

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD SEPTEMBER 15, 2022  
AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

**CONVENED:** 6:30 P.M.

**CONDUCTING:** Mayor Stephanie Miller

**ROLL CALL:** Councilmembers Steve Adams, Jared Clawson, Paul James, Vicky McCombs, and Craig L. Rasmussen

**CALL TO ORDER:** There being five members present and five members representing a quorum, Mayor Stephanie Miller called the meeting to order.

**OTHERS PRESENT:** City Administrator Ron Salvesen, Zoning Administrator Matt Holmes and two citizens. City Recorder Stephanie Fricke recorded the minutes.

**WELCOME:** Mayor Stephanie Miller welcomed everyone in attendance and invited audience participation.

**PLEDGE OF ALLEGIANCE:** City Administrator Ron Salvesen

**INVOCATION:** Councilmember Rasmussen

**APPROVAL OF MINUTES:**

The minutes of a regular meeting on September 1, 2022 were approved as amended.

Councilmember Rasmussen said at the September 1, 2022 meeting he tabled approval of the Harvest Valley Court preliminary plat due to the right-of-way discrepancy on 300 East and wanting it to be resolved before approving the plat since it had the potential to change the layout and number of lots. The developer David Madsen agreed at that meeting to remove lots 1, 19, and 28, if the right-of-way line was not accurate and the plat needed to be adjusted, if the City would approve it with that condition rather than the project being delayed another month waiting for approval from the City.

**ACTION**

Councilmember Rasmussen made a motion to approve the minutes of a regular meeting held on September 01, 2022 with the acknowledgement that the motion for preliminary plat for Harvest Valley Court P.U.D. located

at approximately 43 North 300 East consisting of 28 patio home units on 3.75 acres item "#13 The Hyrum City Right-of-Way line on 300 East be reviewed and verified with Surveyor Jeff Nielsen for verification of property lines (The Gardner Engineering provided by Harvest Valley Court is most likely incorrect and shows conflicting information. The area noted in writing on the survey matches the Block 22 Plat A at 3.75 acres. However, what has been drawn, extending eastward into the right of way does not match that. The line work is closer to 3.84 acres, showing the extra property picked up in the 300 East right of way), if the survey lines are incorrect then the developer will need to remove lots/units 1, 19, and 28." was written as intended and the following statement be added to the minutes after this motion. "It was the City Council's intent in the motion to include in the conditions of approval that the three lots would be removed on the east side of the development if the right of way line is established at the 99' street right-of-way.". Councilmember James seconded the motion and all five councilmembers voted aye.

Councilmember Rasmussen said the right-of-way line discrepancy was brought up by him at the time the Concept Plan was approved. The plat shows all existing fence lines except for the fence line in question and that one is not shown on the plat.

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

Mayor Miller recommended removing item "10.A. Resolution 22-17 - A resolution adopting the Hyrum City Water Management and Conservation Plan." from the agenda. This item will be on the next City Council Agenda.

**ACTION**

Councilmember James made a motion to approve the agenda for September 15, 2022 as amended above. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

8. PUBLIC COMMENT
9. SCHEDULED DELEGATIONS

- A. **DeaEsta Solomon** - To request a Home Occupation Business License for 1 2 3 Preschool at 153 West Main.
  - B. **Josh Greer, Bear River Health Department** - To request Concept Plan approval of a two-lot subdivision for two commercial lots located at 750 East 730 North.
- 10. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES**
- A. ~~**Resolution 22-17** - A resolution adopting the Hyrum City Water Management and Conservation Plan.~~
- 11. OTHER BUSINESS**
- A. Consideration and award of bid for the Wastewater Treatment Plant Drying Beds.
  - B. Mayor and City Council reports.
- 12. ADJOURNMENT**

***PUBLIC COMMENT:***

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

Joe Tenant expressed his concern over traffic issues on 800 East by McDonalds. It is a dangerous situation to have cars turning left into McDonalds from 800 East. He asked if the City could restrict cars from turning left where it is so close to the stop light.

The City Council explained that 800 East is a State Highway and Hyrum City has no jurisdiction over it. He would need to contact UDOT about his concern.

There being no public comment, Mayor Miller moved to the next agenda item.

**DEAESTA SOLOMON - TO REQUEST A HOME OCCUPATION BUSINESS LICENSE FOR 1 2 3 PRESCHOOL AT 153 WEST MAIN.**

Deaesta Solomon said she would like a Home Occupation Business License in her home at 153 West Main for 1 2 3 Preschool. She would not have more than 10 kids in a class at a time. She will have the children arrive at staggered drop off times between 9:45 and 10:00 a.m. to help prevent traffic issues.

