



Library Board Meeting
December 01, 2022 at 7:00 PM
Marriane Beck Memorial Library -
112 W. Central Ave

AGENDA

CALL TO ORDER AND ROLL CALL

- 1. Consideration and Approval: Approval of November 3, 2022, Library Board Meeting Minutes.**

NEW BUSINESS

- 2. Discussion: Updating Capital Improvement Plan**
- 3. Discussion: Lake County Impact Fee Applications FY**
- 4. Discussion: Drone Stem Project**
- 5. Consideration and Recommendation: Michael Ertel to the County Library Advisory Board (Primary Board Member)**

OLD BUSINESS

- 6. Discussion: Update on Laptop Distribution**

FRIEND OF LIBRARY (FOL) BUSINESS

PUBLIC COMMENTS

ADJOURNMENT

To Comply with Title II of the Americans with Disabilities Act (ADA):

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning (RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STs) and Enhanced Speech to Speech.

Please Note: In accordance with F.S. 286.0105: Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Howey-in-the-Hills does not prepare or provide this verbatim record. Note: In accordance with the F.S. 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737, (352) 324-2290 at least 48 business hours in advance of the meeting.

Town of Howey-in-the-Hills

Marianne Beck Memorial Library Board Meeting

112 W Central Avenue

Date: November 3, 2022

Call to order: The meeting was called to order by Jim Steele, chairman, at 7:03 pm

Attendance: Jim Steele, Tahsia O'Keefe, Gwendolyn McIlvaine, Pamela Szydluk, Beth Flack, Tara Hall,

Minutes: Motion was made to approve the minutes of September 1, 2022 and September 22, 2022 by Gwendolyn and seconded by Tahsia.

The **Library Director's Report** for October 2022 is noted.

New Business:

Updating Capital Improvement Plan

It was explained that to get a higher rating for receipt of impact fees, future plans for the library should be included on the capital improvement plan. The Library Board must approve to be included. Tahsia made a motion and Pamela seconded, with all remaining Board members agreeing, that the Library does wish to be added to capital improvements of the Town plan.

Discussion of Lake County Impact Fee Applications FY

This item was tabled for lack of information.

Christmas Festival and Library participation

Christmas Festival is planned for 12/9 and 12/10. The Library's participation, on 12/9, comprises of crafts at the library and a baked goods silent auction managed by The Friends of the Library. Other events on 12/9 include the tree lighting and story time with Santa Claus at the Town Hall. Events on 12/10 are being planned by The Howey Men's Club and consist of breakfast, lunch, a parade and a car show. A 5K race is also planned.

Email Blast Lists

Discussion ensued on how best to disseminate information regarding Library events to the Library patrons. It is noted that information is posted on the Library facebook page, and a calender of events is available to anyone who comes into the library. Information is also posted to the County Library website, and to the Town website as able. Suggestions were given to ask patrons if they want to be on an email list, and to identify liaisons for Talichet and Venezia.

Library Advisory Board Appointee

Andy Hooten?, with Jim McIlvaine as alternate? A request for anyone interested in filling this position has been sent via Joshua Husseman on the Talichet facebook page. Contact is to be made with Tara for further information.

Old Business:

Grant Update

The home school collection was approved.

The laptops have been put in Koha. 35-40 applications for these laptops have been received. Distribution of the Chromebooks will begin next week to qualifying home school students. (per Library Director's Report)

Update on the FOL Meet and Greet

The Meet and Greet was very well attended and the FOL doubled membership that evening.

Friends of the Library Business

Friday, November 18 is the next 'Meet the Artist'. Featured is a local orthodontist.

A motion was made to adjourn at 8:16 pm by Pamela Szydlik, seconded by Beth Flack

Submitted by Beth Flack

TABLE 20							
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA							
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS							
Description	Funding Source	FY 2022	FY 2023	FY 2024	FY2025	FY2026	CIP Total
Public Services							
N. Water treatment plant Replacement	A/B/D/F	\$ 500,000	\$ 2,000,000	\$ 2,000,000	\$ 500,000		\$ 5,000,000
Water mains - south	A/B				\$ 100,000	\$ 600,000	\$ 700,000
Water mains - north	A/B				\$ 50,000		\$ 50,000
Water Master Plan	A/B/D					\$ 80,000	\$ 80,000
Central Avenue Streetscape	A	\$ 20,000			\$ 30,000	\$ 500,000	\$ 550,000
Equipment purchases	A	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Street Paving	Infrastructure	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Venezia South Second Access	A					\$ 10,000	\$ 10,000
Sidewalk Improvements	A	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Annual stormwater improvements	A/B/D/F	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
							\$ 6,840,000
Police Department							
New police station	B/D/F	\$ 2,000,000	\$ 3,000,000	\$ 1,500,000	\$ 500,000		\$ 7,000,000
Vehicle replacement	Infrastructure	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 475,000
Technology	A/B/D/F	\$ 3,000	\$ 3,000	\$ 3,000	\$ 7,500	\$ 50,000	\$ 66,500
							\$ 7,541,500
Community Facilities							
Design for New Town Hall	A					\$ 50,000	\$ 50,000
Central Lake Bike Trail and Town Trails	A/B/D/F		\$ 40,000				\$ 40,000
							\$ 90,000
Parks and Recreation							
Purchase land for new park	A/B/D/E/F					\$ 150,000	\$ 150,000
Repair/replace finger piers	A/B/D		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000
Main Pier Redecking	A/B/D	\$ 49,600					\$ 49,600
Repair/renovate Sara Maud Park	A/B/D		\$ 100,000		\$ 100,000		\$ 200,000
Improvements to Griffin Park	A/B/D	\$ 10,000			\$ 90,000		\$ 100,000
Central Park Courts and Upgrades	A/D/D			\$ 150,000			\$ 150,000
Neighborhood Park North End	A/B/D/E/F					\$ 125,000	\$ 125,000
Neighborhood Park South End (Venezia)	A/B/D/E/F		\$35,000				\$ 35,000
Market Park	A/B/D	\$ 5,000					\$ 5,000
Community Campus near Public Safety	A/B/D/E/F		\$ 300,000	\$ 300,000	\$ 250,000		\$ 850,000
Mausoleum	A/B/D/F		\$ 10,000				\$ 1,704,600
Per Year		\$ 2,772,600	\$ 5,683,000	\$ 4,148,000	\$ 1,822,500	\$ 1,760,000	
Program Total							\$ 16,176,100

