



LIBRARY BOARD MEETING

Wednesday, March 09, 2022 at 6:00 PM

Library Board Room, 50 West Main, Hyrum, Utah

MINUTES

Public notice is hereby given of a Hyrum Library Board Meeting to be held in the Library Board Room, 50 West Main, Hyrum, Utah at 6:00 PM, March 09, 2022. The proposed agenda is as follows:

1. **ROLL CALL:** Emily, Kathryn, Jared, Janna, Amelia, Lisa

2. **CALL TO ORDER:** Kathryn 6:15pm

3. **WELCOME - Kathryn Fielding**

4. **REVIEW MINUTES - Lisa Thomas**

Approved, unanimously as written.

5. **PUBLIC COMMENTS**

None

6. **BUSINESS**

A. Directors report - Emily Coltrin

Staff Changes: Chris resigned and no longer works for the Hyrum library. Arielle Ballard has accepted the position as Children's librarian. Brenna Roe has accepted the position as Library Assistant, and Zeeli Holmes was hired to fill the vacant Library page opening.

Budget: The budget has been assessed and will include the hiring of an additional staff member for mornings. Other new items will be new flooring in the children's area and a new couch and loveseat. Federal grant money paid for ten laptops, 10 iPads, five hot spots, and accessories to go along with them. These items will be available for circulation.

Program attendance: Program attendance is continuing to increase, one upcoming teen activity in April is Napoleon Dynamite party.

B. City Counsel report - Jared Clawson

Nothing to report

C. Summer Reading update - kick off party

Kickoff party June 6th at 6:30. Planning has started for sponsors, balloon animals, more bounce houses, and other activities. A QR code on the library website will be available for summer reading sign ups

D. Strategic Plan – review

Objectives for the strategic plan are as follows:

1. 1000 books before kindergarten.
2. Redesign the library board room to make it a meeting room for library events, authors, and speakers. The room will be redesigned to meet new needs. Funding will be by Utah state grants coordinator, LSTA funds. The library will create programs and promote the newly designed room.
3. Improve communication for patrons. Emily will research which communication program would work best. Currently the communication system includes email and phone calls. The new system would also include text, an increase in social media platforms, and a way to let new residents know which library is in their district. The library will also get involved in community outreach and attend community functions.
4. Increase Spanish community involvement. Evaluate needs, add to, and update current collection.

E. Library policy - review and approve

User Fee: wording has been changed in annual user fee. Fees will increase five dollars every five years. The fee is currently \$41 and will increase to \$45 in 3 years. Patrons must be a resident of or own property in Wellsville, Hyrum, or Nibley to obtain a library card.

Challenged Materials: Patrons must fill out a form, live within the library district area, and have an active card in good standing. The challenged material will be discussed and reviewed in a Hyrum Library board meeting. Once a decision has been made, the material will be removed, moved, or remain where it is. Once the board has voted the decision is final.

The library policy will be tabled until May when the board will vote to approve.

F. Internet policy - review and approve

Internet Policy: Changes to the internet policies- The library has received funding from the ECF Emergency Connectivity Fund to purchase laptops, iPads, and services. Patrons will be required to sign a form that says they do not currently have internet service or have access to technology to access the internet at home, which is a requirement to check them out.

Motion to approve internet policy: Janna Bushman

Second the motion: Jared Clawson

Vote is unanimous

G. Board member recommendations

Three terms are up and will need to be filled. Janna Bushman as agreed to serve a 2nd term. All seats need to be filled with Hyrum residents. One suggestion is Kelsey Bladen (Hyrum). Board members will think about recommendations and suggestion names at the next board meeting.

7. ADJOURNMENT

Motion to adjourn: Lisa Thomas

Second: Amelia Bingham

Vote is unanimous

Next Library Board Meeting is scheduled for May 11th 6:00pm in the library board room.
