



## **Town Council Meeting**

**May 08, 2023 at 6:00 PM**

**Howey-in the-Hills Town Hall  
101 N. Palm Ave.,  
Howey-in-the-Hills, FL 34737**

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### **Join Zoom Meeting:**

<https://us06web.zoom.us/j/89087767146?pwd=MnFiaGo2bjIwcGMrQmtwQ3RRR0R2QT09>

**Meeting ID:** 890 8776 7146 | **Passcode:** 268208

### **AGENDA**

Call the Town Council Meeting to order  
Pledge of Allegiance to the Flag  
Invocation by Councilor Reneé Lannamañ

### **ROLL CALL**

Acknowledgement of Quorum

### **AGENDA APPROVAL/REVIEW**

### **CONSENT AGENDA**

*Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.*

- 1.** The approval of the minutes and ratification and confirmation of all Town Council actions at the April 24, 2023 Town Council Meeting.
- 2.** Consideration and Approval: **Engagement of De La Parte, et al., for CUP**

### **PUBLIC HEARING (Town Council sitting as the Board of Adjustment)**

- 3.** Consideration and Recommendation: **464 Avila Place - Pool Variance**
  - Mayor MacFarlane will convene Board of Adjustment
  - Town Planner will explain Variance Request
  - Mayor MacFarlane will open Public Comment for this item only.
  - Mayor MacFarlane will close Public Comment.
  - Mayor MacFarlane will ask for a Motion on Variance
  - Board of Adjustment Discussion
  - Roll Call Vote
  - Mayor MacFarlane will adjourn Board of Adjustment

### **OLD BUSINESS**

- [4.](#) Consideration and Approval: **Lake County Water Authority 2023 Stormwater Grant Program Agreement**

### **NEW BUSINESS**

- [5.](#) Consideration and Approval: **Library Board Member Selection**
- [6.](#) Consideration and Approval: **Resolution 2023-002 FY 2023 Mid-Year Budget Amendment**

### **DEPARTMENT REPORTS**

- [7.](#) Town Hall
- [8.](#) Police Department
- [9.](#) Code Enforcement
- [10.](#) Public Works
11. Library
12. Parks & Recreation Advisory Board / Special Events
13. Town Attorney
- [14.](#) Finance Supervisor
15. Town Manager

### **COUNCIL MEMBER REPORTS**

16. Mayor Pro Tem Gallelli
17. Councilor Lehning
18. Councilor Miles
19. Councilor Lannamañ
20. Mayor MacFarlane

### **PUBLIC COMMENTS**

*Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.*

### **ADJOURNMENT**

### **To Comply with Title II of the Americans with Disabilities Act (ADA):**

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning

(RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STTS) and Enhanced Speech to Speech.

**Howey Town Hall** is inviting you to a scheduled Zoom meeting.

Topic: **Town Council Meeting**

Time: **May 8, 2023 06:00 PM Eastern Time** (US and Canada)

Join Zoom Meeting

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Meeting ID: 890 8776 7146

Passcode: 268208

Dial by your location

**+1 646 558 8656 US (New York)**

**+1 346 248 7799 US (Houston)**

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Find your local number: <https://us06web.zoom.us/u/kbPtM4foDf>

Please Note: In accordance with F.S. 286.0105: Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Howey-in-the-Hills does not prepare or provide this verbatim record. Note: In accordance with the F.S. 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737, (352) 324-2290 at least 48 business hours in advance of the meeting.



## Town Council Meeting

April 24, 2023 at 6:00 PM

Howey-in-the-Hills Town Hall  
101 N. Palm Ave.,  
Howey-in-the-Hills, FL 34737

### MINUTES

Mayor MacFarlane called the Town Council Meeting to order at 6:00 p.m.  
Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag.  
Councilor Reneé Lannamañ delivered an invocation.  
Mr. Jim Steele, Lake County Poet Laureate, read a poem.

### ROLL CALL

Acknowledgement of Quorum

### **MEMBERS PRESENT:**

Councilor Reneé Lannamañ | Councilor David Miles | Mayor Pro Tem Marie V. Gallelli | Mayor Martha MacFarlane

### **MEMBERS EXCUSED ABSENT:**

Councilor George Lehning

### **STAFF PRESENT:**

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Tom Wilkes, Town Attorney | Tom Harowski, Town Planner (Zoom) | Rick Thomas, Police Chief | Abigail Herrera, Finance Supervisor | James Southall, Public Utilities Supervisor (Zoom)

### AGENDA APPROVAL/REVIEW

**Motion made by Councilor Miles to approve the meeting's agenda; seconded by Councilor Lannamañ.  
Motion approved unanimously by voice vote.**

### **Voting**

**Yea:** Councilor Lannamañ, Councilor Miles, Mayor Pro Tem Gallelli, Mayor MacFarlane

**Nay:** None

### CONSENT AGENDA

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Councilor Miles asked to have Items #2 and #3 pulled from the Consent Agenda and considered separately.

1. The approval of the minutes and ratification and confirmation of all Town Council actions at the April 10, 2023 Town Council Meeting.

**Motion made by Councilor Miles to approve of the Consent Agenda (now just agenda item #1); seconded by Mayor Pro Tem Gallelli. Motion approved unanimously by voice vote.**

**Voting**

**Yea:** Councilor Lannamañ, Councilor Miles, Mayor Pro Tem Gallelli, Mayor MacFarlane

**Nay:** None

2. Consideration and Approval: **Lake County Water Authority 2023 Stormwater Grant Program Agreement**

Mayor MacFarlane asked Town Manager, Sean O’Keefe, to introduce and explain this item. Mr. O’Keefe explained that the Town had been awarded a grant from the Lake County Water Authority (LCWA) for necessary stormwater work.

Mayor MacFarlane opened Public Comment for this item only.

**Peter Tuite, 300 E Croton Way** – Mr. Tuite stated that he was very much in favor of this grant and thanked the Town for getting it.

Mayor MacFarlane closed Public Comment for this item.

Mayor Pro Tem Gallelli expressed concern that the LCWA would not prepay the Town the funds awarded in the grant since the Town has to pay the vendors before the LCWA pays the Town.

Councilor Miles had questions for the Public Works Director. Councilor Miles wanted to know what the stormwater feature would look like, if it was fenced off, what the screening requirement was, and what its depth would be. Councilor Miles stated that he was concerned that alligators would get into it and attack dogs or kids if it was not fenced off. Councilor Miles stated that he was also concerned about kids drowning in the stormwater retention pond. Councilor Miles was also concerned that this project would mess up the appearance of the park area in front of Little Lake Harris. Councilor Miles wanted to know if the grant covered fencing around the stormwater retention pond. Councilor Miles also wanted the Town Manager to check to see if the Town could divert the money to the North Dixie Drive repaving project and add stormwater drainage to that project.

**Motion made by Mayor Pro Tem Gallelli for conditional approval of acceptance of the Lake County Water Authority 2023 Stormwater Grant (the acceptance was conditional on there being a fence around the stormwater feature and the grant paying for the fence); seconded by Councilor Miles. Motion approved unanimously by roll-call vote.**

**Voting**

**Yea:** Councilor Lannamañ, Councilor Miles, Mayor Pro Tem Gallelli, Mayor MacFarlane

**Nay:** None

3. Consideration and Approval: **Engagement of De La Parte, et al., for Consumptive Use Permit (CUP)**

Mayor MacFarlane asked Town Manager, Sean O’Keefe, to introduce and explain this item. Mr. O’Keefe explained that the St. Johns River Water Management District (SJRWMD) was currently only

going to approve the Town's CUP for a five-year period (which was not one of their normal options) and was going to require the Town to complete a surface water study. Sarah Whitaker, the Town consultant and expert on CUP applications, has recommended that the Town retain de la Parte, Gilbert, McNamara & Caldevilla, P.A., who specializes in appealing to the Water Management District to get a fairer CUP consideration. A rebuttal to the SJRWMD would need to be written and submitted in May.

Councilor Miles stated that the ability to use effluent from a wastewater treatment plant for landscape watering, reducing reliance on potable water sources, was another reason for the Town to own and run a wastewater treatment facility. Councilor Miles was concerned about a provision in the engagement contract not complying with the Florida Prompt Payment Act.

James Southall, Public Utilities Supervisor, stated that the study that the Water Management District was trying to require the Town to complete would only benefit one potential development.

Councilor Miles stated that, rather than hiring de la Parte, Gilbert, McNamara & Caldevilla, P.A., the Town should just utilize one of the Attorneys from Gray Robinson, the Town's primary attorney firm. Town Attorney, Tom Wilkes, stated that one of his colleagues, Tom Cloud, may be able to take on this work.

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**Peter Tuite, 300 E Croton Way** – Mr. Tuite stated that he thought it did not make sense for the Town to need an attorney. Mr. Tuite stated that he felt it would be a win if the town did not have a CUP large enough to allow any development.

**Terri Blessing, 24913 Blue Sink Rd, Howey-in-the-Hills (unincorporated Lake County)** – Ms. Blessing did not recommend hiring an attorney. Ms. Blessing also stated that she thought this would be a great opportunity to force developers to have larger lots as this would use less overall water.

Mayor MacFarlane closed Public Comment for this item.

**Motion made by Councilor Miles to table this item to the next meeting's agenda; seconded by Councilor Lannamañ. Motion was approved unanimously by voice vote.**

#### **Voting**

**Yea:** Councilor Lannamañ, Councilor Miles, Mayor Pro Tem Gallelli, Mayor MacFarlane

**Nay:** None

### **PUBLIC HEARING**

None

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### 4. Presentation: **Joint Planning Agreement (JPA) - Environmental Maps**

Mayor MacFarlane asked Town Manager, Sean O'Keefe, to present this item to the Town Council. Mr. O'Keefe showed and explained the environmental maps that the County had created and shared with the Town during a JPA meeting.

Mayor MacFarlane opened Public Comment for this item only.

**Terri Blessing, 24913 Blue Sink Rd, Howey-in-the-Hills (unincorporated Lake County)** – Ms. Blessing asked what the Town wanted. Ms. Blessing expressed that County residents on Number Two Road were angry at the Town and wanted a workshop between the Town and the County residents.

Mayor MacFarlane closed Public Comment for this item.

5. Discussion: **Town Participation in Florida Retirement System (FRS)**

Mayor MacFarlane asked Town Manager, Sean O’Keefe, to introduce and explain this item. Mr. O’Keefe explained that the Town participation in FRS would help the Town recruit and retain qualified employees. Mr. O’Keefe stated that most of the municipalities in Lake County were participating in FRS. Mr. O’Keefe stated that, currently, the Town participates in a 457(b) fund that the employees can contribute up to 10% of their pay into and the Town will match that amount of their pay. Mr. O’Keefe explained that the FRS program was a state-run pension plan into which the employee would put in 3.0% of their pay and the Town would contribute 11.91% of the employee’s pay.

Councilor Miles asked about senior management. Mr. O’Keefe stated that only the Town Manager was considered Senior Management and that the Town would need to contribute 31.57% of his pay to participate in the program.

Mayor MacFarlane suggested that the Town Council should discuss this item in further detail during the May 2, 2023, Mid-Year Budget Workshop.

Mayor MacFarlane opened Public Comment for this item only.

**Tim Everline, 1012 N. Lakeshore Blvd.** – Mr. Everline stated that he felt it was a conflict of interest for Mr. O’Keefe to bring up this item and that it was not fiscally responsible. Mr. Everline stated that he would rather see the Town perform a comparable salary survey.

**Peter Tuite, 300 E Croton Way** – Mr. Tuite asked if civil servants get Social Security.

Mayor MacFarlane closed Public Comment for this item.

Mayor MacFarlane announced a 5-minute recess before starting the next agenda item.

6. Discussion: **Date Selection for FY 2024 Budget Workshop Meetings**

Two dates and times were selected for the Fiscal Year 2024 Budget workshop meetings. The first Budget Workshop would be held on July 13, 2023, from 9 am to 11 am. The second Budget Workshop would be held on July 27, 2023, from 1 pm to 4 pm. Mr. O’Keefe stated that he would confirm with Councilor Lehning (who was not in attendance at this meeting) to ensure that these dates would work for him too.

## **DEPARTMENT REPORTS**

7. Town Manager

Sean O’Keefe, Town Manager, reminded the Council and audience of the Howey Founders Day event on May 6<sup>th</sup> and the Mid-Year Budget Workshop on May 2<sup>nd</sup>.

## **COUNCIL MEMBER REPORTS**

8. Mayor Pro Tem Gallelli

Mayor Pro Tem Gallelli reminded everyone about the Events Committee meeting on April 25, 2023.

9. Councilor Lehning

Councilor Lehning was not in attendance.

10. Councilor Miles

Councilor Miles asked for an update on the North Dixie Road repair/reconstruction project. Mr. O’Keefe stated that he would send an update out to all the Town Councilors on the project.

Councilor Miles asked if there was an update on the Citrus Road right-of-way (ROW) title research. Mr. O’Keefe said that there was nothing new. Councilor Miles asked Mr. O’Keefe if a title search expert had been hired yet and Mr. O’Keefe stated that one had not yet been hired. Town Attorney, Tom Wilkes, stated that the Town may not need to do a title search.

Councilor Miles asked about the status of the grant application to purchase two generators for the Venezia neighborhood wastewater lift stations. Mr. O’Keefe stated that the Town’s grant application had been given the priority level of 4<sup>th</sup> out of 30 projects and that the submission date for the grant was May 31, 2023.

Councilor Miles asked why all the buildings off Central Avenue, near the Downtown Sewer Project, had not been forced to be hooked up to sewer service. Mayor MacFarlane stated that it was because the Central Lake CDD would not sell the Town ERUs necessary to hook up all the properties. Councilor Miles wanted to know why Lake County was not forcing the Central Lake CDD to let the Town hook up to its sewer treatment system.

11. Councilor Lannamañ

Councilor Lannamañ stated that residents in the Venezia neighborhood had asked her if Purple Plum Trees were OK to plant in the Town, Mr. O’Keefe stated that check into it and confirm with Councilor Lannamañ.

12. Mayor MacFarlane

Mayor MacFarlane asked if there was an update on the Lake County Fire Department’s interest in purchasing two acres of land from the Town on Number Two Road. Mr. O’Keefe stated that he would check into it.

Mayor MacFarlane also asked if there was an update on the Well Drilling Contract. Mr. O’Keefe stated that the signed contract had been sent to Mr. Hausinger for his signature.

### **PUBLIC COMMENTS**

*Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.*

**Banks Helfrich, 9100 Sam’s Lake Rd, Clermont, FL** – Mr. Helfrich spoke about the theme of “meeting in the middle”. Mr. Helfrich sang a song.

**Tim Everline, 1012 N Lakeshore Blvd.** – Mr. Everline stated that he thought the Town needed to hurry up on changing the Town Comprehensive Plan to remove the requirement for grid streets to connect.

**George Brown, Lieutenant with the Howey-in-the-Hills Police Department** – Lt. Brown spoke in support of Police Chief Thomas and encouraged Town Councilors to speak with Chief Thomas. Lt. Brown stated that if Chief Thomas were to leave the Town, he and other officers would leave too in support of Chief Thomas.

### **ADJOURNMENT**

**There being no further business to discuss, a motion was made by Councilor Lannamañ to adjourn the meeting; Mayor Pro Tem Gallelli seconded the motion. Motion was approved unanimously by voice vote.**

The Meeting adjourned at 8:18 p.m. | **Attendees: 40**

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Mayor Martha MacFarlane

ATTEST:

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John Brock, Town Clerk



## Town Council Meeting

April 24, 2023 at 6:00 PM

Howey-in-the-Hills Town Hall  
101 N. Palm Ave.,  
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### MINUTES

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Councilor Reneé Lannamañ delivered an invocation.  
Mr. Jim Steele, Lake County Poet Laureate, read a poem.

### ROLL CALL

Acknowledgement of Quorum

### **MEMBERS PRESENT:**

Councilor Reneé Lannamañ | Councilor David Miles | Mayor Pro Tem Marie V. Gallelli | Mayor Martha MacFarlane

### **MEMBERS EXCUSED ABSENT:**

Councilor George Lehning

### **STAFF PRESENT:**

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Tom Wilkes, Town Attorney | Tom Harowski, Town Planner (Zoom) | Rick Thomas, Police Chief | Abigail Herrera, Finance Supervisor | James Southall, Public Utilities Supervisor (Zoom)

### AGENDA APPROVAL/REVIEW

**Motion made by Councilor Miles to approve the meeting's agenda; seconded by Councilor Lannamañ.  
Motion approved unanimously by voice vote.**

### **Voting**

**Yea:** Councilor Lannamañ, Councilor Miles, Mayor Pro Tem Gallelli, Mayor MacFarlane

**Nay:** None

### CONSENT AGENDA

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**Nay:** None

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#### **Voting**

**Yea:** Councilor Lannamañ, Councilor Miles, Mayor Pro Tem Gallelli, Mayor MacFarlane

**Nay:** None

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**Voting**

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**Nay:** None

**PUBLIC HEARING**

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**OLD BUSINESS**

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**NEW BUSINESS**

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\_\_\_\_\_  
Mayor Martha MacFarlane

ATTEST:

\_\_\_\_\_  
John Brock, Town Clerk

■   ■   ■  
de la Parte, Gilbert,  
McNamara & Caldevilla, P.A.  
ATTORNEYS AT LAW

Item 2.

April 21, 2023

**Via Email Only**  
[sokeefe@howey.org](mailto:sokeefe@howey.org)

Sean O'Keefe  
Town Manager  
Town of Howey-in-the-Hills  
P.O. Box 128  
Howey-in-the-Hills, FL 34737

**Re: Legal Representation – Town of Howey-in-the-Hills' CUP**

Dear Mr. O'Keefe,

This letter will serve to confirm that the Town of Howey-in-the-Hills (the "Client") has retained de la Parte, Gilbert, McNamara & Caldevilla, P.A. (the "Firm") to provide legal services in connection with the Client's consumptive use permit. The terms of our representation are contained in this letter. Please have Client acknowledge its acceptance of these terms by having the letter executed, where indicated below, and returning the signed original to me. Please keep a copy of the signed letter for your files.

I will be primarily responsible for this legal representation. I will be involved as necessary to ensure that work is performed to the Client's satisfaction. We will associate other lawyers, law clerks and paralegals in the Firm to assist us in representing the interests of the Client, as we deem appropriate. In exchange for our work, the Client shall pay the Firm for its services at a discounted hourly rate, as follows:

<i>Attorney</i>	<i>Discounted Rate</i>
Edward de la Parte, Jr.	\$300.00
Patrick J. McNamara	\$300.00
David Caldevilla	\$300.00
Nicolas Q. Porter	\$300.00
Associate Attorney(s)	\$225.00

The Firm will limit the use of its own paralegals and any work so performed will not be billed beyond an hourly rate of \$120.00. Upon written request of the Firm, the aforesaid rates for legal services may be periodically adjusted by mutual written agreement.

**de la PARTE, GILBERT,**  
**MCNAMARA & CALDEVILLA, P.A.**  
ATTORNEYS AT LAW  
PROFESSIONAL ASSOCIATION

Our fees and costs for this service shall be limited to \$15,000, without the approval of the Client.

It is difficult to keep exact time records for relatively brief services rendered during the Firm's representation such as telephone calls or reviewing incoming and brief correspondence. Experience indicates no matter how brief the telephone call or short the correspondence, the Firm's involvement requires a minimum of one tenth of an hour or more due to the interruptive nature of the services. Accordingly, the Client will be billed in tenth of an hour increments for the greater of the actual time expended, with a minimum entry for the task of one tenth of an hour.

In addition to the compensation described above, the Client shall reimburse the Firm for all costs and expenses incurred in the course of the representation. Chargeable costs include expenses, disbursements, and associated administrative charges for document duplication (30¢ per page black & white; 50¢ per standard sized page color); telefacsimiles (\$1 per page); Westlaw (invoiced amount or \$6 per minute, whichever is less); mileage (IRS mileage rate); and reimbursement for taxes; travel; computer research fees; fees paid to experts, court reporters and other third parties; filing fees; recording fees; certification fees; registration fees; postage charges; overnight delivery charges; courier and messenger charges; and other extraordinary costs necessitated by the time constraints associated with the representation.

Unless the Client advises otherwise in writing, all billing shall be transmitted to you at the address stated above. Invoices will be monthly, together with any costs and expenses incurred. You agree to carefully examine each invoice rendered within ten (10) days after receipt and advise me thereafter in writing of any questions or discrepancies or objections which you may have after reviewing the invoice. Payment of the invoice by the Client or, or failure to object to the invoice in writing within forty-five (45) days of each invoice, will be deemed acceptance by the Client of the work performed and the appropriateness of the invoice. Unless the invoice is objected to in writing, payment is due within forty-five (45) days of the invoice date. In the event that any invoice is not paid within forty-five (45) days, then a late charge of one and one-half (1½%) percent is payable on demand for any statement balance that is not paid within forty-five (45) days after the date of the invoice.

If a collection action or any other litigation arises regarding this Agreement, venue will be in Lake County, Florida and the parties hereby waive their right to a jury trial. However, before any litigation is filed, the parties agree to negotiate in good faith to resolve the dispute and, if negotiations fail, then the parties shall mediate the dispute with a mutually agreed upon certified mediator. The cost of the mediator shall be evenly split between the parties.

Further, the Firm reserves the right to forward large cost statements directly to the Client for payment in order to save paperwork and time. You will be required to pay these statements directly to the vendor and your failure to pay these statements according to the schedule



■   ■   ■  
de la Parte, Gilbert,  
McNamara & Caldevilla, P.A.

**de la PARTE, GILBERT,**  
**MCNAMARA & CALDEVILLA, P.A.**  
ATTORNEYS AT LAW  
PROFESSIONAL ASSOCIATION

Item 2.

described above will subject the Client to the same late charges and attorney's fees, as if they had been paid directly by the Firm.

The Client may, on written notice to the Firm, terminate this agreement at any stage of the Firm's services, with or without cause. The Firm may terminate this agreement with or without cause at any stage of its services, subject to reasonable written notice to the Client. It is further agreed that the Firm may cease work upon the matter and may, after reasonable notification to the Client, withdraw from providing legal services if the Firm's monthly invoices or requests for deposits to the Trust Account are not being paid within forty-five (45) days of the date of each invoice or request. Upon my withdrawal, the Client will be obligated to pay the attorney's fees and costs, and expenses owed to my firm for services rendered under this Agreement at the time of withdrawal, including such reasonable and necessary fees, costs, and expenses, incurred in representing the client's interests in the withdrawal process. On termination, the Client may obtain copies of any documents in the Firm's files on request.

The client agrees that the Firm shall have a charging and an equitable lien against all sums of money and property deposited by the Client in this matter, if any, as security for any legal fees, costs and expenses owed by the Client to the Firm. Additionally, until paid in full, the Firm shall have a retaining lien on any papers delivered by the Client to the Firm.

We appreciate the opportunity to assist you regarding this matter. Please don't hesitate to call upon us for additional legal services in the future. If you have any questions concerning the contents of this letter, please contact me.

Sincerely yours,

de la Parte & Gilbert, P. A.



Edward P. de la Parte, Jr.

Approved and Accepted:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town of Howey-in-the-Hills



TMHConsulting@cfl.rr.com  
97 N. Saint Andrews Dr.  
Ormond Beach, FL 32174  
PH: 386.316.8426

## MEMORANDUM

**TO:** Howey-in-the-Hills Town Council  
**CC:** J. Brock, Town Clerk  
**FROM:** Thomas Harowski, AICP, Planning Consultant  
**SUBJECT:** 464 Avila Swimming Pool Variance  
**DATE:** May 5, 2023

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On April 27, 2023, the Howey-in-the-Hills Planning Board heard the application for a variance to the 10-foot rear yard setback for swimming pools to allow a swimming pool to be built closer to the rear property line. The applicant requested a five-foot variance to allow the pool to be built five-feet from the rear property line. After extensive discussion at the public hearing, the Planning Board recommended a two-foot variance to allow the swimming pool to be constructed eight feet from the rear property line. The Planning Board also recommended as a condition that no construction disturbance occur within the five-foot drainage and utility easement that runs along the rear of the subject property. Other staff commentary is available in the staff report to the Planning Board which is included in the Town Council packet.

At the public hearing a request was made for information regarding the maximum impervious surface allowed in the Talichet subdivision. The maximum impervious surface ratio for Talichet Phase 1 is 50% based on the lot level impervious surface assumed for the stormwater system design. This percentage is the same as allowed for the standard MDR-1 and MDR-2 zoning classifications. When an application is submitted for a building permit, the impervious surface ratio is reviewed, and adjustments are made if the impervious surface ratio is exceeded.



TMHConsulting@cfl.rr.com  
 97 N. Saint Andrews Dr.  
 Ormond Beach, FL 32174  
 PH: 386.316.8426

## MEMORANDUM

**TO:** Howey-in-the-Hills Planning Board  
**CC:** J. Brock, Town Clerk  
**FROM:** Thomas Harowski, AICP, Planning Consultant  
**SUBJECT:** 464 Avila Place Swimming Pool Variance  
**DATE:** April 13, 2023

The Town has received an application for a variance from the rear yard setback for a swimming pool to allow a pool to be constructed within five feet of the rear property line. This is another case in a series of requests arising from the Talichet subdivision. The primary cause of the recent series of variance requests is that the rear yard setbacks for principal structures are smaller than other neighborhoods and zoning classifications, and the home builder has chosen house designs that extend the house to the rear setback line. As a consequence, homeowners desiring to add swimming pools as a later addition get squeezed when trying to accommodate a pool and pool deck area. This condition has led to the requests for variance from the setback for pools.

Please note that the Town has addressed this issue for future developments. The recently approved plans for the Watermark development include larger rear yard setbacks specifically to allow more room for swimming pools and other rear yard activities. The Town's standard zoning classifications also have larger rear yard setbacks, so the problem is less likely to occur there. Venezia South has the same setbacks as Talichet, but the swimming pool issue has been less significant there, likely because the house models chosen there leave more rear yard room. The worst of the problem appears confined to Talichet. There is no effective way to address the issue legislatively, so the Town has used the variance process to seek an equitable outcome for the property owners.

In the case at hand the applicant has provided a survey of the property and a copy of the proposed plan for the swimming pool. The plan shows a 12-foot wide pool with two feet of deck area on the rear side of the pool. The deck area from the pool to the house varies from 8' 10" to 11' 7" based on the bay window projection. If the requested five-foot variance is not granted, the pool deck area would shrink to 3' 10" by the bay window and 6' 7" for the balance of the deck area. The Board can consider whether the 3' 10" space is sufficient for safety and general daily use. In other recent cases considered by the Board, the survey showed a drainage swale along the rear five feet of the lot. The survey in this case also shows a five-foot drainage and utility easement.



The land development code provides a series of standards that are used to judge the approval of a variance. The standards are listed below with a commentary on each.

- A. That special conditions and circumstances exist which are peculiar to the land, structure or building involved, and which are not applicable to other lands, structures, or buildings in the same zoning district,

The conditions evident in this application are similar to other cases and properties in the Talichet Subdivision. The home builder has chosen to build units to the rear setback line, leaving less room for typical accessory uses and structures like swimming pools.

- B. That the special conditions and circumstances do not result from the actions of the applicant,

We do not know if the applicant selected the model for home built on the lot or whether the applicant chose a home already constructed. The resultant condition generating the variance request results from the lesser rear setback requirement and the choice to build the home to the maximum rear setback.

- C. That literal interpretation of the provisions of this LDC would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this LDC and would work unnecessary and undue hardship on the applicant,

The Board can make a determination if a deck area of less than four feet, which would be the result of applying the full pool setback, is sufficient for safety around the pool. Note is taken of the location of the lot backing up to a retention area and beyond the retention area a wetland restricted from development. Extending the pool closer to the rear property line would have no impact on other home sites.

- D. That the variance created is the minimum variance that will make possible the reasonable use of the land, building or structure, and

Should the Board recommend a variance, the recommendation should be for the minimum area needed. As a basic rule no incursion should be allowed in the five-foot drainage and utility easement at the rear of the lot. Any additional distance to the rear of the structure that can be preserved will help prevent impacts to the easement area. Should the Board recommend a variance, an allowance of an additional two feet incursion into the pool setback would allow nearly six feet of available deck area by the bay window and would give another three feet of space to the easement to allow for any change of grade from the pool edge to the drainage and utility easement.

- E. That the granting of the variance will be in harmony with the general intent and purpose of this LDC and that such variance will not be injurious to the area involved or otherwise detrimental to the public welfare.

As noted, there is no home located behind the unit and the requested variance will not impact the side yard setbacks that might result in moving the pool closer to a neighboring unit. As discussed, the issue generating the variance has arisen several times in this subdivision.

- F. In granting any variance, the Board of Adjustment may prescribe appropriate conditions and safeguards in conformity with this LDC. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this LDC.