**ACTION**

**Councilmember Clawson made a motion to approve Deaesta Solomon's request for a Home Occupation Business License at 153 West Main for 1 2 3 Preschool Councilmember James seconded the motion and Councilmembers Adams,**

**Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.**

**JOSH GREER, BEAR RIVER HEALTH DEPARTMENT - TO REQUEST CONCEPT PLAN APPROVAL OF A TWO-LOT SUBDIVISION FOR TWO COMMERCIAL LOTS LOCATED AT 750 EAST 730 NORTH.**

Mayor Miller said on September 8, 2022 the Planning Commission recommended approval of the Bear River Health Department's Concept Plan for a two-lot mini subdivision for two commercial lots located at 750 East 730 North with no conditions.

Councilmember Rasmussen declared a potential conflict of interest since he would be preparing the site plan for the Bear River Health Department.

Josh Greer with the Bear River Health Department said the Health Department bought all of the commercial property on 750 East 730 North. It wants to subdivide the property into two lots with the Health Department keeping the lot north of the road and the other lot on south side of the road will be deeded back to Scenic Mountain. The Bear River Health Department is also asking the City to take over ownership of the 750 East Street. 730 North road would still be owned by the Scene Mountain HOA and the HOA will continue to maintain 730 North.

Councilmember James said Lot #2 which is south of 730 North will need to remain commercial property.

City Administrator Ron Salvesen said Hyrum City is already removing snow on the 750 East and City Staff is recommending the road be dedicated to the City.

**ACTION**

**Councilmember Adams made a motion to approve the Bear River Health Department's request for Concept Plan approval of a two-lot mini subdivision for two commercial lots located at 750 East 730 North. Councilmember McCombs seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.**

**OTHER BUSIENSS:**

**CONSIDERATION AND AWARD OF BID FOR THE WASTEWATER TREATMENT PLANT DRYING BEDS.**

City Administrator Ron Salvesen said the City received four bids for the construction of the Wastewater Treatment Plant Drying Beds.

<u>Contractor</u>	<u>Amount</u>
Johnson Construction	\$156,920.73
Parson/Staker Construction	\$244,648.00
3XL Construction	\$295,637.94
Beck Construction	\$890,105.00

**ACTION**

**Councilmember Clawson made a motion to award the bid for the Wastewater Treatment Plan Drying Beds to Johnson Construction in the amount of \$156,920.73 Councilmember James seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.**

**MAYOR AND CITY COUNCIL REPORTS.**

Councilmember Adams said he drove past the skateboard park and it was crowded. The skateboard park isn't officially open yet but judging by the number of kids there every day the news of Hyrum City having a skateboard park must be spreading.

Councilmember Rasmussen said Museum Director Jami VanHuss and her assistant Courtney Cochley are in New York accepting a National Award of Excellence from her projects on H2O Today in the Bear River Heritage Area Smithsonian Exhibit. This award is given by the American Association of State and Local History. Hyrum City's Holiday Celebration will be on November 25 and he has arranged for the Mountain Crest Choir "Magic" to come and sing during the event. Councilmember James has scheduled Mr. and Mrs. Claus for the event.

Councilmember Clawson said the irrigation season is coming to an end and Hyrum City made it through another year of drought with no water restrictions.

Mayor Miller said the Cache Waste Consortium has been meeting and an interlocal agreement between Cache County and the Municipalities of Cache County for creation of an entity for county and municipal solid waste disposal should be ready by the next City Council Meeting. Mayor Miller said she met with each City Council Member to discuss her concerns regarding the vacated position of City Administrator and offered to resume the administrative duties of her office for an interim period of time until the City had time to reflect, analyze, and determine what specific job duties need filled. She is also concerned about the

economic impact in today's current climate with high rates of inflation. Hyrum City is experiencing a slow down in growth since interest rates were increased. She will be spending upto 29 hours a week fulfilling her role and responsibilities as Mayor. Currently she spends 12 hours as Mayor so she will be working an additional 17 hours. Her salary will be increased to \$4,402 a month rather than \$1,500 a month. Upon the Mayor hiring a City Administrator the Mayor's pay will return to \$1,500 a month.

**ADJOURNMENT:**

**ACTION**                    **There being no further business before the City Council, the Council Meeting adjourned at 7:30 p.m.**

ATTEST:

\_\_\_\_\_  
Stephanie Miller  
Mayor

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Stephanie Fricke  
City Recorder

Approved: October 20, 2022  
As Written