



## Town Council Meeting

March 14, 2022 at 6:00 PM

Howey-in-the-Hills Town Hall, 101  
N Palm Ave, Howey-in-the-Hills, FL  
34737

---

**Join Zoom Meeting:** <https://us06web.zoom.us/j/85370268393?pwd=c0l3aEdjNjJlJV2lKVnRGL0tDQXEvQT09>  
**Meeting ID:** 853 7026 8393 | **Passcode:** 273128

Due to COVID-19, the Town of Howey-in-the-Hills is limiting the number of public attendees at meetings to 10 individuals. The Town of Howey-in-the-Hills is also requesting all audience members to wear masks when attending the meeting. The Town encourages everyone who is interested in participating in the meeting to join virtually via ZOOM.

### AGENDA

Call the Town Council Meeting to order  
Pledge of Allegiance to the Flag

#### ROLL CALL

Acknowledgement of Quorum

#### AGENDA APPROVAL/REVIEW

#### CONSENT AGENDA

*Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.*

- 1.** The approval of the minutes and ratification and confirmation of all Town Council actions at the February 28, 2022 Regular Town Council Meeting.
- 2.** The approval of the minutes and ratification and confirmation of all Town Council actions at the February 28, 2022 Town Council Charter Workshop Meeting.
- 3.** Approval: **Storm Debris Removal, confirmation of option B "County as an Agent" on 2018 Interlocal Agreement (Lake County) starting June 1, 2022 (for 12 months)**

#### PUBLIC HEARING

- 4.** Consideration and Approval: (2nd/Adoption Reading) **Ordinance 2022-001 Capital Improvements Schedule Update**

**AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA AMENDING THE CAPITAL IMPROVEMENTS ELEMENT IN CHAPTER 8 OF THE TOWN'S**

**COMPREHENSIVE PLAN BY UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS TO INCLUDE ESTIMATED CAPITAL IMPROVEMENTS FOR FISCAL YEAR 2021-2022 THROUGH FISCAL YEAR 2025-2026 PURSUANT TO THE REQUIREMENTS OF CHAPTER 163 OF THE FLORIDA STATUTES; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.**

- Mayor MacFarlane will read the Ordinance title
- Town Administrator will explain Ordinance 2022-001
- Mayor MacFarlane will open Public Comment and Questions for this item only.
- Mayor MacFarlane will close Public Comment.
- Council Discussion
- Motion to approve Ordinance 2022-001
- Roll Call Vote

**OLD BUSINESS**

**NEW BUSINESS**

- 5.** Consideration and Approval: **Proclamation Water Conservation Month**
- 6.** Consideration and Approval: **Szydlik Library Board applicant**

**DEPARTMENT REPORTS**

- 7.** Town Hall
- 8.** Police Department
- 9.** Code Enforcement
- 10.** Public Works
- 11.** Library
- 12.** Parks & Recreation Advisory Board / Special Events
- 13.** Town Attorney
- 14.** Town Administrator / Finance Manager - Finance and Development Reports

**COUNCIL MEMBER REPORTS**

- 15.** Mayor Pro-Tem Conroy
- 16.** Councilor Lehning
- 17.** Councilor Gallelli
- 18.** Councilor Klein
- 19.** Mayor MacFarlane

**PUBLIC COMMENTS**

*Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.*

## ADJOURNMENT

### **To Comply with Title II of the Americans with Disabilities Act (ADA):**

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning (RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STTS) and Enhanced Speech to Speech.

**Howey Town Hall** is inviting you to a scheduled Zoom meeting.

Topic: **Town Council Meeting**

Time: **Mar 14, 2022 06:00 PM Eastern Time** (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85370268393?pwd=c0l3aEdjNjJlJV2lKVnRGL0tDQXEvQT09>

Meeting ID: 853 7026 8393

Passcode: 273128

Dial by your location

**+1 646 558 8656 US (New York)**

**+1 346 248 7799 US (Houston)**

Meeting ID: 853 7026 8393

Passcode: 273128

Find your local number: <https://us06web.zoom.us/u/kbSwP2Urq8>

Please Note: In accordance with F.S. 286.0105: Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Howey-in-the-Hills does not prepare or provide this verbatim record. Note: In accordance with the F.S. 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737, (352) 324-2290 at least 48 business hours in advance of the meeting.



**Town Council Meeting**  
**February 28, 2022 at 6:00 PM**  
**In Person and via Zoom**

---

**MINUTES**

Mayor MacFarlane called the Town Council Meeting to order at 6:00 p.m.  
 Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag.  
 Mayor MacFarlane asked the attendees to pray for Councilor Gallelli who had recently lost her husband, Salvatore, and town resident Doug Hower who had recently lost his wife, Berniece (a member of the town's Planning and Zoning Board).  
 Mr. Jim Steele read aloud his poem, "All That Matters".

**ROLL CALL**

Acknowledgement of Quorum

**MEMBERS PRESENT:**

Councilor George Lehning | Councilor Rick Klein | Mayor Pro-Tem Ed Conroy | Mayor Martha MacFarlane

**MEMBERS ABSENT:**

Councilor Marie V. Gallelli

**STAFF PRESENT:**

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Rick Thomas, Police Chief | Morgan Cates, Public Works Director | James Southall, Public Utilities Supervisor (via ZOOM) | Tom Wilkes, Town Attorney (via Zoom)

**AGENDA APPROVAL/REVIEW**

Motion made by Mayor Pro-Tem Conroy to approve the meeting's agenda; Seconded by Councilor Klein. Motion approved unanimously by voice vote.

**Voting**

**Yea:** Councilor Lehning, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

**Nay:** None

**CONSENT AGENDA**

*Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.*

1. The approval of the minutes and ratification and confirmation of all Town Council actions at the February 14, 2022 Town Council Meeting.



Motion made by Councilor Lehning to approve of the consent agenda; Seconded by Mayor Pro-Tem Conroy.  
Motion approved unanimously by roll call vote.

**Voting**

**Yea:** Councilor Lehning, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

**Nay:** None

**PUBLIC HEARING**

2. Consideration and Approval: (First Reading) **Ordinance 2022-001 Capital Improvements Schedule Update**

Martha MacFarlane, Mayor, read Ordinance 2022-001 by title only:

**AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA AMENDING THE CAPITAL IMPROVEMENTS ELEMENT IN CHAPTER 8 OF THE TOWN'S COMPREHENSIVE PLAN BY UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS TO INCLUDE ESTIMATED CAPITAL IMPROVEMENTS FOR FISCAL YEAR 2021-2022 THROUGH FISCAL YEAR 2025-2026 PURSUANT TO THE REQUIREMENTS OF CHAPTER 163 OF THE FLORIDA STATUTES; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.**

Mayor MacFarlane asked Town Administrator, Sean O'Keefe, to introduce this item to the council and give an overview of the Ordinance. Mr. O'Keefe explained what the Capital Improvement Plan (CIP) was and how the CIP was used by the town and other organizations. Mr. O'Keefe asked Town Planner, Tom Harowski, to further explain the CIP.

Mr. Harowski also explained that this year, the town was adding a schedule for traffic concurrency to the CIP and this was added because of the new development projects coming into town. A supplemental table (table 20A) was added to the CIP, putting the traffic schedule into the CIP. This table was not in the meeting's packet, it was read out and explained that it would be added to the next reading of the Ordinance if approved for a second reading.

Mayor Pro-Tem Conroy stated that the replacement well and water treatment plant on the north side of the town was only listed at \$1.5 million and should be updated with a higher, more accurate, amount before the second reading.

Mayor MacFarlane opened this item for Public Comment and Questions.

Renee Lannaman, 710 Calabria Way – Ms. Lannaman wanted to know if the addition of a back entrance to Venezia was included on the CIP. She also expressed that there were residents of Venezia that would be very concerned about this second access into Venezia.

Bob Yates, 120 E Croton Way – Mr. Yates stated that he would like to have a pickleball courts added to a park and that this project should be added to the CIP.

Mayor MacFarlane closed this item for Public Comment.

Mayor MacFarlane opened this topic up for further council discussion. Mayor MacFarlane explained that the town may be given the Howey Mausoleum and that even though the town did not currently own this mausoleum, the costs associated with renovating it should be added to the CIP. Sean O'Keefe, Town Administrator, agreed with the mayor and stated that the costs associated with the mausoleum should be added to the CIP.

Motion made by Mayor Pro-Tem Conroy to approve Ordinance 2022-001 and amend it to account for a more accurate cost to replace the North Water Treatment Plant, the addition of the traffic table, and the

addition of the Howey Mausoleum as an item under Parks & Recreation; seconded by Councilor Lehning. Motion passed unanimously and will be moved to a second reading.

**Voting**

**Yea:** Councilor Lehning, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

**Nay:** None

**OLD BUSINESS**

None

**NEW BUSINESS**

3. Discussion: **Mid-Year Budget Review Workshop Date Selection**

Mayor MacFarlane explained that the Town Council would need to setup a future workshop meeting to go over the mid-year budget review. There was a consensus from the council to have this meeting on April 11, 2022, at 5:00 p.m., before the regular Town Council meeting.

Mayor MacFarlane also stated that the town's department directors should be prepared to provide their next year's budget information to the Town Administrator by June 15, 2022. Mayor MacFarlane also asked the town councilors to think about when they would like to do the first budget meeting for the upcoming fiscal year. It was suggested that this meeting would occur during the last week in July.

**COUNCIL MEMBER REPORTS**

4. Mayor Pro-Tem Conroy

Mayor Pro-Tem Conroy stated that the executive leadership of the MPO was creating tools to assist municipalities in acquiring funds for transportation needs.

5. Councilor Lehning

Councilor Lehning stated that he had been approached by his neighbors about the potential for a cut-through road to the Thompson Grove property and that Councilor Lehning's neighbors were not happy about that potential. Mr. O'Keefe explained how the Land Development Code (LDC) establishes that that town's existing road grid structure should be continued into newly developed areas, when possible.

Councilor Lehning challenged other Town Councilors to purchase tickets or a table to attend the Friends of the Library fundraiser. This fundraiser is currently scheduled for June 11, 2022.

6. Councilor Gallelli

N/A

7. Councilor Klein

Councilor Klein had nothing to report.

8. Mayor MacFarlane

Mayor MacFarlane spoke about potential developments such as Thompson Groove and the benefits of these new developments, such as a greater development of parks.

Mayor MacFarlane also stated that FDOT is working on a project to enhance or expand State Road 19 in the Venezia subdivision area and that this would include adding sidewalks in that area. Mayor MacFarlane also stated that she would like FDOT to add more streetlights on SR 19 for safety purposes.

**PUBLIC COMMENTS**

*Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.*

Frances O’Keefe Wagler, 409 W Central Ave – Mrs. Wagler wanted to know if the population of the town had risen to the point where there was a need for a traffic light at Central and 19.

