

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD JUNE 2, 2022 AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 P.M.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Steve Adams, Jared Clawson, Paul James, and Craig L. Rasmussen.

CALL TO ORDER: There being four members present and four members representing a quorum, Mayor Stephanie Miller called the meeting to order.

EXCUSED: Councilmember Vicky McCombs

OTHERS PRESENT: City Administrator Ron Salvesen, and Zoning Administrator Matt Holmes, City Treasurer Todd Perkins, and three citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Stephanie Miller welcomed everyone in attendance and invited audience participation.

PLEDGE OF ALLEGIANCE: Councilmember Adams

INVOCATION: Councilmember Clawson

APPROVAL OF MINUTES:

The minutes of a special meeting on May 19, 2022 were approved as written.

ACTION Councilmember Clawson made a motion to approve the minutes of a special meeting held on May 19, 2022 as written. Councilmember James seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

The minutes of a regular meeting on May 19, 2022 were approved as written.

ACTION Councilmember James made a motion to approve the minutes of a regular meeting held on May 19, 2022 as written. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen

voted aye. The motion passed.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

Mayor Miller recommended amending the agenda by removing item "11.B. Presentation of the Electric Study Rate."

ACTION

Councilmember Adams made a motion to approve the agenda for June 2, 2022 with the above amendment. Councilmember Rasmussen seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

9. PUBLIC HEARING:

- A. To receive public comment regarding adjustments to the 2021-22 General and Enterprise Operating Budgets.
- B. To receive public comment regarding the adoption of fiscal 2022-2023 Operating Budgets for the General Fund, the Capital Projects Fund, the Culinary Water Fund, the Sewer Fund, the Electric Fund, the Irrigation Water Fund, and the Storm Water Fund.
- C. No transfers are being proposed from any of the Enterprise Funds to the General Fund for 2022-23.
- D. To receive public comment regarding setting the municipal tax rate for 2022-23 (no increase is proposed).
- E. To receive public comment regarding setting salaries of elected and appointed officials and other municipal employees for 2022-23 and amending Section 2.12.010 of the Hyrum City Municipal Code.

10. SCHEDULED DELEGATIONS

- A. Alexis Riggs, Leading Tech Development - To request site plan approval for O'Reilly Auto Parts at 31 South 800 East.

11. OTHER BUSINESS

- A. Consideration and approval of the 2022 utility billing write-offs.
- ~~B. Presentation of the Electric Study Rate.~~
- C. Mayor and City Council Reports.

12. ADJOURNMENT

PUBLIC COMMENT:

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

Doug Petersen said he lives on 300 South near the Blacksmith Park and he is concerned about children crossing the road to go the park. There is a high amount of traffic on 300 South and he sees several cars a day driving at excessive speeds. There are four lanes for children to cross and he is concerned about their safety. He asked if the City could install raised crosswalks or speed bumps to slow traffic down.

City Administrator Ron Salvesen said the City recently installed a traffic count with speed collector in that area that will help provide details so that the Cache County Sheriff's Office can better manage the traffic in that area.

Councilmember James recommended an electronic speed radar sign be installed to alert drivers of their speed in that area.

There being no further public comment, Mayor Miller moved to the next agenda item.

PUBLIC HEARING:

TO RECEIVE PUBLIC COMMENT REGARDING A. ADJUSTMENTS TO THE 2021-22 GENERAL AND ENTERPRISE OPERATING BUDGETS; B. TO RECEIVE PUBLIC COMMENT REGARDING THE ADOPTION OF FISCAL 2022-2023 OPERATING BUDGETS FOR THE GENERAL FUND, THE CAPITAL PROJECTS FUND, THE CULINARY WATER FUND, THE SEWER FUND, THE ELECTRIC FUND, THE IRRIGATION WATER FUND, AND THE STORM WATER FUND; C. NO TRANSFERS ARE BEING PROPOSED FROM ANY OF THE ENTERPRISE FUNDS TO THE GENERAL FUND FOR 2022-23; D. TO RECEIVE PUBLIC COMMENT REGARDING SETTING THE MUNICIPAL TAX RATE FOR 2022-23 (NO INCREASE IS PROPOSED); AND E. TO RECEIVE PUBLIC COMMENT REGARDING SETTING SALARIES OF ELECTED AND APPOINTED OFFICIALS AND OTHER MUNICIPAL EMPLOYEES FOR 2022-23 AND AMENDING SECTION 2.12.010 OF THE HYRUM CITY MUNICIPAL CODE.

