

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD NOVEMBER 17, 2022
AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 P.M.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Steve Adams, Jared Clawson, Paul James, Vicky McCombs, and Craig L. Rasmussen

CALL TO ORDER: There being five members present and five members representing a quorum, Mayor Stephanie Miller called the meeting to order.

OTHERS PRESENT: City Administrator Ron Salvesen, Zoning Administrator Matt Holmes and 48 citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Stephanie Miller welcomed everyone in attendance and invited audience participation.

PLEDGE OF ALLEGIANCE: Councilmember McCombs

INVOCATION: Councilmember James

APPROVAL OF MINUTES:

The minutes of a regular meeting on October 20, 2022 were approved as written.

ACTION Councilmember McCombs made a motion to approve the minutes of a regular meeting held on October 20, 2022 as written. Councilmember Clawson seconded the motion and all five councilmembers voted aye.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

ACTION Councilmember Clawson made a motion to approve the agenda for October 20, 2022, as written. Councilmember James seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The

motion passed.

9. SCHEDULED DELEGATIONS

- A. Amie Wiberg - To request approval of a Home Occupation Business License at 325 North 300 West for a custom cabinet designing.
- B. David Madsen, Harvest Valley Court P.U.D. - To request Final Plat approval for Harvest Valley Court P.U.D. located at approximately 43 North 300 East consisting of 28 patio home units on 3.75 acres.
- C. Jordan Mathis, Bear River Health Department - To request Final Plat approval of a two-lot subdivision for two commercial lots located at 750 East 730 North.

10. INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES

- A. Resolution 22-19 - A resolution amending and adopting the Canyon Campground Rental Fee Schedule.
- B. Resolution 22-20 - A resolution authorizing Board Member Mayor Stephanie Miller to receive compensation for service on the Board of Directors of the Utah Local Governments Trust.

11. OTHER BUSINESS

- A. Consideration and approval of an Interlocal Cooperation Agreement between Cache County and participating municipalities of Cache County for creation of an Interlocal Entity for County and Municipal Solid Waste Disposal.
- B. Discussion on irrigation rates.
- C. Mayor and City Council reports.

PUBLIC COMMENT:

Joe Tenant said he lives in Hyrum and was wondering when the minutes and agenda was posted to the City Website. He was also curious as to whether public input was taken during agenda topics or if it is only taken during the Public Comment time.

Mayor Miller said the minutes are posted to the City website and the State Notification website within three days after the minutes have been approved by the City Council. The agenda is posted on the City website and the State Notification website at least 48 hours before the City Council Meeting. Public comment is taken at the beginning on the meeting for citizens to discuss any concerns or questions. Depending on the situation public comment may be allowed during the discussion of an agenda item.

Ben Funk said he would like to host a 5K run in Hyrum on a Saturday in April to raise money to install additional playground equipment for Special Ed students that are in Kindergarten at Lincoln Elementary.

The City Council recommended Ben contact the Snow and Sun Runners to find out the type of permits needed and to help with advertising. Hyrum City will advertise it in its newsletter and put the information on the Senior Center sign.

SCHEDULED DELEGATIONS:

AMIE WIBERG - TO REQUEST APPROVAL OF A HOME OCCUPATION BUSINESS LICENSE AT 325 NORTH 300 WEST FOR A CUSTOM CABINET DESIGNING.

Amie Wiberg said she would like to design cabinets in her home for other people's remodels and new builds. She doesn't build the cabinets she would only design the cabinets. Clients may come to her house but usually she is at the client's home where she can measure and discuss the design with the client.

ACTION

Councilmember Clawson made a motion to approve a Home Occupation Business License for Amie Wiberg at 325 North 300 West for custom cabinet designing. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

DAVID MADSEN, HARVEST VALLEY COURT P.U.D. - TO REQUEST FINAL PLAT APPROVAL FOR HARVEST VALLEY COURT P.U.D. LOCATED AT APPROXIMATELY 43 NORTH 300 EAST CONSISTING OF 28 PATIO HOME UNITS ON 3.75 ACRES.

Mayor Miller said the City Council approved the Harvest Valley Court Preliminary Plat at the October 20, 2022 City Council Meeting. The Final Plat is not reviewed by Planning Commission. City Staff is recommending construction documents be finalized prior to construction; letter of approval from Blacksmith Fork Irrigation Company; and that the developer understands there is an estimated 2.5-year delay for electrical components to provide power to this development.

