



Town Council Meeting

February 27, 2023 at 6:00 PM

Howey-in the-Hills Town Hall

101 N. Palm Ave.,

Howey-in-the-Hills, FL 34737

Join Zoom Meeting:

<https://us06web.zoom.us/j/83365871448?pwd=WIVkKzN3MEh4Sk9aUE92eWNJR1EyQT09>

Meeting ID: 833 6587 1448 | **Passcode:** 093192

AGENDA

Call the Town Council Meeting to order
Pledge of Allegiance to the Flag
Reading of a Poem by Mr. Jim Steele

ROLL CALL

Acknowledgement of Quorum

AGENDA APPROVAL/REVIEW

CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

- 1.** The approval of the minutes and ratification and confirmation of all Town Council actions at the February 13, 2023 Town Council Meeting.
- 2.** The approval of the minutes and ratification and confirmation of all Town Council actions at the February 10, 2023 Town Council Workshop.
- 3.** Consideration and Approval: **Storm Debris Removal Agreement Option Selection**

PUBLIC HEARING

- 4.** Consideration and Approval: (Second Reading) **Ordinance 2023-002 - Capital Improvement Plan (CIP)**

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA AMENDING THE CAPITAL IMPROVEMENTS ELEMENT IN CHAPTER 8 OF THE TOWN'S COMPREHENSIVE PLAN BY UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS TO INCLUDE ESTIMATED CAPITAL IMPROVEMENTS FOR FISCAL YEAR 2022-2023 THROUGH FISCAL YEAR 2026-2027 PURSUANT TO THE REQUIREMENTS OF CHAPTER 163 OF THE FLORIDA STATUTES; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

- Mayor MacFarlane will read the Ordinance title
- Town Planner will explain Ordinance 2023-002
- Mayor MacFarlane will open Public Comment for this item only.
- Mayor MacFarlane will close Public Comment.
- Mayor MacFarlane will ask for a Motion on Ordinance 2023-002
- Council Discussion
- Roll Call Vote

OLD BUSINESS

NEW BUSINESS

- 5.** Consideration and Approval: **Prioritization of Town Council 2023 SMART Goals**

DEPARTMENT REPORTS

- 6.** Town Manager

COUNCIL MEMBER REPORTS

- 7.** Mayor Pro Tem Gallelli
- 8.** Councilor Lehning
- 9.** Councilor Miles
- 10.** Councilor Lannamañ
- 11.** Mayor MacFarlane

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

ADJOURNMENT

To Comply with Title II of the Americans with Disabilities Act (ADA):

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning (RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STs) and Enhanced Speech to Speech.

Howey Town Hall is inviting you to a scheduled Zoom meeting.

Topic: **Town Council Meeting**

Time: **Feb 27, 2023 06:00 PM Eastern Time (US and Canada)**

Join Zoom Meeting

<https://us06web.zoom.us/j/83365871448?pwd=WlVhKzN3MEh4Sk9aUE92eWNJR1EyQT09>

Meeting ID: 833 6587 1448

Passcode: 093192

Dial by your location

+1 646 558 8656 US (New York)

+1 346 248 7799 US (Houston)

Meeting ID: 833 6587 1448

Passcode: 093192

Find your local number: <https://us06web.zoom.us/j/83365871448>

Please Note: In accordance with F.S. 286.0105: Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Howey-in-the-Hills does not prepare or provide this verbatim record. Note: In accordance with the F.S. 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737, (352) 324-2290 at least 48 business hours in advance of the meeting.



Town Council Meeting
February 13, 2023 at 6:00 PM
Howey-in the-Hills Town Hall
101 N. Palm Ave.,
Howey-in-the-Hills, FL 34737

MINUTES

Mayor MacFarlane called the Town Council Meeting to order at 6:00 p.m.
 Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag

ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor Reneé Lannamañ | Councilor David Miles | Councilor George Lehning | Mayor Pro Tem Marie V Gallelli | Mayor Martha MacFarlane

STAFF PRESENT:

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Morgan Cates, Public Works Director | Rick Thomas, Police Chief | Tara Hall, Library Director | Abigail Herrera, Finance Supervisor | Tom Wilkes, Town Attorney | Tom Harowski, Town Planner (via Zoom) | Azure Botts, Code Enforcement Officer

AGENDA APPROVAL/REVIEW

Motion made by Councilor Lannamañ to approve the meeting's agenda; seconded by Councilor Miles.
Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

1. The approval of the minutes and ratification and confirmation of all Town Council actions at the January 23, 2023 Town Council Meeting.

Motion made by Councilor Miles to approve the items on the Consent Agenda; seconded by Mayor Pro Tem Gallelli. Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

PUBLIC HEARING

None

OLD BUSINESS

2. Consideration and Approval: **Town Council Goals for Calendar Year 2023**

Mayor MacFarlane introduced this item and stated that each Councilor would get five minutes to explain the goals that they had submitted for the Town and then the Council would vote on approving each goal. Each Town Councilor then explained the goals that they had submitted.

Mayor MacFarlane opened Public Comment for this item. Seeing no public comment, Mayor MacFarlane closed Public Comment.

Councilor Miles voiced his opposition for Mayor MacFarlane's first goal, "*Create a Community Redevelopment Area for the Town City Center*".

Separate votes were taken for all 25 proposed SMART goals. There was a vote of unanimous approval for all the submitted goals, with the exception of Mayor MacFarlane's first goal, "*Create a Community Redevelopment Area for the Town City Center*". There was a vote of 4 Yea's and 1 Nay for Mayor MacFarlane's first goal, with Councilor Miles voting Nay. All 25 submitted goals were approved.

NEW BUSINESS

3. Consideration and Approval: **Talichet Phase 2 - Final Plat Submission**

Mayor MacFarlane asked Town Planner, Tom Harowski, to introduce and explain this item. Mr. Harowski explained there were still a few items that were outstanding for the approval of the Final Plat for Talichet Subdivision – Phase 2. Mr. Harowski explained that the Maintenance Bond that had been submitted would need some corrections that had been identified by Tom Wilkes, the Town Attorney. Mr. Harowski also explained that the submitted Title Opinion was over 6 months old and a new Title Opinion that was less than 30 days old would need to be submitted. Mr. Harowski stated that there were three other items that the Town was waiting for: stormwater certification from St. John's River Water Management District, a certification from FDEP for water and sewer systems, and a physical and digital copy of the As-Builts for the Phase 2 of the development.

Christopher Germana, Engineer for the project, spoke on behalf of the developer. Mr. Germana explained that the Title Opinion and changes to the Maintenance Bond were being addressed by the developer, Ron Roberts. Mr. Germana explained that the FDEP certification had been issued and the St. John's River Water Management Certification was a self-certification that would be completed shortly. Mr. Germana also explained that the physical and digital copies of the project's As-Builts would be presented to the Town shortly.

Councilor Miles stated that the Talichet development was the most "butt-ugly" development that he had ever seen. Councilor Miles stated that there was no ornamentation on the sides or backs of the homes in Talichet and that those homes reminded him of army barracks. Councilor Miles also stated that he took issue with the fact that there were no recreational areas within the subdivision. Councilor Miles stated that he would like lot 114, 94, or 104 to be turned into a park for the subdivision.

Councilor Lehning made a motion to defer this item to the next meeting and to request the Developer to attend that meeting. Councilor Lehning then withdrew his motion.

Mayor MacFarlane opened Public Comment for this item only.

Joshua Husemann, 671 Avila Pl – Mr. Husemann stated that he thought Councilor Miles' behavior at the meeting was reprehensible for his insulting words towards the Talichet subdivision. Mr. Husemann also stated he was concerned that there was a visible water pipe near lot 94 and there had been a wet stormwater retention area that was now dry.

Alberto Hoyos, 100 S Palm Ave – Mr. Hoyos identified that he was the owner of Life Dance Mastery. Mr. Hoyos stated that kids need a place to play.

Tim Everline, 1012 N Lakeshore Blvd – Mr. Everline thinks that Councilor Miles is trying to improve the Town. Mr. Everline urged the Town Councilors to vote No on this issue.

Seeing no further public comment, Mayor MacFarlane closed Public Comment for this item.

Mayor Pro Tem Gallelli asked the Town Attorney, Tom Wilkes, if the Town could require the developer to create a park at this point. Mr. Wilkes stated that it was not appropriate at this time. Mr. Wilkes stated the choice for the Town Council that night was to approve or not approve the Plat, however, a vote to not approve the Plat would be a temporary one, as when all required items were submitted, the Town Council would have an obligation to approve the Plat.

Motion made by Councilor Lannamañ to approve the Plat for Talichet Subdivision – Phase 2, contingent on the approved submission of the Title Opinion, Maintenance Bond, FDEP certification, St. John's River Water Management District, and the physical and digitally copies of the As-Builts (with approval of the Town Attorney and Town Manager); seconded by Mayor MacFarlane. Motion passed with a roll-call vote.

Voting

Yea: Councilor Lannamañ, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: Councilor Miles, Councilor Lehning

4. Consideration and Approval: (First Reading) Ordinance 2023-002 - Capital Improvement Plan (CIP)

Martha MacFarlane, Mayor, read Ordinance 2023-002 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA AMENDING THE CAPITAL IMPROVEMENTS ELEMENT IN CHAPTER 8 OF THE TOWN'S COMPREHENSIVE PLAN BY UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS TO INCLUDE ESTIMATED CAPITAL IMPROVEMENTS FOR FISCAL YEAR 2022-2023 THROUGH FISCAL YEAR 2026-2027 PURSUANT TO THE REQUIREMENTS OF CHAPTER 163 OF THE FLORIDA STATUTES; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

Mayor MacFarlane asked Town Planner, Tom Harowski, to introduce and explain this item. Mr. Harowski explained the process of approving the Town's CIP.