**ADJOURNMENT**

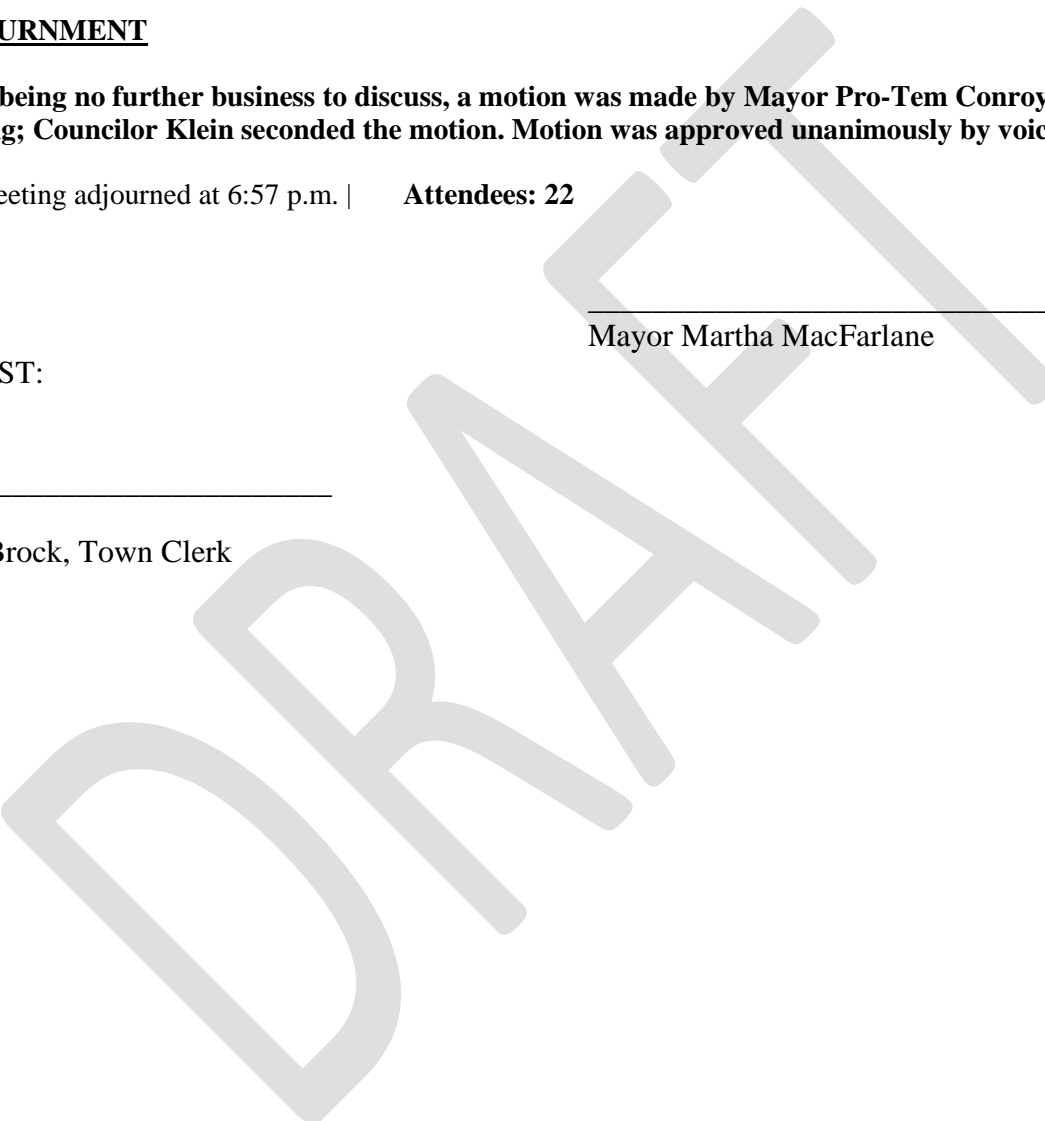
**There being no further business to discuss, a motion was made by Mayor Pro-Tem Conroy to adjourn the meeting; Councilor Klein seconded the motion. Motion was approved unanimously by voice vote.**

The Meeting adjourned at 6:57 p.m. | **Attendees: 22**

\_\_\_\_\_  
Mayor Martha MacFarlane

ATTEST:

\_\_\_\_\_  
John Brock, Town Clerk





**Town Council Charter  
Workshop Meeting  
February 28, 2022 at 5:15 PM  
In Person and via Zoom**

---

**MINUTES**

Call the Town Council Meeting to order  
Pledge of Allegiance to the Flag

**ROLL CALL**

Acknowledgement of Quorum

**MEMBERS PRESENT:**

Councilor George Lehning | Councilor Rick Klein | Mayor Pro-Tem Ed Conroy | Mayor Martha MacFarlane

**MEMBERS ABSENT:**

Councilor Marie V. Gallelli

**STAFF PRESENT:**

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Rick Thomas, Police Chief | Morgan Cates, Public Works Director | James Southall, Public Utilities Supervisor (via ZOOM) | Tom Wilkes, Town Attorney (via Zoom)

**AGENDA APPROVAL/REVIEW**

Mayor MacFarlane asked the Town Councilors that were present if they were in agreement with the workshop's agenda and there was a consensus from the Town Councilors present that they were.

**OLD BUSINESS**

1. Discussion: **Charter Review Discussion**

Mayor MacFarlane introduced this topic. Mayor MacFarlane explained that she had incorporated the suggested changes to the charter amendments that were proposed during the first Town Council Charter Workshop. Mayor MacFarlane also stated that the one change from the workshop that she did not make was adding something about a contract for the Town Manager; this point could be covered by simply stating that the Town Council would decide on compensation. Mayor MacFarlane stated that she would go through the proposed charter and ensure that there is no overlap or confusion about the duties of the Mayor, Town Manager, and/or Town Clerk.

Sean O'Keefe, Town Administrator, stated that Mayor Pro-Tem Conroy had spoken to him about Section 8 (a) residency requirement for the Town Manager. Mr. O'Keefe suggested that no matter what residency requirements were added, a time frame after appointment should be added. This would give future Town Managers time to move. It was decided to remove this whole section and allow future Town Councils to

directly negotiate with their Town Managers on this issue, rather than this being laid out in the town’s charter.

Mayor Pro-Tem Conroy brought up Section 7 (c) about financial reserves and budget. Mayor MacFarlane stated that the topic Mayor Pro-Tem Conroy brought up was not one of the things that the Council had decided that they wanted to change in the charter (namely type of government, going to a Council/Manger form of government and removing the Town’s borrowing limits in the charter). Mayor MacFarlane stated that Mayor Pro-Tem Conroy’s topic was outside of the scope that the Council was looking at that day.

Mayor Pro-Tem Conroy suggested that future charter changes should include the recommended 10 things that require Ordinances rather than Resolutions. Mayor Pro-Tem Conroy spoke about other future changes that Town Councils should look at the next time that they change the Town’s Charter.

Mayor Pro-Tem Conroy also suggested that the council should incorporate section 2.06 from the model charter into the charter. This section is about appointments and removals. Mayor MacFarlane stated that she would work with Mr. O’Keefe to incorporate this.

Councilor Lehning brought up the section dealing with vacancies in the office of the Town Manager and, in the section in question, the Town Council was not allowed to permit a vacancy in the Town Manager position to continue longer than (3) months. Councilor Lehning suggested that they add a clause allowing for this to go longer if authorized by Town Council.

Mayor Pro-Tem Conroy also suggested that changes from model charter, section 2.05, Relations with the Town Manager, be incorporated into the Charter amendments. Town Administrator, Sean O’Keefe, suggested that a stricter version of Mayor Pro-Tem Conroy’s suggestion was already in the current version of the amended Charter.

Mayor Pro-Tem Conroy also suggested that the removal of the Town Manager should require the majority of the total membership instead of just majority of quorum at a meeting.

Town Attorney, Tom Wilkes, spoke about the removal provision of a Town Manager. Mr. Wilkes recommended that there was no real need to allow for a public hearing to remove a Town Manager. Consensus from the Town Councilors was to remove the provision allowing for a Public Hearing when removing a Town Manager. Also, the Councilors proposed adding a component about how the removal of a Town Manager would require an affirmative vote from the majority of total membership of the Town Council.

**ADJOURNMENT**

**There being no further business to discuss, a motion was made by Councilor Lehning to adjourn the meeting; Councilor Klein seconded the motion. Motion was approved unanimously by voice vote.**

The Meeting adjourned at 5:50 p.m. | **Attendees: 22**

\_\_\_\_\_  
Mayor Martha MacFarlane

ATTEST:

\_\_\_\_\_  
John Brock, Town Clerk



**Date:** March 14, 2022  
**To:** Mayor and Town Council  
**From:** Sean O’Keefe  
**Re:** Storm Debris Removal Agreement Option Selection

**Objective:**

To establish management of the removal of storm debris in the event of an emergency.

**Summary:**

Lake County has an interlocal agreement with the town regarding storm debris removal. On an annual basis, the county asks to reestablish the basis of the agreement: whether storm debris removal will be (A) managed by the town (with 100% of costs paid by the town, and FEMA reimbursement paperwork managed by the town), or (B) managed by the county (with 25% of costs paid by the town, and FEMA reimbursement paperwork managed by the county).

**Recommended Motions:**

*The Town Council has the following options:*

1. The Town Council motions to approve  
OR
2. The Town Council motions to approve with the following conditions  
OR
3. Motion to Deny

**Fiscal Impact:**

There is no direct initial fiscal impact to the Town.

There is no direct recurring fiscal impact to the Town.

In the event of an emergency, Option A will require the payment in full of any debris removal costs, while Option B will require the payment of 25% of debris removal costs. Reimbursement of up to 100% of any costs from FEMA after filing reimbursement paperwork is a possibility in either scenario.

**Staff Recommendation:**

Notify Lake County that the town prefers Option B for the upcoming hurricane season.

**AMENDED AND RESTATED INTERLOCAL AGREEMENT  
BETWEEN LAKE COUNTY, FLORIDA AND  
THE TOWN OF HOWEY-IN-THE-HILLS  
FOR  
COLLECTION OF STORM DEBRIS FROM STREETS AND RIGHT-OF-WAY**

This is an Amended and Restated Interlocal Agreement (“Agreement”) between Lake County, Florida, a political subdivision of the State of Florida, by and through its Board of County Commissioners (“County”), and the Town of Howey-in-the-Hills, Florida, a municipal corporation in the State of Florida (“Town”), collectively “the parties”.

**WITNESSETH:**

**WHEREAS**, the County has contracted with private contractors to provide services for the removal of debris from public streets and rights-of-way resulting from hurricanes, tornadoes and other similar events; and

**WHEREAS**, the parties previously entered into an Agreement Between Lake County, Florida and Town of Howey-in-the-Hills for Collection of Storm Debris From Streets and Right-of-Way dated August 30, 2010 (“2010 Agreement”); and

**WHEREAS**, the County and the Town continue to find it a public benefit to allow municipalities in Lake County to utilize the County’s contractors within the municipality; and

**WHEREAS**, the County and the Town seek to amend the 2010 Agreement to modify the notification process, to allow the Town to utilize another method for debris removal if desirable, and to provide other updates.

**NOW, THEREFORE**, for and in consideration of the mutual covenants, promises, conditions and payments contained herein, the parties agree as follows:

1. Recitals. The above recitals are true and correct and incorporated herein.

2. Amendment. In accordance with and subject to the provision in paragraph 8 below, the 2010 Agreement between the Town and the County will be considered terminated and this Agreement shall supersede and replace the 2010 Agreement regarding the collection of storm debris from streets and right-of-way.

3. Town Obligations.

A. On an annual basis, between May 1 and May 31, the Town shall provide the County with written notice of the Town’s plan for the collection of storm debris from streets and rights-of-way located within the Town’s limits or jurisdiction.

Specially, the written notification shall state whether the Town intends to utilize one of the following options for the period of June 1 to April 30:

**Option A: Accessing County's Contract.** The County agrees to allow its contracts for emergency debris removal services to be accessible by the Town. The County will require debris removal contractors to handle debris activities in accordance with FEMA, FHWA, and other applicable agency requirements. If the Town notifies the County that the Town chooses Option A, or if Option A is decided by default pursuant to section B below, the Town will be solely responsible for its own agreement with, monitoring of, and payments directly to the contractor(s) for the services for the June 1 to April 30 period. Under this option, the County will not be involved in the any debris removal from the streets or rights-of-way within the Town's limits and jurisdiction. If this option is chosen, the Town will be solely responsible for submittal of expenses, monitoring, reports, and documentation to the appropriate Federal or State agencies for reimbursement or payment.

**OR**

**Option B: County as Agent.** If the Town notifies the County that the Town elects this option, the County agrees to complete the obligations contained in paragraph 4(A) of this Agreement. If the Town elects to only have the County act as its agents under this option in only part of the Town, the Town shall provide a detailed map where removal shall occur by the County.

