



LIBRARY BOARD MEETING

Wednesday, March 11, 2026 at 6:00 PM

Library Board Room, 50 West Main, Hyrum, Utah

MINUTES

Public notice is hereby given of a Hyrum Library Board Meeting to be held in the Library Board Room, 50 West Main, Hyrum, Utah at 6:00 PM, March 11, 2026. The proposed agenda is as follows:

1. **ROLL CALL:** Emily Coltrin, Rebecca Foulger, Amelia Bingham, Kelsey Bladen, Rauni Johnson, Ashlee Willardson, Teri White
2. **CALL TO ORDER:** Emily Coltrin Called the meeting to order at 6:05pm
3. **WELCOME:** Emily Coltrin
4. **REVIEW MINUTES:** Ashlee Willardson approved the meeting for January 14, 2026, and was seconded by Kelsey Bladen.
5. **PUBLIC COMMENTS:** None
6. **BUSINESS:**

A. Directors Report - Emily Coltrin

i. Monthly stats include over 9,000 visitors to the library, 350 computer users, 65 new library cards (44 in January), The library staff assisted 400 patrons in finding items in the library, 150 patrons making copies, and answered 6 reference questions. Reference questions included; help with Libby, Utah State Library for the Blind, and researched Dyslexia friendly font books. Instructed a patron on how to use excel software and answered a question about directions on how to get to Flagstaff, AZ using rail lines and buses.

ii. Library activities included Lego club, Chess club, Story Time, TAC meeting, Magic Tree House Book Club, 2 adult book clubs, and a Mario Kart Tournament.

iii. During the month of February the library holds an amnesty month. This year the library collected nonperishable items and donated all the items to the Cache Valley food bank. The library was able to waive over \$500 in overdue library fines.

iv. Emily attended the Cache County Library board meeting and was asked to come to the podium and answer questions about how the library works with other cities.

v. Emily was nominated to attend the IMLS America 250 convening. 10 librarians from Utah were invited to attend. This convening will be a great opportunity to learn what other libraries are doing to celebrate America 250.

B. City Council Report - Rebecca Foulger

- i. Seven candidates were interviewed for the Hyrum City Administrator position.
- ii. Hyrum Council is still trying to figure out if they will contract out for an engineering service or hire to fill the vacancy.
- iii. 4000 easter eggs were filled by the Youth Council and 2000 more thru service from students at South Cache in preparation for the City wide easter egg hunt.
- iv. Planning for the 4th of July celebration is being planned. Each department will be involved in the America 250 celebration.
- v. Annex for the Elite Hall has been postponed due to roof damage and window replacement.
- vi. Hyrum EMT will be pulling out from the County EMT. Hyrum will run all services out of Hyrum. It will take about a year to get this in order; contracts will be in place for neighboring communities.

C. Board Vacancy

- i. Amelia Bingham stepped down for personal reasons, suggested names for this vacancy are Jason Laurence, Kylee Eurka, Ashley Aronold, Susan Netzley, Lori Thomas, and Gretchin Nye. Rebecca will contact prospective nominations and present them to the Hyrum City Council.

D. Assign Chairperson

- i. Kelsey Bladen has been nominated to be the Hyrum Library Board Chairperson by Ashely Willardson and seconded by Andrea Maughan. Unanimously voted yes, Kelsey Bladen will step in as the Chairperson.

E. 26-27 Budget

- i. There will be an increase in the library budget this coming fiscal year; The library will use the increase to pay for the increased cost to Libby and changing to another OS for the library. The current library operating system is geared towards schools and not public libraries. The library is hoping to switch to KOHA Aspen in the fall.
- ii. We will be asking to have two part-time employees full-time.
- iii. We will be asking for an industrial floor cleaner
- iv. We are also planning for a new roof for the library.

7. **ADJOURNMENT:** Emily motioned to adjourn the meeting at 7:28pm and seconded by Terri White.

Emily Coltrin
Library Director

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City Library at 435-245-6411 at least three working days before the meeting.

CERTIFICATE OF POSTING - The undersigned, does hereby certify that a copy was posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the Hyrum Library 50 West Main, Hyrum, Utah, this **10th day of March, 2026**. Emily Coltrin, Library Director.