David Madsen with Harvest Valley Court P.U.D. provided the City Council with a new plat that reflected changes that Councilmember Rasmussen had emailed to him. There were easements that need to be corrected and other minor corrections. He has not obtained a letter from Blacksmith Fork Irrigation Company yet but he is

working on it.

Councilmember Rasmussen said there is supposed to be an easement from the catch basin to the detention pond.

David Madsen said the engineer didn't identify the easement, so the surveyor did not include it on the mylar.

Councilmember Clawson said he wants the plat to be amended to include a 24" irrigation pipe rather than an 18".

ACTION

Councilmember James made a motion to approve the Final Plat for Harvest Valley Court P.U.D. located at approximately 43 North 300 East consisting of 28 patio home units on 3.75 acres with the following conditions: 1. Amend the 18" irrigation pipe to a 24" irrigation pipe; 2. Flow calculations from the 12" overflow pipe be provided to the City and Irrigation Company; and 3. A letter of approval from the Hyrum Blacksmith Fork Irrigation Company be submitted. Councilmember McCombs seconded the motion.

Councilmember Rasmussen said the developer provided several changes at tonight's meeting and since he has not had time to review those amendments, he doesn't feel comfortable approving the plat.

Councilmember Rasmussen made a motion to amend Councilmember James' motion to include: 4. There are two dedications for the same easement - dedication to the city needs to remain and the other dedication needs to be removed; 5. The entry number for the easement for the overflow drainage needs to be included on the plat; 6. The CC&R's need to be amended: A. Section 1.2 needs to have the word condominium project removed since this is not a condominium project; B. Surface drainage patterns need to be maintained and not be obstructed including in the patio areas; C. Section 6.1 needs to be amended to state each unit must have its own sewer lateral; D. Include in CC&R's that Hyrum City's Code does not allow more than four unrelated individuals to live in one unit; E. Section 10.2 needs to specify that no on street parking is allowed; and F. The name of the association needs to be amended to Harvest Valley Court Owners Association and not Bingham Point Owners Association; 7. The developer understands there is an estimated 2.5-year delay for electrical components to provide power to this

development. Councilmember James and McCombs accepted Councilmember Rasmussen's amendments to the motion and all five Councilmembers voted aye.

JORDAN MATHIS, BEAR RIVER HEALTH DEPARTMENT - TO REQUEST FINAL PLAT APPROVAL OF A TWO-LOT SUBDIVISION FOR TWO COMMERCIAL LOTS LOCATED AT 750 EAST 730 NORTH.

Mayor Miller said the City Council approved the Bear River Health Department's request for Preliminary Plat approval for a two lot commercial subdivision at 750 East 730 North at the October 20, 2022 City Council Meeting. The Final Plat is not reviewed by Planning Commission. City Staff is recommending that it be noted the developer understands there is an estimated 2.5-year delay for electrical components to provide power to this development. A future site plan will be submitted by the Health Department for a building on Lot 1. That developer provides the Hyrum Blacksmith Fork Irrigation Company an easement for the existing canal.

Josh Greer with the Bear River Health Department said the surveyor has addressed comments made by Zoning Administrator Matt Holmes regarding corrections to the plat and has made the corrections.

ACTION

Councilmember James made a motion to approve the Final Plat for the Bear River Health Department for a two-lot commercial subdivision located at 750 East 730 North with the following conditions: 1. The developer understands there is an estimated 2.5-year delay for electrical components to provide power to this development; 2. A future site plan will be submitted by the Health Department for a building on Lot 1; and 3. The developer provides the Hyrum Blacksmith Fork Irrigation Company an easement for the existing canal. Councilmember McCombs seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES:

RESOLUTION 22-19 - A RESOLUTION AMENDING AND ADOPTING THE CANYON CAMPGROUND RENTAL FEE SCHEDULE.

The City Council discussed increasing the Canyon Campground rental fees at the October 20, 2022, City Council Meeting. The Canyon Campground provides electrical and water hookups, a restroom area

and a pavilion. After reviewing the rental fees for the campground and the amenities it offers the rental rates should probably be increased to \$20.00 per night for residents, and \$40.00 per night for nonresidents.

