

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD OCTOBER 21, 2021
AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 P.M.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Jared Clawson, Paul James, Vicky McCombs, and Craig L. Rasmussen.

EXCUSED: Councilmember Steve Adams

CALL TO ORDER: There being four members present and four members representing a quorum, Mayor Miller called the meeting to order.

OTHERS PRESENT: City Administrator Ron Salvesen, Zoning Administrator Matt Holmes and six citizens. City Recorder Stephanie Fricke.

WELCOME: Mayor Miller welcomed everyone in attendance and invited audience participation.

PLEDGE OF ALLEGIANCE: Councilmember Rasmussen led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: Mayor Miller

APPROVAL OF MINUTES:

The minutes of a regular meeting on September 16, 2021 were approved as written.

ACTION

Councilmember James made a motion to approve the minutes of a regular meeting held on September 16, 2021 as written. Councilmember McCombs seconded the motion and Councilmembers Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

Mayor Miller said agenda item "9.A. Heidi Harris - To request Site Plan approval for a soda and beverage shop located in Ridley's parking lot at 780 East Main" needs to be removed from the agenda since Heidi Harris is looking at an alternate location.

ACTION

Councilmember Clawson made a motion to approve the agenda for a regular scheduled meeting on October 21, 2021 as amended. Councilmember Rasmussen seconded the motion and Councilmembers Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

9. SCHEDULED DELEGATIONS:

- A. ~~Heidi Harris - To request Site Plan approval for a soda and beverage shop located in Ridley's parking lot 780 East Main Street.~~
- B. Dan Larsen, Eagleray Holdings, LLC - To request Site Plan approval to construct an additional building located at 120 North 800 East.
- C. Martin Skabelund - To request Site Plan approval for a new building located at 1733 Anvil Road in the Blacksmith Fork Industrial Park.

10. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES:

- A. Resolution 21-15 - A resolution declaring certain Hyrum City Equipment (2021 Trailer & 1993 Chevy Pickup) as surplus and ordering the sale or disposal thereof.

11. OTHER BUSINESS:

- A. Appointment to the Senior Center Board.
- B. Consideration and approval of the 2021 Fraud Risk Assessment.
- C. Budget Report.
- D. Mayor and City Council Reports.

12. ADJOURNMENT

PUBLIC COMMENT:

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

Curtis Roberts said he recently bought a new house in Canyon Estates. His home just like the others in Canyon Estates has a third car garage. However, Hyrum City only allows the access to be 25' wide, which leaves half of the third car access as a planter strip. He asked if the City would consider increasing

the access from 25' wide to 36' wide to accommodate a third car garage or parking pad. It is difficult to back in a trailer into the third car garage and get it straight without having a full driveway to the road.

The City Council agreed to have City Staff review the request and make a recommendation to the Planning Commission.

There being no public comment, Mayor Miller moved to the next agenda item.

SCHEDULED DELEGATIONS:

DAN LARSEN, EAGLERAY HOLDINGS, LLC - TO REQUEST SITE PLAN APPROVAL TO CONSTRUCT AN ADDITIONAL BUILDING LOCATED AT 120 NORTH 800 EAST.

Dan Larsen with Eagleray Holdings requested site plan approval to construct an additional building located at 120 North 800 East. The building will be 5,000 square feet and will be built to the east of the existing building.

ACTION

Councilmember Clawson made a motion to approve Dan Larsen's request for site plan approval to construct an additional building at 120 North 800 East with the Planning Commission's recommendation that landscaping and planter boxes be added to the front of the new building and in between the bays/units. Councilmember James seconded the motion and Councilmembers Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

MARTIN SKABELUND - TO REQUEST SITE PLAN APPROVAL FOR A NEW BUILDING LOCATED AT 1733 ANVIL ROAD IN THE BLACKSMITH FORK INDUSTRIAL PARK.

Martin Skabelund requested site plan approval for a new building located at 1733 Anvil Road in the Blacksmith Fork Industrial Park.

Zoning Administrator Matt Holmes said the Planning Commission met on October 14, 2021 and is recommending Site Plan approval with no changes.

Councilmember Rasmussen said he likes the shared access and

driveway with the other lot. There needs to be a deeded easement to the lot and should be included as a condition in the motion.

Martin Skabelund said he will have an easement written up and record it with Cache County.

