



Town Council Meeting

January 23, 2023 at 6:00 PM

Howey-in the-Hills Town Hall

101 N. Palm Ave.,

Howey-in-the-Hills, FL 34737

Join Zoom Meeting:

<https://us06web.zoom.us/j/84258119861?pwd=d3VmaXZGN01WcVRiRENmd3MzSzNlZz09>

Meeting ID: 842 5811 9861 | **Passcode:** 168021

AGENDA

Call the Town Council Meeting to order
Pledge of Allegiance to the Flag
Reading of a Poem by Mr. Jim Steele

ROLL CALL

Acknowledgement of Quorum

AGENDA APPROVAL/REVIEW

CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

- 1.** The approval of the minutes and ratification and confirmation of all Town Council actions at the January 9, 2023 Town Council Workshop.
- 2.** The approval of the minutes and ratification and confirmation of all Town Council actions at the January 9, 2023 Town Council Meeting.

PUBLIC HEARING

- 3.** Consideration and Transmittal: (Transmittal Stage) **Ordinance 2023-001**

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO COMPREHENSIVE PLANNING; AMENDING CERTAIN POLICIES UNDER OBJECTIVE 1.11 IN THE FUTURE LAND USE ELEMENT OF THE TOWN'S COMPREHENSIVE PLAN; AMENDING POLICY 1.11.4 TO ELIMINATE OBSOLETE WORDING PERTAINING TO ARCHITECTURAL GUIDELINES IN THE TOWN'S LAND DEVELOPMENT REGULATIONS; AMENDING POLICY 1.11.6 IN ITS ENTIRETY TO ELIMINATE THE REQUIREMENT FOR NEW LAND DEVELOPMENT TO FOLLOW THE TOWN'S EXISTING STREET GRID PATTERN AND, INSTEAD, TO SUPPORT NEIGHBORHOOD CONNECTIVITY BY OTHER MEANS; CREATING NEW OBJECTIVE 1.11.7 TO SPECIFY THE MINIMUM NUMBER OF VEHICULAR ACCESS POINTS FOR NEW DEVELOPMENT

WITH 50 LOTS OR MORE; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

- Mayor MacFarlane will read the Ordinance title
- Town Planner will explain Ordinance 2023-001
- Mayor MacFarlane will open Public Comment for this item only.
- Mayor MacFarlane will close Public Comment.
- Mayor MacFarlane will ask for a Motion on Ordinance 2023-001
- Council Discussion
- Roll Call Vote

OLD BUSINESS

- 4.** Consideration and Approval: **Capital Improvement Plan (CIP)**
- 5.** Consideration and Approval: **Town Council Goals for Calendar Year 2023**

NEW BUSINESS

- 6.** Consideration and Approval: **Budget Amendment Authorization (Budget Transfer #93)**

DEPARTMENT REPORTS

- 7.** Town Manager

COUNCIL MEMBER REPORTS

- 8.** Mayor Pro Tem Gallelli
- 9.** Councilor Lehning
- 10.** Councilor Miles
- 11.** Councilor Lannamañ
- 12.** Mayor MacFarlane

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

ADJOURNMENT

To Comply with Title II of the Americans with Disabilities Act (ADA):

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning (RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STs) and Enhanced Speech to Speech.

Howey Town Hall is inviting you to a scheduled Zoom meeting.

Topic: **Town Council Meeting**

Time: **Jan 23, 2023 06:00 PM Eastern Time** (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84258119861?pwd=d3VmaXZGN01WcVRiRENMd3MzSzNlZz09>

Meeting ID: 842 5811 9861

Passcode: 168021

Dial by your location

+1 646 558 8656 US (New York)

+1 346 248 7799 US (Houston)

Meeting ID: 842 5811 9861

Passcode: 168021

Find your local number: <https://us06web.zoom.us/j/84258119861?pwd=d3VmaXZGN01WcVRiRENMd3MzSzNlZz09>

Please Note: In accordance with F.S. 286.0105: Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Howey-in-the-Hills does not prepare or provide this verbatim record. Note: In accordance with the F.S. 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737, (352) 324-2290 at least 48 business hours in advance of the meeting.



Town Council Workshop

January 09, 2023 at 3:00 PM

Howey-in the-Hills Town Hall
101 N. Palm Ave.,
Howey-in-the-Hills, FL 34737

AGENDA

Mayor MacFarlane called the Town Council Workshop to order at 3:00 p.m.

ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor Reneé Lannamañ | Councilor David Miles | Councilor George Lehning | Mayor Pro Tem Marie V Gallelli | Mayor Martha MacFarlane

STAFF PRESENT:

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Morgan Cates, Public Works Director | Rick Thomas, Police Chief | Tara Hall, Library Director | Abigail Herrera, Finance Supervisor | Tom Harowski, Town Planner

AGENDA APPROVAL/REVIEW

Motion made by Councilor Lehning to approve the agenda; seconded by Councilor Lannamañ. Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

NEW BUSINESS

1. Discussion: **Strategic Planning (Principles and Projects)**

Mayor MacFarlane asked Town Manager, Sean O'Keefe, to introduce and explain this item. Mr. O'Keefe explained that this item would be a strategic planning session that would include principles and goals. Mr. O'Keefe encouraged the Town Councilors and public to participate in the Strong Towns workshops that Lake County would be facilitating starting the next week.

Mr. O’Keefe explained that he had sent out a packet to Town Councilors asking what their Three Guiding Principles were. Mr. O’Keefe had each Town Councilor list out and explain their Three Guiding Principles

Mayor Pro Tem Gallelli’s Three Guiding Principles

- 1) Environmental (i.e., Native Plants through Town)
- 2) Water Conservation
- 3) Expand sewers to increase commercial businesses (including retrofitting)

Mayor MacFarlane’s Three Guiding Principles

- 1) Create a Current image for Howey
- 2) Market Competitiveness
- 3) Park and Nature space

Councilor Lannaman’s Three Guiding Principles

- 1) Annexation/Responsible Growth
- 2) Connectivity/Walkability
- 3) Utility Independence

Councilor Lehning’s Three Guiding Principles

- 1) Grant Application
- 2) Update Land Development Code
- 3) Safety

Councilor Miles’ Three Guiding Principles

- 1) Honesty
- 2) Integrity
- 3) Use of Common Sense

Mr. O’Keefe asked each Town Councilor what were their Five SMART (Specific, Measurable, Attainable, Realistic, and Time-bound) Goals that each Councilor would like the staff of the Town to work on in the upcoming calendar year. Mr. O’Keefe had each Town Councilor list out and explain their Five SMART Goals for the 2023 Calendar Year.

Councilor Miles’ Five SMART Goals for the 2023 Calendar Year

- 1) Acquire the water/wastewater plants at Drake Pointe
- 2) Acquire assets of Central Lake CDD
- 3) Upsize Drake Pointe Plants to manage northeastern quadrant of Howey ISBA
- 4) Purchase additional right-of-way at Citrus and Camelia to re-engineer road intersection
- 5) Eliminate “woke” concepts from council agendas

Mayor Pro Tem Gallelli’s Five SMART Goals for the 2023 Calendar Year

- 1) Pro-actively search for grants monthly and submit X amount/month.
- 2) Infrastructure – use Town grid to repair, resurface, etc. on regular cycle.
- 3) Community Volunteerism – Committees per year, ask for co-chair.
- 4) Commercial Businesses – list of businesses, talk to businesses, discussing when we have sewers.

- 5) Meeting at LEC/quarterly – inviting new residents, welcome them, questions, join/create committees.

Mayor MacFarlane's Five SMART Goals for the 2023 Calendar Year

- 1) Create a Community Redevelopment Area for the Town City Center
- 2) Engage outside firm to develop image options and conduct workshops for public input
- 3) Review existing impact fees and assess the need for new impact fee e.g. storm water, transportation, wastewater
- 4) Benchmark other fees and salaries and define strategy and timelines for implementation of the target \$
- 5) Complete an updated survey of the Town

Councilor Lannaman's Five SMART Goals for the 2023 Calendar Year

- 1) Responsible development
- 2) Developers take care of roads, utilities as needed to not burden current residents.
- 3) Action Plan update (what is the status of a given development? Utilities? Etc.)
- 4) Annexation of land into Town
- 5) Continue to provide high-quality of life for current residents and future generations, including walkable downtown

Councilor Lehning's Five SMART Goals for the 2023 Calendar Year

- 1) Wastewater Plant build/buy
- 2) Repair/upgrade roadways
- 3) Repair/redesign Sara Maude Walkways
- 4) Map Town Sanitary Sewer Grid – Assign Phases – Begin southwest Area
- 5) New Town Hall Campus – Design (Police-Fire-Library-Park)

2. Discussion: Capital Improvement Plan (CIP)

Town Manager, Sean O'Keefe, asked the Town Planner, Tom Harowski, to explain the CIP process. Mr. Harowski explained the process of updating the Five-Year Estimated Schedule of Capital Improvements. Mr. O'Keefe presented all the Town Councilors with a copy of the CIP Table 20 and Table 20 A in the meeting packet prior to the meeting and a paper copy during the meeting. Councilman Miles introduced four new capital projects and provided copies of project sheets for the four projects to the remaining members of the Council and staff, as follows:

- 1) Acquire ROW and reconstruct intersection of Citrus Blvd and Camellia Way including adding stop signs to improve safety of intersection.
- 2) Sanitary Sewers installation on S. Florida and S. Dixie Avenues.
- 3) Acquire assets of Central Lake County Community Development District.
- 4) Acquire and expand Drake Point Water and Wastewater Plants to serve the northeast quadrant of the Town.