Mayor MacFarlane opened Public Comment for this item only.

Tim Everline, 1012 N Lakeshore Blvd – Mr. Everline stated that he was upset about the \$400,000 that had been identified for the Venezia Park Project, as he felt the developer should have borne the cost of the park’s development.

Seeing no further public comment, Mayor MacFarlane closed Public Comment for this item.

Motion made by Councilor Miles to approve the first reading of Ordinance 2023-002; seconded by Councilor Lannamañ. Motion approved unanimously by roll-call vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

DEPARTMENT REPORTS

5. Town Hall

Town Clerk, John Brock, explained that the Town Hall report had been submitted to the Town Councilors in their packet for the Meeting and that he was available to the Town Councilors for questions. Councilor Miles stated that the Town Council should block the builder of 400 E Croton Way from getting an approval to work on any other homes in the Town until he pays the unpaid water bill that he left from that project.

6. Police Department

Police Chief, Rick Thomas, had been recently working with a grant auditor.

7. Code Enforcement

Code Enforcement Officer, Azure Botts, gave an update on the FEMA status of the Town’s hurricane damage and the status of mitigation for the Sara Maude Mason Nature Preserve Boardwalk Project. Code Enforcement Officer Botts also stated that the Town Attorney had explained to her that, if reflectors were placed within the Town’s Right-of-Way on Town roads, the Town had the right to remove the reflectors.

Town Attorney, Tom Wilkes, spoke about the Town’s Special Magistrate and about Code Enforcement.

8. Public Works

Morgan Cates, Public Works Director, thanked Officer Botts for all the work she did for the Town in reference to the FEMA process. Mr. Cates stated that the Sara Maude Mason Nature Preserve’s Nature Walk was reopened even though the boardwalk remained closed.

Councilor Miles stated that the streetlight between E Central Ave and Hwy 19 needed to be repaired and wanted to know when that would occur. Councilor Miles wanted the status on the grant for the generators for Talichet’s wastewater lift stations. Councilor Miles wants the Public Works Department to supply him with a list of the prioritized road repair projects.

Councilor Miles also spoke about the Talichet house with sewage backup issues and wanted to know the status of that house. Sean O’Keefe, Town Manager, explained that the builder had bought the house back from the owners that were having sewage problems. Mr. Wilkes, Town Attorney, recommended

that the Town should not allow any water hookups for the builder, until the homebuilder satisfies the Town that this issue was rectified properly.

Councilor Miles stated that Talichet had only one wastewater lift station and management of it would be contracted out. Councilor Miles wanted a cost estimate of what it would cost the Town to bring the lift station into Town ownership and management.

9. Library

Tara Hall, Library Director, invited the meeting's audience to attend future library events.

10. Parks & Recreation Advisory Board / Special Events

None

11. Town Attorney

None

12. Finance

Abigail Herrera, Finance Supervisor, stated that the January Financial reports had been submitted to the Town Councilors in their packet for the Meeting.

13. Town Manager

Town Manager, Sean O'Keefe, explained that the proposed developer for Thompson Grove has taken a step back due to general financial concerns. Mr. O'Keefe gave an overview of the Lake County proposed Joint Planning Agreement and the Town would be reviewing and making recommendations to the County and other municipalities.

COUNCIL MEMBER REPORTS

14. Mayor Pro Tem Gallelli

Mayor Pro Tem Gallelli stated she doesn't want the Town to make another mistake like what had been made with the Talichet wastewater lift station. Mayor Pro Tem Gallelli had questions about the dry retention area at the back of the Talichet neighborhood. Mayor Pro Tem Gallelli also had questions about what could be done about investors buying groups of homes and then renting them out.

15. Councilor Lehning

Councilor Lehning asked if any Town Councilors had questions or issues that they would like him to bring to the February 23rd, 2023, MPO meeting. Mayor MacFarlane said that she would like to know about the four-lane plans for SR 19 on the bridge across Lake Harris. Councilor Miles would like to know the status of SR 19 being made a four-lane road from Tavares to the Turnpike. Mayor Pro Tem Gallelli wanted to know if there were still any plans to put a roundabout in the intersection of CR 48 and SR 19. Councilor Miles wanted to know if there were any plans to make CR 48 four lanes.

16. Councilor Miles

Nothing more.

17. Councilor Lannamañ

Councilor Lannamañ stated that the Venezia HOA does not allow short-term rentals in their subdivision. Councilor Lannamañ thanked the audience for attending.

18. Mayor MacFarlane

Mayor MacFarlane asked for a status update on the Venezia Townhomes development project and the sale of the two-acres to the County Fire Department. Mayor MacFarlane gave an update on the State appropriations requests that were made on behalf of the Town. Mayor MacFarlane wanted Public Works Director, Morgan Cates, to meet with her about FDEP grants that might help the Sara Maude Mason Nature Preserve boardwalk mitigation.

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

Alberto Hoyos, 100 S Palm Ave – Mr. Hoyos stated that he was the owner of the Life Dance Mastery and that he was interested in using the Town-owned electronic sign to advertise his business.

Tim Everline, 1012 N Lakeshore Blvd. – Mr. Everline stated that Councilor Lehning had asked about having a workshop on minimum standard for new developers coming into Town and that he has seen nothing about that since then. Mayor MacFarlane stated that Town Manager O’Keefe would respond to Mr. Everline about this issue. Mr. Everline suggested that new residents should be given a handout about Town codes when they move in.

Fran Wagler, 409 W Central Ave. – Mrs. Wagler was concerned about a builder that had not paid their water bill in full and was not sure if builders had to give a deposit to hook up water.

Mayor MacFarlane stated that builders do have to give a deposit to set up a new account. Mayor MacFarlane recommended that audience members and Town Councilors review bills that were currently being brought up in the state legislature that would limit the Town’s Home Rule. Mayor MacFarlane stated that she would like the Town Manager to write a letter in opposition to HB 439 and another bill that would increase the legal liability that municipalities could face.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mayor Pro Tem Gallelli to adjourn the meeting; Councilor Lannamañ seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 8:15 p.m. | **Attendees: 27**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk



Town Council Meeting

February 13, 2023 at 6:00 PM

Howey-in the-Hills Town Hall

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Howey-in-the-Hills, FL 34737

MINUTES

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ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor Reneé Lannamañ | Councilor David Miles | Councilor George Lehning | Mayor Pro Tem Marie V Gallelli | Mayor Martha MacFarlane

STAFF PRESENT:

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AGENDA APPROVAL/REVIEW

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Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

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Nay: None

PUBLIC HEARING

None

OLD BUSINESS

2. Consideration and Approval: **Town Council Goals for Calendar Year 2023**

Mayor MacFarlane introduced this item and stated that each Councilor would get five minutes to explain the goals that they had submitted for the Town and then the Council would vote on approving each goal. Each Town Councilor then explained the goals that they had submitted.

Mayor MacFarlane opened Public Comment for this item. Seeing no public comment, Mayor MacFarlane closed Public Comment.

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NEW BUSINESS

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Councilor Lehning made a motion to defer this item to the next meeting and to request the Developer to attend that meeting. Councilor Lehning then withdrew his motion.

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Voting

Yea: Councilor Lannamañ, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: Councilor Miles, Councilor Lehning

4. Consideration and Approval: (First Reading) Ordinance 2023-002 - Capital Improvement Plan (CIP)

Martha MacFarlane, Mayor, read Ordinance 2023-002 by title only:

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Mayor MacFarlane opened Public Comment for this item only.

Tim Everline, 1012 N Lakeshore Blvd – Mr. Everline stated that he was upset about the \$400,000 that had been identified for the Venezia Park Project.

Seeing no further public comment, Mayor MacFarlane closed Public Comment for this item.

Motion made by Councilor Miles to approve the first reading of Ordinance 2023-002; seconded by Councilor Lannamañ. Motion approved unanimously by roll-call vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

DEPARTMENT REPORTS

5. Town Hall

Town Clerk, John Brock, explained that the Town Hall report had been submitted to the Town Councilors in their packet for the Meeting and that he was available to the Town Councilors for questions. Councilor Miles stated that the Town Council should block the builder of 400 E Croton Way from getting an approval to work on any other homes in the Town until he pays the unpaid water bill that he left from that project.

6. Police Department

Police Chief, Rick Thomas, had been recently working with a grant auditor.

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Code Enforcement Officer, Azure Botts, gave an update on the FEMA status of the Town's hurricane damage and the status of mitigation for the Sara Maude Mason Nature Preserve Boardwalk Project. Code Enforcement Officer Botts also stated that the Town Attorney had explained to her that, if reflectors were placed within the Town's Right-of-Way on Town roads, the Town had the right to remove the reflectors.

Town Attorney, Tom Wilkes, spoke about the Town's Special Magistrate and about Code Enforcement.

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Councilor Miles stated that the streetlight between E Central Ave and Hwy 19 needed to be repaired and wanted to know when that would occur. Councilor Miles wanted the status on the grant for the generators for Talichet's wastewater lift stations. Councilor Miles wants the Public Works Department to supply him with a list of the prioritized road repair projects.