Should the Board recommend a variance a condition should be included in the recommendation that no disturbance is allowed in the five-foot easement area including any fill placed in the easement area.

## Summary

In order to recommend the variance, the Board needs to find that there is a sufficient condition applicable to this property that would deny the applicant a right typically available to other similar properties. Should the Board recommend the variance, staff recommends the variance be limited to two feet which would allow for additional room for the pool deck and further protect the drainage and utility easement. The Board should also condition the recommendation that no disturbance of the drainage and utility easement be allowed.



# VARIANCE APPLICATION

Howey-in-the-Hills

## PLEASE PRINT LEGIBLY

Property Owner (if there are multiple owners, please provide all the information on the attached ownership list): Willie Randall

Property Owner's Contact Information (If multiple owners, please provide mailing address, daytime phone, and fax and/or email for each owner):

### First Owner:

WILLIE R. RANDALL  
 Mailing Address: 464 AVILA PLACE, HOWEY IN THE HILLS, FL 34737  
 Daytime Phone: (407) 641-1039  
 Fax and/or Email: willie.ran@yahoo.com

### Second Owner:

ANGELA BUNYAN  
 Mailing Address: 464 AVILA PLACE, HOWEY IN THE HILLS, FL 34737  
 Daytime Phone: 917 504-9737  
 Fax and/or Email: angela.bunyan1@gmail.com

If more than two owners, please attach additional information.

### Applicant (If different from owner):

Mailing Address: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_  
 Fax and/or Email: \_\_\_\_\_

If the Applicant does not own the property, or is not the sole owner, please complete the Authorized Agent Affidavit form, attached.

If the Applicant is Not the Owner of the Property, is the Applicant:

\_\_\_\_\_ A Tenant  
 \_\_\_\_\_ An Authorized Agent for the Owner  
 \_\_\_\_\_ Other (please explain): \_\_\_\_\_

Property's Physical Address: 464 AVILA PLACE HOWEY-IN-THE-HILLS, FL 34737  
 The attached Verified Legal Description Form must also be completed as part of the application.

A survey of the property, showing all current improvements on the site, to scale, is required as part of the application submittal. The survey can be no larger than 11" X 17" in size.

An additional copy of the survey or a site plan drawn to scale should be included as part of the application which specifically shows any improvements that are being requested as part of the variance. Again, this site plan can be no larger than 11" X 17" in size.

Property Information: Tax Parcel ID: 26-20-25-0010-000-04500 Alt Key #: 3922838

Please identify below the current land uses located on the site and all adjacent properties. For example, land uses would be identified as single family home, office, grocery store, etc.

Subject Site: 464 AVILA PLACE, HOWEY IN THE HILLS, FL 34737

Adjacent property to the North: \_\_\_\_\_

Adjacent property to the South: \_\_\_\_\_

Adjacent property to the East: \_\_\_\_\_

Adjacent property to the West: \_\_\_\_\_

Does the property currently have:

Town Water:	<u>X</u> YES	_____ NO
Central Sewer:	<u>X</u> YES	_____ NO
Potable Water Well:	_____ YES	<u>X</u> NO
Septic Tank:	_____ YES	<u>X</u> NO

How long has the current owner owned the property? MARCH 31, 2022

Please attach property tax records or other documentation to verify how long the current owner has owned the property.

What specific Code requirement is the applicant seeking a variance from?

THE 10 FOOT REAR SETBACK. WE ARE REQUESTING TO RECLAIM FIVE FEET (5') OF THE 10 FOOT SETBACK TO UTILIZE THE SPACE FOR A POOL AND ENCLOSED PATIO SPACE

What, in the applicant's point of view, are the specific special conditions or circumstances that exist on the property?

THE REAR OF OUR PROPERTY HAS A BAY WINDOW WHICH PROTRUDES APPROXIMATELY 3 FEET (3'). THE 10 FOOT SETBACK WOULD LEAVE US WITH VERY LITTLE SPACE TO MANEUVER AND NAVIGATE THAT SECTION OF THE WALKWAY.

What, in the applicant's point of view, is the unnecessary and undue hardship that exists to provide justification for the variance?

AS A PARTIALLY DISABLED SENIOR CITIZEN THE ADDITIONAL SPACE WILL PROVIDE SUFFICIENT SPACE TO SAFELY NAVIGATE THE PATIO AREA AROUND THE POOL. IT WILL ALSO ALLOW FOR SAFE EGRESS FROM ALL SIDES OF THE POOL.

The applicant should provide any additional information that may be helpful to the Town in rendering a decision on the requested variance.

WE HAVE BECOME AWARE THAT THERE ARE SEVERAL PROPERTIES WITHIN HOWEY THAT HAVE RECEIVED VARIANCES REGARDING POOLS OR SETBACKS. BEHIND OUR PROPERTY IS THE RETENTION AND CONSERVATION AREA WHICH CANNOT BE UTILIZED FOR ANY PURPOSE NOR CAN ANYTHING BE BUILT IN THAT AREA. GRANTING OUR REQUEST TO RECLAIM 5 FEET FROM THE SETBACK WOULD ALLOW FOR SAFER MANEUVERABILITY AROUND THE POOL AREA FOR FAMILY MEMBERS WITH IMPAIRED MOBILITY.

Additional information may be necessary. The applicant is required to provide a daytime telephone number where he/she can be reached.

The applicant is required to provide the names and mailing addresses of all property owners within 300 feet of the subject property, in the form of mailing labels. Three (3) sets of labels are required. These names and addresses may be obtained from the Lake County Property Appraiser's Office.

The Town will also provide a sign which must be posted on the subject property, visible from the adjacent right-of-way or road access. The sign must be posted at least one week prior to the Planning and Zoning Board meeting where this application will be on the agenda and the sign must remain posted until the Town Council public hearing.

A \$400 application fee is due and payable at the time this application is submitted to the Town. In addition to this application fee, a \$1,000 review deposit is required. By signing this application, the applicant acknowledges that the \$400 application fee covers advertising costs, mailings, and the time spent on the application by the Town Clerk. The applicant also acknowledges by his/her signature below that he/she understands he or she will be responsible for any additional costs that the Town incurs as a result of having Town consultants review the application. Once those additional costs are paid by the applicant, the Town will return the balance of the \$1,000 review deposit to the applicant. By signing this application, the applicant also acknowledges that he/she understands that variances expire if not acted upon within the timeframes outlined in the Town's Land Development Regulations.

Witnesses:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Applicant:

Willie Randall  
Signature

Willie RANDALL  
Print Name



## Authorized Agent Affidavit

### STATE OF FLORIDA COUNTY OF LAKE

Before me, the undersigned authority, this day personally appeared Willie Randall hereinafter "Owner", and ANGELA BUNYAN hereinafter "Applicant", who, being by me first duly sworn, upon oath, depose and says:

1. The Applicant is the duly authorized representative of the Owner, on the real property as described and listed on the pages attached to this affidavit and made a part of hereof.
2. That all Owners have given their full and complete permission for the Applicant to act in their behalf as set out in the accompanying application.
3. That the attached ownership list is made a part of the Affidavit and contains the legal description(s) for the real property, and the names and mailing addresses of all Owners having an interest in said land.

FURTHER Affiant(s) sayeth not.

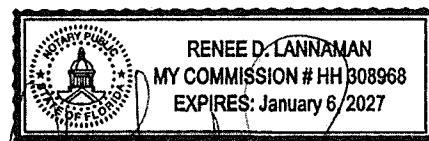
Sworn to and subscribed before me this  
06 day of MARCH, 2023

Renee D. Lannaman  
Notary Public

State of Florida at Large

My Commission Expires: 1/6/27

Willie Randall  
Owner



Sworn to and subscribed before me this  
06 day of MARCH, 2023

Renee D. Lannaman  
Notary Public

State of Florida at Large

My Commission Expires: 1/6/27

[Signature]  
Owner



Sworn to and subscribed before me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

State of Florida at Large

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Owner

Sworn to and subscribed before me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

State of Florida at Large

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Owner



# Ownership List

(must be completed by all owners)

Owner's Name: Willie Randall  
 Ownership Interest: \_\_\_\_\_  
 Mailing Address: 464 Avila Place  
Howey in the Hills  
 Legal Description: \_\_\_\_\_

Willie Randall  
 Signature

3/6/2023  
 Date

The foregoing instrument was acknowledged before me on 3/6/23 by WILLIE RANDALL who is personally known to me or has presented NY DRIVER LIC as identification and who did \_\_\_\_\_ or did ☒ not take an oath.



Seal

Renee Lannaman  
 Notary Public

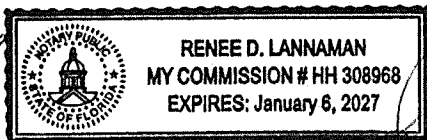
\*\*\*\*\*

Owner's Name: Angela Bunyan  
 Ownership Interest: \_\_\_\_\_  
 Mailing Address: 464 Avila Place  
Howey in the Hills  
 Legal Description: \_\_\_\_\_

Angela Bunyan  
 Signature

3/06/2023  
 Date

The foregoing instrument was acknowledged before me on 3/6/23 by ANGELA BUNYAN who is personally known to me or has presented NY DRIVER'S LIC as identification and who did \_\_\_\_\_ or did ☒ not take an oath.



Seal

Renee Lannaman  
 Notary Public

MULTIPLE COPIES OF THIS FORM MAY BE MADE AND ATTACHED AS NECESSARY.







# BOUNDARY & AS-BUILT SURVEY

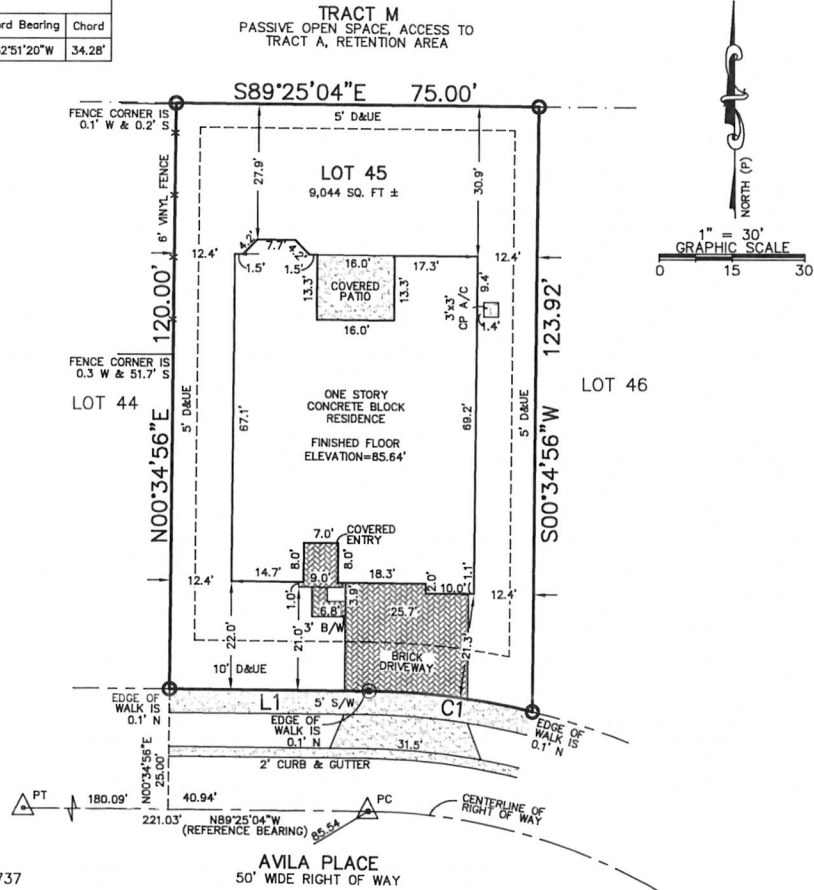
DESCRIPTION: (AS FURNISHED)

LOT 45, TALICHET AT VENEZIA NORTH

AS RECORDED IN PLAT BOOK 73, PAGE(S) 78-81, OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

Curve Table					
Curve #	Length	Radius	Delta	Chord Bearing	Chord
C1	34.36'	150.00'	13°07'26"	N82°51'20"W	34.28'

Line Table		
Line #	Direction	Length
L1	N89°25'04"W	40.94'



ADDRESS:  
464 AVILA PLACE,  
HOWEY IN THE HILLS, FLORIDA 34737

FOR THE BENEFIT AND  
EXCLUSIVE USE OF:

OFFICIAL HOME BUILDER OF THE JACKSONVILLE JAGUARS



WILLIE R RANDALL  
GOLDEN DOG TITLE & TRUST  
FIDELITY NATIONAL TITLE INSURANCE COMPANY

## NOTES:

1. ALL DIRECTIONS AND DISTANCES HAVE BEEN FIELD VERIFIED, INCONSISTENCIES HAVE BEEN NOTED ON THE SURVEY, IF ANY.

2. PROPERTY CORNERS SHOWN HEREON WERE SET/FOUND ON 02-21-22, UNLESS OTHERWISE SHOWN.

3. THE SURVEYOR HAS NOT ABSTRACTED THE LAND SHOWN HEREON FOR EASEMENTS, RIGHT OF WAY, RESTRICTIONS OF RECORD WHICH MAY AFFECT THE TITLE OR USE OF THE LAND.

4. NO UNDERGROUND IMPROVEMENTS HAVE BEEN LOCATED.

5. BUILDING TIES SHOWN HEREON ARE NOT TO BE USED TO RECONSTRUCT THE BOUNDARY LINES.

6. ELEVATIONS ARE BASED ON NAVD 1988 DATUM.

## LEGEND:

— — — — —	CENTERLINE	●	SET NAIL AND DISC LB #6393
— — — — —	RIGHT OF WAY LINE	▲	FOUND NAIL AND DISC LB #7514
— — — — —	DRAINAGE FLOW	○	FOUND 5/8" IRON ROD AND CAP LB #7514
— — — — —	EXISTING ELEVATION	(P)	PER PLAT
xx.xx		(W)	MEASURED
A/C	AIR CONDITIONER	O/S	OFFSET
CBW	CONCRETE BLOCK WALL	PC	POINT OF CURVATURE
CNA	CORNER NOT ACCESSIBLE	PCC	POINT OF COMPOUND CURVE
CP	CONCRETE PAD	PCP	PERMANENT CONTROL POINT
CS	CONCRETE SLAB	PI	POINT OF INTERSECTION
C/W	CONCRETE WALK	PK	PARKER KALON
B/W	BRICK WALK	POC	POINT ON CURVE
F.E.M.A.	FEDERAL EMERGENCY MANAGEMENT AGENCY	POL	POINT ON LINE
F.I.R.M.	FLOOD INSURANCE RATE MAP	PRC	POINT OF REVERSE CURVATURE
ID	IDENTIFICATION	PRM	PERMANENT REFERENCE MONUMENT
LB	LICENSED BUSINESS	PSM	PROFESSIONAL SURVEYOR AND MAPPER
LS	LICENSED SURVEYOR	PT	POINT OF TANGENCY
D&UE	DRAINAGE & UTILITY EASEMENT	SQ. FT.	SQ. FEET
DE	DRAINAGE EASEMENT	S/W	SIDEWALK
UE	UTILITY EASEMENT	TYP	TYPICAL
NAVD	NORTH AMERICAN VERTICAL DATUM		

## FLOOD NOTE:

I HAVE EXAMINED THE F.I.R.M. MAP NO. 12069C0485E, DATED 12/18/12, AND FOUND THE SUBJECT PROPERTY APPEARS TO LIE IN ZONE "X", AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN. THE SURVEYOR MAKES NO GUARANTEES AS TO THE ABOVE INFORMATION. PLEASE CONTACT THE LOCAL F.E.M.A. AGENT FOR VERIFICATION.

## BEARING BASIS:

BEARINGS SHOWN HEREON ARE BASED ON THE CENTERLINE OF AVILA PLACE BEING N89°25'04"W, PER PLAT.

(FIELD DATE:) 02-21-22

SCALE: 1" = 30 FEET

APPROVED BY: JB

JOB NO. 200824 LOT 45

DRAWN BY: RMB

REVISED:

CERTIFICATIONS 03-29-22 JNR

FINAL FOUNDATION 02-21-2022 MS

PLOT PLAN 04-22-2021 JSO

# ASM

## AMERICAN SURVEYING & MAPPING INC.

CERTIFICATION OF AUTHORIZATION NUMBER LB#6393  
3191 MAGUIRE BOULEVARD, SUITE 200  
ORLANDO, FLORIDA 32803  
(407) 426-7979  
WWW.AMERICANSURVEYINGANDMAPPING.COM

## CERTIFICATION NOTE:

I HEREBY CERTIFY, THAT THIS SURVEY, SUBJECT TO THE SURVEYOR'S NOTES CONTAINED HEREON MEETS THE APPLICABLE "MINIMUM TECHNICAL STANDARDS" SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE PURSUANT TO CHAPTER 472.027, FLORIDA STATUTES.



Digitally signed by James W. Boleman  
DN: cn=James W. Boleman,  
ou=American Surveying &  
Mapping, Inc., ou=Professional  
Land Surveyor,  
email=jboleman@asmcorp.com,  
c=US  
Date: 2022.03.29 13:08:16 -0400

JAMES W. BOLEMAN PSM# 6485  
THIS BOUNDARY & AS-BUILT SURVEY IS NOT VALID WITHOUT THE AUTHENTIC ELECTRONIC SIGNATURE AND THE AUTHENTIC ELECTRONIC SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

# PROPERTY RECORD CARD

Item 3.

## General Information

Name:	RANDALL WILLIE R & ANGELA M BUNYAN	Alternate Key:	3922838
Mailing Address:	464 AVILA PL HOWEY IN THE HILLS, FL 34737 <a href="#">Update Mailing Address</a>	Parcel Number: ⓘ	26-20-25- 0010-000- 04500
		Millage Group and City:	000H Howey in the Hills
		2022 Total Certified Millage Rate:	20.8586
		Trash/Recycling/Water/Info:	<a href="#">My Public Services Map</a> ⓘ
Property Location:	464 AVILA PL HOWEY IN THE HILLS FL, 34737	Property Name:	-- <a href="#">Submit Property Name</a> ⓘ
		School Information:	<a href="#">School Locator &amp; Bus Stop Map</a> ⓘ <a href="#">School Boundary Maps</a> ⓘ
Property Description:	TALICHET AT VENEZIA NORTH PB 73 PG 78-81 LOT 45 ORB 5933 PG 805		

NOTE: This property description is a condensed/abbreviated version of the original description as recorded on deeds or other legal instruments in the public records of the Lake County Clerk of Court. It may not include the Public Land Survey System's Section, Township, Range information or the county in which the property is located. It is intended to represent the land boundary only and does not include easements or other interests of record. This description should not be used for purposes of conveying property title. The Property Appraiser assumes no responsibility for the consequences of inappropriate uses or interpretations of the property description.

## Land Data

Line	Land Use	Frontage	Depth	Notes	No. Units	Type	Class Value	Land Value
1	VACANT RESIDENTIAL (0000)	0	0		1.000	Lot	\$0.00	\$50,000.00
				<a href="#">Click here for Zoning Info</a> ⓘ <a href="#">FEMA Flood Map</a>				

## Miscellaneous Improvements

There is no improvement information to display.

## Sales History

NOTE: This section is not intended to be a complete chain of title. Additional official book/page numbers may be listed in the property description above and/or recorded and indexed with the Clerk of Court. [Follow this link to search all documents by owner's name.](#)

Book/Page	Sale Date	Instrument	Qualified/Unqualified	Vacant/Improved	Sale Price
<a href="#">5933 / 805</a>	03/2022	Warranty Deed	Qualified	Improved	\$373,500.00
<a href="#">5693 / 696</a>	04/2021	Warranty Deed	Qualified	Vacant	\$189,000.00
<a href="#">Click here to search for mortgages, liens, and other legal documents.</a> ⓘ					

## Values and Estimated Ad Valorem Taxes ⓘ

Values shown below are 2023 WORKING VALUES that are subject to change until certified.  
The Market Value listed below is not intended to represent the anticipated selling price of the property and should not be relied upon by any individual or entity as a determination of current market value.

Tax Authority	Market	Assessed	Taxable	Millage	Estimated
---------------	--------	----------	---------	---------	-----------

Please hand deliver completed application and fee to:

Town Clerk  
Town of Howey in the Hills  
101 N. Palm Avenue  
Howey in the Hills, FL 34737

Please make application fee and review deposit checks payable to the Town of Howey in the Hills.

The Town Clerk may be reached at 352-324-2290 or by visiting Town Hall during normal business hours.

**FOR TOWN CLERK OFFICE USE ONLY**

Date Received: \_\_\_\_\_

- ☒ 3 sets of labels attached?
- ☒ current survey attached?
- ☒ site plan attached showing proposed improvements?
- ☒ verified legal description form attached?
- ☒ authorized agent affidavit attached?
- ☒ ownership list attached?

APPLICATION NO. \_\_\_\_\_

Reviewed and Accepted By: \_\_\_\_\_

Provided to Town Planner on: \_\_\_\_\_

Planning & Zoning Board meeting date: \_\_\_\_\_

Town Council meeting date: \_\_\_\_\_



## TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Preliminary Fee less than 10,000 sq. ft .....	500.00
Final Fee less than 10,000 sq. ft .....	500.00
Preliminary Fee 10,000 sq. ft. or more .....	1,000.00
Final Fee 10,000 sq. ft. or more .....	1,000.00
<b>Residential site plans</b>	
Review Deposit .....	2,000.00
Preliminary Fee up to 6 units .....	500.00
Final Fee up to 6 units .....	500.00
Preliminary Fee more than 6 units .....	1,000.00
Final Fee more than 6 units .....	1,000.00
<b>Subdivision Plans</b>	
<b>Minor subdivision plans</b>	
Review Deposit .....	2,000.00
Fee.....	500.00
<b>Nonresidential subdivision plans</b>	
Review Deposit .....	2,000.00
Preliminary Fee 4 lots or less .....	500.00
Final Fee 4 lots or less .....	500.00
Plat Fee 4 lots or less .....	250.00
Preliminary Fee more than 4 lots .....	1,000.00
Final Fee more than 4 lots .....	500.00
Plat Fee more than 4 lots.....	250.00
<b>Residential subdivision plans</b>	
Review Deposit .....	2,000.00
Preliminary Fee up to 20 lots .....	1,000.00
Final Fee up to 20 lots.....	500.00
Plat Fee up to 20 lots .....	250.00
Preliminary Fee 21-99 lots .....	1,500.00
Final Fee 21-99 lots.....	1,000.00
Plat Fee 21-99 lots .....	250.00
Preliminary Fee 100 or more lots .....	2,000.00
Final Fee 100 or more lots .....	1,000.00
Plat Fee 100 or more lots.....	250.00
<b>Time extension requests on development approvals</b>	
.....	450.00
<b>Vacation (street)</b>	
Fee.....	400.00
<b>Variance</b>	
Review Deposit .....	1,000.00
Fee.....	400.00

TOWN OF HOWEY-IN-THE-HILLS  
CASH RECEIPT

Printed 16:17:54 - 03/13/23

Batch:14329  
Transaction:1

Reference Number: 98

Name: WILLIE R RANDALL

Address: 464 AVILA PL [HOWEY FL 34737]

Item(s) Description:

32202 VARIANCE FEES 1400.00

Check # 98 1400.00

Cash Paid

Credit Paid

Less Change Given ( )

TOTAL: 1400.00

Comments:

variance application - pool variance

MEMO 0213131031 4022567227 0098

**Citizens**  
MEMO Pool Variance

Willie Randall

MP

PAY TO THE  
ORDER OF

Fourteen Hundred & No/100s

DOLLARS

\$ 1400.00

DATE

3/13/23

98

**PAID**  
03/13/2023

JACK

464 Avila PL

Pool Variance Application

McDaniel Nathan&Julie  
462 Avila Place  
Howey in the Hills Fl, 34737

Hooton Andrew&Dawn  
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7163 S Platte Cayan  
Littleton, CO 80128

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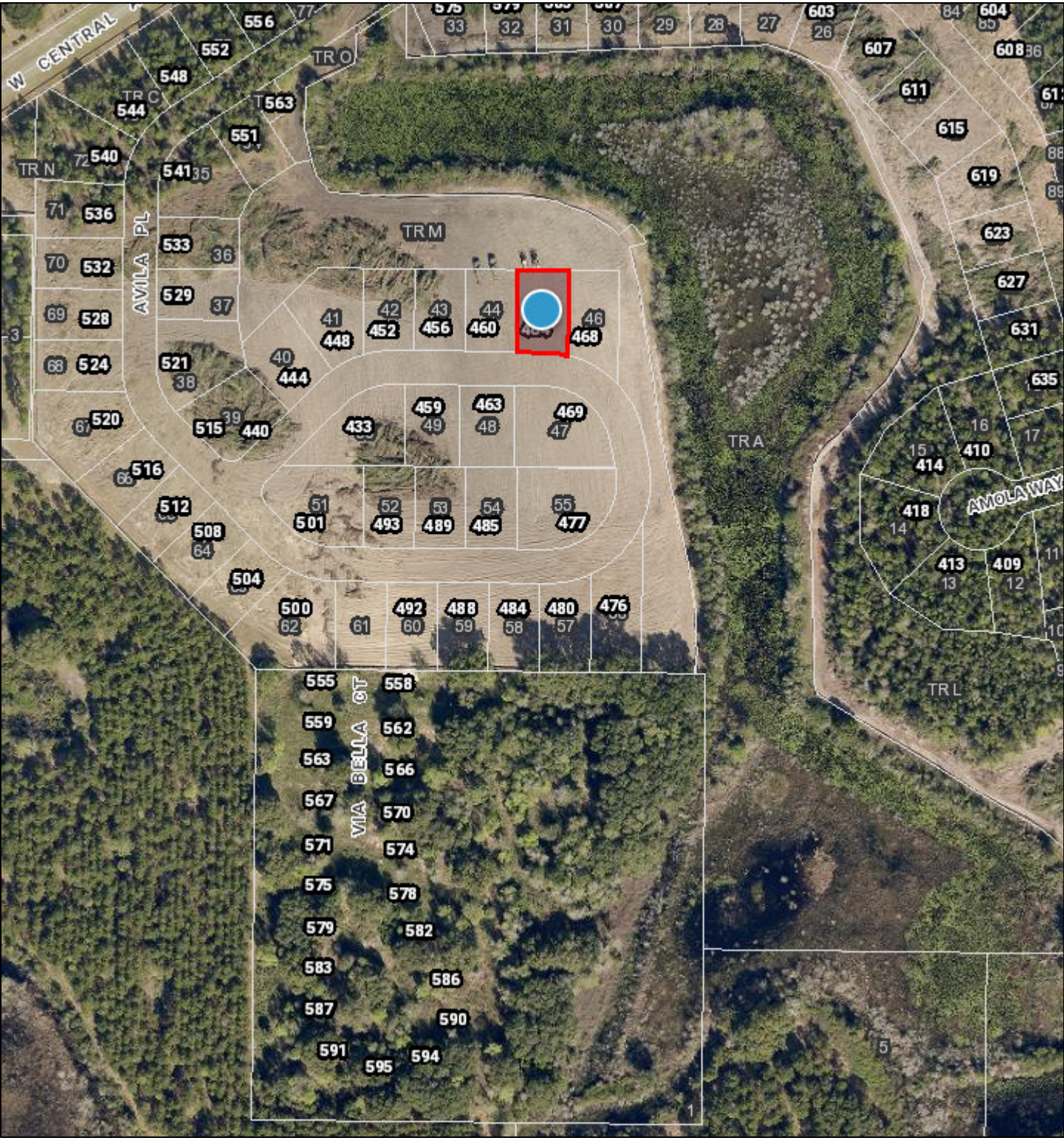
Valentine & Angelica Orengo  
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# 464 Avila Location Map

Item 3.



April 14, 2023

pointLayer



Override 1

+

Subdivision Lot Numbers

Address Locations

Property Name

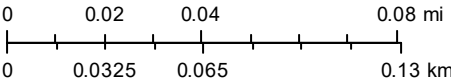
polygonLayer



Override 1

Street Names

1:2,500



Lake County Property Appraiser  
Lake BCC



**LAKE COUNTY WATER AUTHORITY  
2023 STORMWATER GRANT PROGRAM  
AGREEMENT TO FUND HOWEY-IN-THE-HILLS  
LAKESIDE CAPTURE – PHASE 1 PROJECT**

THIS AGREEMENT is made and entered into by and between the LAKE COUNTY WATER AUTHORITY, whose address is 27351 SR 19, Tavares, FL 32778-3119 (hereinafter referred to as the “Authority”) and THE TOWN OF HOWEY-IN-THE-HILLS, whose address is PO Box 128, Howey-in-the-Hills, Florida 34737 (hereinafter referred to as “Grantee” or “Recipient”), a body of local government within Lake County, Florida, to provide financial assistance to complete installation of best management technologies in a stormwater treatment system.