ACTION

Councilmember Rasmussen made a motion to approve Martin Skabelund's request for site plan approval for a new building located at 1733 Anvil Road in the Blacksmith Industrial Park with the following conditions: 1. Must provide a cross access easement with adjacent lot fronting 1720 East; 2. Depth of parking stalls be reviewed and adjusted if needed to be compliant with City ordinance; 3. South access to Anvil Road be reviewed for separation on east property line; and 4. City provide and coordinate with developer to put ballers around electric cabinet or another method if Hyrum City's Power Department deems it necessary. Councilmember Clawson seconded the motion and Councilmembers Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES:**RESOLUTION 21-15 - A RESOLUTION DECLARING CERTAIN HYRUM CITY EQUIPMENT (2021 TRAILER & 1993 CHEVY PICKUP) AS SURPLUS AND ORDERING THE SALE OR DISPOSAL THEREOF.**

City Administrator Ron Salvesen said Resolution 21-15 declares a 2021 Trailer and a 1993 Chevy Pickup as surplus and allows City Staff to sale or dispose in whatever manner possible to get the highest price. The 1993 Chevy Pick up has a hole in the transmission and it is basically worth scrap metal prices. The 2021 Trailer is a triple axel bumper pull with a 24 foot deck. This trailer was ordered during COVID but the trailer was not the type of trailer needed. If the trailer gets wet you can not load the equipment on it because its slips creating a hazardous situation. It also fish tails when pulling because it needs to be pulled by a dumptruck or larger pickup truck that the City does not have. The City paid approximately \$18,500 and the trade in price was \$8,000. City Staff is trying to find someone to buy it rather than trading it in.

ACTION

Councilmember Clawson made a motion to approve

Resolution 21-15 declaring certain Hyrum City Equipment (2021 Trailer and 1993 Chevy Pickup) as surplus and ordering the sale or disposal thereof. Councilmember McCombs seconded the motion and Councilmembers Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

OTHER BUSINESS:

APPOINTMENT TO THE SENIOR CENTER BOARD.

Councilmember McCombs said Terry Mann, and Paul and Karen Minor have agreed to serve on the Senior Center Board.

ACTION

Councilmember James made a motion to appoint Terry Mann, and Paul and Karen Minor to the Hyrum Senior Center Board. Councilmember Clawson seconded the motion and Councilmembers Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

CONSIDERATION AND APPROVAL OF THE 2021 FRAUD RISK ASSESSMENT.

Mayor Miller said the Utah State Auditor's Office requires the City to conduct a Fraud Risk Assessment annually and for the City Council to review it and approve it. City Treasurer Todd Perkins has prepared the Fraud Risk Assessment and based on the questions and procedures Hyrum City was rated at very low risk for fraud.

ACTION

Councilmember James made a motion to approve the Fraud Risk Assessment for 2021. Councilmember Clawson seconded the motion and Councilmembers Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

BUDGET REPORT.

City Administrator Ron Salvesen reviewed the General Fund and Utility Funds revenues and expenditures in detail. Everything is tracking to be on schedule of what was budgeted for this fiscal year.

MAYOR AND CITY COUNCIL REPORTS.

Fire Chief Kevin Maughan presented the EMT Service Plaque displaying the names and years of service for every volunteer that has served as an EMT in Hyrum. The plaque will be

displayed at the Fire Department next to the Firefighter Plaque.

Councilmember Rasmussen said he appreciated City Staff opening up irrigation ponds for citizens to bring their tree branches that were broke during last weeks snow storm. It was greatly needed and appreciated by the community. Due to Covid there will not be Holidays at Hardware Ranch again this year. Instead, the City will host a Holiday Celebration on November 26 from 4:00 p.m. to 5:30 p.m. on the City Square under the Civic Center Pavillion. Mountain Crest's show choir "Magic TO Do" will sing and there will be Santa Claus along with cookies and hot chocolate.

Councilmember Clawson said Hyrum Irrigation Company has been working on a water banking agreement with Wellsville Mendon Canal Company. It want's the option to purchase water from Hyrum Irrigation if it has excess water. It is not guaranteed and quantity and price would have to be negotiated the month of July for use that August and September. If Hyrum Irrigation Company does not have any excess water than Wellsville Mendon Canal Company would not be entitled to it.

Mayor Miller said the Hyrum City Employee Christmas Party will be held on Wednesday, December 8 at 6:30 p.m. in the Civic Center. She spoke with the Mayors Association regarding the heavy use of Hyrum City's dog park and suggested that each community build their own. Hyrum City's dog park is so frequently used that the grass is getting damaged, and it is having to close for certain period of time to allow the grass to rest for regrowth. In the future if other communities don't build dog parks Hyrum City's dog park maybe limited to only Hyrum residents.

ADJOURNMENT:

ACTION **There being no further business before the City Council, the Council Meeting adjourned at 8:15 p.m.**

Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: November 18, 2021
As Written