Councilor Miles also spoke about the Talichet house with sewage backup issues and wanted to know the status of that house. Sean O'Keefe, Town Manager, explained that the builder had bought the house back from the owners that were having sewage problems. Mr. Wilkes, Town Attorney, recommended that the Town should not allow any water hookups for the builder, until the homebuilder satisfies the Town that this issue was rectified properly.

Councilor Miles stated that Talichet had only one wastewater lift station and management of it would be contracted out. Councilor Miles wanted a cost estimate of what it would cost the Town to bring the lift station into Town ownership and management.

9. Library

Tara Hall, Library Director, invited the meeting's audience to attend future library events.

10. Parks & Recreation Advisory Board / Special Events

None

11. Town Attorney

None

12. Finance

Abigail Herrera, Finance Supervisor, stated that the January Financial reports had been submitted to the Town Councilors in their packet for the Meeting.

13. Town Manager

Town Manager, Sean O'Keefe, explained that the proposed developer for Thompson Grove has taken a step back due to general financial concerns. Mr. O'Keefe gave an overview of the Lake County proposed Joint Planning Agreement and the Town would be reviewing and making recommendations to the County and other municipalities.

COUNCIL MEMBER REPORTS

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18. Mayor MacFarlane

Mayor MacFarlane asked for a status update on the Venezia Townhomes development project and the sale of the two-acres to the County Fire Department. Mayor MacFarlane gave an update on the State

appropriations requests that were made on behalf of the Town. Mayor MacFarlane wanted Public Works Director, Morgan Cates, to meet with her about FDEP grants that might help the Sara Maude Mason Nature Preserve boardwalk mitigation.

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

Alberto Hoyos, 100 S Palm Ave – Mr. Hoyos stated that he was the owner of the Life Dance Mastery and that he was interested in using the Town-owned electronic sign to advertise his business.

Tim Everline, 1012 N Lakeshore Blvd. – Mr. Everline stated that Councilor Lehning had asked about having a workshop on minimum standard for new developers coming into Town and that he has seen nothing about that since then. Mayor MacFarlane stated that Town Manager O’Keefe would respond to Mr. Everline about this issue. Mr. Everline suggested that new residents should be given a handout about Town codes when they move in.

Fran Wagler, 409 W Central Ave. – Mrs. Wagler was concerned about a builder that had not paid their water bill in full and was not sure if builders had to give a deposit to hook up water.

Mayor MacFarlane stated that builders do have to give a deposit to set up a new account. Mayor MacFarlane recommended that audience members and Town Councilors review bills that were currently being brought up in the state legislature that would limit the Town’s Home Rule. Mayor MacFarlane stated that she would like the Town Manager to write a letter in opposition to HB 439 and another bill that would increase the legal liability that municipalities could face.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mayor Pro Tem Gallelli to adjourn the meeting; Councilor Lannamañ seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 8:15 p.m. | **Attendees: 27**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk



Town Council Workshop

February 10, 2023 at 1:00 PM

Howey-in the-Hills Town Hall

101 N. Palm Ave.,

Howey-in-the-Hills, FL 34737

MINUTES

Mayor MacFarlane called the Town Council Meeting to order at 1:00 p.m.
Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag.

ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor Reneé Lannamañ | Councilor David Miles | Councilor George Lehning | Mayor Pro Tem Marie V Gallelli | Mayor Martha MacFarlane

STAFF PRESENT:

Sean O'Keefe, Town Administrator | Morgan Cates, Public Works Director | Rick Thomas, Police Chief | Abigail Herrera, Finance Supervisor | Tara Hall, Library Director | Tom Harowski, Town Planner (via Zoom)

NEW BUSINESS

1. Discussion: **Capital Improvement Plan (CIP)**

Mayor MacFarlane asked Tom Harowski, Town Planner, to introduce and explain this item. Mr. Harowski gave a summary of the CIP process. Town Manager, Sean O'Keefe, explained the changes in the CIP in relation to its previous version that had been presented to the Council. Mr. O'Keefe noted that all street paving projects had been consolidated under Transportation Mitigation Projects. Mr. O'Keefe also explained that with the Thompson Grove Project taking a step back, the North Wastewater project has been stricken from the CIP. The Mausoleum project has been struck through since it is no longer a valid project. Mr. O'Keefe identified that the parcel that the Howey Mausoleum was located on was not being given to the Town or being offered to the Town for a reasonable sum of money.

Councilor Miles stated that he would like the funding source of projects listed on the CIP to be more specific when listing Impact Fees as the funding source. Mr. O'Keefe explained that the source of the impact fee is identified by the department that the project is listed under. Councilor Miles stated that he thought that the Town might need to charge Wastewater Impact Fees in the future. Councilor Miles stated that he would still like the Finance Supervisor to go back and be more specific with the funding sources listed on the CIP.

Library Director, Tara Hall, explained that Lake County Library System Director, George Taylor, had indicated that the County might not open up the Library Impact Fees for projects this fiscal year. Mrs. Hall explained the proposed Library projects on the CIP.

Police Chief, Rick Thomas, explained the New Police Station project. There was a consensus from the Council that the \$50,000, in FY 2024, for the Design of a New Town Hall project should remain. Councilor Miles stated that he would like the Finance Supervisor to create an additional table that further explains the funding sources by year in finer detail than the CIP currently reflects. Councilor Lehning explained that he would like to see a site development plan for the 9 acres that the Town owns. Mayor MacFarlane stated that Mr. O'Keefe would share the GatorSketch designs for the new Police Department with the Town Councilors.

A discussion occurred about the possibility of acquiring the Central Lake CDD.

Public Works Director, Morgan Cates, presented the Public Services projects. Councilor Miles suggested completing the Water Mains – North and Water Mains – South projects all at one time, as opposed to doing it over multiple years. Councilor Miles suggested changing the FY 2024 for the Water Mains – North project to \$500,000 and zeroing out the FY 2025 through FY 2027. Councilor Miles also suggested reducing Water Mains – South FY 2026 and FY 2027 to \$50,000 each. He further suggested using a short-term bank loan to fund the larger project, paying it back over the next three years. There was no decision made about these changes. Councilor Miles then asked the Town Manager to find a way to finance the \$500,000 for the Water Main – North project in FY 2024 and the Public Works Director to give him a timeline of when design work for the Water Main – North project would be completed.

The Citrus and Camellia Intersection project was discussed. Mayor MacFarlane stated that impact fees should not be the funding source for this repair project. Councilor Miles suggested increasing the FY 2025 amount to \$50,000 for the Citrus and Camellia Intersection project.

Councilor Miles stated that he would like the Town staff to complete a Wastewater Impact Fee study.

Mr. Cates presented the Parks and Recreation projects. Mayor MacFarlane stated that she would like to see a discussion on the potential Landfill Park added to a future Town Council Agenda.

Mr. Cates presented Table 20 A, Transportation Mitigation Projects. Councilor Miles asked the Public Works Director to create a list of the roads that will be repaired in the Road Reconstruction project, each year, for the next five years, in priority order. Mr. Cates stated that he could probably provide a prioritized Road Reconstructions list by mid-May. Councilor Miles suggested changing the funding source for the Road Reconstruction project to “Various” and budgeting \$300,000 a year for future years. It was discussed and decided that the Road Reconstruction project should be moved under the Public Services projects.

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

ADJOURNMENT

There being no further business to discuss, a motion was made by Councilor Miles to adjourn the meeting; Councilor Lannamañ seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 3:41 p.m. | **Attendees: 12**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk



Town Council Workshop

February 10, 2023 at 1:00 PM

Howey-in the-Hills Town Hall

101 N. Palm Ave.,

Howey-in-the-Hills, FL 34737

MINUTES

Mayor MacFarlane called the Town Council Meeting to order at 1:00 p.m.
Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag.

ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor Reneé Lannamañ | Councilor David Miles | Councilor George Lehning | Mayor Pro Tem Marie V Gallelli | Mayor Martha MacFarlane

STAFF PRESENT:

Sean O'Keefe, Town Administrator | Morgan Cates, Public Works Director | Rick Thomas, Police Chief | Abigail Herrera, Finance Supervisor | Tara Hall, Library Director | Tom Harowski, Town Planner (via Zoom)

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A discussion occurred about the possibility of purchasing the Central Lake CDD.

Public Works Director, Morgan Cates, presented the Public Services projects. Councilor Miles suggested completing the Water Mains – North and Water Mains – South projects all at one time, as opposed to doing it over multiple years. Councilor Miles suggested changing the FY 2024 for the Water Mains – North project to \$500,000 and zeroing out the FY 2025 through FY 2027. Councilor Miles also suggested reducing Water Mains – South FY 2026 and FY 2027 to \$50,000 each. There was no consensus to make this change. Councilor Miles then wanted the Town Manager to find a way to finance the \$500,000 for the Water Main – North project in FY 2024 and the Public Works Director give him a timeline of when design work for the Water Main – North completed.

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ADJOURNMENT

There being no further business to discuss, a motion was made by Councilor Miles to adjourn the meeting; Councilor Lannamañ seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 3:41 p.m. | **Attendees: 12**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk



Date: February 23, 2023

To: Mayor and Town Council

From: Sean O’Keefe

Re: Storm Debris Removal Agreement Option Selection

Objective:

To establish management of the removal of storm debris in the event of an emergency.

