

MINUTES OF A CITY COUNCIL MEETING HELD MARCH 19, 2026 AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

**CONVENED:** 6:30 P.M.

**CONDUCTING:** Mayor Steve Miller

**ROLL CALL:** Councilmembers Rebecca Foulger, Michael Nelson, NaLyn Nelson, and Craig L. Rasmussen.

**CALL TO ORDER:** There being four members present and four members representing a quorum, Mayor Miller called the meeting to order.

**OTHERS PRESENT:** City Planner Tony Ekins, Power Superintendent Larry Coleman, Recreation Director Robert Stroud, City Treasurer Todd Perkins, and five citizens. City Recorder Stephanie Fricke recorded the minutes.

**WELCOME:** Mayor Miller welcomed everyone in attendance and invited audience participation.

**PLEDGE OF ALLEGIANCE:** Councilmember Michael Nelson

**INVOCATION:** Power Superintendent Larry Coleman

**APPROVAL OF MINUTES:**

The minutes of a regular meeting on March 5, 2026 were approved as written.

**ACTION**

**Councilmember Foulger made a motion to approve the minutes of a regular meeting on March 5, 2026 as written. Councilmember Nalyn Nelson seconded the motion and Councilmembers Foulger, Michael Nelson, NaLyn Nelson, and Rasmussen voted aye. The motion passed.**

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

Mayor Miller recommended amending the March 5, 2026 agenda by deleting item "9.A. Resolution 26-01 resolution amending the Hyrum City General Plan to include a new Chapter 10: Water Use and

Preservation Element; Appendix K Water Use and Preservation Element and amending Table of Contents to include new Chapter 10: Water Use and Preservation Element."; and moving item "10.B. To discuss the Moderate Income Housing Plan (MIHP) and Detached Accessory Dwelling Units" to item 9.A.

**ACTION**

**Councilmember Rasmussen made a motion to approve the agenda for March 5, 2026 with the following amendments: delete item "9.A. Resolution 26-01 resolution amending the Hyrum City General Plan to include a new Chapter 10: Water Use and Preservation Element; Appendix K Water Use and Preservation Element and amending Table of Contents to include new Chapter 10: Water Use and Preservation Element."; and moving item "10.B. To discuss the Moderate Income Housing Plan (MIHP) and Detached Accessory Dwelling Units" to item 9.A.. Councilmember NaLyn Nelson seconded the motion and Councilmembers Foulger, Michael Nelson, NaLyn Nelson, and Rasmussen voted aye. The motion passed.**

8. PUBLIC COMMENT
9. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES
  - A. To discuss the Moderate Income Housing Plan (MIHP) and Detached Accessory Dwelling Units.
  - ~~A. Resolution 26-01 - A resolution amending the Hyrum City General Plan to include a new Chapter 10: Water Use and Preservation Element; Appendix K Water Use and Preservation Element and amending Table of Contents to include new Chapter 10: Water Use and Preservation Element.~~
  - B. Resolution 26-11 - A resolution authorizing and approving the Amended and Restated Power Pooling Agreement with Utah Associated Municipal Power Systems for the Pool Project; authorizing execution and delivery thereof; and related matters.
10. OTHER BUSINESS
  - A. Consideration and approval an Interlocal Agreement between Cache County, Hyrum City, and Cache Trails Alliance regarding signage installation in Blacksmith Fork Canyon.
  - B. Budget report.
  - C. Mayor and City Council reports.
11. ADJOURNMENT

**PUBLIC COMMENT:**

Mayor Miller asked if anyone had questions or comments to keep it under three minutes.

Jacquelyn Jones said she is a resident of Hyrum and is concerned about Hyrum City providing ambulance service and the actual costs to the City to provide this service. She works in Weber County and has a lot of information and knowledge on the expenses and operations of an ambulance district. She also discussed the importance of having a paramedic. She raised questions concerning funding, operational costs, facility capacity, and staffing. Information was also reviewed regarding State of Utah regulations governing ambulance billing, including limitations on charges and Medicaid reimbursement rates.