**WITNESSETH:**

WHEREAS, the Authority, is authorized and governed by Chapter 2005-314, Laws of Florida, for the purposes, among others, of controlling and conserving the freshwater resources of Lake County, preserving, protecting, and improving the fish and aquatic wildlife of the county, and protecting the freshwater resources by assisting local governments in the treatment of stormwater runoff, and

WHEREAS, the reduction and ultimate elimination of untreated stormwater into our public waterways will ultimately benefit the ecology of our waterways and the residents and tourists that use them, and

WHEREAS, it is desirable for the Authority to assist the local governments of Lake County in a coordinated effort through the provision of grant funds to reduce the influx of untreated stormwater into the publicly owned waterways of Lake County, and

WHEREAS, the Grantee’s project consists of design, permitting, and construction of lakeside swales and a Water Quality Unit (WQU), hereinafter referred to as the “PROJECT”; and

WHEREAS, the Authority considers Grantee’s PROJECT worthwhile and desires to assist Grantee in the funding of the PROJECT.

NOW, THEREFORE, the Authority and Grantee, in consideration of the mutual terms, covenants and conditions set forth herein, agree as follows:

In consideration of the mutual benefits to be derived here from, the Authority and the Grantee do hereby agree as follows:

1. The Grantee does hereby agree to perform and/or construct its PROJECT, in accordance with the terms and conditions set forth in this Agreement, **Attachment ‘A’ Grant Work Plan** and all attachments and exhibits named herein, which are attached hereto and incorporated by reference. For purposes of this Agreement, the

terms “Contract” and “Agreement” and the terms “Grantee”, “Recipient” and “Contractor”, are used interchangeably.

2. This Agreement shall begin upon the date it has been executed by both parties and terminate no later than **twenty-four (24) months** thereafter. The Grantee shall not be eligible for reimbursement for any work performed or land purchased prior to the date this Agreement has been executed by both parties. This Agreement may be amended to provide for additional services if additional funding is made available by the Authority.
3. A. For the improvement of water quality in the receiving Lake County waterbody by the Grantee under the terms of this Agreement, the Authority shall provide grant monies to the Grantee, on a cost reimbursement basis, in an amount not to exceed **\$82,280 (Eighty-two thousand Two hundred and Eighty Dollars) or 74.8% (Seventy-four and Eight-tenths Percent)** of the design, permitting, and construction PROJECT costs, whichever is less, for a portion of the Grantee’s water quality enhancement PROJECT, outlined in **Attachment A**, Grant Work Plan. The parties agree that the Grantee is responsible for providing at least a minimum match of **\$27,720 (Twenty-seven thousand seven hundred and Twenty Dollars) or 25.2% (Twenty-five and Two-tenths Percent)** of the design, permitting, and construction PROJECT costs described in **Attachment A**. Regardless of the amount of this grant, expenditures by Grantee which are determined, in the sole discretion of the Authority, to be unrelated to the enhancement of water quality in the receiving waterbody, will not be funded or reimbursed by the Authority. If the Grantee finds, after receipt of competitive bids, that the work described in **Attachment A** cannot be accomplished for the current estimated project cost, the parties hereto agree to modify the Grant Work Plan described in **Attachment A** to provide for the work that can be accomplished for the funding identified above.

(1) Payments shall further be conditioned upon the following:

- i. That funding from the Authority shall only be applied toward the portion of the project that treats the existing impervious areas and not future development, nor shall the Authority fund the redistribution of flows from existing retention areas or the repair of stormwater pipes;
- ii. That Grantee shall pay its pro-rata share of the PROJECT as outlined in this Agreement;
- iii. That Grantee shall provide the Authority the necessary invoices and other documentation sufficient to evidence that Grantee has incurred the actual expense;
- iv. That Grantee shall provide the Authority written verification, provided by a person duly authorized by Grantee to so verify, that Grantee has incurred the actual expense;

- v. That Grantee shall provide sufficient evidence to demonstrate that the reimbursable expenses are directly related to the water quality enhancement portion of the PROJECT.
- (2) If Grantee does not expend its pro-rata share of the cost for the work performed as set forth in this Agreement, the Authority will make payment only in a lesser amount which is proportionate to that which Grantee has expended and for which it has provided the appropriate support documentation to the Authority in accordance with this Agreement.
- a. The Authority shall make reimbursements to Grantee within thirty (30) days of timely submitted invoices by Grantee, complete with the appropriate support documentation and any additional information requested by the Authority, which shall be submitted to the Authority at the following address:

LAKE COUNTY WATER AUTHORITY  
27351 SR 19  
Tavares, Florida 32778

- b. Grantee shall not use any Authority funds for purposes not specifically identified in the Grant Work Plan.
  - c. The Authority shall have no obligation to reimburse Grantee for any costs under this Agreement until construction of the PROJECT has been completed.
  - d. The Authority's performance and payment pursuant to this Agreement is contingent upon the Authority's Board of Trustees appropriating funds for the PROJECT.
- B. Upon completion of the PROJECT, the Grantee shall submit a written payment request, including a final project report containing before and after photographs and as-built plans, to the Authority's Grant Manager. The Grant Manager shall have thirty (30) calendar days within which to review the request. The Grantee shall be reimbursed on a cost reimbursement basis for all eligible water quality enhancement project costs, not to exceed the maximum grant amount. In addition to the payment request, the Grantee must provide from its accounting system a listing of expenditures made under this Agreement. The listing shall include, at a minimum, a description of the goods and/or services purchased, date of the transaction, voucher number, amount paid, and vendor name.
- C. In addition to the invoicing requirements contained in paragraph 3.B. above, the Authority may request proof of transactions, such as invoices and

payroll registers. If requested by the Authority, Grantee shall provide this additional information within 30 calendar days of such request.

4. The Authority's performance and obligation to pay under this Agreement is contingent upon an annual budget allocation by the Board of Trustees. The parties hereto understand that this Agreement is not a commitment of future budget allocations.
5. The Grantee shall submit written quarterly progress reports describing the PROJECT work performed, problems encountered, problem resolution, schedule updates and proposed work for the next reporting period. Quarterly reports shall be submitted to the Authority's Grant Manager no later than twenty (20) days following the completion of the quarterly reporting period. It is understood and agreed by the parties that the term "quarterly" shall reflect the calendar quarters ending March 31, June 30, September 30, and December 31. The Authority's Grant Manager shall have ten (10) calendar days to review deliverables submitted by the Grantee.
6. The Grantee shall recognize the Authority by erecting a sign at the site indicating the Authority's funding assistance for the project. The Authority's Grant Manager shall review and approve the sign prior to placement.
7. The Grantee agrees that it shall be solely responsible for the construction, operation, maintenance and/or failure of operation and/or maintenance of its PROJECT and/or stormwater system, and for its acts of omission and/or commission and for the negligent and/or wrongful acts of itself, its employees and agents. The Grantee agrees it shall be responsible for harvesting and replanting indigenous, mature wetland plants at minimum, annually, to remove sequestered nutrients from re-entering the water or when the plants die and before they decompose. However, nothing contained herein shall constitute a waiver by Grantee of its sovereign immunity or the provisions of Section 768.28, Florida Statutes.
8. The Authority may terminate this Agreement at any time in the event of the failure of the Grantee to fulfill any of its obligations under this Agreement. Prior to termination, the Authority shall provide thirty (30) calendar days written notice of its intent to terminate this Agreement and shall provide the Grantee an opportunity to consult with the Authority regarding the reason(s) for termination, and to remedy the deficiencies, if possible.
9. This Agreement may be unilaterally canceled by the Authority for refusal by the Grantee to allow public access to all documents, papers, letters, or other material made or received by the Grantee in conjunction with this Agreement, unless the records are exempt from Article I, Section 24(a), Florida Constitution and Chapter 119, Florida Statutes.
10. The Grantee shall maintain books, records and documents directly pertinent to performance under this Agreement in accordance with generally accepted accounting principles consistently applied. The Authority, the State, or their

authorized representatives shall have access to such records for audit purposes during the term of this Agreement and for five years following Agreement completion. In the event any work is subcontracted, the Grantee shall similarly require each subcontractor to maintain and allow access to such records for audit purposes.

11. A. The Grantee may subcontract work under this Agreement without the prior written consent of the Authority's Grant Manager. The Grantee agrees to be responsible for the fulfillment of all work elements included in any subcontract and agrees to be responsible for the payment of all monies due under any subcontract. It is understood and agreed by the Grantee that the Authority shall not be liable to any subcontractor for any expenses or liabilities incurred under the subcontract and that the Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.
- B. The Authority supports diversity in its procurement program and requests that all subcontracting opportunities afforded by this Agreement embrace diversity enthusiastically. It is encouraged that the award of subcontracts reflects the full diversity of the citizens of the State of Florida.
12. Nothing in this Agreement shall create or be implied to create any relationship between the Authority and any subcontractor of Grantee, nor any ownership, liability or responsibility of the Authority with respect to the stormwater system of Grantee.
13. Nothing in this Agreement shall be construed to benefit any person or entity not a party to this Agreement.
14. The Grantee shall comply with all applicable federal, state, and local rules and regulations in its construction, performance and/or operation of the PROJECT. The Grantee acknowledges that this requirement includes compliance with all applicable federal, state, and local health and safety rules and regulations. The Grantee further agrees to include this provision in all subcontracts issued as a result of this Agreement.
15. The Authority's Grant Manager for this Agreement is identified below.

Steve Crawford	
Water Resources Director	
Lake County Water Authority	
27351 SR 19	
Tavares, FL 32778-3119	
Telephone No.:	(352) 324-6141 ext. 125
Fax No.:	(352) 324-6364
Email Address:	scrawford@lcwa.org

16. The Grantee's Grant Manager for this Agreement is identified below.

Morgan Cates
Public Works Director
Town of Howey-in-the-Hills
PO Box 128, Howey-in-the-Hills
Telephone No.: (352) 805-0205
E-Mail Address: mcates@howey.org

17. To the extent required by law, the Grantee will be self-insured against, or will secure and maintain during the life of this Agreement, Workers' Compensation insurance for all of its employees connected with the work of this project and, in case any work is subcontracted, the Grantee shall require the subcontractor(s) to provide Workers' Compensation Insurance for all of the subcontractors' employees, unless such employees are covered by the protection afforded by the Grantee. All such self-insurance programs or insurance coverage shall comply fully with the Florida Workers' Compensation law. In case any class of employees are engaged in hazardous work under this Agreement, and are not protected under Workers' Compensation statutes, the Grantee shall provide, and shall cause each subcontractor to provide, adequate insurance, consistent with Grantee's primary insurance coverage, for the protection of all such employees not otherwise protected.
18. The parties specifically agree that Grantee is an independent contractor, and is not an agent, representative, or employee of the Authority. Grantee agrees to carry adequate liability insurance coverage and other appropriate forms of insurance coverage, consistent with Grantee's primary insurance coverage. The Authority shall have no liability except as to the payment of grant monies as provided above.
19. The Grantee covenants that it presently has no interest, and shall not acquire any interest, which would conflict in any manner or degree with the performance of services required.
20. The purchase of non-expendable personal property or equipment costing \$1,000 or more is not an authorized reimbursable expense under the terms of this Agreement.
21.
  - A. No person, on the grounds of race, creed, color, national origin, age, sex, or disability, shall be excluded from participation in, be denied the proceeds or benefits of, or be otherwise subjected to discrimination in performance of this Agreement.
  - B. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity. The Florida Department of Management Services is responsible for maintaining

the discriminatory vendor list and posting the list on its website. Questions regarding the discriminatory vendor list may be directed to the Florida Department of Management Services, Office of Supplier Diversity, at 850/487-0915.

22. This Agreement represents the entire agreement of the parties. Any alterations, variations, changes, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing, duly signed by each of the parties hereto, and attached to the original of this Agreement, less otherwise provided herein.
23. The Grantee agrees that the PROJECT is not to be used to offset additional stormwater treatment requirements that may be imposed upon the Grantee as a result of future redevelopment located within the treatment basin.

IN WITNESS WHEREOF, the parties hereto, or their lawful representatives, have executed this Agreement on the day and year set forth next to their signatures below.

#### **LAKE COUNTY WATER AUTHORITY**

	By:		
Witness		LCWA, Executive Director	Date
		Federal ID#: 59-6018003	

#### **TOWN OF HOWEY-IN-THE-HILLS**

	By:		
Witness		Town Manager of Howey-in-the-Hills	Date
		Federal ID#: 59-1061566	

List of attachments/exhibits included as part of this Agreement:

Specify	Letter/	
Type	Number	Description (includes number of pages)
Attachment	A	Grant Work Plan and Attachments (X Pages)

## Attachment A





PROJECT  
LOCATION

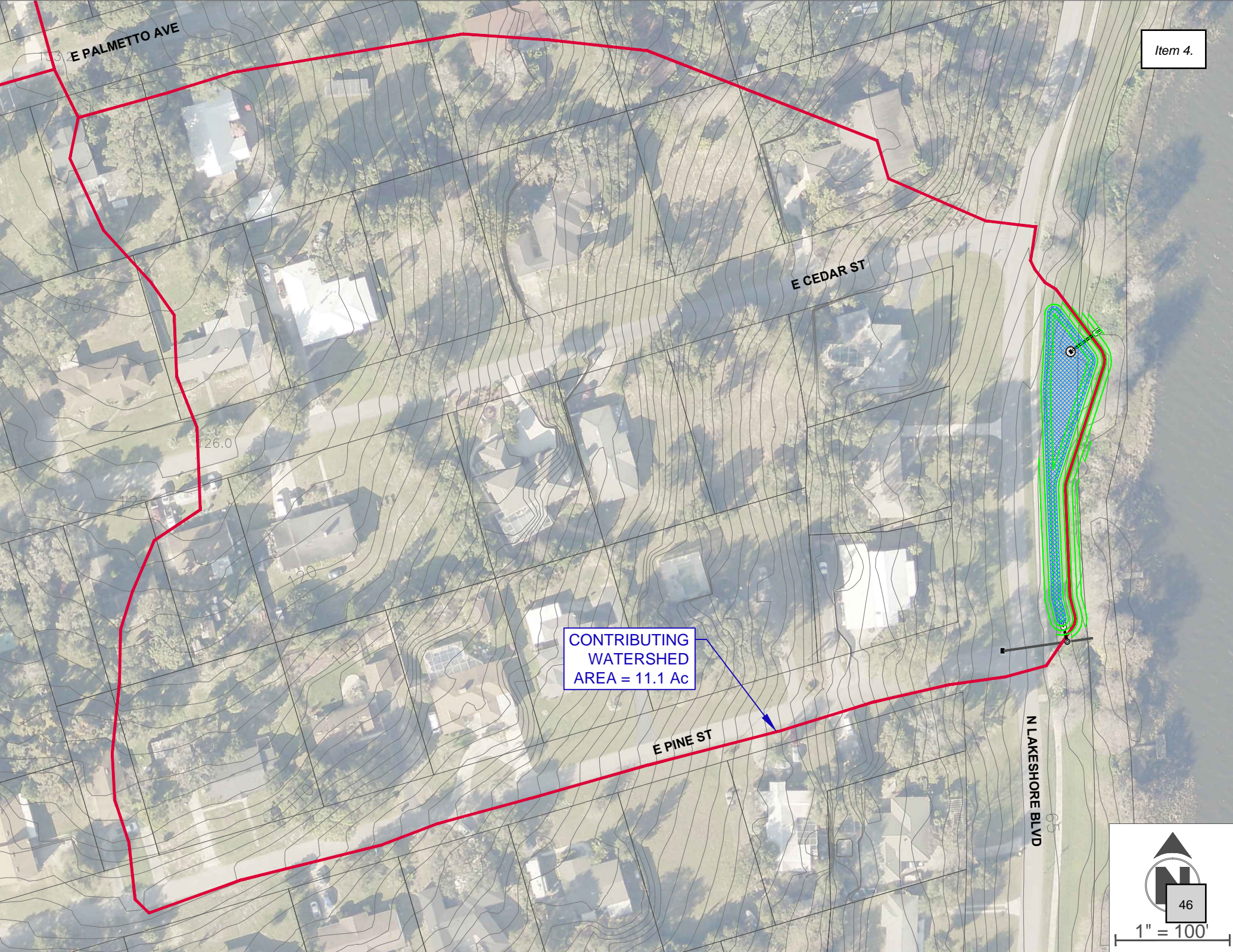
Lake Illinois

Lak



1" = 500'





CONTRIBUTING  
WATERSHED  
AREA = 11.1 Ac



E CEDAR ST

PROP.  
SHALLOW  
RETENTION

PROP.  
PIPE  
& MES

PROP.  
CDS 4045-8  
OUTFALL

N LAKESHORE BLVD

PROP.  
MH, PIPE  
& MES

REMOVE  
EX. PIPE  
SEGMENT

E PINE ST



1" = 40'

**PONDS 3.3**  
**Nitrogen and Phosphorus Loading Calculator**  
**Version 3.3.115**  
**Copyright 2008**  
**Devo Seereeram, Ph.D., P.E.**

**Data Section 1: Project Data**

Node Text: Howey-in-the-Hills

Project Name: Howey Lakeside Capture - Phase 1

Project Description: Shallow retention w/ CDS outflow

Project Number:

Engineer: DAG

Supervising Engineer:

Date: 12-15-2022

**End Data Section 1****Data Section 2: Single Basin or Multibasin Pond**

Node: Multibasin Pond

Description: Lakeside Capture - Phase 1

Analysis Type: Specified Reduction In Postdevelopment Nutrient Loading

Pond Type: Dry Pond

Analyze For: Nitrogen and Phosphorus

Climate Data:

Climate zone = 2 - Central Florida

Average annual rainfall depth (inches) = 50

## Postdevelopment Basins:

Postdevelopment Basin Input Parameters					
Basin	Basin ID	Basin Area (acres)	Curve Number	DCIA (%)	Land Use
1	Basin 1	11.04	57	0	Single-Family
Total		11.04	57	0	

Postdevelopment Basin Intermediate Parameters						
Basin	Nitrogen Conc. (mg/l)	Phosphorus Conc. (mg/l)	Runoff Coef.	Annual Runoff Volume (ac-ft/yr)	Annual Nitrogen Load (kg/yr)	Annual Phosphorus Load (kg/yr)
1	2.070	0.327	0.0252	1.1592	2.959794	0.4675617
Total	2.070	0.327	0.0252	1.1592	2.959794	0.4675617

Postdevelopment Non-Runoff Contributing Area (acres): 0.15

Postdevelopment Total Area (acres): 11.19

**PONDS 3.3**  
**Nitrogen and Phosphorus Loading Calculator**  
**Version 3.3.115**  
**Copyright 2008**  
**Devo Seereeram, Ph.D., P.E.**

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Item 4.

Efficiency:

Required Removal Efficiency (%) = 55

Dry Pond Design Requirements:

Required dry pond retention depth (inches) = 0.1427156

Required dry pond retention volume (ac-ft) = 0.1312983

Discharge Summary:

	Predevelopment	Postdevelopment
Annual Runoff Volume (ac-ft)	N.A.	1.1592
Annual Discharge Volume (ac-ft)	N.A.	0.5216399
Annual Mass of Discharged Nitrogen (kg/yr)	N.A.	1.331907
Annual Mass of Discharged Phosphorus (kg/yr)	N.A.	0.2104028
Nitrogen Concentration in Discharge (mg/l)	N.A.	2.070
Phosphorus Concentration in Discharge (mg/l)	N.A.	0.327

**End Data Section 2**

Howey Lakeside Capture - Phase 1

Lakeside Capture - Phase 1

CDS 4045-8

Project Information					
Project Name	Howey Lakeside Capture - Phase 1			Option #	A
Country	UNITED_STATES	State	Florida	City	Howey-in-the-Hills

Contact Information			
First Name	Donald	Last Name	Griffey
Company	Griffey Engineering, Inc.	Phone #	352-409-0640
Email	dag@griffeyengineering.com		

Design Criteria					
Site Designation	Lakeside Capture - Phase 1			Sizing Method	Net Annual
Screening Required?	Yes	Drainage Area (ac)	11.10	Peak Flow (cfs)	10.00
Groundwater Depth (ft)	0 - 5	Pipe Invert Depth (ft)	0 - 5	Bedrock Depth (ft)	>15
Multiple Inlets?	No	Grate Inlet Required?	Yes	Pipe Size (in)	18.00
Required Particle Size Distribution?	No	90° between two inlets?	N/A	180° between inlet and outlet?	No
Runoff Coefficient	0.60	Rainfall Station	41 - Orlando Airport, FL	TC (Min)	15

Treatment Selection					
Treatment Unit	CDS	System Model	4045-8		
Target Removal	80%	Particle Size Distribution (PSD)	125	Predicted Net Annual Removal	80.96%

Howey Lakeside Capture - Phase 1

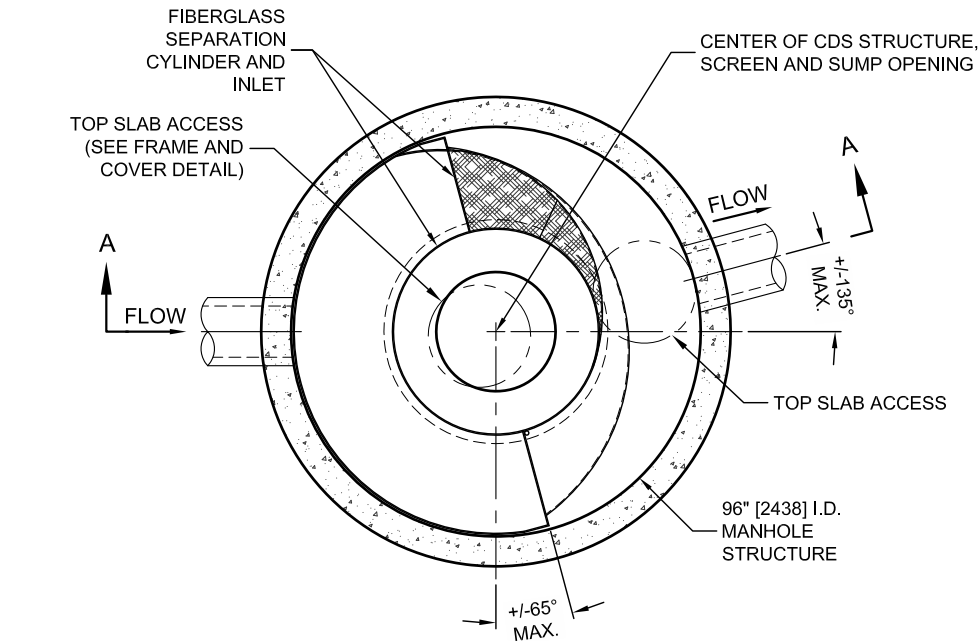
Lakeside Capture - Phase 1

CDS 4045-8

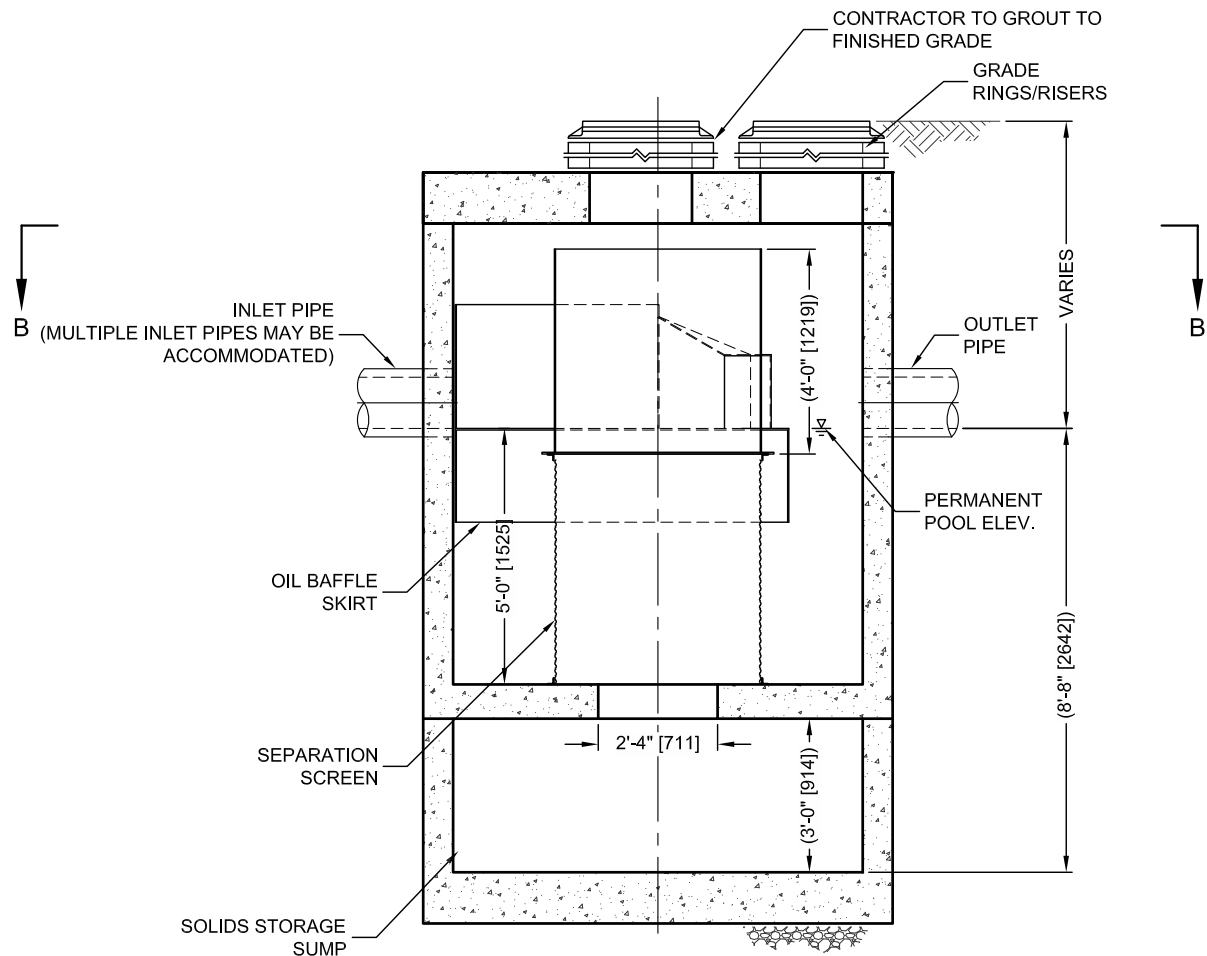
CDS ESTIMATED NET ANNUAL SOLIDS LOAD REDUCTION BASED ON THE RATIONAL RAINFALL METHOD								
Rainfall Intensity <sup>1</sup> (in/hr)	% Rainfall Volume <sup>1</sup>	Cumulative Rainfall Volume	Rainfall Volume Treated	Total Flowrate (cfs)	Treated Flowrate (cfs)	Operating Rate (%)	Removal Efficiency (%)	Incremental Removal (%)
0.0200	4.13%	4.13%	4.13%	0.1332	0.1332	1.78%	100.00%	4.13%
0.0400	4.27%	8.40%	4.27%	0.2664	0.2664	3.55%	100.00%	4.27%
0.0600	4.24%	12.64%	4.24%	0.3996	0.3996	5.33%	100.00%	4.24%
0.0800	3.16%	15.80%	3.16%	0.5328	0.5328	7.10%	99.99%	3.16%
0.1000	3.20%	19.00%	3.20%	0.6660	0.6660	8.88%	99.63%	3.19%
0.1200	2.63%	21.63%	2.63%	0.7992	0.7992	10.66%	99.28%	2.61%
0.1400	3.02%	24.65%	3.02%	0.9324	0.9324	12.43%	98.92%	2.99%
0.1600	3.05%	27.70%	3.05%	1.0656	1.0656	14.21%	98.57%	3.01%
0.1800	2.66%	30.36%	2.66%	1.1988	1.1988	15.98%	98.21%	2.61%
0.2000	2.42%	32.78%	2.42%	1.3320	1.3320	17.76%	97.86%	2.37%
0.2500	5.41%	38.19%	5.41%	1.6650	1.6650	22.20%	96.97%	5.25%
0.3000	4.98%	43.17%	4.98%	1.9980	1.9980	26.64%	96.08%	4.78%
0.3500	3.95%	47.12%	3.95%	2.3310	2.3310	31.08%	95.19%	3.76%
0.4000	4.86%	51.98%	4.86%	2.6640	2.6640	35.52%	94.30%	4.58%
0.4500	3.07%	55.05%	3.07%	2.9970	2.9970	39.96%	93.41%	2.87%
0.5000	4.65%	59.70%	4.65%	3.3300	3.3300	44.40%	92.53%	4.30%
0.7500	12.34%	72.04%	12.34%	4.9950	4.9950	66.60%	88.08%	10.87%
1.0000	10.62%	82.66%	10.62%	6.6600	6.6600	88.80%	83.64%	8.88%
1.5000	11.21%	93.87%	8.42%	9.9900	7.5000	100.00%	61.11%	6.85%
2.0000	4.77%	98.64%	2.69%	13.3200	7.5000	100.00%	45.83%	2.19%
2.5000	1.35%	99.99%	0.61%	16.6500	7.5000	100.00%	36.67%	0.50%
								87.41%
Removal Efficiency Adjustment <sup>2</sup> =								6.45%
Predicted % Annual Rainfall Treated =								87.93%
Predicted Net Annual Load Removal Efficiency =								80.96%
1 - Based on 10 years of hourly precipitation data from NCDC station # 6628 , Orlando WSO McCoy, Orange County, FL								
2 - Reduction due to use of 60-minute data for a site that has a time of concentration less than 30-minutes.								