- B. THE TOWN MUST NOTIFY THE COUNTY EVER YEAR (by May 31) WHETHER THE TOWN ELECTS OPTION A (ACCESSING COUNTY'S CONTRACT) OR OPTION B (COUNTY AS AGENT) FOR THE PERIOD (June 1- April 30).** If the Town fails to provide written notice to the County by May 31 of the Town's option for that year, the County, without further notice to the Town, will conclude that the Town has opted for Option A above.
- C.** The Town agrees that payment(s) pursuant to paragraph 4 below will be in accordance with the Florida Prompt Payment Act, Chapter 218, Part VII,



## Florida Statutes.

4. County Obligations.

- A. If the Town timely notifies the County of the Town's election of Option B, the County agrees to provide emergency debris removal services from the municipal streets and rights-of-way using the County's contractor(s) and monitoring consultant, pursuant to the following:
- i. Such services will be provided along the municipal streets and rights-of-way in the geographical area or legal description provided by the Town to the County. The Town will not conduct debris removal activities in the areas of the Town where it has requested the County perform the service.
  - ii. Vegetative debris must be loose, not bagged; to ensure only vegetative debris is present (no garbage, metal, etc.) as this can damage the mulching machines. The size of the individual debris (i.e., tree limbs) should be manageable Class III debris (construction debris such as shingles, wood, drywall, glass, etc. as defined by FAC 62-701) and tree stumps may not be picked up unless Federal or State Agencies have authorized such pick up.
  - iii. The County agrees to make payments necessary in order to have the debris hauled and monitored by the County's contractors, pending Federal and/or State reimbursement.
  - iv. Upon completion of the debris removal services within the geographical area or legal description provided by the Town, the County will send an invoice to the Town. Upon receipt of invoice and pursuant to the Florida Local Government Prompt Payment Act, the Town will pay the County twenty-five percent (25%) of the Town's estimated cost. The calculation of the Town's estimated cost will be determined by the actual volume of material collected within the corporate limits of the municipality based on trip sheets generated by site monitors at the time debris is delivered to County-designated collection sites. It is understood that Federal and/or State reimbursement and auditing activities may take

several years after the event and debris removal before a final resolution occurs; at the time such final resolution occurs, County and the Town will agree on a complete and final accounting and split of costs for such debris removal.

- v. Federal and State Agencies generally will not reimburse debris removal activities from private property and will only reimburse removal of eligible debris as determined by the Agency. The County will instruct its contractors not to remove or dispose debris from private property; unless, the Town sends a written request to the County and the Town agrees to be responsible for the full cost (100%) of such removal and disposal. In such request, the Town must include a legal description for the private property. Prior to the start of the debris removal activities on the private property, the Town will obtain rights-of-entry or other authority satisfactory to meet Federal and State requirements. The County will invoice the Town the cost of the removal and disposal from the private property and the Town shall remit payment to the County within forty-five (45) days of receipt of the invoice.
  - vi. The County agrees to submit to Federal and/or State agencies applications for reimbursement for the debris picked up by County contractors within Town's limits. If the Town has other expenses for debris removal which were expended outside this Agreement, the Town shall submit those expenses separately to appropriate Federal and/or State agencies. The Town agrees to provide to appropriate Federal and/or State agencies documentation to support such expenses and to show that such expenses do not duplicate expenses submitted by the County.
- B. If the Town chooses Option A, or if the Town defaults in choosing an Option by deadline stated, the County has no obligation to remove debris, haul, monitor, or submit documentation for reimbursement on behalf of the Town.
- C. In the event that Federal or State agencies determine that the County cannot

perform services for the Town as set forth hereunder, the parties hereby agree that the County shall have no obligations hereunder.

5. Modifications. Unless otherwise specified herein, no modification, amendment, or alteration of the terms or conditions contained herein shall be effective unless contained in a written document executed by the parties hereto, with the same formality and of equal dignity herewith.

6. Indemnification. To the extent permitted under Florida law, the Town agrees to indemnify, defend, assume all liability for and hold the County, its employees and authorized agents harmless from any and all actions, damages, claims, suit, penalties, obligation, liabilities or injuries to properties, persons or entities, which may be caused or resulted from the debris removal services provided in the Town's limits under this Agreement.

7. Term and Termination. This Amendment shall take effective immediately upon execution ("effective date") and shall remain in effect until terminated. Either party may terminate this Agreement upon sixty (60) days written notice to the other party. Should either party terminate this Agreement after debris removal activities (including staging and actual debris removal) such party shall be liable to the other for any costs and expenses incurred prior to the date of termination.

8. Effect of Amendment. The 2010 Agreement between the parties will be considered terminated as of the effective date of this Agreement, with the exception that the Town shall remain liable to the County for any costs and expenses already incurred by the County for Hurricane Irma and Hurricane Matthew which occurred prior to the effective date of this Agreement. Nothing herein is intended to release the Town from its liabilities to pay under the 2010 Agreement, and the Town shall continue to assist the County in completing applications to Federal and/or State agencies for reimbursement for these events.

9. Notices.

A. All notices, demands, or other writings required to be given or made or sent in this Agreement, or which may be given or made or sent, by either party to the other, shall be deemed to have been fully given or made or sent when in writing and addressed as follows:

COUNTY  
County Manager  
P.O. Box 7800  
Tavares, Florida 32778

TOWN  
Town Manager  
P.O. Box 128  
Howey-In-The-Hills, FL 34737

cc: Department of Public Works  
P.O. Box 7800  
Tavares, Florida 32778

- A. All notices required, or which may be given hereunder, shall be considered properly given if (1) personally delivered, (2) sent by certified United States mail, return receipt requested, or (3) sent by Federal Express or other equivalent overnight letter delivery company.
- B. The effective date of such notices shall be the date personally delivered, or if sent by certified mail, the date the notice was signed for, or if sent by overnight letter delivery company, the date the notice was delivered by the overnight letter delivery company.
- C. Parties may designate other parties or addresses to which notice shall be sent by notifying, in writing, to the other party in a manner designated for the filing of notice hereunder.


10. Entire Agreement. This document embodies the entire agreement between the parties. It may not be modified or terminated except as provided herein. This Agreement may be executed in any number of counterparts each of which when executed and delivered, shall be an original, but all counterparts shall together constitute one and the same instrument.


**IN WITNESS WHEREOF**, the parties hereto have made and executed this Amendment on the respective dates under each signature: Lake County, Florida, through its Board of County Commissioners, signing by and through its Chairman, and Town of Howey-in-the-Hills, through its Mayor.


*{Remainder of page intentionally left blank}*

AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN LAKE COUNTY AND HOWEY-IN-THE-HILLS REGARDING DEBRIS REMOVAL

ATTEST:

  
 \_\_\_\_\_  
 Gary O. Cooney, Clerk  
 Board of County Commissioners  
 of Lake County, Florida

Approved as to form and legality:  
  
 \_\_\_\_\_  
 Melanie Marsh, County Attorney



COUNTY

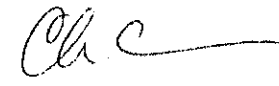
LAKE COUNTY, FLORIDA, through its Board of County Commissioners

  
 \_\_\_\_\_  
 Timothy J. Sullivan, Chairman

This 21 day of August, 2018.


AGENCY

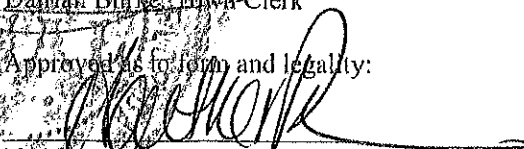
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA

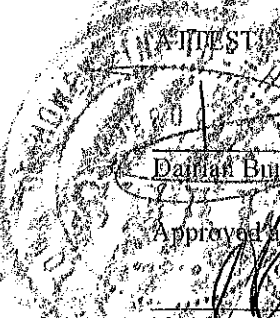
  
 \_\_\_\_\_  
 Chris Sears, Mayor

This 11 day of June, 2018.

ATTEST:

  
 \_\_\_\_\_  
 Dorian Burke, Town Clerk

Approved as to form and legality:  
  
 \_\_\_\_\_  
 Town Attorney





**Date:** January 11, 2022  
**To:** Mayor and Town Council  
**From:** Thomas Harowski, AICP, Planning Consultant  
**Re:** 2021-22 Capital Improvements Schedule Update

**Objective:**

Update the capital improvements schedule, Table 20, of the Capital Improvements Element of the Comprehensive Plan to maintain a current CIP and comply with State requirements for the comprehensive plan.

**Summary:**

Annually the Town is required to update the capital improvements schedule which is Table 20 of the Capital Improvements Element of the Town's comprehensive plan. The capital improvements schedule provides a five-year projection of capital improvements anticipated to be undertaken by the Town. The first year of the five-year plan is reflected in the annual budget and years two through five identify projects the Town would like to undertake.

Each year the Town modifies the schedule to remove project completed during the past year, modify projects include in the schedule as additional data becomes available, add new projects when these are identified, and modify the timing and priorities for projects in the program as appropriate. Once the capital improvements schedule is adopted, the Capital Improvements Element is updated by replacing the existing table 20 with the newly adopted table. A copy of the new capital improvements schedule is sent to the Florida Department of Community Affairs to document compliance with State requirements for the comprehensive plan.

**Possible Motions:**

*The Town Council has the following options:*

1. The Town Council motions to approve  
OR
2. The Town Council motions to approve with the following conditions  
OR
3. Motion to Deny

**Fiscal Impact:**

The actual amendment does not have a fiscal impact, but the projects contained in the table will require capital expenditure to undertake them. These capital expenditures are determined during the annual budgeting process and include the first year only of the five-year program.

**Staff Recommendation:**

Approve the amendment of the schedule of capital improvements.



The Gainesville Sun | The Ledger  
 Daily Commercial | Ocala StarBanner  
 News Chief | Herald-Tribune | News Herald  
 Northwest Florida Daily News

# Order Confirmation

Not an Invoice

Item 4.

<b>Account Number:</b>	532726
<b>Customer Name:</b>	Town Of Howie In The Hills
<b>Customer Address:</b>	Town Of Howey-In-The-Hills 101 N Palm AVE Howey In The Hills FL 34737-3418
<b>Contact Name:</b>	John Brock
<b>Contact Phone:</b>	352-324-2290
<b>Contact Email:</b>	jbrock@howey.org
<b>PO Number:</b>	2022-001

<b>Date:</b>	03/01/2022
<b>Order Number:</b>	6986809
<b>Prepayment Amount:</b>	\$ 0.00

<b>Column Count:</b>	1.0000
<b>Line Count:</b>	80.0000
<b>Height in Inches:</b>	0.0000

**Print**

Product	#Insertions	Start - End	Category
LEE Daily Commercial	1	03/04/2022 - 03/04/2022	Govt Public Notices
LEE dailycommercial.com	1	03/04/2022 - 03/04/2022	Govt Public Notices

<b>Total Order Confirmation</b>	<b>\$136.40</b>
---------------------------------	-----------------



# Ad Preview

Item 4.

**NOTICE OF A PUBLIC HEARING  
TOWN OF HOWEY-IN-THE-  
HILLS, FLORIDA  
NOTICE OF PROPOSED  
COMPREHENSIVE PLAN  
AMENDMENT**

**Ordinance No. 2022-001**

PUBLIC NOTICE IS HEREBY GIVEN that the Town of Howey-in-the-Hills Town Council will hold a Public Hearing pursuant to Section 163, Florida Statutes on **Monday, March 14, 2022, at 6:00 p.m.** in the Town Council Chambers, Town Hall, 101 North Palm Avenue, Howey-in-the-Hills, Florida 34737 to consider the proposed amendment to the Comprehensive Plan of the Town of Howey-in-the-Hills. Following the Public Hearing, the Town Council will vote on the adoption of the proposed amendment. The Proposed amendment is as follows:

**AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA AMENDING THE CAPITAL IMPROVEMENTS ELEMENT IN CHAPTER 8 OF THE TOWN'S COMPREHENSIVE PLAN BY UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS TO INCLUDE ESTIMATED CAPITAL IMPROVEMENTS FOR FISCAL YEAR 2021-2022 THROUGH FISCAL YEAR 2025-2026 PURSUANT TO THE REQUIREMENTS OF CHAPTER 163 OF THE FLORIDA STATUTES; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.**

You may either be present in person at this Public Hearing, represented by counsel or letter. All interested persons take due notice of the time and place of this Public Hearing and govern yourselves accordingly.

Copies of Ordinance 2022-001 are available in the Town Clerks Office, 101 N. Palm Ave., Howey-in-the-Hills, FL 34737 for inspection during normal business hours of Mon-Thurs 8 a.m. – 5 p.m. In compliance with the Americans with Disabilities Act (ADA) anyone who needs a special accommodation for this meeting should contact the Town Clerk at least 48 hours before the meeting.

