



Town Council Meeting

June 13, 2022 at 6:00 PM

Howey-in the-Hills Town Hall

101 N. Palm Ave.

Howey-in-the-Hills, FL 34737

Join Zoom Meeting: <https://us06web.zoom.us/j/84888158143?pwd=UW9tblhoNi81UUI4Ry9GZGF2aFpVUT09>
Meeting ID: 848 8815 8143 | **Passcode:** 175094

Due to COVID-19, the Town of Howey-in-the-Hills is limiting the number of public attendees at meetings to 10 individuals. The Town of Howey-in-the-Hills is also requesting all audience members to wear masks when attending the meeting. The Town encourages everyone who is interested in participating in the meeting to join virtually via ZOOM.

AGENDA

Call the Town Council Meeting to order
Pledge of Allegiance to the Flag
Invocation

ROLL CALL

Acknowledgement of Quorum

AGENDA APPROVAL/REVIEW

CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

- 1.** The approval of the minutes and ratification and confirmation of all Town Council actions at the May 23, 2022 Town Council Meeting.
- 2.** Consideration and Approval: **Amended Library Interlocal Agreement**

PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

- 3.** Consideration and Approval: **Andrew Hooten - County Library Advisory Board Member - Alternate**
- 4.** Consideration and Approval: (First Reading) **Ordinance 2022-013 Daryl Carter Annexation**

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO TOWN BOUNDARIES; ANNEXING INTO THE TOWN PURSUANT TO (i) CHAPTER 171, FLORIDA STATUTES, AND (ii) THE INTERLOCAL SERVICE BOUNDARY AGREEMENT AMONG THE TOWN, LAKE COUNTY, AND CERTAIN OTHER MUNICIPALITIES, AS AMENDED, FOUR PARCELS OF LAND TOTALING APPROXIMATELY 160 ACRES LOCATED GENERALLY NORTH OF NUMBER TWO ROAD AND EAST OF BLOOMFIELD AVENUE; PROVIDING FOR RECORDING AND FOR NOTICE TO THE BOARD OF COUNTY COMMISSIONERS OF LAKE COUNTY; PROVIDING EFFECTIVE DATES AND A POTENTIAL SUNSET DATE.

- Mayor MacFarlane will read the Ordinance title
- Town Administrator/Town Attorney will explain Ordinance 2022-013
- Mayor MacFarlane will open Public Comment and Questions for this item only.
- Mayor MacFarlane will close Public Comment.
- Motion to approve Ordinance 2022-013
- Council Discussion
- Roll Call Vote

5. Consideration and Approval: **Resolution 2022-002 FY 2022 Mid-Year Budget Amendment**

6. Discussion: **Solid Waste Rates**

7. Consideration and Approval: **LEAD Support**

DEPARTMENT REPORTS

8. Town Hall

9. Police Department

10. Code Enforcement

11. Public Works

12. Library

13. Parks & Recreation Advisory Board / Special Events

14. Town Attorney

15. Town Administrator / Finance Manager - Finance and Development Reports

COUNCIL MEMBER REPORTS

16. Mayor Pro-Tem Conroy

17. Councilor Lehning

18. Councilor Gallelli

19. Councilor Klein

20. Mayor MacFarlane

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

ADJOURNMENT

To Comply with Title II of the Americans with Disabilities Act (ADA):

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning (RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STTS) and Enhanced Speech to Speech.

Howey Town Hall is inviting you to a scheduled Zoom meeting.

Topic: **Town Council Meeting**

Time: **Jun 13, 2022 06:00 PM Eastern Time** (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84888158143?pwd=UW9tblhoNi81UUI4Ry9GZGF2aFpVUT09>

Meeting ID: 848 8815 8143

Passcode: 175094

Dial by your location

+1 646 558 8656 US (New York)

+1 346 248 7799 US (Houston)

Meeting ID: 848 8815 8143

Passcode: 175094

Find your local number: <https://us06web.zoom.us/u/kb3LSovcjG>

Please Note: In accordance with F.S. 286.0105: Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Howey-in-the-Hills does not prepare or provide this verbatim record. Note: In accordance with the F.S. 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737, (352) 324-2290 at least 48 business hours in advance of the meeting.