C:\USERS\SCHLACHER\DESKTOP\CDS DETAILS 180 MICRON SIZING\ACAD\CDS4045-8-C-DTL.DWG 5/19/2014 5:36 PM



**PLAN VIEW B-B**  
N.T.S.



**ELEVATION A-A**  
N.T.S.



THIS PRODUCT MAY BE PROTECTED BY ONE OR MORE OF THE FOLLOWING U.S. PATENTS: 6,768,840; 6,841,720; 6,911,585; 6,981,762. RELATED FOREIGN PATENTS, OR OTHER PATENTS PENDING.

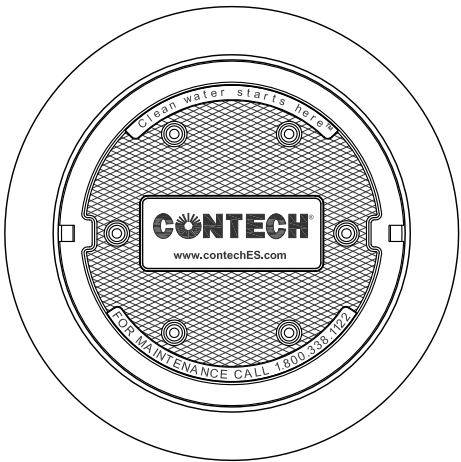
## CDS4045-8-C DESIGN NOTES

Item 4.

THE STANDARD CDS4045-8-C CONFIGURATION IS SHOWN. ALTERNATE CONFIGURATIONS ARE AVAILABLE AND ARE LISTED BELOW. SOME CONFIGURATIONS MAY BE COMBINED TO SUIT SITE REQUIREMENTS.

### CONFIGURATION DESCRIPTION

- GRATED INLET ONLY (NO INLET PIPE)
- GRATED INLET WITH INLET PIPE OR PIPES
- CURB INLET ONLY (NO INLET PIPE)
- CURB INLET WITH INLET PIPE OR PIPES
- SEPARATE OIL BAFFLE (SINGLE INLET PIPE REQUIRED FOR THIS CONFIGURATION)
- SEDIMENT WEIR FOR NJDEP / NJCAT CONFORMING UNITS



**FRAME AND COVER**  
(DIAMETER VARIES)  
N.T.S.

### SITE SPECIFIC DATA REQUIREMENTS

STRUCTURE ID				
WATER QUALITY FLOW RATE (CFS OR L/s)				*
PEAK FLOW RATE (CFS OR L/s)				*
RETURN PERIOD OF PEAK FLOW (YRS)				*
SCREEN APERTURE (2400 OR 4700)				*
PIPE DATA:	I.E.	MATERIAL	DIAMETER	
INLET PIPE 1	*	*	*	
INLET PIPE 2	*	*	*	
OUTLET PIPE	*	*	*	
RIM ELEVATION				*
ANTI-FLOTATION BALLAST		WIDTH	HEIGHT	
		*	*	
NOTES/SPECIAL REQUIREMENTS:				
* PER ENGINEER OF RECORD				

### GENERAL NOTES

- CONTECH TO PROVIDE ALL MATERIALS UNLESS NOTED OTHERWISE.
- DIMENSIONS MARKED WITH ( ) ARE REFERENCE DIMENSIONS. ACTUAL DIMENSIONS MAY VARY.
- FOR FABRICATION DRAWINGS WITH DETAILED STRUCTURE DIMENSIONS AND WEIGHTS, PLEASE CONTACT YOUR CONTECH ENGINEERED SOLUTIONS LLC REPRESENTATIVE. [www.contechES.com](http://www.contechES.com)
- CDS WATER QUALITY STRUCTURE SHALL BE IN ACCORDANCE WITH ALL DESIGN DATA AND INFORMATION CONTAINED IN THIS DRAWING.
- STRUCTURE SHALL MEET AASHTO HS20 AND CASTINGS SHALL MEET HS20 (AASHTO M 306) LOAD RATING, ASSUMING GROUNDWATER ELEVATION AT, OR BELOW, THE OUTLET PIPE INVERT ELEVATION. ENGINEER OF RECORD TO CONFIRM ACTUAL GROUNDWATER ELEVATION.
- PVC HYDRAULIC SHEAR PLATE IS PLACED ON SHELF AT BOTTOM OF SCREEN CYLINDER. REMOVE AND REPLACE AS NECESSARY DURING MAINTENANCE CLEANING.

### INSTALLATION NOTES

- ANY SUB-BASE, BACKFILL DEPTH, AND/OR ANTI-FLOTATION PROVISIONS ARE SITE-SPECIFIC DESIGN CONSIDERATIONS AND SHALL BE SPECIFIED BY ENGINEER OF RECORD.
- CONTRACTOR TO PROVIDE EQUIPMENT WITH SUFFICIENT LIFTING AND REACH CAPACITY TO LIFT AND SET THE CDS MANHOLE STRUCTURE (LIFTING CLUTCHES PROVIDED).
- CONTRACTOR TO ADD JOINT SEALANT BETWEEN ALL STRUCTURE SECTIONS, AND ASSEMBLE STRUCTURE.
- CONTRACTOR TO PROVIDE, INSTALL, AND GROUT PIPES. MATCH PIPE INVERTS WITH ELEVATIONS SHOWN.
- CONTRACTOR TO TAKE APPROPRIATE MEASURES TO ASSURE UNIT IS WATER TIGHT, HOLDING WATER TO FLOWLINE INVERT MINIMUM. IT IS SUGGESTED THAT ALL JOINTS BELOW PIPE INVERTS ARE GROUTED.

**CONTECH**  
ENGINEERED SOLUTIONS LLC

[www.contechES.com](http://www.contechES.com)

9025 Centre Pointe Dr., Suite 400, West Chester, OH 45069

800-338-1122

513-645-7000

513-645-7993 FAX

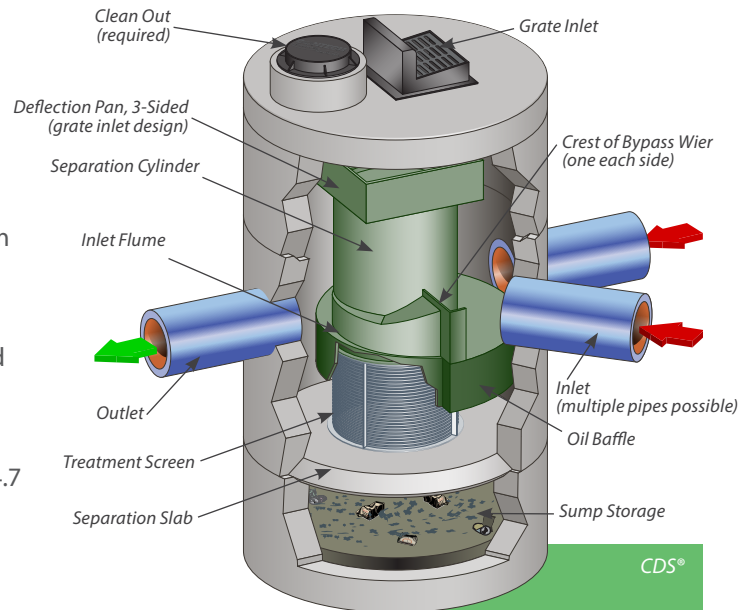
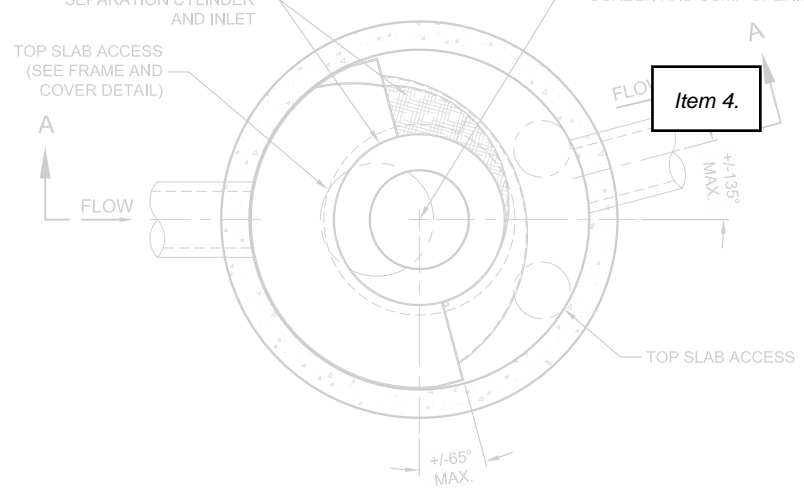
CDS4045-8-C  
INLINE CDS  
STANDARD DETAIL

# The CDS® System

## Superior Trash Removal ...

The CDS is a hybrid technology that uses a combination of swirl concentration and indirect screening to separate and trap trash, debris, sediment, and hydrocarbons from stormwater runoff.

At the heart of the CDS system is a unique screening technology used to capture and retain trash and debris. The screen face is louvered so that it is smooth in the downstream direction. The effect created is called "Continuous Deflective Separation." The power of the incoming flow is harnessed to continually shear debris off the screen and to direct trash and sediment toward the center of the separation cylinder. This results in a screen that is self-cleaning and provides 100% removal of floatables and neutrally buoyant material debris 4.7 mm or larger.



### FEATURE

### BENEFIT

Captures and retains 100% of floatables and neutrally buoyant debris 4.7 mm or larger

Superior trash removal

Self-cleaning screen

Ease of maintenance

Isolated storage sump eliminates scour potential

Excellent pollutant retention

Internal bypass

Eliminates the need for additional structures

Multiple pipe inlets and 90-180° angles

Design flexibility

Clear access to sump and stored pollutants

Fast, easy maintenance

Learn More:

[www.ContechES.com/cds](http://www.ContechES.com/cds)

### SELECT CDS APPROVALS

- Washington Department of Ecology (GULD) – Pretreatment
- New Jersey Department of Environmental Protection Certification (NJDEP)
- Canadian Environmental Technology Verification (ETV)
- California Statewide Trash Amendments Full Capture System Certified\*

\* The CDS System has been certified by the California State Water Resources Control Board as a Full Capture System provided that it is sized to treat the peak flow rate from the region specific 1-year, 1-hour design storm, or the peak flow capacity of the corresponding storm drain, whichever is less.

## GRIFFEY ENGINEERING, INC.

Howey-in-the-Hills  
Stormwater Improvement Program  
Page 1 of 4

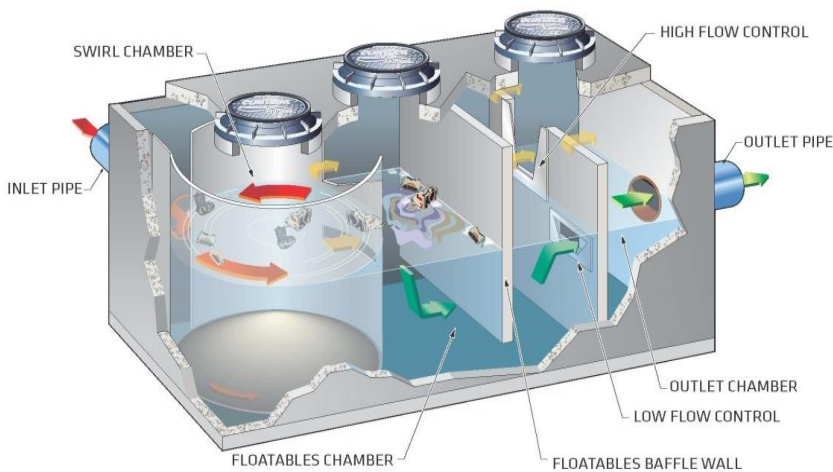
### STORMWATER IMPROVEMENT PROGRAM

The Stormwater Improvement Program for the Town of Howey-in-the-Hills consists primarily of two types of system improvements, Lakeside Capture and Roadside Retrofit. These will reduce the pollutant load in the runoff from town roads, which will improve the quality of the stormwater flowing into the receiving water bodies.

### LAKESIDE CAPTURE

This improvement measure is proposed for the area along the east side of Lakeshore Boulevard between the eastern edge of the sidewalk and the shoreline of Little Lake Harris. The project limits are from E. Laurel Avenue on the north end to E. Lakeview Avenue on the south end. This covers ten blocks along Lakeshore Blvd.

The project will be implemented on a block by block basis. The improvements will entail the construction of a linear swale between the sidewalk and the lake shore. The swale will intercept the road runoff and provide treatment through percolation. The swales will also convey the runoff to Water Quality Units (WQUs) which will capture sediment, trash and oils prior to discharge to Little Lake Harris. There will be one WQU installed per block. The exhibits below show a Vortech Continuous Deflective Separation WQU.



# GRIFFEY ENGINEERING, INC.

Howey-in-the-Hills  
Stormwater Improvement Program  
Page 2 of 4

The table below details the typical unit cost for the Lakeside Capture improvements.

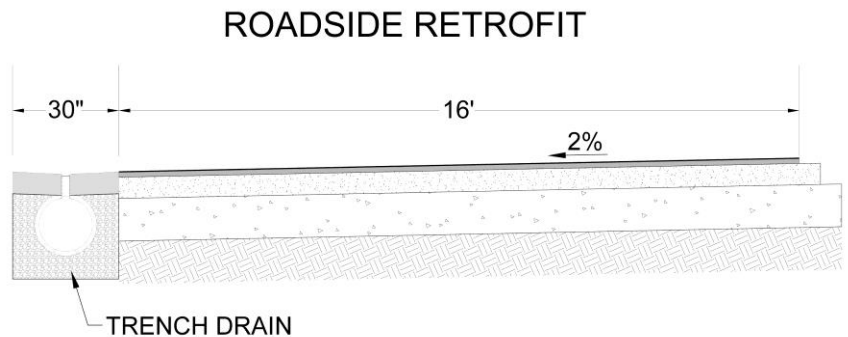
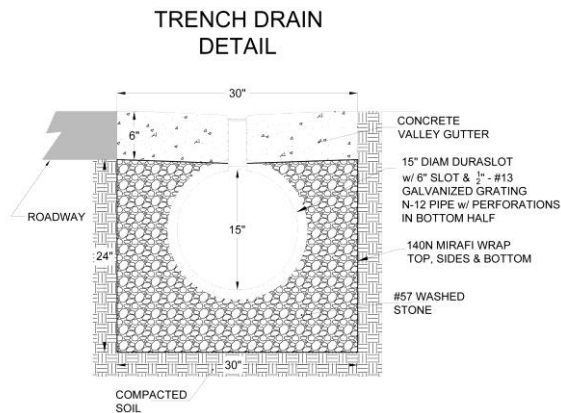
LAKESIDE CAPTURE - \$/BLOCK				
ITEM DESCRIPTION	UNIT	QNTY	UNIT COST	COST
SWALE - FINE GRADE AND SOD	SY	1,000	\$5	\$5,000
VORTECH CDS WQU	EA	1	\$85,000	\$85,000
			TOTAL	\$90,000

The next table shows the overall cost for the Lakeside Capture improvements.

LAKESIDE CAPTURE COSTS					
Basin	Road	Length (LF)	# Blocks	Unit Cost (\$/Block)	Cost (\$)
LITTLE LAKE HARRIS	N LAKESHORE BLVD	2,400	6	\$90,000	\$540,000
LITTLE LAKE HARRIS	S LAKESHORE BLVD	1,600	4	\$90,000	\$360,000
TOTAL COST					\$900,000

## ROADSIDE RETROFIT

This measure will be implemented in concert with the town's road improvement program. Most of the local roads in the town are substandard and in poor shape. When the town rebuilds a road, the construction will include the installation of a trench drain exfiltration system. The storage volume in the exfiltration drain, exclusive of percolation, meets the volume criteria required in the state's stormwater quality standards. This measure takes advantage of the sandy, well-draining soils throughout the town. It provides distributed, upstream capture using linear retention areas. The trench drains also will provide a controlled runoff conveyance system, reducing the potential for soil erosion. The exhibits below provide details of the proposed system.





GRIFFEY ENGINEERING, INC.

Howey-in-the-Hills  
Stormwater Improvement Program  
Page 3 of 4



The table below details the typical unit cost for the Roadside Retrofit improvements.

ROADSIDE RETROFIT - \$/LF				
ITEM DESCRIPTION	UNIT	QNTY	UNIT COST	COST
15" HDPE PIPE - SLOTTED DRAIN	LF	500	\$50	\$25,000
#57 WASHED STONE	CY	70	\$100	\$7,000
140N MIRAFI WRAP	SY	500	\$2	\$1,000
18"x18" CATCH BASIN	EA	3	\$1,500	\$4,500
30" VALLEY GUTTER	LF	500	\$125	\$62,500
			TOTAL	\$100,000
			COST/LF	\$200

The next table shows the overall cost for the Roadside Retrofit improvements.

GRIFFEY ENGINEERING, INC.

Howey-in-the-Hills  
Stormwater Improvement Program  
Page 4 of 4

ROADSIDE RETROFIT COSTS				
Basin	Road	Length (LF)	Unit Cost (\$/LF)	Cost (\$)
LITTLE LAKE HARRIS	MISSION LN	1,200	\$200	\$240,000
LITTLE LAKE HARRIS	CAMELLIA WAY	1,600	\$200	\$320,000
LITTLE LAKE HARRIS	ORCHID WAY	1,500	\$200	\$300,000
LITTLE LAKE HARRIS	CROTON WAY	1,600	\$200	\$320,000
LITTLE LAKE HARRIS	LAUREL AVE	1,300	\$200	\$260,000
P.A. K-11-8	LAUREL AVE	200	\$200	\$40,000
LITTLE LAKE HARRIS	MAGNOLIA AVE	1,100	\$200	\$220,000
P.A. K-11-8	MAGNOLIA AVE	700	\$200	\$140,000
P.A. K-11-7	MAGNOLIA AVE	800	\$200	\$160,000
LITTLE LAKE HARRIS	CYPRESS AVE	1,000	\$200	\$200,000
P.A. K-11-8	CYPRESS AVE	1,300	\$200	\$260,000
LITTLE LAKE HARRIS	HAMLIN AVE	1,000	\$200	\$200,000
LITTLE LAKE HARRIS	TEMPLE AVE	2,000	\$200	\$400,000
LITTLE LAKE HARRIS	VALENCIA AVE	1,000	\$200	\$200,000
LITTLE LAKE HARRIS	TANGERINE AVE	1,000	\$200	\$200,000
LITTLE LAKE HARRIS	PALMETTO AVE	1,200	\$200	\$240,000
P.A. K-11-8	PALMETTO AVE	300	\$200	\$60,000
LITTLE LAKE HARRIS	CEDAR ST	900	\$200	\$180,000
LITTLE LAKE HARRIS	PINE ST	1,200	\$200	\$240,000
LITTLE LAKE HARRIS	OAK ST	1,500	\$200	\$300,000
LITTLE LAKE HARRIS	DIXIE DR	2,900	\$200	\$580,000
P.A. K-11-8	DIXIE DR	900	\$200	\$180,000
LAKE ILLINOIS	DIXIE DR	500	\$200	\$100,000
LAKE ILLINOIS	GEORGIA AVE	600	\$200	\$120,000
LAKE ILLINOIS	DUPONT CIR	1,000	\$200	\$200,000
P.A. K-11-8	FLORIDA AVE	800	\$200	\$160,000
LAKE ILLINOIS	FLORIDA AVE	300	\$200	\$60,000
LITTLE LAKE HARRIS	FLORIDA AVE	900	\$200	\$180,000
HOLLAND LAKE	FLORIDA AVE	2,500	\$200	\$500,000
LITTLE LAKE HARRIS	HOLY ST	900	\$200	\$180,000
LITTLE LAKE HARRIS	MYRTLE ST	900	\$200	\$180,000
LITTLE LAKE HARRIS	GARDENIA ST	800	\$200	\$160,000
LITTLE LAKE HARRIS	LAKEVIEW AVE	1,100	\$200	\$220,000
HOLLAND LAKE	LAKEVIEW AVE	300	\$200	\$60,000
LITTLE LAKE HARRIS	OLEANDER AVE	500	\$200	\$100,000
HOLLAND LAKE	OLEANDER AVE	200	\$200	\$40,000
TOTAL LENGTH (LF)		37,500	TOTAL COST	\$7,500,000

**TOWN OF HOWEY-IN-THE-HILLS**  
**APPLICATION FOR BOARDS/COMMITTEES**

Item 5.

**Please Print Legibly**

Name: Gwendolyn McIlvaine Date: April 8, 2023  
Home Mailing Address: 23822 N. Buckhill Rd. Howey  
Home Physical Address: 23822 N Buckhill Rd. Howey  
Florida Drivers License or ID: \_\_\_\_\_  
Phone Number: 262-498-8439 E-mail Address: gwendolyn1211@aol.com  
Education: UNC-CH - double major - Geography + Int. Studies  
Business (Name & Type): —  
Business Address: —  
Business Phone: — Position: —  
Training or experience related to activities of boards or committees to which appointment is sought:  
previous library board member, homeschool mom who is a children's  
Professional Organizations: lit officianado

Have you served on a Town Board(s)/Committee(s) in the past?

☒ Yes ☐ No

Name of Boards/Committee(s):

Dates Served:

library board

2021-2023

**Please check Board(s)/Committee(s) that interest you.**

<input type="checkbox"/> Cemetery Board	<input type="checkbox"/> Police Pension Board
<input type="checkbox"/> Historic Preservation Board	<input type="checkbox"/> Utility Advisory Board
<input checked="" type="checkbox"/> Library Board	<input type="checkbox"/> Visioning Committee
<input type="checkbox"/> Parks & Recreation Board	<input type="checkbox"/> Other
<input type="checkbox"/> Planning & Zoning Board	<input type="checkbox"/> Other

*I will attend meetings in accordance with the adopted policies of the Town of Howey-in-the-Hills. If at any time my business or professional interests conflict with the interests of this Board or Committee, I will not participate in such deliberations. References may be secured from the following individuals:*

	Name	Address	Phone Number
1	<u>Kristine Trevett</u>	<u>9314 Orange Blossom Rd Howey</u>	<u>904-418-3057</u>
2	<u>Jackie Stinson</u>	<u>704 S. Florida Ave Howey</u>	<u>352-989-7741</u>
3	<u>Tara Hall</u>	<u>107 E. Orchid Way Howey</u>	<u>352-408-1007</u>

Gwendolyn McIlvaine  
Signature of Applicant

In completing this application, you are acknowledging that personal information you provide is subject to Florida's Public Records Policy as stated in Chapter 119, Florida Statutes, and Article I, Section 24 of the State Constitution.

**Additional information may be attached to this form.**

**FOR TOWN HALL USE**

Received by \_\_\_\_\_ Date \_\_\_\_\_  
Reviewed by Board \_\_\_\_\_  
Appointed by Town Council \_\_\_\_\_ Date \_\_\_\_\_



## RESOLUTION 2023-002

**A RESOLUTION AMENDING THE GENERAL FUND, POLICE RETIREMENT FUND, POLICE  
ADVANCED TRAINING FUND, WATER IMPACT FEE FUND, PARKS & REC IMPACT FEE FUND,  
POLICE IMPACT FEE FUND, WATER/SANITATION FUND, BUILDING FUND, AND  
INFRASTRUCTURE FUND FOR THE BUDGET YEAR 2022/2023.**

THE TOWN OF HOWEY IN THE HILLS RESOLVED, the total revenues of the General Fund, Police Retirement Fund, Police Advanced Training Fund, Water Impact Fee Fund, Parks & Rec Impact Fee Fund, Police Impact Fee Fund, Water/Sanitation Fund, Building Fund, and Infrastructure Fund for the fiscal year 2022/2023 is amended as follows:

	<b>FY 22-23 Adopted Budget</b>	<b>FY 22-23 Amended Budget</b>
<b>Revenues</b>		
<b>1 General Operating</b>		
310000 Taxes	1,294,499	1,295,999
320000 Licenses and Permits	539,254	282,550
330000 Intergovernmental Revenue	221,619	259,965
340000 Charges for Services	248,491	269,342
350000 Fines and Forfeits	16,000	18,600
360000 Misc Revenues	160,035	269,959
380000 Other Source	0	452,603
<b>Total Revenue</b>	<b>2,479,898</b>	<b>2,849,018</b>
<b>(115) 651 Police Retirement Fund</b>		
310000 Taxes	14,153	14,153
360000 Misc Revenues	81,500	81,500
<b>Total Revenue</b>	<b>95,653</b>	<b>95,653</b>
<b>120 Police Advanced Training Fund</b>		
350000 Fines and Forfeits	3,000	3,000
380000 Other Sources	0	9,454
<b>Total Revenue</b>	<b>3,000</b>	<b>12,454</b>
<b>140 Water Impact Fee Fund</b>		
320000 Licenses and Permits	180,000	135,000
380000 Other Source	446,600	294,000
<b>Total Revenue</b>	<b>626,600</b>	<b>429,000</b>
<b>141 Parks &amp; Rec Impact Fee Fund</b>		
320000 Licenses and Permits	0	90,000
380000 Other Source	0	152,600
<b>Total Revenue</b>	<b>0</b>	<b>242,600</b>
<b>142 Police Impact Fee Fund</b>		

320000 Licenses and Permits	0	90,000
380000 Other Source	0	0
<b>Total Revenue</b>	<b>0</b>	<b>90,000</b>

<b>150 Infrastructure Fund</b>		
310000 Taxes	233,227	233,227
<b>Total Revenue</b>	<b>233,227</b>	<b>233,227</b>

<b>155 Building Fund</b>		
320000 Licenses and Permits	219,615	637,815
<b>Total Revenue</b>	<b>219,615</b>	<b>637,815</b>

<b>401 Water/Sanitation Fund</b>		
310000 Taxes	42,000	62,000
330000 Intergovernmental Revenue	0	0
340000 Charges for Services	1,416,196	1,553,196
350000 Fines and Forfeits	1,000	1,000
360000 Misc Revenue	4,500	13,500
<b>Total Revenue</b>	<b>1,463,696</b>	<b>1,629,696</b>

**BE IT FURTHER RESOLVED,** that the general appropriation of the Town of Howey-in-the-Hills for the Fiscal Year 2022-2023 General Fund, Police Retirement Fund, Police Advanced Training Fund, Water Impact Fee Fund, Parks & Rec Impact Fee Fund, Police Impact Fee Fund, Wate/Sanitation Fund, Building Fund, and Infrastructure Fund is amended as follows:

**FY 22/23 Expenditures**

	<b>FY 22-23 Adopted Budget</b>	<b>FY 22-23 Amended Budget</b>
<b>Expenses</b>		
<b>1 General Fund</b>		
511000 Legislative	56,557	57,557
513000 Financial and Administrative	333,252	355,427
519000 Other General Government	348,342	415,342
521000 Police	1,070,320	1,197,059
524000 Code Enforcement	69,052	72,721
538 Stormwater Maintenance	10,000	10,000
539000 Public Services	198,734	242,321
541000 Transportation	111,737	111,737
542000 Cemetery	17,000	18,000
571000 Library	133,837	161,716
572000 Parks and Recreation	38,600	138,171
573000 Historical Preservation	6,060	6,060
574000 Special Events	86,407	62,907
<b>Total Expenses</b>	<b>2,479,898</b>	<b>2,849,018</b>

<b>(115) 651 Police Retirement Fund</b>		
521000 Police	95,653	95,653
<b>Total Expenses</b>	<b>95,653</b>	<b>95,653</b>

<b>120 Police Advanced Training Fund</b>		
521000 Police	3,000	12,454
<b>Total Expenses</b>	<b>3,000</b>	<b>12,454</b>

<b>140 Water Impact Fee Fund</b>		
521000 Police	34,600	0
533000 Water Utility Services	384,000	429,000
572000 Parks & Recreation	208,000	0
<b>Total Expenses</b>	<b>626,600</b>	<b>429,000</b>

<b>141 Parks &amp; Rec Impact Fee Fund</b>		
572000 Parks & Recreation	0	242,600
<b>Total Expenses</b>	<b>0</b>	<b>242,600</b>