Persons are advised that if they decide to appeal any decision made at this meeting, they will need a record of the proceeding, and for such purposes, they may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based per Section 286.0105 of the Florida Statutes.

All correspondence to the TOWN COUNCIL relative to this matter should be mailed to 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737.

John Brock, Town Clerk  
Town of Howey-in-the-Hills  
Publish Date – March 4, 2022  
6986809 3/4/2022 11

ORDINANCE NO. 2022-001

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA AMENDING THE CAPITAL IMPROVEMENTS ELEMENT IN CHAPTER 8 OF THE TOWN’S COMPREHENSIVE PLAN BY UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS TO INCLUDE ESTIMATED CAPITAL IMPROVEMENTS FOR FISCAL YEAR 2021-2022 THROUGH FISCAL YEAR 2025-2026 PURSUANT TO THE REQUIREMENTS OF CHAPTER 163 OF THE FLORIDA STATUTES; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

Whereas, Chapter 8 of the Comprehensive Plan for the Town of Howey-in-the-Hills includes the statutorily required Capital Improvements Element.

Whereas, Subsection 163.3177(3) of the Florida Statutes requires that every local government annually update the Five-Year Schedule of Capital Improvements (the “Schedule”) of the Capital Improvements Element (“CIE”) of the Comprehensive Plan.

Whereas, this Ordinance updates the Schedule to comply with the requirements of Subsection 163.3177(3) of the Florida Statutes.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HOWEY-IN-THE-HILLS, LAKE COUNTY, FLORIDA:

Section 1. Recitals. That the foregoing “whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance.

Section 2. Amendment. The Five-Year Schedule of Capital Improvements set forth in Table 20 in Chapter 8 of the Town’s Comprehensive Plan is hereby updated and amended in compliance with Section 163.3177 of the Florida Statutes and is replaced with the updated version of the Table 20 attached hereto as Attachment A to include estimated capital improvements for fiscal year 2021-2022 through fiscal year 2025-2026.

Section 3. Conflicts. All Ordinances or parts of Ordinances, Resolutions, or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Codification. It is the intent of the Town Council that the provisions of this Ordinance shall become and be made a part of the Town of Howey-in-the-Hills Comprehensive Plan and that the sections of this Ordinance may be renumbered or re-lettered and the word “ordinance” may be changed to “section,” “article,” or such other appropriate word or phrase to accomplish such intentions.

Section 5. Severability. If any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portion of this ordinance.



74  
75  
76  
77  
78

**ATTACHMENT A**  
**TOWN OF HOWEY-IN-THE-HILLS**  
**5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS**  
**FY 2021-2022 THROUGH FY 2025-2026**

TABLE 20							
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA							
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS							
Description	Funding Source	FY 2022	FY 2023	FY 2024	FY2025	FY2026	CIP Total
<b>Public Services</b>							
N. Water treatment plant Replacement	A/B/D/F	\$ 500,000	\$ 2,000,000	\$ 2,000,000	\$ 500,000		\$ 5,000,000
Water mains - south	A/B				\$ 100,000	\$ 600,000	\$ 700,000
Water mains - north	A/B				\$ 50,000		\$ 50,000
Water Master Plan	A/B/D					\$ 80,000	\$ 80,000
Central Avenue Streetscape	A	\$ 20,000			\$ 30,000	\$ 500,000	\$ 550,000
Equipment purchases	A	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Street Paving	Infrastructure	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Venezia South Second Access	A					\$ 10,000	\$ 10,000
Sidewalk Improvements	A	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Annual stormwater improvements	A/B/D/F	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
							<b>\$ 6,840,000</b>
<b>Police Department</b>							
New police station	B/D/F	\$ 2,000,000	\$ 3,000,000	\$ 1,500,000	\$ 500,000		\$ 7,000,000
Vehicle replacement	Infrastructure	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 475,000
Technology	A/B/D/F	\$ 3,000	\$ 3,000	\$ 3,000	\$ 7,500	\$ 50,000	\$ 66,500
							<b>\$ 7,541,500</b>
<b>Community Facilities</b>							
Design for New Town Hall	A					\$ 50,000	\$ 50,000
Central Lake Bike Trail and Town Trails	A/B/D/F		\$ 40,000				\$ 40,000
							<b>\$ 90,000</b>
<b>Parks and Recreation</b>							
Purchase land for new park	A/B/D/E/F					\$ 150,000	\$ 150,000
Repair/replace finger piers	A/B/D		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000
Main Pier Redecking	A/B/D	\$ 49,600					\$ 49,600
Repair/renovate Sara Maud Park	A/B/D		\$ 100,000		\$ 100,000		\$ 200,000
Improvements to Griffin Park	A/B/D	\$ 10,000			\$ 90,000		\$ 100,000
Central Park Courts and Upgrades	A/D/D			\$ 150,000			\$ 150,000
Neighborhood Park North End	A/B/D/E/F					\$ 125,000	\$ 125,000
Neighborhood Park South End (Venezia)	A/B/D/E/F		\$35,000				\$ 35,000
Market Park	A/B/D	\$ 5,000					\$ 5,000
Community Campus near Public Safety	A/B/D/E/F		\$ 300,000	\$ 300,000	\$ 250,000		\$ 850,000
Mausoleum	A/B/D/F		\$ 10,000				<b>\$ 1,704,600</b>
Per Year		\$ 2,772,600	\$ 5,683,000	\$ 4,148,000	\$ 1,822,500	\$ 1,760,000	
Program Total							<b>\$ 16,176,100</b>

TABLE 20 A							
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA							
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS							
Description	Funding Source	FY 2022	FY 2023	FY 2024	FY2025	FY2026	CIP Total
<b>Transportation Mitigation Projects</b>							
SR 19 @ CR 48 Intersection	A/B/E/F		\$ 500,000				\$ 500,000
SR 19 @ Central Ave Intersection	A/B/E/F		\$ 500,000				\$ 500,000
Revels Rd @ SR 19 Intersection	A/B/E/F					\$ 500,000	\$ 500,000
Florida Ave @ SR 19 Intersection	A/B/E/F			\$ 100,000			\$ 100,000
Florida Ave @ Number 2 Rd. Intersectio	A/B/E/F				\$ 100,000		\$ 100,000
Pedestrian Improvements	A/B/E/F		\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ 100,000
Bicycle Improvements	A/B/E/F			\$ 20,000	\$ 30,000	\$ 50,000	\$ 100,000
Streetscape	A/B/E/F					\$ 250,000	\$ 250,000
Road Reconstruction	A/B/E/F				\$ 20,000	\$ 20,000	\$ 40,000
<b>Total</b>		\$ -	\$ 1,020,000	\$ 140,000	\$ 170,000	\$ 860,000	\$ 2,190,000



TMHConsulting@cfl.rr.com  
 97 N. Saint Andrews Dr.  
 Ormond Beach, FL 32174  
 PH: 386.316.8426

## MEMORANDUM

**TO:** Howey-in-the-Hills Planning and Zoning Board  
**FROM:** Thomas Harowski, AICP, Planning Consultant  
**SUBJECT:** Capital Improvements Schedule Annual Update FY 2021-2022  
**DATE:** November 29, 2021

---

State law requires that the Town annually update its five-year capital improvements program. The most recent update to the Five-Year CIP was done last year as the FY 2020-2021 annual update. While the Town is “required” to update the CIP there is no sanction for failing to do so, nor is there a requirement to demonstrate that the CIP is financially feasible. However, in order to keep the Town’s comprehensive plan in compliance with State requirements, we are again proceeding with the update to the CIP based on the most recent adopted budget, and on changes that have occurred since the CIP was last updated.

While the CIP now has reduced requirements, it can and should still function as a useful planning tool by identifying desired capital improvements and focusing attention on longer term funding needs. Staff has developed a proposed five-year plan and is asking the Planning Board to review the plan and make a recommendation to the Town Council on the proposal. Attached to this memorandum is a revised Table 20 that, once adopted, will be incorporated into the comprehensive plan. Adoption is done by local ordinance, and then we will send a copy of the adopted CIP to the Department of Economic Opportunity to provide evidence that the Town has met the requirement for a current five-year capital plan.

The revised Table 20 assigns capital projects to one of four areas including Public Services, Police Department, Community Facilities and Parks and Recreation. Each project is identified by title, total project cost and year or years when expenditures are anticipated. Note that the CIP Total may differ from the Total Cost for a project as some expenditures for an individual project may be projected to occur beyond the five-year window of the current CIP. In subsequent updates additional expenditures will be planned for these projects. The funding source column identifies a likely funding source or sources. The code letters refer to:

- A - Current Revenue
- B - Impact Fees
- C - SRF Loan
- D - Grants

E - Developer Contributions  
F - Other

Please keep in mind that the CIP as presented is simply a plan for capital expenditures and not a specific budget. It is likely that project amounts, funding sources and timing for projects will change as circumstances dictate.

The changes from the current five-year capital improvements plan reflect projects that have been completed; changes to existing projects; any new projects that have been identified; and modifications to projects already on the list. In most cases modifications consist of moving anticipated projects to outer years in the five-year plan as resources were not available to allow budgeting in the current year. The key changes from the 2019-2020 version are as follows:

- The north water treatment plant replacement and new wells continue as a high priority project as the existing well needs to be relocated and expanded to meet emerging need in the northern portion of the Town and to improve service to existing customers. The Town is working with the Lake Hills developers to acquire land for the project and initiate development of the facility.
- Water main improvements have been deferred one year pending decisions on specific needs and timing of required improvements. Many of these improvements will be driven by specific private development proposals. These funds could be used to upsize developer installed lines or make other necessary system improvements.
- The Central Avenue sewer project has been removed from the CIP program as the project completion is expected before the end of calendar 2021.
- Annual maintenance allocations for equipment purchases, street resurfacing, sidewalks and storm water improvements are shown as an annual need. Actual amounts will be addressed as part of the annual budget process. The placement of these expenditures as annual allocations reflect the need to invest in continuing system maintenance and provide an opportunity for minor system upgrades.
- The proposed police station replacement has been adjusted for the total project cost as more information has become available and has been programed in anticipation of grant funding.
- The police vehicle replacement schedule has been adjusted to reflect the current vehicle replacement schedule and current budgeting.
- Police technology expenditures have been adjusted based on improved cost data.



- The parks program remains in the schedule to identify opportunities for action and to serve as a basis for planning future parks development. Some costs have been adjusted based on more current data.
- A new parks and recreation project has been added for “community campus” to be developed in conjunction with the proposed public safety complex on the Town owned parcel on Number 2 Road.

None of the projects shown in the capital improvements plan are based on the need to address shortfalls in the Town’s ability to meet its designated levels of service as set out in the comprehensive plan. This condition is the “concurrency” requirement, which all comprehensive plans must meet. The Town does need the new north treatment plant to be in place before new development in this area of Town can be permitted. While the potable water production capacity can support the proposed projects, the operating characteristic of the existing north treatment plant and the lack of service lines inhibit the ability of the Town to serve major new projects in the north sector.

The concurrency requirement states that the Town must be able to demonstrate its ability to provide necessary public services at the designated level of service at the time the impacts of development occur. If this requirement cannot be met, the Town may not issue approvals for new development. If services cannot be provided, either the Town or the developer can provide for capital facilities investments keyed to the date when development impacts are expected. These expenditures would then be reflected in the CIP. The Town currently has no service deficiencies for the services it provides. The Lake County School District is currently experiencing deficiencies in the schools serving Howey-in-the-Hills, and any proposed development will need to work with the School Board to address this deficiency before the Town may approve a development. The adopted level of service for the services provided by the Town are presented in Policy 1.2.3 of the Capital Improvements Element and include:

**POLICY 1.2.3:**      *Adopted Level of Service Standards.* The following levels of service are hereby adopted and shall be maintained for existing or previously permitted development and for new development or redevelopment in the Town or in the Town utility service area.

