



PLANNING COMMISSION MEETING

Thursday, October 12, 2023 at 6:30 PM
Council Chambers, 60 West Main, Hyrum, Utah

AGENDA

Public notice is hereby given of a Hyrum Planning Commission Meeting to be held in the Council Chambers, 60 West Main, Hyrum, Utah at 6:30 PM, October 12, 2023. The proposed agenda is as follows:

1. **ROLL CALL**
 2. **PLEDGE OF ALLEGIANCE**
 3. **INVOCATION**
 4. **APPROVAL OF MINUTES**
 5. **AGENDA APPROVAL**
 6. **PUBLIC HEARING**
 - A. To receive public comment regarding proposed amendments to Title 17 (the Zoning Ordinance) on Off- Street Parking and Nonconforming Buildings and Use of the Hyrum City Municipal Code.
 7. **SCHEDULED DELEGATIONS**
 - A. Zoning Amendment to Title 17 Off-Street Parking - The current allowed driveway opening at the curb is a maximum of twenty-five (25) feet. With three car garages and parking of trailers, recreational vehicles, boats and such becoming more prevalent, there are many in Hyrum that desire a wider driveway approach. Residents have asked staff and members of the City Council to consider changing this minimum.
 - B. Zoning Amendment to Title 17 Nonconforming Buildings and Use - The current section of the Hyrum City Code allows for some provisions for specific circumstances of nonconforming use to continue without abandonment and expand in a zone that does not permit such use. Our attorney suggests that the code permitting such exceptions should be changed to apply the restrictions of nonconforming use to be applied consistently throughout Hyrum. Some other minor housekeeping changes may be made at this time.
 8. **ADJOURNMENT**
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Hailey Brown
Secretary

Commission Members may participate in the meeting via telephonic communication. If a Commission Member does participate via telephonic communication, the Commission Member will be on speakerphone. The speakerphone will be amplified so that the other Commission Members and all other persons present in the Commission Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City Planning Commission at 435-245-6033 at least three working days before the meeting.

CERTIFICATE OF POSTING - The undersigned, duly appointed and acting City Secretary of Hyrum City, Utah, does hereby certify that a copy of the foregoing Notice was emailed to The Herald Journal, Logan, Utah, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices, 60 West Main, Hyrum, Utah, this 10th day of October, 2023. Hailey Brown, Secretary

ZONING AMENDMENT
TITLE 17 OFF-STREET PARKING
PLANNING COMMISSION MEETING
OCTOBER 9, 2023

Summary: The current allowed driveway opening at the curb is a maximum of twenty-five (25) feet. With three car garages and parking of trailers, recreational vehicles, boats and such becoming more prevalent, there are many in Hyrum that desire a wider driveway approach. Residents have asked staff and members of the City Council to consider changing this minimum.

Zoning: Affecting zones R-1, R-2, R-3, R-5, RA, C-1, C-2

Sections of Code to be amended:

17.28.250 Off-Street Parking - Special Regulations – R-1 & R-2

17.30.250 Off-Street Parking – Special Regulations – R-2A

17.32.140 Off Street Parking – Special Regulations – R-3

17.36.140 Off Street Parking – Special Regulations – R-5

17.38.250 Off-Street Parking – Special Regulations – RA

17.44.110 Off-Street Parking – Special Requirements – C-1

17.45.210 Off-Street Parking – Special Requirements – C-2

17.28.250 Off-Street Parking - Special Regulations – R-1 & R-2**17.30.250 Off-Street Parking – Special Regulations** – R-2A**17.32.140 Off Street Parking – Special Regulations** – R-3**17.36.140 Off Street Parking – Special Regulations** – R-5**17.38.250 Off-Street Parking – Special Regulations** – RA**17.44.110 Off-Street Parking – Special Requirements** – C-1**17.45.210 Off-Street Parking – Special Requirements** – C-2