Summary:

Lake County has an interlocal agreement with the town regarding storm debris removal. On an annual basis, the county asks to reestablish the basis of the agreement: whether storm debris removal will be (A) managed by the town (with 100% of costs paid by the town, and FEMA reimbursement paperwork managed by the town), or (B) managed by the county (with 25% of costs paid by the town, and FEMA reimbursement paperwork managed by the county).

Recommended Motions:

The Town Council has the following options:

1. The Town Council motions to approve
OR
2. The Town Council motions to approve with the following conditions
OR
3. Motion to Deny

Fiscal Impact:

There is no direct initial fiscal impact to the Town.

There is no direct recurring fiscal impact to the Town.

In the event of an emergency, Option A will require the payment in full of any debris removal costs, while Option B will require the payment of 25% of debris removal costs. Reimbursement of up to 100% of any costs from FEMA after filing reimbursement paperwork is a possibility in either scenario.

Staff Recommendation:

Notify Lake County that the town prefers Option B for the upcoming hurricane season.

**AMENDED AND RESTATED INTERLOCAL AGREEMENT
BETWEEN LAKE COUNTY, FLORIDA AND
THE TOWN OF HOWEY-IN-THE-HILLS
FOR
COLLECTION OF STORM DEBRIS FROM STREETS AND RIGHT-OF-WAY**

This is an Amended and Restated Interlocal Agreement ("Agreement") between Lake County, Florida, a political subdivision of the State of Florida, by and through its Board of County Commissioners ("County"), and the Town of Howey-in-the-Hills, Florida, a municipal corporation in the State of Florida ("Town"), collectively "the parties".

WITNESSETH:

WHEREAS, the County has contracted with private contractors to provide services for the removal of debris from public streets and rights-of-way resulting from hurricanes, tornadoes and other similar events; and

WHEREAS, the parties previously entered into an Agreement Between Lake County, Florida and Town of Howey-in-the-Hills for Collection of Storm Debris From Streets and Right-of-Way dated August 30, 2010 ("2010 Agreement"); and

WHEREAS, the County and the Town continue to find it a public benefit to allow municipalities in Lake County to utilize the County's contractors within the municipality; and

WHEREAS, the County and the Town seek to amend the 2010 Agreement to modify the notification process, to allow the Town to utilize another method for debris removal if desirable, and to provide other updates.

NOW, THEREFORE, for and in consideration of the mutual covenants, promises, conditions and payments contained herein, the parties agree as follows:

1. Recitals. The above recitals are true and correct and incorporated herein.
2. Amendment. In accordance with and subject to the provision in paragraph 8 below, the 2010 Agreement between the Town and the County will be considered terminated and this Agreement shall supersede and replace the 2010 Agreement regarding the collection of storm debris from streets and right-of-way.
3. Town Obligations.
 - A. On an annual basis, between May 1 and May 31, the Town shall provide the County with written notice of the Town's plan for the collection of storm debris from streets and rights-of-way located within the Town's limits or jurisdiction.

Specially, the written notification shall state whether the Town intends to utilize one of the following options for the period of June 1 to April 30:

Option A: Accessing County's Contract. The County agrees to allow its contracts for emergency debris removal services to be accessible by the Town. The County will require debris removal contractors to handle debris activities in accordance with FEMA, FHWA, and other applicable agency requirements. If the Town notifies the County that the Town chooses Option A, or if Option A is decided by default pursuant to section B below, the Town will be solely responsible for its own agreement with, monitoring of, and payments directly to the contractor(s) for the services for the June 1 to April 30 period. Under this option, the County will not be involved in the any debris removal from the streets or rights-of-way within the Town's limits and jurisdiction. If this option is chosen, the Town will be solely responsible for submittal of expenses, monitoring, reports, and documentation to the appropriate Federal or State agencies for reimbursement or payment.

OR

Option B: County as Agent. If the Town notifies the County that the Town elects this option, the County agrees to complete the obligations contained in paragraph 4(A) of this Agreement. If the Town elects to only have the County act as its agents under this option in only part of the Town, the Town shall provide a detailed map where removal shall occur by the County.

- B. THE TOWN MUST NOTIFY THE COUNTY EVERY YEAR (by May 31) WHETHER THE TOWN ELECTS OPTION A (ACCESSING COUNTY'S CONTRACT) OR OPTION B (COUNTY AS AGENT) FOR THE PERIOD (June 1- April 30).** If the Town fails to provide written notice to the County by May 31 of the Town's option for that year, the County, without further notice to the Town, will conclude that the Town has opted for Option A above.
- C.** The Town agrees that payment(s) pursuant to paragraph 4 below will be in accordance with the Florida Prompt Payment Act, Chapter 218, Part VII,

Florida Statutes.

4. County Obligations.

- A. If the Town timely notifies the County of the Town's election of Option B, the County agrees to provide emergency debris removal services from the municipal streets and rights-of-way using the County's contractor(s) and monitoring consultant, pursuant to the following:
- i. Such services will be provided along the municipal streets and rights-of-way in the geographical area or legal description provided by the Town to the County. The Town will not conduct debris removal activities in the areas of the Town where it has requested the County perform the service.
 - ii. Vegetative debris must be loose, not bagged; to ensure only vegetative debris is present (no garbage, metal, etc.) as this can damage the mulching machines. The size of the individual debris (i.e., tree limbs) should be manageable Class III debris (construction debris such as shingles, wood, drywall, glass, etc. as defined by FAC 62-701) and tree stumps may not be picked up unless Federal or State Agencies have authorized such pick up.
 - iii. The County agrees to make payments necessary in order to have the debris hauled and monitored by the County's contractors, pending Federal and/or State reimbursement.
 - iv. Upon completion of the debris removal services within the geographical area or legal description provided by the Town, the County will send an invoice to the Town. Upon receipt of invoice and pursuant to the Florida Local Government Prompt Payment Act, the Town will pay the County twenty-five percent (25%) of the Town's estimated cost. The calculation of the Town's estimated cost will be determined by the actual volume of material collected within the corporate limits of the municipality based on trip sheets generated by site monitors at the time debris is delivered to County-designated collection sites. It is understood that Federal and/or State reimbursement and auditing activities may take

several years after the event and debris removal before a final resolution occurs; at the time such final resolution occurs, County and the Town will agree on a complete and final accounting and split of costs for such debris removal.

- v. Federal and State Agencies generally will not reimburse debris removal activities from private property and will only reimburse removal of eligible debris as determined by the Agency. The County will instruct its contractors not to remove or dispose debris from private property; unless, the Town sends a written request to the County and the Town agrees to be responsible for the full cost (100%) of such removal and disposal. In such request, the Town must include a legal description for the private property. Prior to the start of the debris removal activities on the private property, the Town will obtain rights-of-entry or other authority satisfactory to meet Federal and State requirements. The County will invoice the Town the cost of the removal and disposal from the private property and the Town shall remit payment to the County within forty-five (45) days of receipt of the invoice.
 - vi. The County agrees to submit to Federal and/or State agencies applications for reimbursement for the debris picked up by County contractors within Town's limits. If the Town has other expenses for debris removal which were expended outside this Agreement, the Town shall submit those expenses separately to appropriate Federal and/or State agencies. The Town agrees to provide to appropriate Federal and/or State agencies documentation to support such expenses and to show that such expenses do not duplicate expenses submitted by the County.
- B. If the Town chooses Option A, or if the Town defaults in choosing an Option by deadline stated, the County has no obligation to remove debris, haul, monitor, or submit documentation for reimbursement on behalf of the Town.
- C. In the event that Federal or State agencies determine that the County cannot

perform services for the Town as set forth hereunder, the parties hereby agree that the County shall have no obligations hereunder.

5. Modifications. Unless otherwise specified herein, no modification, amendment, or alteration of the terms or conditions contained herein shall be effective unless contained in a written document executed by the parties hereto, with the same formality and of equal dignity herewith.

6. Indemnification. To the extent permitted under Florida law, the Town agrees to indemnify, defend, assume all liability for and hold the County, its employees and authorized agents harmless from any and all actions, damages, claims, suit, penalties, obligation, liabilities or injuries to properties, persons or entities, which may be caused or resulted from the debris removal services provided in the Town's limits under this Agreement.

7. Term and Termination. This Amendment shall take effective immediately upon execution ("effective date") and shall remain in effect until terminated. Either party may terminate this Agreement upon sixty (60) days written notice to the other party. Should either party terminate this Agreement after debris removal activities (including staging and actual debris removal) such party shall be liable to the other for any costs and expenses incurred prior to the date of termination.

8. Effect of Amendment. The 2010 Agreement between the parties will be considered terminated as of the effective date of this Agreement, with the exception that the Town shall remain liable to the County for any costs and expenses already incurred by the County for Hurricane Irma and Hurricane Matthew which occurred prior to the effective date of this Agreement. Nothing herein is intended to release the Town from its liabilities to pay under the 2010 Agreement, and the Town shall continue to assist the County in completing applications to Federal and/or State agencies for reimbursement for these events.

