



Library Board Meeting
January 09, 2025 at 7:00 PM
Marianne Beck Memorial Library -
112 W. Central Ave

AGENDA

CALL TO ORDER AND ROLL CALL

- 1. Consideration and Approval: Approval of December 5, 2024, Library Board Meeting Minutes**

NEW BUSINESS

- 2. Consideration and Approval: Annual Selection of Board Officers (Board Chair and Board Secretary)**
- 3. Discussion: Introduction of New Library Director - Amanda Moldan**
- 4. Presentation: Annual Ethics Training**

OLD BUSINESS

FRIEND OF LIBRARY (FOL) BUSINESS

PUBLIC COMMENTS

ADJOURNMENT

To Comply with Title II of the Americans with Disabilities Act (ADA):

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning (RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STTS) and Enhanced Speech to Speech.

Please Note: In accordance with F.S. 286.0105: Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Howey-in-the-Hills does not prepare or provide this verbatim record. Note: In accordance with the F.S. 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737, (352) 324-2290 at least 48 business hours in advance of the meeting.

Town of Howey-in-the-Hills
Marianne Beck Memorial Library Board Meeting
112 W Central Avenue

Date: December 5, 2024

Call to Order: This meeting was called to order by Jim Steele, chairman, at 7:00 pm.

Attendance: Jim Steele, Tahsia O'Keefe, Pamela Szydlik, Gwendolyn McIlvaine, Tara Hall, Hannah VanWagner

Minutes: Library Board Meeting minutes from November 7, 2024 approved by Gwendolyn, seconded by Tahsia

The Library Director's Report for November 2024 is noted.

New Business:

There were five applicants for the Library Director position. Hannah had her interview this afternoon. Decision will be made after the Christmas festival.

Old Business:

The town's Christmas festival will be 12/13-12/14. On Friday evening, there will be a baked goods auction, the choir will be outside and Santa will read to the children. The Garden Club will have gingerbread houses for the children to build inside the library.

Other:

Christmas theme trivia will be tomorrow night 12/6.
We need more bubblewrap donations for the New Year Stomp.

Friends of the Library Business:

Motion was made to adjourn by Gwendolyn McIlvaine, seconded by Pamela Szydlik.

Meeting adjourned at 7:29pm

Submitted by Pamela Szydlik

ARTICLE II. LIBRARY BOARD

Sec. 18-2. Created; authority.

There is hereby created and established a library board which shall control the operation of the library according to the authority provided to the board herein.

(Ord. No. 95-256, § 2, 7-10-95)

Sec. 18-3. Membership; appointments.

- A. The library board shall consist of five members who shall be appointed, subject to the approval of the Town Council, by the Mayor. A minimum of three members must be residents of the town. Two members may be residents of one of the following areas 1) zip code 34737, 2) zip code 34797, or 3) Royal Harbor subdivision in Tavares.
- B. The terms of office for members of the library board shall be two years, unless sooner removed by the council. The initial appointments, commencing July 10, 1995, to the library board shall be as follows:
 - (1) Three members shall be appointed for a term of one year each; and
 - (2) Two members shall be appointed for a term of two years each.
- C. The absence from more than three meetings during any calendar year by a member shall be considered a forfeiture of that member's seat on the board. In that event, the Mayor, subject to the approval of the Town Council, shall appoint a new member to fill the unexpired term of the forfeiting member.

(Ord. No. 95-256, § 3, 7-10-95; Ord. No. 2013-007 , § 1, 12-9-13)

Sec. 18-4. Rules of procedure.

The following rules shall apply to the library board:

- A. *Meetings.* The library board shall hold meetings when necessary, or according to a schedule established by the board.
- B. *Voting.* Three members of the library board shall constitute a quorum. Action of the library board shall be by majority vote.
- C. *Officers.* The library board shall annually select from among its membership a chairman, a vice-chairman, and a secretary. This annual selection shall occur at the first regularly scheduled meeting of the calendar year.
- D. *Chairman.* The chairman shall:
 - (1) Secure a meeting place for all meetings;
 - (2) Preside at all meetings;
 - (3) Call special meetings as the chairman deems necessary; and

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- (4) Attest to the accuracy of all minutes of meetings prior to those minutes being submitted to Town Council.

E. *Secretary.* The secretary shall:

- (1) Record the proceedings of all meetings of the library board;
- (2) Promptly prepare minutes of the library board meetings upon their conclusion; and
- (3) Ensure that notice of all meetings is properly given.

(Ord. No. 95-256, § 4, 7-10-95)

Sec. 18-5. Authority and duties.

The library board shall have the following authority and duties:

- A. Creating and maintaining the library collection;
- B. Creating and maintaining circulation records; and
- C. Establishing and maintaining regular library hours.

(Ord. No. 95-256, § 5, 7-10-95)