
Budgeted reserves		125,066	201,569	215,932	(160,100)	131,536	177,588	(343,905)	
Totals		270,874	339,445	356,689	374,000	199,608	411,605	440,500	17.78%



**STORM WATER FUND  
INCOME & BUDGET STATEMENT  
2024-25**

Description	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Proposed Budget	Percent of Change
Operating revenues:							
Storm water fee	245,147	282,137	318,922	325,000	346,931	375,000	15.38%
Customer service & other							
Total operating revenues	245,147	282,137	318,922	325,000	346,931	375,000	15.38%
Operating expenses:							
Salaries & benefits	26,288	27,322	30,049	31,600	33,875	31,600	0.00%
Accrued benefits	1,165	(2,226)	1,544				
Material & supplies	261	2,390	5,592	7,000	30,275	7,225	3.21%
Collection system maintenance	3,930	32,219	19,713	15,000	18,297	15,000	0.00%
Professional services	31,147	25,592	18,052	30,000	29,114	30,000	0.00%
Insurance & miscellaneous	413	353	4,565	500	501	580	16.00%
Depreciation	45,929	51,526	56,372	60,000	61,218	63,000	5.00%
Total operating expenses	109,133	137,176	135,887	144,100	173,280	147,405	2.29%
Non-operating revenues (expenses):							
New connection/inspection fees	23,850	24,750	12,900	15,000	15,300	15,000	0.00%
Impact fees							
Interest earnings	1,877	2,558	24,539	34,000	49,374	50,500	48.53%
Interest expense							
Miscellaneous		30,000	328				
Total Non-operating revenues (expenses)	25,727	57,308	37,767	49,000	64,674	65,500	33.67%
Income before operating transfers	161,741	202,269	220,802	229,900	238,325	293,095	27.49%
Contributions							
Operating transfers in (out)							
Contributions - restricted FB							
Net income	161,741	202,269	220,802	229,900	238,325	293,095	27.49%



**STORM WATER UTILITY CHARGES**

SERVICE RATES:

- Residential \$7.50 per month
- Commercial \$7.50 per month + \$1.77 per ERU

ERU (Equivalent Residential Unit) = 2,700 square feet

INSPECTION FEES:

- Lots requiring Storm Water inspection \$150.00

# **HYRUM CITY CORPORATION**

# **PERSONNEL AND INSURANCE**



**EMPLOYEE BENEFIT COST SUMMARY  
2024-25**

2023-24 (estimate)		2,672,714	2024-25		3,494,691
2023-24 (estimate)			2024-25		
FICA	204,483		FICA	267,344	
Retirement	366,044		Retirement	485,895	
Health & life insurance	514,377		Health & life insurance	672,571	
Workman's comp	33,046		Workman's comp	43,209	
Disability	11,783		Disability	17,297	
Total benefits (estimate)	1,129,733		Total benefits (estimate)	1,486,316	
Total 2023-24 payroll & benefits (estimate)		3,802,447	Total 2024-25 payroll & benefits (estimate)		4,981,007

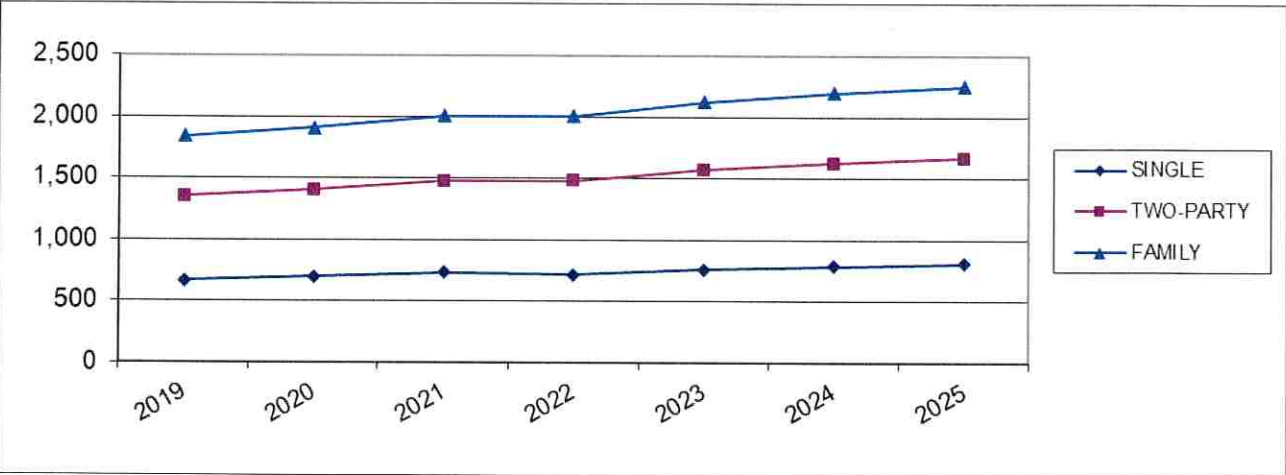
PERSONNEL: Nine additional full time and 2 part time employees are budgeted for 2024-25. This adds an estimated \$821,977 in salaries and an estimated \$356,543 in benefits. Salaries and benefits make up about 14% of the 2024-25 total budgets.

BENEFITS: Only full-time employees are covered by medical and dental insurance and if they opt out of insurance, the City will contribute seventy five percent of the benefit to a 401-k account at the State Retirement Office.

**INSURANCE PREMIUM COMPARISON**

This chart tracks the history of monthly health and dental insurance premiums over the last 6 years. This chart displays the increases through the 2024-25 fiscal

year. PEHP anticipated 2.5% increase in health rates and a 1.6% decrease in dental rates in 2024-25 budget year.



# **HYRUM CITY CORPORATION**

# **FEE SCHEDULES**



New Fees/Deposits 2023

	Resident		Non-Resident	
	Rental Fee	Deposit	Rental Fee	Deposit
Civic Center Limit 75	\$50/Slot	\$200.00	\$150/Slot	\$400.00
Civic Center 250 Limit	\$100/Slot	\$200.00	\$200/Slot	\$400.00
Public MTG, Golden Ann. 250	No Rent	\$300 +\$25 weekend		
Civic Center Admission Charged	\$250/Slot	\$500.00	\$500/Slot	\$700.00
Elite Hall Private Function Limit 75	\$50/Slot	\$200.00	\$150/Slot	\$400.00
Elite Hall Limit 500	\$800/Slot	\$1,500.00	\$1200/Slot	\$3,000.00
Elite Hall City Sponsored \$1/person (USU Swing)	\$100.00	\$300.00		
Elite Hall City Sponsored \$1/person (Ducky Shin Crackers/MC)	\$200.00	\$300.00		
Canyon Lodge	1/2 Day \$50 Full Day \$100	\$200.00	Half Day \$150 Full Day \$300	\$400.00
** WEEKENDS additional	\$25.00		\$25.00	
After Hour Key Pickup	\$25.00		\$25.00	
	<b>PARKS</b>			
	½ Day	Full-day	½ Day	Full-day
AJ Park	\$25.00	\$50.00	\$50.00	\$100.00
Black Smith Fork Park	\$25.00	\$50.00	\$50.00	\$100.00
City Square	\$25.00	\$50.00	\$50.00	\$100.00
Salt Hollow Park	\$25.00	\$50.00	\$50.00	\$100.00
	Per Space/Per night		Per Space/Per night	
CCC Camp	\$10.00		\$20.00	
Canyon Campground	\$20.00		\$40.00	
Left Hand Campground	\$10.00		\$20.00	



## MAKING SUMMER PLANS?

The following is a list of properties owned by Hyrum City. Reservations can be made online through our website at [www.hyrumcity.org](http://www.hyrumcity.org). You can call us at 435-245-6033 with any questions regarding rentals.

**A.J. Park** – Located eight miles east of the mouth of Blacksmith Fork Canyon on the north side of Highway 101. A pavilion with 16 tables that can seat approximately 120 people, fire pit and sand volleyball pit can be reserved. Restrooms are available. Fees per day are: Residents - \$25 for a half day and \$50 for a whole day. Non Residents - \$50 for a half day and \$100 for a whole day. **Rental Times- Half Day: 7:30 AM-3:00 PM or 4:00 PM-Midnight Whole Day: 7:30 AM-Midnight**

**Blacksmith Park**–. The Blacksmith Park property is located at approximately 1300 East 200 South. The concept plan for this park includes 3.25 miles of trails, two playgrounds, over 11.5 acres of turf grass over 330 trees, two pavilions, three restrooms, lighted baseball field and stand, one acre leash free dog park, tennis court, basketball court, volleyball, horseshoe pits, a one-half mile bike lane, and skatepark (rental fee \$100, deposit \$300, and \$35 lights fee). The pavilion can be rented and fees per day are: Residents - \$25 for a half day and \$50 for a whole day. Non Residents - \$50 for a half day and \$100 for a whole day. **Pavilion Rental Times- Half Day: 7:30 AM-3:00 PM or 4:00 PM-Midnight Whole Day: 7:30 AM-Midnight**

**Blacksmith Fork Skate Park** - Located between Hyrum Blvd and 300 S between Hammer Road and 1380 East. One of the biggest skate parks in Utah with many different riding tracks.

**Camp Hollow** - For many years the Camp Hollow Monument occupied the northwest corner of East Park it was recently restored to its original site at approximately 394 North 600 East. The site is available for residents, as well as scout and youth groups to enjoy and to reflect upon our pioneer heritage.

**Canyon Campground** – Located eight miles east of the mouth of Blacksmith Fork Canyon on the south side of Hwy 101. There are 14 campground spaces with electrical hook-ups. In the center of the campground there is a pavilion with tables that can accommodate up to 50 people. Restrooms are available. The rental fee per space, per day are: Residents - \$20 per space per night. Non-Residents - \$40 per space per night.



**Canyon Lodge** – Located eight miles east of the mouth of Blacksmith Fork Canyon on the south side of Hwy 101. The lodge has a kitchen, large room with tables, and restroom facilities. The Canyon Lodge is for day-use only and can accommodate approximately 60 people. Reservations are required. The fees per day are: Residents - \$50 for a half day and \$100 for a whole day with a \$200 Refundable Deposit. Non Residents - \$150 for a half day and \$300 for a whole day with a \$400 Refundable Deposit. **Rental Times Half Day: 7:30 AM-3:00 PM or 4:00 PM- Midnight Whole Day: 7:30 AM- Midnight**

**Canyon Park** – Located eight miles east of the mouth of Blacksmith Fork Canyon on the south side of Hwy 101 between the Canyon Lodge and Canyon Campground. There are eight picnic tables with freestanding BBQ devices nearby, volleyball court, and playground equipment. No reservations are required. Portable toilets are available.

**CCC Camp** – Located at the mouth of Blacksmith Fork Canyon, approximately ¼ mile upstream of the retired power plant. This 30 acre natural park has 5 campground spaces that can be reserved. Residents - \$10 per space per night. Non Residents - \$20 per space per night. This site is unimproved and restroom facilities are not available.

**City Square Pavilion** – Located on the same block as City Hall. There is a pavilion, playground equipment, and sand volleyball pit. The pavilion can be reserved through the City Offices. The pavilion has 14 tables that seat approximately 100 people. Restrooms are available. Pavilion rental fees per day are: Residents – \$25 for a half day and \$50 for a whole day. Non Residents - \$50 for a half day and \$100 for a whole day. **Rental Times Half Day: 7:30 AM-3:00 PM or 4:00 PM-Midnight Whole Day: 7:30 AM-Midnight**

**East Park** – Located on the northwest corner of Main Street and 800 East, it is Hyrum City’s largest improved park at 17.5 acres. The rodeo grounds, a lighted baseball and softball diamond, four other baseball/softball diamonds, two lighted tennis courts, concessions stand, and playground equipment are found at East Park. The tennis courts and playground equipment are open to the public but, reservations are required for the rodeo grounds and ball diamonds.

**Left Hand Fork Property** – Located seven miles east of the mouth of Blacksmith Fork Canyon, the Left Hand Fork is north of the main canyon. There are 8 campground spaces and a group area. The rental fees per space, per night are: Residents – \$10 per space per night. Non Residents

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– \$20 per space per night. This site is unimproved and restroom facilities are not available.

**Pride Park** – Located on Glenwood Drive, this half-acre pocket park has playground equipment for all to enjoy.

**Rodeo Grounds** - Located between 800 East and Park Ave between Main Street and Park Drive. Can be used for events, please contact Hyrum City.

