

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD SEPTEMBER 16, 2021  
AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

**CONVENED:** 6:30 P.M.

**CONDUCTING:** Mayor Stephanie Miller

**ROLL CALL:** Councilmembers Steve Adams, Paul James, Vicky McCombs,  
and Craig L. Rasmussen.

**EXCUSED:** Councilmember Jared Clawson

**CALL TO ORDER:** There being four members present and four members  
representing a quorum, Mayor Miller called the meeting to order.

**OTHERS PRESENT:** City Administrator Ron Salvesen, Zoning  
Administrator Matt Holmes and four citizens. City Recorder  
Stephanie Fricke.

**WELCOME:** Mayor Miller welcomed everyone in attendance and invited  
audience participation.

**PLEDGE OF ALLEGIANCE:** Mayor Miller led the governing body and the  
citizens in the Pledge of Allegiance.

**INVOCATION:** City Administrator Ron Salvesen

**APPROVAL OF MINUTES:**

The minutes of a regular meeting on August 19, 2021 were approved  
as written.

**ACTION**

Councilmember James made a motion to approve the minutes  
of a regular meeting held on August 19, 2021 as written.  
Councilmember McCombs seconded the motion and  
Councilmembers Adams, James, McCombs, and Rasmussen  
voted aye. The motion passed.

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting  
was emailed to The Herald Journal, posted on the Utah Public Notice  
Website and Hyrum City's Website, provided to each member of the  
governing body, and posted at the City Offices more than forty-  
eight hours before meeting time.

**ACTION**

Councilmember Adams made a motion to approve the agenda

**for a regular scheduled meeting on September 16, 2021 as written. Councilmember James seconded the motion and Councilmembers Adams, James, McCombs, and Rasmussen voted aye. The motion passed.**

9. SCHEDULED DELEGATIONS

- A. William Uresk - To request approval of a Home Occupation Business License for firearm sales at 358 South 100 West.
- B. Ben Russell, Canyon Estates Subdivision - To request Final Plat for Phases 4, 5, and 6 of Canyon Estates Subdivision: Phase 4 is located at 650 East 1200 South consisting of 14 single family building lots; Phase 5 is located at 780 East 1250 South consisting of 14 single family building lots; and Phase 6 is located at 650 East 1250 South consisting of 11 single family building lots.
- C. Josh Runhaar, Neighborhood Housing Solutions - To request Final Plat approval for Phases 2 and 3 of Mountain View Estates: Phase 2 is located at 600 South to 700 South between 1400 and 1600 East consisting of 25 single family building lots; and Phase 2 is located at 500 South to 700 South at 1380 East consisting of 21 single family building lots.

10. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES

- A. Resolution 21-13 - A resolution cancelling the Hyrum City Municipal Election pursuant to Utah Code 20A-1-206 due to number of candidates not exceeding the number of open offices.

11. OTHER BUSINESS

- A. Consideration and award of bid for the 2021-2022 Road Rebuild Projects.
- B. Mayor and City Council Reports.

12. ADJOURNMENT

**PUBLIC COMMENT:**

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

There being no public comment, Mayor Miller moved to the next agenda item.

**SCHEDULED DELEGATIONS:**

**WILLIAM URESK - TO REQUEST APPROVAL OF A HOME OCCUPATION BUSINESS LICENSE FOR FIREARM SALES AT 358 SOUTH 100 WEST.**

William Uresk said he would like a Home Occupation Business License for firearm sales at 358 South 100 West. Receiving permission from the local municipality is one step in the process to obtain his Utah Federal Firearm License (FFL) that is required to deal firearms. He has to pass a background check and several other steps to become licensed. He hopes most of his sales will be on-line and does not plan on more than one or two cars at a time at his home.

Councilmember James said becoming an FFL dealer puts more restrictions for safety in place than someone owning guns. He would like the Business License to be approved with the condition that that he receives approval for his FFL Dealership License.