<b>142 Police Impact Fee Fund</b>		
521000 Police	0	90,000
<b>Total Expenses</b>	<b>0</b>	<b>90,000</b>

<b>150 Infrastructure Fund</b>		
521000 Police	12,000	12,000
541000 Transportation	221,227	221,227
<b>Total Expenses</b>	<b>233,227</b>	<b>233,227</b>

<b>155 Building Fund</b>		
513000 Financial and Administrative	83,865	297,065
519000 Other General Government	135,750	340,750
<b>Total Expenses</b>	<b>219,615</b>	<b>637,815</b>

<b>401 Water/Sanitation Fund</b>		
533000 Water Utility Services	1,036,077	1,182,077
534000 Sanitation Department	277,619	277,619
535000 Sewer, Wastewater Services	150,000	170,000
<b>Total Expenses</b>	<b>1,463,696</b>	<b>1,629,696</b>

PASSED AND ADOPTED THIS 8th DAY OF MAY, 2023

TOWN OF HOWEY-IN-THE-HILLS

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Martha MacFarlane, Mayor

ATTEST

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John Brock  
Town Clerk

05/04/23  
09:10:35

TOWN OF HOWEY-IN-THE-HILLS  
Budget Transfer Document

Page: 1 of 2  
Report ID: L100A

Document #	Line #	Fund	Org	Account	Object	Description Fund Account	Decrease Amount	Increase Amount
BT	94							
						Line 1-2-3) Move BDGT to cover service call & promotional activity. (Line 4-5-6). Move BDGT to cover increase cost for new iPad and MS. (Line 7-8-9 ) Move BDGT to cover the purchase of "Town of Howey" load tickets to track Hurricane clean-up. (Line 10-11) Move BDGT to cover shortfall in Dues & Subscriptions. (Line 12-13-14-15) Trnsf from PD to Code enforcement was removed. (Line 16-17) Move BDGT frm Salary to Overtime. (Line 18-19) Move BDGT frm Contractual to Operating Supply. (Line 20-21) Move BDGT frm Salary to Overtime. (Line 22-23) Move BDGT frm R&M Equip to Utility Serv. (Line 24-25-26-27-28) Move BDGT to 342 to cover un-anticipated increases from Smartware Computer Services, MS monthly exp, TC meetings and Town Board; 470 to cover the cost of name tags and other Town printing; 493 to cover the cost of Christmas Party items. (Line 29-30-31) Move BDGT to cover the unexpected cost of unemployment. (Line 32-33-34) Move BDGT to cover un-anticipated increases from Smartware as well as increases or other exp like Adobe, CANVA and Dropbox File Share. (Line 35-36) Move BDGT to cover un-budgeted phone & communication line. (Line 37-38) Move BDGT to cover un-budgeted Website line.		
	1	1		571000	490	Reallocate Budget to cover ser	500.00	
						Trnsf to 001-571-461 \$143.64 & 480 \$356.36		
	2	1		571000	461	Reallocate Budget to cover ser		143.64
						Trnsf from 001-571-490		
	3	1		571000	480	Reallocate Budget to cover pri		356.36
						Trnsf from 001-571-490		
	4	1		524000	400	Reallocate Budget to cover inc	200.00	
						Trnsf to 001-524-410		
	5	1		524000	420	Reallocate Budget to cover inc	110.00	
						Trnsf to 001-524-410		
	6	1		524000	410	Reallocate Budget to cover inc		310.00
						Trnsf from 001-524-400 \$200 + 420 \$110		
	7	1		524000	490	Reallocate Budget to purchase	100.00	
						Trnsf to 001-524-470		
	8	1		524000	520	Reallocate Budget to purchase	150.00	
						Trnsf from 001-524-470		
	9	1		524000	470	Reallocate Budget to purchase		250.00
						Trnsf from 001-524-490 \$100 & 520 \$150		
	10	1		524000	520	Reallocate Budget to cover sho	5.00	
						Trnsf to 001-524-540		
	11	1		524000	540	Reallocate Budget to cover sho		5.00
						Trnsf from 001-524-520		
	16	1		539000	120	Reallocate Budget from Salary	2,000.00	
						Trnsf to 001-539-140		
	17	1		539000	140	Reallocate Budget from Salary		2,000.00
						Trnsf from 001-539-120		
	18	1		539000	340	Reallocate Budget from Contrac	3,000.00	
						Trnsf to 001-539-520		
	19	1		539000	520	Reallocate Budget from Contrac		3,000.00
						Trnsf from 001-539-340		
	20	1		541000	120	Reallocate Budget from Salary	2,000.00	
						Trnsf to 001-541-140		
	21	1		541000	140	Reallocate Budget from Salary		2,000.00
						Trnsf from 001-541-120		

05/04/23  
09:10:35

TOWN OF HOWEY-IN-THE-HILLS  
Budget Transfer Document

Page: 2 of 2  
Report ID: L100A

Document #	Line #	Fund Org	Account	Object	Description	Fund Account	Decrease Amount	Increase Amount
	22	1	542000	460	Reallocate Budget from R&M fun		320.00	
Trnsf to	001-542-430							
	23	1	542000	430	Reallocate Budget from R&M fun			320.00
Trnsf from	001-542-460							
	24	1	511000	520	Reallocate Budget from Operati		2,130.00	
Trnsf to	001-511-342, 410, 470, 493							
	25	1	511000	342	Reallocate Budget from Operati			580.00
Trnsf from	001-511-520							
	26	1	511000	410	Reallocate Budget from Operati			1,325.00
Trnsf from	001-511-520							
	27	1	511000	470	Reallocate Budget from Operati			25.00
Trnsf from	001-511-520							
	28	1	511000	493	Reallocate Budget from Operati			200.00
Trnsf from	001-511-520							
	29	1	513000	490	Reallocate Budget from Misc Ex		100.00	
Trnsf to	001-513-250							
	30	1	513000	510	Reallocate Budget from Misc Ex		175.00	
Trnsf to	001-513-250							
	31	1	513000	250	Reallocate Budget from Misc Ex			275.00
Trnsf from	001-513-490 \$100 & 510 \$175							
	32	1	513000	460	Reallocate Budget from R&M Equ		1,000.00	
Trnsf to	001-513-342							
	33	1	513000	461	Reallocate Budget from R&M Com		1,000.00	
Trnsf to	001-513-342							
	34	1	513000	342	Reallocate Budget from R&M Equ			2,000.00
Trnsf from	001-513-460 \$1,000 & 461 \$1,000							
	35	155	513000	520	Reallocate Budget from Operati		100.00	
Trnsf to	155-513-510							
	36	155	513000	410	Reallocate Budget from Operati			100.00
Trnsf from	155-513-520							
	37	1	519000	496	Reallocate Budget from Conting		1,000.00	
Trnsf to	001-519-415							
	38	1	519000	415	Reallocate Budget from Conting			1,000.00
Trnsf from	001-519-496							
Grand Total							13,890.00	13,890.00

**Summary:** (Lines 1-2-3 ) Move budget from Misc Exp to R & M Computer Maintenance to cover service call and Promotional Activities. (Lines 4-5-6 ) Move budget from Travel Per Diem & Freight/Postage to Telephone & Communications to cover increase cost for new iPad and Microsoft. (Lines 7-8-9 ) Move budget from Misc Exp and Operating Supplies to cover the purchase of "Town of Howey" load tickets to track Hurricane clean-up. (Lines 10-11) Mover budget from Oper Supplies to cover shortfall in Dues & Subscriptions. ~~(Lines 12-13-14-15) Code enforcement was moved from Police Department and the related expenditures for Gasoline and Vehicle Maintenance need to be reallocated. These line was removed at the request of Town Council.~~ (Line 16-17) Move budget from Salary to Overtime. (Line 18-19) Move budget from Contractual to Operating Supply. (Line 20-21) Move budget from Salary to Overtime. (Line 22-23) Move budget from R & M Equipment to Utility Services. (Line 24-25-26-27-28) Move budget from Operating Supplies to: 342 in order to cover un-anticipated increases from Smartware Computer Services; 410 t cover MS monthly expenses, TC meetings and Town Board; 470 to cover the cost of name tags and other Town printing; 493 to cover the cost of Christmas Party items. (Line 29-30-31) Move budget from Misc Exp and Office Supplies to cover the unexpected cost of unemployment. (Line 32-33-34) Move budget from R&M to cover un-anticipated increases from Smartware as well as increases or other expenses like Adobe, CANVA and Dropbox File Share. (Line 35-36) Move budget from Operating Supplies to cover un-budgeted telephone & communications line. (Line 37-38) Move budget from Cont Fund line to cover un-budgeted Website line.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW OBJ?	Notes
Reallocate Budget	1	D	500.00	1	GENERAL FUND	571000	Library	490	Miscellaneous Expenses	NO	Trnsf to 001-571-461 \$143.64 & 480 \$356.36
to cover service call	2	I	143.64	1	GENERAL FUND	571000	Library	461	R & M - Computer Maint	NO	Trnsf from 001-571-490
to cover prior year invoice	3	I	356.36	1	GENERAL FUND	571000	Library	480	Promotional Activities	NO	Trnsf from 001-571-490
Reallocate Budget	4	D	200.00	1	GENERAL FUND	524000	Code Enforcement	400	Travel & Per Diem	NO	Trnsf to 001-524-410
Reallocate Budget	5	D	110.00	1	GENERAL FUND	524000	Code Enforcement	420	Freight/Postage/Shipping	NO	Trnsf to 001-524-410
to cover increase cost for iPad and Microsoft	6	I	310.00	1	GENERAL FUND	524000	Code Enforcement	410	Telephone & Communications	NO	Trnsf from 001-524-400 \$200 + 420 \$110
Reallocate Budget	7	D	100.00	1	GENERAL FUND	524000	Code Enforcement	490	Miscellaneous Expenses	NO	Trnsf to 001-524-470
Reallocate Budget	8	D	150.00	1	GENERAL FUND	524000	Code Enforcement	520	Operating Supplies	NO	Trnsf from 001-524-470
Purchase Town of Howey Load Tickets to track hurricane cleanup	9	I	250.00	1	GENERAL FUND	524000	Code Enforcement	470	Printing - General	NO	Trnsf from 001-524-490 \$100 & 520 \$150
Reallocate Budget	10	D	5.00	1	GENERAL FUND	524000	Code Enforcement	520	Operating Supplies	NO	Trnsf to 001-524-540
cover shortfall	11	I	5.00	1	GENERAL FUND	524000	Code Enforcement	540	Dues and Subscriptions	NO	Trnsf from 001-524-520
Reallocate Code Enforcement's percentage of Budget out of PD	12	D	420.00	1	-GENERAL FUND	521000	Police	522	Gas & Oil	NO	Trnsf to 001-524-522
	13	I	420.00	1	-GENERAL FUND	524000	Code Enforcement	522	Gas & Oil	NO	Trnsf from 001-521-522
Reallocate Code Enforcement's percentage of Budget out of PD	14	D	2,000.00	1	-GENERAL FUND	521000	Police	463	R & M - Vehicles	NO	Trnsf to 001-524-463
	15	I	2,000.00	1	-GENERAL FUND	524000	Code Enforcement	463	R & M - Vehicles	NO	Trnsf from 001-521-463
Reallocate Budget from Salary to Overtime	16	D	2,000.00	1	GENERAL FUND	539000	Public Services	120	Salaries	NO	Trnsf to 001-539-140
	17	I	2,000.00	1	GENERAL FUND	539000	Public Services	140	Overtime Wages	NO	Trnsf from 001-539-120

**Summary:** (Lines 1-2-3 ) Move budget from Misc Exp to R & M Computer Maintenance to cover service call and Promotional Activities. (Lines 4-5-6 ) Move budget from Travel Per Diem & Freight/Postage to Telephone & Communications to cover increase cost for new iPad and Microsoft. (Lines 7-8-9 ) Move budget from Misc Exp and Operating Supplies to cover the purchase of "Town of Howey" load tickets to track Hurricane clean-up. (Lines 10-11) Mover budget from Oper Supplies to cover shortfall in Dues & Subscriptions. ~~(Lines 12-13-14-15) Code enforcement was moved from Police Department and the related expenditures for Gasoline and Vehicle Maintenance need to be reallocated. These line was removed at the request of Town Council.~~ (Line 16-17) Move budget from Salary to Overtime. (Line 18-19) Move budget from Contractual to Operating Supply. (Line 20-21) Move budget from Salary to Overtime. (Line 22-23) Move budget from R & M Equipment to Utility Services. (Line 24-25-26-27-28) Move budget from Operating Supplies to: 342 in order to cover un-anticipated increases from Smartware Computer Services; 410 t cover MS monthly expenses, TC meetings and Town Board; 470 to cover the cost of name tags and other Town printing; 493 to cover the cost of Christmas Party items. (Line 29-30-31) Move budget from Misc Exp and Office Supplies to cover the unexpected cost of unemployment. (Line 32-33-34) Move budget from R&M to cover un-anticipated increases from Smartware as well as increases or other expenses like Adobe, CANVA and Dropbox File Share. (Line 35-36) Move budget from Operating Supplies to cover un-budgeted telephone & communications line. (Line 37-38) Move budget from Cont Fund line to cover un-budgeted Website line.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW OBJ?	Notes
Reallocate Budget from Contractual funds to Operating Supplies	18	D	3,000.00	1	GENERAL FUND	539000	Public Services	340	Other Contractual Services	NO	Trnsf to 001-539-520
	19	I	3,000.00	1	GENERAL FUND	539000	Public Services	520	Operating Supplies	NO	Trnsf from 001-539-340
Reallocate Budget from Salary to Overtime	20	D	2,000.00	1	GENERAL FUND	541000	Transportation	120	Salaries	NO	Trnsf to 001-541-140
	21	I	2,000.00	1	GENERAL FUND	541000	Transportation	140	Overtime Wages	NO	Trnsf from 001-541-120
Reallocate Budget from R&M funds to Utility Services	22	D	320.00	1	GENERAL FUND	542000	Cemetery	460	R & M - Equipment	NO	Trnsf to 001-542-430
	23	I	320.00	1	GENERAL FUND	542000	Cemetery	430	Utility Services	NO	Trnsf from 001-542-460
Reallocate Budget from Operating Supplies	24	D	2,130.00	1	GENERAL FUND	511000	Legislative	520	Operating Supplies	NO	Trnsf to 001-511-342, 410, 470, 493
	25	I	580.00	1	GENERAL FUND	511000	Legislative	342	Software & Annual	NO	Trnsf from 001-511-520
	26	I	1,325.00	1	GENERAL FUND	511000	Legislative	410	Telephone & Communications	NO	Trnsf from 001-511-520
	27	I	25.00	1	GENERAL FUND	511000	Legislative	470	Printing - General	NO	Trnsf from 001-511-520
	28	I	200.00	1	GENERAL FUND	511000	Legislative	493	Employee Appreciation	NO	Trnsf from 001-511-520
Reallocate Budget from Misc Exp & Office Supplies	29	D	100.00	1	GENERAL FUND	513000	Financial And	490	Miscellaneous Expenses	NO	Trnsf to 001-513-250
	30	D	175.00	1	GENERAL FUND	513000	Financial And	510	Office Supplies	NO	Trnsf to 001-513-250
	31	I	275.00	1	GENERAL FUND	513000	Financial And	250	Unemployment Expense	NO	Trnsf from 001-513-490 \$100 & 510 \$175
Reallocate Budget from R&M Equipment	32	D	1,000.00	1	GENERAL FUND	513000	Financial And	460	R & M - Equipment	NO	Trnsf to 001-513-342
Reallocate Budget from R&M Computer Maintenance	33	D	1,000.00	1	GENERAL FUND	513000	Financial And	461	R & M - Computer Maint	NO	Trnsf to 001-513-342



**Summary:** (Lines 1-2-3 ) Move budget from Misc Exp to R & M Computer Maintenance to cover service call and Promotional Activities. (Lines 4-5-6 ) Move budget from Travel Per Diem & Freight/Postage to Telephone & Communications to cover increase cost for new iPad and Microsoft. (Lines 7-8-9 ) Move budget from Misc Exp and Operating Supplies to cover the purchase of "Town of Howey" load tickets to track Hurricane clean-up. (Lines 10-11) Mover budget from Oper Supplies to cover shortfall in Dues & Subscriptions. ~~(Lines 12-13-14-15) Code enforcement was moved from Police Department and the related expenditures for Gasoline and Vehicle Maintenance need to be reallocated. These line was removed at the request of Town Council.~~ (Line 16-17) Move budget from Salary to Overtime. (Line 18-19) Move budget from Contractual to Operating Supply. (Line 20-21) Move budget from Salary to Overtime. (Line 22-23) Move budget from R & M Equipment to Utility Services. (Line 24-25-26-27-28) Move budget from Operating Supplies to: 342 in order to cover un-anticipated increases from Smartware Computer Services; 410 t cover MS monthly expenses, TC meetings and Town Board; 470 to cover the cost of name tags and other Town printing; 493 to cover the cost of Christmas Party items. (Line 29-30-31) Move budget from Misc Exp and Office Supplies to cover the unexpected cost of unemployment. (Line 32-33-34) Move budget from R&M to cover un-anticipated increases from Smartware as well as increases or other expenses like Adobe, CANVA and Dropbox File Share. (Line 35-36) Move budget from Operating Supplies to cover un-budgeted telephone & communications line. (Line 37-38) Move budget from Cont Fund line to cover un-budgeted Website line.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW OBJ?	Notes
	34	I	2,000.00	1	GENERAL FUND	513000	Financial And	342	Software & Annual	NO	Trnsf from 001-513-460 \$1,000 & 461 \$1,000
Reallocate Budget from Operating Supplies to Telephone & Communications	35	D	100.00	155	BUILDING SERVICES FUND	513000	Financial And	520	Operating Supplies	NO	Trnsf to 155-513-510
	36	I	100.00	155	BUILDING SERVICES FUND	513000	Financial And	410	Telephone & Communications	NO	Trnsf from 155-513-520
Reallocate Budget from Contingency Funds line to Website	37	D	1,000.00	1	GENERAL FUND	519000	Other General Government	496	Contingency funds	NO	Trnsf to 001-519-415
	38	I	1,000.00	1	GENERAL FUND	519000	Other General Government	415	Website	NO	Trnsf from 001-519-496

MID YEAR BUDGET ADJUSTMENTS - PENDING

Summary: Increase revenues and expenses to reflect mid-year actuals and projected increases. Correction to ARPA Funds (using prior year funding). Reallocation of Police, Public Services and Library Funds.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW ACCT or OBJ CODE	Notes
Use prior year fund balance	1	I	9,453.50	120	POLICE ADVANCED TRAINING FUND	389900	Use of Prior Year Funding			Yes	
Use prior year fund balance	2	I	2,000.00	120	POLICE ADVANCED TRAINING FUND	521000	Police	550	Training/Education/Tuition		
Use prior year fund balance	3	I	7,453.50	120	POLICE ADVANCED TRAINING FUND	521000	Police	640	Cap Outlay - Equipment		
Increase Projected Revenue for Bldg Fund	4	I	34,000.00	155	BUILDING SERVICES FUND	322101	Plan Review (Ron-100%)				
Increase Projected Revenue for Bldg Fund	5	I	700.00	155	BUILDING SERVICES FUND	322102	Admin Fee (Town - 100%)				
Increase Projected Revenue for Bldg Fund	6	I	303,000.00	155	BUILDING SERVICES FUND	322304	Inspection Fees Collected Due Contr				
Increase Projected Revenue for Bldg Fund	7	I	72,000.00	155	BUILDING SERVICES FUND	322305	Permits Town %				
Increase Projected Revenue for Bldg Fund	8	I	8,500.00	155	BUILDING SERVICES FUND	322307	Fees Income - DCA/DBPR				
Increase Projected Expenditures for Bldg Fund	9	I	9,000.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	110	Executive Salaries		
Increase Expenditures for Bldg Fund	10	I	500.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	140	Overtime Wages		
Increase Expenditures for Bldg Fund	11	I	500.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	210	Fica		
Increase Expenditures for Bldg Fund	12	I	100.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	211	Medicare		
Increase Expenditures for Bldg Fund	13	I	1,200.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	230	Life & Health Ins.		
Increase Expenditures for Bldg Fund	14	I	2,200.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	240	Workers' Compensation		
Increase Expenditures for Bldg Fund	15	I	500.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	342	Software & Annual		
Increase Expenditures for Bldg Fund	16	I	200.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	410	Telephone & Communications		
Increase Expenditures for Bldg Fund	17	I	1,000.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	510	Office Supplies		
Increase Expenditures for Bldg Fund	18	I	10,000.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	520	Operating Supplies		
Increase Expenditures for Bldg Fund	19	I	205,000.00	155	BUILDING SERVICES FUND	519000	Other General Government	341	Contractor - (Ron -		
Increase Expenditures for Bldg Fund	20	I	188,000.00	155	BUILDING SERVICES FUND	513000	Financial And Administrative	950	Other Non Operating Uses Propr	Yes	
Increase Projected Revenue for Water Fund	21	I	20,000.00	401	WATER/SANITATION FUND	314300	U.S.T. - Water				
Increase Projected Revenue for Water Fund	22	I	50,000.00	401	WATER/SANITATION FUND	343310	Water Sales				
Increase Projected Revenue for Water Fund	23	I	36,000.00	401	WATER/SANITATION FUND	343410	Water Sys Improvement Fee				
Increase Projected Revenue for Water Fund	24	I	20,000.00	401	WATER/SANITATION FUND	343515	Waste Water, CDD				
Increase Projected Revenue for Water Fund	25	I	20,000.00	401	WATER/SANITATION FUND	343525	Waste Water, Town				

MID YEAR BUDGET ADJUSTMENTS - PENDING

Summary: Increase revenues and expenses to reflect mid-year actuals and projected increases. Correction to ARPA Funds (using prior year funding). Reallocation of Police, Public Services and Library Funds.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW ACCT or OBJ CODE	Notes
Increase Projected Revenue for Water Fund	26	I	11,000.00	401	WATER/SANITATION FUND	343600	Penalty Charges				
Increase Projected Revenue for Water Fund	27	I	1,000.00	401	WATER/SANITATION FUND	361100	Interest Earnings				
Increase Projected Revenue for Water Fund	28	I	8,000.00	401	WATER/SANITATION FUND	369900	Miscellaneous Revenue				
Increase Expenditures for Water Fund	29	I	6,500.00	401	WATER/SANITATION FUND	533000	Water Utility Services	140	Overtime Wages		
Increase Expenditures for Water Fund	30	I	94,000.00	401	WATER/SANITATION FUND	533000	Water Utility Services	340	Other Contractual Services		
Increase Expenditures for Water Fund	31	I	200.00	401	WATER/SANITATION FUND	533000	Water Utility Services	420	Freight/Postage/Shipping		
Increase Expenditures for Water Fund	32	I	600.00	401	WATER/SANITATION FUND	533000	Water Utility Services	463	R & M - Vehicles		
Increase Expenditures for Water Fund	33	I	20,000.00	401	WATER/SANITATION FUND	535000	Sewer, Wastewater Services	430	Utility Services		
Increase Expenditures for Water Fund	34	I	44,700.00	401	WATER/SANITATION FUND	533000	Water Utility Services	950	Other Non Operating Uses Propr	Yes	
Correction to ARPA Funds	35	D	375,754.00	1	GENERAL FUND	322000	ARPA Funds, Federal				
Correction to ARPA Funds	36	I	383,630.00	1	GENERAL FUND	389900	Use of Prior Year Funding			Yes	
Increase Projected Revenue for GF	37	I	1,500.00	1	GENERAL FUND	314800	U.S.T. - Propane				
Increase Projected Revenue for GF	38	I	2,000.00	1	GENERAL FUND	321100	Town Business Tax Receipt				
Increase Projected Revenue for GF	39	I	108,000.00	1	GENERAL FUND	322201	Developer Fees Pd to Town				Requires Billing
Increase Projected Revenue for GF	40	I	3,000.00	1	GENERAL FUND	322202	Variance Fees				
Increase Projected Revenue for GF	41	I	6,000.00	1	GENERAL FUND	322209	Mission Rise Developer Fees				
Increase Projected Revenue for GF	42	I	50.00	1	GENERAL FUND	329500	Cemetery Fees-Permits				
Increase Projected Revenue for GF	43	I	3,467.45	1	GENERAL FUND	332700	Marianne Beck Library, E-Rate				
Increase Projected Revenue for GF	44	I	7,000.00	1	GENERAL FUND	334200	State Grant Public Safety				
Increase Projected Revenue for GF	45	I	300.00	1	GENERAL FUND	341903	Smoker Rental - non refundable				
Increase Projected Revenue for GF	46	I	50.00	1	GENERAL FUND	343999	Miscellaneous Sales				
Increase Projected Revenue for GF	47	I	500.00	1	GENERAL FUND	347101	Library copies/Faxes				
Increase Projected Revenue for GF	48	I	2,000.00	1	GENERAL FUND	351100	Court Fines & Forfeits				
Increase Projected Revenue for GF	49	I	600.00	1	GENERAL FUND	352100	Library - Fines				
Increase Projected Revenue for GF	50	I	5,000.00	1	GENERAL FUND	361100	Interest Earnings				
Increase Projected Revenue for GF	51	I	2,500.00	1	GENERAL FUND	369300	SETTLEMENTS				

MID YEAR BUDGET ADJUSTMENTS - PENDING

Summary: Increase revenues and expenses to reflect mid-year actuals and projected increases. Correction to ARPA Funds (using prior year funding). Reallocation of Police, Public Services and Library Funds.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW ACCT or OBJ CODE	Notes
Increase Projected Revenue for GF	52	I	300.00	1	GENERAL FUND	369910	Police Fees Collected				
Increase Projected Expenditures for GF	53	I	500.00	1	GENERAL FUND	511000	Legislative	400	Travel & Per Diem		
Increase Projected Expenditures for GF	54	I	500.00	1	GENERAL FUND	511000	Legislative	540	Dues and Subscriptions		
Increase Expenditures for Finance & Adm	55	I	6,000.00	1	GENERAL FUND	513000	Financial And Administrative	250	Unemployment Expense		
Increase Expenditures for Finance & Adm	56	I	7,600.00	1	GENERAL FUND	513000	Financial And Administrative	342	Software & Annual		
Increase Expenditures for Finance & Adm	57	I	1,500.00	1	GENERAL FUND	513000	Financial And Administrative	400	Travel & Per Diem		
Increase Expenditures for Finance & Adm	58	I	1,200.00	1	GENERAL FUND	513000	Financial And Administrative	420	Freight/Postage/Shipping		
Increase Expenditures for Finance & Adm	59	I	1,000.00	1	GENERAL FUND	513000	Financial And Administrative	430	Utility Services		
Increase Projected Expenditures for GG	60	I	40,000.00	1	GENERAL FUND	519000	Other General Government	310	Legal Fees		
Increase Projected Expenditures for GG	61	I	25,000.00	1	GENERAL FUND	519000	Other General Government	316	Town Planning/Engineering		
Increase Projected Expenditures for GG	62	I	2,000.00	1	GENERAL FUND	519000	Other General Government	492	Advertising		
Re-allocation of PD Salaries to 650	63	D	20,625.00	1	GENERAL FUND	521000	Police	130	Police - Reserve Salaries		
Re-allocation of PD Salaries	64	I	20,625.00	1	GENERAL FUND	521000	Police	650	Cap Outlay - Vehicles		
Reimbursable Exp 001-521-130	65	I	20,000.00	1	GENERAL FUND	342960	Outside Security Services				
Reimbursement in 342960	66	I	20,000.00	1	GENERAL FUND	521000	Police	131	Events Payroll		
Increase PD Expenditures	67	I	2,000.00	1	GENERAL FUND	521000	Police	150	Police - Incentive Pay		
Increase PD Expenditures	68	I	28,853.00	1	GENERAL FUND	521000	Police	220	Police Retirement		
Increase PD Expenditures	69	I	2,300.00	1	GENERAL FUND	521000	Police	430	Utility Services		
Increase PD Expenditures	70	I	10,000.00	1	GENERAL FUND	521000	Police	440	Rentals & Leases		
Increase PD Expenditures	71	I	10,400.00	1	GENERAL FUND	521000	Police	451	Insurance		
Increase PD Expenditures	72	I	5,000.00	1	GENERAL FUND	521000	Police	463	R & M - Vehicles		
Increase PD Expenditures	73	I	2,000.00	1	GENERAL FUND	521000	Police	523	Uniforms		
Increase PD Expenditures	74	I	1,500.00	1	GENERAL FUND	521000	Police	525	Weapons		
Increase PD Expenditures	75	I	461.99	1	GENERAL FUND	521000	Police	540	Dues and Subscriptions		
Increase PD Expenditures	76	D	73.02	1	GENERAL FUND	521000	Police	490	Miscellaneous Expenses		
Increase PD Expenditures	77	I	1.32	1	GENERAL FUND	521000	Police	640	Cap Outlay - Equipment		

MID YEAR BUDGET ADJUSTMENTS - PENDING

Summary: Increase revenues and expenses to reflect mid-year actuals and projected increases. Correction to ARPA Funds (using prior year funding). Reallocation of Police, Public Services and Library Funds.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW ACCT or OBJ CODE	Notes
Reimbursable Exp 001-521-804	78	I	2,124.00	1	GENERAL FUND	363400	Pd Vest Grant				
Reimbursement in 363400	79	I	3,072.90	1	GENERAL FUND	521000	Police	804	PD Vest Grant - 09/10		
Reallocation of PD Exp Bdgt to 650	80	D	6,979.91	1	GENERAL FUND	521000	Police	120	Salaries		
Reallocation of PD Exp Bdgt to 650	81	D	1,711.50	1	GENERAL FUND	521000	Police	210	Fica		
Reallocation of PD Exp Bdgt to 650	82	D	400.27	1	GENERAL FUND	521000	Police	211	Medicare		
Reallocation of PD Exp Bdgt to 650	83	D	5,261.50	1	GENERAL FUND	521000	Police	220	Police Retirement		
Reallocation of PD Exp Bdgt to 650	84	D	8,359.17	1	GENERAL FUND	521000	Police	230	Life & Health Ins.		
Reallocation of PD Exp Bdgt to 650	85	D	815.50	1	GENERAL FUND	521000	Police	240	Workers' Compensation		
Reallocation of PD Exp Bdgt	86	I	23,527.85	1	GENERAL FUND	521000	Police	650	Cap Outlay - Vehicles		
Increase PD Expenditures	87	I	3,979.13	1	GENERAL FUND	521000	Police	650	Cap Outlay - Vehicles		
Increase Code Enforcement Expenditures	88	I	389.17	1	GENERAL FUND	524000	Code Enforcement	140	Overtime Wages		
Increase Code Enforcement Expenditures	89	I	2,500.00	1	GENERAL FUND	524000	Code Enforcement	310	Legal Fees		
Increase Code Enforcement Expenditures	90	I	580.00	1	GENERAL FUND	524000	Code Enforcement	342	Software & Annual		
Increase Code Enforcement Expenditures	91	I	200.00	1	GENERAL FUND	524000	Code Enforcement	523	Uniforms		
Reallocation of Public Services Bdgt	92	D	500.00	1	GENERAL FUND	539000	Public Services	410	Telephone & Communications		
Reallocation of Public Services Bdgt	93	I	500.00	1	GENERAL FUND	539000	Public Services	430	Utility Services		
Reallocation of Library Bdgt	94	D	600.00	1	GENERAL FUND	571000	Library	520	Operating Supplies		
Reallocation of Library Bdgt	95	I	600.00	1	GENERAL FUND	571000	Library	510	Office Supplies		
Reimbursable Exp 001-571-640	96	I	20,707.00	1	GENERAL FUND	337720	Library Interlocal Agreement				Home School Books
Reimbursement Grants 337720	97	I	20,707.00	1	GENERAL FUND	571000	Library	640	Cap Outlay - Equipment		Home School Books
Reimbursable Exp 001-571-640	98	I	7,171.78	1	GENERAL FUND	337720	Library Interlocal Agreement				Demco Invoice
Reimbursement Grants 337720	99	I	7,171.78	1	GENERAL FUND	571000	Library	640	Cap Outlay - Equipment		Demco Invoice
Increase Parks & Rec Expenditures	100	I	3,000.00	1	GENERAL FUND	572000	Parks & Recreation	340	Other Contractual Services		
Increase Parks & Rec Expenditures	101	I	3,750.00	1	GENERAL FUND	572000	Parks & Recreation	430	Utility Services		
Increase Parks & Rec Expenditures	102	I	92,820.71	1	GENERAL FUND	572000	Parks & Recreation	620	Cap Outlay-Buildings		
Sale of 2 Acres for Fire Station	103	I	100,000.00	1	GENERAL FUND	364200	Sale - Land				

Created by: Abigail M Herrera  
Reviewed by: Sean O'Keefe

MID YEAR BUDGET ADJUSTMENTS - PENDING

BT#: 95  
Submitted to Council via email: April 29, 2023

Item 6.

