



Town Council CIP Workshop

January 28, 2025 at 2:00 PM
Howey-in the-Hills Town Hall
101 N. Palm Ave.,
Howey-in-the-Hills, FL 34737

Join Zoom Meeting: <https://us06web.zoom.us/j/86790694324?pwd=GQQNbaPge5CJ4RwJ3jboDyqG2mJbjy.1>
Meeting ID: 867 9069 4324 | **Passcode:** 107973

AGENDA

Call the Town Council Meeting to order
Pledge of Allegiance to the Flag
Invocation by Councilor Reneé Lannamañ

ROLL CALL

Acknowledgement of Quorum

NEW BUSINESS

- 1.** Discussion: **Capital Improvement Plan (CIP)**

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

ADJOURNMENT

To Comply with Title II of the Americans with Disabilities Act (ADA):

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning (RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STS) and Enhanced Speech to Speech.

Howey Town Hall is inviting you to a scheduled Zoom meeting.

Topic: **Town Council Meeting**

Time: **Jan 28, 2025 02:00 PM Eastern Time (US and Canada)**

Join Zoom Meeting

<https://us06web.zoom.us/j/86790694324?pwd=GQQNbaPge5CJ4RwJ3jboDyqG2mJbjy.1>

Meeting ID: 867 9069 4324

Passcode: 107973

Dial by your location

+1 646 558 8656 US (New York)

+1 346 248 7799 US (Houston)

Meeting ID: 867 9069 4324

Passcode: 107973

Find your local number: <https://us06web.zoom.us/j/86790694324>

Please Note: In accordance with F.S. 286.0105: Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Howey-in-the-Hills does not prepare or provide this verbatim record. Note: In accordance with the F.S. 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737, (352) 324-2290 at least 48 business hours in advance of the meeting.



Date: January 28, 2025

To: Mayor and Town Council

From: Sean O’Keefe, Town Manager

Re: Discussion: **Capital Improvement Plan (CIP)**

Objective:

To update the Town Council on revisions to the FY25-30 Capital Improvement Plan (CIP), including the addition of two new projects, the removal of five obsolete or completed projects, and the adjusted project timelines and budget totals.

Summary:

The CIP has been updated to reflect current priorities and completed projects. The changes ensure the plan aligns with the Town’s strategic goals and fiscal capacity.

Additions to the CIP:

1. Talichet Lift Station Upgrades (\$150,000 in FY25)
2. Central Park Basketball Court Refinishing (\$50,000 in FY26)

Removed Projects:

The following projects have been removed from the CIP as they are either obsolete or completed:

1. Acquire Drake Point Water-Wastewater System:
 - *Obsolete*; Drake Point is no longer creating its own utility infrastructure.
2. Drilling for Wells 5 & 6:
 - **Completed.**
3. Wastewater Treatment Plant Construction:
 - *Obsolete*; the Town is not planning to build its own wastewater treatment plant.
4. Water Master Plan:
 - **Completed.**
5. Water Tower Repair and Painting:
 - *Obsolete*; the Council decided against this project after obtaining 50% grant funding.

Fiscal Impact:

There are \$24,035,000 in projects in the FY25-FY30 period.

Staff Recommendation:

At this time, staff is looking for Council input on the current version of the CIP.