Mayor MacFarlane urged the other Councilors to attend and be active in Legislative activities like Legislative Update meetings. Mayor MacFarlane gave an update on the Town's efforts in getting an appropriation from the state legislature.

Councilor Gallelli asked about the Road Reconstruction Project. Public Works Director, Morgan Cates, explained the process of completing a townwide road assessment and inventory. Mr. Cates stated that one of the areas that the Town would focus on was the intersection of N. Dixie and Dupont. Mr. Cates stated that a section of Gardenia needed to be assessed.

Mr. O’Keefe explained that the CIP list would be going before the Planning and Zoning Board in the January 26, 2023, meeting for their review. After the Planning and Zoning Board makes a recommendation on the CIP schedule, it will come back to the Town Council as a simple ordinance.

Councilor Lehning suggested that the acquisition or building of a Wastewater Treatment Plant should be included in the CIP, as well as including both a project to re-survey the Town and improving Dixie Avenue. Mayor MacFarlane suggested that surveying of the Town would not be an appropriate project for the CIP and it was decided that it should be budgeted for and included in the Town’s operating budget. It was suggested that wastewater plants being purchased or built by developers should be listed on the CIP as paid for by impact fees.

Councilor Miles stated that he would like the project “Purchase land for new park” to be changed to create a park at the Town retired landfill. Councilor Miles also suggested the project “Repair/replace finger piers” might not be an appropriate project. Councilor Miles wasn’t sure if the Town needed nine finger piers.

Mayor MacFarlane stated that the Sara Maude Mason Nature Preserve project needed to be changed because of the damage of the boardwalk.

Mr. O’Keefe stated that CIP list of projects would come before Town Council for another review at the next Town Council meeting on 1/23/2023, prior to going to the Planning and Zoning Board for review.

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

Roddy Tate, 1003 N Hamlin Ave. – Mr. Tate stated that he did not have a problem with water, wastewater, or road projects. Mr. Tate stated that the Town Council needs to place a much greater emphasis on road projects and infrastructure and not parks or events. Mr. Tate stated that he feels the Town Councilors are not serving the best interests of the residents of the Town.

ADJOURNMENT

There being no further business to discuss, a motion was made by Councilor Miles to adjourn the meeting; Councilor Lannamañ seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 5:09 p.m. | **Attendees: 16**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk



Town Council Workshop

January 09, 2023 at 3:00 PM

Howey-in the-Hills Town Hall
101 N. Palm Ave.,
Howey-in-the-Hills, FL 34737

AGENDA

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ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor Reneé Lannamañ | Councilor David Miles | Councilor George Lehning | Mayor Pro Tem Marie V Gallelli | Mayor Martha MacFarlane

STAFF PRESENT:

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Morgan Cates, Public Works Director | Rick Thomas, Police Chief | Tara Hall, Library Director | Abigail Herrera, Finance Supervisor | Tom Harowski, Town Planner

AGENDA APPROVAL/REVIEW

Motion made by Councilor Lehning to approve the agenda; seconded by Councilor Lannamañ. Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

NEW BUSINESS

1. Discussion: **Strategic Planning (Principles and Projects)**

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Councilor Lannaman's Five SMART Goals for the 2023 Calendar Year

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- 4) Annexation of land into Town
- 5) Continue to provide high-quality of life for current residents and future generations, including walkable downtown

Councilor Lehning's Five SMART Goals for the 2023 Calendar Year

- 1) Wastewater Plant build/buy
- 2) Repair/upgrade roadways
- 3) Repair/redesign Sara Maude Walkways
- 4) Map Town Sanitary Sewer Grid – Assign Phases – Begin southwest Area
- 5) New Town Hall Campus – Design (Police-Fire-Library-Park)

2. Discussion: Capital Improvement Plan (CIP)

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Mayor MacFarlane urged the other Councilors to attend and be active in Legislative activities like Legislative Update meetings. Mayor MacFarlane gave an update on the Town's efforts in getting an appropriation from the state legislature.

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PUBLIC COMMENTS

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ADJOURNMENT

There being no further business to discuss, a motion was made by Councilor Miles to adjourn the meeting; Councilor Lannamañ seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 5:09 p.m. | **Attendees: 16**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk



Town Council Meeting

January 09, 2023 at 6:00 PM

Howey-in the-Hills Town Hall
101 N. Palm Ave.,
Howey-in-the-Hills, FL 34737

AGENDA

Mayor MacFarlane called the Town Council Meeting to order at 6:00 p.m.
Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag

ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor Reneé Lannamañ | Councilor David Miles | Councilor George Lehning | Mayor Pro Tem Marie V Gallelli | Mayor Martha MacFarlane

STAFF PRESENT:

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Morgan Cates, Public Works Director | Rick Thomas, Police Chief | Tara Hall, Library Director | Abigail Herrera, Finance Supervisor | Tom Harowski, Town Planner | Azure Botts, Code Enforcement Officer

AGENDA APPROVAL/REVIEW

**Motion made by Councilor Miles to approve the meeting's agenda; seconded by Councilor Lannamañ.
Motion approved unanimously by voice vote.**

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

1. The approval of the minutes and ratification and confirmation of all Town Council actions at the December 12, 2022 Town Council Meeting.

2. Consideration and Approval: **Library Impact Fee Trust Fund Award**

Motion made by Councilor Lehning to approve the Consent Agenda; seconded by Councilor Lannamañ. Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

PUBLIC HEARING

None

OLD BUSINESS

None

NEW BUSINESS

3. Presentation: **The Town Code of Core Values for Civility and Ethics**

Mayor MacFarlane asked Town Clerk, John Brock, to introduce and explain this item. Mr. Brock explained that Resolution 2019-001 requires the Town Clerk to annually present the Town Councilors with the Town *Code of Core Values for Civility and Ethics*. Resolution 2019-001 also requires each Town Councilor to sign a *Code of Core Values for Civility and Ethics Attestation Statement*.

Councilor Miles made a motion to revoke Resolution 2019-001; there was no second for this motion.

Councilor Miles stated that he felt the Town *Code of Core Values for Civility and Ethics* was a “woke” imposition and he was not in favor of it. Councilor Miles stated that he would refuse to sign the *Code of Core Values for Civility and Ethics Attestation Statement*.

Mayor MacFarlane, Mayor Pro Tem Gallelli, Councilor Lehning, and Councilor Lannamañ all signed their *Code of Core Values for Civility and Ethics Attestation Statement* and submitted them to the Town Clerk.

4. Presentation: **Howey-in-the-Hills Planning Concepts**

Mayor MacFarlane asked Town Planner, Tom Harowski, to introduce and explain this item. Mr. Harowski gave his “Howey-in-the-Hills Planning Concepts – A Review of the Town’s Planning Direction and Accomplishments” presentation. Mr. Harowski explained that he had created and given this presentation to the Town’s Planning & Zoning Board last year to educate them on basic principles of Town planning, some of the Town history as it relates to planning projects, and to let them know what sort of issues they may be asked to make recommendations on in the future.

Mayor MacFarlane opened Public Comment for this item only.

Tim Everline, 1012 N Lakeshore Blvd. – Mr. Everline stated that current residents do not want developments coming into the Town with smaller lots.

Roddy Tate, 1003 N Hamlin Ave. – Mr. Tate stated that he did not want the Town Council to bow to the requests of developers.

DEPARTMENT REPORTS

5. Town Hall

Town Clerk, John Brock, explained that the Town Hall report had been submitted to the Town Councilors in their packet for the Meeting and that he was available to the Town Councilors for questions.

