



## LIBRARY BOARD MEETING

Wednesday, September 10, 2025 at 6:00 PM  
Library Board Room, 50 West Main, Hyrum, Utah

### MINUTES

Public notice is hereby given of a Hyrum Library Board Meeting to be held in the Library Board Room, 50 West Main, Hyrum, Utah at 6:00 PM, September 10, 2025. The proposed agenda is as follows:

1. **ROLL CALL:** Emily Coltrin, Jared Clawson, Amelia Bingham, Kelsey Bladen, Andrea Maughan, Rauni Johnson, Ashlee Willdardson, Teri White
2. **CALL TO ORDER:** Emily Coltrin 6:05pm
3. **WELCOME:** Emily Coltrin

Special welcome and thanks to new library board members; Raui Johnson and Ashlee Willardson. Emily explained the board meeting schedule, along with explaining how the Hyrum library does not have a voting board but an advisory board, the purpose of the board to handle strategic planning items, bylaws and board policies that need updated from time to time.

4. **REVIEW MINUTES:** Jared Clawson motioned to approve the minutes as written for the May 26, 2025 board meeting and seconded by Kelsey Bladen. The vote was unanimous.
5. **PUBLIC COMMENTS:** None
6. **BUSINESS**

#### A. Directors Report - Emily Coltrin:

Beth Sovine was hired to fill the Assistant Librarian position – adult programming. She is enthusiastic and full of great ideas. Adult programming will continue throughout the calendar year to keep adults attending programs. Currently she is promoting a “90’s themed craft night, and a new Spicy book club called “Read hot chili peppers” this is specifically for 18+ years old.

Children’s story time with the Sheriff Chad Jensen was a hit again, unfortunately the K-9 wasn’t able to attend due to an emergency assignment. Sheriff Jensen commented that this was the highlight of his year. We hopefully will continue this each year.

Homebound services will begin as soon as the bags are finished.

Summer activities have been exceptional.

#### B. City Council Report - Jared Clawson:

Jared asked Emily about library patron numbers, Emily explained that numbers are constantly increasing. The library board questioned Jared about the 55+ community,

Jared explained that it's struggling because of irrigation mismanagement but hopefully has the green light to move forward. another question was raised about the property on main street owned by Annette Francis, Jared explained that it's leaning towards becoming medical offices.

**C. Chair Nominations and vote:**

Jared Clawson nominated Amelia Bingham to be the Library Board Chair. Kelsey Bladen Seconded and the board unanimously approved.

**D. Summer Reading Wrap-up:**

- 647 families signed up for summer reading program
- Over 3000 books were read by adults
- Wrap up party at the park was a success with over 400 in attendance vs 700 at pool
- Next summer wrap up social will be the last week in July at Logan Aquatic Center

**E. Master Policy review – Sections 1 – 3:**

Emily will be reviewing a few sections at time; The board reviewed and discussed changes made in the sections below:

2.1 Hours of operation for Juneteenth. This was added to the library closers, and Emily added that the library holds staff meetings/trainings on the first Monday of every other month and the library will close at 5pm.

3.0 Purpose of Library Board: Emily suggested we omit the section because the library director is evaluated by the Mayor and the library staff are evaluated by the Library director annually in June.

Under "C" Board Vacancies: Hyrum City council has final approval of who is appointed to the library about including those appointed from Nibley City and Wellsville City.

**F. Board By-laws discussion and approval:**

The Library aboard by-laws have been adjusted to read: "A Slate of members for the Hyrum library board seat vacancies will be prepared from nominations made from the flour during the May meeting under the directions of the chair of the board. Nibley and Wellsville representatives of the Hyrum library board will be nominated by the Nibley city council and the Wellsville city council with final approval from the Hyrum City Council.

3. Members of the Hyrum Library Board shall not be employed by Hyrum, Nibley, or Wellsville cities.

**7. ADJOURNMENT:** Kelsey Bladen moved to close the meeting at 7:01 pm. The next board meeting is scheduled for November 12, 2025 at 6:00pm in the Library meeting room.

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Emily Coltrin  
Library Director

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City Library at 435-245-6411 at least three working days before the meeting.

**CERTIFICATE OF POSTING** - The undersigned, does hereby certify that a copy of the foregoing Notice posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the Library 50 West Main, Hyrum, Utah, this 26<sup>th</sup> day of May, 2025. Emily Coltrin, Library Director.

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