TABLE 20								
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA								
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS								
Description	Funding Source	FY25	FY26	FY27	FY28	FY29	FY30	Total
Public Works								
Annual stormwater improvements	Various	\$ 190,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 440,000
Central Avenue Streetscape	General Fund					\$ 30,000	\$ 500,000	\$ 530,000
Talichet Lift Station Upgrades	Various	\$ 150,000						\$ 150,000
Emergency Lift Station Bypass Pumps	Various	\$ 340,000	\$ 150,000					\$ 490,000
Install Sanitary Sewer to Septic	Various		\$ 510,000					\$ 510,000
N. Water Treatment Plant Construction	Various	\$4,250,000	\$ 2,000,000	\$ 2,000,000	\$ 500,000			\$ 8,750,000
Road Reconstruction	Infrastructure	\$ 415,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 2,290,000
Sidewalk Improvements	General Fund	\$ 10,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 310,000
Venezia South Second Access	General Fund			\$ 75,000				\$ 75,000
Water Mains - North	Impact Fees (Water)		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Water Mains - South	Impact Fees (Water)			\$ 100,000	\$ 100,000	\$ 100,000		\$ 300,000
Fire Truck Repair and Painting	General Fund	\$ 25,000						\$ 25,000
								\$ 14,370,000
General Community Services								
Library Expansion	Impact Fees		\$ 200,000	\$ 800,000	\$ 200,000			\$ 1,200,000
Municipal Complex Design	Various						\$ 1,400,000	\$ 1,400,000
Police Station Expansion/Renovation	Various		\$ 400,000	\$ 1,600,000	\$ 1,600,000	\$ 400,000		\$ 4,000,000
Town Hall Retrofitting	Various			\$ 250,000				\$ 250,000
								\$ 6,850,000
Parks and Recreation								
Convert Landfill to Park (Peak Park)							\$ 5,000	\$ 5,000
Central Park Basketball Court Refinishing	General Fund		\$50,000					\$ 50,000
Grove Square Park	Impact Fees (Parks)			\$ 10,000				\$ 10,000
Improvements to Griffin Park	Impact Fees (Parks)				\$ 10,000		\$ 90,000	\$ 100,000
Lakeshore Shoreline Improvements	Grant (Unspecified)			100,000	\$ 200,000	\$ 720,000		\$ 1,020,000
Repair/Renovate Sara Maude Park	Impact Fees (Parks)	\$ 530,000			\$ 300,000			\$ 830,000
Repair/Replace Finger Piers	Impact Fees (Parks)	\$ 50,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 200,000
Pine Park Construction	Impact Fees (Parks)				\$ 200,000	\$ 200,000	\$ 200,000	\$ 600,000
								\$ 2,815,000
Per Year		\$5,960,000	\$ 3,925,000	\$ 5,550,000	\$3,725,000	\$2,065,000	\$2,810,000	
Program Total								\$24,035,000

TABLE 20 A
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS

Description	Funding Source	FY25	FY26	FY27	FY28	FY29	FY30	CIP Total
Transportation Mitigation Projects								
SR 19 @ CR 48 Intersection	Fair Share		\$ 742,500					\$ 742,500
SR 19 @ Central Ave Intersection	Fair Share		\$ 742,500					\$ 742,500
Revels Rd @ SR 19 Intersection	Fair Share					\$ 742,500		\$ 742,500
Florida Ave @ SR 19 Intersection	Fair Share			\$ 148,500				\$ 148,500
Florida Ave @ Number 2 Rd. Intersection	Fair Share				\$ 148,500			\$ 148,500
Pedestrian Improvements	Various		\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000		\$ 100,000
Bicycle Improvements	Various			\$ 20,000	\$ 30,000	\$ 50,000		\$ 100,000
Streetscape	Various					\$ 250,000		\$ 250,000
Total		\$ -	\$ 1,505,000	\$ 188,500	\$ 198,500	\$ 1,082,500	\$ -	\$ 2,974,500

**Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan**

Date: 1/23/2025		Project Title: Annual Stormwater Improvements					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
LCWA Grant				\$ 142,500						\$ 142,500
General Fund		1		\$ 47,500	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 247,500
Description of Project (200 words or less):										
<p>This project consist of improving the stormwater features and structures throughout Town and making improvements/upgrades to the direct discharge stormwater structures along N. Lakeshore Blvd and S. Lakeshore Blvd to ensure better water quality in Little Lake Harris.</p> <p>Cost was determined by the Public Services Director for small stormwater projects for a typical year. For FY25, this is the Town Engineer's estimated costs as required for the application to the LCWA grant to perform a water quality stormwater project along N. Lakeshore.</p> <p>Public Works Director will be applying for additional grants to cover stormwater projects in the upcoming years.</p>										
Justification and Urgency for the Project (When is it required to be complete and why?):										
<p>Providing stormwater improvements and water quality improvements throughout the Town is one of the requirements of the Town's FDEP* Phase II MS4* NPDES* Permit. The Town has to generate annual reports to FEDP. FDEP(Florida Department of Enviromental Protection)* MS4(Municipal Separate Storm Sewer System)* NPDES(National Pollutant Discharge</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Central Avenue Streetscape					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
General Fund								30,000	500,000	\$530,000
<p>Description of Project (200 words or less):</p> <p>As the downtown area is developed, a streetscape will be a necessary component of the redesign/revitalization process.</p> <p>Costs were based upon estimates from original project proposal.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>After a Community Redevelopment Agency is created, developing the downtown will necessitate a streetscape implementation.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352-805-0205				
Town Manager Recommendation:						POC Email: mcates@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Talichet Emergency Lift Station Bypass Pumps					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
General Fund					150,000					\$ 150,000
Grants										\$ -
<p>Description of Project (200 words or less):</p> <p>This project consists of installing upgrades at the Talichet Lift Station to include, upgraded panel box with SCADA and High Level Alarms, 6' Chainlink Fence with gates, and gravel around the entire Lift Station.</p> <p>Costs were determined from quotes received from vendors and RCM Utilities.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Installing upgraded panel and SCADA system at the lift station would provide 24 hour monitoring of the lift stations. The chainlink fence would provide extra security to the lift station.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
<p>What Department Will Be Responsible For The Project?: Public Works</p>						<p>Department Point of Contact: Morgan Cates</p>				
<p>Planning & Zoning Board Recommendation:</p>				<p>Town Council Approval and Date:</p>		<p>POC Phone Number: 352-805-0205</p>				
<p>Town Manager Recommendation:</p>						<p>POC Email: mcates@howey.org</p>				

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Emergency Lift Station Bypass Pumps					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
General Fund				\$85,000	37,500					\$ 122,500
Grants				\$ 255,000	\$ 112,500					\$ 367,500
<p>Description of Project (200 words or less):</p> <p>This project consist of installing two emergency bypass pumps at two Town-owned lift stations.</p> <p>Costs were determined from a quote from URE (Utility Repair Experts).</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Installing emergency bypass pumps at the lift station would provide service to the lift stations during all emergency situations.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
<p>What Department Will Be Responsible For The Project?: Public Works</p>						<p>Department Point of Contact: Morgan Cates</p>				
<p>Planning & Zoning Board Recommendation:</p>				<p>Town Council Approval and Date:</p>		<p>POC Phone Number: 352-805-0205</p>				
<p>Town Manager Recommendation:</p>						<p>POC Email: mcates@howey.org</p>				

**Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan**

Date: 1/23/2025		Project Title: Install Sanitary Sewers on S. Florida and Dixie Avenues.					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Grant Funds					500,000					500,000
Utility Fund Sewer Impact					10,000					10,000
										0
										0
Total					510,000					510,000
<p>Description of Project (200 words or less):</p> <p>Using grant funds available from DEP, install gravity flow sewer mains along both South Florida and South Dixie Avenues. Connect all existing houses to new sanitary sewer lines. Suggest line be placed on west side of South Dixie and along East Side of South Florida. Connect new lines via a grinder pump and a small lift station at each side intersecting street (3 each) to the existing force main on west side of South Florida Avenue. Properly abandon all septic tanks currently installed along South Dixie and South Florida Avenues. Require all property owners with existing houses or residences to hook up. Any vacant lots must hook up to sanitary sewer system upon construction. No costs will be assessed to existing house property owners. Town Utility Fund will cover any grant matching or ineligible costs with sewer impact fees. Residents will pay standard monthly sewer charges per utility fund rate schedule in the future to maintain system.</p> <p>Costs were estimated by Councilor Miles.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>This project will use existing available grant funds to continue the Town's efforts to provide sanitary sewer service to all properties within Town Boundaries. This is in keeping with County, State, and Federal goals to keep our environment clean and healthy for all residents.</p>										
<p>Is It related to other projects? If yes, list them. Center Street Sanitary Sewer System.</p>										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352-325-0205				
Town Manager Recommendation:						POC Email: mcates@howey.org				

**Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan**

Date: 1/23/2025		Project Title: N. Water Treatment Plant Construction					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
State Appropriations				\$ 4,250,000						\$ 4,250,000
Other					\$ 2,000,000	\$ 2,000,000	\$ 500,000			\$ 4,500,000
Description of Project (200 words or less):										
<p>This project consist of the drilling of two wells, and the design, engineering, and construction of the North Water Treatment Plant to replace the existing aging well #3.</p> <p>Total costs were determined by research of similar projects throughout the state, as well as adjusting the cost of the Town's previous project with inflation.</p>										
Justification and Urgency for the Project (When is it required to be complete and why?):										
<p>Well #3 is aging out, reaching the end of its life expectancy, and also becoming costly to maintain. The current well is also located on FDOT right of way, in which the Town's leases with FDOT, will run out in 2032.</p>										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Road Reconstruction						Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Infrastructure		150		\$415,000	\$275,000	\$275,000	\$275,000	\$275,000	\$275,000	1,790,000
General Fund		1			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	500,000
Description of Project (200 words or less):										
<p>This project consists of road reconstruction projects throughout town to ensure existing town roads are brought up to current town standards. Roads are scheduled based on a Road Inventory List created by the Public Services Director, with a rolling five-year Road Improvement List.</p> <p>FY24 N. Citrus Avenue – 1,116 LF FY25 E. Gardenia Street – 826 LF; E. Holly Street – 752 LF FY26 N. Tangerine Avenue – 1,400 LF FY27 N. Georgia Avenue – 656 LF; W. Pine Street – 370 LF; W. Palmetto Avenue – 347 LF FY28 N. Valencia Avenue – 1,121 LF; Mission Lane – 1,335 LF FY29 E. Croton Way - 1,650 LF</p>										
Justification and Urgency for the Project (When is it required to be complete and why?):										
Existing town road conditions do not meet current town standards, and some town road conditions cause safety issues. In addition, roads need maintenance on an ongoing cycle.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:		POC Phone Number: 352-805-0205				
Town Manager Recommendation:						POC Email: mcates@howey.org				

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Sidewalk Improvements					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
General Fund		1		\$ 10,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 310,000
<p>Description of Project (200 words or less):</p> <p>This project consist of making improvements and repairs to the existing sidewalks throughout Town. This project may also consist of adding new sidewalk features to enhance existing sidewalks.</p> <p>Costs were determined by previous sidewalk improvement project costs and estimates for upcoming project costs.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Making improvements and repairs to existing sidewalks to ensure the sidewalks throughout Town meet all current *A.D.A regulations to provide safe pedestrian traffic. *A.D.A(Americans with Disabilities Act).</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Venezia South Second Access					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
General Fund							75,000			\$ 75,000
Description of Project (200 words or less): This project consists of providing a second access for Venezia Subdivision by connecting Bellissimo Place to E. Revels Road. Costs were estimated by Town Engineer.										
Justification and Urgency for the Project (When is it required to be complete and why?): Connecting Bellissimo Place to Revels Road would provide a second access for Venezia homeowners, Town residents and the general public.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Water Mains - North					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Water Impact Fee		140			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
<p>Description of Project (200 words or less):</p> <p>This project consists of replacing old existing metal pipe water mains with new pvc/poly pipe or epoxy lining.</p> <p>Costs were determined by Public Works in working with vendors. Public Works is researching grants to cover cost.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Replacing the old metal pipe water mains with new pvc/poly pipe will help provide better water quality and lessen the amount of costly repairs.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Water Mains - South					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Impact Fees (Water)		401				\$ 100,000	\$ 100,000	\$ 100,000		\$ 300,000
Description of Project (200 words or less): This project consists of replacing old existing metal pipe water mains with new pvc/poly pipe or epoxy lining. Costs were determined by Public Works in working with vendors. Public Works is researching grants to cover cost.										
Justification and Urgency for the Project (When is it required to be complete and why?): Replacing the old metal pipe water mains with new pvc/poly pipe will help provide better water quality and lessen the amount of costly repairs.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Fire Truck Repair and Painting					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
General Fund		1		\$ 25,000						\$ 25,000
<p>Description of Project (200 words or less):</p> <p>This project consists of Repairing and Painting of the 1945 Mack Fire Truck. The Town has partnered with Lake Tech College to upgrade the 1945 Mack Fire Truck with a modern engine and chassis to create an updated reliable truck. Lake Tech will supply the labor and the Town will supply the parts to cut the cost on the restoration.</p> <p>Costs were determined by the Public Services Director, Police Chief, and Lake Tech College along with a similar project completed by Pembroke Pines Fire Department.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Replacing the old metal pipe water mains with new pvc/poly pipe will help provide better water quality and lessen the amount of costly repairs.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project Town of Howey In The Hills FY25-30 Capital Project Plan