**Salt Hollow Park** – The park is located at 350 West 100 North. It offers a great gathering place for families and groups. It has several fun areas: Splash Pad for summer fun, sledding hill for the winter, bowery, playground, rest rooms, picnic areas, disc (frisbee) golf, water feature and trails throughout the park. The pavilion can be rented and Fees per day are: Residents - \$25 for a half day and \$50 for a whole day. Non Residents - \$50 for a half day and \$100 for a whole day. **Rental Times- Half Day: 7:30 AM-3:00 PM or 4:00 PM-Midnight Whole Day: 7:30 AM-Midnight**

**Soccer Complex** - Located between 100 and 200 South on 800 East. There are six soccer fields with portable bleachers, goals and nets. The fields occupy approximately 6 acres.

HYRUM CITY CORPORATION  
 COMBINED CASH INVESTMENT  
 APRIL 30, 2024

COMBINED CASH ACCOUNTS

01-1111000	GENERAL CHECKING ACCT	827,103.66
01-1112000	XPRESS DEPOSIT ACCOUNT	127,937.22
01-1113000	PAYROLL CHECKING ACCOUNT	254,076.78
01-1151000	UNDESIGNATED CASH - PTIF	1,250,704.51
01-1151100	BANK OF UTAH	2,844,323.05
01-1151500	CACHE VALLEY BANK SAVINGS	11,050,703.23
01-1151710	PTIF SWR DEBT SERVICE #4099	191,645.50
01-1151720	PTIF-SWR O&M RESERVE #4100	231,834.01
01-1175000	UTILITY CASH CLEARING	( 2,282.39)
	<b>TOTAL COMBINED CASH</b>	<b>16,776,045.57</b>
01-1801110	DESIGNATED CASH - SENIOR	( 33,561.74)
01-1801120	DESIGNATED CASH - MUSEUM	( 12,750.26)
01-1801130	DESIGNATED CASH - FIRST RESP.	( 8,374.44)
01-1801140	DESIGNATED CASH - FIRE DEPT	( 310,617.21)
01-1801240	REST CASH-SEWER DEBT SERVICE	( 183,185.73)
01-1801250	REST CASH-SEWER O&M RESERVE	( 221,600.21)
01-1010000	CASH ALLOCATED TO OTHER FUNDS	( 16,005,955.98)

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,861,288.26
45	ALLOCATION TO CAPITAL PROJECTS FUND	1,602,342.17
51	ALLOCATION TO WATER UTILITY FUND	2,306,334.98
52	ALLOCATION TO SEWER UTILITY FUND	4,522,101.52
53	ALLOCATION TO ELECTRIC UTILITY FUND	3,410,079.37
54	ALLOCATION TO IRRIGATION UTILITY FUND	342,962.86
55	ALLOCATION TO STORMWATER FUND	1,003,326.71
72	ALLOCATION TO COURT TRUST FUND	( 42,479.89)
	<b>TOTAL ALLOCATIONS TO OTHER FUNDS</b>	<b>16,005,955.98</b>
	ALLOCATION FROM COMBINED CASH FUND - 01-1010000	( 16,005,955.98)

ZERO PROOF IF ALLOCATIONS BALANCE .00

Section 11. Item D.

HYRUM CITY CORPORATION  
 BALANCE SHEET  
 APRIL 30, 2024

GENERAL FUND

ASSETS

10-1010000	CASH IN COMBINED FUND	2,861,288.26	
10-1131000	PETTY CASH	400.00	
10-1311000	ACCTS REC - UTILITIES	123,670.00	
10-1311001	ACCTS REC - PRIOR PERIOD	94,361.84	
10-1311410	LEVIED PROP TAXES RECEIVABLE	716,350.00	
10-1311411	LEVIED PROP TAXES REC 5 YEAR	6,417.85	
10-1311500	ACCTS REC - CLASS C ROADS	42,481.00	
10-1311997	SALES AND USE TAX RECEIVABLE	499,727.00	
10-1311998	MASS TRANSIT RECEIVABLE	73,337.00	
10-1311999	FRANCHISE TAXES AR	17,362.00	
10-1312000	ALLOW FOR BAD UTILITY ACCOUNTS	( 874.49)	
10-1561101	PPD EXPENSE - STAMPS	3,340.10	
10-1571000	DEFERRED OUTFLOW OF RESOURCES	166,531.00	
10-1611000	LAND - GENERAL MUNICIPAL	1,343,999.91	
10-1621000	BUILDINGS - GENERAL MUNICIPAL	8,482,775.99	
10-1622000	DEPRECIATION - BUILDINGS	( 5,859,393.39)	
10-1631000	IMPROVE - GEN MUNICIPAL	4,022,313.95	
10-1632000	DEPRECIATION - IMPROVEMENTS	( 2,188,988.08)	
10-1651000	EQUIPMENT - GENERAL MUNICIPAL	4,321,425.52	
10-1652000	DEPRECIATION - EQUIPMENT	( 2,957,561.98)	
10-1661000	INFRASTRUCTURE - ROADS	9,142,818.62	
10-1662000	DEPRECIATION - ROADS	( 5,314,232.77)	
10-1671000	INFRASTRUCTURE-SIDEWALKS	2,263,146.88	
10-1672000	DEPRECIATION - SIDEWALKS	( 1,815,658.61)	
10-1681000	INFRASTRUCTURE-CURB & GUTTER	1,242,632.31	
10-1682000	DEPRECIATION - CURB & GUTTER	( 1,164,083.81)	
10-1711000	CONSTRUCTION IN PROGRESS	6,808,788.68	
10-1801110	DESIGNATED CASH - SENIOR	33,561.74	
10-1801120	DESIGNATED CASH - MUSEUM	12,750.26	
10-1801130	DESIGNATED CASH - FIRST RESP.	8,374.44	
10-1801140	DESIGNATED CASH - FIRE DEPT	310,617.21	
10-1841000	SPEC FUND AMTS TO BE PROVIDED	240,179.26	
		23,537,857.69	
	TOTAL ASSETS		23,537,857.69

LIABILITIES AND EQUITY

FOR ADMINISTRATION USE ONLY

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Section 11. Item D.

HYRUM CITY CORPORATION  
 BALANCE SHEET  
 APRIL 30, 2024

GENERAL FUND

LIABILITIES

10-2131110	ACCTS PAY - CONTRACTOR DEP	671,356.57	
10-2131130	ACCTS PAY - PARK DEPOSITS	4,055.00	
10-2131140	ACCTS PAY - DISPATCH	( 1,111.50)	
10-2131150	ACCTS PAY - OTHER	7,662.47	
10-2131160	ZONING/SUBDIVISION DEPOSITS	357,820.98	
10-2211000	ACCRUED PAYROLL PAYABLE	53,400.00	
10-2220000	INSURANCE - CITY PORTION	( .05)	
10-2220200	ULGT INSURANCE - CITY PORTION	28.38	
10-2222000	DISABILITY INSURANCE PAYABLE	( .07)	
10-2224000	WORKER'S COMPENSATION PAYABLE	( 29,703.06)	
10-2227000	TRUST INSURANCE-EMPLOYEE	193.11	
10-2228000	ACCRUED VAC PAY - GENERAL	66,777.85	
10-2228001	DEFERRED INFLOWS OF RESOURCES	513,396.00	
10-2228002	UNFUNDED PENSION PAYABLE	( 376,207.00)	
10-2230100	ACCRUED SICK LEAVE - GENERAL	144,200.41	
10-2232000	FLEX PLAN	( 15.09)	
10-2240000	UNEARNED PROPERTY TAXES	716,350.00	
10-2411050	STATE ASSESSMENT PAYABLE	( 645.88)	
10-2411105	NON-UTILITY SALES TAX	( 6.70)	
	TOTAL LIABILITIES		2,127,551.42

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-2951000	GEN FUND - PRIOR YR UNAPPROP	1,660,937.03	
10-2951060	GENERAL FUND - DESIGNATED	365,303.65	
10-2971000	INVEST IN GENERAL FIXED ASSETS	18,327,983.22	
10-2971001	UNFUNDED PENSION ADJ.	( 40,533.00)	
10-2972100	UNCOLLECTED PROPERTY TAX	105,493.85	
	REVENUE OVER EXPENDITURES - YTD	991,121.52	
	BALANCE - CURRENT DATE	21,410,306.27	
	TOTAL FUND EQUITY		21,410,306.27
	TOTAL LIABILITIES AND EQUITY		23,537,857.69

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Section 11. Item D.

HYRUM CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
10-3110	GEN PROPERTY TAXES - CURRENT	91,796.39	725,609.03	755,519.00	29,909.97	96.0
10-3115	FEE IN LIEU	3,883.10	36,415.34	50,000.00	13,584.66	72.8
10-3120	GEN PROP TAXES - DELINQUENT	4,678.46	6,062.35	15,000.00	8,937.65	40.4
10-3130	GENERAL SALES TAX	175,274.39	1,821,485.01	2,100,000.00	278,514.99	86.7
10-3140	FRANCHISE TAXES	583.64	26,699.37	55,000.00	28,300.63	48.5
10-3145	ENERGY SALES AND USE TAX	14,338.91	269,421.68	800,000.00	530,578.32	33.7
10-3150	MASS TRANSIT TAX	.00	164,509.43	350,000.00	185,490.57	47.0
	<b>TOTAL TAXES</b>	<b>290,554.89</b>	<b>3,050,202.21</b>	<b>4,125,519.00</b>	<b>1,075,316.79</b>	<b>73.9</b>
<u>LICENSES AND PERMITS</u>						
10-3210	BUSINESS LICENSES	712.50	21,751.25	23,000.00	1,248.75	94.6
10-3221	BUILDING PERMITS	5,146.36	52,504.85	50,000.00	( 2,504.85)	105.0
10-3225	ANIMAL LICENSES	364.00	8,922.50	11,000.00	2,077.50	81.1
	<b>TOTAL LICENSES AND PERMITS</b>	<b>6,222.86</b>	<b>83,178.60</b>	<b>84,000.00</b>	<b>821.40</b>	<b>99.0</b>
<u>INTERGOVERNMENTAL REVENUES</u>						
10-3340	STATE - FEDERAL GRANTS	.00	214,229.00	855,000.00	640,771.00	25.1
10-3356	CLASS C ROAD ALLOTMENT	109,916.06	916,547.30	755,000.00	( 161,547.30)	121.4
	<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>109,916.06</b>	<b>1,130,776.30</b>	<b>1,610,000.00</b>	<b>479,223.70</b>	<b>70.2</b>
<u>CHARGES FOR SERVICES</u>						
10-3413	ZONING & SUBDIVISION FEES	15,785.93	84,477.81	50,000.00	( 34,477.81)	169.0
10-3415	SALE OF MAPS & PUBLICATIONS	18.70	287.54	1,000.00	712.46	28.8
10-3422	SPECIAL PROTECTIVE SERVICES	124,104.00	124,104.00	140,000.00	15,896.00	88.7
10-3440	SOLID WASTE COLLECTION	89,425.53	876,546.70	1,090,000.00	213,453.30	80.4
10-3441	EMERGENCY MEDICAL SERVICES	16,973.46	168,614.29	200,000.00	31,385.71	84.3
10-3455	ANIMAL CONTROL FEES	.00	25.00	3,000.00	2,975.00	.8
10-3473	RECREATION REVENUES	8,304.50	16,987.50	20,000.00	3,012.50	84.9
10-3474	COMMUNITY PROGRESS REVENUES	.00	.00	2,000.00	2,000.00	.0
10-3475	YOUTH COUNCIL ACTIVITIES	.00	3,222.77	3,000.00	( 222.77)	107.4
10-3476	LIBRARY USE FEES	56,131.00	61,251.00	55,000.00	( 6,251.00)	111.4
10-3477	ROAD IMPACT FEES	( 3,116.00)	34,276.00	46,800.00	12,524.00	73.2
10-3479	PARK IMPACT FEES	8,868.00	170,709.00	177,400.00	6,691.00	96.2
10-3480	CEMETERY	11,750.00	90,150.00	80,000.00	( 10,150.00)	112.7
10-3490	MISCELLANEOUS	1,192.20	139,371.19	100,000.00	( 39,371.19)	139.4
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>329,437.32</b>	<b>1,770,022.80</b>	<b>1,968,200.00</b>	<b>198,177.20</b>	<b>89.9</b>

FOR ADMINISTRATION USE ONLY

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Section 11. Item D.

