

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD NOVEMBER 7, 2024
AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 P.M.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Steve Adams, Jared Clawson, Paul James, Michael Nelson, and Craig L. Rasmussen.

CALL TO ORDER: There being five members present and five members representing a quorum, Mayor Miller called the meeting to order.

OTHERS PRESENT: Library Director Emily Coltrin, Power Superintendent Larry Coleman, and one citizen. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Miller welcomed everyone in attendance and invited audience participation.

PLEDGE OF ALLEGIANCE: Councilmember Adams

INVOCATION: Mayor Miller

APPROVAL OF MINUTES:

The minutes of a regular meeting on October 17, 2024 were approved as written.

ACTION Councilmember James made a motion to approve the minutes of a regular meeting held on October 17, 2024 as written. Councilmember Clawson second the motion and Councilmembers Adams, Clawson, James, Nelson, and Rasmussen voted aye. The motion passed.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

ACTION Councilmember Clawson made a motion to approve the agenda for November 7, 2024 as written. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, Nelson, and Rasmussen voted aye. The

motion passed.

9. SCHEDULED DELEGATIONS
 - A. Approval of Library User Fees - Budgeted for next year.
10. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES
 - A. Resolution 24-41 - A Resolution Authorizing Board Member to Receive Compensation for Service on the Board of Directors of the Utah Local Governments Trust.
 - B. Resolution 24-42 - A Resolution authorizing and approving the Power County Power Project Power Sales Contract with Utah Associated Municipal Power Systems; and related matters.
 - C. Resolution 24-43 - A Resolution authorizing and approving the Millard County Power Project Power Sales Contract with Utah Associated Municipal Power Systems; and related matters.
11. OTHER BUSINESS
 - A. Approval of Water Meter bid.
 - B. Approval of Fob Key bid for the Elite Hall.
 - C. Approval of Fob Key bid for the Civic Center.
 - D. Mayor and City Council reports.
12. ADJOURNMENT

PUBLIC COMMENT:

Mayor Miller asked if a citizen had a question or comment to please keep it under three minutes.

There being no public comment, Mayor Miller moved to the next agenda item.

SCHEDULED DELEGATIONS:**APPROVAL OF LIBRARY USER FEES - BUDGETED FOR NEXT YEAR.**

Library Director Emily Coltrin said she met with the Hyrum Library Board to discuss increasing the library user fees for Nibley, Wellsville, and nonresidents of Hyrum. Wellsville and Nibley have a resident that serve on the Hyrum Library Board. The Board discussed increasing user fees so that they would be comparable to what Hyrum residents pay. Hyrum residents pay annually in taxes \$199.00 per library card, Nibley and Wellsville City pay an assessment of \$44 per library card, and nonresidents pay \$41 per library card. Trying to maintain an

accurate count of current users in Nibley and Wellsville is very time-consuming and takes a lot of staff time. The Library Board is recommending the city charge based on households rather than actual users. The fee would be \$30.00 per household with an annual increase of \$.50. The proposed changes would increase Nibley's contribution from \$40,084 to \$69,540 per year, Wellsville's contribution from \$20,152 to \$35,100 per year, and the non-resident annual fee would increase from \$41 per year to \$75 per year. Hyrum residents are paying \$95 Per household per year.

Councilmember Rasmussen asked if Library Director Emily Coltrin had spoken with the City Councils from Nibley and Wellsville about the proposed increase.

Library Director Emily Coltrin said she has not met with the City Councils of Nibley and Wellsville yet. She wanted to discuss this with the Library Board and then the Hyrum City Council before she took it to the other cities.

Councilmember Clawson said the Library Board thought this was the best option to increase the cost of library service with contract cities to what Hyrum residents are paying for library service.

The City Council recommended Library Director Emily Coltrin meet with the City Councils from Nibley and Wellsville to discuss the increase and then to bring a written agreement with a resolution back to the Hyrum City Council for approval.

INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES:

RESOLUTION 24-41 - A RESOLUTION AUTHORIZING BOARD MEMBER TO RECEIVE COMPENSATION FOR SERVICE ON THE BOARD OF DIRECTORS OF THE UTAH LOCAL GOVERNMENTS TRUST.

Mayor Miller said Resolution 24-41 authorizes her to receive compensation for service on the Board of Directors of the Utah Local Governments Trust. This resolution must be approved annually by the City Council.

ACTION

Councilmember James made a motion to approve Resolution 24-41 is a resolution authorizing Board Member Stephanie Miller to receive compensation for service on the Board of Directors of the Utah Local Governments Trust. Councilmember Rasmussen seconded

the motion and Councilmembers Adams voted aye, Councilmember Clawson voted aye, Councilmember James voted aye, Councilmember Nelson voted aye, and Councilmember Rasmussen voted aye. The motion passed.