Town Council Meeting

May 23, 2022 at 6:00 PM

Howey-in the-Hills Town Hall
101 N. Palm Ave.

Howey-in-the-Hills, FL 34737

MINUTES

Mayor MacFarlane called the Town Council Meeting to order at 6:00 p.m.
Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag.
Councilor Gallelli gave an invocation.

ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor George Lehning | Councilor Marie V. Gallelli | Councilor Rick Klein | Mayor Pro-Tem Ed Conroy | Mayor Martha MacFarlane

STAFF PRESENT:

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Rick Thomas, Police Chief | Morgan Cates, Public Works Director (via Zoom) | Azure Botts, Code Enforcement Officer (via Zoom) | Tom Wilkes, Town Attorney (via Zoom) | Tom Harowski, Town Planner (via Zoom)

AGENDA APPROVAL/REVIEW

Motion made by Mayor Pro-Tem Conroy to approve the meeting's agenda; seconded by Councilor Gallelli.
Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

1. The approval of the minutes and ratification and confirmation of all Town Council actions at the May 9, 2022 Town Council Meeting.

Motion made by Councilor Lehning to approve all items on the Consent Agenda; seconded by Mayor Pro-Tem Conroy. Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

PUBLIC HEARING

2. Consideration and Approval: (Second Reading) **Ordinance 2022-011**

Martha MacFarlane, Mayor, read Ordinance 2022-011 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO THE TOWN CHARTER; PROVIDING FINDINGS OF TOWN COUNCIL REGARDING THE CURRENT TOWN CHARTER AND A PROPOSED REVISION OF ITS FORM OF GOVERNMENT; REVISING THE CHARTER TO CHANGE FROM A “STRONG MAYOR” FORM OF MUNICIPAL GOVERNMENT TO A “COUNCIL-MANAGER” FORM; REVISING ARTICLE 2 OF THE CHARTER TO PROVIDE FOR A TOWN MANAGER AND TO DESIGNATE THE TOWN MANAGER AS THE CHIEF EXECUTIVE OFFICER OF THE TOWN; CONFORMING THE CHARTER POWERS AND AUTHORITY OF THE TOWN MAYOR TO THE COUNCIL-MANAGER FORM OF GOVERNMENT; REVISING SECTION 8 OF ARTICLE 2 OF THE CHARTER TO SPECIFY THE POWERS, AUTHORITY, AND DUTIES OF THE TOWN MANAGER; REVISING SECTION 8 TO SPECIFY THE HIRING, COMPENSATION, AND REMOVAL OF THE TOWN MANAGER; SPECIFYING THE POWERS AND DUTIES OF THE TOWN COUNCIL UNDER THE COUNCIL-MANAGER FORM OF GOVERNMENT; SPECIFYING THE DUTY OF THE TOWN COUNCIL TO OVERSEE THE TOWN MANAGER; REVISING THE AUTHORITY AND DUTIES OF THE TOWN CLERK UNDER THE COUNCIL-MANAGER FORM OF GOVERNMENT; PROVIDING NUMEROUS CONFORMING AND CLARIFYING CHANGES IN ARTICLE 2 CONSISTENT WITH THE CHANGE TO THE COUNCIL-MANAGER FORM OF GOVERNMENT; AUTHORIZING AND DIRECTING THE FILING AND PUBLICATION OF THE TOWN CHARTER AS REVISED; DECLARING THE LEGAL AUTHORITY FOR ENACTMENT OF THE ORDINANCE; CALLING A REFERENDUM FOR ELECTORS OF THE TOWN TO VOTE ON WHETHER TO APPROVE THE PROPOSED REVISIONS TO THE CHARTER; PROVIDING THE BALLOT TITLE AND BALLOT SUMMARY FOR THE REFERENDUM; PROVIDING FOR OTHER RELATED MATTERS; PROVIDING EFFECTIVE DATES.