6. Police Department

Police Chief, Rick Thomas, gave a few statistics for the Police Department in 2022, including 15,000 events created in their system, 13,000 man-hours worked, received 356 subpoenas for traffic court trial, and patrolled around 156,000 miles.

Councilor Lehning asked if the Police Department should offer safety training to the Town's residents. Chief Thomas stated that the Police Department could do this if the Town Council thought it would be a good idea.

7. Code Enforcement

Code Enforcement Officer, Azure Botts, gave an update on the FEMA status of the Town's hurricane damage.

8. Public Works

Morgan Cates, Public Works Director, stated that the Public Works and Public Utility reports for December were included in the meeting's packet and that he was available for questions. Mr. Cates stated that the project of fencing in the lift station at Griffin Park and Town Hall were completed before the Town Council meeting.

9. Library

Tara Hall, Library Director, gave an update on upcoming events at the library.

10. Parks & Recreation Advisory Board / Special Events

Morgan Cates, Public Works Director, stated the Sara Maude Mason Nature Preserve was still closed due to storm damage to the boardwalk. Mr. Cates also stated that the borders at the swing sets at Griffin Park and Central Park had been installed.

11. Town Attorney

Nothing to report.

12. Finance Department

Abigail Herrera, Finance Supervisor, stated the Monthly Finance report for December was included in the meeting's packet. Councilor Miles asked if she could present him with a Budget-to-Actual Report on a line-item basis. Mrs. Herrera stated that she would send Councilor Miles the report that he requested.

13. Town Manager

Town Manager, Sean O'Keefe, gave an update on the Simpson / Watermark development project and that the development team has indicated that they would be accepting the proposed Development Agreement. Mr. O'Keefe stated that Lake County was going to go to the State and ask the State to help

enforce the Rural Protection Areas (RPAs) that the County had created. Mr. O’Keefe also asked the public and the Town Council to participate in the planning program that Lake County had funded called “Strong Towns.” This program would kickoff the week of January 18, 2023.

COUNCIL MEMBER REPORTS

14. Mayor Pro Tem Gallelli

Mayor Pro Tem Gallelli stated that it was National Law Enforcement Day and thanked the Howey Police Department for their hard work. Mayor Pro Tem Gallelli reminded the public to stay safe and utilize the locks on their sheds, cars, and houses.

15. Councilor Lehning

Councilor Lehning suggested that, with the RPA discussion from the County, the Town should be quick to annex parcels.

16. Councilor Miles

Councilor Miles stated that he would like councilors and staff to use common sense. Councilor Miles also said that he had seen too many cases of staff and councilors focusing on “ant manure,” which is to say, focusing on too many little things. Councilor Miles stated that the Town Council should be focusing on controlling the Town’s water and sewer utilities.

17. Councilor Lannamañ

Councilor Lannamañ stated that words have power and perception is personal. Councilor Lannamañ had a discussion on the vernacular of the phrase “woke” that Councilor Miles had used earlier in the meeting. Councilor Lannamañ urged the other Councilors and the public to treat others with a respectful manner. Councilor Lannamañ also stated that the Town Council needed to control the destiny of the Town by controlling the water and sewer utilities.

18. Mayor MacFarlane

Mayor MacFarlane stated that the report that the Town Planner had given earlier in the meeting focused on items that the Town Council would have to possibly act on throughout the year and there was no presupposition on what direction the Town Council needed to take.

Mayor MacFarlane urged the Town Council to look into promoting affordable workforce housing. Lake 100 and other entities would be approaching the Town looking for assistance with this topic.

Mayor MacFarlane explained that the primary reason why the Town Council had adopted the *Code of Core Values for Civility and Ethics* was to promote civility between the Town Councilors, Board Members, and members of the public. Mayor MacFarlane urged everyone to please be respectful of others.

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

Roddy Tate, 1003 N Hamlin Ave. – Mr. Tate was concerned about the Town’s Code Enforcement officer enforcing the removal of reflectors in the right-of-way next to roads. Mr. Tate also stated that he disagreed with the Town’s three-minute public comment rule.

Tim Everline, 1012 N. Lakeshore Blvd – Mr. Everline stated that civility goes both ways and citizens expect civility too.

Kathy Coleman, 706 Santa Cruz Lane – Ms. Coleman urged seniors to take advantage of the Senior Technology training program that the Town’s library would be offering on Friday, January 13, 2023 from 3 p.m. to 5 p.m.

ADJOURNMENT

There being no further business to discuss, a motion was made by Councilor Lehning to adjourn the meeting; Councilor Lannamañ seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 8:14 p.m. | **Attendees: 38**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk

ORDINANCE NO. 2023-001

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO COMPREHENSIVE PLANNING; AMENDING CERTAIN POLICIES UNDER OBJECTIVE 1.11 IN THE FUTURE LAND USE ELEMENT OF THE TOWN'S COMPREHENSIVE PLAN; AMENDING POLICY 1.11.4 TO ELIMINATE OBSOLETE WORDING PERTAINING TO ARCHITECTURAL GUIDELINES IN THE TOWN'S LAND DEVELOPMENT REGULATIONS; AMENDING POLICY 1.11.6 IN ITS ENTIRETY TO ELIMINATE THE REQUIREMENT FOR NEW LAND DEVELOPMENT TO FOLLOW THE TOWN'S EXISTING STREET GRID PATTERN AND, INSTEAD, TO SUPPORT NEIGHBORHOOD CONNECTIVITY BY OTHER MEANS; CREATING NEW OBJECTIVE 1.11.7 TO SPECIFY THE MINIMUM NUMBER OF VEHICULAR ACCESS POINTS FOR NEW DEVELOPMENT WITH 50 LOTS OR MORE; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

Whereas, Section 163.3167, Florida Statutes, requires the Town of Howey-in-the-Hills to maintain a comprehensive plan to guide its future development and growth; and

Whereas, the Town Council has determined that it is necessary to amend its comprehensive plan as herein provided in order to more effectively implement the goals, objectives, and policies of the comprehensive plan; and

Whereas, the local planning agency, being the Town Council, duly held a public hearing, with due public notice, as required by subsection 163.3174(4)(a) of the Florida Statutes, and has recommended approval of the amendments to the comprehensive plan and the land development code; and

Whereas, the Town Council has conducted both a transmittal public hearing on the comprehensive plan amendment, as described in subsection 163.3184(11)(b)1 of the Florida Statutes and an adoption public hearing as described in the subsection 163.3184(11)(b)2 of the Florida Statutes; and

Whereas, the Town Council finds that approval of the comprehensive plan amendments are necessary and desirable and protect and further the public health, safety and welfare of the residents of the Town; now therefore:

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HOWEY-IN THE-HILLS, FLORIDA:

Section 1. Recitals. The foregoing "whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance.

Section 2. Amendment. The Town Council hereby approves the amendments to Objective 1.11 in the Future Land Use Element of the Town's Comprehensive Plan, as indicated by the underlined language being inserted and the ~~striketrough~~ language being deleted as set forth in **Attachment A** and incorporated herein by this reference.

Section 3. Adoption Stage Transmittal. The Town Clerk or his designee is hereby authorized and directed to transmit the appropriate number of copies of the notice and the adopted comprehensive plan amendment within 10 working days after the adoption of this Ordinance to the State Land Planning Agency, to any other agency or local government that provided timely comments after the proposed phase transmittal public hearing, and to any other local government or governmental agency in the State of Florida which has filed a written request with the Town Council.

Section 4. Conflicts. All ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict herewith are hereby superseded to the extent of such conflict.

Section 5. Codification. It is the intent of the Town Council that **Attachment A** to this Ordinance shall be codified and made part of the official Comprehensive Plan for the Town of Howey-in-the-Hills. Other sections of this Ordinance need not and shall not be codified.

Section 6. Severability. If any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portion of this ordinance.

Section 7. Effective Date. The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

ENACTED AND ORDAINED this ____ day of _____, 2023, by the Town Council of the Town of Howey-in-the-Hills, Florida.

Town of Howey-in-the-Hills, Florida

By: its Town Council

By: _____
Martha MacFarlane, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY

(for the use and reliance the Town only)

John M Brock, Town Clerk

Thomas J Wilkes, Town Attorney

Planning and Zoning Board public hearing held November 17, 2022

LPA Public Hearing, First Reading and Transmittal Public Hearing held _____, 2023

Second Reading and Adoption held _____, 2023

Advertised for Town Council Transmittal Public Hearing _____, 2023

Advertised for Town Council Adoption Public Hearing _____, 2023

ATTACHMENT A

TOWN OF HOWEY-IN-THE-HILLS
COMPREHENSIVE PLAN
FUTURE LAND USE ELEMENT
CHAPTER 1

OBJECTIVE 1.11: *Innovative Land Development Applications.* Future growth and development shall be managed through the preparation, adoption, implementation and enforcement of innovative land development regulations.