**ACTION**

Councilmember James made a motion to approve William Uresk's request for a Home Occupation Business License for Firearm Sales at 358 South 100 West with the condition that he obtains his FFL Dealership License and that he provides proof of the license to the City. Councilmember Rasmussen seconded the motion and Councilmembers Adams, James, McCombs, and Rasmussen voted aye. The motion passed.

**BEN RUSSELL, CANYON ESTATES SUBDIVISION - TO REQUEST FINAL PLAT FOR PHASES 4, 5, AND 6 OF CANYON ESTATES SUBDIVISION: PHASE 4 IS LOCATED AT 650 EAST 1200 SOUTH CONSISTING OF 14 SINGLE FAMILY BUILDING LOTS; PHASE 5 IS LOCATED AT 780 EAST 1250 SOUTH CONSISTING OF 14 SINGLE FAMILY BUILDING LOTS; AND PHASE 6 IS LOCATED AT 650 EAST 1250 SOUTH CONSISTING OF 11 SINGLE FAMILY BUILDING LOTS.**

Ben Russell with Canyon Estates Subdivision requested Final Plat approval for Phases 4, 5, and 6 of Canyon Estates Subdivision: Phase 4 is located at 650 East 1200 South consisting of 14 single family building lots; Phase 5 is located at 780 East 1250 South consisting of 14 single family building lots; and Phase 6 is located at 650 East 1250 South consisting of 11 single family building lots.

**ACTION**

Councilmember Rasmussen made a motion to approve the Final Plat for Phase 4 of Canyon Estates Subdivision located at approximately 650 East 1200 South consisting of 14 single family buildings lots with the corrections and recommendations of Hyrum City's Engineer.

**Councilmember McCombs seconded the motion and Councilmembers Adams, James, McCombs, and Rasmussen voted aye. The motion passed.**

Councilmember Rasmussen said the preliminary plat for Phase 5 shown a 24' culvert that is not on the Final Plat. The culver should be included on the plat along with an easement for the ditch. He also asked about the status of Hyrum City's Transportation Master Plan.

Zoning Administrator Matt Holmes said he has not had time to work on the Transportation Master Plan but has plans to do it in the near future.

**ACTION**

**Councilmember Rasmussen made a motion to approve the Final Plat for Phase 5 of Canyon Estates Subdivision located at approximately 780 East 1250 South consisting of 14 single family buildings lots with the corrections and recommendations of Hyrum City's Engineer. Councilmember Adams seconded the motion and Councilmembers Adams, James, McCombs, and Rasmussen voted aye. The motion passed.**

Councilmember Rasmussen said when this was being annexed to the City a couple of years ago the development plan was a 20 year plan and now it is half way finished.

Ben Russell said growth throughout the State of Utah has been crazy and no one expected that level of growth we are experiencing in such a short period of time.

**ACTION**

**Councilmember James made a motion to approve the Final Plat for Phase 6 of Canyon Estates Subdivision located at approximately 650 East 1250 South consisting of 11 single family buildings lots with the corrections and recommendations of Hyrum City's Engineer. Councilmember McCombs seconded the motion and Councilmembers Adams, James, McCombs, and Rasmussen voted aye. The motion passed.**

**JOSH RUNHAAR, NEIGHBORHOOD HOUSING SOLUTIONS - TO REQUEST FINAL PLAT APPROVAL FOR PHASES 2 AND 3 OF MOUNTAIN VIEW ESTATES: PHASE 2 IS LOCATED AT 600 SOUTH TO 700 SOUTH BETWEEN 1400 AND 1600 EAST CONSISTING OF 25 SINGLE FAMILY BUILDING LOTS; AND PHASE 2 IS LOCATED AT 500 SOUTH TO 700 SOUTH AT 1380 EAST CONSISTING OF 21 SINGLE FAMILY BUILDING LOTS.**

Josh Runhaar with Neighborhood Housing Solutions requested Final Plat approval for Phases 2 and 3 of Mountain View Estates: Phase 2 is located at 600 South to 700 South between 1400 and 1600 East consisting of 25 single family buildings lots; and Phase 3 is located at 500 South to 700 South at 1380 East consisting of 21 single family building lots.