HYRUM CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-3510 COURT FINES	10,904.36	74,586.63	100,000.00	25,413.37	74.6
10-3512 LIBRARY FINES	470.15	4,415.44	6,500.00	2,084.56	67.9
10-3513 PARKING TICKETS	.00	895.00	400.00	( 495.00)	223.8
<b>TOTAL FINES AND FORFEITURES</b>	<b>11,374.51</b>	<b>79,897.07</b>	<b>106,900.00</b>	<b>27,002.93</b>	<b>74.7</b>
<u>MISCELLANEOUS REVENUES</u>					
10-3610 INTEREST EARNINGS	11,546.40	97,683.80	148,800.00	51,116.20	65.7
10-3620 BUILDING & FACILITY RENTS	6,541.50	56,541.75	60,000.00	3,458.25	94.2
10-3622 LIBRARY ROOM RENTAL FEES	.00	5.00	100.00	95.00	5.0
10-3640 SALE OF FIXED ASSETS	.00	10,600.00	35,000.00	24,400.00	30.3
10-3650 SALE OF MATERIAL & SUPPLIES	114.25	10,467.69	10,000.00	( 467.69)	104.7
10-3651 SALE OF LIBRARY MAT'L & BOOKS	238.00	1,987.00	1,000.00	( 987.00)	198.7
10-3652 LIBRARY COPY & LAMINATING FEES	118.00	1,878.20	2,000.00	121.80	93.9
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>18,558.15</b>	<b>179,163.44</b>	<b>256,900.00</b>	<b>77,736.56</b>	<b>69.7</b>
<u>CONTRIBUTIONS AND TRANSFERS</u>					
10-3870 CONTRIBUTIONS - PRIVATE	511.56	5,192.58	10,000.00	4,807.42	51.9
10-3871 CONTRIBUTIONS - SR. CIT. TRIPS	.00	165.00	10,000.00	9,835.00	1.7
10-3872 CONTRIBUTIONS - NEW LIBRARY	.00	624.91	2,000.00	1,375.09	31.3
10-3874 DONATIONS - ELITE HALL	.00	.00	10,000.00	10,000.00	.0
10-3875 CONTRIBUTIONS - MUSEUM	400.00	11,670.00	20,000.00	8,330.00	58.4
10-3876 CONTRIBUTIONS - MISC.	1,500.00	8,749.13	7,000.00	( 1,749.13)	125.0
10-3891 CONTRIBUTIONS - DESIGNATED GF	.00	.00	32,000.00	32,000.00	.0
10-3893 TRANS FM/TO GEN FUND UNAPPROP	.00	.00	603,881.00	603,881.00	.0
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>2,411.56</b>	<b>26,401.62</b>	<b>694,881.00</b>	<b>668,479.38</b>	<b>3.8</b>
<b>TOTAL FUND REVENUE</b>	<b>768,475.35</b>	<b>6,319,642.04</b>	<b>8,846,400.00</b>	<b>2,526,757.96</b>	<b>71.4</b>

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Section 11. Item D.

HYRUM CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY COUNCIL</u>						
10-4110-110	SALARY & WAGES	2,500.00	25,000.00	30,000.00	5,000.00	83.3
10-4110-130	EMPLOYEE BENEFITS	191.25	1,912.50	3,300.00	1,387.50	58.0
10-4110-230	TRAVEL & MEETINGS	2,638.60	3,927.55	10,000.00	6,072.45	39.3
10-4110-510	INSURANCE	.00	414.85	450.00	35.15	92.2
10-4110-610	MISCELLANEOUS	.00	19.45	300.00	280.55	6.5
	<b>TOTAL CITY COUNCIL</b>	5,329.85	31,274.35	44,050.00	12,775.65	71.0
<u>J. P. COURT</u>						
10-4120-110	SALARY & WAGES	4,414.42	42,479.43	89,300.00	46,820.57	47.6
10-4120-115	OVERTIME	.00	.00	100.00	100.00	.0
10-4120-130	EMPLOYEE BENEFITS	711.81	7,008.81	23,200.00	16,191.19	30.2
10-4120-210	BOOKS, SUBSCRIP & MEMBERSHIPS	.00	1,069.00	700.00	( 369.00)	152.7
10-4120-230	TRAVEL & TRAINING	413.12	810.19	4,000.00	3,189.81	20.3
10-4120-240	OFFICE SUPPLIES & EXPENSE	.00	973.29	1,500.00	526.71	64.9
10-4120-250	EQUIP SUPPLIES & MAINTENANCE	.00	669.81	1,400.00	730.19	47.8
10-4120-280	TELEPHONE	.00	320.08	1,000.00	679.92	32.0
10-4120-510	INSURANCE	.00	829.01	850.00	20.99	97.5
10-4120-620	WITNESS, JURY & BALIFF FEES	620.50	9,950.00	4,700.00	( 5,250.00)	211.7
	<b>TOTAL J. P. COURT</b>	6,159.85	64,109.62	126,750.00	62,640.38	50.6
<u>MAYOR</u>						
10-4130-110	SALARY & WAGES	424.41	4,287.41	18,400.00	14,112.59	23.3
10-4130-130	EMPLOYEE BENEFITS	44.05	443.81	5,600.00	5,156.19	7.9
10-4130-210	BOOKS, SUBSCRIP & MEMBERSHIPS	.00	350.00	500.00	150.00	70.0
10-4130-230	TRAVEL & MEETINGS	1,341.95	2,628.73	4,500.00	1,871.27	58.4
10-4130-240	OFFICE SUPPLIES & EXPENSE	.00	37.72	100.00	62.28	37.7
10-4130-280	TELEPHONE	2.50	25.00	.00	( 25.00)	.0
10-4130-510	INSURANCE	.00	218.25	250.00	31.75	87.3
10-4130-610	MISCELLANEOUS	.00	28.70	500.00	471.30	5.7
	<b>TOTAL MAYOR</b>	1,812.91	8,019.62	29,850.00	21,830.38	26.9

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Section 11. Item D.

HYRUM CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>						
10-4140-110	SALARY & WAGES	5,391.97	53,457.02	70,100.00	16,642.98	76.3
10-4140-115	OVERTIME	511.96	3,915.16	3,000.00	( 915.16)	130.5
10-4140-130	EMPLOYEE BENEFITS	2,120.74	20,824.33	26,400.00	5,575.67	78.9
10-4140-210	BOOKS, SUBSCRIP & MEMBERSHIPS	.00	345.00	1,000.00	655.00	34.5
10-4140-220	PUBLIC NOTICES	.00	39.16	1,000.00	960.84	3.9
10-4140-230	TRAVEL & TRAINING	.00	1,509.32	2,500.00	990.68	60.4
10-4140-240	OFFICE SUPPLIES & EXPENSE	531.09	4,581.87	5,000.00	418.13	91.6
10-4140-250	EQUIP SUPPLIES & MAINTENANCE	76.59	3,979.06	4,500.00	520.94	88.4
10-4140-280	TELEPHONE	203.71	1,877.67	2,000.00	122.33	93.9
10-4140-285	INTERNET SERVICE	.00	.00	1,000.00	1,000.00	.0
10-4140-310	PROFESSIONAL SERVICES	4,522.72	40,455.02	35,000.00	( 5,455.02)	115.6
10-4140-510	INSURANCE & BONDS	.00	1,842.40	1,800.00	( 42.40)	102.4
10-4140-610	MISCELLANEOUS	.00	770.21	500.00	( 270.21)	154.0
	<b>TOTAL ADMINISTRATION</b>	<b>13,358.78</b>	<b>133,596.22</b>	<b>153,800.00</b>	<b>20,203.78</b>	<b>86.9</b>
<u>NON DEPARTMENTAL</u>						
10-4150-210	MEMBERSHIPS	.00	5,734.76	5,000.00	( 734.76)	114.7
10-4150-220	PUBLIC NOTICES	1,379.26	4,180.62	8,000.00	3,819.38	52.3
10-4150-310	PROFESSIONAL SERVICES	180.91	5,180.91	5,000.00	( 180.91)	103.6
10-4150-510	INSURANCE & BONDS	.00	.00	200.00	200.00	.0
	<b>TOTAL NON DEPARTMENTAL</b>	<b>1,560.17</b>	<b>15,096.29</b>	<b>18,200.00</b>	<b>3,103.71</b>	<b>83.0</b>
<u>GENERAL GOVERNMENT BUILDINGS</u>						
10-4160-110	SALARY & WAGES	831.98	8,280.57	13,900.00	5,619.43	59.6
10-4160-130	EMPLOYEE BENEFITS	226.99	2,501.73	4,900.00	2,398.27	51.1
10-4160-250	EQUIP SUPPLIES & MAINTENANCE	.00	152.86	2,000.00	1,847.14	7.6
10-4160-260	BLDG & GROUNDS SUP & MAINT	2,306.02	25,833.30	20,000.00	( 5,833.30)	129.2
10-4160-270	UTILITIES	972.92	6,562.60	13,000.00	6,437.40	50.5
10-4160-310	CONTRACT SERVICES	253.31	506.62	.00	( 506.62)	.0
10-4160-510	INSURANCE	.00	8,162.15	8,000.00	( 162.15)	102.0
10-4160-610	MISCELLANEOUS	.00	8.97	1,000.00	991.03	.9
10-4160-620	MISCELLANEOUS SERVICES	180.00	1,826.76	1,500.00	( 326.76)	121.8
10-4160-720	BUILDING IMPROVEMENTS	6,965.00	69,628.99	77,000.00	7,371.01	90.4
	<b>TOTAL GENERAL GOVERNMENT BUILDINGS</b>	<b>11,736.22</b>	<b>123,464.55</b>	<b>141,300.00</b>	<b>17,835.45</b>	<b>87.4</b>
<u>ELECTION</u>						
10-4170-220	PUBLIC NOTICES	.00	53.35	500.00	446.65	10.7
10-4170-240	ELECTION SUPPLIES	.00	23,179.12	26,000.00	2,820.88	89.2
10-4170-620	ELECTION SERVICES	.00	.00	3,500.00	3,500.00	.0
	<b>TOTAL ELECTION</b>	<b>.00</b>	<b>23,232.47</b>	<b>30,000.00</b>	<b>6,767.53</b>	<b>77.4</b>

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HYRUM CITY CORPORATION  
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING COMMISSION</u>						
10-4180-110	SALARY & WAGES	3,530.00	34,920.10	46,500.00	11,579.90	75.1
10-4180-115	OVERTIME	94.76	288.07	200.00	( 88.07)	144.0
10-4180-130	EMPLOYEE BENEFITS	1,374.62	13,619.01	14,500.00	880.99	93.9
10-4180-220	PUBLIC NOTICES	.00	39.16	1,000.00	960.84	3.9
10-4180-230	TRAVEL & TRAINING	.00	2,204.68	2,500.00	295.32	88.2
10-4180-240	OFFICE SUPPLIES & EXPENSE	.00	133.14	200.00	66.86	66.6
10-4180-250	EQUIPMENT SUPPLIES & MAINTENAN	69.68	1,219.22	1,200.00	( 19.22)	101.6
10-4180-280	TELEPHONE	48.04	452.71	800.00	347.29	56.6
10-4180-310	PROFESSIONAL SERVICES	12,697.30	46,308.08	117,000.00	70,691.92	39.6
10-4180-510	INSURANCE	.00	684.97	700.00	15.03	97.9
	<b>TOTAL PLANNING COMMISSION</b>	<b>17,814.40</b>	<b>99,869.14</b>	<b>184,600.00</b>	<b>84,730.86</b>	<b>54.1</b>
<u>LAW ENFORCEMENT</u>						
10-4210-310	CONTRACT SERVICES	.00	295,254.00	295,500.00	246.00	99.9
	<b>TOTAL LAW ENFORCEMENT</b>	<b>.00</b>	<b>295,254.00</b>	<b>295,500.00</b>	<b>246.00</b>	<b>99.9</b>
<u>EMERGENCY MANAGMENT SERVICES</u>						
10-4212-110	SALARY & WAGES	.00	.00	5,600.00	5,600.00	.0
10-4212-130	EMPLOYEE BENEFITS	.00	.00	700.00	700.00	.0
10-4212-220	PUBLIC NOTICES	.00	.00	100.00	100.00	.0
10-4212-230	TRAVEL & TRAINING	.00	1,615.50	1,000.00	( 615.50)	161.6
10-4212-240	OFFICE SUPPLIES & EXPENSE	.00	27.65	200.00	172.35	13.8
10-4212-250	EQUIP SUPPLIES & MAINTENANCE	70.00	1,438.67	2,000.00	561.33	71.9
10-4212-310	PROFESSIONAL SERVICES	74,491.00	148,982.00	188,000.00	39,018.00	79.3
10-4212-510	INSURANCE	.00	137.91	150.00	12.09	91.9
10-4212-610	MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-4212-740	EQUIPMENT	.00	1,301.44	5,000.00	3,698.56	26.0
	<b>TOTAL EMERGENCY MANAGMENT SERVICE</b>	<b>74,561.00</b>	<b>153,503.17</b>	<b>202,950.00</b>	<b>49,446.83</b>	<b>75.6</b>