1. In computing the parking requirements for any building or development, the total parking requirements shall be the sum of the specific parking space requirements for each class of use included in the building or development.
2. Parking for a ~~single family~~ single-family dwelling shall be provided only in a private garage, or in an area properly located for a future garage.
3. Prior to issuance of any building permit, a plan which clearly and accurately designates parking spaces, access aisles, ~~driveways~~ driveways, and the relationship to the use to be served by the off-street parking shall be provided to the City Engineer inspector. Approval will be based on:
 1. Adequate number of spaces;
 2. Relation of parking to use;
 3. All parking spaces must be usable and accessible by adequate roadway-parking configuration to be approved by City Engineer;
 4. Parking stalls are to be nine (9) feet by twenty (20) feet and of a hard surface such as asphalt, ~~ement~~ concrete or brick. Gravel, road base, etc., are not considered hard surfaces. Access to ~~stall~~ the stalls (the driveway) shall also be, at minimum, sixteen (16) feet wide and will require hard surface where curb and gutter exist. Residential driveway accesses (curb cuts) shall be limited to a maximum width of ~~twenty five (25)~~ thirty-five (35) feet. Platted major subdivisions will require hard surface driveways to the paved street.
4. Location of Parking Space. Parking space, as required herein, shall be on the same lot with the main building, or in the case of nonresidential buildings, may be located not further than three hundred (300) feet there-from.
5. Parking requirements for nursing homes and private schools will be determined during the review of approval for a conditional use permit.

HISTORY

Amended by Ord. 19-04 on 3/7/2019

ZONING AMENDMENT
TITLE 17 NONCONFORMING BUILDINGS AND USE
PLANNING COMMISSION MEETING
OCTOBER 9, 2023

Summary: The current section of the Hyrum City Code allows for some provisions for specific circumstances of nonconforming use to continue without abandonment and expand in a zone that does not permit such use. Our attorney suggests that the code permitting such exceptions should be changed to apply the restrictions of nonconforming use to be applied consistently throughout Hyrum. Some other minor housekeeping changes may be made at this time.

Zoning: Affecting all zones generally and RA specifically.

Sections of Code to be amended:

17.80 Nonconforming Buildings And Uses

17.80.010 Purpose

This chapter regulates the continued existence of non-conforming uses and non-complying structures as defined in HCC 17.04. While ~~legal~~ non-conforming uses, ~~and/or legal~~ non-complying structures and improvements may continue, this chapter is intended to limit enlargement, alteration, restoration, or replacement which would increase the discrepancy between existing conditions and in the development standards prescribed by this code. In addition, applications are reviewed to ensure that they are reducing the degree of non-conformity and improving the physical appearance of the structure and site through such measures as landscaping, building design, or the improved function of the use in relation to other uses.

17.80.020 Determination Of Non-Conforming Status

1. ~~Burden on owner to establish legality~~ Owner's Burden. The owner bears the burden of establishing that any non-conforming use or non-conforming structure lawfully exists.
2. Determination of Status. The Planning Commission shall determine the non-conforming or non-complying status of properties. (Ord. 08-13)

17.80.030 Authority To Continue

1. Continuation of non-conforming use. A ~~lawful~~ legal non-conforming use may continue subject to the standards and limitations of this chapter.
2. Continuation of non-complying structure. A non-complying structure that was lawfully constructed with a permit prior to a contrary change in this code, may be used and maintained, subject to the standards and limitation of this chapter.

17.80.040 Abandonment Or Loss Of Non-Conforming Use

A. ~~Abandonment of non-conforming use~~. A non-conforming use that is discontinued for a continuous period of twelve (12) months is presumed abandoned and shall not thereafter be reestablished or resumed. Any subsequent use of the building, structure, or land must conform to the regulations for the zoning district in which it is located. ~~Businesses and buildings granted approval for Light Manufacturing use in the Residential Agriculture Zone (RA) before April 1, 2008, may continue to be used for Light Manufacturing, and are not under the twelve (12) months time limit for continued use.~~ (Ord. 08-14)

~~1.~~ B. Rebuttable Presumption of Abandonment. The presumption of abandonment may be rebutted upon showing that during such period:

1. Any period of discontinued use was caused by governmental actions or an act of god without any contributing fault by the owner and the owner did not intend to discontinue the use; or
2. The owner can demonstrate no abandonment of the use.

17.80.050 Moving, Enlarging, Or Altering Non-Conforming Uses

No non-conforming use may be moved, enlarged, altered, or occupy additional land, except as provided in this chapter.