Date: January 23, 2025		Project Title: Library Expansion					Project Number:				
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals	
County Impact Fees					\$200,000	\$800,000	\$200,000			\$1,200,000	
<p>Description of Project (200 words or less):</p> <p>Due to the projected growth coming to the Howey area, the Town will need to increase the size of the library to accommodate this increase. The library needs study/meeting rooms to accommodate those who need privacy and quiet to work on school or professional business. The children's area also needs to increase due to an influx of families into our area. An expansion would also allow more shelving to be added for more titles.</p> <p>Estimated costs were based on the actual costs of a previous expansion, and are limited by the annual request limit.</p>											
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>The American Library Association had a formula for planning library sizes for populations under 10,000: Book inventory (per capita) should be 3.5 to 5; total sq. ft. (per capita) should be 0.7 sq. ft - 0.9 sq. ft. For a Town serving an area of (potentially) 10,000 residents, there should be minimally 35,000 items in a building that is minimally 7,000 sq. ft. Compare these numbers to the current 13,000 items and 4,000 sq. ft.</p>											
<p>Is It related to other projects? If yes, list them.</p>											
What Department Will Be Responsible For The Project?:						Library					Department Point of Contact: Amanda Moldan
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number:		352.324.0254		
Town Manager Recommendation:							POC Email:		amoldan@howey.org		

Capital Expenditure Project Town of Howey In The Hills FY25-30 Capital Project Plan

Date: January 23, 2025		Project Title: Municipal Complex						Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Various (Impact Fees)									\$1,400,000.00	\$1,400,000.00
<p>Description of Project (200 words or less):</p> <p>Create a concept design of a public safety building and build a new police headquarters. The building must meet all safety, hardening concepts, and all current security requirements. The area needs to provide adequate parking for visitors & staff. The location should include any future growth for the facility as well. As a proposed expansion of this concept: work with Town Hall and Public Works to create a joint Municipal Complex.</p> <p>Costs were determined by consultant.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>We are currently operating out of approximately 1500 square feet now. The architect said we should be at a minimum of 15,000 square feet to meet the current demand of todays world. As we grow, we are quickly running out of room and parking. The facility should be evaluated for a growth period of 20 years. The building is long over due for todays standards. When funding is available, the design will take around 1 year to design and agree on a design. the second year will be bidding the project and selecting a contractor that specializes in law enforcement facility construction, like Ajax Construction. The 2 to 3 remaining years will be site preparation and building and inspecting the facility as its built. I would suggest a construction manager be hired to over see this function. Specialty sub contractors should be used to coordinate IT, building security and controlled access entry/exit points. It's my belief this project will take up to 5 years from design to finish. The estimated budget is 8 to 10 million. This does not include any furniture, IT equipment, etc.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Police & Building services for permits						Department Point of Contact: Rick Thomas				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-324-2030			
Town Manager Recommendation:							POC Email: rthomas@howey.org			

Capital Expenditure Project
 Town of Howey In The Hills
 FY25-30 Capital Project Plan

Date: January 23, 2025		Project Title: Town Hall Retrofitting					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Various						\$250,000				\$250,000.00
Description of Project (200 words or less): Update the existing Town Hall building. The building must meet all safety, hardening concepts, and all current security requirements.										
Justification and Urgency for the Project (When is it required to be complete and why?): Town Hall is currently operating out of approximately 1500 square feet now. The Town Council Chambers and sound system are inadequate. As the Town is expecting significant growth, providing working space for employees will be more and more of a concern.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Town Hall/Admin						Department Point of Contact: John Brock				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-324-2290			
Town Manager Recommendation:							POC Email: jbrock@howey.org			

Capital Expenditure Project Town of Howey In The Hills FY25-30 Capital Project Plan