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		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRST RESPONDERS</u>						
10-4215-110	SALARY & WAGES	.00	23,136.00	12,000.00	( 11,136.00)	192.8
10-4215-130	EMPLOYEE BENEFITS	.00	2,272.99	1,300.00	( 972.99)	174.9
10-4215-210	BOOKS, SUBSCRIP & MEMBERSHIPS	.00	.00	200.00	200.00	.0
10-4215-230	TRAVEL & TRAINING	189.00	4,163.56	10,300.00	6,136.44	40.4
10-4215-240	OFFICE SUPPLIES & EXPENSE	.00	.00	150.00	150.00	.0
10-4215-250	EQUIP SUPPLIES & MAINTENANCE	.00	167.22	6,000.00	5,832.78	2.8
10-4215-280	TELEPHONE	.00	.00	1,200.00	1,200.00	.0
10-4215-310	PROFESSIONAL SERVICES	.00	190.00	300.00	110.00	63.3
10-4215-510	INSURANCE	.00	3,664.57	3,600.00	( 64.57)	101.8
10-4215-610	MISCELLANEOUS	.00	.00	400.00	400.00	.0
10-4215-740	EQUIPMENT	.00	5,773.03	5,000.00	( 773.03)	115.5
	<b>TOTAL FIRST RESPONDERS</b>	<b>189.00</b>	<b>39,367.37</b>	<b>40,450.00</b>	<b>1,082.63</b>	<b>97.3</b>
<u>FIRE DEPARTMENT</u>						
10-4220-110	SALARY & WAGES	.00	39,432.00	40,000.00	568.00	98.6
10-4220-130	EMPLOYEE BENEFITS	.00	2,513.53	7,800.00	5,286.47	32.2
10-4220-210	BOOKS, SUBSCRIP & MEMBERSHIPS	.00	734.00	1,000.00	266.00	73.4
10-4220-230	TRAVEL & TRAINING	250.15	13,559.59	10,000.00	( 3,559.59)	135.6
10-4220-240	OFFICE SUPPLIES & EXPENSE	.00	102.26	500.00	397.74	20.5
10-4220-250	EQUIP SUPPLIES & MAINTENANCE	3,652.97	33,184.63	25,000.00	( 8,184.63)	132.7
10-4220-260	BLDG & GROUNDS SUPPLIES & MAIN	246.00	5,045.42	2,500.00	( 2,545.42)	201.8
10-4220-270	UTILITIES	671.77	8,736.92	9,000.00	263.08	97.1
10-4220-280	TELEPHONE	160.03	1,246.48	2,500.00	1,253.52	49.9
10-4220-285	INTERNET SERVICE	.00	.00	1,600.00	1,600.00	.0
10-4220-310	PROFESSIONAL SERVICES	58,609.27	58,510.27	103,000.00	44,489.73	56.8
10-4220-510	INSURANCE	.00	17,483.32	17,100.00	( 383.32)	102.2
10-4220-610	MISCELLANEOUS	117.54	517.54	1,500.00	982.46	34.5
10-4220-740	EQUIPMENT	261.08	97,238.60	90,000.00	( 7,238.60)	108.0
	<b>TOTAL FIRE DEPARTMENT</b>	<b>63,968.81</b>	<b>278,304.56</b>	<b>311,500.00</b>	<b>33,195.44</b>	<b>89.3</b>

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		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ANIMAL CONTROL</u>						
10-4253-110	SALARY & WAGES	1,357.78	15,858.96	28,400.00	12,541.04	55.8
10-4253-130	EMPLOYEE BENEFITS	103.86	1,213.14	2,800.00	1,586.86	43.3
10-4253-210	MEMBERSHIPS	.00	.00	80.00	80.00	.0
10-4253-220	PUBLIC NOTICES	.00	.00	100.00	100.00	.0
10-4253-230	TRAVEL & TRAINING	.00	559.93	3,500.00	2,940.07	16.0
10-4253-250	EQUIP SUPPLIES & MAINTENANCE	.00	98.54	1,000.00	901.46	9.9
10-4253-280	TELEPHONE	40.00	480.00	1,000.00	520.00	48.0
10-4253-310	PROFESSIONAL SERVICES	.00	80.00	3,500.00	3,420.00	2.3
10-4253-480	SPECIAL DEPARTMENTAL SUPPLIES	.00	255.99	350.00	94.01	73.1
10-4253-510	INSURANCE	.00	366.76	390.00	23.24	94.0
10-4253-610	MISCELLANEOUS	.00	288.89	.00	( 288.89)	.0
10-4253-620	MISCELLANEOUS SERVICES	.00	214.11	490.00	275.89	43.7
	<b>TOTAL ANIMAL CONTROL</b>	<b>1,501.64</b>	<b>19,416.32</b>	<b>41,610.00</b>	<b>22,193.68</b>	<b>46.7</b>
<u>ROADS</u>						
10-4410-110	SALARY & WAGES	7,158.54	81,199.76	139,300.00	58,100.24	58.3
10-4410-115	OVERTIME	66.08	16,359.61	10,000.00	( 6,359.61)	163.6
10-4410-120	SEASONAL/TEMPORARY EMPLOYEES	.00	.00	9,000.00	9,000.00	.0
10-4410-130	EMPLOYEE BENEFITS	2,547.08	34,087.47	56,300.00	22,212.53	60.6
10-4410-230	TRAVEL	.00	.00	2,000.00	2,000.00	.0
10-4410-240	OFFICE SUPPLIES & EXPENSE	.00	34.65	100.00	65.35	34.7
10-4410-250	EQUIP SUPPLIES & MAINTENANCE	1,147.84	43,015.37	30,000.00	( 13,015.37)	143.4
10-4410-260	BLDG & GROUNDS SUP & MAINT	.00	340.00	5,000.00	4,660.00	6.8
10-4410-280	TELEPHONE	55.00	568.75	800.00	231.25	71.1
10-4410-310	PROFESSIONAL SERVICES	.00	1,445.90	2,500.00	1,054.10	57.8
10-4410-410	ROAD MAINTENANCE	240.00	80,884.82	50,000.00	( 30,884.82)	161.8
10-4410-450	PUBLIC SAFETY SUPPLIES	9,311.83	54,429.54	50,000.00	( 4,429.54)	108.9
10-4410-480	SIDEWALK CONST & MAINT	49,677.96	150,622.90	235,000.00	84,377.10	64.1
10-4410-481	STREET TREE MAINTENANCE	.00	48,202.00	30,000.00	( 18,202.00)	160.7
10-4410-482	CURB & GUTTER CONST & MAINT	658.22	7,113.22	20,000.00	12,886.78	35.6
10-4410-510	INSURANCE	.00	11,431.66	11,200.00	( 231.66)	102.1
10-4410-610	MISCELLANEOUS SUPPLIES	.00	.00	500.00	500.00	.0
10-4410-720	BUILDING IMPROVEMENTS	.00	.00	520,000.00	520,000.00	.0
10-4410-740	EQUIPMENT	.00	328,436.64	319,000.00	( 9,436.64)	103.0
10-4410-750	OTHER IMPROVEMENTS	28,820.00	709,507.80	1,812,100.00	1,102,592.20	39.2
	<b>TOTAL ROADS</b>	<b>99,682.55</b>	<b>1,567,680.09</b>	<b>3,302,800.00</b>	<b>1,735,119.91</b>	<b>47.5</b>
<u>SOLID WASTE COLLECTION</u>						
10-4420-240	OFFICE SUPPLIES & EXPENSE	.00	.00	3,000.00	3,000.00	.0
10-4420-310	CONTRACT SERVICES	79,941.76	742,170.58	965,000.00	222,829.42	76.9
10-4420-311	COMMUNITY CLEAN UP	.00	.00	8,000.00	8,000.00	.0
	<b>TOTAL SOLID WASTE COLLECTION</b>	<b>79,941.76</b>	<b>742,170.58</b>	<b>976,000.00</b>	<b>233,829.42</b>	<b>76.0</b>

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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SHOP</u>						
10-4440-110	SALARY & WAGES	1,277.45	12,734.88	13,700.00	965.12	93.0
10-4440-115	OVERTIME	.00	.00	100.00	100.00	.0
10-4440-130	EMPLOYEE BENEFITS	747.06	6,983.22	9,000.00	2,016.78	77.6
10-4440-250	EQUIP SUPPLIES & MAINTENANCE	304.93	10,651.26	10,000.00	( 651.26)	106.5
10-4440-280	TELEPHONE	6.25	62.50	600.00	537.50	10.4
10-4440-480	SPECIAL DEPARTMENTAL SUPPLIES	.00	652.78	1,000.00	347.22	65.3
10-4440-510	INSURANCE	.00	542.49	550.00	7.51	98.6
10-4440-610	MISCELLANEOUS	.00	.00	100.00	100.00	.0
10-4440-740	EQUIPMENT	.00	40,995.50	50,000.00	9,004.50	82.0
	<b>TOTAL SHOP</b>	<b>2,335.69</b>	<b>72,622.63</b>	<b>85,050.00</b>	<b>12,427.37</b>	<b>85.4</b>
<u>PARKS</u>						
10-4510-110	SALARY & WAGES	12,520.86	130,230.62	154,300.00	24,069.38	84.4
10-4510-115	OVERTIME	186.21	7,532.93	3,100.00	( 4,432.93)	243.0
10-4510-120	SEASONAL/TEMPORARY EMPLOYEES	.00	38,371.75	50,000.00	11,628.25	76.7
10-4510-130	EMPLOYEE BENEFITS	6,658.79	71,950.05	89,000.00	17,049.95	80.8
10-4510-230	TRAVEL & TRAINING	200.00	200.00	300.00	100.00	66.7
10-4510-250	EQUIPMENT SUPPLIES & MAINT	1,414.66	16,191.26	23,700.00	7,508.74	68.3
10-4510-252	CLOTHING AND PPC	.00	506.82	1,300.00	793.18	39.0
10-4510-260	BLDG & GROUNDS SUP & MAINT	8,164.94	37,146.53	60,000.00	22,853.47	61.9
10-4510-280	TELEPHONE	78.57	730.33	1,200.00	469.67	60.9
10-4510-310	PROFESSIONAL SERVICES	6,294.00	58,032.00	50,000.00	( 8,032.00)	116.1
10-4510-510	INSURANCE	.00	8,774.78	8,600.00	( 174.78)	102.0
10-4510-610	MISCELLANEOUS SUPPLIES	.00	193.90	400.00	206.10	48.5
10-4510-620	MISCELLANEOUS SERVICES	.00	.00	500.00	500.00	.0
10-4510-730	PARK IMPROVEMENTS	1,170.00	156,002.25	340,000.00	183,997.75	45.9
10-4510-740	EQUIPMENT	.00	141,325.08	143,000.00	1,674.92	98.8
	<b>TOTAL PARKS</b>	<b>36,688.03</b>	<b>667,188.30</b>	<b>925,400.00</b>	<b>258,211.70</b>	<b>72.1</b>
<u>ENGINEERING</u>						
10-4550-110	SALARY & WAGES	1,141.03	11,642.17	31,400.00	19,757.83	37.1
10-4550-115	OVERTIME	37.90	115.22	.00	( 115.22)	.0
10-4550-130	EMPLOYEE BENEFITS	414.00	4,124.51	9,500.00	5,375.49	43.4
10-4550-210	BOOKS, SUBS & MEMBERSHIP	.00	.00	1,500.00	1,500.00	.0
10-4550-230	TRAVEL & MEETINGS	.00	1,085.20	1,500.00	414.80	72.4
10-4550-240	OFFICE SUPPLIES & EXPENSE	.00	100.00	100.00	.00	100.0
10-4550-250	EQUIP SUPPLIES & MAINTENANCE	.00	4,355.18	10,000.00	5,644.82	43.6
10-4550-280	TELEPHONE	29.29	265.21	700.00	434.79	37.9
10-4550-310	PROFESSIONAL SERVICES	.00	150.00	5,000.00	4,850.00	3.0
10-4550-510	INSURANCE	.00	1,497.13	1,500.00	2.87	99.8
10-4550-610	MISCELLANEOUS	.00	.00	50.00	50.00	.0
	<b>TOTAL ENGINEERING</b>	<b>1,622.22</b>	<b>23,334.62</b>	<b>61,250.00</b>	<b>37,915.38</b>	<b>38.1</b>