Summary: Increase revenues and expenses to reflect mid-year actuals and projected increases. Correction to ARPA Funds (using prior year funding). Reallocation of Police, Public Services and Library Funds.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW ACCT or OBJ CODE	Notes
Increase Cemetary Expenditures	104	I	1,000.00	1	GENERAL FUND	542000	Cemetery	430	Utility Services		
Use of Prior Year Funding	105	I	6,767.75	1	GENERAL FUND	389900	Use of Prior Year Funding			Yes	



**Summary:** Current changes reflect Town Councils request from Wednesdays, 05/03/23, Mid Year Budget Meeting, which was presented in Budget Transfer #95. (Lines 1 - 2 - 3 - 4 - 5 ) Allocaiton of Prior Year funds to current year expenses. (Lines 6 - 7) Reversing PW Vehicle allocation from #92 sent to Council on 12/29/2022.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW OBJ?	Notes
Allocation of Prior Year Funds	1	I	62,205.74	1	GENERAL FUND	389900	Use of Prior Year Funding				
Add Req, PO & AR to BMS	2	I	2,575.00	1	GENERAL FUND	513000	Financial And Administrative	342	Software & Annual		
BMS trainng for new Modules	3	I	2,300.00	1	GENERAL FUND	513000	Financial And Administrative	550	Training/Education/Tuition		
Increase PD Budget for Vehicles	4	I	13,744.00	1	GENERAL FUND	521000	Police	650	Cap Outlay - Vehicles		
Change Bdgt Alloc PW Vehicle	5	I	43,586.74	1	GENERAL FUND	539000	Public Services	650	Cap Outlay - Vehicles		
Change Bdgt Alloc PW Vehicle	6	D	43,586.74	150	INFRASTRUCTURE FUND	541000	Transportation	650	Cap Outlay - Vehicles		
Change Bdgt Alloc PW Vehicle	7	I	43,586.74	150	INFRASTRUCTURE FUND	541000	Transportation	630	Cap Outlay - Improvements		

D 43,586.74  
I 167,998.22

Fund	Fund Descr	Added	Notes
1	GENERAL FUND		
120	POLICE ADVANCED TRAINING FUND		
140	IMPACT FEES		
150	INFRASTRUCTURE FUND		
155	BUILDING SERVICES FUND		
401	WATER/SANITATION FUND		
405	STORMWATER FUND		
651	POLICE RETIREMENT FUND		

Account	Acct Descr	Added	Notes
311100	Ad Valorem Taxes		
312300	County Ninth-Cent Gas Tax		
312410	L.F.T. - First (1 to 6 Cents)		
312520	State Pension Contribution		
312630	Discretionary Sales Surtax - Infrastructure		
314100	U.S.T. - Electricity		
314300	U.S.T. - Water		
314400	U.S.T. - Gas		
314800	U.S.T. - Propane		
315100	CST - Communications Services Tax		
321100	Town Business Tax Receipt		
322000	ARPA Funds, Federal		
322100	Zoning Permit Application Fees		
<b>322101</b>	<b>Plan Review (Bldg Inspector - 100%)</b>	<b>05/04/23 removed vendor name</b>	
322102	Admin Fee (Town - 100%)		
322201	Developer Fees Pd to Town		
322202	Variance Fees		
322207	The Reserves Developer Fees		
322208	Howey Self Storage Developer Fees		
322209	Mission Rise Developer Fees		
322302	Impact Fees-Police		
322303	Impact Fees -Parks		
322304	Inspection Fees Collected Due Contr		
322305	Permits Town %		
322306	Water Impact Fees		
322307	Fees Income - DCA/DBPR		
323100	Franchise Fee - Electric		
323202	Franchise Fee - Sprint Tower Lease		
323400	Franchise Fee - Gas		
329100	Inspection Fees Collected Due Contractor		
329500	Cemetery Fees-Permits		
331750	Marianne Beck Library, E-Rate		
334200	State Grant Public Safety		
335125	State Revenue Sharing Proceeds		
335150	SRS - Alcoholic Beverage License		
335180	SRS- Local Govt. 1/2 Cent Sales Tax		
337710	Library Interlocal Agreement		
338200	Lake County Business Tax Receipt		
341901	Public Record Requests		
341903	Smoker Rental - non refundable		
341920	Lien Search Charges		
342910	School Resource Officer Services		
342960	Outside Security Services		
343310	Water Sales		
343350	FEES- NEW CON		
343400	Recycling		

343410	Water Sys Improvement Fee	
343500	Sanitation Revenue	
343505	Sewer	
343515	Waste Water, CDD	
343525	Waste Water, Town	
343600	Penalty Charges	
343800	Water Turn On/Off Charges	
343920	Boat Ramp Decals	
343930	Golf Cart Permits	
343998	Reimbursement - Park/Smoker Deposit	
343999	Miscellaneous Sales	
344990	State Reimbursement, Street Lighting	
347101	Library copies/Faxes	
347400	Service Charge - Special Events	
351100	Court Fines & Forfeits	
352100	Library - Fines	
353100	Utility/Meter Fines	
361100	Interest Earnings	
361300	Investment Earnings	
363400	Pd Vest Grant	
363404	2009 Byrne Grant - Tactical Equipment &	
363407	State Law Enforce Grant-PD Equip	
364000	Disposition of Fixed Assets	
<b>364200</b>	<b>Sale - Land</b>	
366920	Donations - Police Dept.	
368100	Employee Contribution	
368200	Employer Contribution	
369300	SETTLEMENTS	
369900	Miscellaneous Revenue	
369910	Police Fees Collected	
381000	INTERFUND TRANSFERS	
389900	Use of Prior Year Funding	04/27/23
511000	Legislative	
513000	Financial And Administrative	
519000	Other General Government	
521000	Police	
524000	Code Enforcement	
533000	Water Utility Services	
534000	Sanitation Department	
535000	Sewer, Wastewater Services	
538000	Stormwater Maintenance	
539000	Public Services	
541000	Transportation	
542000	Cemetery	
571000	Library	
572000	Parks & Recreation	
573000	Historical Preservation	

574000 Special Events  
581000 Interfund Transfers



Object	Object Descr	Added	Notes
110	Executive Salaries		
120	Salaries		
130	Police - Reserve Salaries		
<b>131</b>	<b>Events Payroll</b>	<b>03/01/23</b>	<b>by Russ to show 3rd Party events</b>
140	Overtime Wages		
150	Police - Incentive Pay		
210	Fica		
211	Medicare		
220	Police Retirement		
225	ICMA Retirement		
230	Life & Health Ins.		
240	Workers' Compensation		
250	Unemployment Expense		
310	Legal Fees		
311	Developer Fees		
314	Election Expense		
316	Town Planning/Engineering		
317	Governmental Consultant		
320	Accounting & Auditing		
321	Bank Fees		
325	Commissions, Finance Chg,		
340	Other Contractual Services		
341	Contractor - (Bldg Inspector)	<b>05/04/23</b>	<b>removed vendor name</b>
342	Software & Annual		
343	Special Events		
346	Temp Help labor		
347	Codification		
350	Pre Employment Screening		
400	Travel & Per Diem		
410	Telephone & Communications		
415	Website		
420	Freight/Postage/Shipping		
430	Utility Services		
431	Street Lighting		
440	Rentals & Leases		
451	Insurance		
460	R & M - Equipment		
461	R & M - Computer Maint		
462	R & M - Building		
463	R & M - Vehicles		
466	R & M - Water		
467	R & M - Nature Trail		
468	R & M - Recreation Equip		
469	Software, Computer		
470	Printing - General		
471	Printing - Fundraising		

472 Printing - Boat Ramp  
 480 Promotional Activities  
 490 Miscellaneous Expenses  
 491 Bad Debt Expense  
 492 Advertising  
 493 Employee Appreciation  
 494 Benefit Payments  
 496 Contingency funds  
 497 Compassion Flowers  
 499 Bad Debt Expense  
 510 Office Supplies  
 520 Operating Supplies  
 522 Gas & Oil  
 523 Uniforms  
 524 Safety Equipment  
 525 Weapons  
 530 Road Materials & Supplies  
 540 Dues and Subscriptions  
 550 Training/Education/Tuition  
 600 Capital Outlay  
 610 Cap Outlay - Land  
 612 Cap Outlay - CUP  
 613 Cap Outlay - Wetland  
 615 Parks Expansion  
 620 Cap Outlay-Buildings  
 625 Pod / Records Storage  
 630 Cap Outlay - Improvements  
 631 Cap Outlay - Stormwater  
 633 Cap Ou - Water  
 640 Cap Outlay - Equipment  
 650 Cap Outlay - Vehicles  
 660 Cap Outlay - Books &  
 662 Cap Outlay - Books/Publ -  
 670 (blank)  
 680 Cap Outlay - Comp &  
 710 Debt Principal/loan  
 720 Debt Interest/loan  
 730 Other Debt Service Costs  
 804 PD Vest Grant - 09/10  
 807 Byrne Grant - Evidence  
 808 Byrne Grant - Vehicle  
 809 Byrne Grant - Other  
 810 CESF Grant  
 811 ARPA Grant  
 820 Contributions/Donations  
 910 Transfer to General  
 913 Transfer To Cemetery Fund

950 Other Non Operating Uses Proprietary Funds

MID YEAR BUDGET ADJUSTMENTS - PENDING

Summary: (Lines 01 - 06) Reclass Revenues Budgets to NEW Funds. (Lines 07 - 13) Reclass Expenditure Budgets to NEW Funds. (Lines 14 - 19) Increase estimated budget for revenue and expenditures.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW OBJ?	Notes
Reclass Revenue Bdgt Parks & Rec 140 to 141	1	D	40,000.00	140	IMPACT FEES	322303	Impact Fees -Parks				
Reclass Revenue Bdgt Parks & Rec 140 to 141	2	I	40,000.00	141	IMPACT FEES	322303	Impact Fees -Parks				
Reclass Revenue Bdgt Parks & Rec 140 to 141	3	D	152,600.00	140		381000					
Reclass Revenue Bdgt Parks & Rec 140 to 141	4	I	152,600.00	141	IMPACT FEES	381000	INTERFUND TRANSFERS				
Reclass Revenue Bdgt Police 140 to 142	5	D	50,000.00	140	IMPACT FEES	322302	Impact Fees-Police				
Reclass Revenue Bdgt Police 140 to 142	6	I	50,000.00	142	IMPACT FEES	322302	Impact Fees-Police				
Reclass Exp Bdgt Parks & Rec 140 to 141	7	D	163,000.00	140	IMPACT FEES	572000	Parks & Recreation	615	Parks Expansion		
Reclass Exp Bdgt Parks & Rec 140 to 141	8	I	163,000.00	141	IMPACT FEES	572000	Parks & Recreation	615	Parks Expansion		
Reclass Exp Bdgt Parks & Rec 140 to 141	9	D	45,000.00	140		572000		640			
Reclass Exp Bdgt Parks & Rec 140 to 141	10	I	45,000.00	141	IMPACT FEES	572000	Parks & Recreation	640	Cap Outlay - Equipment		
Reclass Exp Bdgt Police 140 to 142	11	D	34,600.00	140	IMPACT FEES	521000	Police	640	Cap Outlay - Equipment		
Reclass Exp Bdgt Police 140 to 142	12	I	27,000.00	142		521000		640			
Reclass Exp Bdgt Police 140 to 142	13	I	7,600.00	142	IMPACT FEES	521000	Police	650	Cap Outlay - Vehicles		
Increase Projected Revenue to Parks & Rec's	14	I	50,000.00	141		322303					
Increase Projected Expenses to Parks & Rec's	15	I	34,600.00	141	IMPACT FEES	572000	Parks & Recreation	950	Other Non Operating Uses Proprietary Funds		
Increase Projected Revenue to Police	16	I	40,000.00	142		322302					
Increase Projected Expenses to Police	17	I	55,400.00	142	IMPACT FEES	521000	Police	950	Other Non Operating Uses Proprietary Funds		
Increase Projected Revenue to Water	18	I	45,000.00	140	IMPACT FEES	322306	Water Impact Fees				
Increase Projected Expenses to Water	19	I	45,000.00	140	IMPACT FEES	533000	Water Utility Services	950	Other Non Operating Uses Proprietary Funds		

Created by: Abigail M Herrera  
Reviewed by: Sean O'Keefe

MID YEAR BUDGET ADJUSTMENTS - PENDING

BT#: 97  
Submitted to Council via email: \_\_\_\_\_

Item 6.

Summary: (Lines 01 - 06) Reclass Revenues Budgets to NEW Funds. (Lines 07 - 13) Reclass Expenditure Budgets to NEW Funds. (Lines 14 - 19) Increase estimated budget for revenue and expenditures.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW OBJ?	Notes
		D	485,200.00								
		I	755,200.00								





## MEMO

To: Town Council

CC:

From: John Brock, Town Clerk

RE: April 2023 Month-End Town Hall Report

Date: 05/05/2023

### Town Hall:

The Town will be implementing a new online payment portal which will allow for an improved experience for residents processing utility payments, which includes accessing payment histories and copies of bills, even if they do not pay online. A credit card reader will be available at the Town Hall in May 2023 for residents and contractors use paying bills and permit fees. The Town will also start utilizing a cloud-based meter reading platform that will provide a more efficient process for meter-reading and providing reports to the Public Works team for assisting residents with water usage questions.

### Utility Billing:

#### Top Utility Bill Bad Debt for April 2023

account	last_ payment_ amount	last_ payment_ date	comments	service_address	current_ charges	past_due_ amount
1296-01	52.72	08/02/2022	Builder debt. Data log provided to prove water was used, refuses to pay for the usage	400 E CROTON WAY-IRRIGATION	0	2291.31
0239-00	100	03/31/2023	Liened. Account is locked. Owner doesn't live in Howey, family is trying to pay the bill	607 N LAKESHORE BLVD	54.52	834.17
0192-00	300	04/24/2023	Related to a water leak, on a payment plan	126 E CYPRESS AVE	73.37	409.98
0476-00	99.54	05/02/2023	Payment plan	606 S FLORIDA AVE	99.54	249.17
0105-00	100	04/24/2023	Payment plan, related to water leak	107 E LAKEVIEW AVE	82.78	178.8
0098-00	24.23	01/03/2023	Dispute, working with resident to resolve	210 W OLEANDER AVE	58.79	170.3
0692-03	197.32	10/03/2022	Unpaid debt, debtor non responsive, no longer a resident in Howey	100 VENEZIA BLVD-POTABLE	0	167.76
0100-00	125	01/03/2023	Out of the country, paying in two weeks	611 S DIXIE DR	101.48	136.46
0135-00	132.86	04/17/2023	Dispute, working with resident to resolve	113 E PINE ST	79.27	132.85
1128-00	255.01	03/15/2023	Working with resident to have acct current	402 BELLISSIMO PL - POTABLE	130.62	127.65
0978-00	66.5	03/28/2023	Working with resident to have acct current	541 BELLISSIMO PL - POTABLE	119.37	127.02
0827-00	47	04/17/2023	Working with resident to have acct current	714 CALABRIA WAY - POTABLE	129.87	126.95
0480-00	232.66	02/28/2023	Working with resident to have acct current	107 SIXTH AVE	76.51	123.37
0808-00	119.37	03/13/2023	Working with resident to have acct current	228 MESSINA PL - POTABLE	127.11	119.37
0932-00	124.89	03/15/2023	Working with resident to have acct current	511 BELLISSIMO PL - POTABLE	129.87	119.37
1260-00	423.58	03/08/2023	Working with resident to have acct current	529 AVILA PL - POTABLE	127.11	119.37
0361-00	91.12	04/04/2023	Working with resident to have acct current	203 E MAGNOLIA AVE	172.11	116.79

## Building Permits:

PERMITS	Apr-23	Q3 Totals	Q2 Totals	Q1 Totals
Talichet - SFR	3	3	12	17
Independent - SFR	0	0	2	2
Bldg Commercial (Sign)	0	0	0	1
Building	1	1	6	7
Doors	0	0	4	0
Electrical	1	1	6	8
Fence	1	1	11	7
Gas	0	0	2	2
HVAC / Mechanical	1	1	6	4
Plumbing	0	0	2	1
Pool/Decks	0	0	2	3
Re-Roof	2	2	19	6
Screen Enclosure	0	0	3	2
Sheds	2	2	4	0
Solar	0	0	6	9
Windows	0	0	5	5
Monthly Totals	11	11	90	74
Monthly Permit Amount \$	56,060.89	\$ 56,060.89	\$ 174,079.07	\$ 378,007.28
Talichet CO's			0	3
Independent CO's			0	0

# Activity Log Event Summary (Cumulative Totals)

Howey-in-the-Hills PD  
(04/01/2023 - 04/30/2023)

<No Event Type Specified>	1	Abandoned 911	5
Alarm Activation	6	Alarm Activation - Business	1
Animal Complaint	7	Anti-Social Behavior	69
Arrest	3	Assault & Battery	7
Assist other Agency- Alarms	2	Assist other Agency- Back-up	5
Assist other Agency- In Progress calls	6	Assist other Agency- Medical Call	5
Assist other Agency- Other	8	Assist other Agency- Traffic	3
Baker Act	1	Be on the look-out- BOLO	3
Case Follow-Up	2	Citizen Assist	3
Civil Complaint-Legal Advice	7	Code Enforcement	1
Disabled Vehicle (DAV)	3	Disturbance	1
Found / Lost Property	1	Funeral Escort	1
Golf Cart Registration	3	Juvenile Complaint	2
Noise Complaint	1	Operation Aware Bracelet	1
Patrol	211	Patrol-Busines	16
Patrol-School	261	Property Check-Boat Ramp	39
Property Check-Business	65	Property Check-Residence	33
Property Check-Schools/Govt. Bldg.	54	Property Check-Town Property	141
Public Relations	10	Reckless Driver	3
Road Hazard	1	Security Check Request	8
Sick/Injured Person	4	Solicitor Complaint	1
Suspicious Incident	2	Suspicious Person	2
Suspicious Person - Business	1	Suspicious Vehicle	4
Traffic Crash	3	Traffic Stop-Civil Citation	73
Traffic Stop-Criminal Citation	1	Traffic Stop-warning	96
Traffic Watch	79	Training-	1
Well Being Check	2		

**Total Number Of Events: 1,269**

# Code Summary Report Activity Type

Activity Date04/01/2023 TO 04/30/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row	Total
Email	0	0	0	4	0	0	0	0	0	0	0	0	4	
Initial Inspection	0	0	0	4	0	0	0	0	0	0	0	0	4	
Phone call	0	0	0	3	0	0	0	0	0	0	0	0	3	
Posting	0	0	0	1	0	0	0	0	0	0	0	0	1	
Prepare documents	0	0	0	1	0	0	0	0	0	0	0	0	1	
Re-Inspection	0	0	0	3	0	0	0	0	0	0	0	0	3	
Research	0	0	0	6	0	0	0	0	0	0	0	0	6	
Totals:	0	0	0	22	0	0	0	0	0	0	0	0	22	

# Code Summary Report Violation Name

Violation Date 04/01/2023 TO 04/30/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row	Total
Accumulation of Junk. Chapter 127, Sec. 127-4	0	0	0	2	0	0	0	0	0	0	0	0	2	
Accumulation of Refuse Sec. 127-2	0	0	0	1	0	0	0	0	0	0	0	0	1	
Adoption by reference of State standards. Chapter 61, Sec. 61-1	0	0	0	1	0	0	0	0	0	0	0	0	1	
Florida Building Code 105.1	0	0	0	1	0	0	0	0	0	0	0	0	1	
Garbage Receptacle Violation Sec. 100-9	0	0	0	4	0	0	0	0	0	0	0	0	4	
Illicit Discharge 8.05.05(B)(6)	0	0	0	1	0	0	0	0	0	0	0	0	1	
<b>Totals:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	





# Public Works

## April 2023 – Monthly Report

Activity	Location/ Address	Notes
Road Maintenance / Potholes	N. Dixie Drive W. Cypress Ave N. Florida Ave	Patch poles with cold patch asphalt
Street Signs		
Stormwater/Drainage	E. Laurel Ave @ N. Lakeshore Blvd  E. Magnolia Ave @ N. Lakeshore Blvd	Contractor replaced damaged stormwater inlet.  Contractor replaced damaged stormwater inlet.
Sidewalk Maintenance		
Building Maintenance	Town Hall Annex	Replaced light switches in restrooms
Grounds Maintenance	Taylor Memorial Cemetery	Moved irrigation/water supply, installed new irrigation timer
Tree Trimming/Tree Removal/Stump Removal	E. Revels Road	Tree Contractor trimmed trees from Palm Ave to SR 19 – complaint from School Board
Mowing/Weed Eating	Main Water Plant Well # 3 Lakeshore Blvd Cemetery	Monthly Maintenance mowing, weed eating and edging. Monthly Mowing of Town Right of Way 9 Acre – Town Owned Parcel
Boardwalk Repairs	Sara Maude Mason Nature Preserve	<b>Sara Maude Boardwalk still closed due to storm damage</b> (see update below)
Landscape/Irrigation/Lot Grading Inspections/Sidewalk Inspections	Talichet	2 – Pre-Grade Inspection - SFR 3 – Final Lot Grading Inspection - SFR 3 – Final Landscape Inspection - SFR 3 – Sidewalk Inspection - SFR
Lot Grading Plan Reviews	Talichet Phase 2	2 – Lot Grading Plan Reviews

### Additional Notes:

- **Sara Maude Mason Nature Preserve nature trail is open to the public:**
  - The boardwalk will stay closed. (Unsafe for pedestrian traffic)
  - Town Staff is working with FEMA of reimbursement on the cost for repairs to the boardwalk.