Mayor Miller presented a power point presentation of the adjustments to the 2021-22 General and Enterprise operating budgets as well as the Fiscal 2022-23 operating budgets. The presentation included pictures of the current fiscal year's projects and proposed projects for the coming year. The budget

does not include any increase in municipal tax rate; nor does it include any transfers from the Enterprise Funds to the General Funds.

Mayor Miller called for a motion to open the Public Hearing to receive public comment on: A. Adjustments to the 2021-22 general and enterprise operating budgets; B. The adoption of fiscal 2022-23 operating budgets for the General Fund, the Capital Projects Fund, the Culinary Water Fund, the Sewer Fund, the Electric Fund, the irrigation Water Fund, and the storm Water Fund; C. No transfers are being proposed from any of the Enterprise Funds to the General Fund for 2022-23; D. Setting the municipal tax rate for 2022-23 (no increase is proposed); and E. Setting salaries of elected and appointed officials and other municipal employees for 2022-23 and amending Section 2.12.010 of the Hyrum City Municipal Code.

ACTION

Councilmember James made a motion to open the public hearing at 7:10 p.m. to receive public comment on the following: A. Adjustments to the 2021-22 general and enterprise operating budgets; B. The adoption of fiscal 2022-23 operating budgets for the General Fund, the Capital Projects Fund, the Culinary Water Fund, the Sewer Fund, the Electric Fund, the irrigation Water Fund, and the storm Water Fund; C. No transfers are being proposed from any of the Enterprise Funds to the General Fund for 2022-23; D. Setting the municipal tax rate for 2022-23 (no increase is proposed); and E. Setting salaries of elected and appointed officials and other municipal employees for 2022-23 and amending Section 2.12.010 of the Hyrum City Municipal Code. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

Mayor Miller asked if there was any public input, there being none she called for a motion to close the public hearing.

ACTION

Councilmember James made a motion to close the public hearing at 7:11 p.m. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

SCHEDULED DELEGATIONS:

ALEXIS RIGGS, LEADING TECH DEVELOPMENT - TO REQUEST SITE PLAN

APPROVAL FOR O'REILLY AUTO PARTS AT 31 SOUTH 800 EAST.

Mayor Miller said Alexis Riggs with Leading Tech Development with the Planning Commission on May 12, 2022 to request site plan approval for O'Reilly Auto Parts at 31 South 800 East. The Planning Commission recommended approval with no further conditions.

Alexis Riggs with Leading Tech Development requested site plan approval for O'Reilly Auto Parts at 31 South 800 East. The proposed remodel will be mainly to the interior of the building. There will be a sign installed on the exterior of the building and some trees removed.

ACTION

Councilmember James made a motion to approve the Site Plan approval for O'Reilly Auto Parts at 31 South 800 East. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

OTHER BUSINESS:**CONSIDERATION AND APPROVAL OF THE 2022 UTILITY BILLING WRITE-OFFS.**

Mayor Miller reviewed the list of delinquent utility accounts. The total proposed write-off is \$5,115.67 for the Fiscal Year 2021-2022.

ACTION

Councilmember Clawson made a motion to approve the list of Fiscal Year 2021-2022 Delinquent Utility Accounts in the amount of \$5,115.67 as a write-off. Councilmember Rasmussen seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

MAYOR AND CITY COUNCIL REPORTS.

Mayor Miller said the Youth Council will tour the City facilities on Monday, June 6 at 10:00 a.m. The Principal at Lincoln Elementary has spoken to her about using a City building for student emergency evacuations. Since the Civic Center is usually locked the Library or Elite Hall maybe a better choice. Wastewater Superintendent Kevin Maughan will be retiring in September and the City is hiring for his replacement.

Councilmember Adams said he has been busy working on plans for the

National Night Out Against Crime and also the 4th of July Parade. He asked for suggestions for vehicles for the City Council, Grand Marshall, and Distinguished Citizen to ride in at the Parade.

Councilmember Rasmussen said the paint removal on the exterior of the Elite Hall has started. Hot wheels will take place on Saturday, June 11 on the City Square.

Councilmember James said baseball and softball has started and Hyrum City's parks are being used.

Councilmember Clawson said the Library Summer Reading Program Kick Off Summer Party is Monday, June 6 from 6:00 to 8:00 p.m. on the City Square.

ADJOURNMENT:

ACTION **There being no further business before the City Council, the Council Meeting adjourned at 7:35 p.m.**

ATTEST:

Stephanie Miller
Mayor

Stephanie Fricke
City Recorder

Approved: June 16, 2022
As Written