RESOLUTION 24-42 - A RESOLUTION AUTHORIZING AND APPROVING THE POWER COUNTY POWER PROJECT POWER SALES CONTRACT WITH UTAH ASSOCIATED MUNICIPAL POWER SYSTEMS; AND RELATED MATTERS.

Power Superintendent Larry Coleman reported on UAMPS and explained Resolutions 24-42 and 24-43. UAMPS completed an Integrated Resource Plan (IRP) that examined the collective power needs of the UAMPS membership in 2023. The IRP identified a need to pursue a variety of new resources for the members to best ensure a portfolio of new resources for the membership that can represent a diversified portfolio of resources on a least cost, least risk basis. Based on the IRP recommendations, UAMPS has annually adopted a new resource procurement that sets the workplan for the coming year on how UAMPS staff will pursue new resources on behalf of the membership. New Natural Gas Projects: Specifically, the IRP recommended pursuing the development of both a combined cycle natural gas power plant and a peaking natural gas power plant; In coordination with the members, UAMPS has been developing both the combined cycle natural gas power plant and a peaking natural gas power plant; Due to the development costs associated with further development of these two projects, UAMPS is pursuing entering into long term Power Sales Contracts for each of these projects; By entering into the Power Sales Contracts now, further development on these projects will be allowed and if certain development parameters are not met then the projects will be terminated by the project's project management committee, as discussed in more detail below. Phased Development Approach: UAMPS develops new resources by applying a phased development; Approach whereby any new resource is developed by derisking project development uncertainties that exist with any new resource development; Essential to a phased development approach is identifying key development milestones whereby UAMPS staff will work on derisking certain pre-identified project risks and report the status of that work at predetermined development milestones to the Project Management Committee; The Project Management Committee is responsible for determining whether the project will proceed past certain predetermined development milestones based on reports provided to the Project Management Committee. Each UAMPS member participating in the project will have a vote at the Project Management Committee. Project Specific Considerations for these

Two Natural Gas Projects: Developing new power resources has become more expensive on the front end of the development cycle, which is requiring more front-end development expenditures. This increase in near term development cost is forcing UAMPS to secure Power Sales Contracts that allow for financing for these development costs; More specifically, securing transmission interconnection for these two projects requires a \$5 Million per project transmission deposit with PacifiCorp. This deposit is expected to be made in early January 2025. Moving forward with this transmission work is a key development uncertainty that has been identified as the transmission studies will identify transmission upgrade costs as well as identifying when transmission work will be complete and allow for these projects to start delivering electricity to the grid; While the transmission deposits represent the largest near-term expenditure, additional derisking work will occur during this time period while the transmission is being studied. Another key activity is further progressing the engineering cost estimate for the project. Both projects will move forward with developing a Class 3 Cost Estimate and these cost estimates will be utilized in a Levelized Cost of Electricity model that will identify a projected cost for each project (\$/MWh). Project Management Committee Oversight: To prudently manage these development uncertainties, the Project Management Committee has elected to do the following: First, the Power Sales Contracts will not become effective until 85% of the project's output has been subscribed that will occur by members returning signed Power Sales Contracts with specific subscription amounts identified; Second and once the 85% subscription requirement has been met, the Project Management Committees for these projects will adopt a resolution identifying a maximum \$/MWh for each project. This maximum \$/MWh will be analyzed at certain development milestones that have been pre-identified. If the maximum \$/MWh is exceeded then the Project Management Committee will terminate the project; Additionally, the Project Management Committee has the ability to downsize the project's capacity to ensure that 100% of the project output is subscribed; Such downsizing will still require the project's project \$/MWh to be beneath the maximum \$/MWh that has been determined.

Councilmember Nelson asked if there were cost analysis studies completed. He wants to know the projected yearly costs and a detailed breakdown of projected expenses and revenues before he commits the City to purchasing additional power that may or may not be actually feasible.

Councilmember Rasmussen said UAMPS is in the beginning stages of this project and the City will be able to decline the power purchase at a later step in the project.

Power Superintendent Larry Coleman said UAMPS has to have an answer as to whether Hyrum City wants to participate in this project by December 1, 2024. If there is not enough interest then the project won't move to the next stage.

ACTION

Councilmember James made a motion to approve Resolution 24-42 a resolution authorizing and approving the Power County Power Project Power Sales Contract with Utah Associated Municipal Power Systems; and related matters. Councilmember Adams seconded the motion and Councilmember Adams voted aye, Councilmember Clawson voted aye, Councilmember James voted aye, Councilmember Nelson voted nay, and Councilmember Rasmussen voted aye. The motion passed.