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<u>RECREATION</u>						
10-4561-120	SEASONAL/TEMPORARY EMPLOYEES	.00	4,410.50	8,600.00	4,189.50	51.3
10-4561-130	EMPLOYEE BENEFITS	.00	337.40	900.00	562.60	37.5
10-4561-220	PUBLIC NOTICES	.00	.00	200.00	200.00	.0
10-4561-240	OFFICE SUPPLIES & EXPENSE	.00	.00	100.00	100.00	.0
10-4561-250	EQUIPMENT SUPPLIES & EXPENSE	.00	2,054.38	7,000.00	4,945.62	29.4
10-4561-480	SPECIAL DEPARTMENTAL SUPPLIES	8,013.18	9,309.81	12,950.00	3,640.19	71.9
10-4561-481	FIELD PREPARATION SUPPLIES	.00	9,080.00	30,000.00	20,920.00	30.3
10-4561-510	INSURANCE	.00	2,323.67	2,300.00	( 23.67)	101.0
10-4561-609	TOURNAMENT REGISTRATION	.00	.00	1,000.00	1,000.00	.0
10-4561-610	MISCELLANEOUS SUPPLIES	.00	.00	800.00	800.00	.0
10-4561-620	MISCELLANEOUS SERVICES	.00	540.00	10,000.00	9,460.00	5.4
10-4561-740	EQUIPMENT	.00	.00	27,500.00	27,500.00	.0
	<b>TOTAL RECREATION</b>	<b>8,013.18</b>	<b>28,055.76</b>	<b>101,350.00</b>	<b>73,294.24</b>	<b>27.7</b>
<u>MUSEUM</u>						
10-4562-110	SALARY & WAGES	4,604.97	49,987.06	51,700.00	1,712.94	96.7
10-4562-130	EMPLOYEE BENEFITS	912.48	10,028.70	9,400.00	( 628.70)	106.7
10-4562-210	BOOKS, SUBSCRIP & MEMBERSHIPS	118.00	487.95	600.00	112.05	81.3
10-4562-220	MUSEUM PROMOTION	.00	1,054.36	600.00	( 454.36)	175.7
10-4562-230	TRAVEL	786.79	8,884.48	2,500.00	( 6,384.48)	355.4
10-4562-240	OFFICE SUPPLIES	.00	333.56	500.00	166.44	66.7
10-4562-250	EQUIP SUPPLIES & MAINTENANCE	.00	439.34	750.00	310.66	58.6
10-4562-260	BLDG & GRNDS SUPPLIES & MAINT	63.00	207.05	100.00	( 107.05)	207.1
10-4562-280	TELEPHONE	52.00	520.00	650.00	130.00	80.0
10-4562-480	MUSEUM ARTIFACTS & MATERIALS	.00	211.42	1,000.00	788.58	21.1
10-4562-510	INSURANCE	.00	685.51	700.00	14.49	97.9
10-4562-610	MISCELLANEOUS	225.19	1,977.20	1,000.00	( 977.20)	197.7
10-4562-720	BUILDING IMPROVEMENTS	2,000.00	11,088.53	10,000.00	( 1,088.53)	110.9
	<b>TOTAL MUSEUM</b>	<b>8,762.43</b>	<b>85,905.16</b>	<b>79,500.00</b>	<b>( 6,405.16)</b>	<b>108.1</b>
<u>YOUTH COUNCIL</u>						
10-4563-210	MEMBERSHIPS	.00	.00	50.00	50.00	.0
10-4563-230	TRAVEL & TRAINING	.00	3,822.84	5,000.00	1,177.16	76.5
10-4563-250	EQUIP SUPPLIES & MAINTENANCE	36.89	36.89	500.00	463.11	7.4
10-4563-610	MISCELLANEOUS SUPPLIES	392.14	2,963.13	4,500.00	1,536.87	65.9
10-4563-620	MISCELLANEOUS SERVICES	.00	.00	500.00	500.00	.0
	<b>TOTAL YOUTH COUNCIL</b>	<b>429.03</b>	<b>6,822.86</b>	<b>10,550.00</b>	<b>3,727.14</b>	<b>64.7</b>

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<u>SENIOR CITIZENS</u>						
10-4564-110	SALARY & WAGES	3,752.00	45,764.28	77,200.00	31,435.72	59.3
10-4564-115	OVERTIME	.00	.00	1,000.00	1,000.00	.0
10-4564-130	EMPLOYEE BENEFITS	980.02	10,373.98	16,400.00	6,026.02	63.3
10-4564-220	PUBLIC NOTICES	.00	.00	200.00	200.00	.0
10-4564-230	TRAVEL & TRAINING	154.38	1,542.50	10,000.00	8,457.50	15.4
10-4564-240	OFFICE SUPPLIES	.00	234.42	500.00	265.58	46.9
10-4564-250	EQUIP SUPPLIES & MAINTENANCE	.00	1,070.33	6,000.00	4,929.67	17.8
10-4564-260	BLDG & GROUNDS SUP & MAINT	.00	3,343.00	2,000.00	( 1,343.00)	167.2
10-4564-270	UTILITIES	252.26	2,100.09	1,500.00	( 600.09)	140.0
10-4564-280	TELEPHONE	53.57	480.33	1,000.00	519.67	48.0
10-4564-285	INTERNET SERVICE	237.23	2,080.15	3,000.00	919.85	69.3
10-4564-480	FOOD COST	1,074.93	8,164.76	7,000.00	( 1,164.76)	116.6
10-4564-510	INSURANCE	.00	4,784.41	4,700.00	( 84.41)	101.8
10-4564-610	CRAFT FAIR	916.02	7,680.30	15,000.00	7,319.70	51.2
10-4564-620	MISCELLANEOUS SERVICES	100.00	1,219.00	11,500.00	10,281.00	10.6
10-4564-720	BUILDINGS	( 2,000.00)	15,586.09	10,500.00	( 5,086.09)	148.4
	TOTAL SENIOR CITIZENS	5,520.41	104,423.64	167,500.00	63,076.36	62.3

<u>LIBRARY DEPARTMENT</u>						
10-4580-110	SALARY & WAGES	18,117.88	178,943.00	192,500.00	13,557.00	93.0
10-4580-130	EMPLOYEE BENEFITS	3,185.79	31,348.02	39,000.00	7,651.98	80.4
10-4580-210	BOOKS, SUBSCRIP & MEMBERSHIPS	1.99	2,255.04	3,000.00	744.96	75.2
10-4580-220	LIBRARY PROMOTION	433.91	5,996.57	8,000.00	2,003.43	75.0
10-4580-230	TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-4580-240	OFFICE SUPPLIES & EXPENSE	543.82	8,898.90	7,000.00	( 1,898.90)	127.1
10-4580-250	EQUIPMENT SUPPLIES & MAINT	1,484.42	12,295.19	10,000.00	( 2,295.19)	123.0
10-4580-260	BLDG SUPPLIES & MAINT	1,808.40	29,096.35	15,000.00	( 14,096.35)	194.0
10-4580-270	UTILITIES	968.16	9,327.75	6,000.00	( 3,327.75)	155.5
10-4580-280	TELEPHONE	202.11	1,874.30	3,000.00	1,125.70	62.5
10-4580-285	INTERNET SERVICE	243.20	1,577.02	3,500.00	1,922.98	45.1
10-4580-310	PROFESSIONAL SERVICES	158.43	276.86	200.00	( 76.86)	138.4
10-4580-480	LIBRARY BOOKS & MATERIALS	3,777.47	31,810.52	30,000.00	( 1,810.52)	106.0
10-4580-481	LIBRARY TAPES	852.55	7,869.82	10,000.00	2,130.18	78.7
10-4580-510	INSURANCE	.00	13,461.83	13,200.00	( 261.83)	102.0
10-4580-609	STATE GRANT	.00	835.80	6,500.00	5,664.20	12.9
10-4580-610	MISCELLANEOUS SUPPLIES	.00	117.00	500.00	383.00	23.4
10-4580-620	MISCELLANEOUS SERVICES	.00	50.00	500.00	450.00	10.0
10-4580-740	EQUIPMENT	.00	12,587.61	11,500.00	( 1,087.61)	109.5
	TOTAL LIBRARY DEPARTMENT	31,778.13	348,621.58	360,400.00	11,778.42	96.7

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HYRUM CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>						
10-4590-110	SALARY & WAGES	1,777.08	17,678.27	28,100.00	10,421.73	62.9
10-4590-115	OVERTIME	205.55	2,096.26	3,000.00	903.74	69.9
10-4590-120	SEASONAL/TEMPORARY EMPLOYEES	.00	.00	8,000.00	8,000.00	.0
10-4590-130	EMPLOYEE BENEFITS	1,019.69	10,099.38	12,000.00	1,900.62	84.2
10-4590-240	OFFICE SUPPLIES & EXPENSE	.00	.00	300.00	300.00	.0
10-4590-250	EQUIPMENT SUPPLIES & MAINT	.00	16.99	7,000.00	6,983.01	.2
10-4590-260	BLDG & GROUNDS SUP & MAINT	350.00	10,580.54	6,000.00	( 4,580.54)	176.3
10-4590-280	TELEPHONE	10.00	100.00	90.00	( 10.00)	111.1
10-4590-310	PROFESSIONAL SERVICES	5,002.50	38,813.27	55,000.00	16,186.73	70.6
10-4590-510	INSURANCE	.00	1,566.09	1,600.00	33.91	97.9
10-4590-610	MISCELLANEOUS	.00	400.00	500.00	100.00	80.0
10-4590-730	CEMETERY IMPROVEMENTS	57,701.00	57,701.00	50,000.00	( 7,701.00)	115.4
10-4590-740	EQUIPMENT	.00	6,998.00	10,000.00	3,002.00	70.0
	<b>TOTAL CEMETERY</b>	<b>66,065.82</b>	<b>146,049.80</b>	<b>181,590.00</b>	<b>35,540.20</b>	<b>80.4</b>
<u>COMMUNITY PROGRESS</u>						
10-4620-210	NIGHT OUT AGAINST CRIME	.00	1,040.08	1,000.00	( 40.08)	104.0
10-4620-211	EASTER EGG HUNT	449.04	1,651.70	1,000.00	( 651.70)	165.2
10-4620-212	BUSINESS CONFERENCE	.00	.00	1,000.00	1,000.00	.0
10-4620-220	HOLIDAY AT HARDWARE	.00	2,043.65	1,000.00	( 1,043.65)	204.4
10-4620-240	PHOTOGRAPHY & SCRAPBOOK	.00	.00	600.00	600.00	.0
10-4620-250	PARADE FLOAT SUPPLIES & PULL	.00	318.76	1,000.00	681.24	31.9
10-4620-510	INSURANCE	.00	323.10	350.00	26.90	92.3
10-4620-610	MISCELLANEOUS SUPPLIES	.00	233.20	3,000.00	2,766.80	7.8
10-4620-611	4TH OF JULY	.00	12,839.18	25,000.00	12,160.82	51.4
10-4620-612	ROYALTY PAGEANT	.00	( 965.10)	2,500.00	3,465.10	( 38.6)
10-4620-614	MASS TRANSIT-CVT	.00	164,509.43	340,000.00	175,490.57	48.4
10-4620-615	KILGORE TAX 50% TAX	.00	67,143.82	95,000.00	27,856.18	70.7
10-4620-620	MISCELLANEOUS SERVICES	.00	.00	1,000.00	1,000.00	.0
10-4620-621	HYRUM HORNETS	2,000.00	2,000.00	2,000.00	.00	100.0
	<b>TOTAL COMMUNITY PROGRESS</b>	<b>2,449.04</b>	<b>251,137.82</b>	<b>474,450.00</b>	<b>223,312.18</b>	<b>52.9</b>
<u>DEPARTMENT 5000</u>						
10-5000-921	TRANSFER TO ELECTRIC FUND	.00	.00	500,000.00	500,000.00	.0
	<b>TOTAL DEPARTMENT 5000</b>	<b>.00</b>	<b>.00</b>	<b>500,000.00</b>	<b>500,000.00</b>	<b>.0</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>541,280.92</b>	<b>5,328,520.52</b>	<b>8,846,400.00</b>	<b>3,517,879.48</b>	<b>60.2</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>227,194.43</b>	<b>991,121.52</b>	<b>.00</b>	<b>( 991,121.52)</b>	<b>.0</b>

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HYRUM CITY CORPORATION  
BALANCE SHEET  
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CAPITAL PROJECTS FUND

ASSETS

45-1010000	CASH IN COMBINED FUND	1,602,342.17	
	TOTAL ASSETS		1,602,342.17

LIABILITIES AND EQUITY

LIABILITIES

45-2131000	ACCTS PAY - CAPITAL PROJECTS	150,000.00	
	TOTAL LIABILITIES		150,000.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
45-2951000	CAP PROJ - UNAPPROPRIATED	2,260,226.23	
	REVENUE OVER EXPENDITURES - YTD	( 807,884.06)	
	BALANCE - CURRENT DATE	1,452,342.17	
	TOTAL FUND EQUITY		1,452,342.17
	TOTAL LIABILITIES AND EQUITY		1,602,342.17

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HYRUM CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS DONATIONS</u>						
45-3490	MISCELLANEOUS DONTATIONS	.00	21,000.00	450,000.00	429,000.00	4.7
	TOTAL MISCELLANEOUS DONATIONS	.00	21,000.00	450,000.00	429,000.00	4.7
<u>MISCELLANEOUS REVENUES</u>						
45-3620	INTEREST EARNINGS	7,348.63	74,237.32	35,700.00	( 38,537.32)	208.0
	TOTAL MISCELLANEOUS REVENUES	7,348.63	74,237.32	35,700.00	( 38,537.32)	208.0
<u>INTERGOVERNMENTAL REVENUE</u>						
45-3889	TRANS TO DESIG FND-FIRE ENGINE	.00	.00	300,000.00	300,000.00	.0
45-3895	TRANS FROM CAPITAL PROJ UNAP	.00	.00	1,833,100.00	1,833,100.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	2,133,100.00	2,133,100.00	.0
	TOTAL FUND REVENUE	7,348.63	95,237.32	2,618,800.00	2,523,562.68	3.6