POLICY 1.11.1: *Use of Mixed Use Developments.* To discourage urban sprawl and to maximize existing and planned public facilities, the Town has adopted the Village Mixed Use and Town Center Mixed Use land uses.

Mixed Use designations may include single family, multiple family, commercial, recreation, open space and institutional land uses not to exceed development densities and intensities of use established for these land uses in this *Element*.

POLICY 1.11.2: *Use of Cluster Developments.* To promote the conservation of permeable surface area and maintain the Town's rural character, cluster developments shall be promoted by the Town during the development review process. Developers of Mixed Use/Planned Unit Developments and residential subdivisions shall be encouraged to cluster development in order to preserve open space.

POLICY 1.11.3: *Maintaining Innovative Land Development Regulations.* The Town shall maintain innovative land development regulations that encourage mixed-use developments and incorporate site design planning techniques that will enhance the quality of large scale developments or redevelopment area(s).

POLICY 1.11.4: ~~*Establishing Architectural Guidelines.*~~ ~~By December 2012,~~ The Town shall ~~amend~~ apply the architectural standards in the Land Development Regulations ~~to establish for architectural guidelines for to~~ the Town Center Mixed Use and Village Mixed Use land ~~uses~~ to maintain the unique and hometown charm of Howey-in-the-Hills. The Town shall encourage historical and traditional styles native to the Howey-in-the-Hills area and new and innovative architectural design when appropriate.

POLICY 1.11.5: *Requiring Underground Utilities.* The Town shall require all new subdivisions, residential and commercial developments, approved after the adoption of this *Comprehensive Plan*, to have underground

155 telephone, cable and electrical utility lines to provide a more
156 attractive, efficient, and safer development.

157
158 POLICY 1.11.6

~~*New Development Following the Town's Existing Street Grid Pattern.*~~ The Town shall require all new subdivisions, residential and commercial developments, approved after the adoption of this ~~*Comprehensive Plan*~~, to follow the Town's existing street grid pattern when appropriate.

Promoting interconnected neighborhoods. The Town shall support the development of interconnected neighborhoods using pedestrian linkages, bicycle facilities, and alternative transportation methods such as golf carts as appropriate.

167
168 **POLICY 1.11.7 Multiple access to subdivisions:** The Town shall require new
169 developments consisting of 50 lots or more to have a minimum of
170 two points of vehicular access. The use of access points restricted
171 to "emergency use only" as one of the required access points shall
172 only be approved as a last resort when at least two points of full
173 vehicular access cannot physically be provided. This policy shall
174 not be construed as prohibiting private streets or prohibiting the use
175 of emergency only access points in addition to the standard
176 vehicular access requirement.

177 #49196982 v2

Account Number:	532726
Customer Name:	Town Of Howie In The Hills
Customer Address:	Town Of Howey-In-The-Hills 101 N Palm AVE Howey In The Hills FL 34737-3418
Contact Name:	John Brock
Contact Phone:	352-324-2290
Contact Email:	jbrock@howey.org
PO Number:	ORD No. 2023-001

Date:	01/10/2023
Order Number:	8310182
Prepayment Amount:	\$ 0.00

Column Count:	1.0000
Line Count:	96.0000
Height in Inches:	0.0000

Print

Product	#Insertions	Start - End	Category
LEE Daily Commercial	1	01/13/2023 - 01/13/2023	Govt Public Notices
LEE dailycommercial.com	1	01/13/2023 - 01/13/2023	Govt Public Notices

Total Order Confirmation

\$161.68

Ad Preview

Item 3.

PUBLIC HEARING NOTICE
TOWN OF HOWEY-IN-THE-
HILLS, FLORIDA
NOTICE OF PROPOSED
COMPREHENSIVE PLAN
AMENDMENT
Ordinance No. 2023-001

PUBLIC NOTICE IS HERBY GIVEN that the Town of Howey-in-the-Hills Town Council will hold a Public Hearing pursuant to Section 163, Florida Statutes on Monday, January 23, 2023, at 6:00 p.m. (or as soon thereafter as the matter may be considered) in the Town Council Chambers, Town Hall, 101 N. Palm Ave., Howey-in-the-Hills, Florida 34737 to consider the proposed amendment to the Comprehensive Plan of the Town of Howey-in-the-Hills. The proposed amendment is as follows:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO COMPREHENSIVE PLANNING; AMENDING CERTAIN POLICIES UNDER OBJECTIVE 1.11 IN THE FUTURE LAND USE ELEMENT OF THE TOWN'S COMPREHENSIVE PLAN; AMENDING POLICY 1.11.4 TO ELIMINATE OBSOLETE WORDING PERTAINING TO ARCHITECTURAL GUIDELINES IN THE TOWN'S LAND DEVELOPMENT REGULATIONS; AMENDING POLICY 1.11.6 IN ITS ENTIRETY TO ELIMINATE THE REQUIREMENT FOR NEW LAND DEVELOPMENT TO FOLLOW THE TOWN'S EXISTING STREET GRID PATTERN AND, INSTEAD, TO SUPPORT NEIGHBORHOOD CONNECTIVITY BY OTHER MEANS; CREATING NEW OBJECTIVE 1.11.7 TO SPECIFY THE MINIMUM NUMBER OF VEHICULAR ACCESS POINTS FOR NEW DEVELOPMENT WITH 50 LOTS OR MORE; PROVIDING FOR CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

You may either be present in person at this Public Hearing, represented by counsel, or letter. All interested persons take due notice of the time and place of this Public Hearing and govern yourselves accordingly.

Information on the proposed amendments and copies of Ordinance 2023-001 are available in the Town Clerk's Office, 101 N. Palm Ave., Howey-in-the-Hills, FL 34737 for inspection during normal business hours of Mon-Thurs 8 a.m. – 5 p.m. In compliance with the Americans with Disabilities Act (ADA) anyone who needs a special accommodation for this meeting should contact the Town Clerk at least 48 hours before the meeting.

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceeding, and for such purposes, they may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based per Section 286.0105 of the Florida Statutes.

All correspondence to the Town Council relative to this matter should be mailed to 101 N. Palm Ave., Howey-in-the-Hills, FL 34737.

TOWN OF HOWEY-IN-THE-
HILLS, FLORIDA
BY: John Brock, Town Clerk
L8310182 1/12/2023 11

TABLE 20							
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA							
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS							
Description	Funding Source	FY 2023	FY 2024	FY 2025	FY2026	FY2027	Total
Public Services							
N. Water Treatment Plant Replacement	Various	\$ 500,000	\$ 2,000,000	\$ 1,500,000	\$ 500,000	\$ 500,000	\$ 5,000,000
Drilling for Well #5 & #6	Various	\$ 1,500,000					\$ 1,500,000
Land Acquisition for WTP #3	Impact Fees	\$ 100,000					\$ 100,000
Water mains - south	Impact Fees			\$ 50,000	\$ 50,000		\$ 100,000
Water mains - north	Impact Fees	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Water Master Plan	General Fund					\$ 80,000	\$ 80,000
Emergency Lift Station Generators	Grant (Unspecified)		\$ 200,000				\$ 200,000
Central Avenue Streetscape	General Fund				\$ 30,000	\$ 500,000	\$ 530,000
Street Paving	Infrastructure Fund		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Venezia South Second Access	General Fund				\$ 10,000		\$ 10,000
Sidewalk Improvements	General Fund	\$ 5,000	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000	\$ 65,000
Annual stormwater improvements	Various	\$ 10,000	\$ 130,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 230,000
Citrus and Camellia Intersection	Impact Fees		\$ 10,000	\$ 20,000			\$ 30,000
Install Sanitary Sewer to South	Various		\$ 510,000				\$ 510,000
Acquire Central Lake CDD	Bond Issue		\$ 500,000				\$ 500,000
Acquire Drake Pointe Water-WW	Bond Issue		\$ 5,000,000				\$ 5,000,000
North Wastewater Treatment Plant	Impact Fees		\$ 5,000,000				\$ 5,000,000
West Wastewater Treatment Plant	Impact Fees		\$ 5,000,000				\$ 5,000,000
							\$ 24,755,000
Library							
Library Expansion	Impact Fees	\$ 100,000	\$ 800,000	\$ 100,000			\$ 1,000,000
Digitization Station	Impact Fees	\$ 5,000					\$ 5,000
Virtual Reality Station	Impact Fees	\$ 15,000					\$ 15,000
Special Collection: World Literature	Impact Fees	\$ 15,000					\$ 15,000
LEGO Wall	Impact Fees	\$ 5,000					\$ 5,000
Toy Lending Program	Impact Fees	\$ 6,000					\$ 6,000
Outdoor After-Hours Book Locker	Impact Fees	\$ 20,000					\$ 20,000
Makerspace	Impact Fees	\$ 10,500					\$ 10,500
							\$ 1,076,500
Police Department							
New police station	Grant (Unspecified)		\$ 2,000,000	\$ 3,000,000	\$ 1,500,000	\$ 500,000	\$ 7,000,000
							\$ 7,000,000
Community Facilities							
Design for New Town Hall	General Fund		\$ 50,000				\$ 50,000
							\$ 50,000
Parks and Recreation							
Convert landfill to park	Impact Fees		\$100,000	\$ 250,000			\$ 350,000
Repair/replace finger piers	Various	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Main Pier Improvements	Various		\$ 100,000				\$ 100,000
Repair/renovate Sara Maude Park	Impact Fees	\$ 100,000	\$ 100,000		\$ 100,000		\$ 300,000