Mayor MacFarlane introduced this item and asked Town Attorney, Tom Wilkes, to explain the proposed Ordinance and answer any questions. Mr. Wilkes explained that this Charter Amendment was the logical next step for the Town, recognizing that the Town needs a full-time Town Manager.

Mayor MacFarlane opened Public Comment for this item only.

Doug Hower, 444 Bellissimo Place – Mr. Hower asked what the plan was from the Council to educate the public on the importance of approving this charter amendment.

Seeing as there was no additional Public Comment, Mayor MacFarlane closed Public Comment and opened Councilor Comment.

Councilor Gallelli stated that she thought this was a good idea.

Motion made by Mayor Pro-Tem Conroy to approve Ordinance 2022-011; seconded by Councilor Gallelli. Motion approved unanimously by roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

3. Consideration and Approval: (Second reading) **Ordinance 2022-12**

Martha MacFarlane, Mayor, read Ordinance 2022-012 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO THE TOWN CHARTER; PROVIDING FINDINGS OF TOWN COUNCIL REGARDING THE LIMITATION IN SECTION 6 OF ARTICLE 2 OF THE CHARTER ON THE AGGREGATE PRINCIPAL AMOUNT OF DEBT TO BE INCURRED BY THE TOWN; AMENDING SECTION 6 OF ARTICLE 2 OF THE CHARTER TO SPECIFY ADDITIONAL EXCEPTIONS TO THE LIMITATION ON TOWN DEBT; AUTHORIZING AND DIRECTING THE FILING AND PUBLICATION OF THE TOWN CHARTER AS AMENDED; DECLARING THE LEGAL AUTHORITY FOR ENACTMENT OF THE ORDINANCE; CALLING A REFERENDUM FOR ELECTORS OF THE TOWN TO VOTE ON THE PROPOSED AMENDMENT TO SECTION 6 OF ARTICLE 2 OF THE CHARTER; PROVIDING THE BALLOT TITLE AND BALLOT SUMMARY FOR THE REFERENDUM; PROVIDING FOR OTHER RELATED MATTERS; PROVIDING EFFECTIVE DATES.

Mayor MacFarlane asked Town Administrator, Sean O'Keefe, to introduce and explain this item. Mr. O'Keefe explained the currently limitation on the Town borrowing and how this charter amendment would change this.

Town Attorney, Tom Wilkes, stated that he had discovered two changes that needed to be made to the Ordinance to avoid ambiguity. Mr. Wilkes stated that the ballot summary should be amended to state:

"Shall the charter for Howey-in-the-Hills be amended to modify the exceptions to the limit on town debt (in aggregate, no more than 3% of assessed value of property in the town) to include (1) borrowings for refinancing that will lower town debt payments and result in town savings and (2) borrowings that are not payable from property taxes and are deemed good and prudent by vote of 4/5 of town council?"

Mayor MacFarlane opened the Public Comment for this item only. Seeing as there was no public comment, Mayor MacFarlane closed Public Comment.

Motion made by Councilor Lehning to approve Ordinance 2022-012 with the amendments recommended by Town Attorney, Tom Wilkes; seconded by Councilor Klein. Motion approved unanimously by roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

4. Consideration and Recommendation: (Second Reading) **Ordinance 2022-009 Food Trucks**

Martha MacFarlane, Mayor, read Ordinance 2022-009 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; AMENDING SECTION 5.02.01 OF THE TOWN'S LAND DEVELOPMENT CODE TO ADDRESS MOBILE FOOD TRUCKS AS TEMPORARY USES; CREATING SECTION 5.02.09, FOOD TRUCKS, TO PROVIDE REGULATION FOR FOOD TRUCKS OPERATING AS TEMPORARY USES WITHIN THE TOWN; ESTABLISHING CERTAIN

REQUIREMENTS, RESTRICTIONS, AND PROHIBITIONS FOR FOOD TRUCKS AS TEMPORARY USES; PROVIDING FOR SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Mayor MacFarlane asked Code Enforcement Officer, Azure Botts, if she had anything to add or if anything had changed since the first reading of this ordinance. Officer Botts stated that nothing had changed.