Mayor Miller invited Jacquelyn Jones to contact the Fire Chief to review the proposed financial and operational details in greater depth.

Hayden Nielsen said he works for WiFiber and wanted the City to know that his company has been provisionally awarded funds to build a fiber line throughout Cache Valley. This process has taken four years.

Mayor Miller recommended that Hayden Nielsen contact Power Superintendent Larry Coleman to discuss providing fiber to Hyrum City.

There being no further public comment, Mayor Miller moved on to the next agenda item.

***INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES:***

**TO DISCUSS THE MODERATE INCOME HOUSING PLAN (MIHP) AND DETACHED ACCESSORY DWELLING UNITS.**

City Planner Tony Ekins said he would like to discuss with the City Council the current Moderate Income Housing Plan (MIHP) strategies and upcoming (MIHP) reporting requirements and Detached Accessory Dwelling Units (ADUs). He requested that the Council review the current plan and provide feedback on potential strategies, including consideration of alternative approaches that may better support moderate income housing objectives. He emphasized the importance of continued collaboration to ensure a successful and compliant plan. Last year's the City's prior submission was returned for noncompliance. He assisted in

achieving approval and has since responded to additional inquiries regarding the plan. He stated that he will provide the Council with questions received from the State and indicated that further discussion and training may be beneficial. He also discussed recent State mandates related to accessory dwelling units and indicated that updates to City code will be necessary. He noted that cities have until October 1 to adopt applicable ordinances following the conclusion of the legislative session. Additional data and analysis will be provided to assist the Council in evaluating building placement and regulatory standards.

Councilmember Rasmussen discussed the City's prior efforts to comply with moderate income housing requirements, noting that initial compliance was straightforward but has become more complex as housing costs have increased and legislative requirements have evolved. He referenced previously adopted strategies within the General Plan and ordinances and expressed concern that certain strategies, including infill housing, have not been effectively implemented.

A short discussion ensued with the City Council regarding infill housing, including inner-block development and planned unit developments (PUDs), utility connections, impact fees, and service considerations. It was noted that primary residences have paid applicable impact fees, while detached accessory units may present additional considerations requiring further study and justification. Concerns were also raised regarding multiple utility meters and safety considerations.

Councilmember Rasmussen noted that several such proposals have been denied and suggested the Council consider alternative approaches if those strategies are to remain part of the plan.

City Planner Tony Ekins explained that State guidelines allow flexibility in reducing certain requirements and that cities commonly regulate these units through lot coverage standards. State guidelines provide a framework for ordinance adoption and reiterated the October 1 deadline for compliance. He also noted that inclusion of detached accessory dwelling units within the General Plan is not specifically required.

Councilmember Michael Nelson referenced presentations from the Utah League of Cities and Towns and noted challenges experienced by other municipalities with similar housing models, including issues related to access, infrastructure, and long-term

functionality. He encouraged Councilmembers to review examples from other cities to better understand implementation challenges and potential solutions.

No formal action was taken.

**RESOLUTION 26-11 - A RESOLUTION AUTHORIZING AND APPROVING THE AMENDED AND RESTATED POWER POOLING AGREEMENT WITH UTAH ASSOCIATED MUNICIPAL POWER SYSTEMS FOR THE POOL PROJECT; AUTHORIZING EXECUTION AND DELIVERY THEREOF; AND RELATED MATTERS.**

Mayor Miller said Resolution 26-11 is a resolution authorizing and approving the amended and restated power pooling agreement with Utah Associated Municipal Power Systems for the Pool Project; authorizing execution and delivery thereof; and related matters.