Improvements to Griffin Park	Various		\$ 10,000		\$ 90,000		\$ 100,000
Central Park Courts and Upgrades	Impact Fees	\$ 48,500		\$ 150,000			\$ 198,500
Neighborhood Park South End (Pine Park)	Impact Fees	\$ 35,000	\$100,000	\$ 350,000			\$ 485,000
Grove Square Park	Impact Fees	\$ 10,000					\$ 10,000
Community Campus near Public Safety Mausoleum	Impact Fees	\$ 10,000	\$ 300,000	\$ 300,000	\$ 250,000		\$ 850,000
Cemetery Sidewalk and Fencing	General Fund	\$ 15,000					\$ 15,000
Lakeshore Shoreline Improvements	Grant (Unspecified)			100,000			\$ 100,000
Central Lake Bike Trail and Town Trails	Impact Fees		\$ 40,000				\$ 40,000
							\$ 2,608,500
Per Year Program Total		\$ 2,428,500	\$ 21,330,000	\$ 5,890,000	\$ 2,780,000	\$ 1,830,000	\$ 35,490,000

TABLE 20 A

TOWN OF HOWEY-IN-THE-HILLS, FLORIDA

5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS

Description	Funding Source	FY 2023	FY 2024	FY 2025	FY2026	FY2027	CIP Total
Transportation Mitigation Projects							
SR 19 @ CR 48 Intersection	Fair Share		\$ 500,000				\$ 500,000
SR 19 @ Central Ave Intersection	Fair Share		\$ 500,000				\$ 500,000
Revels Rd @ SR 19 Intersection	Fair Share					\$ 500,000	\$ 500,000
Florida Ave @ SR 19 Intersection	Fair Share			\$ 100,000			\$ 100,000
Florida Ave @ Number 2 Rd. Intersection	Fair Share				\$ 100,000		\$ 100,000
Pedestrian Improvements	Various		\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ 100,000
Bicycle Improvements	Various			\$ 20,000	\$ 30,000	\$ 50,000	\$ 100,000
Streetscape	Various					\$ 250,000	\$ 250,000
Road Reconstruction	Infrastructure	\$ 215,000			\$ 20,000	\$ 20,000	\$ 255,000
Total		\$ 215,000	\$ 1,020,000	\$ 140,000	\$ 170,000	\$ 860,000	\$ 2,405,000

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Emergency Lift Station Generators				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Grants					\$ 200,000					\$ 200,000
Description of Project (200 words or less): This project consist of installing emergency generators at Town owned lift stations.										
Justification and Urgency for the Project (When is it required to be complete and why?): Installing emergency generators at the lift station would provide power to the lift stations during all emergency situations.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Drilling for Well #5 & #6				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
SJRWMD Grant				\$ 100,000						\$ 100,000
FDEP Grant				\$ 1,000,000						\$ 1,000,000
Reserves				\$ 400,000						\$ 400,000
Description of Project (200 words or less):										
This project consist of the drilling of two wells for North Water Treatment Plant to replace the existing aging well # 3.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Well #3 is aging out, reaching the end of its life expectancy, and also becoming costly to maintain. The current well is also located on FDOT right of way, in which the Town's lease will run out in 2032.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:					Town Council Approval and Date:			POC Phone Number: 352-805-0205		
Town Manager Recommendation:								POC Email: mcates@howey.org		

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Sidewalk Improvements				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund		1		\$ 5,000	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 75,000
<p>Description of Project (200 words or less):</p> <p>This project consist of making improvements and repairs to the existing sidewalks throughout Town. This project may also consist of adding new sidewalks features to enhance existing sidewalks.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Making improvements and repairs to existing sidewalks to ensure the sidewalks throughout Town meet all current *A.D.A regulations to provide safe pedestrian traffic. *A.D.A(Americans with Disabilities Act).</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: N. Water Treatment Plant Replacement				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
State Appropriations Reserves				\$ 500,000	\$ 2,000,000	\$ 1,500,000	\$ 500,000	\$ 500,000		\$ 4,500,000
										\$ 500,000
Description of Project (200 words or less):										
<p>This project consist of the drilling of two wells, and the design, engineering, and construction of the North Water Treatment Plant to replace the existing aging well #3.</p>										
Justification and Urgency for the Project (When is it required to be complete and why?):										
<p>Well #3 is aging out, reaching the end of its life expectinency, and also becoming costly to maintain. The current well is also located on FDOT right of way, in which the Town's lease with FDOT will run out in 2032.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Water Master Plan				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund		1						\$ 80,000		\$ 80,000
Description of Project (200 words or less): This project consist of an analysis of the current water treatment plants and infrastructure, to plan for any needed capital improvements of the potable water treatment plants and infrastructure.										
Justification and Urgency for the Project (When is it required to be complete and why?): Our current master plan was completed in 2018 and covers the projected growth for a 5 year period. As new developments have expressed interest in building in the town ISB and we have had no significant improvements made to the water treatment plants or infrastucture a new master water plan with current information is needed.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Street Paving				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Infrastructure Fund		150			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Description of Project (200 words or less):										
This project consist of repaving the aging streets throughout Town.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Asphalt pavement has a life expectancy and should be repaired/replaced to provide a safe travel way for Town residents and the general public.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Venezia South Second Access				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund							\$ 10,000			\$ 10,000
Description of Project (200 words or less):										
This project consist of providing a second access for Venezia Subdivision by connecting Bellissimo Place to Revels Road.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Connecting Bellissimo Place to Revels Road would provide a second access for Venezia homeowners, Town residents and the general public.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Water Mains - South				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140					\$ 50,000	\$ 50,000		\$ 100,000
Description of Project (200 words or less): This project consist of replacing old exisiting metal pipe water mains with new pvc/poly pipe.										
Justification and Urgency for the Project (When is it required to be complete and why?): Replacing the old metal pipe water mains with new pvc/poly pipe will help provide better water quality and lessen the amount of costly repairs.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Annual Stormwater Improvements				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
LCWA Grant		1		\$ 100,000	\$ 100,000					\$ 100,000
General Fund		1		\$ 10,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 160,000
<p>Description of Project (200 words or less):</p> <p>This project consist of improving the stormwater features and structures throuhout Town and making improvements/upgrades to the direct discharge stormwater structures along N. Lakeshore Blvd and S. Lakeshore Blvd to ensure better water quality in Little Lake Harris.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Providing stormwater improvements and water quality improvements throughout the Town is one of the requirements of the Town's FDEP* Phase II MS4* NPDES* Permit. The Town has to generate annual reports to FEDP. FDEP(Florida Department of Enviromental Protection)* MS4(Municipal Separate Storm Sewer System)* NPDES(National Pollutant Discharge</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:					Town Council Approval and Date:			POC Phone Number: 352-805-0205		
Town Manager Recommendation:								POC Email: mcates@howey.org		