9. Notices.

- A. All notices, demands, or other writings required to be given or made or sent in this Agreement, or which may be given or made or sent, by either party to the other, shall be deemed to have been fully given or made or sent when in writing and addressed as follows:

COUNTY
County Manager
P.O. Box 7800
Tavares, Florida 32778

TOWN
Town Manager
P.O. Box 128
Howey-In-The-Hills, FL 34737

cc: Department of Public Works
P.O. Box 7800
Tavares, Florida 32778

- A. All notices required, or which may be given hereunder, shall be considered properly given if (1) personally delivered, (2) sent by certified United States mail, return receipt requested, or (3) sent by Federal Express or other equivalent overnight letter delivery company.
- B. The effective date of such notices shall be the date personally delivered, or if sent by certified mail, the date the notice was signed for, or if sent by overnight letter delivery company, the date the notice was delivered by the overnight letter delivery company.
- C. Parties may designate other parties or addresses to which notice shall be sent by notifying, in writing, to the other party in a manner designated for the filing of notice hereunder.

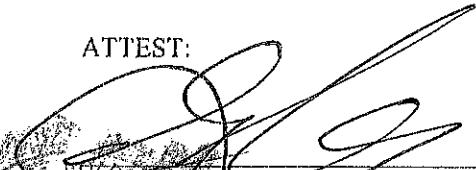
10. Entire Agreement. This document embodies the entire agreement between the parties. It may not be modified or terminated except as provided herein. This Agreement may be executed in any number of counterparts each of which when executed and delivered, shall be an original, but all counterparts shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment on the respective dates under each signature: Lake County, Florida, through its Board of County Commissioners, signing by and through its Chairman, and Town of Howey-in-the-Hills, through its Mayor.

{Remainder of page intentionally left blank}

AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN LAKE COUNTY AND HOWEY-IN-THE-HILLS REGARDING
DEBRIS REMOVAL

ATTEST:



Gary O. Cooney, Clerk
Board of County Commissioners
of Lake County, Florida

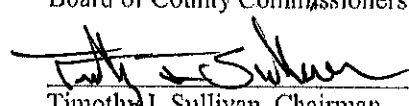
Approved as to form and legality:



Melanie Marsh, County Attorney

COUNTY

LAKE COUNTY, FLORIDA, through its
Board of County Commissioners




Timothy J. Sullivan, Chairman

This 21 day of August, 2018.

AGENCY

TOWN OF HOWEY-IN-THE-HILLS,
FLORIDA



Chris Sears, Mayor

This 11 day of June, 2018.



Dorian Burke, Town Clerk

Approved as to form and legality:



Town Attorney

ORDINANCE NO. 2023-002

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA AMENDING THE CAPITAL IMPROVEMENTS ELEMENT IN CHAPTER 8 OF THE TOWN'S COMPREHENSIVE PLAN BY UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS TO INCLUDE ESTIMATED CAPITAL IMPROVEMENTS FOR FISCAL YEAR 2022-2023 THROUGH FISCAL YEAR 2026-2027 PURSUANT TO THE REQUIREMENTS OF CHAPTER 163 OF THE FLORIDA STATUTES; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

Whereas, Chapter 8 of the Comprehensive Plan for the Town of Howey-in-the-Hills includes the statutorily required Capital Improvements Element.

Whereas, Subsection 163.3177(3) of the Florida Statutes requires that every local government annually update the Five-Year Schedule of Capital Improvements (the "Schedule") of the Capital Improvements Element ("CIE") of the Comprehensive Plan.

Whereas, this Ordinance updates the Schedule to comply with the requirements of Subsection 163.3177(3) of the Florida Statutes.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA:

Section 1. Recitals. That the foregoing "whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance.

Section 2. Amendment. The Five-Year Schedule of Capital Improvements set forth in Table 20 in Chapter 8 of the Town's Comprehensive Plan is hereby updated and amended in compliance with Section 163.3177 of the Florida Statutes and is replaced with the updated version of the Table 20 attached hereto as **Attachment A** to include estimated capital improvements for fiscal year 2022-2023 through fiscal year 2026-2027.

Section 3. Conflicts. All Ordinances or parts of Ordinances, Resolutions, or parts of Resolutions in conflict herewith are hereby superseded to the extent of such conflict.

Section 4. Codification. It is the intent of the Town Council that the provisions of this Ordinance shall become and be made a part of the Town of Howey-in-the-Hills Comprehensive Plan and that the sections of this Ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section," "article," or such other appropriate word or phrase to accomplish such intentions.

Section 5. Severability. If any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portion of this ordinance.

Section 6. Effective Date. This ordinance shall become effective immediately upon its passage and approval as a non-emergency ordinance at two regular meetings of the Town Council.

PASSED AND ORDAINED this 27th day of March, 2023, by the Town Council of the Town of Howey-in-the-Hills, Florida.

Martha MacFarlane, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY
for use and reliance by the Town of Howey-in-the-Hills, Florida, only.

John M Brock, Town Clerk

Thomas J Wilkes, Town Attorney

First Reading held March 13, 2023

Second Reading and Adoption held March 27, 2023

Advertising March 17, 2022

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75
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77
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ATTACHMENT A
TOWN OF HOWEY-IN-THE-HILLS
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS
FY 2022-2023 THROUGH FY 2026-2027

TABLE 20							
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA							
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS							
Description	Funding Source	FY 2023	FY 2024	FY 2025	FY2026	FY2027	Total
Public Services							
N. Water Treatment Plant Replacement	Various	\$ 500,000	\$ 2,000,000	\$ 1,500,000	\$ 500,000	\$ 500,000	\$ 5,000,000
Drilling for Well #5 & #6	Various	\$ 1,500,000					\$ 1,500,000
Land Acquisition for WTP #3	Impact Fees (Water)	\$ 100,000					\$ 100,000
Water Mains - North	General Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Water Mains - South	General Fund				\$ 100,000	\$ 100,000	\$ 200,000
Water Master Plan	General Fund					\$ 80,000	\$ 80,000
Emergency Lift Station Generators	Grant (FDEM)		\$ 200,000				\$ 200,000
Central Avenue Streetscape	General Fund				\$ 30,000	\$ 500,000	\$ 530,000
Venezia South Second Access	General Fund				\$ 34,000		\$ 34,000
Sidewalk Improvements	General Fund	\$ 5,000	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000	\$ 65,000
Annual stormwater improvements	Various	\$ 10,000	\$ 130,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 230,000
<i>Road Reconstruction</i>	Various	\$ 215,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,415,000
Citrus and Camellia Intersection	General Fund		\$ 10,000	\$ 50,000			\$ 60,000
Install Sanitary Sewer to South	Various		\$ 510,000				\$ 510,000
Acquire Central Lake CDD	Bond Issue		\$ 500,000				\$ 500,000
Acquire Drake Pointe Water-WW	Bond Issue		\$ 5,000,000				\$ 5,000,000
West Wastewater Treatment Plant (Ced	Impact Fees (WW)		\$ 2,500,000				\$ 2,500,000
							\$ 18,424,000
Library							
Library Expansion	Impact Fees (Library	\$ 100,000	\$ 800,000	\$ 100,000			\$ 1,000,000
Digitization Station	Impact Fees (Library	\$ 5,000					\$ 5,000
Virtual Reality Station	Impact Fees (Library	\$ 7,500					\$ 7,500
Special Collection: World Literature	Impact Fees (Library	\$ 15,000					\$ 15,000
LEGO Wall	Impact Fees (Library	\$ 5,000					\$ 5,000
Toy Lending Program	Impact Fees (Library	\$ 5,000					\$ 5,000
Outdoor After-Hours Book Locker	Impact Fees (Library	\$ 20,000					\$ 20,000
Makerspace	Impact Fees (Library	\$ 10,500					\$ 10,500
							\$ 1,068,000
Police Department							
New police station	Grant (Unspecified)		\$ 2,000,000	\$ 3,000,000	\$ 1,500,000	\$ 500,000	\$ 7,000,000
							\$ 7,000,000
Community Facilities							
Design for New Town Hall	General Fund		\$ 50,000				\$ 50,000
							\$ 50,000
Parks and Recreation							
Convert landfill to park	Impact Fees (Parks)		\$75,000	\$ 200,000	\$ 725,000		\$ 1,000,000
Repair/replace finger piers	Various	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Main Pier Improvements	Various		\$ 100,000				\$ 100,000
<i>Repair/renovate Sara Maude Park</i>	Impact Fees (Parks)	\$ 100,000	\$ 100,000		\$ 100,000		\$ 300,000
Improvements to Griffin Park	Various		\$ 10,000		\$ 90,000		\$ 100,000

Central Park Courts and Upgrades	Impact Fees (Parks)	\$ 48,500		\$ 150,000			\$ 198,500
Neighborhood Park South End (Pine Park)	Impact Fees (Parks)	\$ 35,000	\$42,000	\$ 38,000			\$ 115,000
Grove Square Park	Impact Fees (Parks)	\$ 10,000					\$ 10,000
Community Campus near Public Safety Mausoleum	Impact Fees (Parks)		\$ 300,000	\$ 300,000	\$ 250,000		\$ 850,000
Cemetery Sidewalk and Fencing	General Fund	\$ 15,000					\$ 15,000
Lakeshore Shoreline Improvements	Grant (Unspecified)			100,000			\$ 100,000
Central Lake Bike Trail and Town Trails	Various		\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 2,480,000
							\$ 5,328,500
Per Year Program Total		\$ 2,643,500	\$ 13,947,000	\$ 5,708,000	\$ 3,779,000	\$ 2,130,000	\$ 31,870,500

Item 4.