TABLE 20 A							
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA							
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS							
Description	Funding	FY 2022	FY 2023	FY 2024	FY2025	FY2026	CIP
	Source						Total
Transportation Mitigation Projects							
SR 19 @ CR 48 Intersection	A/B/E/F		\$ 500,000				\$ 500,000
SR 19 @ Central Ave Intersection	A/B/E/F		\$ 500,000				\$ 500,000
Revels Rd @ SR 19 Intersection	A/B/E/F					\$ 500,000	\$ 500,000
Florida Ave @ SR 19 Intersection	A/B/E/F			\$ 100,000			\$ 100,000
Florida Ave @ Number 2 Rd. Intersection	A/B/E/F				\$ 100,000		\$ 100,000
Pedestrian Improvements	A/B/E/F		\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ 100,000
Bicycle Improvements	A/B/E/F			\$ 20,000	\$ 30,000	\$ 50,000	\$ 100,000
Streetscape	A/B/E/F					\$ 250,000	\$ 250,000
Road Reconstruction	A/B/E/F				\$ 20,000	\$ 20,000	\$ 40,000
Total		\$ -	\$ 1,020,000	\$ 140,000	\$ 170,000	\$ 860,000	\$ 2,190,000

TOWN OF HOWEY-IN-THE-HILLS

APPLICATION FOR BOARDS/COMMITTEES

Please Print Legibly

Name: Michael Ertel Date: Nov. 30, 2022

Home Mailing Address: 9507 San Miguel, Howey-in-the-Hills, FL 34737

Home Physical Address: 9507 San Miguel, Howey-in-the-Hills, FL 34737

Florida Drivers License or ID: _____

Phone Number: 407.687.3654 E-mail Address: Howey@MichaelErtel.com

Education: University of Maryland University College / Rollins College/Crummer Mini-MBA

Business (Name & Type): Public Efficiency Group, Inc. Government consulting

Business Address: 9507 San Miguel, Howey-in-the-Hills, FL 34737

Business Phone: 407.687.3654 Position: Principal

Training or experience related to activities of boards or committees to which appointment is sought:
More than 30 years in the public & private sectors providing services to the community.

Professional Organizations: _____

Have you served on a Town Board(s)/Committee(s) in the past? _____ Yes ☒ No

Name of Boards/Committee(s):

Dates Served:

Please check Board(s)/Committee(s) that interest you.

<input type="checkbox"/> Cemetery Board	<input type="checkbox"/> Police Pension Board
<input type="checkbox"/> Historic Preservation Board	<input type="checkbox"/> Utility Advisory Board
<input type="checkbox"/> Library Board	<input type="checkbox"/> Visioning Committee
<input type="checkbox"/> Parks & Recreation Board	<input checked="" type="checkbox"/> Other County Library Advisory Board
<input type="checkbox"/> Planning & Zoning Board	<input type="checkbox"/> Other

I will attend meetings in accordance with the adopted policies of the Town of Howey-in-the-Hills. If at any time my business or professional interests conflict with the interests of this Board or Committee, I will not participate in such deliberations. References may be secured from the following individuals:

	Name	Address	Phone Number
1	<u>Sean O'Keefe</u>	<u>500 N. Florida Ave., Howey-in-the-Hills, FL 34737</u>	<u>352.874.1510</u>
2	<u>Steve Weimer</u>	<u>25904 San Rafael Ct., Howey-in-the-Hills, FL 34737</u>	<u>954.292.8094</u>
3	<u>Jennifer Lee</u>	<u>9413 San Miguel, Howey-in-the-Hills, FL 34737</u>	<u>321.689.0510</u>

Michael Ertel

Signature of Applicant

In completing this application, you are acknowledging that personal information you provide is subject to Florida's Public Records Policy as stated in Chapter 119, Florida Statutes, and Article I, Section 24 of the State Constitution.

Additional information may be attached to this form.

FOR TOWN HALL USE

Received by _____ Date _____

Reviewed by Board _____

Appointed by Town Council _____ Date _____