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Water Mains - North				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
Description of Project (200 words or less):										
This project consist of replacing old exisiting metal pipe water mains with new pvc/poly pipe.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Replacing the old metal pipe water mains with new pvc/poly pipe will help provide better water quality and lessen the amount of costly repairs.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Land Acquisition for WTP #3				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees				\$ 100,000						\$ 100,000
Description of Project (200 words or less):										
Land acquisition for North Water Treatment Plant to replace the existing aging well # 3.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Well #3 is aging out, reaching the end of its life expectancy, and also becoming costly to maintain. The current well is also located on FDOT right of way, in which the Town's lease will run out in 2032.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Central Park Courts and Upgrades				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140		\$ 48,500		\$ 150,000				\$ 198,500
Description of Project (200 words or less): This project consist of making upgrades to Central Park that include; basketball court resurfacing, shade over the swingset, new water fountain and adding a new kid sized basketball court.										
Justification and Urgency for the Project (When is it required to be complete and why?): Making upgrades to the existing recreational amenities and adding new amenities in Central Park will create a better experience for Town residents and the general public.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Main Pier Improvements				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140			\$ 100,000					\$ 100,000
General Fund		1	\$92,000							\$ -
Description of Project (200 words or less):										
This project consist of adding additional lower fishing piers to the end of the existing main pier.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Adding additional lower fishing piers to the end of the existing pier will allow for a better fishing experience by residents and the general public.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Cemetery Sidewalk and Fencing				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund		1		\$ 15,000						\$ 15,000
<p>Description of Project (200 words or less):</p> <p>This project consist of adding ADA compliant sidewalks across the landscaped island, adding ADA sidewalks from the mausoleum to the drive. Also, adding additional fencing around the maintenance area at the rear of the cemetery.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Adding ADA compliant sidewalks in key locations will provide a safer way for patrons to navigate the cemetery. Adding additional fencing around the maintainance area will create a more aesthetically pleasing view for all cemetery patrons.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Repair/Renovate Sara Maude park				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees				\$ 100,000	\$ 100,000		\$ 100,000			\$ 300,000
<p>Description of Project (200 words or less):</p> <p>This project consist of renovating the existing parking area at the park entrance along S. Lakeshore Blvd to allow for additional parking. This project may also consist of making repairs or renovations to the existing boardwalk.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Currently there is not adequate parking at the park entrance along S. Lakeshore Blvd. Also, currently the park is closed due to the damages substained to the boardwalk during Hurricane Ian.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Grove Square Park				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140		\$ 10,000						\$ 10,000
Description of Project (200 words or less):										
This project consist of adding additional amenities to Grove Square Park to create a Town Center for commerce.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Making upgrades and adding new amenities to Grove Square Park to create a area of commerce for residents and the general public to enjoy.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Lakeshore Shoreline Improvements				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Grants (Unspecified)						\$ 100,000				\$ 100,000
Description of Project (200 words or less):										
This project consist of Little Lake Harris shoreline improvements to include; shoreline rerstoration and kayak launches.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Improvements to Griffin Park				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees		140					\$ 45,000			\$ 45,000
Grants							\$ 45,000			\$ 45,000
General Fund		1			\$ 10,000					\$ 10,000
Description of Project (200 words or less):										
This project consist of adding additional recreational amenities to Griffin Park.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Adding additional recreational amenities to Griffin Park will create a better experience for Town residents and the general public.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Neighborhood Park South End (Pine Park)				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees				\$ 35,000	\$ 100,000	\$ 350,000				\$ 485,000
<p>Description of Project (200 words or less):</p> <p>This project consist of adding amenities to Pine Parek (Venezia South Park). In FY 2022-23 it is proposed to add a driveway and or a parking area for Public Access. In FY 2023-24 it is proposed to procure engineered plans for park amenities that will include a public parking lot, pickle ball courts, bicycle trail, bicycle trailhead, and restrooms. In FY 2024-25 it is proposed to procure a contractor and construct the park amenities that will include a public parking lot, pickle ball courts, bicycle trail, bicycle trailhead and restrooms.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Adding amenities to Pine Park would solidiify the deal the Town made with the Venezia HOA for ownership of the property.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/22/2022				Project Title: Repair/Replace Finger Piers				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund				\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000
FWC Grant				\$ 50,000						\$ 50,000
Description of Project (200 words or less):										
This project consist of the repair or replace of exisiting finger piers that are located along North and South Lakeshore Blvd.										
Justification and Urgency for the Project (When is it required to be complete and why?):										
To repair or replace exsisting finger piers to provide a safe location for Town residents and the general public to fish on Little Lake Harris.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:					Town Council Approval and Date:		POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: December 22, 2022				Project Title: New Public Safety Complex					Project Number:	
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Grants (Unspecified)						\$2,000,000.00	\$3,000,000.00	\$3,000,000.00	\$2,000,000.00	\$10,000,000.00
Description of Project (200 words or less): Create a concept design of a public safety building and build a new police headquarters. The building must meet all safety, hardening concepts, and all current security requirements. The area needs to provide adequate parking for visitors & staff. The location should include any future growth for the facility as well.										
Justification and Urgency for the Project (When is it required to be complete and why?): We are currently operating out of approximately 1500 square feet now. The architect said we should be at a minimum of 15,000 square feet to meet the current demand of today's world. As we grow, we are quickly running out of room and parking. The facility should be evaluated for a growth period of 20 years. The building is long over due for today's standards. When funding is available, the design will take around 1 year to design and agree on a design. The second year will be bidding the project and selecting a contractor that specializes in law enforcement facility construction, like Ajax Construction. The 2 to 3 remaining years will be site preparation and building and inspecting the facility as it's built. I would suggest a construction manager be hired to oversee this function. Specialty sub contractors should be used to coordinate IT, building security and controlled access entry/exit points. It's my belief this project will take up to 5 years from design to finish. The estimated budget is 8 to 10 million. This does not include any furniture, IT equipment, etc.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Police & Building services for permits					Department Point of Contact: Rick Thomas					
Planning & Zoning Board Recommendation:				Town Council Approval and Date:				POC Phone Number: 352-324-2030		
Town Manager Recommendation:								POC Email: rthomas@howey.org		

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022				Project Title: Outdoor After-Hours Book Locker				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees					20,000.00					20,000.00
<p>Description of Project (200 words or less):</p> <p>After hours lockboxes for patrons to pick up books they have on hold.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022				Project Title: Toy Lending Program				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Toy Lending Program				6,000.00					6,000.00
<p>Description of Project (200 words or less): Specifically "American Girls" dolls and accessories.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?): Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022				Project Title: Virtual Reality Station				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Virtual Reality Station			15,000.00						15,000.00
<p>Description of Project (200 words or less):</p> <p>"Meta Quest Pro" virtual goggles and accessories such as headset, controllers and stylus tips, charging dock, protective cover, partial light blockers, wrist straps, and charging cables and adaptor.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022				Project Title: Special Collection - World Literature				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Special Collection World Literature				15,000.00					15,000.00
Description of Project (200 words or less): "Works of literature that have been created, distributed, and circulated beyond their country of origin." It has to speak to people of more than one nationality.										
Justification and Urgency for the Project (When is it required to be complete and why?): Available resources for local residents.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library							Department Point of Contact Tara Hall			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352.324.0254			
Town Manager Recommendation:							POC Email: thall@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022		Project Title: LEGO Wall						Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	LEGO wall				5,000.00					5,000.00
<p>Description of Project (200 words or less): A wall for kids to build LEGO projects.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?): Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022				Project Title: Digitalization Station				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Digitalization Station	1		5,000.00						5,000.00
<p>Description of Project (200 words or less):</p> <p>A video to digital converter with accessories which would include flash drives and SD cards.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library							Department Point of Contact Tara Hall			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352.324.0254			
Town Manager Recommendation:							POC Email: thall@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 12/29/2022		Project Title: Makerspace						Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees					10,500.00					10,500.00
<p>Description of Project (200 words or less):</p> <p>Cricut Maker and accessories. Sewing machine and accessories. Film making equipment.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Available resources for local residents.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Library						Department Point of Contact Tara Hall				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352.324.0254				
Town Manager Recommendation:						POC Email: thall@howey.org				