Date: January 23, 2025		Project Title: Police Station Expansion/Renovation					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Various					\$400,000	\$1,600,000	\$1,600,000	\$400,000		\$4,000,000.00
<p>Description of Project (200 words or less):</p> <p>Create a concept design of a temporary police station. The building must meet all safety, hardening concepts, and all current security requirements. The area needs to provide adequate parking for visitors & staff. There is potential to acquire/lease a secondary site, rather than modifying the existing station.</p> <p>Costs were determined by consultant.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>We are currently operating out of approximately 1500 square feet now. The architect said we should be at a minimum of 15,000 square feet to meet the current demand of todays world. As we grow, we are quickly running out of room and parking. The facility should be evaluated for a growth period of 20 years. The building is long over due for todays standards. When funding is available, the design will take around 1 year to design and agree on a design. the second year will be bidding the project and selecting a contractor that specializes in law enforcement facility construction, like Ajax Construction. The 2 to 3 remaining years will be site preparation and building and inspecting the facility as its built. I would suggest a construction manager be hired to over see this function. Specialty sub contractors should be used to coordinate IT, building security and controlled access entry/exit points. It's my belief this project will take up to 5 years from design to finish.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?:					Police & Building services for permits			Department Point of Contact: Rick Thomas		
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-324-2030			
Town Manager Recommendation:							POC Email: rthomas@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Convert Landfill to Park (Peak Park)						Project Number:		
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Impact Fees		141							\$ 5,000	\$ 5,000
Description of Project (200 words or less): This project consists of repurposing the landfill for recreational purposes. Costs were based on estimate from Town Engineer.										
Justification and Urgency for the Project (When is it required to be complete and why?): Redesigning the landfill will turn an unused parcel into a Town asset as a recreational space, taking advantage of its high elevation.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Repair/Replace Finger Piers					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
General Fund		1			\$ 50,000					\$ 50,000
Description of Project (200 words or less): This project consists of refinishing, painting, adding pickleball court paint lines and nets on the basketball court at Central Park. Costs were determined by vendor estimates.										
Justification and Urgency for the Project (When is it required to be complete and why?): The existing basketball court is faded and uneven in areas.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Grove Square Park					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Impact Fees (Parks)		141				\$ 10,000				\$ 10,000
Description of Project (200 words or less): This project consists of having a landscape engineer create a design for the property. Costs were based on estimate from consultant hourly rates.										
Justification and Urgency for the Project (When is it required to be complete and why?): Redesigning Grove Square is intended to allow for a business incubation area for small businesses, as well as a park-type area for residents to congregate.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Improvements to Griffin Park					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY26	FY26	FY27	FY28	FY29	FY30	Project Totals
Impact Fees		141						\$ 10,000		\$ 10,000
Grants										\$ -
<p>Description of Project (200 words or less):</p> <p>This project consists of adding additional recreational amenities to Griffin Park.</p> <p>Costs were as received from playground equipment vendors.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Adding additional recreational amenities to Griffin Park will create a better experience for Town residents and the general public.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Lakeshore Shoreline Improvements					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Grants (Unspecified)						\$ 100,000	\$ 200,000	\$ 720,000		\$ 1,020,000
Description of Project (200 words or less): This project consists of Little Lake Harris shoreline improvements to include; shoreline restoration, kayak launches and parking. Costs were determined from similar projects funded by the same grant.										
Justification and Urgency for the Project (When is it required to be complete and why?): 										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Repair/Renovate Sara Maude park					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Impact Fees (Parks)		141		\$ 530,000				\$ 300,000		\$ 830,000
<p>Description of Project (200 words or less):</p> <p>This project consists of renovating the existing parking area at the park entrance along S. Lakeshore Blvd to allow for additional parking. This project may also consist of making repairs or renovations to the existing boardwalk.</p> <p>Costs were estimated.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Currently there is not adequate parking at the park entrance along S. Lakeshore Blvd. Also, currently the park is closed due to the damages substained to the boardwalk during Hurricane Ian.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Repair/Replace Finger Piers					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	Current Budget FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Impact Fees (Parks)		141		\$ 50,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 200,000
Description of Project (200 words or less): This project consists of the repair or replace of existing finger piers that are located along North and South Lakeshore Blvd. Costs were determined by vendor estimates.										
Justification and Urgency for the Project (When is it required to be complete and why?): To repair or replace existing finger piers to provide a safe location for Town residents and the general public to fish on Little Lake Harris.										
Is It related to other projects? If yes, list them.										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			