**Sanitary Sewer:**

Dwelling Unit - 120 gallons per day, per resident

**Potable Water:**

Overall System Demand - 242.0 gallons per day, per resident  
Residential Demand Only - 150.8 gallons per day, per resident

**Solid Waste:**

6 lbs. per day, per capita

**Transportation:                      Level of Service**

Principal Arterial Traffic	“C” based on Average Annual Daily Traffic
Minor Arterial Traffic	“D” based on Average Annual Daily Traffic
Major Collector Traffic	“D” based on Average Annual Daily Traffic
Minor Collector and Local Directional	“D” based on Peak Hour

**Recreation and Open Space:**

6.5 acres of park space per 1,000 residents

(Note: the level of service for stormwater is a complex table included in Policy 1.2.3 but not replicated here. Stormwater management compliance is done on a site-by-site basis with the designated level of service met on site and evidenced by the Town’s approval of a subdivision plan or site plan and issuance of a permit by the St. Johns River Water Management District.)

The following tables show the currently adopted five -year program and the proposed five-year program for your comparison.

TABLE 20								
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA								
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS								
Description	Funding Source	Total Cost	FY 2020 2021	FY 2021 2022	FY 2022 2023	FY2023 2024	FY2024 2025	CIP Total
<b>Public Services</b>								
N. Water treatment plant Replacement	A/B/F	\$ 250,000		\$ 250,000				\$ 250,000
North well	A/B/F	\$ 1,000,000		\$ 1,000,000				\$ 1,000,000
Water mains - south	A/B	\$ 1,000,000				\$ 100,000	\$ 600,000	\$ 700,000
Water mains - north	A/B	\$ 1,200,000				\$ 50,000		\$ 50,000
Water Master Plan	A/B/D	\$ 80,000					\$ 80,000	
Central Avenue Sewer/Water/Drainage	B/D	\$ 600,000	\$ 600,000					\$ 600,000
Central Avenue Streetscape	A	\$ 500,000					\$ 500,000	\$ 500,000
Equipment purchases	A	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Street Paving	A	\$ 175,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Venezia South Second Access	A	\$ 10,000		\$ 10,000				\$ 10,000
Sidewalk Improvements	A	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Annual stormwater improvements	A/B/D/F	\$ 150,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
								\$ 3,560,000
<b>Police Department</b>								
New police station	B/D/F	\$ 1,500,000			\$ 650,000	\$ 850,000		\$ 1,500,000
Vehicle replacement	A	\$ 240,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 240,000
Technology	A/B/D/F	\$ 47,500	\$ 9,500	\$ 49,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 87,500
								\$ 1,827,500
<b>Community Facilities</b>								
Central Avenue Streetscape Design	A	\$ 50,000				\$ 50,000		\$ 50,000
Design for New Town Hall		\$ 50,000					\$ 50,000	\$ 50,000
Town Entrance Signs	A	\$ 75,000			\$ 75,000			\$ 75,000
Central Lake Bike Trail and Town Trails	A/B/D/F	\$ 1,000,000		\$ 40,000				\$ 40,000
								\$ 215,000
<b>Parks and Recreation</b>								
Purchase land for new park	A/B/D/E/F	\$ 150,000					\$ 150,000	\$ 150,000
Repair/replace finger piers	A/B/D	\$ 40,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000
Main Pier Redecking	A/B/D	\$ 4,000		\$ 4,000				\$ 4,000
Repair/renovate Sara Maud Park	A/B/D	\$ 140,000		\$ 100,000		\$ 100,000		\$ 200,000
Improvements to Griffin Park	A/B/D	\$ 100,000				\$ 100,000		\$ 100,000
Central Park Courts and Upgrades	A/D/D	\$ 150,000			\$ 150,000			
Neighborhood Park North End	A/B/D/E/F	\$ 125,000					\$ 125,000	\$ 125,000
Neighborhood Park South End	A/B/D/E/F	\$ 125,000					\$ 125,000	\$ 125,000
Market Park	A/B/D	\$ 5,000	\$ 5,000					\$ 5,000
								\$ 749,000
<b>Program Total</b>								<b>\$ 6,351,500</b>

TABLE 20								
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA								
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS								
Description	Funding	Total	FY 2021	FY 2022	FY 2023	FY2024	FY2025	CIP
	Source	Cost	2022	2023	2024	2025	2026	Total
<b>Public Services</b>								
N. Water treatment plant Replacement	A/B/F	\$ 1,500,000	\$ 500,000	\$ 1,000,000				\$ 1,500,000
Water mains - south	A/B	\$ 1,000,000				\$ 100,000	\$ 600,000	\$ 700,000
Water mains - north	A/B	\$ 1,200,000				\$ 50,000		\$ 50,000
Water Master Plan	A/B/D	\$ 80,000					\$ 80,000	\$ 80,000
Central Avenue Streetscape	A	\$ 550,000	\$ 20,000			\$ 30,000	\$ 500,000	\$ 550,000
Equipment purchases	A	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Street Paving	A	\$ 175,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Venezia South Second Access	A	\$ 10,000					\$ 10,000	\$ 10,000
Sidewalk Improvements	A	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Annual stormwater improvements	A/B/D/F	\$ 150,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
								\$ 3,340,000
<b>Police Department</b>								
New police station	B/D/F	\$ 7,000,000	2000000	3000000	\$ 1,500,000	\$ 500,000		\$ 7,000,000
Vehicle replacement	A	\$ 240,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 475,000
Technology	A/B/D/F	\$ 66,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 7,000	\$ 50,000	\$ 66,000
								\$ 7,541,000
<b>Community Facilities</b>								
Design for New Town Hall		\$ 50,000					\$ 50,000	\$ 50,000
Central Lake Bike Trail and Town Trails	A/B/D/F	\$ 1,000,000		\$ 40,000				\$ 40,000
								\$ 90,000
<b>Parks and Recreation</b>								
Purchase land for new park	A/B/D/E/F	\$ 150,000					\$ 150,000	\$ 150,000
Repair/replace finger piers	A/B/D	\$ 40,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000
Main Pier Redecking	A/B/D	\$ 49,800	\$ 49,800					\$ 49,800
Repair/renovate Sara Maud Park	A/B/D	\$ 200,000		\$ 100,000		\$ 100,000		\$ 200,000
Improvements to Griffin Park	A/B/D	\$ 100,000	\$ 10,000			\$ 90,000		\$ 100,000
Central Park Courts and Upgrades	A/D/D	\$ 150,000			\$ 150,000			\$ 150,000
Neighborhood Park North End	A/B/D/E/F	\$ 125,000					\$ 125,000	\$ 125,000
Neighborhood Park South End	A/B/D/E/F	\$ 125,000					\$ 125,000	\$ 125,000
Market Park	A/B/D	\$ 5,000	\$ 5,000					\$ 5,000
Community Campus	A/B/D/E/F	\$ 850,000		\$ 300,000	300000	250000		\$ 850,000
								\$ 944,800
<b>Program Total</b>							\$	<b>11,915,800</b>



TMHConsulting@cfl.rr.com  
97 N. Saint Andrews Dr.  
Ormond Beach, FL 32174  
PH: 386.316.8426

## MEMORANDUM

**TO:** Sean O’Keefe, Town Administrator  
**CC:** Don Griffey, PE, Consulting Engineer  
**FROM:** Thomas Harowski, AICP, Planning Consultant  
**SUBJECT:** Planning Structure for Traffic Concurrency Mitigation  
**DATE:** February 11, 2022

As a follow-up to our discussion yesterday regarding a structure for determining necessary mitigation for traffic impacts to the local road network resulting from new development, I have developed an initial summary of potential projects and roads which would be the primary locations for expenditure of “fair-share” funds collected by the Town as part of its concurrency analysis. Small residential infill development such as new single-family homes on existing lots would not be affected by this proposal as they are exempt from the concurrency test. The completion of the residential components for the Venezia/Talichet projects have proceeded to the point where they would no longer be subject to the traffic concurrency test. The applicable projects are listed below as entitled projects and speculative projects based on their current status. Most of this data is taken from the major projects summary report that I did back in November. I added the Carter Trust property to the listing as this project had not come forward at that time.

<b>DEVELOPMENT PROJECT PROFILES APPROVED AND PENDING PROJECTS</b>					
<b>Project</b>	<b>Single-Family</b>	<b>Multi-Family</b>	<b>Total Units</b>	<b>Commercial Area</b>	<b>Other Area</b>
Venezia South		113	113	85,000	
Talichet	92		92		
Talichet Phase 2	21		21		
Whispering Hills	156		156		
Lake Hills/Four Seasons	358	292	650	150,000	176,000
The Reserve	581	153	734	300,000	205,000
<b>TOTAL</b>	<b>1,208</b>	<b>588</b>	<b>1,766</b>	<b>535,000</b>	<b>381,000</b>

**Notes:**

1. Venezia South 172 units are existing.
2. Lake Hills/Four Seasons is the revised proposal. Multi-Family are duplex units
3. Mission Rise approval has lapsed.
4. The Reserve data is the approved amendment total.

<b>DEVELOPMENT PROJECT PROFILES PROPOSED PROJECTS WITH NO APPROVAL STATUS</b>					
<b>Project</b>	<b>Single-Family</b>	<b>Multi-Family</b>	<b>Total Units</b>	<b>Commercial Area</b>	<b>Other Area</b>
Mission Rise	400		400		
Thompson Grove	252		252	130,000	
Simpson Parcel	260		260		
Westminster		350	350		ALF
Carter Trust	313				
<b>TOTAL</b>	<b>912</b>	<b>350</b>	<b>1,262</b>	<b>130,000</b>	<b>ALF</b>

Notes:

1. Mission Rise total units is based on the most recent approved plan. The comprehensive plan allows for units per acre on the total net acreage as the maximum unit total. Net acreage excludes wetlands and waterbodies.
2. Thompson Grove commercial allocation assumes 0.30 FAR for 10 acres.
3. Carter Trust unit total is based on the initial concept plan. We expect fewer than 300 units once plan is refined.

The allocation of funds to individual projects should relate to the hierarchy of roads as set out in our comprehensive plan, and as projects are identified on these roads that will be useful in addressing traffic impacts expected to result from the new projects. The roadways are as follows;

Major Arterial

SR 19 (entire length through the Town)

Major Collector

CR 48 (SR 19 west)

Minor Collector

Number Two Road?Central (SR 19 to CR 48)  
Revels Road (SR 19 to Lakeshore)

Local Collectors

Central Avenue (SR 19 to Lakeshore)  
Florida Avenue (SR 19 to Centrral)  
Lakeshore Boulevard (Croton to Revels Rd.  
Buckhill Road (Lakeshore to CR 455)  
Proposed Connector #1 (Mission Rise)  
Proposed Connector #2 (The Reserve)  
Proposed Connector #3 (Lake Hills)

The major arterial, the major collector and minor collector roads are the designations given in our Transportation Element of the comprehensive plan. The local collector designation was developed to recognize roads in the Town that do serve a

traffic function to funnel traffic to and from the formal arterial/collector network and serve other functions of the transportation network such as pedestrian and bicycle service. These roads do or have the potential to supplement traffic capacity on the arterial and collector network. As such, improvements to these roads could help address traffic impacts to the arterial and collector network.

- Proposed Connectors #1 and #2 are already shown on the future traffic network map and will serve as connections between SR 19 and Number Two Road for the two major development projects in the southwest quadrant of Town.
- Proposed Connector #3 was added as the main road through the Lake Hills project will connect SR 19 and CR 48 in a similar manner to the other connector roads.
- The other roads on the local collector list have been identified by the comprehensive plan as priority locations for pedestrian and bicycle facilities, serve new development areas (Whispering Hills), and serve emerging commercial areas (Central Avenue).

Potential projects have been suggested by traffic studies for the various developments prepared to date as well as other improvements that would clearly and directly address traffic impacts from the anticipated developments. Most of the projects are keyed to improving traffic capacity, but some are operational improvements made necessary by increased traffic demand across the entire road network, and some relate to projects that can encourage a shift in trip mode from vehicles to bicycle and pedestrian trips. The Town does not currently have any regularly scheduled transit service. Should transit become an option in the future, new projects may be identified to support transit. As the Town gains experience with actual traffic demands versus the current modeling expectations, other projects may be identified to add to the list.