Town of Howey In The Hills FY 2023-2028 Capital Project Plan

Date: January 8, 2023				Project Title: ROW Acquisition & Enhance Intersection Safety				Project Number: DRM01		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Transportation Impact Fees					10,000	20,000				30,000
										0
										0
										0
										0
Description of Project (200 words or less): Acquire necessary right of way on either side of the intersection of Citrus Avenue and Camellia Way in first year and widen the intersection so both Citrus and Camellia are at least 20 feet wide as they enter the intersection. Place stop signs on both approaches. ensure the sight distance is adequate by removal of obstructing vegetation. Pave the intersection to eliminate pot holes. Complete construction by end of second year.										
Justification and Urgency for the Project (When is it required to be complete and why?): This is a safety issue. Numerous near miss head on collisions occur at the intersection due to lack of adequate ROW and poor sight distance due to overgrown vegetation in adjacent properties. Completion must be given high priority to avoid injuries or fatalities.										
Is It related to other projects? If yes, list them. None.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: January 8, 2023			Project Title: Sanitary Sewers Installed on S. Florida and Dixie Avenues.				Project Number: DRM02			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Grant Funds Utility Fund Sewer Impact					500,000					500,000
					10000					10,000
										0
										0
Total					510,000					510,000
<p>Description of Project (200 words or less):</p> <p>Using grant funds available from DEP, install gravity flow sewer mains along both South Florida and South Dixie Avenues. Connect all existing houses to new sanitary sewer lines. Suggest line be placed on west side of South Dixie and along East Side of South Florida. Connect new lines via a grinder pump and a small lift station at each side intersecting street (3 each) to the existing force main on west side of South Florida Avenue. Properly abandon all septic tanks currently installed along South Dixie and South Florida Avenues. Require all property owners with existing houses or residences to hook up. Any vacant lots must hook up to sanitary sewer system upon construction. No costs will be assessed to existing house property owners. Town Utility Fund will cover any grant matching or ineligible costs with sewer impact fees. Residents will pay standard monthly sewer charges per utility fund rate schedule in future to maintain system.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>This project will use existing available grant funds to continue the Town's efforts to provide sanitary sewer service to all properties within Town Boundaries. This is in keeping with County, State, and Federal goals to keep our environment clean and healthy for all residents. Complete project by September 30, 2024.</p>										
<p>Is It related to other projects? If yes, list them. Center Street Sanitary Sewer System.</p>										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

**Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan**

Date: January 8, 2023				Project Title: Acquire Assets of Central Lake County Community Development District				Project Number: DRM03		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Future Utility Revenue Bond Issue					500,000					500,000
Total					500,000					500,000
<p>Description of Project (200 words or less):</p> <p>Sanitary Sewer Services are currently provided to a portion of the Town of Howey In The Hills and a portion of unincorporated Lake County by the Central Lake County Community Development District (CDD) which was established by Lake County Ordinance 2001-75 on May 11, 2001 in accordance with Chapter 190, Florida Statutes. All of the CDD Water and Sewer Service areas are located within the Town of Howey In The Hills Water and Sewer Service Area as provided in Lake County Ordinance 2013-29 (as amended) . This capital project provides for the Town of Howey In The Hills to acquire the assets of the Central Lake County Community Development District by paying Lake County the value of the District's Net Assets, plus any related legal and administrative expenses. The last available audited Financial Statements of the CDD, dated September 30, 2021, place its Total Net Position at \$291,898. As these financial statements are over fifteen (15) months old, it is anticipated the value may have increased since that date. This project has therefore been estimated at \$500,000 for the Net Asset value of the District, plus administrative and legal expenses. The Town would assume all assets and liabilities of the District upon acquisition, including the remaining three and one-half year lease, and four each, ten year extensions of the lease with Sewer and Water Plant Investments, LLC (previously Packing House By-Products, Co.), both entities owned by the previous Developer of Mission Inn. Lease payments are calculated each year based on a formula detailed in the lease agreement.</p> <p>Justification and Urgency for the Project (When is it required to be complete and why?): The Town of Howey in The Hills is currently negotiating with five (or more) Developers of Land located within its Town Limits to build large numbers of residential housing units, and some number of commercial and industrial properties. These properties and additional ones that may surface in the future in the Town Of Howey In The Hills Service Area, will require water and sewer services. The Orlando-Kissimmee Metropolitan Area is expanding rapidly and is now approaching the Town of Howey In The Hills. In the next five to ten years the population of the Town of Howey In The Hills is expected to explode into a much larger Town. If the Town is to develop properly in agreement with interests of the existing Town residents, it is imperative that the Town must control the water and sewer services in its service area. The Town currently operates its own water services and some retail wastewater collection services. This acquisition, in cooperation with Lake County, will allow the Town on a cost effective basis, to operate wholesale wastewater collection and treatment services. Together with the acquisition and expansion of the Drake Point water and wastewater plants approved by Lake County within the Town of Howey Water and Wastewater Service Area, the Town of Howey in the Hills will be able to serve customers within its service area.</p>										
Is It related to other projects? If yes, list them. Drake Point Water and Wastewater Treatment Plants Acquisition										
What Department Will Be Responsible For The Project?: Public Works and Finance							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: January 8, 2023			Project Title: Aquire and Expand Drake Point Water & WW Plants					Project Number: DRM04		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Future Utility Revenue Bond Issue					5,000,000					5,000,000
Total					5,000,000					5,000,000
<p>Description of Project (200 words or less): In the Summer of 2022, Lake County approved the Drake Point PUD Development within the Howey In The Hills Water and Wastewater Service Area. The Developer plans on building water and wastewater plants to serve this rapidly developing portion of Lake County. Approximately 600 new homes will be built on this tract in Yalaha, a portion of unincorporated Lake County. The City of Leesburg has already approved a development (Whispering Hills) that will abut on the northern boundary of the Town of Howey In The Hills Water and Wastewater Service Area. Over 2,100 houses are planned in this area along Number 2 Road. The area surrounding Howey In The Hills, and the Town itself are exploding with growth as the Orlando-Kissimmee metropolitan area continues to expand. It is imperative that the Town of Howey In The Hills, develop and provide adequate water and wastewater services to these newly developing areas, if the residents of the Town are to have a say in the manner in which the area develops. The development is coming, as Drake Point demonstrates, whether Town residents like it or not. This project provides for the development of the required water and wastewater services in the Northeast Quadrant of the Town of Howey In The Hills Service Area. Collectively, with the project to acquire and operate the Water and Wastewater Services currently delivered by the Central Lake County Community Development District, and the Two New Water Well Drillings approved this past Fall by the Town Council, the Town will effectively be in both the water and wastewater delivery business in its service area.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?): The Town of Howey in the Hills needs to acquire and operate all public water and wastewater treatment facilities within its Water and Wastewater Service Area in order to be able to responsibly manage the development of its community and surrounding areas. This project will be bonded by September 30, 2024, and construction completed on expanded plants by September 30, 2025 to serve its customers.</p>										
<p>Is It related to other projects? If yes, list them. Acquisition of Central Lake County CDD Water and Wastewater facilities. ; Construction of Two New Water Wells</p>										
What Department Will Be Responsible For The Project?: Public Works and Finance							Department Point of Contact: Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 1/16/2022				Project Title: Design for New Town Hall				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund					\$50,000					\$50,000
<p>Description of Project (200 words or less):</p> <p>With the growth of the Town, a larger, newer Town Hall will be necessary. The selection of the site and the design of the building will be the preliminary steps.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>As Town Hall is currently housed in an old, repurposed house, there has been a need for a larger, newer structure to accommodate staff operations on a daily basis and to accommodate attendance at public meetings.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Administration/Facilities							Department Point of Contact Sean O'Keefe			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: sokeefe@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 1/16/2022				Project Title: Central Lake Bike Trail and Town Trails				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees					\$40,000					\$40,000
<p>Description of Project (200 words or less):</p> <p>There are numerous bike trails being proposed and built throughout Central Florida. Due to its location, Howey-in-the-Hills is in a position to connect into these proposed and current bike trails.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>There are ongoing, concurrent bike trail projects that are being sponsored at the state, county, and municipal level. Any bike trail proposal needs to be placed in the larger picture of the latest bike trail plans.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 1/16/2022		Project Title: Community Campus near Public Safety		Project Number:						
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
Impact Fees					\$300,000	\$300,000	\$250,000			\$850,000
<p>Description of Project (200 words or less):</p> <p>Near the Town-owned nine acres on Number Two Road, there is the possibility of developing a greater campus. This would include the potential acquisition of nearby wetlands and another parcel (approximately ten acres).</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Increasing space for Town facilities will become a greater need as the Town grows.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date: 1/16/2022		Project Title: Central Avenue Streetscape					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
General Fund							\$30,000	\$500,000		\$530,000
<p>Description of Project (200 words or less):</p> <p>As the downtown area is developed, a streetscape will be a necessary component of the redesign/revitalization process.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>After a Community Redevelopment Agency is created, developing the downtown will necessitate a streetscape implementation.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works							Department Point of Contact Morgan Cates			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY 2023-2028 Capital Project Plan

Date:				Project Title:				Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY 2022-23	FY 2023-24	FY2024-25	FY 2025-26	FY2026-27	FY 2027-28	Project Totals
County Impact Fees	Library Expansion	8			100,000.00					100,000.00
<p>Description of Project (200 words or less):</p> <p>Due to the projected growth coming to the Howey area; we will need to increase the size of the building to accommodate this increase.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Available resources for local residents.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Library							Department Point of Contact Tara Hall			
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352.324.0254			
Town Manager Recommendation:							POC Email: thall@howey.org			

From Workshop 1/9/2023

Councilor Name: Marie Gallelli

Five SMART Goals for the Calendar Year (2023) [specific, measurable, achievable, realistic, time-based]

1. Pro-actively search for grants monthly and submit X amount/month.
2. Infrastructure – use Town grid to repair, resurface, etc. on regular cycle.
3. Community Volunteerism – Committees per year, ask for co-chair.
4. Commercial Businesses – list of businesses, talk to businesses, discussing when we have sewers.
5. Meeting at LEC/quarterly – inviting new residents, welcome them, questions, join/create committees.