Capital Expenditure Project
Town of Howey In The Hills
FY25-30 Capital Project Plan

Date: 1/23/2025		Project Title: Pine Park Construction					Project Number:			
Source of Funds	Fund Title:	Fund No.	Prior Years Expenditure Summary \$:	FY25	FY26	FY27	FY28	FY29	FY30	Project Totals
Impact Fees		141					\$ 200,000	\$ 200,000	\$ 200,000	\$ 600,000
<p>Description of Project (200 words or less):</p> <p>This project consists of adding amenities to Pine Park (Venezia South Park). In FY 2028-30 it is proposed to add a parking area for Public Access and start the design and construction of adding a bicycle trailhead and pickleball courts, per the Parks & Recreation Board.</p> <p>Costs were estimated by Town Engineer.</p>										
<p>Justification and Urgency for the Project (When is it required to be complete and why?):</p> <p>Adding amenities to Pine Park is necessary to solidify the deal the Town made with the Venezia HOA for ownership of the property.</p>										
<p>Is It related to other projects? If yes, list them.</p>										
What Department Will Be Responsible For The Project?: Public Works						Department Point of Contact: Morgan Cates				
Planning & Zoning Board Recommendation:				Town Council Approval and Date:			POC Phone Number: 352-805-0205			
Town Manager Recommendation:							POC Email: mcates@howey.org			



Public Works

5 Year – Road Improvement List

FY2025 – FY2029

FY2025		
Road Name:	Road Rating:	Notes:
N. Citrus Avenue – 1,116 LF	1	Survey, Realignment of Road in Right-of-Way, Intersection Improvements at E. Camellia Way & S.R 19, Potholes, Bad Edges, Base Failure
E. Gardenia Street – 826 LF	1	Lateral and Horizontal Pavement Cracking, Tree Roots Compromising Road Base and Pavement, Base Failure
E. Holly Street – 752 LF	1	Lateral and Horizontal Pavement Cracking, Tree Roots Compromising Road Base and Pavement, Base Failure
FY2026		
N. Tangerine Avenue – 1,400 LF	1	Pavement Cracking, Delaminating of Pavement Layers, Base Failure, Intersection Improvements at N. Lakeshore Boulevard
FY2027		
N. Georgia Avenue – 656 LF	1	Bad Lateral and Horizontal Pavement Cracking, Potholes, Base Failure
W. Pine Street – 370 LF	2	Some Lateral and Horizontal Pavement Cracking, Base Failure
W. Palmetto Avenue – 347 LF	2	Some Lateral and Horizontal Pavement Cracking, Base Failure
FY2028		
N. Valencia Avenue – 1,121 LF	1	Bad Lateral Pavement Cracking, Delaminating of Pavement Layers, Potholes
Mission Lane – 1,335 LF	2	Some Lateral and Horizontal Pavement Cracking, Base Failure, Potholes (Road has lime rock base, mill and pave only)
FY2029		
E. Croton Way – 1,650 LF	2	Lateral Cracking, Narrow Radius @ N. Temple, Bad Radius @ N. Valencia, Bad Radius @ N. Lakeshore Blvd

Road Rating:

1 – Very Poor, 2 – Poor, 3 – Fair, 4 – Good, 5 – Excellent

Additional Notes:

****** Roads may be added or removed from the list during any fiscal year due to additional Budgeting and/or Budgetary Restraints.

** Some roads may be improved over multiple fiscal years due to the length of road and/or Budgetary Restraints.

Item 1.