**ACTION**

Councilmember Rasmussen made a motion to approve the Final Plat for Phase 2 of Mountain View Estates located at approximately 600 South to 700 South between 1400 and 1600 East consisting of 25 single family buildings lots with the corrections and recommendations of Hyrum City's Engineer. Councilmember Adamss seconded the motion and Councilmembers Adams, James, McCombs, and Rasmussen voted aye. The motion passed.

**ACTION**

Councilmember James made a motion to approve the Final Plat for Phase 3 of Mountain View Estates located at approximately 500 South to 700 South at 1380 East consisting of 21 single family buildings lots with the corrections and recommendations of Hyrum City's Engineer. Councilmember McCombs seconded the motion and Councilmembers Adams, James, McCombs, and Rasmussen voted aye. The motion passed.

A discussion ensued on the growth and housing costs that are happening currently in the State of Utah and also projected growth over the next few years.

***INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES:*****RESOLUTION 21-13 - A RESOLUTION CANCELLING THE HYRUM CITY MUNICIPAL ELECTION PURSUANT TO UTAH CODE 20A-1-206 DUE TO NUMBER OF CANDIDATES NOT EXCEEDING THE NUMBER OF OPEN OFFICES.**

City Recorder Stephanie Fricke said Utah Code 20A-1-206 gives the Municipal Legislative Bode authority to cancel a local election if the number of candidates do not exceed the number of Municipal Offices for which the candidates have filed. This Resolution certifies: 1. That there are no municipal ballot propositions for the Hyrum City Election; 2. Each Municipal Officer candidate is running unopposed; and 3. Each Municipal Officer is a candidate for an at-large Municipal Office for which the number of candidates does not exceed the number of open at-large Municipal Offices.

With approval of this Resolution each Municipal Officer candidate will be considered elected to office: Mayor Stephanie Miller, City Council Member Paul C. James, and City Council Member Jared L. Clawson.

**ACTION** Councilmember McCombs made a motion to approve Resolution 21-13 cancelling the Hyrum City Municipal Election pursuant to Utah Code 20A-1-206 due to the number of candidates not exceeding the number of open offices. Councilmember Adams seconded the motion and Councilmembers Adams, James, McCombs, and Rasmussen voted aye. The motion passed.

**OTHER BUSINESS:**

**CONSIDERATION AND AWARD OF BID FOR THE 2021-2022 ROAD REBUILD PROJECTS.**

City Administrator Ron Salvesen said Hyrum City received the 2021-2022 Road Rebuild Projects bid. There were two bids submitted:

LeGrand Johnson Construction	\$345,807.30
Staker Parsons	\$349,156.90

**ACTION** Councilmember James made a motion to award the 2021-2022 Road Rebuild Projects Bid to LeGrand Johnson Construction in the amount of \$345,807.30. Councilmember McCombs seconded the motion and Councilmembers Adams, James, McCombs, and Rasmussen voted aye. The motion passed.

**MAYOR AND CITY COUNCIL REPORTS.**

Councilmember Rasmussen Hyrum City's Museum has extended hours with the H2O Today Exhibit it is hosting. The exhibit has been very successful and there have been a lot of people come to see it. Museum Director Jami VanHuss has arranged for tours, speaking events, and activities in conjunction with the H2O Today exhibit.

Councilmember James said he received a thank you card from the Manager of the Hyrum Hornets expressing his appreciation to Hyrum City.

Mayor Miller said she has been meeting with Waste Management Solutions regarding garbage collection in Hyrum and other adjacent municipalities. She asked if two other Councilmembers would want

to be present during those meetings and Councilmembers McCombs and James volunteered.

**ADJOURNMENT:**

**ACTION**            **There being no further business before the City Council, the Council Meeting adjourned at 7:55 p.m.**

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Stephanie Miller  
Mayor

ATTEST:

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Stephanie Fricke  
City Recorder

Approved: October 21, 2021  
As Written