Power Superintendent Larry Coleman said the purpose of the amendment to the 1980 Pooling Agreement is intended to support mandatory participation in organized wholesale power markets, align UAMPS operations with PacifiCorp's entry into the Extended Day-Ahead Market (EDAM) effective May 2026, and provide a clear, modern framework for governance, planning, cost allocation, and risk management. It is needed now due to PacifiCorp's participation in EDAM requires UAMPS and its members to comply with centralized market rules. The current Pooling Agreement was developed for a bilateral market structure and does not address the complexity of today's energy markets. Updating the agreement ensures continued and compliant participation while preserving UAMPS' role as an operating agency. Changes include the amended agreement obligates participants to purchase power and meet resource sufficiency requirements, beyond their own resources, through UAMPS. It establishes formal market planning tools, including an Annual Purchase Plan, load and resource forecasts, and defined resource sufficiency obligations. The agreement also authorizes UAMPS to make market purchases on behalf of participants in accordance with an approved plan. The amendment creates a Project Management Committee (PMC), consistent with other UAMPS projects, with one voting representative per participant. Actions taken by the PMC require ratification by the UAMPS Board. An advisory committee is established to support policy development and operational practices, and an annual internal audit of market operations and settlements is required. Costs and revenues that are directly attributable to a participant are assigned to that participant. Shared costs are allocated based on Load Ratio Share or another method approved by the PMC. The agreement also

incorporates payment obligations, a rate covenant, audit rights, and transparency provisions designed to maintain strong credit quality. The amended agreement becomes effective May 1, 2026, and replaces the existing Pooling Agreement in its entirety. It will remain in effect unless terminated with five years' notice, unless a shorter period is approved by the PMC. The effective date will coincide with the date EDAM will "go live" for UAMPS. He is recommended the City Council adopt this Updated Pooling Agreement to allow UAMPS to purchase energy on behalf of Hyrum City to be able to meet our resource adequacy and sufficiency for EDAM.

Councilmember Rasmussen asked what penalties would apply to power costs under the proposed structure.

Power Superintendent Larry Coleman explained that this topic has been discussed in prior meetings and that efforts have been made to maintain clear communication with participating members. He stated that a parallel program has been running in which each member has provided data, including load information over a three-year period and recent data from the past month and a half. This parallel process is being used to evaluate how the system will function when implemented on May 1.

Councilmember Rasmussen asked whether the penalties would be tiered.

Power Superintendent Larry Coleman said that the specific dollar amounts have not yet been established and will be determined based on resource deficiencies. He explained that the process will identify which entity is responsible for any deficiencies and noted that there may also be opportunities to generate revenue depending on market conditions. Hyrum City experiences a summer peak load increase of approximately 50 percent during the day, particularly from April to peak summer months, while loads are lower during March through May when heating and cooling demands are minimal.

Councilmember Foulger asked whether compliance and penalties would be reviewed on a daily or monthly basis.

Power Superintendent Larry Coleman responded that the City is required to provide hourly load forecasts, which are submitted and evaluated within the system, and that any fines or penalties are calculated on a monthly basis.

Councilmember Foulger asked whether the evaluation would consider averages and deficiencies, including increases and decreases in load.

Power Superintendent Larry Coleman said that projections are made collaboratively among the 44 participating member cities. These members meet to review operations and determine any necessary actions, which are then submitted to UAMPS for approval. He noted that a management committee oversees the process, with advisory committees providing recommendations and operational guidance.

Councilmember Nelson stated that Hyrum City's Power Scheduler Margaret Poppleton monitors the City's load.

Power Superintendent Larry Coleman said Margaret Poppleton tracks both load and available resources to ensure that generation is brought online when needed.

Power Superintendent Larry Coleman said UAMPS utilizes transmission resources when individual cities do not have the capacity to meet their load independently. UAMPS resources, along with each City's entitlement shares, are combined to meet the overall load requirements of participating members. Some larger cities have dedicated staff to procure power, smaller cities such as Hyrum rely on UAMPS to secure sufficient resources.

Councilmember Foulger asked about the timeline for completion of the City's new transmission line.

Power Superintendent Larry Coleman said the project is being completed in phases, with Phase I anticipated to be completed by next summer, followed by additional phases as time and staffing allow. He reviewed the purchasing process, explaining that UAMPS will work with each utility to gather data on forecasted loads and available resources. Based on this information, an annual purchase plan will be developed. This plan will be reviewed and updated each year to ensure adequate resources are secured.