ACTION Councilmember James made a motion to approve Resolution 22-19 - A resolution amending and adopting the Canyon Campground Rental Fee Schedule. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

RESOLUTION 22-20 - A RESOLUTION AUTHORIZING BOARD MEMBER MAYOR STEPHANIE MILLER TO RECEIVE COMPENSATION FOR SERVICE ON THE BOARD OF DIRECTORS OF THE UTAH LOCAL GOVERNMENTS TRUST.

Mayor Miller said this Resolution needs to be approved annually to allow her to receive compensation for service on the Board of Directors of the Utah Local Governments Trust.

ACTION Councilmember Clawson made a motion to approve Resolution 22-20 - A resolution authorizing Board Member Mayor Stephanie Miller to received Compensation for service on the Board of Directors of the Utah Local Governments Trust. Councilmember McCombs seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

OTHER BUSINESS:

CONSIDERATION AND APPROVAL OF AN INTERLOCAL COOPERATION AGREEMENT BETWEEN CACHE COUNTY AND PARTICIPATING MUNICIPALITIES OF CACHE COUNTY FOR CREATION OF AN INTERLOCAL ENTITY FOR COUNTY AND MUNICIPAL SOLID WASTE DISPOSAL.

Mayor Miller said the Cache Waste Consortium Interlocal Agreement between Cache County and the Municipalities of Cache County for creation of an entity for county and municipal solid waste disposal has been reviewed and is ready for approval by the City Council.

ACTION Councilmember James made a motion to approve the Interlocal Cooperation Agreement between Cache County and participating Municipalities of Cache County for creation of an Interlocal Entity for County and Municipal Solid Waste Disposal. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson,

James, McCombs, and Rasmussen voted aye. The motion passed.

DISCUSSION ON PRESSURIZED IRRIGATION RATES.

Mayor Miller said at the October 20, 2022 City Council Meeting the City Council discussed the possibility of increasing irrigation rates. Hyrum City is classified as a fifth-class city in the State of Utah and with the State of Utah's new mandate on all secondary water suppliers in a fifth class city install and maintain a meter of the use of pressurized secondary water by each user (commercial, industrial, institutional, or residential) receiving secondary water by January 1, 2030 the City will need to increase irrigation rates.

The City Council decided to wait until an irrigation study has been conducted and then adjust rates at that time.

MAYOR AND CITY COUNCIL REPORTS.

Councilmember Rasmussen said in December the Museum will host an activity where children and adults will be taught about the old printing press that Down's Printing donated to the City. After learning about the press attendees will be able to use it and print something off. He has met with the Lewis family regarding the annexation of the property by Hyrum Dam that was discussed two years ago. The Lewis Family wants to annex, and he is reviewing with them some of the items that could not be agreed upon during the last time annexation was discussed. He attended the Cache Summit and there was a lot of discussion on the need for multi-family and senior housing. Hyrum Holiday's will be on Friday, November 23 and this year there will be cornhole games and other types of activities for families to do while at the celebration.

Mayor Miller said she wants to hold a City Council retreat on January 27 where the City Council can meet with department heads and set goals and plan for the future. The City has been contacted regarding annexation of the Spillman Lodge on the east side of 800 East towards Paradise. She asked how the City Council if it would be interested in annexing the property. The City Council said most likely it would not be interested in annexing the property because it is too far from City Services and utilities would not be able to be looped. To have City Recorder Stephanie Fricke contact Tony Johnson who had inquired about annexation and tell him the City Council's would not recommend annexation at this time due to issues with the utilities and the location of the property

form present City Limits.

Councilmember McCombs said she has been busy getting ready for the Craft Fair on December 2, and 3. The Senior Center has paid a yoga instructor for classes at the Senior Center. The yoga instructor wants to hold the classes at the Civic Center and use the building for free. As the Senior Center Director she is not in favor of the classes being held at the Civic Center and will not be paying for the classes there. If someone wants to teach yoga and its not sponsored by the City, the Elite Hall should be used for that activity and a rental fee should be charged.

Councilmember Clawson asked if the City has looked into replacing its vehicles through a State Contract rotation company. Hyrum City has some old vehicles and with State Contract price vehicles can usually be purchased and traded in within two years for almost the same price. This would keep the vehicles new and prevent high repair bills.

ADJOURNMENT:

ACTION

**There being no further business before the City Council,
the Council Meeting adjourned at 8:05 p.m.**

ATTEST:

Stephanie Miller
Mayor

Stephanie Fricke
City Recorder

Approved: December 1, 2022
As Written