



LIBRARY BOARD MEETING

Wednesday, September 13, 2023, at 6:00 PM
Library Board Room, 50 West Main, Hyrum, Utah

MINUTES

Public notice is hereby given of a Hyrum Library Board Meeting to be held in the Library Board Room, 50 West Main, Hyrum, Utah at 6:00 PM, September 13, 2023. The proposed agenda is as follows:

1. **ROLL CALL:** Amelia Bingham, Kelsey Bladen, Teri White, Janna Bushman, Emily Coltrin, Jared Clawson, Amy Burton
2. **CALL TO ORDER:** Janna Bushman at 6:06 pm
3. **WELCOME** – Emily Coltrin
4. **REVIEW MINUTES:** Jared Clawson motioned to approve the minutes, as written from the May 10, 2023, board meeting. Second by Amelia Bingham. Vote is unanimous.
5. **PUBLIC COMMENTS:** NONE
6. **BUSINESS**

A. Directors Report - Emily Coltrin

1. Daily Statistics – Starting in August 2023 we are keeping daily statistics for all aspects of the library including: adding patrons, help with technology, keeping a count of visitors, and many other things. In August the library saw 8,637 visitors, the library issued 76 new patron cards, helped 137 patrons with the catalog, answered 63 reference questions, 320 patrons used the public computers, and helped 104 patrons' print.

2. Opening positions – The library is currently hiring for a library page; typical work hours are M-F 3:30-7 and every other Saturday.

B. City Council Report - Jared Clawson

Reported on development on 300 E. and city garbage changes.

C. Program Report– Summer Reading was very successful, 2,330 Individuals and 641 families participated. Children 0-11 completed 4,259 reading logs; each log represents 3 hours of reading. Teens completed 1,417 reading logs, and Adults read 2,831 books.

D. Technology Report- The State Library has requested a 5-year technology plan, Emily will be sending sample library technology plans for review. Technology plans can include laptops to be checked out, along with hot spots and iPads. The library technology plan will be implemented by July 2024.

E. Background checks – In compliance with Utah State Bill H.B. 284 the library will implement background checks on all new hires.

F. Board Member Recommendations – Nibley Seat open, Jared will be contacting possible representatives, Possible nominees are Sylvia, Andrea and Laura.

- 7. ADJOURNMENT:** Jared Clawson motioned to adjourn, seconded by Terri White, vote is unanimous. Meeting adjourned at 7:00pm

Next Board meeting is scheduled for November 15th at 6:00pm

Emily Coltrin
Library Director

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City Library at 435-245-6411 at least three working days before the meeting.

CERTIFICATE OF POSTING - The undersigned, does hereby certify that a copy of the foregoing Notice was posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the library, 50 West Main, Hyrum, Utah, this **13th day of September 2023**. Emily Coltrin, Library Director.