1. SR 19 at CR 48 Intersection improvements which may include addition turn and through lanes and signal upgrades. (Source: Traffic Study)
2. SR 19 at Central Avenue conversion of flashing signal to a full signal, the addition of turn lanes if possible and relocation of on-street parking and loading spaces. (Source: Traffic Study)
3. Revels Road at SR 19 intersection improvements to align the off-set intersection, add turn lanes as necessary and signals if warranted. (2007 Neel Schaffer Study)
4. Florida Avenue/Venezia Boulevard at SR 19 intersection improvements to add turn lanes as necessary and add signals if warranted (2007 Neel Schaffer Study)
5. Florida Avenue at Number Two Road intersection improvements to add turn lanes
6. Pedestrian improvements as identified in the Town's pedestrian and bicycle study (TMH Consulting 2019)

7. Bicycle network improvements as identified in the Town’s pedestrian and bicycle study (TMH Consulting 2019)
8. Streetscape improvements per the Town’s downtown plan (2015)
9. Road reconstruction projects that can improve the roadway’s ability to support increased traffic volumes and/or increased weight of vehicles.

HOWEY-IN-THE-HILLS TRANSPORTATION PROJECTS TRAFFIC CONCURRENCT MITIGATION		
PROJECT	TYPE	COST
SR 19 at CR 48	Intersection and signal	\$500,000
SR 19 at Central	Intersection and signal	\$500,000
Revels Road at SR 19	Intersection	\$500,000
Florida Ave. at SR 19	Intersection	\$100,000
Florida Ave. at Number 2 Rd	Intersection	\$100,000
Pedestrian Improvements	Sidewalks, Safety	&100,000
Bicycle Improvements	Trails, Saety	\$100,000
Streetscape	Access, parking	\$250,000
Road Reconstruction	Safety, capacity	TBD
Total		\$2,150,000





# Proclamation

## Town of Howey-in-the-Hills, Florida, Lake County

**WHEREAS**, water is a basic and essential need of every living creature; and

**WHEREAS** The State of Florida, Water Management Districts and the Town of Howey-in-the-Hills are working together to increase awareness about the importance of water conservation; and

**WHEREAS**, the Town of Howey-in-the-Hills and the State of Florida has designated April, typically a dry month when water demands are most acute, Florida’s Water Conservation Month, to educate citizens about how they can help save Florida’s precious water resources; and

**WHEREAS**, Howey-in-the-Hills has always encouraged and supported water conservation, through various educational programs and special events; and

**WHEREAS**, every business, industry, school and citizen can make a difference when it comes to conserving water; and

**WHEREAS**, every business, industry, school and citizen can help by saving water and thus promote a healthy economy and community; and

**NOW THEREFORE** be it resolved that by virtue of the authority vested in me as Mayor of the Town of Howey-in-the-Hills do hereby proclaim the month of April as

### Water Conservation Month

The Town of Howey-in-the-Hills, Florida is calling upon each citizen and business to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

Signed this 14th day of March, 2022.

By: \_\_\_\_\_  
Martha MacFarlane, Mayor

Attest: \_\_\_\_\_  
John Brock, Town Clerk



**Date:** March 14, 2022  
**To:** Mayor and Town Council  
**From:** Library Director, Tara Hall  
**Re:** Consideration and Approval: Szydlik Library Board applicant

**Objective:**

To approve a new Library Board member applicant.

**Summary:**

The Library Board has received an application for board membership from Pamela Szydlik. Pam has lived in Howey-in-the-Hills for approximately two years and has frequented story time, home school programs and visits the library quite often with her three boys.

The Library Board has interviewed Pam and Chair Jim Steele would like to present her name to the town council for consideration to complete the board.

**Possible Motions:**

*The Town Council has the following options:*

1. The Town Council motions to approve  
OR
2. The Town Council motions to approve with the following conditions  
OR
3. Motion to Deny

**Fiscal Impact:**

There is no fiscal impact.

**Staff Recommendation:**

Staff recommends approval.

Yes, I would like to donate my time and talent to the Town of Howey-in-the-Hills.

APPLICATION FOR BOARD MEMBERSHIP  
Check One

- Cemetery Board
- Code Enforcement Board
- Historic Preservation Board
- Library Board
- Parks & Recreation Board
- Planning & Zoning Board

Name: Pamela Szydlik  
 Address: 402 Mission Ln Howey-in-the-Hills, FL 34737  
 Phone: (Home) 407-230-5646 (Work) \_\_\_\_\_  
 Email Address: pamela.szydlik@gmail.com

What experience or qualities do you have that you feel would contribute to the board of your choice?

As a mother of young children, I love the library and visit frequently, I'd love to serve the community by giving back

Can you commit to attending the schedule of meetings?  Yes  No

What date are you available to start? \_\_\_\_\_

How long have you been a resident of the Town? Almost 2 years (03/2020)

Have you ever applied for membership or served on any boards in the Town? If so which?

NO

Thank you for your interest in Howey-in-the-Hills. Return the application to Town Hall or you may fold this application and drop it into the deposit box at Town Hall.

FOR TOWN HALL USE

Received by \_\_\_\_\_ Date \_\_\_\_\_

Reviewed by Board Chairman \_\_\_\_\_

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Confirmed by Council \_\_\_\_\_ Date \_\_\_\_\_



## MEMO

To: Town Council

CC:

From: John Brock, Town Clerk

RE: February 2022 Month-End Town Hall Report

Date: 03/11/2022

### Permitting:

Permits	Feb-22	Jan-22	Dec-21	Nov-22	Oct-22	FYTD
Talichet - SFR	0	0	0	0	2	2
Talichet - Revision	1	1	0	0	0	2
Independent -SFR	1	0	1	2	0	4
Building	5	1	3	5	3	17
Building Commercial	0	0	1	0	0	1
Re-Roof	2	2	3	9	5	21
Screen Enclosure	1	4	1	5	3	14
Sheds	2	0	1	2	0	5
Fence	7	10	4	11	2	34
Electrical/Solar	3	2	3	3	8	19
Pool/Decks	1	1	0	3	0	5
HVAC/Mechanical	2	2	1	1	1	7
Plumbing	0	0	1	1	1	3
Gas	1	0	0	0	0	1
Commercial Fence	0	0	0	0	2	2
Talichet CO's	2	5	4	6	2	19

**Utility Billing:**

## Top Utility Bill Bad Debt for February 2022

Service Address	Action	Total Balance	Current Charges	Past Due Amount
107 E MYRTLE ST	Lien - Turned Off	3151.87	34.15	3117.72
503 CAMINO REAL	Lien - Turned Off	1358.15	34.15	1324.00
406 S PALM AVE		1222.97	95.02	1127.95
520 AVILA PLACE-IRRIGATION		757.24	757.24	0.00
448 AVILA PLACE-IRRIGATION		702.35	702.35	0.00
103 SIXTH AVE	Lien - Turned Off	680.10	100.65	579.45
122 W MAGNOLIA AVE		641.97	67.72	574.25
205 E LAUREL AVE	Lien	523.98	116.13	407.85
311 E ORCHID WAY	Lien	506.15	121.12	385.03
111 N DIXIE DR		405.16	74.22	330.94
325 TERACOTTA TERRACE - POTABLE	PP	372.63	87.13	285.50
213 MESSINA PLACE - IRRIGATION		356.96	106.11	250.85
492 AVILA PLACE-POTABLE		351.95	132.34	219.61
324 TERRACOTTA TER-IRRIGATION		337.73	68.09	269.64
531 BELLISSIMO PLACE-IRRIGATION I		327.80	274.15	53.65
493 BELLISSIMO PL - IRRIGATION		320.59	167.93	152.66
107 E LAUREL AVE		256.47	41.13	215.34
324 TERRACOTTA TER-POTABLE		242.66	101.27	141.39

# Activity Log Event Summary (Cumulative Totals)

Howey-in-the-Hills PD  
(02/01/2022 - 02/28/2022)

Abandoned 911	4	Alarm Activation	1
Animal Complaint	1	Anti-Social Behavior	45
Assault & Battery	3	Assist other Agency- Alarms	2
Assist other Agency- Back-up	9	Assist other Agency- Child Services	1
Assist other Agency- In Progress calls	2	Assist other Agency- Medical Call	1
Assist other Agency- Other	8	Assist other Agency- Traffic	9
Baker Act-Juvenile	2	Case Follow-Up	2
Child Neglect-Abuse	1	Civil Complaint-Legal Advice	5
Code Enforcement	3	Disabled Vehicle (DAV)	7
Disturbance	1	Disturbance - Domestic	1
Found / Lost Property	1	Golf Cart Registration	45
Juvenile Complaint	3	Missing/Found Child	2
Patrol	213	Patrol-Busines	10
Patrol-School	104	Property Check-Boat Ramp	34
Property Check-Business	45	Property Check-Residence	18
Property Check-Schools/Govt. Bldg.	50	Property Check-Town Property	188
Property Damage	1	Public Relations	2
Road Hazard	1	Security Check Request	1
Sick/Injured Person	4	Solicitor Complaint	1
Special Detail	1	Suspicious Incident	3
Suspicious Vehicle	3	Theft - Grand/Petit	1
Traffic Stop-Civil Citation	81	Traffic Stop-Criminal Citation	11
Traffic Stop-warning	87	Traffic Watch	79
Training-	11	Trespassing Complaint	1
Well Being Check	1		

**Total Number Of Events: 1,110**

# Code Summary Report Activity Type

Activity Date 02/01/2022 TO 02/28/2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Email	0	1	0	0	0	0	0	0	0	0	0	0	1
Initial Inspection	0	25	0	0	0	0	0	0	0	0	0	0	25
Phone call	0	4	0	0	0	0	0	0	0	0	0	0	4
Re-Inspection	0	6	0	0	0	0	0	0	0	0	0	0	6
Send Letter	0	3	0	0	0	0	0	0	0	0	0	0	3
<b>Totals:</b>	<b>0</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>39</b>

# Code Summary Report Activity Type

Activity Date 10/01/2021 TO 02/28/2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Email	2	1	0	0	0	0	0	0	0	0	0	2	5
Initial Inspection	18	25	0	0	0	0	0	0	0	18	12	3	76
Issue Citation	0	0	0	0	0	0	0	0	0	2	0	0	2
Office visit	1	0	0	0	0	0	0	0	0	0	0	1	2
Phone call	7	4	0	0	0	0	0	0	0	10	6	5	32
Re-Inspection	13	6	0	0	0	0	0	0	0	17	12	12	60
Research	2	0	0	0	0	0	0	0	0	0	2	2	6
Send Letter	2	3	0	0	0	0	0	0	0	4	3	1	13
Verbal Warning	0	0	0	0	0	0	0	0	0	0	1	0	1
<b>Totals:</b>	<b>45</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>51</b>	<b>36</b>	<b>26</b>	<b>197</b>



# Code Summary Report Violation Name

Violation Date 10/01/2021 TO 02/28/2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row	Total
Accumulation of Junk Sec. 127-4	4	1	0	0	0	0	0	0	0	0	6	0	11	
Accumulation of Refuse Sec. 127-2	4	0	0	0	0	0	0	0	0	0	5	0	9	
Excessive or Untended Growth of Vegetation Sec. 127-3	1	1	0	0	0	0	0	0	0	0	2	0	4	
Florida Building Code 105.1	2	1	0	0	0	0	0	0	0	4	0	2	9	
Illegal Signs LDC Chap 5.03.04	0	2	0	0	0	0	0	0	0	0	0	0	2	
Movable Module Storage Units LDC 5.02.06	1	0	0	0	0	0	0	0	0	0	0	0	1	
Parking-Boats and RVs (A) Article I, Sec. 166-3	0	0	0	0	0	0	0	0	0	2	2	0	4	
Parking-Boats and RVs (C) Article I, Sec. 166-3	2	2	0	0	0	0	0	0	0	0	0	0	4	
Parking-Boats and RVs (D) Article I, Sec. 166-3	0	1	0	0	0	0	0	0	0	0	0	0	1	
Political Signs 5.03.05(K)	4	0	0	0	0	0	0	0	0	0	3	0	7	
Prohibited Parking (C) Sec. 166-13	1	1	0	0	0	0	0	0	0	0	0	0	2	
Prohibited Signs 5.03.04	0	0	0	0	0	0	0	0	0	8	2	0	10	
Storm water Management 8.05.05	0	1	0	0	0	0	0	0	0	0	0	0	1	
Storm water Management 8.05.05 (K)(2)(o)	0	1	0	0	0	0	0	0	0	0	0	0	1	
Water Restriction Sec. 171-123	1	15	0	0	0	0	0	0	0	0	0	0	16	
<b>Totals:</b>	<b>20</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>20</b>	<b>2</b>	<b>82</b>	

# Water Conservation

The Town of Howey-in-the-Hills follows the St. Johns River Water Management irrigation guidelines. Our water conservation plan allows irrigating of landscape throughout the year. Regulations during Eastern Standard time are as follows:

Residential landscape irrigation at odd numbered addresses or no address is only on Saturday and shall not occur between 10:00 a.m. and 4:00 p.m.; during Daylight Savings time you may also irrigate on Wednesday; times still apply.