TABLE 20 A							
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA							
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS							
Description	Funding Source	FY 2023	FY 2024	FY 2025	FY2026	FY2027	CIP Total
Transportation Mitigation Projects							
SR 19 @ CR 48 Intersection	Fair Share		\$ 742,500				\$ 742,500
SR 19 @ Central Ave Intersection	Fair Share		\$ 742,500				\$ 742,500
Revels Rd @ SR 19 Intersection	Fair Share					\$ 742,500	\$ 742,500
Florida Ave @ SR 19 Intersection	Fair Share			\$ 148,500			\$ 148,500
Florida Ave @ Number 2 Rd. Intersection	Fair Share				\$ 148,500		\$ 148,500
Pedestrian Improvements	Various		\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ 100,000
Bicycle Improvements	Various			\$ 20,000	\$ 30,000	\$ 50,000	\$ 100,000
Streetscape	Various					\$ 250,000	\$ 250,000
Total		\$ -	\$ 1,505,000	\$ 188,500	\$ 198,500	\$ 1,082,500	\$ 2,974,500

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Emergency Lift Station Generators				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Grants					\$ 200,000					\$ 200,000
Description of Project (200 words or less): This project consist of installing generators at two Town-owned lift stations. Costs were determined from a quote from URE (Utility Repair Experts) at \$100,000 each.										
Justification and Urgency for the Project (When is it required to be complete and why?): Installing emergency generators at the lift station would provide power to the lift stations during all emergency situations.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Drilling for Well #5 & #6				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
SJRWMD Grant				\$ 100,000						\$ 100,000
FDEP Grant				\$ 1,000,000						\$ 1,000,000
Reserves				\$ 400,000						\$ 400,000
<p>Description of Project (200 words or less):</p> <p>This project consist of the drilling of two wells for North Water Treatment Plant to replace the existing aging well # 3.</p> <p>Cost was derived from the Mascotte well-drilling contract with Hausinger, which the Town is piggybacking off of. Reserves are needed to pay non-grant funded amounts.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Well #3 is aging out, reaching the end of its life expectancy, and also becoming costly to maintain. The current well is also located on FDOT right of way, in which the Town's lease will run out in 2032.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Sidewalk Improvements				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund		1		\$ 5,000	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 75,000
<p>Description of Project (200 words or less):</p> <p>This project consist of making improvements and repairs to the existing sidewalks throughout Town. This project may also consist of adding new sidewalks features to enhance existing sidewalks.</p> <p>Costs were determined by previous sidewalk improvement project costs and estimates for upcoming project costs.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Making improvements and repairs to existing sidewalks to ensure the sidewalks throughout Town meet all current *A.D.A regulations to provide safe pedestrian traffic. *A.D.A(Americans with Disabilities Act).</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: N. Water Treatment Plant Replacement				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
State Appropriations Reserves				\$ 500,000	\$ 2,000,000	\$ 1,500,000	\$ 500,000	\$ 500,000		\$ 4,500,000
										\$ 500,000
Description of Project (200 words or less):										
<p>This project consist of the drilling of two wells, and the design, engineering, and construction of the North Water Treatment Plant to replace the existing aging well #3.</p> <p>Total costs were determined by research of similar projects throughout the state, as well as adjusting the cost of the Town's previous project with inflation.</p>										
Justification and Urgency for the Project (When is it required to be complete and why?):										
<p>Well #3 is aging out, reaching the end of its life expectinency, and also becoming costly to maintain. The current well is also located on FDOT right of way, in which the Town's lease with FDOT will run out in 2032.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Water Master Plan				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund		1						\$ 80,000		\$ 80,000
<p>Description of Project (200 words or less):</p> <p>This project consist of an analysis of the current water treatment plants and infrastructure, to plan for any needed capital improvements of the potable water treatment plants and infrastructure.</p> <p>Cost is based on previous project costs, adjusted for inflation.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Our current master plan was completed in 2018 and covers the projected growth for a 5 year period. As new developments have expressed interest in building in the town ISB and we have had no significant improvements made to the water treatment plants or infrastucture a new master water plan with current information is needed.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:					Town Council Approval and Date:		POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Venezia South Second Access				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund							\$ 34,000			\$ 34,000
<p>Description of Project (200 words or less):</p> <p>This project consist of providing a second access for Venezia Subdivision by connecting Bellissimo Place to Revels Road.</p> <p>Costs were estimated by Town Engineer.</p> <p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Connecting Bellissimo Place to Revels Road would provide a second access for Venezia homeowners, Town residents and the general public.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Water Mains - South				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund		1					\$ 100,000	\$ 100,000		\$ 200,000
<p>Description of Project (200 words or less):</p> <p>This project consists of replacing old existing metal pipe water mains with new pvc/poly pipe or epoxy lining.</p> <p>Costs were determined by Public Works in working with vendors.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Replacing the old metal pipe water mains with new pvc/poly pipe will help provide better water quality and lessen the amount of costly repairs.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Annual Stormwater Improvements				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
LCWA Grant		1		\$ 100,000	\$ 100,000					\$ 100,000
General Fund				\$ 10,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 160,000
<p>Description of Project (200 words or less):</p> <p>This project consist of improving the stormwater features and structures throughout Town and making improvements/upgrades to the direct discharge stormwater structures along N. Lakeshore Blvd and S. Lakeshore Blvd to ensure better water quality in Little Lake Harris.</p> <p>Cost was determined by the Public Works Director for small stormwater projects for a typical year. For FY23-24, this is the Town Engineer's estimated costs as required for the application to the LCWA grant to perform a water quality stormwater project along N. Lakeshore.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Providing stormwater improvements and water quality improvements throughout the Town is one of the requirements of the Town's FDEP* Phase II MS4* NPDES* Permit. The Town has to generate annual reports to FEDP. FDEP(Florida Department of Enviromental Protection)* MS4(Municipal Separate Storm Sewer System)* NPDES(National Pollutant Discharge</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Water Mains - North				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund		1		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
<p>Description of Project (200 words or less):</p> <p>This project consists of replacing old existing metal pipe water mains with new pvc/poly pipe or epoxy lining.</p> <p>Costs were determined by Public Works in working with vendors.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Replacing the old metal pipe water mains with new pvc/poly pipe will help provide better water quality and lessen the amount of costly repairs.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Land Acquisition for WTP #3				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees				\$ 100,000						\$ 100,000
<p>Description of Project (200 words or less):</p> <p>Land acquisition for North Water Treatment Plant to replace the existing aging well # 3.</p> <p>Cost were established by seller.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Well #3 is aging out, reaching the end of its life expectancy, and also becoming costly to maintain. The current well is also located on FDOT right of way, in which the Town's lease will run out in 2032.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Central Park Courts and Upgrades				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140		\$ 48,500		\$ 150,000				\$ 198,500
<p>Description of Project (200 words or less):</p> <p>This project consist of making upgrades to Central Park that include; basketball court resurfacing, shade over the swingset, new water fountain and adding a new kid sized basketball court.</p> <p>Costs were determined from quotes received by Parks & Recreation Board.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Making upgrades to the existing recreational amenities and adding new amenities in Central Park will create a better experience for Town residents and the general public.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Main Pier Improvements				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Grant (FWC)		140			\$ 100,000					\$ 100,000
General Fund		1	\$92,000							\$ -
Description of Project (200 words or less):										
<p>This project consist of adding additional lower fishing piers to the end of the existing main pier.</p> <p>Costs for the first year were determined by competitive vendor quotes. Costs for the third year were estimated costs for a lower fishing pier, based on informal quote from contractor.</p>										
Justification and Urgency for the Project (When is it required to be complete and why?):										
<p>Adding additional lower fishing piers to the end of the existing pier will allow for a better fishing experience by residents and the general public.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Cemetery Sidewalk and Fencing				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund		1		\$ 15,000						\$ 15,000
<p>Description of Project (200 words or less):</p> <p>This project consist of adding ADA compliant sidewalks across the landscaped island, adding ADA sidewalks from the mausoleum to the drive. Also, adding additional fencing around the maintenance area at the rear of the cemetery.</p> <p>Costs were directly from vendors.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Adding ADA compliant sidewalks in key locations will provide a safer way for patrons to navigate the cemetery. Adding additional fencing around the maintainance area will create a more aesthetically pleasing view for all cemetery patrons.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:					Town Council Approval and Date:			POC Phone Number: 352-805-0205		
Town Manager Recommendation:								POC Email: mcates@howey.org		

