

MINUTES OF A JOINT CITY COUNCIL AND PLANNING COMMISSION MEETING
HELD APRIL 24, 2025 AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST
MAIN, HYRUM, UTAH.

CONVENED: 6:30 p.m.

CONDUCTING: Mayor Miller

ROLL CALL: Councilmembers Steve Adams, Jared L. Clawson, Paul James, Michael Nelson, and Craig L. Rasmussen; and Planning Commission Members Angie Bair, Scott Casas, Stephen Nelson, Avery Wheeler, and Paul Willardson.

CALL TO ORDER: There being five City Councilmembers present and five members representing a quorum, Mayor Miller called the meeting to order.

OTHERS PRESENT: City Planner Tony Ekins, City Engineer Matt Holmes, Power Superintendent Larry Coleman, Water Reclamation Manager Angela Pritchett, Water and Roads Superintendent Kade Maughan, Parks Superintendent Ned Fredrickson, Recreation Manager Robert Stroud, General Plan Consultants from JUB Engineering Lead Planner Brian Carver and Public Involvement Specialist Jeni Goth, and eight citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Miller welcomed everyone in attendance and invited audience participation.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

ACTION

Councilmember James made a motion to approve the agenda for April 24, 2025, as written. Councilmember Nelson seconded the motion and Councilmembers Adams, Clawson, James, Nelson, and Rasmussen voted aye. The motion passed.

5. AGENDA ITEMS:
 - A. General Plan Kick Off Discussion.
6. ADJOURNMENT

GENERAL PLAN KICK OFF DISCUSSION.

City Planner Tony Ekins said Hyrum City has awarded the contract to Update the City's General Plan to JUB Engineering. Tonight's meeting JUBS Project Manager Brian Carver will be presenting an initial timeline and order of events that will be conducted as part of the General Plan Update.

JUB Lead Planner Brian Carver said JUB is ready to begin the planning process and anticipates that it will require approximately 15 months to complete, from kick-off project to plan adoption. JUB will work with Hyrum City to design a personalized, strategic approach for updating the General Plan. JUB understands the City will use the updated General Plan to address daily challenges and prospective opportunities, and to monitor the success of strategies across the spectrum of plan elements. The next step is for the City to assemble a steering committee made up of all people who are residents, business owners, developers, farmers, etc. The Steering Committee will work with JUB to ensure that the General Plan includes land use; transportation and traffic circulation; moderate income housing opportunities; and water use and preservation. The Steering Committee will guide the process, build consensus and support, and ensure alignment with strategic goals. The Steering Committee will meet in May to identify and research key issues. An open house will be held in July. Public surveys in September. A draft plan in February 2026, and public hearings and adoption in Summer 2026. Currently there is only one open house scheduled but if the City wants an additional open house, it can be scheduled. There will be multiple opportunities for pop-up engagements where the public can find out more information about the general plan. These pop-up engagements may be held at Hot Wheels, National Night Out Against Crime, 4th of July, etc.

JUB Public Involvement Specialist Jeni Goth said she will use social media, yard signs, newsletters, etc. to help engage Hyrum City's residents and business owners to participate in the open houses regarding updating the General Plan. Public involvement is crucial in developing a plan that will be implemented in the City.

A short discussion ensued with City Council Members and Planning Commission Members regarding new growth and how to ensure the City's utilities and transportation plans can handle the growth. The General Plan process is to provide proper planning for growth and is not necessarily to address the City's utilities. There was a discussion that all items that were referenced in the RFP should be specifically addressed in the General Plan Update. An economic

development plan needs to be included. Also activity centers, and gathering places need to be addressed and defined as to what these spaces should include. City's utilities will have to be addressed at some point, but the City shouldn't limit the planning to work around utility capabilities. The City is in the process of updating its Culinary Water Plan; Water Reclamation Plan; and has recently completed the Power Plan. A parks and recreation study will need to be completed. Once all the utility studies are completed and the General Plan the City can then update its impact fees.

Dan Soloman asked who would be serving on the Steering Committee.

Mayor Miller explained that City Planner Tony Ekins provided a list of roles that could be considered for representation and asked the City Council and City Staff for recommendations on who should serve. A final list is being compiled and will be approved by the City Council.

ADJOURNMENT:

ACTION

**There being no further business before the City Council,
the Council Meeting adjourned at 7:35 p.m.**

ATTEST:

Stephanie Miller
Mayor

Stephanie Fricke
City Recorder

Approved: May 1, 2025
As Written/Amended