Residential landscape irrigation at even numbered addresses is only on Sunday and shall not occur between 10:00 a.m. and 4:00 p.m.; during Daylight Savings time you may also irrigate on Thursday; times still apply.

Non-residential landscape irrigation may occur only on Tuesday and cannot occur between 10:00 a.m. and 4:00 p.m.; during Daylight Savings time you may also irrigate on Friday; times still apply.

# Illicit Discharge

An Illicit discharge is defined as "any discharge into a municipal storm sewer system that is not composed entirely of stormwater". Some of the pollutants that fall into this category are:

Car wash wastewater, Gas and motor oil, Grass clippings, Household cleansers, Paints, Pesticides, Pet waste, Solvents, Weed killer

All non-storm substances discharged into the Town's storm sewer system are to be considered illicit discharges that would pose a threat to the health, safety and welfare of the public and are hereby prohibited.

# FAQ

*Q:* My neighbors have the same violations, why have you selected me?

*A:* The Code Enforcement Department does not conduct selective enforcement. The Officer tries to cover the entire town routinely. In addition, the officer responds to all complaints that are filed with our office. You may be unaware that the attempt to remedy a violation is already in progress. Please feel free to call the Code Enforcement office to inquire about a specific address.

*Q:* I received a Notice of Violation on a house that I own, but I rent this property to a tenant. Why don't you issue the notice to the tenant?

*A:* In most cases, the tenant was issued a Notice of Violation, and you, as the property owner would have been notified of the violation via certified mail. As the property owner, you are legally responsible for any violations of Town ordinances. If your tenant does not come into compliance, you could be held responsible and the case could be presented to the Special Magistrate.

*Q:* This seems like a waste of tax dollars. Why don't you go after "real criminals?"

*A:* The Code Enforcement Department exists to protect the quality of life of all residents in the Town of Howey-in-the-Hills. It has a different purpose than law enforcement. Code Enforcement helps maintain property values and improves areas that have become blighted with debris, overgrowth, or graffiti. Areas that have become blighted are more likely to have a higher crime rate than those areas that are well maintained and free from Code violations.

"Howey-in-the-Hills Code Enforcement serves as a resource to protect the health and safety of our community. We strive to maintain the quality of life through education, cooperation, and voluntary compliance."



Azure Botts

Code Enforcement Officer

Case # \_\_\_\_\_

**THE TOWN OF  
HOWEY-IN-THE-HILLS**

111 North Palm Ave.  
Howey-in-the-Hills, FL  
34737

Phone: 352-324-2030  
Cell: 352-638-0524  
Fax: 352-324-0523

Email: [abotts@howey.org](mailto:abotts@howey.org)



## About the Process

The intent of Code Enforcement is to obtain voluntary compliance through educating the public of the ordinances, to work with the public in resolving violations, and to maintain communication and a good working relationship with our citizens.



*One of our goals is to educate the public!*

The Process!

When there is a violation of an ordinance or Land Development Code, the property owner is notified of the violation. If compliance is not attained, a notice of violation is then issued with a timeframe to comply. If compliance is still not met, the property owner can be issued a notice of hearing before a special magistrate. If the property owner is found in violation, a fine of up to \$250.00 per violation, per day and up to \$500.00 per violation, per day for repeat violations, can be assessed per Florida Statute 162.09.

### Special Magistrate

A Special Magistrate is a member of the Florida Bar, existing by the authority of the State of Florida and appointed by the Town of Howey-in-the-Hills, to hear and decide Code Enforcement violation cases. The Special Magistrate provides an expeditious and effective means of dealing with violations.

## COMMON VIOLATIONS

- ◆ Grass/weeds/vegetation in excess of 12 inches in height.
- ◆ Unlicensed/inoperable vehicles are prohibited.

**KNOW THE RULES!**



*Be informed!*

- ◆ Accumulation of refuse and junk are prohibited.
- ◆ Trash receptacles left out after the day of pick up is prohibited.
- ◆ Erecting a fence is prohibited without first obtaining a building permit.
- ◆ Placing signs in public right of way is prohibited.
- ◆ Parking of boat/recreational vehicle/trailer in front yard is prohibited. Some rare exceptions apply.
- ◆ Placement of sheds is prohibited without first obtaining a building permit.
- ◆ Alterations/remodeling of structure/dwelling is prohibited without first obtaining the appropriate building permit(s).
- ◆ Chickens, poultry, and/or livestock are prohibited within the town limits.
- ◆ Garage/yard sales need a permit. A permit is good for three consecutive days and no more than two yard sales per year. Except for town-wide yard

sales during spring and fall.

- ◆ Open fires are prohibited. However, a fire is allowed in a fire-pit style container not to exceed 35 inches in diameter for residential use. Only wood may be burned in fire pit.
- ◆ Tree removal requires a tree removal permit or a certified arborist needs to assess the tree(s) and provide documentation.

## Making a Complaint

*Making a complaint is easy. Fill out the Code Violation Observation Form found on our Code Enforcement web page (<https://www.howey.org/police/page/code-enforcement-department>) and submit the form by email to [abotts@howey.org](mailto:abotts@howey.org)*

**Note:** Under Florida law, email addresses are public records.

CS/SB 60 amends the municipal code enforcement statutes to prohibit municipal code inspectors and code enforcement officers from initiating an investigation into violations of city codes or ordinances based upon an anonymous complaint. It also **requires that an individual making a complaint of a potential violation provide his or her name and address to the local government body before an investigation may occur.** The prohibition does not apply if the code inspector or code enforcement officer has reason to believe the alleged violation presents an imminent threat to public health, safety, or welfare, or imminent destruction of habitat or sensitive resources.



## Public Works

### February 2022 – Monthly Report

Activity	Location/ Address	Notes
Road Maintenance / Potholes/Signs		
Stormwater/Drainage		
Sidewalk Maintenance	Talichet Phase 1	Performed sidewalk inspections in Talichet Phase 1
Building Maintenance	Modular Building/Town Hall	Treated ramp at Modular/Town Hall with sealer
Grounds Maintenance	Central Park	Fence repaired at basketball court
Tree Trimming	S. Lakeshore Blvd at Sara Maude	Trimmed back trees and bushes in Right of Way
Mowing/Weed Eating	Main Plant, Well #3, Griffin Park, Lakeshore	Monthly mowing and weed eating
Boardwalk Repairs	Sara Maude	Multiple walk boards replaced at Sara Maude, Treated the boardwalk with sealer
Landscape/Irrigation Inspections	Talichet Phase 1	3 Inspections in Talichet Phase 1
Lot Grading Inspections	Talichet Phase 1	3 Inspections in Talichet Phase 1



## Public Utilities

### February 2022 – Monthly Report

Activity	Location/ Address	Notes
Plant Maintenance	Well 3	Greased bearings and serviced well pump
Water system maintenance	#2 road	Valve installation on 6-inch water line.
Service Orders	Throughout Town	18 service orders completed for various Utility work
System pressure testing	Main WTP and Well 3	Testing set pressure in preparation for MWTP cleaning/inspection



**Library Director's Report  
Marianne Beck Memorial Library  
For the Month of February 2022**

**Statistics for February 2022**

KOHA circulation: 1,302, digital circulation 143, for a total circulation of 1,445. Total borrowed items from other libraries: 371, total loaned items to other libraries: 325 and total sessions on the public computers totaled 114.

**Funds collected for February:**

**Copies/Fax:** \$209.00 **Fines:** \$41.40 **Total:** \$ 250.40    **FOL:** \$124.80

**Activities during the month of February:**

Two County Impact Fee grants have been completed and submitted. One for new fixtures to enhance the children's area and another to start a home school collection. The children's area has been rearranged to accommodate the loss of public computers. It opened up and given us more room to expand.

FOL held two successful programs in February. Book Bingo to introduce patrons to the Friends and the general meeting which was held on the 26<sup>th</sup>. In March the FOL will be hosting an author event as well as the return of Chef Warren. The Lake County AG center will also be returning in March to host a program on "Planting for Butterflies".

I would like to thank the town for their patience and understanding in February, as I lost my sister on the 12<sup>th</sup> and Dennis has been in hospital since the 17<sup>th</sup>. I have been able to work at least a half a day most of the time. Hannah has been able to cover as well as the best volunteers in the world.

Respectively submitted by  
Tara Hall, Library Director

BOARD REPORT  
PARKS AND RECREATION ADVISORY BOARD  
MARCH 14, 2022

TO: Town Council, Town Administrator O'Keefe, Town Clerk Brock

As requested, the Parks and Recreation Advisory Board is providing a recommendation for the area located directly south of Venezia. This 2+ acre area is currently covered in pine trees.

Parks and Recreation Advisory Board members gathered information about the various kinds of parks located in other areas of Florida and other states. We found a "Critter Trail" popular in another state. There is currently not one like it in Florida. This trail is a mulched winding trail of just a few hundred feet. This means at least a few of the pine trees would need to be removed. The trail has posts about 3'-4' tall with a laminated QR code attached. Each QR code is a clue about a "critter" generally seen in the area. The clue is a brief video made on YouTube that anyone with a cell phone could access. There is no cost for this part, except perhaps an app charge to make a YouTube video. Some of the QR codes could include very brief videos on hummingbirds, bats, turtles, frogs, opossums, dragonflies, sharks, alligators, various birds, etc. Sometimes, the park this idea came from, has one of their staff walk around in an animal costume to entertain children and help keep the children on the trail. Howey could become known throughout Florida for this unique park.

We also are recommending a fenced dog park in that location. Perhaps one similar to Lake Idamere dog park, in Tavares.

**From:** [AJ Quinones](#)  
**To:** [John Brock](#)  
**Subject:** Board Update  
**Date:** Friday, March 11, 2022 9:07:01 AM  
**Attachments:** [929C1F119AAA4902A73684B2187D4DF8\[726617\].png](#)  
[Love Our Lakes HOWIE.pdf](#)

---

Hey John,

Happy Friday,

As we agreed, here's our latest Committee update that you can present for the upcoming Town Council Meeting:

- Pine / Venezia Park- P&R Committee submitted official recommendation.
- Sarah Maude- Overall a huge improvement ( boardwalk is great condition as Public Works supporting the repairs and sealing of it, to prevent wood degradation and also replacement of damaged boards.)
- Parks & Rec taking the lead for the upcoming town events ( Easter Hunt, Founders, Memorial) due to Events Sub-Committee "dissolved situation".
- Easter Dash on track for April 16<sup>th</sup> @ 10 AM at Howey Mansion
- Town of Howey participation in the cleanup event/project lead by Lake County Love our Lakes Program scheduled for May 14<sup>th</sup> (attachment).

Thanks for your help.

Regards



*AJ Quinones*

Parks & Recreation Chairman  
 Town of Howey-in-the-Hills  
 101 N. Palm Ave.  
 P.O. Box 128  
 Howey-in-the-Hills, FL 34737  
 Town Hall: 352-324-2290

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from the Town of Howey-in-the-Hills regarding public business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure. If you do not want your e-mail address released in response to a public records request, contact this office by phone. If you are NOT the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited.





# KEEP LAKE BEAUTIFUL

## KEEP AMERICA BEAUTIFUL AFFILIATE KLB/Love Our Lakes Event



Saturday, May 14 , 2022  
7:00 am - 11:00 am

Griffin Stormwater Park  
S Lakeshore Blvd, Howey In The Hills

Keep Lake Beautiful is a volunteer organization whose mission is **“To beautify Lake County by engaging our community.”**

Join Keep Lake Beautiful, Adopt a Lake and the city of Howey-In-the-Hills for a clean-up along Little Lake Harris. Shorelines and Right of Ways will be cleaned by boat and on foot. Residents are encouraged to bring their own kayaks or boats, or some maybe available for borrowing.