- A. Enlargement. A non-conforming use may not be enlarged, expanded, or extended to occupy all or a part of another structure or site that it did not occupy on the date on which the use became non-conforming. A non-conforming use may be extended through the same building or structure provided no structural alteration of the building or structure is proposed or made for the purpose of the extension and the parking demand is not increased. ~~Businesses and buildings granted approval for Light Manufacturing Use in the Residential Agriculture Zone (RA) before April 1, 2008, may be expanded within their existing parcel of property, but must meet site plan requirements in current City Code at the time of expansion.~~ (Ord. 08-14)
- B. Exterior or Interior Remodeling or Improvements to Building of Structure. Exterior or interior remodeling or improvements to a structure containing a non-conforming use shall be allowed provided there is no expansion of the area of the non-conforming use. Exterior remodeling shall be done with intent to meet the improvement clause of 17.80.010.
- C. Relocation of Building or Structure. A building or structure containing a non-conforming use may not be moved unless the use shall thereafter conform to the regulations of the zoning district into which the building or structure is moved.
- D. Change of Non-Conforming Use to Another Non-Conforming Use or a Conforming Use. Whenever any non-conforming use is changed to a conforming use, such use shall not later be changed back to a non-conforming use.
 1. Application. Application for any non-conforming use must be made upon forms provided by the ~~City Recorder~~ Zoning Administrator. Upon filing of a complete application, the City shall post the property indicating that an application for modification of a non-conforming use has been filed and that more detailed information may be obtained from the City.
 2. Notification of Abutting Property Owners. Notice shall be given to owners of contiguous properties and those properties across the street ~~from~~ from the property's frontage, or frontages, in the case of a corner lot.
 3. Planning Commission Meeting. Within thirty (30) working days of the receipt of a complete application, and after giving public notice, the Planning Commission shall hold a public meeting on the non-conforming use application. The Commission shall either grant the application in whole or in part, with or without modifications or conditions, or deny the application. The Commission's decision shall be made pursuant to criteria provided below.
 4. Criteria. The Planning Commission shall approve an application to change a non-conforming use if the applicant proves the following criteria:

- a. All reasonable measures will be ~~under-taken~~undertaken to alleviate or reduce the incompatibility or adverse effects of the non-conforming use or building upon abutting properties or in the neighborhood;
- b. All changes, additions, or expansions comply with all current laws except as to use;
- c. The new use, if applicable, will provide for enclosed storage of necessary equipment, materials, and refuse, rather than create a need for additional outside storage; and
- d. The new use does not increase the parking requirement; ~~or if there is an increase,~~the site plan meets the parking requirements for the proposed use as if located in the a conforming zone and the Planning Commission finds that adjoining properties and the neighborhood will not be adversely impacted by the ~~increased~~parking demand.

17.80.060 Non-Complying Structures

No non-conforming structure may be moved, enlarged, or altered, except in the manner provided in this chapter or unless required by law.

- A. Repair, Maintenance, Alteration, and Enlargement. Any non-complying structure may be repaired, maintained, or altered, ~~or enlarged,~~ provided that such repair, maintenance, or alteration, ~~or enlargement~~ shall neither create any new non-compliance nor shall increase the degree of the existing non-compliance of all or any part of such structure.
- B. Moving. A non-complying structure shall not be moved in whole or in part, for any distance whatsoever, to any other location on the same or any other lot unless the entire structure shall thereafter conform to the regulations of the zone in which it will be located.

17.80.070 Ordinary Repair And Maintenance And Structural Safety

The owner may complete normal maintenance and incidental repair on a complying structure that contains a non-conforming use or on a non-complying structure. This chapter shall not be construed to authorize any violations of law nor to prevent the strengthening or restoration to a safe condition of a structure in accordance with an order of the Building Official who declares such structure to be unsafe and orders its restoration to a safe condition.

17.80.080 Appeals

Appeals from a Planning Commission's or Administrator's decision made pursuant to this chapter shall be made to the Administrative Appeals Hearing Officer. Any person filing an appeal for review of any decision made under the terms of this chapter shall file, in writing with the City Recorder, such appeal within ten (10) calendar days after the date of the Planning Commission's or Administrator's final decision as per provisions in HCC 17.16. (Ord. 08-13)