Councilor Name: Martha MacFarlane

Five SMART Goals for the Calendar Year (2023) [specific, measurable, achievable, realistic, time-based]

1. Create a Community Redevelopment Area for the Town City Center
2. Engage outside firm to develop image options and conduct workshops for public input
3. Review existing impact fees and assess the need for new impact fees e.g. storm water, transportation, wastewater
4. Benchmark other fees and salaries and define strategy and timelines for implementation of the target \$
5. Complete an updated survey of the Town

Councilor Name: Renee Lannaman

Five SMART Goals for the Calendar Year (2023) [specific, measurable, achievable, realistic, time-based]

1. Responsible development with a focus on sustainability
2. Developers' concessions to pay for roads and utilities as needed to not burden current residents.
3. Action Plan update (what is the status of a given development? Utilities? Etc.)
4. Annexation of land into Town
5. Continue to provide high-quality of life for current residents and future generations, including walkable downtown

Councilor Name: George Lehning

Five SMART Goals for the Calendar Year (2023) [specific, measurable, achievable, realistic, time-based]

1. Wastewater Plant build/buy
2. Repair/upgrade roadways
3. Repair/redesign Sara Maude Walkways
4. Map Town Sanitary Sewer Grid – Assign Phases – Begin southwest Area
5. New Town Hall Campus – Design (Police-Fire-Library-Park)

Councilor Name: David Miles

Five SMART Goals for the Calendar Year (2023) [specific, measurable, achievable, realistic, time-based]

1. Acquire the water/wastewater plants at Drake Pointe
2. Acquire assets of Central Lake CDD
3. Upsize Drake Pointe Plants to manage northeastern quadrant of Howey ISBA
4. Purchase additional right-of-way at Citrus and Camelia to reconstruct road intersection and add stop signs
5. Eliminate “woke” concepts from council agendas

Summary: (1) Expenditures for the Police JAG - Residual Grant were not fully accounted for leaving several GL accounts over budget. This Budget Transfer is to adjust the lines affected by reallocating funds. (2) Budgets for Water/Sanitation were place on the incorrect GL line are being corrected. (3) By correcting the budgets now, it will allow for the proper coding/placement of expenditures and assist in better budget preparation in the future.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW OBJ?	Notes
Allocation Correction	1	D	8,281.65	1	GENERAL FUND	521000	Police	340	Other Contractual Services	NO	Trnsf to 001-521-342
	2	I	8,281.65	1	GENERAL FUND	521000	Police	342	Software & Annual	NO	Trnsf from 001-521-340
Amend PD Budget. <i>JAG - Residual Grant</i> expenditures were not fully accounted for, subsequently grant funding was inadvertently distributed among other expenditure lines.	3	D	20,625.00	1	GENERAL FUND	521000	Police	120	Salaries	NO	Trnsf to 001-521-650
	4	D	5,000.00	1	GENERAL FUND	521000	Police	130	Police - Reserve Salaries	NO	Trnsf to 001-521-650
	5	D	1,589.00	1	GENERAL FUND	521000	Police	210	Fica	NO	Trnsf to 001-521-650
	6	D	73.00	1	GENERAL FUND	521000	Police	211	Medicare	NO	Trnsf to 001-521-650
	7	D	299.00	1	GENERAL FUND	521000	Police	230	Life & Health Ins.	NO	Trnsf to 001-521-650
	8	D	566.00	1	GENERAL FUND	521000	Police	240	Workers' Compensation	NO	Trnsf to 001-521-650
	9	I	28,152.00	1	GENERAL FUND	521000	Police	650	Cap Outlay - Vehicles	NO	Trnsf from 001-521-120, 210, 211, 230, 240
Amend PD Budget. <i>JAG - Residual Grant</i> expenditures were not fully accounted for, subsequently grant funding was inadvertently distributed among other expenditure lines.	10	D	2,969.00	1	GENERAL FUND	521000	Police	520	Operating Supplies	NO	Trnsf to 001-521-640, 650
	11	I	1,259.00	1	GENERAL FUND	521000	Police	640	Cap Outlay - Equipment	NO	Trnsf from 001-521-520
	12	I	1,710.00	1	GENERAL FUND	521000	Police	650	Cap Outlay - Vehicles	NO	Trnsf from 001-521-520
Re-allocate Funds to PD	13	D	23,500.00	1	GENERAL FUND	574000	Special Events	340	Other Contractual Services	NO	Trnsf to 001-521-650
	14	I	23,500.00	1	GENERAL FUND	521000	Police	650	Cap Outlay - Vehicles	NO	Trnsf from 001-574-340
Allocation Correction	15	D	40,000.00	401	WATER/SANITATION FUND	533000	Water Utility Services	466	R & M - Water	No	Trnsf to 401-533-460
	16	I	40,000.00	401	WATER/SANITATION FUND	533000	Water Utility Services	460	R & M - Equipment	NO	Trnsf from 401-533-466
Allocation Correction	17	D	95,000.00	401	WATER/SANITATION FUND	533000	Water Utility Services	640	Cap Outlay - Equipment	No	Trnsf to 401-533-520
	18	I	95,000.00	401	WATER/SANITATION FUND	533000	Water Utility Services	520	Operating Supplies	NO	Trnsf from 401-533-640

Created by: Abigail M Herrera
Reviewed by: Sean O'Keefe

BT#: 93

Submitted to Council via email: 1/11/2023

Item 6.

Summary: (1) Expenditures for the Police JAG - Residual Grant were not fully accounted for leaving several GL accounts over budget. This Budget Transfer is to adjust the lines affected by reallocating funds. (2) Budgets for Water/Sanitation were place on the incorrect GL line are being corrected. (3) By correcting the budgets now, it will allow for the proper coding/placement of expenditures and assist in better budget preparation in the future.

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	FUND DESCRIPTION	ACCOUNT	ACCOUNT DESCRIPTION	OBJECT	OBJECT DESCRIPTION	NEW OBJ?	Notes

D197,902.65

I197,902.65

Description	Line #	(I) Increase / (D) Decrease	AMOUNT	FUND	ACCT	OBJ	NEW OBJ?	Notes	BT#
Allocation Correction	1	D	8,281.65	1	521000	340	NO	Trnsf to 001-521-342	93
	2	I	8,281.65	1	521000	342	NO	Trnsf from 001-521-340	93
Amend PD Budget. Grant expenditures were not fully accounted for, subsequently grant funding was inadvertently distributed among other expenditure lines.	3	D	20,625.00	1	521000	120	NO	Trnsf to 001-521-650	93
	4	D	5,000.00	1	521000	130	NO	Trnsf to 001-521-650	
	5	D	1,589.00	1	521000	210	NO	Trnsf to 001-521-650	93
	6	D	73.00	1	521000	211	NO	Trnsf to 001-521-650	
	7	D	299.00	1	521000	230	NO	Trnsf to 001-521-650	93
	8	D	566.00	1	521000	240	NO	Trnsf to 001-521-650	93
	9	I	28,152.00	1	521000	650	NO	Trnsf from 001-521-120, 210, 211, 230, 240	93
Amend PD Budget. Grant expenditures were not fully accounted for, subsequently grant funding was inadvertently distributed among other expenditure lines.	10	D	2,969.00	1	521000	520	NO	Trnsf to 001-521-640, 650	93
	11	I	1,259.00	1	521000	640	NO	Trnsf from 001-521-520	93
	12	I	1,710.00	1	521000	650	NO	Trnsf from 001-521-520	93
Re-allocate Funds to PD	13	D	23,500.00	1	574000	340	NO	Trnsf to 001-521-650	93
	14	I	23,500.00	1	521000	650	NO	Trnsf from 001-574-340	93
Allocation Correction	15	D	40,000.00	401	533000	466	No	Trnsf to 401-533-460	93
	16	I	40,000.00	401	533000	460	NO	Trnsf from 401-533-466	93
Allocation Correction	17	D	95,000.00	401	533000	640	No	Trnsf to 401-533-520	93
	18	I	95,000.00	401	533000	520	NO	Trnsf from 401-533-640	93

D 197,902.65

I 197,902.65