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 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>						
45-4220-720	NEW FIRE STATION	4,945.90	8,287.74	50,000.00	41,712.26	16.6
45-4220-740	NEW FIRE ENGINE	.00	339,022.13	750,000.00	410,977.87	45.2
	TOTAL FIRE DEPARTMENT	4,945.90	347,309.87	800,000.00	452,690.13	43.4
<u>PARKS</u>						
45-4510-730	BLACKSMITH FORK PARK	69,626.32	555,811.51	200,000.00	( 355,811.51)	277.9
45-4510-732	WEST PARK	.00	.00	1,618,800.00	1,618,800.00	.0
	TOTAL PARKS	69,626.32	555,811.51	1,818,800.00	1,262,988.49	30.6
	TOTAL FUND EXPENDITURES	74,572.22	903,121.38	2,618,800.00	1,715,678.62	34.5
	NET REVENUE OVER EXPENDITURES	( 67,223.59)	( 807,884.06)	.00	807,884.06	.0

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HYRUM CITY CORPORATION  
 BALANCE SHEET  
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WATER UTILITY FUND

ASSETS

51-1010000	CASH IN COMBINED FUND	2,306,334.98	
51-1311000	ACCTS REC - UTILITIES	56,043.47	
51-1311001	ACCTS REC - PRIOR PERIOD	96,217.95	
51-1312000	ALLOW FOR BAD UTILITY ACCOUNTS	( 2,458.44)	
51-1511510	INVENTORY - WATER	59,304.20	
51-1561100	PPD EXPENSE-CHLORINE DEPOSIT	2,250.00	
51-1571000	DEFERRED OUTFLOW OF RESOURCES	52,904.00	
51-1611000	LAND & STOCK - WATER UTILITY	1,008,142.00	
51-1621000	BUILDINGS - WATER UTILITY	440,701.72	
51-1622000	DEPRECIATION - WATER BUILDINGS	( 276,686.96)	
51-1631000	WATER STORAGE & DIST SYSTEM	11,760,403.38	
51-1632000	DEPREC - WATER DIST SYSTEM	( 6,878,391.65)	
51-1642000	WATER IMPROVEMENTS	( 1,179,759.00)	
51-1651000	EQUIPMENT - WATER UTILITY	2,164,633.96	
51-1652000	DEPRECIATION - WATER EQUIPMENT	( 1,243,442.54)	
51-1711000	CONSTRUCTION IN PROGRESS	548,868.68	
	TOTAL ASSETS		<u>8,915,065.75</u>

LIABILITIES AND EQUITY

LIABILITIES

51-2228000	ACCRUED VACATION - WATER	33,434.71	
51-2228001	DEFERRED INFLOWS OF RESOURCES	316.00	
51-2228002	UNFUNDED PENSION PAYABLE	29,369.00	
51-2230100	ACCRUED SICK LEAVE - WATER	60,980.38	
	TOTAL LIABILITIES		124,100.09

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
51-2951000	WATER FUND - UNAPPROPRIATED	9,863,323.34	
51-2971001	UNFUNDED PENSION ADJ.	( 76,159.00)	
	REVENUE OVER EXPENDITURES - YTD	( 996,198.68)	
	BALANCE - CURRENT DATE	8,790,965.66	
	TOTAL FUND EQUITY		<u>8,790,965.66</u>
	TOTAL LIABILITIES AND EQUITY		<u>8,915,065.75</u>



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HYRUM CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
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WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITY REVENUES</u>					
51-3711	METERED WATER SALES	110,416.20	1,203,142.58	1,500,000.00	296,857.42    80.2
51-3714	NEW CONNECTION FEES	2,120.00	33,920.00	34,000.00	80.00    99.8
51-3718	SALE OF MATERIALS	.00	350.00	1,000.00	650.00    35.0
51-3719	MISCELLANEOUS REVENUES	.00	200.00	5,000.00	4,800.00    4.0
51-3721	INTEREST EARNINGS	10,334.16	131,660.40	157,500.00	25,839.60    83.6
51-3725	IMPACT FEE - "BUY-IN"	860.00	13,760.00	13,760.00	.00    100.0
51-3726	IMPACT FEE - STORAGE	4,455.00	71,280.00	71,280.00	.00    100.0
51-3727	IMPACT FEE - DISTRIBUTION	7,120.00	113,920.00	113,920.00	.00    100.0
51-3729	IMPACT FEE - PROFESSIONAL SERV	44.00	880.00	880.00	.00    100.0
51-3742	RENT - NON-OPERATING PROPERTY	2,650.00	2,650.00	.00	( 2,650.00)    .0
51-3743	BOND/LOAN FUNDS	11.00	.00	.00	.00    .0
TOTAL UTILITY REVENUES		138,010.36	1,571,762.98	1,897,340.00	325,577.02    82.8
TOTAL FUND REVENUE		138,010.36	1,571,762.98	1,897,340.00	325,577.02    82.8

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HYRUM CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER DEPARTMENT</u>					
51-5100-110 SALARIES AND WAGES	19,716.33	212,431.30	286,700.00	74,268.70	74.1
51-5100-115 OVERTIME	2,715.66	16,422.14	4,000.00	( 12,422.14)	410.6
51-5100-116 STANDBY TIME	769.89	8,009.69	10,000.00	1,990.31	80.1
51-5100-120 SEASONAL	.00	.00	14,400.00	14,400.00	.0
51-5100-130 EMPLOYEE BENEFITS	9,509.24	97,453.88	139,900.00	42,446.12	69.7
51-5100-210 BOOKS, SUBSCRIP & MEMBERSHIPS	.00	1,690.00	1,500.00	( 190.00)	112.7
51-5100-220 PUBLIC NOTICES	.00	.00	250.00	250.00	.0
51-5100-230 TRAVEL & TRAINING	.00	1,270.00	10,000.00	8,730.00	12.7
51-5100-240 OFFICE SUPPLIES AND EXPENSE	142.21	5,528.62	5,000.00	( 528.62)	110.6
51-5100-250 EQUIP SUPPLIES & MAINTENANCE	2,239.66	38,047.15	41,100.00	3,052.85	92.6
51-5100-252 CLOTHING AND PPC	.00	2,915.38	3,900.00	984.62	74.8
51-5100-255 DISTRIB SYSTEM MAINTENANCE	49,963.04	350,086.64	260,000.00	( 90,086.64)	134.7
51-5100-260 BLDG & GROUNDS SUP & MAINT	.00	11,750.29	3,000.00	( 8,750.29)	391.7
51-5100-270 UTILITIES	7,594.60	78,739.10	120,000.00	41,260.90	65.6
51-5100-280 TELEPHONE	327.88	3,133.85	3,000.00	( 133.85)	104.5
51-5100-310 PROFESSIONAL SERVICES	6,410.98	28,053.14	20,000.00	( 8,053.14)	140.3
51-5100-510 INSURANCE	.00	8,218.81	8,050.00	( 168.81)	102.1
51-5100-610 MISCELLANEOUS SUPPLIES	.00	424.00	1,000.00	576.00	42.4
51-5100-720 BUILDINGS	.00	516,501.79	.00	( 516,501.79)	.0
51-5100-740 EQUIPMENT	41,965.50	84,236.42	40,000.00	( 44,236.42)	210.6
51-5100-750 NEW CONSTRUCTION	37,742.55	1,103,049.46	1,498,000.00	394,950.54	73.6
51-5100-950 CONTRIBUTION - RESTRICTED FB	.00	.00	113,920.00	113,920.00	.0
TOTAL WATER DEPARTMENT	179,097.54	2,567,961.66	2,583,720.00	15,758.34	99.4
TOTAL FUND EXPENDITURES	179,097.54	2,567,961.66	2,583,720.00	15,758.34	99.4
NET REVENUE OVER EXPENDITURES	( 41,087.18)	( 996,198.68)	( 686,380.00)	309,818.68	(145.1)

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HYRUM CITY CORPORATION  
 BALANCE SHEET  
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SEWER UTILITY FUND

ASSETS

52-1010000	CASH IN COMBINED FUND	4,522,101.52	
52-1311000	ACCTS REC - UTILITIES	159,150.25	
52-1311001	ACCTS REC - PRIOR PERIOD	113,365.47	
52-1311002	LEASE RECEIVABLE	255,548.10	
52-1312000	ALLOW FOR BAD UTILITY ACCOUNTS	( 858.97)	
52-1561103	PPD EXPENSE - CHLORINE DEPOSIT	3,000.00	
52-1571000	DEFERRED OUTFLOW OF RESOURCES	84,054.00	
52-1611000	LAND - SEWER UTILITY	587,937.49	
52-1621000	PLANT & EQUIP - SEWER UTILITY	14,085,849.21	
52-1622000	DEPRECIATION - SEWER PLANT	( 7,652,946.53)	
52-1631000	SEWERAGE COLLECTION SYSTEM	3,283,195.77	
52-1632000	DEPREC - SEWER COLLECT SYSTEM	( 197,204.49)	
52-1642000	DEPREC - SEWER IMPROVEMENTS	( 3,141,898.00)	
52-1651000	EQUIPMENT - SEWER UTILITY	430,424.71	
52-1652000	DEPRECIATION - SEWER EQUIPMENT	( 342,329.99)	
52-1711000	CONSTRUCTION IN PROGRESS	267,139.34	
52-1801240	RESTRICTED CASH-DEBT SERVICE	183,185.73	
52-1801250	RESTRICTED CASH-O&M RESERVE	221,600.21	
	TOTAL ASSETS		12,861,313.82

LIABILITIES AND EQUITY

LIABILITIES

52-2131000	ACCTS PAY - SEWER FUND	1,924.89	
52-2228000	ACCRUED VACATION - SEWER	38,504.85	
52-2228001	DEFERRED INFLOWS OF RESOURCES	501.00	
52-2228002	UNFUNDED PENSION PAYABLE	46,661.00	
52-2228003	DEFERRED INFLOWS OF RESOURCES-	231,189.20	
52-2230100	ACCRUED SICK LEAVE - SEWER	57,735.83	
52-2500001	BONDS PAYABLE-WWTP	2,310,304.27	
52-2551100	ACCRUED INT PAY - NEW PLANT	1,460.07	
	TOTAL LIABILITIES		2,688,281.11

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
52-2951000	SEWER FUND - UNAPPROPRIATED	9,016,711.31	
52-2951522	SEWER FUND - RESTRICTED	404,785.94	
52-2971001	UNFUNDED PENSION ADJ.	( 101,846.00)	
	REVENUE OVER EXPENDITURES - YTD	853,381.46	
	BALANCE - CURRENT DATE	10,173,032.71	
	TOTAL FUND EQUITY		10,173,032.71
	TOTAL LIABILITIES AND EQUITY		12,861,313.82

HYRUM CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

Section 11. Item D.

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITY REVENUES</u>					
52-3731 SEWER SERVICE	189,181.14	1,854,410.58	2,200,000.00	345,589.42	84.3
52-3740 CUSTOMER SERVICE FEES	200.00	3,900.00	5,000.00	1,100.00	78.0
52-3741 INTEREST EARNINGS	21,349.73	201,287.46	160,500.00	( 40,787.46)	125.4
52-3742 RENT - NON-OPERATING PROPERTY	.00	17,361.94	17,400.00	38.06	99.8
52-3744 MISCELLANEOUS REVENUES	.00	51,640.00	5,000.00	( 46,640.00)	1032.8
52-3747 IMPACT FEE - COLLECTION	1,744.00	34,008.00	34,960.00	952.00	97.3
52-3748 IMPACT FEE - TREATMENT	7,689.68	145,464.76	150,000.00	4,535.24	97.0
TOTAL UTILITY REVENUES	220,164.55	2,308,072.74	2,572,860.00	264,787.26	89.7
TOTAL FUND REVENUE	220,164.55	2,308,072.74	2,572,860.00	264,787.26	89.7

Section 11. Item D.