## Public Utilities

### April 2023 – Monthly Report

Activity	Location/ Address	Notes
Training		Training with Neptune for new meter reading system
Service Orders	Various locations	31 utility service orders
Locate Tickets	Various locations	Responded to and marked for 811 62 tickets

## 1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
511000 Legislative							
511000 Legislative							
110 Executive Salaries		1,150.00	8,150.00	35,400.00	35,400.00	27,250.00	23 %
210 Fica		71.30	505.30	2,194.00	2,194.00	1,688.70	23 %
211 Medicare		16.68	118.21	513.00	513.00	394.79	23 %
342 Software & Annual Maintenance		0.00	231.96	0.00	580.00	348.04	40 %
400 Travel & Per Diem		338.68	485.68	500.00	1,000.00	514.32	49 %
410 Telephone & Communications		208.00	1,165.27	750.00	2,075.00	909.73	56 %
415 Website		2,100.00	2,100.00	4,450.00	4,450.00	2,350.00	47 %
470 Printing - General		0.00	124.94	100.00	125.00	0.06	100 %
493 Employee Appreciation		0.00	1,982.36	1,800.00	2,000.00	17.64	99 %
497 Compassion Flowers		0.00	0.00	100.00	100.00	100.00	%
510 Office Supplies		0.00	0.00	200.00	200.00	200.00	%
520 Operating Supplies		0.00	0.00	5,750.00	3,620.00	3,620.00	%
540 Dues and Subscriptions		0.00	872.94	1,300.00	1,800.00	927.06	48 %
550 Training/Education/Tuition		0.00	99.00	1,500.00	1,500.00	1,401.00	7 %
820 Contributions/Donations		0.00	0.00	2,000.00	2,000.00	2,000.00	%
<b>Account Total:</b>		<b>3,884.66</b>	<b>15,835.66</b>	<b>56,557.00</b>	<b>57,557.00</b>	<b>41,721.34</b>	<b>28 %</b>
<b>Account Group Total:</b>		<b>3,884.66</b>	<b>15,835.66</b>	<b>56,557.00</b>	<b>57,557.00</b>	<b>41,721.34</b>	<b>28 %</b>
513000 Financial And Administrative							
513000 Financial And Administrative							
110 Executive Salaries		7,403.65	55,309.96	96,852.00	96,852.00	41,542.04	57 %
120 Salaries		6,641.92	50,871.23	89,254.00	89,254.00	38,382.77	57 %
140 Overtime Wages		0.00	0.00	521.00	521.00	521.00	%
210 Fica		837.46	6,349.68	11,539.00	11,539.00	5,189.32	55 %
211 Medicare		195.86	1,484.96	2,699.00	2,699.00	1,214.04	55 %
225 ICMA Retirement Contribution		1,201.90	8,995.04	18,611.00	18,611.00	9,615.96	48 %
230 Life & Health Ins.		1,594.42	11,161.36	19,225.00	19,225.00	8,063.64	58 %
240 Workers' Compensation		0.00	3,038.31	4,051.00	4,051.00	1,012.69	75 %
250 Unemployment Expense		0.00	3,025.00	0.00	6,275.00	3,250.00	48 %
320 Accounting & Auditing		4,255.00	11,902.50	34,000.00	34,000.00	22,097.50	35 %
321 Bank Fees		0.00	334.55	600.00	600.00	265.45	56 %
340 Other Contractual Services		330.00	2,665.53	4,500.00	4,500.00	1,834.47	59 %
342 Software & Annual Maintenance		-635.63	7,282.93	6,400.00	18,575.00	11,292.07	39 %
350 Pre Employment Screening		0.00	348.00	1,400.00	1,400.00	1,052.00	25 %
400 Travel & Per Diem		0.00	599.76	2,500.00	4,000.00	3,400.24	15 %
410 Telephone & Communications		594.21	6,661.77	12,400.00	12,400.00	5,738.23	54 %
420 Freight/Postage/Shipping		0.00	1,090.47	800.00	2,000.00	909.53	55 %
430 Utility Services		123.47	3,116.08	5,000.00	6,000.00	2,883.92	52 %
440 Rentals & Leases		196.94	1,514.82	2,700.00	2,700.00	1,185.18	56 %
460 R & M - Equipment		0.00	0.00	1,200.00	200.00	200.00	%
461 R & M - Computer Maint		635.63	1,147.62	4,000.00	3,000.00	1,852.38	38 %
470 Printing - General		0.00	177.50	250.00	250.00	72.50	71 %
490 Miscellaneous Expenses		0.00	0.00	100.00	0.00	0.00	%
510 Office Supplies		0.00	444.78	2,000.00	1,825.00	1,380.22	24 %
520 Operating Supplies		31.50	2,323.85	4,800.00	4,800.00	2,476.15	48 %
540 Dues and Subscriptions		0.00	905.00	4,100.00	4,100.00	3,195.00	22 %
550 Training/Education/Tuition		0.00	575.00	3,750.00	6,050.00	5,475.00	10 %
<b>Account Total:</b>		<b>23,406.33</b>	<b>181,325.70</b>	<b>333,252.00</b>	<b>355,427.00</b>	<b>174,101.30</b>	<b>51 %</b>

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
<b>Account Group Total:</b>		<b>23,406.33</b>	<b>181,325.70</b>	<b>333,252.00</b>	<b>355,427.00</b>	<b>174,101.30</b>	<b>51 %</b>
519000	Other General Government						
519000	Other General Government						
310	Legal Fees	5,967.50	63,851.91	75,000.00	115,000.00	51,148.09	56 %
316	Town Planning/Engineering	0.00	66,156.25	95,000.00	120,000.00	53,843.75	55 %
320	Accounting & Auditing	0.00	0.00	21,000.00	21,000.00	21,000.00	7 %
340	Other Contractual Services	0.00	2,988.00	40,000.00	40,000.00	37,012.00	41 %
347	Codification	0.00	2,056.36	5,000.00	5,000.00	2,943.64	95 %
415	Website	0.00	950.00	0.00	1,000.00	50.00	79 %
451	Insurance	0.00	83,242.50	105,142.00	105,142.00	21,899.50	51 %
470	Printing - General	0.00	0.00	200.00	200.00	200.00	51 %
492	Advertising	0.00	4,116.15	6,000.00	8,000.00	3,883.85	64 %
496	Contingency funds	0.00	0.00	1,000.00	0.00	0.00	54 %
<b>Account Total:</b>		<b>5,967.50</b>	<b>223,361.17</b>	<b>348,342.00</b>	<b>415,342.00</b>	<b>191,980.83</b>	<b>54 %</b>
<b>Account Group Total:</b>		<b>5,967.50</b>	<b>223,361.17</b>	<b>348,342.00</b>	<b>415,342.00</b>	<b>191,980.83</b>	<b>54 %</b>
521000	Police						
521000	Police						
110	Executive Salaries	10,710.94	81,401.75	139,242.00	139,242.00	57,840.25	58 %
120	Salaries	25,989.56	201,011.67	363,639.00	336,034.09	135,022.42	60 %
130	Police - Reserve Salaries	225.00	7,677.28	35,445.00	9,820.00	2,142.72	78 %
131	Events Payroll	0.00	2,500.00	0.00	20,000.00	17,500.00	13 %
140	Overtime Wages	3,413.56	20,149.50	31,572.00	31,572.00	11,422.50	64 %
150	Police - Incentive Pay	510.00	3,630.00	4,160.00	6,160.00	2,530.00	59 %
210	Fica	2,405.24	18,654.70	33,376.00	30,075.50	11,420.80	62 %
211	Medicare	562.53	4,362.91	7,806.00	7,332.73	2,969.82	59 %
220	Police Retirement Contribution	7,427.02	58,328.72	72,951.00	96,542.50	38,213.78	60 %
230	Life & Health Ins.	8,971.30	62,629.10	123,600.00	114,941.83	52,312.73	54 %
240	Workers' Compensation	0.00	8,788.56	11,718.00	10,336.50	1,547.94	85 %
340	Other Contractual Services	0.00	1,385.00	12,617.00	4,335.35	2,950.35	32 %
342	Software & Annual Maintenance	0.00	8,281.65	0.00	8,281.65	0.00	100 %
343	Special Events	0.00	2,348.35	5,000.00	5,000.00	2,651.65	47 %
350	Pre Employment Screening	0.00	1,117.44	1,200.00	1,200.00	82.56	93 %
400	Travel & Per Diem	0.00	1,339.47	3,500.00	3,500.00	2,160.53	38 %
410	Telephone & Communications	1,722.97	11,308.46	15,000.00	15,000.00	3,691.54	75 %
420	Freight/Postage/Shipping	0.00	166.59	300.00	300.00	133.41	56 %
430	Utility Services	123.48	3,116.14	3,700.00	6,000.00	2,883.86	52 %
440	Rentals & Leases	0.00	27,528.48	18,000.00	28,000.00	471.52	98 %
451	Insurance	0.00	5,153.40	0.00	10,400.00	5,246.60	50 %
460	R & M - Equipment	767.50	1,969.50	4,400.00	4,400.00	2,430.50	45 %
461	R & M - Computer Maint	0.00	2,080.00	26,000.00	26,000.00	23,920.00	8 %
462	R & M - Building	130.00	1,034.62	1,500.00	1,500.00	465.38	69 %
463	R & M - Vehicles	173.25	25,633.99	30,000.00	35,000.00	9,366.01	73 %
490	Miscellaneous Expenses	0.00	276.98	350.00	276.98	0.00	100 %
510	Office Supplies	0.00	354.40	4,000.00	4,000.00	3,645.60	9 %
520	Operating Supplies	44.00	16,155.68	28,000.00	25,031.00	8,875.32	65 %
522	Gas & Oil	0.00	21,447.06	40,000.00	40,000.00	18,552.94	54 %
523	Uniforms	0.00	3,767.16	4,000.00	6,000.00	2,232.84	63 %
525	Weapons	0.00	6,467.15	5,000.00	6,500.00	32.85	99 %
540	Dues and Subscriptions	0.00	1,461.99	1,000.00	1,461.99	0.00	100 %
550	Training/Education/Tuition	0.00	1,004.76	4,000.00	4,000.00	2,995.24	25 %

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
640	Cap Outlay - Equipment	0.00	23,260.32	22,000.00	23,260.32	0.00	100 %
650	Cap Outlay - Vehicles	0.00	115,237.98	13,744.00	128,981.98	13,744.00	89 %
804	PD Vest Grant - 09/10	0.00	6,572.90	3,500.00	6,572.90	0.00	100 %
	<b>Account Total:</b>	<b>63,176.35</b>	<b>757,603.66</b>	<b>1,070,320.00</b>	<b>1,197,059.32</b>	<b>439,455.66</b>	<b>63 %</b>
	<b>Account Group Total:</b>	<b>63,176.35</b>	<b>757,603.66</b>	<b>1,070,320.00</b>	<b>1,197,059.32</b>	<b>439,455.66</b>	<b>63 %</b>
524000	Code Enforcement						
524000	Code Enforcement						
120	Salaries	3,203.20	24,146.85	41,642.00	41,642.00	17,495.15	58 %
140	Overtime Wages	0.00	1,889.17	1,500.00	1,889.17	0.00	100 %
210	Fica	194.18	1,583.31	2,582.00	2,582.00	998.69	61 %
211	Medicare	45.42	370.32	604.00	604.00	233.68	61 %
225	ICMA Retirement Contribution	320.32	2,592.77	4,164.00	4,164.00	1,571.23	62 %
230	Life & Health Ins.	769.50	5,386.50	9,234.00	9,234.00	3,847.50	58 %
240	Workers' Compensation	0.00	679.83	906.00	906.00	226.17	75 %
310	Legal Fees	110.00	4,295.88	2,500.00	5,000.00	704.12	86 %
342	Software & Annual Maintenance	0.00	231.96	2,500.00	3,080.00	2,848.04	8 %
400	Travel & Per Diem	0.00	0.00	500.00	0.00	0.00	%
410	Telephone & Communications	18.50	719.16	700.00	1,310.00	590.84	55 %
420	Freight/Postage/Shipping	0.00	119.27	250.00	140.00	20.73	85 %
470	Printing - General	0.00	0.00	300.00	250.00	250.00	%
490	Miscellaneous Expenses	0.00	0.00	100.00	0.00	0.00	%
520	Operating Supplies	0.00	971.80	0.00	996.00	24.20	98 %
523	Uniforms	0.00	0.00	0.00	200.00	200.00	%
540	Dues and Subscriptions	0.00	25.00	320.00	250.00	225.00	10 %
550	Training/Education/Tuition	0.00	0.00	1,250.00	474.00	474.00	%
	<b>Account Total:</b>	<b>4,661.12</b>	<b>43,011.82</b>	<b>69,052.00</b>	<b>72,721.17</b>	<b>29,709.35</b>	<b>59 %</b>
	<b>Account Group Total:</b>	<b>4,661.12</b>	<b>43,011.82</b>	<b>69,052.00</b>	<b>72,721.17</b>	<b>29,709.35</b>	<b>59 %</b>
538000	Stormwater Maintenance						
538000	Stormwater Maintenance						
340	Other Contractual Services	2,750.00	6,350.00	10,000.00	10,000.00	3,650.00	64 %
	<b>Account Total:</b>	<b>2,750.00</b>	<b>6,350.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>3,650.00</b>	<b>64 %</b>
	<b>Account Group Total:</b>	<b>2,750.00</b>	<b>6,350.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>3,650.00</b>	<b>64 %</b>
539000	Public Services						
539000	Public Services						
110	Executive Salaries	550.00	4,110.83	7,150.00	7,150.00	3,039.17	57 %
120	Salaries	2,434.75	17,023.55	40,745.00	38,745.00	21,721.45	44 %
140	Overtime Wages	140.78	702.97	1,200.00	3,200.00	2,497.03	22 %
210	Fica	192.45	1,346.77	2,969.00	2,969.00	1,622.23	45 %
211	Medicare	44.98	314.99	604.00	604.00	289.01	52 %
225	ICMA Retirement Contribution	60.47	414.76	4,789.00	4,789.00	4,374.24	9 %
230	Life & Health Ins.	681.35	3,933.99	9,234.00	9,234.00	5,300.01	43 %
240	Workers' Compensation	0.00	781.92	1,043.00	1,043.00	261.08	75 %
340	Other Contractual Services	11,475.00	44,433.00	90,000.00	87,000.00	42,567.00	51 %
350	Pre Employment Screening	0.00	0.00	100.00	100.00	100.00	%
400	Travel & Per Diem	0.00	0.00	500.00	500.00	500.00	%
410	Telephone & Communications	99.34	676.06	2,500.00	2,000.00	1,323.94	34 %
430	Utility Services	87.36	806.25	1,000.00	1,500.00	693.75	54 %
440	Rentals & Leases	0.00	174.59	500.00	500.00	325.41	35 %



1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
460 R & M - Equipment		0.00	2,168.60	5,000.00	5,000.00	2,831.40	43 %
461 R & M - Computer Maint		0.00	0.00	650.00	650.00	650.00	0 %
462 R & M - Building		920.00	2,994.73	12,000.00	12,000.00	9,005.27	25 %
463 R & M - Vehicles		0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
510 Office Supplies		0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
520 Operating Supplies		0.00	6,033.71	6,000.00	9,000.00	2,966.29	67 %
522 Gas & Oil		0.00	3,341.58	5,500.00	5,500.00	2,158.42	61 %
523 Uniforms		0.00	452.25	800.00	800.00	347.75	57 %
524 Safety Equipment		0.00	707.90	1,000.00	1,000.00	292.10	71 %
540 Dues and Subscriptions		0.00	0.00	300.00	300.00	300.00	0 %
550 Training/Education/Tuition		0.00	0.00	650.00	650.00	650.00	0 %
650 Cap Outlay - Vehicles		0.00	0.00	2,000.00	45,586.74	45,586.74	0 %
<b>Account Total:</b>		<b>16,686.48</b>	<b>90,418.45</b>	<b>198,734.00</b>	<b>242,320.74</b>	<b>151,902.29</b>	<b>37 %</b>
<b>Account Group Total:</b>		<b>16,686.48</b>	<b>90,418.45</b>	<b>198,734.00</b>	<b>242,320.74</b>	<b>151,902.29</b>	<b>37 %</b>
541000 Transportation							
541000 Transportation							
110 Executive Salaries		550.00	4,110.83	7,150.00	7,150.00	3,039.17	57 %
120 Salaries		2,277.19	15,716.12	38,852.00	36,852.00	21,135.88	43 %
140 Overtime Wages		103.94	394.39	0.00	2,000.00	1,605.61	20 %
210 Fica		180.46	1,247.40	2,852.00	2,852.00	1,604.60	44 %
211 Medicare		42.21	291.71	667.00	667.00	375.29	44 %
225 ICMA Retirement Contribution		55.00	370.02	4,600.00	4,600.00	4,229.98	8 %
230 Life & Health Ins.		650.66	3,699.41	8,865.00	8,865.00	5,165.59	42 %
240 Workers' Compensation		0.00	751.02	1,001.00	1,001.00	249.98	75 %
316 Town Planning/Engineering		0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
340 Other Contractual Services		10,461.68	10,461.68	16,000.00	16,000.00	5,538.32	65 %
431 Street Lighting		0.00	15,192.24	28,000.00	28,000.00	12,807.76	54 %
520 Operating Supplies		0.00	1,121.78	1,500.00	1,500.00	378.22	75 %
524 Safety Equipment		0.00	0.00	250.00	250.00	250.00	0 %
530 Road Materials & Supplies		0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
<b>Account Total:</b>		<b>14,321.14</b>	<b>53,356.60</b>	<b>111,737.00</b>	<b>111,737.00</b>	<b>58,380.40</b>	<b>48 %</b>
<b>Account Group Total:</b>		<b>14,321.14</b>	<b>53,356.60</b>	<b>111,737.00</b>	<b>111,737.00</b>	<b>58,380.40</b>	<b>48 %</b>
542000 Cemetery							
542000 Cemetery							
340 Other Contractual Services		0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
430 Utility Services		247.01	349.90	0.00	1,320.00	970.10	27 %
460 R & M - Equipment		0.00	107.49	2,000.00	1,680.00	1,572.51	6 %
<b>Account Total:</b>		<b>247.01</b>	<b>457.39</b>	<b>17,000.00</b>	<b>18,000.00</b>	<b>17,542.61</b>	<b>3 %</b>
<b>Account Group Total:</b>		<b>247.01</b>	<b>457.39</b>	<b>17,000.00</b>	<b>18,000.00</b>	<b>17,542.61</b>	<b>3 %</b>
571000 Library							
571000 Library							
110 Executive Salaries		3,723.08	27,862.15	48,400.00	48,400.00	20,537.85	58 %
120 Salaries		1,386.00	11,300.68	17,160.00	17,160.00	5,859.32	66 %
210 Fica		312.35	2,397.21	4,065.00	4,065.00	1,667.79	59 %
211 Medicare		73.06	560.69	951.00	951.00	390.31	59 %
225 ICMA Retirement Contribution		186.16	1,387.74	4,840.00	4,840.00	3,452.26	29 %
230 Life & Health Ins.		769.50	5,386.50	9,234.00	9,234.00	3,847.50	58 %
240 Workers' Compensation		0.00	1,070.31	1,427.00	1,427.00	356.69	75 %

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
340 Other Contractual Services		340.00	2,380.00	4,500.00	4,500.00	2,120.00	53 %
350 Pre Employment Screening		0.00	0.00	150.00	150.00	150.00	%
400 Travel & Per Diem		16.89	96.93	500.00	500.00	403.07	19 %
410 Telephone & Communications		1,524.00	10,658.22	20,000.00	20,000.00	9,341.78	53 %
420 Freight/Postage/Shipping		0.00	0.00	110.00	110.00	110.00	%
430 Utility Services		391.80	5,088.44	6,750.00	6,750.00	1,661.56	75 %
461 R & M - Computer Maint		0.00	143.64	0.00	143.64	0.00	100 %
480 Promotional Activities		0.00	1,725.40	1,500.00	1,856.36	130.96	93 %
490 Miscellaneous Expenses		0.00	0.00	500.00	0.00	0.00	%
493 Employee Appreciation		0.00	449.59	500.00	500.00	50.41	90 %
510 Office Supplies		0.00	2,074.10	1,500.00	2,100.00	25.90	99 %
520 Operating Supplies		0.00	2,481.58	4,000.00	3,400.00	918.42	73 %
540 Dues and Subscriptions		0.00	0.00	350.00	350.00	350.00	%
550 Training/Education/Tuition		0.00	10.00	400.00	400.00	390.00	3 %
640 Cap Outlay - Equipment		0.00	7,171.78	0.00	27,878.78	20,707.00	26 %
660 Cap Outlay - Books &		0.00	6,034.79	7,000.00	7,000.00	965.21	86 %
<b>Account Total:</b>		<b>8,722.84</b>	<b>88,279.75</b>	<b>133,837.00</b>	<b>161,715.78</b>	<b>73,436.03</b>	<b>55 %</b>
<b>Account Group Total:</b>		<b>8,722.84</b>	<b>88,279.75</b>	<b>133,837.00</b>	<b>161,715.78</b>	<b>73,436.03</b>	<b>55 %</b>
572000 Parks & Recreation							
572000 Parks & Recreation							
340 Other Contractual Services		0.00	12,952.00	10,000.00	13,000.00	48.00	100 %
343 Special Events		0.00	442.76	5,250.00	5,250.00	4,807.24	8 %
410 Telephone & Communications		-36.00	0.00	0.00	0.00	0.00	%
430 Utility Services		70.25	2,337.60	850.00	4,600.00	2,262.40	51 %
460 R & M - Equipment		0.00	0.00	10,000.00	9,500.00	9,500.00	%
467 R & M - Nature Trail		0.00	0.00	10,000.00	10,000.00	10,000.00	%
468 R & M - Recreation Equip		0.00	250.00	0.00	500.00	250.00	50 %
520 Operating Supplies		0.00	2,275.28	2,500.00	2,500.00	224.72	91 %
620 Cap Outlay - Buildings		0.00	92,820.71	0.00	92,820.71	0.00	100 %
<b>Account Total:</b>		<b>34.25</b>	<b>111,078.35</b>	<b>38,600.00</b>	<b>138,170.71</b>	<b>27,092.36</b>	<b>80 %</b>
<b>Account Group Total:</b>		<b>34.25</b>	<b>111,078.35</b>	<b>38,600.00</b>	<b>138,170.71</b>	<b>27,092.36</b>	<b>80 %</b>
573000 Historical Preservation							
573000 Historical Preservation							
410 Telephone & Communications		0.00	0.00	60.00	60.00	60.00	%
490 Miscellaneous Expenses		0.00	577.50	5,000.00	5,000.00	4,422.50	12 %
510 Office Supplies		0.00	0.00	1,000.00	1,000.00	1,000.00	%
<b>Account Total:</b>		<b>0.00</b>	<b>577.50</b>	<b>6,060.00</b>	<b>6,060.00</b>	<b>5,482.50</b>	<b>10 %</b>
<b>Account Group Total:</b>		<b>0.00</b>	<b>577.50</b>	<b>6,060.00</b>	<b>6,060.00</b>	<b>5,482.50</b>	<b>10 %</b>
574000 Special Events							
574000 Special Events							
340 Other Contractual Services		0.00	10,447.84	80,507.00	57,007.00	46,559.16	18 %
343 Special Events		0.00	1,709.16	2,000.00	2,000.00	290.84	85 %
440 Rentals & Leases		0.00	1,292.89	2,000.00	2,000.00	707.11	65 %
470 Printing - General		0.00	0.00	250.00	250.00	250.00	%
480 Promotional Activities		0.00	0.00	1,300.00	1,300.00	1,300.00	%
492 Advertising		0.00	0.00	350.00	350.00	350.00	%
<b>Account Total:</b>		<b>0.00</b>	<b>13,449.89</b>	<b>86,407.00</b>	<b>62,907.00</b>	<b>49,457.11</b>	<b>21 %</b>

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
Account Group Total:		0.00	13,449.89	86,407.00	62,907.00	49,457.11	21 %
Fund Total:		143,857.68	1,585,105.94	2,479,898.00	2,849,017.72	1,263,911.78	56 %

120 POLICE ADVANCED TRAINING FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
521000 Police							
521000 Police							
400 Travel & Per Diem		0.00	519.48	1,000.00	1,000.00	480.52	52 %
550 Training/Education/Tuition		0.00	2,250.00	1,000.00	3,000.00	750.00	75 %
640 Cap Outlay - Equipment		0.00	8,000.00	1,000.00	8,453.50	453.50	95 %
	<b>Account Total:</b>	<b>0.00</b>	<b>10,769.48</b>	<b>3,000.00</b>	<b>12,453.50</b>	<b>1,684.02</b>	<b>86 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>10,769.48</b>	<b>3,000.00</b>	<b>12,453.50</b>	<b>1,684.02</b>	<b>86 %</b>
	<b>Fund Total:</b>	<b>0.00</b>	<b>10,769.48</b>	<b>3,000.00</b>	<b>12,453.50</b>	<b>1,684.02</b>	<b>86 %</b>

140 IMPACT FEES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
521000 Police							
521000 Police							
640 Cap Outlay - Equipment		0.00	26,831.34	34,600.00	34,600.00	7,768.66	78 %
650 Cap Outlay - Vehicles		0.00	5,283.00	0.00	0.00	-5,283.00	%
<b>Account Total:</b>		<b>0.00</b>	<b>32,114.34</b>	<b>34,600.00</b>	<b>34,600.00</b>	<b>2,485.66</b>	<b>93 %</b>
<b>Account Group Total:</b>		<b>0.00</b>	<b>32,114.34</b>	<b>34,600.00</b>	<b>34,600.00</b>	<b>2,485.66</b>	<b>93 %</b>
533000 Water Utility Services							
533000 Water Utility Services							
310 Legal Fees		0.00	2,465.50	0.00	0.00	-2,465.50	%
460 R & M - Equipment		2,531.00	2,531.00	0.00	0.00	-2,531.00	%
633 Cap Outlay - Water		12,665.00	107,665.00	40,000.00	40,000.00	-67,665.00	269 %
640 Cap Outlay - Equipment		0.00	13,279.00	344,000.00	344,000.00	330,721.00	4 %
<b>Account Total:</b>		<b>15,196.00</b>	<b>125,940.50</b>	<b>384,000.00</b>	<b>384,000.00</b>	<b>258,059.50</b>	<b>33 %</b>
<b>Account Group Total:</b>		<b>15,196.00</b>	<b>125,940.50</b>	<b>384,000.00</b>	<b>384,000.00</b>	<b>258,059.50</b>	<b>33 %</b>
572000 Parks & Recreation							
572000 Parks & Recreation							
615 Parks Expansion		0.00	5,312.50	163,000.00	163,000.00	157,687.50	3 %
640 Cap Outlay - Equipment		0.00	13,679.00	45,000.00	45,000.00	31,321.00	30 %
<b>Account Total:</b>		<b>0.00</b>	<b>18,991.50</b>	<b>208,000.00</b>	<b>208,000.00</b>	<b>189,008.50</b>	<b>9 %</b>
<b>Account Group Total:</b>		<b>0.00</b>	<b>18,991.50</b>	<b>208,000.00</b>	<b>208,000.00</b>	<b>189,008.50</b>	<b>9 %</b>
<b>Fund Total:</b>		<b>15,196.00</b>	<b>177,046.34</b>	<b>626,600.00</b>	<b>626,600.00</b>	<b>449,553.66</b>	<b>28 %</b>

150 INFRASTRUCTURE FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
521000 Police							
521000 Police							
440 Rentals & Leases		0.00	0.00	12,000.00	0.00	0.00	%
640 Cap Outlay - Equipment		0.00	11,743.00	0.00	12,000.00	257.00	98 %
	Account Total:	0.00	11,743.00	12,000.00	12,000.00	257.00	98 %
541000 Transportation							
541000 Transportation							
630 Cap Outlay - Improvements		0.00	0.00	215,151.00	221,227.00	221,227.00	%
650 Cap Outlay - Vehicles		0.00	0.00	6,076.00	0.00	0.00	%
	Account Total:	0.00	0.00	221,227.00	221,227.00	221,227.00	%
	Account Group Total:	0.00	0.00	221,227.00	221,227.00	221,227.00	%
	Fund Total:	0.00	11,743.00	233,227.00	233,227.00	221,484.00	5 %



155 BUILDING SERVICES FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
513000 Financial And Administrative							
513000 Financial And Administrative							
110 Executive Salaries		1,353.75	10,118.68	13,969.00	22,969.00	12,850.32	44 %
120 Salaries		3,929.02	29,163.81	51,230.00	51,230.00	22,066.19	57 %
140 Overtime Wages		70.13	311.75	100.00	600.00	288.25	52 %
210 Fica		327.89	2,426.93	4,042.00	4,542.00	2,115.07	53 %
211 Medicare		76.71	567.68	945.00	1,045.00	477.32	54 %
225 ICMA Retirement Contribution		470.44	3,454.48	6,520.00	6,520.00	3,065.52	53 %
230 Life & Health Ins.		450.22	3,151.56	4,849.00	6,049.00	2,897.44	52 %
240 Workers' Compensation		0.00	1,064.40	0.00	2,200.00	1,135.60	48 %
340 Other Contractual Services		0.00	0.00	1,419.00	1,419.00	1,419.00	%
342 Software & Annual Maintenance		0.00	231.96	0.00	500.00	268.04	46 %
350 Pre Employment Screening		0.00	0.00	200.00	200.00	200.00	%
410 Telephone & Communications		28.00	111.50	0.00	300.00	188.50	37 %
510 Office Supplies		0.00	83.16	0.00	1,000.00	916.84	8 %
520 Operating Supplies		0.00	0.00	591.00	10,491.00	10,491.00	%
950 Other Non Operating Uses		0.00	0.00	0.00	188,000.00	188,000.00	%
<b>Account Total:</b>		<b>6,706.16</b>	<b>50,685.91</b>	<b>83,865.00</b>	<b>297,065.00</b>	<b>246,379.09</b>	<b>17 %</b>
<b>Account Group Total:</b>		<b>6,706.16</b>	<b>50,685.91</b>	<b>83,865.00</b>	<b>297,065.00</b>	<b>246,379.09</b>	<b>17 %</b>
519000 Other General Government							
519000 Other General Government							
341 Contractor - (Bldg Inspector -		0.00	170,238.19	134,750.00	339,750.00	169,511.81	50 %
520 Operating Supplies		0.00	0.00	1,000.00	1,000.00	1,000.00	%
<b>Account Total:</b>		<b>0.00</b>	<b>170,238.19</b>	<b>135,750.00</b>	<b>340,750.00</b>	<b>170,511.81</b>	<b>50 %</b>
<b>Account Group Total:</b>		<b>0.00</b>	<b>170,238.19</b>	<b>135,750.00</b>	<b>340,750.00</b>	<b>170,511.81</b>	<b>50 %</b>
<b>Fund Total:</b>		<b>6,706.16</b>	<b>220,924.10</b>	<b>219,615.00</b>	<b>637,815.00</b>	<b>416,890.90</b>	<b>35 %</b>