RESOLUTION 24-43 - A RESOLUTION AUTHORIZING AND APPROVING THE MILLARD COUNTY POWER PROJECT POWER SALES CONTRACT WITH UTAH ASSOCIATED MUNICIPAL POWER SYSTEMS; AND RELATED MATTERS.

A discussion on the Power Project Power Sales Contract was held earlier in the meeting under Resolution 24-42.

ACTION

Councilmember Adams made a motion to approve Resolution 24-43 a resolution authorizing and approving the Millard County Power Project Power Sales Contract with Utah Associated Municipal Power Systems; and related matters. Councilmember Rasmussen seconded the motion and Councilmember Adams voted aye, Councilmember Clawson voted aye, Councilmember James voted aye, Councilmember Nelson voted nay, and Councilmember Rasmussen voted aye. The motion passed.

OTHER BUSINESS**APPROVAL OF WATER METER BID.**

Mayor Miller said Hyrum City received a sole source bid from Core and Main to provide "Master Meter" water meters, radios, licenses, antennas, etc. to Hyrum City in the amount of \$120,724.18. This is sole source bid since Hyrum City has already installed the brand "Master Meter" and Core and Main is the only representative of this brand and equipment.

ACTION

Councilmember James made a motion to approve the sole source bid from Core and Main for "Master Meter" meters, radios, licenses, antennas, etc. in the amount of \$120,724.18. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, Nelson, and Rasmussen voted aye. The motion passed.

APPROVAL OF FOB KEY BID FOR THE ELITE HALL.

Mayor Miller said Hyrum City has received three bids for a Key Fob system that will eventually be installed throughout the City. City Staff would like to immediately replace the Elite Hall and Civic Centers locks from an actual key to the fob system. This will help ensure people renting the buildings do not enter early, or on dates when they do not have the building, helps prevent costs for lost keys, etc. Hyrum City staff does not open the buildings for people renting them instead a key is given on a trust system that the renter will enter and exit the building as agreed upon. However, there have been several instances in the past few months where people are entering the building on days they don't have the building even reserved, they are coming when another party has a building reserved and because they see it empty they think they can set up for their party even though the building is rented but the first party hasn't arrived yet.

The three bids received for the Elite Hall's key fob system are: Beazer Lock and Key \$2,172.60; Beacon Rex Williams \$3,039.55; and Stone Security \$7,785.68.

Councilmember Rasmussen said the Elite Hall Historic Preservation Committee is applying for a grant to replace the front doors of the Elite Hall. If a fob system is installed could it be moved onto the new doors or to a different location if the fob system doesn't work on the new doors. The Committee is trying to keep the historical integrity of the Elite Hall and the new doors may not work with a fob system.

ACTION

Councilmember Rasmussen made a motion to award the fob key bid for the Elite Hall to Beazer Lock and Key in the amount of \$2,172.60 with the recommendation that Staff discuss options regarding the relocation of the fob system if it doesn't work with the new doors on the Elite Hall, if the fob can not be relocated then the replacement of the key to a fob system at the

Elite Hall should be delayed until after the doors are replaced. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, Nelson, and Rasmussen voted aye. The motion passed.

APPROVAL OF FOB KEY BID FOR THE CIVIC CENTER.

Mayor Miller said the City received three bids for the Civic Center's key fob system are: Beazer Lock and Key \$3,978.68; Beacon Rex Williams \$10,317.94; and Stone Security \$6,852.54.

ACTION Councilmember Adams made a motion to award the fob key bid for the Civic Center to Beazer Lock and Key in the amount of \$3,978.68. Councilmember James seconded the motion and Councilmembers Adams, Clawson, James, Nelson, and Rasmussen voted aye. The motion passed.

MAYOR AND CITY COUNCIL REPORTS.

Councilmember Adams said the lighted stop signs at the intersections of 300 North and 200 West have given visibility to the stop signs, however, there was still an accident. He thanked City Staff for installing the lighted stop signs.

Councilmember Rasmussen said Hyrum City's Christmas Celebration will be held on Friday, December 6 from 5:00 p.m. to 9:00 p.m. and Saturday, December 7 from 10:00 a.m. to 3:00 p.m. at the Elite Hall. Santa will visit Saturday from 12:00 p.m. to 2:00 p.m. There will be a Christmas Tree and Gingerbread House Decorating Contest and the winner will receive a credit on their utility account.

Mayor Miller said the Hyrum City Employee Christmas Party is on Wednesday, December 4 at 6:30 p.m. in the Hyrum Civic Center.

ADJOURNMENT:

ACTION There being no further business before the City Council, the Council Meeting adjourned at 8:30 p.m.

ATTEST:

Stephanie Miller
Mayor

Stephanie Fricke

City Recorder

Approved: November 21, 2024
As Written