HYRUM CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

SEWER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER DEPARTMENT</u>						
52-5200-110	SALARIES AND WAGES	27,631.08	289,029.86	416,100.00	127,070.14	69.5
52-5200-115	OVERTIME	1,821.06	18,860.68	20,000.00	1,139.32	94.3
52-5200-116	ON CALL PAY	613.00	7,863.44	15,000.00	7,136.56	52.4
52-5200-120	SEASONAL/TEMPORARY EMPLOYEES	.00	.00	2,000.00	2,000.00	.0
52-5200-130	EMPLOYEE BENEFITS	14,368.60	129,745.31	206,400.00	76,654.69	62.9
52-5200-210	BOOKS, SUBSCRIPTIONS & MEMBERS	.00	137.28	2,000.00	1,862.72	6.9
52-5200-220	PUBLIC NOTICES	.00	.00	500.00	500.00	.0
52-5200-230	TRAVEL & TRAINING	630.00	4,287.32	7,000.00	2,712.68	61.3
52-5200-240	OFFICE SUPPLIES & EXPENSE	482.21	8,807.26	6,000.00	( 2,807.26)	146.8
52-5200-250	LAB SUPPLIES	271.41	3,258.61	5,000.00	1,741.39	65.2
52-5200-251	WATER REUSE EQUIP SUP & MAINT	.00	.00	1,000.00	1,000.00	.0
52-5200-252	CLOTHING AND PPC	.00	2,041.00	3,250.00	1,209.00	62.8
52-5200-254	PLANT EQUIP SUP & MAINT	5,343.38	42,289.65	250,000.00	207,710.35	16.9
52-5200-255	COLLECTION SYSTEM MAINTENANCE	.00	80,800.57	55,000.00	( 25,800.57)	146.9
52-5200-256	MBR CLEANING CHEMICALS	5,771.50	14,432.50	110,000.00	95,567.50	13.1
52-5200-257	ALUMINUM SULFATE	17,176.49	86,105.82	50,000.00	( 36,105.82)	172.2
52-5200-258	POLYMER	.00	4,261.21	.00	( 4,261.21)	.0
52-5200-260	BLDG & GROUNDS SUP & MAINT	.00	2,370.80	500.00	( 1,870.80)	474.2
52-5200-270	UTILITIES	29,195.16	283,002.36	240,000.00	( 43,002.36)	117.9
52-5200-280	TELEPHONE	224.82	2,392.83	4,500.00	2,107.17	53.2
52-5200-285	INTERNET SERVICE	456.08	4,063.68	6,000.00	1,936.32	67.7
52-5200-310	PROFESSIONAL SERVICES	11,107.42	60,525.96	40,000.00	( 20,525.96)	151.3
52-5200-311	PRETREATMENT PROGRAM	.00	.00	15,000.00	15,000.00	.0
52-5200-510	INSURANCE	.00	20,865.04	20,400.00	( 465.04)	102.3
52-5200-610	MISCELLANEOUS	.00	869.41	2,000.00	1,130.59	43.5
52-5200-700	AMORTIZATION OF BOND COSTS	.00	.00	2,500.00	2,500.00	.0
52-5200-740	EQUIPMENT	( 16,685.50)	.00	60,000.00	60,000.00	.0
52-5200-750	NEW CONSTRUCTION	16,685.50	111,227.66	1,163,800.00	1,052,572.34	9.6
52-5200-753	ARPA FUNDS	.00	207,793.03	150,200.00	( 57,593.03)	138.3
52-5200-812	DEBT SERVICE-WWTP	3,644.30	36,205.09	43,600.00	7,394.91	83.0
52-5200-822	DEBT SERVICE-INT. WWTP	3,321.70	33,454.91	40,100.00	6,645.09	83.4
	<b>TOTAL SEWER DEPARTMENT</b>	<b>122,058.21</b>	<b>1,454,691.28</b>	<b>2,937,850.00</b>	<b>1,483,158.72</b>	<b>49.5</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>122,058.21</b>	<b>1,454,691.28</b>	<b>2,937,850.00</b>	<b>1,483,158.72</b>	<b>49.5</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>98,106.34</b>	<b>853,381.46</b>	<b>( 364,990.00)</b>	<b>( 1,218,371.46)</b>	<b>233.8</b>

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HYRUM CITY CORPORATION  
 BALANCE SHEET  
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ELECTRIC UTILITY FUND

ASSETS

53-1010000	CASH IN COMBINED FUND	3,410,079.37	
53-1311000	ACCTS REC - UTILITIES	523,850.48	
53-1311001	ACCTS REC - PRIOR PERIOD	702,945.93	
53-1311710	DEFERRED COLL. COST	( 11,689.62)	
53-1312000	ALLOW FOR BAD UTILITY ACCOUNTS	( 6,470.18)	
53-1511510	INVENTORY - ELECTRIC	2,108,262.41	
53-1565530	RIGHT OF USE ASSET	32,311.00	
53-1565531	ACCUMULATED AMORTIZATION	( 21,304.76)	
53-1565532	ACC. AMORTIZATION-SAN JUAN	( 1,730,129.00)	
53-1571000	DEFERRED OUTFLOW OF RESOURCES	174,364.00	
53-1611000	LAND - ELECTRIC UTILITY	823,439.55	
53-1621000	BUILDINGS - ELECTRIC UTILITY	1,494,900.33	
53-1621100	SAN JUAN POWER PURCHASE	1,784,730.20	
53-1621500	PAYSON POWER PURCHASE	101,111.59	
53-1622000	DEPRECIATION - ELEC BUILDINGS	( 592,818.17)	
53-1631000	ELEC POWER DISTRIBUTION SYSTEM	9,275,987.63	
53-1632000	DEPREC - POWER DIST SYSTEM	( 4,504,318.95)	
53-1642000	DEPREC - ELECTRIC IMPROVEMENTS	( 33,734.00)	
53-1651000	EQUIPMENT - ELECTRIC UTILITY	2,921,075.01	
53-1652000	DEPRECIATION - ELEC EQUIPMENT	( 1,835,806.51)	
53-1711000	CONSTRUCTION IN PROGRESS	3,369,137.06	
	TOTAL ASSETS		17,985,923.37

LIABILITIES AND EQUITY

LIABILITIES

53-2131000	ACCTS PAY - ELECTRIC	589,955.54	
53-2131500	ACCTS PAY - UTILITY DEPOSITS	486,630.79	
53-2228000	ACCRUED VACATION - ELECTRIC	97,701.63	
53-2228001	DEFERRED INFLOWS OF RESOURCES	1,040.00	
53-2228002	UNFUNDED PENSION PAYABLE	96,796.00	
53-2228003	LEASE LIABILITY	11,006.24	
53-2230100	ACCRUED SICK LEAVE - ELECTRIC	143,944.05	
53-2411100	STATE SALES TAX PAYABLE	15,430.04	
53-2411101	SALES TAX PAY - NON CURRENT	10,321.64	
53-2411102	SALES TAX - NON CITY	335.21	
	TOTAL LIABILITIES		1,453,161.14

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
53-2951000	ELECTRIC FUND - UNAPPROPRIATED	16,097,585.22	
53-2971001	UNFUNDED PENSION ADJ.	( 183,539.00)	
	REVENUE OVER EXPENDITURES - YTD	618,716.01	
	BALANCE - CURRENT DATE		16,532,762.23
	TOTAL FUND EQUITY		16,532,762.23

HYRUM CITY CORPORATION  
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ELECTRIC UTILITY FUND

TOTAL LIABILITIES AND EQUITY

17,985,923.37



Section 11. Item D.

HYRUM CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

ELECTRIC UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITY REVENUES ENERGY SALES</u>					
53-3145 ENERGY SALES AND USE TAX	41,364.82	449,730.16	.00	( 449,730.16)	.0
TOTAL UTILITY REVENUES ENERGY SALES	41,364.82	449,730.16	.00	( 449,730.16)	.0
<u>UTILITY REVENUES</u>					
53-3751 METERED ENERGY SALES	904,891.92	10,473,204.16	13,800,000.00	3,326,795.84	75.9
53-3752 ENERGY DISCOUNTS	( 6,673.18)	( 60,062.52)	( 90,000.00)	( 29,937.48)	( 66.7)
53-3755 NEW CONNECTION FEES	9,365.00	23,876.82	85,000.00	61,123.18	28.1
53-3757 SALE OF MATERIALS	.00	53,073.30	500.00	( 52,573.30)	10614.
53-3758 CUSTOMER SERVICE & MISC	4,914.70	174,447.54	500,000.00	325,552.46	34.9
53-3761 INTEREST EARNINGS	15,717.49	129,177.69	105,500.00	( 23,677.69)	122.4
53-3767 IMPACT FEE - DISTRIBUTION	5,060.00	108,345.00	101,200.00	( 7,145.00)	107.1
TOTAL UTILITY REVENUES	933,275.93	10,902,061.99	14,502,200.00	3,600,138.01	75.2
<u>SOURCE 38</u>					
53-3855 TRANSFER - FROM GENERAL FUND	.00	.00	500,000.00	500,000.00	.0
TOTAL SOURCE 38	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND REVENUE	974,640.75	11,351,792.15	15,002,200.00	3,650,407.85	75.7

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HYRUM CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

ELECTRIC UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ELECTRIC DEPARTMENT</u>						
53-5300-110	SALARIES AND WAGES	76,414.82	703,306.73	874,800.00	171,493.27	80.4
53-5300-115	OVERTIME	6,091.24	92,494.48	55,000.00	( 37,494.48)	168.2
53-5300-116	STANDBY TIME	826.52	7,755.58	10,000.00	2,244.42	77.6
53-5300-120	SEASONAL/TEMPORARY EMPLOYEES	.00	3,814.98	20,000.00	16,185.02	19.1
53-5300-130	EMPLOYEE BENEFITS	30,685.77	332,129.00	397,500.00	65,371.00	83.6
53-5300-210	BOOKS, SUBSCRIP & MEMBERSHIPS	.00	.00	200.00	200.00	.0
53-5300-220	PUBLIC NOTICES	.00	.00	300.00	300.00	.0
53-5300-230	TRAVEL & TRAINING	122.37	10,745.53	25,000.00	14,254.47	43.0
53-5300-240	OFFICE SUPPLIES AND EXPENSE	144.32	6,173.28	10,000.00	3,826.72	61.7
53-5300-250	EQUIP SUPPLIES & MAINTENANCE	10,070.15	104,506.43	125,000.00	20,493.57	83.6
53-5300-252	CLOTHING AND PPC	.00	7,920.89	6,700.00	( 1,220.89)	118.2
53-5300-255	GEN & DIST SYSTEM MAINTENANCE	54,632.39	846,537.16	750,000.00	( 96,537.16)	112.9
53-5300-256	TREE CITY/CONSUMER ED.	.00	69,358.50	85,000.00	15,641.50	81.6
53-5300-257	DIESEL GENERATOR COSTS	544.09	817,031.34	730,000.00	( 87,031.34)	111.9
53-5300-258	CHRISTMAS DECORATIONS	.00	.00	10,000.00	10,000.00	.0
53-5300-259	HYDRO PLANT MAINTENANCE	3,756.87	8,489.71	10,000.00	1,510.29	84.9
53-5300-260	BLDGS & GROUNDS SUP & MAINT	834.21	28,086.47	35,000.00	6,913.53	80.3
53-5300-270	UTILITIES	6,802.48	40,068.79	8,000.00	( 32,068.79)	500.9
53-5300-280	TELEPHONE	941.43	8,889.56	7,000.00	( 1,889.56)	127.0
53-5300-285	INTERNET SERVICE	150.00	1,977.21	1,000.00	( 977.21)	197.7
53-5300-310	PROFESSIONAL SERVICES	8,768.73	37,050.55	65,000.00	27,949.45	57.0
53-5300-510	INSURANCE	.00	26,159.80	25,500.00	( 659.80)	102.6
53-5300-610	MISCELLANEOUS SUPPLIES	.00	6,783.40	10,000.00	3,216.60	67.8
53-5300-620	MISCELLANEOUS SERVICES	5,234.96	49,515.51	33,000.00	( 16,515.51)	150.1
53-5300-630	POWER PURCHASE	550,226.87	6,671,415.30	10,500,000.00	3,828,584.70	63.5
53-5300-735	CANYON PARK IMPROVEMENTS	.00	.00	3,500.00	3,500.00	.0
53-5300-740	EQUIPMENT	53,549.00	80,939.00	.00	( 80,939.00)	.0
53-5300-750	NEW CONSTRUC, SPECIAL PROJECTS	4,979.68	771,926.94	1,200,000.00	428,073.06	64.3
	<b>TOTAL ELECTRIC DEPARTMENT</b>	<b>814,775.90</b>	<b>10,733,076.14</b>	<b>14,997,500.00</b>	<b>4,264,423.86</b>	<b>71.6</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>814,775.90</b>	<b>10,733,076.14</b>	<b>14,997,500.00</b>	<b>4,264,423.86</b>	<b>71.6</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>159,864.85</b>	<b>618,716.01</b>	<b>4,700.00</b>	<b>( 614,016.01)</b>	<b>13164.</b>

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HYRUM CITY CORPORATION  
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IRRIGATION UTILITY FUND