Check-In will be at 7:00 am. Trash bags, water, gloves, litter pickers will be provided to volunteers. Come out and help make a difference for our lakes!

This is a clean-up event only. No drop-offs of litter or bulk will be accepted.

## HOWEY-IN-THE-HILLS FINANCIAL REPORT

### Feb-22

<u>REVENUES</u>	<u>FYE</u> <u>2021</u>	<u>RECEIVED</u> <u>SINCE LAST REP.</u>	<u>RECEIVED</u> <u>YEAR-TO-DATE</u>	<u>ESTIMATED</u> <u>REVENUE</u>	<u>REVENUE</u> <u>TO BE RECEIVED</u>	<u>PERCENT</u> <u>RECEIVED</u>	<u>DIFFERENCE</u> <u>FROM LAST REP.</u>
GENERAL	\$ 2,490,840.72	\$ 18,831.00	\$ 180,340.49	\$ 2,074,421.00	\$ 1,894,080.51	9%	1%
POLICE ADV TRAINING	\$ 3,318.28	\$ 212.25	\$ 967.72	\$ 3,000.00	\$ 2,032.28	32%	7%
WATER IMPACT FEES*	\$ 201,671.56	\$ 3,150.82	\$ 34,659.02	\$ 50,000.00	\$ 15,340.98	69%	6%
PARK IMPACT FEES*	\$ 93,591.14	\$ 1,093.42	\$ 16,914.66	\$ 40,000.00	\$ 23,085.34	42%	3%
POLICE IMPACT FEES*	\$ 101,152.17	\$ 1,164.73	\$ 18,017.79	\$ 90,000.00	\$ 71,982.21	20%	1%
INFRASTRUCTURE FUND	\$ 216,889.55	\$ 897.10	\$ 34,637.81	\$ 219,707.00	\$ 185,069.19	16%	0%
BUILDING FUND		\$ 10,550.45	\$ 96,202.79	\$ -	\$ (96,202.79)	#DIV/0!	
WATER/SANITATION FUND	\$ 1,067,854.09	\$ 103,656.11	\$ 792,627.01	\$ 1,126,500.00	\$ 333,872.99	70%	9%
POLICE RETIREMENT	\$ 486,776.74	\$ -	\$ 64,928.79	\$ 214,653.00	\$ 149,724.21	30%	0%
<b>TOTALS</b>	\$ 4,662,094.25	\$ 139,555.88	\$ 1,239,296.08	\$ 3,818,281.00	\$ 2,578,984.92	32%	4%

\*Subtotal for Impact Fees Revenues \$ 69,591.47

<u>EXPENDITURES</u>	<u>FYE</u> <u>2021</u>	<u>COMMITTED</u> <u>SINCE LAST REP.</u>	<u>COMMITTED</u> <u>YEAR-TO-DATE</u>	<u>CURRENT</u> <u>APPROPRIATION</u>	<u>AVAILABLE</u> <u>APPROPRIATION</u>	<u>PERCENT</u> <u>COMMITTED</u>	<u>DIFFERENCE</u> <u>FROM LAST REP.</u>
GENERAL	\$ 1,963,604.45	\$ 154,337.50	\$ 872,686.41	\$ 2,074,421.00	\$ 1,201,734.59	42%	7%
POLICE ADV TRAINING	\$ 1,950.82	\$ -	\$ -	\$ 3,100.00	\$ 3,100.00	0%	0%
WATER IMPACT FEES*	\$ 2,598.45	\$ -	\$ -	\$ 54,000.00	\$ 54,000.00		
PARK IMPACT FEES*	\$ 11,675.00	\$ -	\$ -	\$ 29,456.00	\$ 29,456.00		
POLICE IMPACT FEES*	\$ 31,022.45	\$ -	\$ 44,699.71	\$ 78,600.00	\$ 33,900.29		
INFRASTRUCTURE FUND	\$ 108,974.72	\$ 39,764.40	\$ 52,817.82	\$ 178,523.00	\$ 178,523.00	30%	22%
BUILDING FUND			\$ 27,642.12	\$ -	\$ -	#DIV/0!	#DIV/0!
WATER/SANITATION FUND	\$ 921,015.41	\$ 79,981.55	\$ 449,146.92	\$ 1,125,769.00	\$ 676,622.08	40%	7%
POLICE RETIREMENT	\$ 93,290.98	\$ -	\$ 25,927.52	\$ 79,438.00	\$ 53,510.48	33%	0%
<b>TOTALS</b>	\$ 3,134,132.28	\$ 274,083.45	\$ 1,472,920.50	\$ 3,623,307.00	\$ 2,230,846.44	41%	8%

\*Subtotal for Impact Fees Expenditures \$ 44,699.71



**HOWEY IN THE HILLS  
FINANCIAL REPORT  
Feb-22**

**ACCOUNTS**

151200		
Florida Prime Account		
STATE BOARD ADMINISTRATION BALANCE (usually comes in 2nd week of month)		
SBA FUND A	\$	19,088.81
INTEREST RECEIVED (APY 0.10%)	\$	1.38
TOTAL	\$	19,090.19
101076		
SEACOAST MONEY MARKET ACCOUNT		
(RESERVES)		
BEGINNING BALANCE	\$	658,399.12
TRANSFERS IN (OUT)		
INTEREST RECEIVED (APY 0.05%)	\$	25.26
ENDING BALANCE	\$	658,424.38
101080		
SEACOAST #2 MONEY MARKET ACCOUNT		
(BISHOPS GATE)		
BEGINNING BALANCE		2,925.87
TRANSFERS IN (OUT)		
INTEREST RECEIVED (APY 0.01%)	\$	0.03
ENDING BALANCE	\$	2,925.90
101005		
SEACOAST CHECKING ACCOUNT (Operating)		
Operating Checking		
BEGINNING BALANCE	\$	3,057,456.27
REVENUES DEPOSITED	\$	262,987.74
TRANSFERS IN (OUT)		
EXPENDITURES CLEARED	\$	(227,997.54)
ENDING BALANCE	\$	3,092,446.47
101160		
SEASIDE MONEY MARKET ACCOUNT		
BEGINNING BALANCE	\$	406,295.26
TRANSFERS IN (OUT)		
INTEREST RECEIVED (APY 0.10%)	\$	31.17
ENDING BALANCE	\$	406,326.43
101110		
SEASIDE CHECKING ACCOUNT (Pays to Loan)		
BEGINNING BALANCE	\$	21,080.86
TRANSFERS IN (OUT)	\$	(2,997.30)
DEPOSITED	\$	-
ENDING BALANCE	\$	18,083.56
101120		
SEASIDE SRF LOAN SWEEP ACCOUNT		
BEGINNING BALANCE	\$	2,490.97
TRANSFERS IN (OUT)	\$	-
EXPENDITURES CLEARED	\$	-
ENDING BALANCE	\$	2,490.97
TOTAL	\$	4,199,787.90

United Community Bank (renamed from Seaside)

**LOANS**

SEASIDE SMALL BUSINESS LOAN (4.75% interest)		
BEGINNING BALANCE	\$	63,051.62
TRANSFERS IN (OUT)	\$	(63,184.72)
ALLOCATED TO PRINCIPAL	\$	63,051.62
ALLOCATED TO INTEREST	\$	(133.10)
ENDING BALANCE	\$	-
(paid in full from Seaside MMA)		
FDEP SRF LOAN (2.71%/2.12% interest)*		
BEGINNING BALANCE	\$	1,377,278.39
TRANSFERS IN (OUT)		
ALLOCATED TO PRINCIPAL		
ALLOCATED TO INTEREST		
ENDING BALANCE	\$	1,377,278.39

\*payments of \$72,314.68 are made in April and Oct. and will continue until 2032

TOTAL \$ 1,377,278.39

**HOWEY-IN-THE-HILLS FINANCIAL REPORT (Previous Month)**

**Jan-22**

*(revenues and expenditures updated one month after initial report completion)*

<u>REVENUES</u>	<u>Carry Forward</u>	<u>FYE 2021</u>	<u>RECEIVED CURRENT MON.</u>	<u>RECEIVED YEAR-TO-DATE</u>	<u>ESTIMATED REVENUE</u>	<u>REVENUE TO BE RECEIVED</u>	<u>PERCENT RECEIVED</u>	<u>DIFFERENCE LAST REP.</u>
GENERAL		\$ 2,490,840.72	\$ 45,359.89	\$ 161,509.49	\$ 2,074,421.00	\$ 1,912,911.51	8%	0%
POLICE ADV TRAINING		\$ 3,318.28	\$ 150.18	\$ 755.47	\$ 3,000.00	\$ 2,244.53	25%	0%
WATER IMPACT FEES*	\$ 523,134	\$ 201,671.56	\$ 6,301.64	\$ 31,508.20	\$ 50,000.00	\$ 18,491.80	63%	0%
PARK IMPACT FEES*	\$ 199,067	\$ 93,591.14	\$ 2,277.92	\$ 15,821.24	\$ 40,000.00	\$ 24,178.76	40%	0%
POLICE IMPACT FEES*	\$ 199,161	\$ 101,152.17	\$ 2,426.48	\$ 16,853.06	\$ 90,000.00	\$ 73,146.94	19%	0%
INFRASTRUCTURE FUND		\$ 216,889.55	\$ 15,984.75	\$ 33,740.71	\$ 219,707.00	\$ 185,966.29	15%	0%
BUILDING FUND			\$ 21,103.19	\$ 85,652.34	\$ -			
WATER/SANITATION FUND		\$ 1,067,854.09	\$ 81,074.61	\$ 688,970.90	\$ 1,126,500.00	\$ 437,529.10	61%	0%
POLICE RETIREMENT		\$ 486,776.74	\$ (88,782.35)	\$ 64,928.79	\$ 214,653.00	\$ 149,724.21	30%	0%
<b>TOTALS</b>		\$ 4,662,094.25	\$ 85,896.31	\$ 1,099,740.20	\$ 3,818,281.00	\$ 2,804,193.14	29%	0%

\*Subtotal for Impact Fees Revenues \$ 64,182.50

<u>EXPENDITURES</u>	<u>FYE 2021</u>	<u>COMMITTED CURRENT MON.</u>	<u>COMMITTED YEAR-TO-DATE</u>	<u>CURRENT APPROPRIATION</u>	<u>AVAILABLE APPROPRIATION</u>	<u>PERCENT COMMITTEED</u>	<u>DIFFERENCE LAST REP.</u>
GENERAL	\$ 1,963,604.45	\$ 123,096.41	\$ 718,348.91	\$ 2,074,421.00	\$ 1,356,072.09	35%	0%
POLICE ADV TRAINING	\$ 1,950.82	\$ -	\$ -	\$ 3,100.00	\$ 3,100.00	0%	0%
WATER IMPACT FEES*	\$ 2,598.45	\$ -	\$ -	\$ 54,000.00	\$ 54,000.00		
PARK IMPACT FEES*	\$ 11,675.00	\$ -	\$ -	\$ 29,456.00	\$ 29,456.00		
POLICE IMPACT FEES*	\$ 31,022.45	\$ 6,625.00	\$ 44,699.71	\$ 78,600.00	\$ 33,900.29		
INFRASTRUCTURE FUND	\$ 108,974.72	\$ 6,510.17	\$ 13,053.42	\$ 178,523.00	\$ 165,469.58	7%	0%
BUILDING FUND		\$ 5,242.88	\$ 13,997.22	\$ -	\$ (13,997.22)	#DIV/0!	#DIV/0!
WATER/SANITATION FUND	\$ 921,015.41	\$ 83,781.97	\$ 369,165.37	\$ 1,125,769.00	\$ 756,603.63	33%	0%
POLICE RETIREMENT	\$ 93,290.98	\$ 6,447.33	\$ 25,927.52	\$ 79,438.00	\$ 53,510.48	33%	0%
<b>TOTALS</b>	\$ 3,134,132.28	\$ 231,703.76	\$ 1,185,192.15	\$ 3,623,307.00	\$ 2,438,114.85	33%	0%

\*Subtotal for Impact Fees Expenditures \$ 44,699.71