Mayor Miller stated that the City seeks to provide reliable electricity at the lowest possible cost for its residents and noted that competitive bidding supports that goal.

**ACTION**

**Councilmember Foulger made a motion to approve Resolution 26-11 a resolution authorizing and approving the amended and restated power pooling agreement with**

Utah Associated Municipal Power Systems for the Pool Project; authorizing execution and delivery thereof; and related matters. Councilmember Michael Nelson seconded the motion and Councilmembers Foulger, Michael Nelson, NaLyn Nelson, and Rasmussen voted aye. The motion passed.

**OTHER BUSINESS:**

**CONSIDERATION AND APPROVAL AN INTERLOCAL AGREEMENT BETWEEN CACHE COUNTY, HYRUM CITY, AND CACHE TRAILS ALLIANCE REGARDING SIGNAGE INSTALLATION IN BLACKSMITH FORK CANYON.**

Recreation Manager said this an interlocal agreement between Cache County, Hyrum City, and Cache Trails Alliance to improve trail etiquette awareness in Blacksmith Fork Canyon through the installation of signage and bike bell boxes. The agreement provides that Cache County will supply trail etiquette signage to be installed along the trail and at the trailhead near the mouth of Blacksmith Fork Canyon. An initial three signs will be installed, with the option to add up to six additional signs in the future. Two bike bell boxes will also be installed at the trailhead to promote safer shared use between cyclists and pedestrians. The bike bells are intended to be worn on the wrist, handlebars, or backpacks to increase awareness among trail users.

Emily with Cache Trails Alliance said it will coordinate and lead the installation of the signage and bell boxes, with assistance from Trails Cache and community volunteers. Volunteers will also monitor the bell boxes and replenish bike bells as needed. Cache County and Cache Trails Alliance will pay the cost of signage and bell boxes if Hyrum City will permit installation and continued placement on City property and will coordinate with project partners if relocation becomes necessary. The agreement will remain in effect for five years, with an automatic renewal for an additional five-year term unless amended or terminated by the parties.

Councilmember Nelson asked if similar installations exist in other areas.

Emily responded that similar efforts are in place at locations including Jardine, Juniper, and Green Canyon, and noted that the public generally takes care of the bells.

Councilmember Rasmussen asked how long the bells typically remain in place and how often they need to be replaced.

Emily stated that Cache Trails Alliance monitors the sites weekly and replaces bells approximately every one to two weeks as needed. She further noted that the cost of replacement bells will be covered by Cache Trails Alliance.

Councilmember Rasmussen made a motion to approve the interlocal agreement. Councilmember NaLyn Nelson seconded the motion. All Councilmembers voted aye. The motion passed.

**ACTION**

**Councilmember Rasmussen made a motion to approve the Interlocal Agreement between Cache County., Hyrum City, and Cache Trails Alliance regarding signage installation in Blacksmith Fork Canyon. Councilmember Nalyn Nelson seconded the motion and Councilmembers Foulger, Michael Nelson, NaLyn Nelson, and Rasmussen voted aye. The motion passed.**

**BUDGET REPORT.**

City Treasurer Todd Perkins said power revenues were lower than anticipated due to not receiving a payment from JBS during February, noting that the shorter month contributed to the delay. He stated that the payment is expected to be received in March, which will bring revenues back in line. The broader budget cycle, including ongoing transmission line and bypass projects, and noted that financial planning is often evaluated over a three-year period. He further stated that the General Fund is supported by taxpayer dollars and confirmed that no tax increase is anticipated for the current year.

Mayor Miller discussed the complexity of transmission line projects, noting that efforts are being made to mitigate issues before moving forward. He stated that multiple factors must be addressed and expressed optimism about the project despite the challenges involved.

Councilmember Michael Nelson inquired about Millville's payment.

City Treasurer Todd Perkins said due to Mayor Miller working with Millville, Millville's payment was made as a lump sum and has been accounted for within the budget.