ASSETS

54-1010000	CASH IN COMBINED FUND		342,962.86	
54-1311000	ACCTS REC - UTILITIES		22,129.50	
54-1311001	ACCTS REC - PRIOR PERIOD		19,080.98	
54-1312000	ALLOW FOR BAD UTILITY ACCOUNTS	(	379.55)	
54-1511510	INVENTORY - IRRIGATION		5,969.45	
54-1571000	DEFERRED OUTFLOW OF RESOURCES		9,398.00	
54-1611000	LAND & STOCK - IRR UTILITY		1,245,261.09	
54-1631000	IRRIGATION DISTRIBUTION SYSTEM		6,869,736.93	
54-1632000	DEPRECIATION - IRRIG DIST SYS	(	5,294,047.97)	
54-1651000	EQUIPMENT - IRRIGATION UTILITY		146,095.47	
54-1652000	DEPRECIATION - IRRI EQUIPMENT	(	97,203.67)	
54-1711000	CONSTRUCTION IN PROGRESS		795.00	
			<u>                    </u>	
	TOTAL ASSETS			<u><u>3,269,798.09</u></u>

LIABILITIES AND EQUITY

LIABILITIES

54-2131000	ACCTS PAY - IRRIGATION		11,448.00	
54-2228000	ACCRUED VAC PAY - IRRIGATION		6,139.84	
54-2228001	DEFERRED INFLOWS OF RESOURCES		56.00	
54-2228002	UNFUNDED PENSION PAYABLE		5,217.00	
54-2230100	ACCRUED SICK LEAVE - IRRIGATIO		9,465.87	
			<u>                    </u>	
	TOTAL LIABILITIES			32,326.71

FUND EQUITY

54-2811540	CONTRIBUTED CAPITAL		4,101,602.62	
	UNAPPROPRIATED FUND BALANCE:			
54-2951000	IRR FUND - UNAPPROPRIATED	(	359,368.02)	
54-2971001	UNFUNDED PENSION ADJ.	(	14,791.00)	
	REVENUE OVER EXPENDITURES - YTD	(	489,972.22)	
			<u>                    </u>	
	BALANCE - CURRENT DATE	(	864,131.24)	
	TOTAL FUND EQUITY			<u><u>3,237,471.38</u></u>
	TOTAL LIABILITIES AND EQUITY			<u><u>3,269,798.09</u></u>

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HYRUM CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
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IRRIGATION UTILITY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
54-3340 STATE - FEDERAL GRANTS	.00	.00	866,300.00	866,300.00	.0
TOTAL SOURCE 33	.00	.00	866,300.00	866,300.00	.0
<u>UTILITY REVENUES</u>					
54-3771 IRRIGATION SERVICE	30,144.29	300,925.06	360,000.00	59,074.94	83.6
54-3775 NEW CONNECTION FEES	.00	2,717.00	1,000.00	( 1,717.00)	271.7
54-3779 MISCELLANEOUS REVENUES	1,299.00	5,786.50	5,000.00	( 786.50)	115.7
54-3781 INTEREST EARNINGS	1,511.65	31,596.49	38,000.00	6,403.51	83.2
54-3785 IMPACT FEE - "BUY-IN"	1,588.00	46,846.00	47,700.00	854.00	98.2
TOTAL UTILITY REVENUES	34,542.94	387,871.05	451,700.00	63,828.95	85.9
<u>CONTRIBUTIONS AND TRANSFERS</u>					
54-3830 TRANSFER FROM GENERAL FUND	.00	.00	510,032.00	510,032.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	510,032.00	510,032.00	.0
TOTAL FUND REVENUE	34,542.94	387,871.05	1,828,032.00	1,440,160.95	21.2

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HYRUM CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
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IRRIGATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>IRRIGATION DEPARTMENT</u>					
54-5400-110 SALARIES AND WAGES	3,875.37	37,407.22	70,700.00	33,292.78	52.9
54-5400-115 OVERTIME	1,235.30	2,768.71	2,000.00	( 768.71)	138.4
54-5400-130 EMPLOYEE BENEFITS	1,878.19	17,210.67	41,100.00	23,889.33	41.9
54-5400-220 PUBLIC NOTICES	.00	.00	500.00	500.00	.0
54-5400-240 OFFICE SUPPLIES AND EXPENSE	142.20	5,513.87	4,500.00	( 1,013.87)	122.5
54-5400-250 EQUIP SUPPLIES & MAINTENANCE	.00	.00	10,000.00	10,000.00	.0
54-5400-255 DISTRIB SYSTEM MAINTENANCE	.00	72,186.28	30,000.00	( 42,186.28)	240.6
54-5400-260 BLDGS & GROUNDS SUP & MAINT	.00	375.00	1,000.00	625.00	37.5
54-5400-270 UTILITIES	81.20	796.55	85,000.00	84,203.45	.9
54-5400-280 TELEPHONE	35.00	350.00	50.00	( 300.00)	700.0
54-5400-310 PROFESSIONAL SERVICES	180.90	9,163.09	10,000.00	836.91	91.6
54-5400-510 INSURANCE	.00	4,196.89	4,100.00	( 96.89)	102.4
54-5400-540 IRRIGATION ASSESSMENTS	22.62	86,293.66	85,000.00	( 1,293.66)	101.5
54-5400-740 EQUIPMENT	.00	36,631.74	40,000.00	3,368.26	91.6
54-5400-750 NEW CONSTRUCTION	27,192.02	604,949.59	1,435,000.00	830,050.41	42.2
<b>TOTAL IRRIGATION DEPARTMENT</b>	<b>34,642.80</b>	<b>877,843.27</b>	<b>1,818,950.00</b>	<b>941,106.73</b>	<b>48.3</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>34,642.80</b>	<b>877,843.27</b>	<b>1,818,950.00</b>	<b>941,106.73</b>	<b>48.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 99.86)</b>	<b>( 489,972.22)</b>	<b>9,082.00</b>	<b>499,054.22</b>	<b>(5395.</b>

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HYRUM CITY CORPORATION  
 BALANCE SHEET  
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STORMWATER FUND

ASSETS

55-1010000	CASH IN COMBINED FUND	1,003,326.71	
55-1311000	ACCTS REC - STORMWATER	25,133.74	
55-1311001	ACCTS REC - PRIOR PERIOD	17,774.52	
55-1312000	ALLOW FOR BAD UTILITY ACCOUNTS	( 66.80)	
55-1571000	DEFERRED OUTFLOW OF RESOURCES	4,519.00	
55-1611000	LAND & STOCK - STORM WATER	40,566.00	
55-1631000	STORM WATER IMPROVEMENTS	1,072,724.03	
55-1632000	DEPRECIATION - STORM WATER	( 394,190.81)	
55-1651000	EQUIPMENT - STORMWATER UTILITY	225,244.55	
55-1652000	DEPRECIATION - STORM WATER EQU	( 181,545.92)	
55-1711000	CONSTRUCTION IN PROGRESS	20,475.86	
	TOTAL ASSETS		<u>1,833,960.88</u>

LIABILITIES AND EQUITY

LIABILITIES

55-2228000	ACCRUED VACATION - STORMWATER	4,396.56	
55-2228001	DEFERRED INFLOWS OF RESOURCES	27.00	
55-2228002	UNFUNDED PENSION PAYABLE	2,508.00	
55-2230100	ACCRUED SICK LEAVE - STORMWATE	8,603.71	
	TOTAL LIABILITIES		15,535.27

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
55-2951000	STORMWATER FUND-UNAPPROPRIATED	1,641,578.45	
55-2971001	UNFUNDED PENSION ADJ.	( 4,347.00)	
	REVENUE OVER EXPENDITURES - YTD	181,194.16	
	BALANCE - CURRENT DATE	<u>1,818,425.61</u>	
	TOTAL FUND EQUITY		<u>1,818,425.61</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,833,960.88</u>

Section 11. Item D.

HYRUM CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

STORMWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITY REVENUES</u>					
55-3740 STORM WATER INSPECTION FEES	750.00	11,850.00	15,000.00	3,150.00	79.0
55-3781 STORMWATER FEES	30,701.70	290,899.54	325,000.00	34,100.46	89.5
55-3791 INTEREST EARNINGS	4,474.14	40,781.93	34,000.00	( 6,781.93)	120.0
TOTAL UTILITY REVENUES	35,925.84	343,531.47	374,000.00	30,468.53	91.9
TOTAL FUND REVENUE	35,925.84	343,531.47	374,000.00	30,468.53	91.9

FOR ADMINISTRATION USE ONLY

83 % OF THE FISCAL YEAR HAS ELAPSED

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Section 11. Item D.

HYRUM CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

STORMWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORMWATER DEPARTMENT</u>					
55-5500-110 SALARIES AND WAGES	1,914.66	18,297.22	20,500.00	2,202.78	89.3
55-5500-115 OVERTIME	153.48	1,763.39	1,000.00	( 763.39)	176.3
55-5500-130 EMPLOYEE BENEFITS	739.40	8,111.44	10,100.00	1,988.56	80.3
55-5500-220 PUBLIC NOTICES	.00	.00	500.00	500.00	.0
55-5500-230 TRAVEL & TRAINING	.00	300.00	1,000.00	700.00	30.0
55-5500-250 EQUIP SUPPLIES & MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
55-5500-255 COLLECTION SYSTEM	5,256.00	22,800.84	15,000.00	( 7,800.84)	152.0
55-5500-280 TELEPHONE	18.75	187.50	.00	( 187.50)	.0
55-5500-310 PROFESSIONAL SERVICES	2,815.32	23,379.29	30,000.00	6,620.71	77.9
55-5500-450 FLOOD CONTROL	.00	.00	3,000.00	3,000.00	.0
55-5500-510 INSURANCE	.00	501.46	500.00	( 1.46)	100.3
55-5500-750 NEW CONSTRUCTION	38,041.10	86,996.17	450,000.00	363,003.83	19.3
TOTAL STORMWATER DEPARTMENT	48,938.71	162,337.31	534,100.00	371,762.69	30.4
TOTAL FUND EXPENDITURES	48,938.71	162,337.31	534,100.00	371,762.69	30.4
NET REVENUE OVER EXPENDITURES	( 13,012.87)	181,194.16	( 160,100.00)	( 341,294.16)	113.2

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83 % OF THE FISCAL YEAR HAS ELAPSED

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HYRUM CITY CORPORATION  
BALANCE SHEET  
APRIL 30, 2024

COURT TRUST FUND

ASSETS

72-1010000	CASH IN COMBINED FUND	(	42,479.89)	
72-1111000	COURT BANK ACCOUNT		78,102.88	
72-1111001	FINES RECEIVABLE		117,138.00	
	TOTAL ASSETS			<u>152,760.99</u>

LIABILITIES AND EQUITY

LIABILITIES

72-2131151	ACCTS PAY - J.P. COURT	(	1,426.83)	
72-2131154	ACCTS PAY - TRUST ACCOUNT BAIL		29,677.82	
72-2140000	PAYABLES TO OTHER ENTITIES		124,510.00	
	TOTAL LIABILITIES			<u>152,760.99</u>
	TOTAL LIABILITIES AND EQUITY			<u>152,760.99</u>

Section 11. Item D.

HYRUM CITY CORPORATION  
BALANCE SHEET  
APRIL 30, 2024

FUND 90

ASSETS

90-1632000	DEPRECIATION - IMPROVEMENTS	( 81,743.00)	
90-1652000	DEPRECIATION - EQUIPMENT	81,743.00	
	TOTAL ASSETS		.00

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83 % OF THE FISCAL YEAR HAS ELAPSED

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HYRUM CITY CORPORATION  
 BALANCE SHEET  
 APRIL 30, 2024

FUND 95

ASSETS

95-1311411	LEVIED PROP TAXES REC 5 YEAR	(	2,959.00)	
95-1571000	DEFERRED OUTFLOW OF RESOURCES		47,587.00	
95-1841000	SPEC FUND AMTS TO BE PROVIDED	(	61,979.00)	
	TOTAL ASSETS			( 17,351.00)

LIABILITIES AND EQUITY

LIABILITIES

95-2228000	ACCRUED VAC PAY - GENERAL		248.00	
95-2228001	DEFERRED INFLOWS OF RESOURCES	(	512,118.00)	
95-2228002	UNFUNDED PENSION PAYABLE		495,072.00	
95-2230100	ACCRUED SICK LEAVE - GENERAL		2,406.00	
	TOTAL LIABILITIES			( 14,392.00)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

95-2971001	UNFUNDED PENSION ADJ.		99,076.00	
95-2972100	UNCOLLECTED PROPERTY TAX	(	102,035.00)	
	BALANCE - CURRENT DATE			( 2,959.00)
	TOTAL FUND EQUITY			( 2,959.00)
	TOTAL LIABILITIES AND EQUITY			( 17,351.00)