401 WATER/SANITATION FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
533000 Water Utility Services							
533000 Water Utility Services							
110 Executive Salaries		8,757.58	65,440.75	116,873.00	116,873.00	51,432.25	56 %
120 Salaries		11,104.11	76,596.62	169,295.00	169,295.00	92,698.38	45 %
140 Overtime Wages		957.02	6,872.01	9,000.00	15,500.00	8,627.99	44 %
210 Fica		1,259.94	9,018.33	17,742.00	17,742.00	8,723.67	51 %
211 Medicare		294.69	2,109.32	4,149.00	4,149.00	2,039.68	51 %
225 ICMA Retirement Contribution		1,393.54	10,015.08	28,617.00	28,617.00	18,601.92	35 %
230 Life & Health Ins.		3,689.00	25,204.73	56,264.00	56,264.00	31,059.27	45 %
240 Workers' Compensation		0.00	4,671.90	6,229.00	6,229.00	1,557.10	75 %
310 Legal Fees		1,320.00	11,331.98	30,000.00	30,000.00	18,668.02	38 %
316 Town Planning/Engineering		0.00	0.00	20,000.00	20,000.00	20,000.00	100 %
320 Accounting & Auditing		0.00	0.00	14,250.00	14,250.00	14,250.00	100 %
340 Other Contractual Services		15,047.70	198,530.03	175,000.00	269,000.00	70,469.97	74 %
342 Software & Annual Maintenance		0.00	2,809.78	9,000.00	9,000.00	6,190.22	31 %
400 Travel & Per Diem		0.00	0.00	500.00	500.00	500.00	100 %
410 Telephone & Communications		170.34	2,957.98	5,000.00	5,000.00	2,042.02	59 %
420 Freight/Postage/Shipping		0.00	101.20	0.00	200.00	98.80	51 %
430 Utility Services		0.00	23,296.86	40,000.00	40,000.00	16,703.14	58 %
440 Rentals & Leases		27.94	195.58	1,500.00	1,500.00	1,304.42	13 %
451 Insurance		0.00	16,559.85	28,951.00	28,951.00	12,391.15	57 %
460 R & M - Equipment		0.00	9,987.70	5,000.00	45,000.00	35,012.30	22 %
461 R & M - Computer Maint		0.00	0.00	500.00	500.00	500.00	100 %
462 R & M - Building		0.00	0.00	5,000.00	5,000.00	5,000.00	100 %
463 R & M - Vehicles		0.00	529.52	500.00	1,100.00	570.48	48 %
466 R & M - Water		-2,771.00	0.00	40,000.00	0.00	0.00	0 %
470 Printing - General		0.00	0.00	100.00	100.00	100.00	100 %
490 Miscellaneous Expenses		0.00	0.00	100.00	100.00	100.00	100 %
492 Advertising		0.00	0.00	300.00	300.00	300.00	100 %
510 Office Supplies		0.00	0.00	1,000.00	1,000.00	1,000.00	100 %
520 Operating Supplies		0.00	53,087.30	5,231.00	100,231.00	47,143.70	53 %
523 Uniforms		0.00	0.00	150.00	150.00	150.00	100 %
524 Safety Equipment		0.00	0.00	400.00	400.00	400.00	100 %
540 Dues and Subscriptions		0.00	254.10	800.00	800.00	545.90	32 %
550 Training/Education/Tuition		0.00	265.00	500.00	500.00	235.00	53 %
613 Cap Outlay - Wetland		0.00	0.00	8,050.00	8,050.00	8,050.00	100 %
630 Cap Outlay - Improvements		0.00	0.00	10,000.00	10,000.00	10,000.00	100 %
633 Cap Outlay - Water		0.00	0.00	10,000.00	10,000.00	10,000.00	100 %
640 Cap Outlay - Equipment		0.00	0.00	95,000.00	0.00	0.00	0 %
650 Cap Outlay - Vehicles		0.00	0.00	6,076.00	6,076.00	6,076.00	100 %
710 Debt Principal/loan		0.00	0.00	77,000.00	77,000.00	77,000.00	100 %
720 Debt Interest/loan		16,359.08	33,430.27	38,000.00	38,000.00	4,569.73	88 %
950 Other Non Operating Uses		0.00	0.00	0.00	44,700.00	44,700.00	100 %
<b>Account Total:</b>		<b>57,609.94</b>	<b>553,265.89</b>	<b>1,036,077.00</b>	<b>1,182,077.00</b>	<b>628,811.11</b>	<b>47 %</b>
<b>Account Group Total:</b>		<b>57,609.94</b>	<b>553,265.89</b>	<b>1,036,077.00</b>	<b>1,182,077.00</b>	<b>628,811.11</b>	<b>47 %</b>

401 WATER/SANITATION FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
534000 Sanitation Department							
534000 Sanitation Department							
317 Governmental Consultant		0.00	1,750.00	1,750.00	1,750.00	0.00	100 %
325 Commissions, Finance Chg, Late		0.00	0.00	19,961.00	19,961.00	19,961.00	%
340 Other Contractual Services		21,309.08	155,099.38	255,908.00	255,908.00	100,808.62	61 %
Account Total:		21,309.08	156,849.38	277,619.00	277,619.00	120,769.62	56 %
Account Group Total:		21,309.08	156,849.38	277,619.00	277,619.00	120,769.62	56 %
535000 Sewer, Wastewater Services							
535000 Sewer, Wastewater Services							
430 Utility Services		7,217.60	49,334.40	80,000.00	100,000.00	50,665.60	49 %
466 R & M - Water		0.00	0.00	70,000.00	70,000.00	70,000.00	%
Account Total:		7,217.60	49,334.40	150,000.00	170,000.00	120,665.60	29 %
Account Group Total:		7,217.60	49,334.40	150,000.00	170,000.00	120,665.60	29 %
Fund Total:		86,136.62	759,449.67	1,463,696.00	1,629,696.00	870,246.33	47 %

651 POLICE RETIREMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
521000 Police							
521000 Police							
	310 Legal Fees	0.00	1,827.50	0.00	0.00	-1,827.50	%
	340 Other Contractual Services	0.00	8,031.14	0.00	0.00	-8,031.14	%
	490 Miscellaneous Expenses	0.00	0.00	95,653.00	95,653.00	95,653.00	%
	494 Benefit Payments	0.00	26,087.45	0.00	0.00	-26,087.45	%
	Account Total:	0.00	35,946.09	95,653.00	95,653.00	59,706.91	38 %
	Account Group Total:	0.00	35,946.09	95,653.00	95,653.00	59,706.91	38 %
	Fund Total:	0.00	35,946.09	95,653.00	95,653.00	59,706.91	38 %
Grand Total:		251,896.46					
			0.00				
			2,800,984.62	5,121,689.00	6,084,462.22	3,283,477.60	46 %

# HOWEY-IN-THE-HILLS FINANCIAL REPORT

## April 30, 2023

<u>REVENUES</u>	<u>RECEIVED</u> <u>SINCE LAST REP.</u>	<u>RECEIVED</u> <u>YEAR-TO-DATE</u>	<u>ESTIMATED</u> <u>REVENUE</u>	<u>REVENUE</u> <u>TO BE RECEIVED</u>	<u>PERCENT</u> <u>RECEIVED</u>	<u>DIFFERENCE</u> <u>FROM LAST REP.</u>
GENERAL	\$ 141,206.13	\$ 1,701,595.74	\$ 2,849,017.72	\$ 1,147,421.98	60%	5%
POLICE ADV TRAINING	\$ 226.88	\$ 1,495.76	\$ 12,453.50	\$ 10,957.74	12%	2%
POLICE IMPACT FEES*	\$ 7,530.81	\$ 54,977.51	\$ 50,000.00	\$ (4,977.51)	110%	15%
PARK IMPACT FEES*	\$ 7,069.74	\$ 51,611.54	\$ 192,600.00	\$ 140,988.46	27%	4%
WATER IMPACT FEES*	\$ 12,603.28	\$ 91,373.78	\$ 384,000.00	\$ 292,626.22	24%	3%
INFRASTRUCTURE FUND	\$ 17,791.17	\$ 147,247.02	\$ 233,227.00	\$ 85,979.98	63%	8%
BUILDING FUND	\$ 44,787.98	\$ 331,676.43	\$ 637,815.00	\$ 306,138.57	52%	7%
WATER/SANITATION FUND	\$ 135,668.20	\$ 877,224.24	\$ 1,629,696.00	\$ 752,471.76	54%	8%
POLICE RETIREMENT	\$ -	\$ 229,455.60	\$ 95,653.00	\$ (133,802.60)	240%	0%
<b>TOTALS</b>	<b>\$ 366,884.19</b>	<b>\$ 3,486,657.62</b>	<b>\$ 6,084,462.22</b>	<b>\$ 2,597,804.60</b>	<b>57%</b>	<b>6%</b>

\*Subtotal for Impact Fees Revenues    \$ 27,203.83    \$ 197,962.83    \$ 626,600.00    \$ 428,637.17

<u>EXPENDITURES</u>	<u>COMMITTED</u> <u>SINCE LAST REP.</u>	<u>COMMITTED</u> <u>YEAR-TO-DATE</u>	<u>CURRENT</u> <u>APPROPRIATION</u>	<u>AVAILABLE</u> <u>APPROPRIATION</u>	<u>PERCENT</u> <u>COMMITTED</u>	<u>DIFFERENCE</u> <u>FROM LAST REP.</u>
GENERAL	\$ 139,670.45	\$ 1,580,918.71	\$ 2,786,811.98	\$ 1,205,893.27	57%	6%
POLICE ADV TRAINING	\$ -	\$ 10,769.48	\$ 12,453.50	\$ 1,684.02	86%	0%
POLICE IMPACT FEES*	\$ -	\$ 32,114.34	\$ 34,600.00	\$ 2,485.66	93%	0%
PARK IMPACT FEES*	\$ -	\$ 18,991.50	\$ 208,000.00	\$ 189,008.50	9%	0%
WATER IMPACT FEES*	\$ 15,196.00	\$ 125,940.50	\$ 384,000.00	\$ 258,059.50	33%	4%
INFRASTRUCTURE FUND	\$ -	\$ 11,743.00	\$ 233,227.00	\$ 221,484.00	5%	0%
BUILDING FUND	\$ 6,678.16	\$ 220,896.10	\$ 637,815.00	\$ 416,918.90	35%	1%
WATER/SANITATION FUND	\$ 72,144.92	\$ 745,457.97	\$ 1,629,696.00	\$ 884,238.03	46%	4%
POLICE RETIREMENT	\$ -	\$ 35,946.09	\$ 95,653.00	\$ 59,706.91	38%	0%
<b>TOTALS</b>	<b>\$ 233,689.53</b>	<b>\$ 2,782,777.69</b>	<b>\$ 6,022,256.48</b>	<b>\$ 3,239,478.79</b>	<b>46%</b>	<b>4%</b>

\*Subtotal for Impact Fees Expenditures    \$ 15,196.00    \$ 177,046.34    \$ 626,600.00    \$ 449,553.66

# HOWEY-IN-THE-HILLS FINANCIAL REPORT (Previous Month)

**March 23, 2023**

*(revenues and expenditures updated one month after initial report completion)*

<u>REVENUES</u>	<u>RECEIVED</u> <u>CURRENT MON.</u>	<u>RECEIVED</u> <u>YEAR-TO-DATE</u>	<u>ESTIMATED</u> <u>REVENUE</u>	<u>REVENUE</u> <u>TO BE RECEIVED</u>	<u>PERCENT</u> <u>RECEIVED</u>
GENERAL	\$ 74,203.14	\$ 1,560,389.61	\$ 2,849,017.72	\$ 1,288,628.11	55%
POLICE ADV TRAINING	\$ 242.15	\$ 1,268.88	\$ 12,453.50	\$ 11,184.62	10%
POLICE IMPACT FEES*	\$ 7,476.91	\$ 47,446.70	\$ 50,000.00	\$ 2,553.30	95%
PARK IMPACT FEES*	\$ 7,019.14	\$ 44,541.80	\$ 192,600.00	\$ 148,058.20	23%
WATER IMPACT FEES*	\$ 12,603.28	\$ 78,770.50	\$ 384,000.00	\$ 305,229.50	21%
INFRASTRUCTURE FUND	\$ 17,707.96	\$ 129,455.85	\$ 233,227.00	\$ 103,771.15	56%
BUILDING FUND	\$ 47,732.16	\$ 286,888.45	\$ 637,815.00	\$ 350,926.55	45%
WATER/SANITATION FUND	\$ 126,144.71	\$ 741,556.04	\$ 1,629,696.00	\$ 888,139.96	46%
POLICE RETIREMENT	\$ -	\$ 229,455.60	\$ 95,653.00	\$ (133,802.60)	240%
<b>TOTALS</b>	<b>\$ 293,129.45</b>	<b>\$ 3,119,773.43</b>	<b>\$ 6,084,462.22</b>	<b>\$ 2,964,688.79</b>	<b>51%</b>

\*Subtotal for Impact Fees Revenues \$ 27,099.33 \$ 170,759.00 \$ 626,600.00 \$ 455,841.00

<u>EXPENDITURES</u>	<u>COMMITTED</u> <u>CURRENT MON.</u>	<u>COMMITTED</u> <u>YEAR-TO-DATE</u>	<u>CURRENT</u> <u>APPROPRIATION</u>	<u>AVAILABLE</u> <u>APPROPRIATION</u>	<u>PERCENT</u> <u>COMM.</u>
GENERAL	\$ 206,572.79	\$ 1,441,248.26	\$ 2,849,017.72	\$ 1,407,769.46	51%
POLICE ADV TRAINING	\$ -	\$ 10,769.48	\$ 12,453.50	\$ 1,684.02	86%
POLICE IMPACT FEES*	\$ -	\$ 32,114.34	\$ 34,600.00	\$ 2,485.66	93%
PARK IMPACT FEES*	\$ -	\$ 18,991.50	\$ 208,000.00	\$ 189,008.50	9%
WATER IMPACT FEES*	\$ -	\$ 110,744.50	\$ 384,000.00	\$ 273,255.50	29%
INFRASTRUCTURE FUND	\$ -	\$ 11,743.00	\$ 233,227.00	\$ 221,484.00	5%
BUILDING FUND	\$ 43,535.06	\$ 214,217.94	\$ 637,815.00	\$ 423,597.06	34%
WATER/SANITATION FUND	\$ 113,014.28	\$ 673,313.05	\$ 1,629,696.00	\$ 956,382.95	41%
POLICE RETIREMENT	\$ -	\$ 35,946.09	\$ 95,653.00	\$ 59,706.91	38%
<b>TOTALS</b>	<b>\$ 363,122.13</b>	<b>\$ 2,549,088.16</b>	<b>\$ 6,084,462.22</b>	<b>\$ 3,535,374.06</b>	<b>42%</b>

\*Subtotal for Impact Fees Expenditures \$ - \$ 161,850.34 \$ 626,600.00 \$ 464,749.66

**HOWEY IN THE HILLS  
FINANCIAL REPORT  
April 30, 2023  
ACCOUNTS**

**LOANS**

151200

**Florida Prime Account**

**STATE BOARD ADMINISTRATION BALANCE** (usually comes in 2nd week of month)

<b>SBA FUND A</b>	\$	19,657.36
<b>INTEREST RECEIVED (APY 0.409%)</b>	\$	80.45
<b>TOTAL</b>	\$	19,737.81

101076

**SEACOAST MONEY MARKET ACCOUNT**

(RESERVES) <b>BEGINNING BALANCE</b>	\$	661,038.38
<b>TRANSFERS IN (OUT)</b>		
<b>INTEREST RECEIVED (APY 0.347%)</b>		2,291.72
<b>ENDING BALANCE</b>	\$	663,330.10

101080

**SEACOAST #2 MONEY MARKET ACCOUNT**

(BISHOPS GATE) <b>BEGINNING BALANCE</b>	\$	2,926.24
Sinking Fund <b>TRANSFERS IN (OUT)</b>		
<b>INTEREST RECEIVED (APY 0.01%)</b>		0.02
<b>ENDING BALANCE</b>	\$	2,926.26

101005

**SEACOAST CHECKING ACCOUNT (Operating)**

Operating Checking <b>BEGINNING BALANCE</b>	\$	2,801,491.58
<b>REVENUES DEPOSITED</b>		353,546.03
<b>TRANSFERS IN (OUT)</b>		
<b>EXPENDITURES CLEARED</b>		(438,239.15)
<b>ENDING BALANCE</b>	\$	2,716,798.46

**FDEP SRF LOAN (2.71%/2.12% interest)\***

<b>BEGINNING BALANCE</b>	\$ 1,267,494.39
<b>TRANSFERS IN (OUT)</b>	\$0.00
<b>ALLOCATED TO PRINCIPAL</b>	\$0.00
<b>ALLOCATED TO INTEREST</b>	\$0.00
<b>ENDING BALANCE</b>	\$ 1,267,494.39

\*payments of \$72,314.68 are made in April and Oct.  
and will continue until 2032



101160

SEASIDE MONEY MARKET ACCOUNT

BEGINNING BALANCE	\$	344,490.27
TRANSFERS IN (OUT)		-
DORMANT CHARGE		-
INTEREST RECEIVED (APY 0.264%)		909.08
ENDING BALANCE	\$	345,399.35

101110

SEASIDE CHECKING ACCOUNT (Pays to Loan)

BEGINNING BALANCE	\$	18,083.56
TRANSFERS IN (OUT)		
DEPOSITED		-
ENDING BALANCE	\$	18,083.56

101120

SEASIDE SRF LOAN SWEEP ACCOUNT

BEGINNING BALANCE	\$	2,490.97
TRANSFERS IN (OUT)		72,314.68
EXPENDITURES CLEARED		(72,314.68)
ENDING BALANCE	\$	2,490.97

TOTAL \$ 3,768,766.51

TOTAL \$ 1,267,494.39

United Community Bank (renamed from Seaside)

05/05/23  
14:09:08

TOWN OF HOWEY-IN-THE-HILLS  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 4 / 23

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Item 14.

1 GENERAL FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
311100 Ad Valorem Taxes	34,642.01	1,044,438.11	1,104,499.00	60,060.89	95 %
314100 U.S.T. - Electricity	11,402.08	85,434.63	139,000.00	53,565.37	61 %
314400 U.S.T. - Gas	1.70	10.36	0.00	-10.36	** %
314800 U.S.T. - Propane	333.21	1,484.85	2,500.00	1,015.15	59 %
315100 CST - Communications Services Tax	4,950.90	33,522.66	50,000.00	16,477.34	67 %
Account Group Total:	51,329.90	1,164,890.61	1,295,999.00	131,108.39	90 %
320000 LICENSES AND PERMITS					
321100 Town Business Tax Receipt	0.00	2,035.00	2,000.00	-35.00	102 %
322000 ARPA Funds, Federal	0.00	0.00	0.00	0.00	** %
322201 Developer Fees Pd to Town	0.00	9,650.00	108,000.00	98,350.00	9 %
322202 Variance Fees	1,400.00	2,870.00	3,000.00	130.00	96 %
322207 The Reserves Developer Fees	0.00	0.00	3,000.00	3,000.00	0 %
322208 Howey Self Storage Developer Fees	0.00	0.00	1,500.00	1,500.00	0 %
322209 Mission Rise Developer Fees	3,000.00	3,000.00	6,000.00	3,000.00	50 %
323100 Franchise Fee - Electric	10,624.38	71,622.76	110,000.00	38,377.24	65 %
323202 Franchise Fee - Sprint Tower Lease	3,191.62	22,341.34	40,000.00	17,658.66	56 %
323400 Franchise Fee - Gas	188.80	1,813.42	5,000.00	3,186.58	36 %
329100 Inspection Fees Collected Due Contractor	0.00	835.00	4,000.00	3,165.00	21 %
329500 Cemetery Fees-Permits	0.00	25.00	50.00	25.00	50 %
Account Group Total:	18,404.80	114,192.52	282,550.00	168,357.48	40 %
330000 INTERGOVERNMENTAL REVENUE					
331750 Marianne Beck Library, E-Rate	0.00	8,100.00	16,200.00	8,100.00	50 %
332700 ARPA Funds, Federal, Library	0.00	3,467.45	3,467.45	0.00	100 %
334200 State Grant Public Safety	0.00	6,979.55	7,000.00	20.45	100 %
335125 State Revenue Sharing Proceeds	0.00	27,783.50	56,809.00	29,025.50	49 %
335150 SRS - Alcoholic Beverage License	0.00	1,419.38	2,800.00	1,380.62	51 %
335180 SRS- Local Govt. 1/2 Cent Sales Tax	10,187.29	71,521.42	104,666.00	33,144.58	68 %
337710 Library Interlocal Agreement	0.00	23,517.94	40,144.00	16,626.06	59 %
337720 Library Expansion - Impact Fees Funds	0.00	7,171.78	27,878.78	20,707.00	26 %
338200 Lake County Business Tax Receipt	0.00	50.00	1,000.00	950.00	5 %
Account Group Total:	10,187.29	150,011.02	259,965.23	109,954.21	58 %
340000 Charges for Services					
341901 Public Record Requests	0.00	-264.40	0.00	264.40	** %
341903 Smoker Rental - non refundable	0.00	300.00	300.00	0.00	100 %
341920 Lien Search Charges	250.00	2,600.00	3,000.00	400.00	87 %
342910 School Resource Officer Services	57,980.75	231,923.00	231,923.00	0.00	100 %
342960 Outside Security Services	0.00	10,662.50	20,000.00	9,337.50	53 %
343920 Boat Ramp Decals	465.00	3,090.00	4,000.00	910.00	77 %
343930 Golf Cart Permits	100.00	850.00	1,000.00	150.00	85 %
343998 Reimbursement - Park/Smoker Deposit	0.00	3,188.17	0.00	-3,188.17	** %
343999 Miscellaneous Sales	15.00	45.00	50.00	5.00	90 %
344990 State Reimbursement, Street Lighting	0.00	0.00	5,768.00	5,768.00	0 %
347101 Library copies/Faxes	228.75	897.53	1,500.00	602.47	60 %
347400 Service Charge - Special Events	0.00	175.00	1,800.00	1,625.00	10 %
Account Group Total:	59,039.50	253,466.80	269,341.00	15,874.20	94 %

350000 FINES AND FORFEITS

05/05/23  
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TOWN OF HOWEY-IN-THE-HILLS  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 4 / 23

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Item 14.

1 GENERAL FUND

Account		Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
351100	Court Fines & Forfeits	2,127.32	12,794.50	18,000.00	5,205.50	71 %
352100	Library - Fines	111.00	428.03	600.00	171.97	71 %
Account Group Total:		2,238.32	13,222.53	18,600.00	5,377.47	71 %
360000						
361100	Interest Earnings	0.00	2,832.66	5,000.00	2,167.34	57 %
363400	Pd Vest Grant	0.00	0.00	4,374.00	4,374.00	0 %
363404	2009 Byrne Grant - Tactical Equipment &	0.00	0.00	4,000.00	4,000.00	0 %
363407	State Law Enforce Grant-PD Equip	0.00	0.00	2,540.00	2,540.00	0 %
364200	Sale - Land	0.00	0.00	100,000.00	100,000.00	0 %
366920	Donations - Police Dept.	1.32	1,546.07	3,000.00	1,453.93	52 %
369300	SETTLEMENTS	0.00	1,343.53	3,000.00	1,656.47	45 %
369900	Miscellaneous Revenue	0.00	20.00	147,745.00	147,725.00	0 %
369910	Police Fees Collected	5.00	70.00	300.00	230.00	23 %
Account Group Total:		6.32	5,812.26	269,959.00	264,146.74	2 %
380000 OTHER SOURCES						
389900	Use Of Prior Year Funding	0.00	0.00	452,603.49	452,603.49	0 %
Account Group Total:		0.00	0.00	452,603.49	452,603.49	0 %
Fund Total:		141,206.13	1,701,595.74	2,849,017.72	1,147,421.98	60 %

05/05/23  
14:09:08

TOWN OF HOWEY-IN-THE-HILLS  
Statement of Revenue Budget vs Actuals  
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Item 14.

120 POLICE ADVANCED TRAINING FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
350000 FINES AND FORFEITS					
351130 Local Law Enforcement Education	226.88	1,495.76	3,000.00	1,504.24	50 %
<b>Account Group Total:</b>	<b>226.88</b>	<b>1,495.76</b>	<b>3,000.00</b>	<b>1,504.24</b>	<b>50 %</b>
380000 OTHER SOURCES					
389900 Use Of Prior Year Funding	0.00	0.00	9,453.50	9,453.50	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>9,453.50</b>	<b>9,453.50</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>226.88</b>	<b>1,495.76</b>	<b>12,453.50</b>	<b>10,957.74</b>	<b>12 %</b>

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140 IMPACT FEES

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
320000 LICENSES AND PERMITS					
322302 Police Impact Fees	7,530.81	54,977.51	50,000.00	-4,977.51	110 %
322303 Parks & Rec Impact Fees	7,069.74	51,611.54	40,000.00	-11,611.54	129 %
322306 Water Impact Fees	12,603.28	91,373.78	90,000.00	-1,373.78	102 %
Account Group Total:	27,203.83	197,962.83	180,000.00	-17,962.83	110 %
380000 OTHER SOURCES					
381000 INTERFUND TRANSFERS	0.00	0.00	446,600.00	446,600.00	0 %
Account Group Total:	0.00	0.00	446,600.00	446,600.00	0 %
Fund Total:	27,203.83	197,962.83	626,600.00	428,637.17	32 %

150 INFRASTRUCTURE FUND

Account		Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES						
312300	County Ninth-Cent Gas Tax	935.08	6,676.54	10,000.00	3,323.46	67 %
312410	L.F.T. - First (1 to 6 Cents)	3,420.81	25,122.24	42,933.00	17,810.76	59 %
312630	Discretionary Sales Surtax - Infrastructure	13,435.28	115,448.24	180,294.00	64,845.76	64 %
Account Group Total:		17,791.17	147,247.02	233,227.00	85,979.98	63 %
Fund Total:		17,791.17	147,247.02	233,227.00	85,979.98	63 %

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155 BUILDING SERVICES FUND

Account	Received	Received YTD	Estimated Revenue	Revenue	%
	Current Month			To Be Received	Received
320000 LICENSES AND PERMITS					
322100 Zoning Permit Application Fees	157.50	1,643.81	3,000.00	1,356.19	55 %
322101 Plan Review (Bldg Inspector - 100%)	4,837.87	22,270.75	42,500.00	20,229.25	52 %
322102 Admin Fee (Town - 100%)	73.68	517.80	1,000.00	482.20	52 %
322304 Inspection Fees Collected Due Contr	28,599.24	225,474.33	437,750.00	212,275.67	52 %
322305 Permits Town %	10,336.19	75,736.87	141,865.00	66,128.13	53 %
322307 Fees Income - DCA/DBPR	783.50	6,032.87	11,700.00	5,667.13	52 %
Account Group Total:	44,787.98	331,676.43	637,815.00	306,138.57	52 %
Fund Total:	44,787.98	331,676.43	637,815.00	306,138.57	52 %



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401 WATER/SANITATION FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
314300 U.S.T. - Water	6,406.77	39,729.45	62,000.00	22,270.55	64 %
Account Group Total:	6,406.77	39,729.45	62,000.00	22,270.55	64 %
340000 Charges for Services					
343310 Water Sales	66,938.18	411,179.81	745,596.00	334,416.19	55 %
343350 FEES- NEW CON	6,887.44	49,253.01	104,920.00	55,666.99	47 %
343400 Recycling	0.00	850.94	2,000.00	1,149.06	43 %
343410 Water Sys Improvement Fee	12,010.68	82,890.01	150,000.00	67,109.99	55 %
343500 Sanitation Revenue	24,708.10	162,044.60	332,680.00	170,635.40	49 %
343505 Sewer	1.35	1.35	3,000.00	2,998.65	0 %
343515 Waste Water, CDD	9,200.80	62,784.80	100,000.00	37,215.20	63 %
343525 Waste Water, Town	7,779.79	53,467.66	100,000.00	46,532.34	53 %
343600 Penalty Charges	1,265.09	7,940.24	14,000.00	6,059.76	57 %
343800 Water Turn On/Off Charges	0.00	0.00	1,000.00	1,000.00	0 %
Account Group Total:	128,791.43	830,412.42	1,553,196.00	722,783.58	53 %
350000 FINES AND FORFEITS					
353100 Utility/Meter Fines	0.00	0.00	1,000.00	1,000.00	0 %
Account Group Total:	0.00	0.00	1,000.00	1,000.00	0 %
360000					
361100 Interest Earnings	0.00	1,145.59	2,500.00	1,354.41	46 %
369900 Miscellaneous Revenue	470.00	5,936.78	11,000.00	5,063.22	54 %
Account Group Total:	470.00	7,082.37	13,500.00	6,417.63	52 %
Fund Total:	135,668.20	877,224.24	1,629,696.00	752,471.76	54 %

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651 POLICE RETIREMENT FUND

Account		Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES						
312520	State Pension Contribution	0.00	0.00	14,153.00	14,153.00	0 %
Account Group Total:		0.00	0.00	14,153.00	14,153.00	0 %
360000						
361300	Investment Earnings	0.00	174,785.26	0.00	-174,785.26	** %
368100	Employee Contribution	0.00	11,207.84	17,000.00	5,792.16	66 %
368200	Employer Contribution	0.00	43,462.50	64,500.00	21,037.50	67 %
Account Group Total:		0.00	229,455.60	81,500.00	-147,955.60	282 %
Fund Total:		0.00	229,455.60	95,653.00	-133,802.60	240 %
Grand Total:		366,884.19	3,486,657.62	6,084,462.22	2,597,804.60	57 %