**MAYOR AND CITY COUNCIL REPORTS.**

Councilmember Rebecca said a Library Board meeting was held on March 11. Amelia Bingham resigned from the board, and Kelsey Bladen has been appointed as the new Library Board Chair. A new board member will need to be appointed to fill the vacancy. In February, the Library's "Food for Fines" program resulted in \$250 in waived fines. The drive-up book drop will open April 1. Last month, the Library served 4,685 patrons and recorded 143 computer users. Multiple programs are ongoing and well attended. Library Director Emily Coltrin has been nominated to attend a National Conference from April 13-17, with all travel expenses covered by the conference. She will gain access to the America250 resources. The Easter Egg Hunt is scheduled for 9:00 a.m. on Saturday, April 4 on the City Square. The Hyrum Youth Council has filled 4,000 eggs, assisted by students from South Cache. An additional 2,000 eggs were provided for student volunteers. A Teen Easter Egg Hunt will also take place that evening. The Fourth of July Committee continues preparations, including the mile run, booths, and monthly planning meetings. Funding from the America250 grant will support t-shirts for participants and a children's choir. The City is coordinating with vendors, food trucks, and entertainment, with plans to adjust timing to improve public attendance compared to prior years. Doug Snow has been appointed as the new principal for South Cache.

Councilmember Michael Nelson reported that the County emergency simulation is scheduled for April 17 from 6:00 to 8:00 p.m., designed to test the emergency response system. He will be attending monthly emergency preparedness workshops that host speakers. One of those speakers included the North Logan Police Department Chief who addressed active shooter scenarios and other disaster preparedness topics. He invited the Council to suggest additional topics and encourage maximum public participation.

Councilmember NaLyn Nelson reported that the Youth Council recently attended a conference. They are planning a water fight event on June 27 with food trucks and live music. Barbara Shidler is organizing a choir for a patriotic program. The Senior Center continues to operate successfully, and the City has been invited to participate in the JustServe program.

Councilmember Rasmussen reported that the Museum is preparing for summer programming. The Museum and Library are collaborating on a mural for the concrete wall at the Museum entrance. A concept plan

is being developed, with the mural representing Hyrum City's history and the surrounding area. The Council will have final approval of the design. The Museum continues to coordinate with the State Historic Group and the National Committee, including recent recognition of the Bear River Massacre site. Plans for a Hot Wheels event on the first Saturday in June will serve as the primary fundraiser for children's programs. The Museum has also applied to host one of 11 national traveling exhibits through America250 from May through July.

Mayor Miller said the 4<sup>th</sup> of July Committee is organizing the Patriotic Program on Sunday evening to ensure the event reflects historical significance. Pastor Don Woody of Emanuel Baptist Church has agreed to deliver an 8 to 10 minutes devotional on America's heritage and religious history prior to the keynote speaker. Doug McGregor will also be present. Odor control efforts are still being worked on in coordination with Michael O'Brian, JBS, and Miller Landscaping Company. A cost-effective chemical treatment has been identified for application at the packing plant, and progress is being made on the rendering plant odor reduction. The 900 West railroad boring project is nearing completion, with utility relocation under the tracks expected to finish by the end of the month. Plans include asphalt improvements from West Point Dairy north to 1200 West, followed by coordination with UDOT to redirect truck traffic off 900 West, ensuring improved access to JBS. America250 signage and flags will be displayed along Main Street to promote upcoming events. Mayor Miller expressed appreciation for the collaboration and dedication of Hyrum City staff in these efforts. Hyrum City is accepting applications for the City Council Mid Term Vacancy Seat that was vacated by former City Councilmember Steve Adams. The appointment to the seat will take place on April 2, 2026, at the regular City Council Meeting.

**ADJOURNMENT:**

**ACTION**

**There being no further business before the City Council,  
the Council Meeting adjourned at 8:47 p.m.**

ATTEST:

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Steve J. Miller  
Mayor

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Stephanie Fricke  
City Recorder

Approved: \_\_\_\_\_  
As Written