Public Works

Road Inventory Report

Road Name	Rating	Notes
E. Holly Street	1	Lateral cracking, tree roots, base failure, Radius @ SR 19
E. Gardenia Street	1	Lateral cracking, base failure, drop-offs, tree roots, Radius @ SR 19
N. Citrus Ave	1	Bad Lateral Cracking, Broken edges, Narrow curved intersection @ Camellia Way, Radius @ SR 19
N. Tangerine Ave	1	Bad Lateral & Horizontal cracking, Delamination of asphalt layers, Bad Radius @ Camellia Way
N. Valencia Ave	1	Lateral cracking, Lifting, Bad radius @ E. Magnolia, Bad radius @ E. Croton Way
N. Georgia Ave	1	Bad Lateral Cracking, Bad Intersection/Radius @ W. Cypress Ave
E. Myrtle Street	2	Cracking, small potholes, Radius @ SR 19
E. Oak Street	2	Lateral cracking, Radius @ N. Lakeshore Blvd, Radius @ SR 19
E. Pine Street	2	Lateral & Horizontal cracking, Radius @ N. Lakeshore Blvd, Radius @ SR 19
E. Cedar Street	2	Lateral cracking, Northside Radius @ SR 19
E. Palmetto Ave	2	Lateral cracking, small potholes, Radius @ N. Lakeshore Blvd, Radius @ SR 19
E. Cypress Ave	2	Lateral cracking, Radius @ SR 19
E. Magnolia Ave	2	Lateral cracking, Radius @ SR 19
E. Laurel Ave	2	Lateral cracking, Radius @ SR 19
E. Croton Way	2	Lateral cracking, narrow Radius @ N. Temple, Bad radius @ N. Valencia, Bad Radius @ N. lakeshore Blvd
Mission Lane	2	Some cracking, potholes, tree roots
N. Lakeshore Blvd. (Red Road)	2	Some Lateral Cracking, Potholes
E. Camellia Way	2	Lateral cracking, Broken edges, Narrow Intersection @ N. Temple
N. Temple Ave	2	Lateral Cracking, Narrow Intersection @ Orchid, Bad Radius @ Camellia Way, Bad Radius @ E. Croton, Bad Radius @ E. Laurel
W. Cypress	2	Lateral Cracking, Bad Narrow radius @ SR 19
W. Dupont Circle	2	Lateral Cracking, Potholes
W. Oak Street	2	Lateral Cracking, Narrow Radius @ SR 19
W. Pine Street	2	Lateral Cracking, Narrow Radius @ SR 19
W. Palmetto Street	2	Lateral Cracking, Narrow Radius @ SR 19
W. Myrtle Street	3	Some cracking, Radius @ SR 19, Radius @ S. Dixie Drive
W. Holly Street	3	Some cracking, Radius @ SR 19, Radius @ S. Dixie Drive

W. Lakeview Ave	3	Some cracking, Radius @ S. Dixie Drive, Radius @ SR 19	Item 1.
W. Oleander Ave	3	Some cracking, Radius @ S. Dixie Drive	
S. Dixie Drive	3	Some cracking, Radius @ SR 19, Radius @ W. Oleander Ave, Radius @ W. Myrtle, Radius @ W. Lakeview, Radius @ W. Holly St	
E. Lakeview Ave	3	Some cracking, Radius @ SR 19	
E. Orchid Way	3	Some cracking, Narrow Intersections @ N. Valencia & N. Temple	
W. Magnolia	3	Some Lateral Cracking, Narrow Radius @ SR 19	
N. Dixie Drive (W. Pine St – W. Central Ave)	3	Some Cracking	
N. Florida Ave (W. Cypress Ave - W. Dupont Cir	3	Potholes, Bad Radius @ W. Cypress Ave, Bad Radius @ W. Dupont	
N. Florida Ave (W. Oak St – W. Central Ave)	3	Some Lateral Cracking	
E. Central Ave	4	Some Lateral Cracking, Some Small Potholes	
N. Lakeshore Blvd. (E. Central – N. Tangerine)	4	Some Lateral Cracking	
S. Florida Ave	4	Some Lateral Cracking, Broken Edges	
Venezia Blvd	4.5	Some Minor Cracking	
Messina Place	4.5	Some Minor Cracking	
Terracotta Terrace	4.5	Some Minor Cracking	
Napoli Way	4.5	Some Minor Cracking	
Bellissimo Place	4.5	Some Minor Cracking	
Calabria Way	4.5	Some Minor Cracking	
Avila Place	4.5	Some Small Patched Areas	
Amola Way	5	Excellent Condition	
Marilyn Ave	5	Excellent Condition, Reconstructed in 2022	
N. Dixie Drive	5	Excellent Condition, Reconstructed and Widened in 2023	

Road Ratings:

1. Very Poor Condition
2. Poor Condition
3. Fair Condition
4. Good Condition
5. Excellent Condition/New