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Repair/Renovate Sara Maude park				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees				\$ 100,000	\$ 100,000		\$ 100,000			\$ 300,000
<p>Description of Project (200 words or less):</p> <p>This project consist of renovating the existing parking area at the park entrance along S. Lakeshore Blvd to allow for additional parking. This project may also consist of making repairs or renovations to the existing boardwalk.</p> <p>Costs were estimated</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Currently there is not adequate parking at the park entrance along S. Lakeshore Blvd. Also, currently the park is closed due to the damages substained to the boardwalk during Hurricane Ian.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Grove Square Park				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140		\$ 10,000						\$ 10,000
Description of Project (200 words or less): This project consist of having a landscape engineer create a design for the property. Costs were based on estimate from consultant hourly rates.										
Justification and Urgency for the Project (When is it required to be complete and why?): Redesigning Grove Square is intended to allow for a business incubation area for small businesses, as well as a park-type area for residents to congregate.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Lakeshore Shoreline Improvements				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Grants (Unspecified)						\$ 100,000				\$ 100,000
Description of Project (200 words or less):										
<p>This project consist of Little Lake Harris shoreline improvements to include; shoreline restoration and kayak launches.</p> <p>Costs were determined from similar projects funded by the same grant.</p>										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Improvements to Griffin Park				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140					\$ 45,000			\$ 45,000
Grants							\$ 45,000			\$ 45,000
General Fund		1			\$ 10,000					\$ 10,000
Description of Project (200 words or less):										
<p>This project consist of adding additional recreational amenities to Griffin Park.</p> <p>Costs were as received from playground equipment vendors.</p>										
Justification and Urgency for the Project (When is it required to be complete and why?):										
<p>Adding additional recreational amenities to Griffin Park will create a better experience for Town residents and the general public.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Neighborhood Park South End (Pine Park)				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140		\$ 35,000	\$ 42,000	\$ 38,000				\$ 115,000
<p>Description of Project (200 words or less):</p> <p>This project consist of adding amenities to Pine Park (Venezia South Park). In FY 2022-23 it is proposed to add a driveway and or a parking area for Public Access. Both a bicyle trailhead and pickleball courts have been proposed uses for the area, per the Parks & Recreation Board.</p> <p>Costs were estimated by Town Engineer.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Adding amenities to Pine Park is necessary to solidify the deal the Town made with the Venezia HOA for ownership of the property.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Repair/Replace Finger Piers				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund				\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000
FWC Grant				\$ 50,000						\$ 50,000
Description of Project (200 words or less):										
<p>This project consist of the repair or replace of exisiting finger piers that are located along North and South Lakeshore Blvd.</p> <p>Costs were determined by vendor estimates.</p>										
Justification and Urgency for the Project (When is it required to be complete and why?):										
<p>To repair or replace existing finger piers to provide a safe location for Town residents and the general public to fish on Little Lake Harris.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

**Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan**

Date: December 22, 2022				Project Title: New Public Safety Complex				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Grants (Unspecified)						\$2,000,000.00	\$3,000,000.00	\$1,500,000.00	\$500,000.00	\$7,000,000.00
<p>Description of Project (200 words or less):</p> <p>Create a concept design of a public safety building and build a new police headquarters. The building must meet all safety, hardening concepts, and all current security requirements. The area needs to provide adequate parking for visitors & staff. The location should include any future growth for the facility as well.</p> <p>Costs were determined by consultant.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>We are currently operating out of approximately 1500 square feet now. The architect said we should be at a minimum of 15,000 square feet to meet the current demand of todays world. As we grow, we are quickly running out of room and parking. The facility should be evaluated for a growth period of 20 years. The building is long over due for todays standards. When funding is available, the design will take around 1 year to design and agree on a design. the second year will be bidding the project and selecting a contractor that specializes in law enforcement facility construction, like Ajax Construction. The 2 to 3 remaining years will be site preparation and building and inspecting the facility as its built. I would suggest a construction manager be hired to over see this function. Specialty sub contractors should be used to coordinate IT, building security and controlled access entry/exit points. It's my belief this project will take up to 5 years from design to finish. The estimated budget is 8 to 10 million. This does not include any furniture, IT equipment, etc.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?:				Police & Building services for permits				Department Point of Contact: Rick Thomas		
Planning & Zoning Board Recommendation:				Town Council Approval and Date:				POC Phone Number: 352-324-2030		
Town Manager Recommendation:								POC Email: rthomas@howey.org		

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022				Project Title: Outdoor After-Hours Book Locker				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees				20,000.00						20,000.00
<p>Description of Project (200 words or less): After hours lockboxes for patrons to pick up books they have on hold.</p> <p>Costs were determined by vendor quote.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?): Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022		Project Title: Toy Lending Program						Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Toy Lending Program			5,000.00						6,000.00
<p>Description of Project (200 words or less): Specifically "American Girls" dolls and accessories.</p> <p>Costs were determined by sole vendor catalogue and comparing to similar library projects.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?): Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number:		352.324.0254		
Town Manager Recommendation:						POC Email:		thall@howey.org		

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022		Project Title: Virtual Reality Station					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Virtual Reality Station			7,500.00						7,500.00
<p>Description of Project (200 words or less): "Meta Quest Pro" virtual goggles and accessories such as headset, controllers and stylus tips, charging dock, protective cover, partial light blockers, wrist straps, and charging cables and adaptor.</p> <p>Costs were determined by research of similar projects and sole vendors quotes</p> <p>Justification and Urgency for the Project (When is it required to be complete and why?): Available resources for local residents.</p> <p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Library					Department Point of Contact Tara Hall					
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022				Project Title: Special Collection - World Literature				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Special Collection World Literature			15,000.00						15,000.00
<p>Description of Project (200 words or less):</p> <p>"Works of literature that have been created, distributed, and circulated beyond their country of origin." It has to speak to people of more than one nationality.</p> <p>Costs were set as an upper-limit of impact fee requests of this category/type.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022		Project Title: LEGO Wall						Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	LEGO wall			5,000.00						5,000.00
<p>Description of Project (200 words or less): A wall for kids to build LEGO projects.</p> <p>Costs were determined by researching similar projects at other libraries.</p> <p>Justification and Urgency for the Project (When is it required to be complete and why?): Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022				Project Title: Digitalization Station				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Digitalization Station	1		5,000.00						5,000.00
<p>Description of Project (200 words or less):</p> <p>A video to digital converter with accessories which would include flash drives and SD cards.</p> <p>Costs were determined by researching similar projects at other libraries.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>In this digital age, by offering this service at our library, we will have outreach to patrons who might not otherwise visit our library. The cost can be prohibitive for many. This service would provide the community with a more economical, local, and easier accessibility for their digital needs.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number:		352.324.0254		
Town Manager Recommendation:						POC Email:		thall@howey.org		

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022				Project Title: Makerspace				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees					10,500.00					10,500.00
<p>Description of Project (200 words or less): Cricut Maker and accessories. Sewing machine and accessories. Film making equipment.</p> <p>Costs were determined by researching vendors and similar projects at other libraries.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?): Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Town of Howey In The Hills FY 2023-2028 Capital Project Plan

Date: January 8, 2023				Project Title: Citrus and Camellia Intersection				Project Number: DRM01		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund		1			10,000	50,000				60,000
										0
										0
										0
										0
<p>Description of Project (200 words or less):</p> <p>Acquire necessary right of way on either side of the intersection of Citrus Avenue and Camellia Way in first year and widen the intersection so both Citrus and Camellia are at least 20 feet wide as they enter the intersection. Place stop signs on both approaches. ensure the sight distance is adequate by removal of obstructing vegetation. Pave the intersection to eliminate pot holes. Complete construction by end of second year.</p> <p>Costs were based on estimates from Councilor Miles.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>This is a safety issue. Numerous near miss head on collisions occur at the intersection due to lack of adequate ROW and poor sight distance due to overgrown vegetation in adjacent properties. Completion must be given high priority to avoid injuries or fatalities.</p>										
<p>Is It related to other projects? If yes, list them. None.</p>										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: January 8, 2023				Project Title: Sanitary Sewers Installed on S. Florida and Dixie Avenues.				Project Number: DRM02		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Grant Funds Utility Fund Sewer Impact					500,000					500,000
					10000					10,000
										0
										0
Total					510,000					510,000
<p>Description of Project (200 words or less):</p> <p>Using grant funds available from DEP, install gravity flow sewer mains along both South Florida and South Dixie Avenues. Connect all existing houses to new sanitary sewer lines. Suggest line be placed on west side of South Dixie and along East Side of South Florida. Connect new lines via a grinder pump and a small lift station at each side intersecting street (3 each) to the existing force main on west side of South Florida Avenue. Properly abandon all septic tanks currently installed along South Dixie and South Florida Avenues. Require all property owners with existing houses or residences to hook up. Any vacant lots must hook up to sanitary sewer system upon construction. No costs will be assessed to existing house property owners. Town Utility Fund will cover any grant matching or ineligible costs with sewer impact fees. Residents will pay standard monthly sewer charges per utility fund rate schedule in future to maintain system.</p> <p>Costs were estimated by Councilor Miles.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>This project will use existing available grant funds to continue the Town's efforts to provide sanitary sewer service to all properties within Town Boundaries. This is in keeping with County, State, and Federal goals to keep our environment clean and healthy for all residents. Complete project by September 30, 2024.</p>										
Is It related to other projects? If yes, list them. Center Street Sanitary Sewer System.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number:				
Town Manager Recommendation:						POC Email: mcates@howey.org				

**Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan**

Date: January 8, 2023				Project Title: Acquire Assets of Central Lake County Community Development District				Project Number: DRM03		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Future Utility Revenue Bond Issue					500,000					500,000
Total					500,000					500,000
<p>Description of Project (200 words or less):</p> <p>Sanitary Sewer Services are currently provided to a portion of the Town of Howey In The Hills and a portion of unincorporated Lake County by the Central Lake County Community Development District (CDD) which was established by Lake County Ordinance 2001-75 on May 11, 2001 in accordance with Chapter 190, Florida Statutes. All of the CDD Water and Sewer Service areas are located within the Town of Howey In The Hills Water and Sewer Service Area as provided in Lake County Ordinance 2013-29 (as amended) . This capital project provides for the Town of Howey In The Hills to acquire the assets of the Central Lake County Community Development District by paying Lake County the value of the District's Net Assets, plus any related legal and administrative expenses. The last available audited Financial Statements of the CDD, dated September 30, 2021, place its Total Net Position at \$291,898. As these financial statements are over fifteen (15) months old, it is anticipated the value may have increased since that date. This project has therefore been estimated at \$500,000 for the Net Asset value of the District, plus administrative and legal expenses. The Town would assume all assets and liabilities of the District upon acquisition, including the remaining three and one-half year lease, and four each, ten year extensions of the lease with Sewer and Water Plant Investments, LLC (previously Packing House By-Products, Co.), both entities owned by the previous Developer of Mission Inn. Lease payments are calculated each year based on a formula detailed in the lease agreement.</p> <p>Justification and Urgency for the Project (When is it required to be complete and why?): The Town of Howey in The Hills is currently negotiating with five (or more) Developers of Land located within its Town Limits to build large numbers of residential housing units, and some number of commercial and industrial properties. These properties and additional ones that may surface in the future in the Town Of Howey In The Hills Service Area, will require water and sewer services. The Orlando-Kissimmee Metropolitan Area is expanding rapidly and is now approaching the Town of Howey In The Hills. In the next five to ten years the population of the Town of Howey In The Hills is expected to explode into a much larger Town. If the Town is to develop properly in agreement with interests of the existing Town residents, it is imperative that the Town must control the water and sewer services in its service area. The Town currently operates its own water services and some retail wastewater collection services. This acquisition, in cooperation with Lake County, will allow the Town on a cost effective basis, to operate wholesale wastewater collection and treatment services. Together with the acquisition and expansion of the Drake Point water and wastewater plants approved by Lake County within the Town of Howey Water and Wastewater Service Area, the Town of Howey in the Hills will be able to serve customers within its service area.</p>										
Is It related to other projects? If yes, list them. Drake Point Water and Wastewater Treatment Plants Acquisition										
What Department Will Be Responsible For The Project?: Public Works and Finance							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

**Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan**

Date: January 8, 2023				Project Title: Aquire and Expand Drake Point Water & WW Plants				Project Number: DRM04		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Future Utility Revenue Bond Issue					5,000,000					5,000,000
Total					5,000,000					5,000,000
<p>Description of Project (200 words or less): In the Summer of 2022, Lake County approved the Drake Point PUD Development within the Howey In The Hills Water and Wastewater Service Area. The Developer plans on building water and wastewater plants to serve this rapidly developing portion of Lake County. Approximately 600 new homes will be built on this tract in Yalaha, a portion of unincorporated Lake County. The City of Leesburg has already approved a development (Whispering Hills) that will abut on the northern boundary of the Town of Howey In The Hills Water and Wastewater Service Area. Over 2,100 houses are planned in this area along Number 2 Road. The area surrounding Howey In The Hills, and the Town itself are exploding with growth as the Orlando-Kissimmee metropolitan area continues to expand. It is imperative that the Town of Howey In The Hills, develop and provide adequate water and wastewater services to these newly developing areas, if the residents of the Town are to have a say in the manner in which the area develops. The development is coming, as Drake Point demonstrates, whether Town residents like it or not. This project provides for the development of the required water and wastewater services in the Northeast Quadrant of the Town of Howey In The Hills Service Area. Collectively, with the project to acquire and operate the Water and Wastewater Services currently delivered by the Central Lake County Community Development District, and the Two New Water Well Drillings approved this past Fall by the Town Council, the Town will effectively be in both the water and wastewater delivery business in its service area.</p>										
<p>Costs were estimated by Councilor Miles.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?): The Town of Howey in the Hills needs to acquire and operate all public water and wastewater treatment facilities within its Water and Wastewater Service Area in order to be able to responsibly manage the development of its community and surrounding areas. This project will be bonded by September 30, 2024, and construction completed on expanded plants by September 30, 2025 to serve its customers.</p>										
<p>Is It related to other projects? If yes, list them. Acquisition of Central Lake County CDD Water and Wastewater facilities. ; Construction of Two New Water Wells</p>										
What Department Will Be Responsible For The Project?: Public Works and Finance							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 1/16/2022		Project Title: Design for New Town Hall						Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund					\$50,000					\$50,000
<p>Description of Project (200 words or less):</p> <p>With the growth of the Town, a larger, newer Town Hall will be necessary. The selection of the site and the design of the building will be the preliminary steps.</p> <p>Costs were estimated by Town Engineer.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>As Town Hall is currently housed in an old, repurposed house, there has been a need for a larger, newer structure to accommodate staff operations on a daily basis and to accommodate attendance at public meetings.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Administration/Facilities						Department Point of Contact Sean O'Keefe				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: sokeefe@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 1/16/2022		Project Title: Central Lake Bike Trail and Town Trails					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees					\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$350,000
Grants (Unspecified)					\$550,000	\$550,000	\$550,000	\$550,000	\$550,000	\$2,750,000
<p>Description of Project (200 words or less):</p> <p>There are numerous bike trails being proposed and built throughout Central Florida. Due to its location, Howey-in-the-Hills is in a position to connect into these proposed and current bike trails.</p> <p>Costs were determined by the Town Planner and Town Engineer.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>There are ongoing, concurrent bike trail projects that are being sponsored at the state, county, and municipal level. Any bike trail proposal needs to be placed in the larger picture of the latest bike trail plans.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 1/16/2022		Project Title: Community Campus near Public Safety		Project Number:						
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees					\$300,000	\$300,000	\$250,000			\$850,000
<p>Description of Project (200 words or less):</p> <p>Near the Town-owned nine acres on Number Two Road, there is the possibility of developing a greater campus. This would include the potential acquisition of nearby wetlands and another parcel (approximately ten acres).</p> <p>Costs for the first year were determined by just value of the land expansion.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Increasing space for Town facilities will become a greater need as the Town grows.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 1/16/2022		Project Title: Central Avenue Streetscape						Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund							\$30,000	\$500,000		\$530,000
<p>Description of Project (200 words or less):</p> <p>As the downtown area is developed, a streetscape will be a necessary component of the redesign/revitalization process.</p> <p>Costs were based upon estimates from original project proposal.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>After a Community Redevelopment Agency is created, developing the downtown will necessitate a streetscape implementation.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date:				Project Title:				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Library Expansion	8		100,000.00	800,000.00	100000				1,000,000.00
<p>Description of Project (200 words or less): Due to the projected growth coming to the Howey area; we will need to increase the size of the building to accommodate this increase.</p> <p>Costs were set by the annual request limit; the last project was more than \$1,000,000.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?): Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 1/16/2022				Project Title: West Wastewater Treatment Plant				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees					2,500,000					\$2,500,000
<p>Description of Project (200 words or less):</p> <p>Cedar Creek (Blue Sky Development) on Number Two Road has proposed the construction of a wastewater treatment plant on their site, to serve the development and the surrounding area.</p> <p>Costs were based upon estimates by developer.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>This wastewater plant is proposed to serve the western and central areas of Howey-in-the-Hills, being closely located to the Mission Rise/Reserve areas, also on Number Two Road.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Convert Landfill to Park				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140			\$ 75,000	\$ 200,000	\$ 725,000			\$ 1,000,000
<p>Description of Project (200 words or less):</p> <p>This project consist of repurposing the landfill for recreational purposes.</p> <p>Costs were based on estimate from Town Engineer.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Redesigning the landfill will turn an unused parcel into a Town asset as a recreational space, taking advantage of its high elevation.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Howey-in-the-Hills SMART Goals 2023

Water/Wastewater:

- Acquire assets of Central Lake CDD.
- Wastewater Plant build/buy.
- Map Town Sanitary Sewer Grid – Assign Phases – Begin southwest Area.
- Connecting southwest quadrant of Town (S. Florida/S. Dixie) to sewer.
- Acquire the water/wastewater plants at Drake Pointe.
- Upsize Drake Pointe Plants to manage northeastern quadrant of Howey ISBA.

Infrastructure:

- Use Town grid to repair, resurface, etc. on regular cycle.
- Repair/upgrade roadways.
- Purchase additional right-of-way at Citrus and Camellia to reconstruct road intersection and add stop signs.

Town Planning and Development:

- Action Plan update (what is the status of a given development? Utilities? Etc.)
- Complete an updated survey of the Town.
- New Town Hall Campus – Design (Police-Fire-Library-Park).
- Annexation of land into Town.
- Responsible development with a focus on sustainability.
- Developers' concessions to pay for roads and utilities as needed to not burden current residents.
- Continue to provide high-quality of life for current residents and future generations, including walkable downtown.

Sara Maude Mason Nature Preserve:

- Repair/redesign Sara Maude Walkways.

Community Outreach and Development:

- Pro-actively search for grants monthly and submit a certain amount every month.
- Review existing impact fees and assess the need for new impact fees e.g. stormwater, transportation, wastewater.
- Benchmark other fees and salaries and define strategy and timelines for implementation of the target dollar amount.
- Create a Community Redevelopment Area for the Town City Center.
- Meeting at LEC/quarterly: inviting new residents, welcome them, questions, join/create committees.
- Commercial Businesses: list of businesses, talk to businesses, discussing when we have sewers.
- Engage outside firm to develop image options and conduct workshops for public input.
- Community Volunteerism: Committees per year, ask for co-chair.