Mayor MacFarlane opened the Public Comment for this item only. Seeing as there was no public comment, Mayor MacFarlane closed Public Comment.

Motion made by Mayor Pro-Tem Conroy to approve Ordinance 2022-009; seconded by Councilor Gallelli. Motion approved unanimously by roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

5. Consideration and Approval: (Second Reading) **Ordinance 2022-006 Town Landfill Annexation**

Martha MacFarlane, Mayor, read Ordinance 2022-006 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO TOWN BOUNDARIES; ANNEXING INTO THE TOWN PURSUANT TO SECTION 171.044, FLORIDA STATUTES, A PARCEL OF APPROXIMATELY 4.96 ACRES LOCATED GENERALLY SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE; PROVIDING FOR RECORDING AND FOR NOTICE TO THE BOARD OF COUNTY COMMISSIONERS OF LAKE COUNTY; PROVIDING AN EFFECTIVE DATE.

Mayor MacFarlane asked Town Administrator, Sean O'Keefe, to introduce this item. Mr. O'Keefe stated that the next six items were related and asked Town Planner, Tom Harowski, if he had anything to add. Mr. Harowski explained the next six ordinances (Ordinances 2022-003, 2022-004, 2022-005, 2022-006, 2022-007, and 2022-008) concurrently. Mr. Harowski explained that the Town submitted an administrative request to annex Town-owned property (a former landfill located off Revels Road), designate a land use on the Town's future land use map of Rural Lifestyle, and assign zoning to the parcel as Agricultural. Mr. Harowski explained that Mr. Hixson had submitted applications to have a parcel annexed into Town, have the Future Land Use Map designation changed to Town Rural Lifestyle (with a Comprehensive Plan Amendment), and rezone the parcel to Town Agricultural. Mr. Harowski stated that the applicant, Mr. Hixson, had also asked for the Town's assistance in working with Lake County to vacate some of the County easement to the north of the parcel in question. Mr. Harowski stated that having the County's easement vacated was not critical to any of the activities that would be occurring on the subject parcels that the Town would be annexing.

Mayor MacFarlane opened Public Comment for this item only. Seeing as there was no public comment, Mayor MacFarlane closed Public Comment.

Motion made by Councilor Lehning to approve Ordinance 2022-006; seconded by Mayor Pro-Tem Conroy. Motion approved by unanimous roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

6. Consideration and Approval: (Second Reading) **Ordinance 2022-007 Town Landfill Comp Plan Amendment**

Martha MacFarlane, Mayor, read Ordinance 2022-007 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; AMENDING THE FUTURE LAND USE MAP OF THE TOWN'S COMPREHENSIVE PLAN FOR A 4.96-ACRE PARCEL LOCATED SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE, AS LEGALLY DESCRIBED IN THE ORDINANCE, FROM LAKE COUNTY DESIGNATION OF "RURAL TRANSITION" TO THE TOWN'S DESIGNATION OF "RURAL LIFESTYLE"; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Mayor MacFarlane opened Public Comment for this item only. Seeing as there was no public comment, Mayor MacFarlane closed Public Comment.

Motion made by Mayor Pro-Tem Conroy to approve Ordinance 2022-007; seconded by Councilor Gallelli. Motion approved by unanimous roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

7. Consideration and Approval: (Second Reading) **Ordinance 2022-008 Town Landfill Rezoning**

Martha MacFarlane, Mayor, read Ordinance 2022-008 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; REZONING A 4.96-ACRE PARCEL OF PROPERTY LOCATED SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE AND IDENTIFIED WITH LAKE COUNTY PROPERTY APPRAISER PARCEL NUMBER 35-20-25-0100-000-02301 AND ALTERNATE KEY NUMBER 1257727; AMENDING THE TOWN'S ZONING MAP TO ZONE THE PROPERTY FOR TOWN AGRICULTURE; PROVIDING FOR CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Mayor MacFarlane opened Public Comment for this item only. Seeing as there was no public comment, Mayor MacFarlane closed Public Comment.

Motion made by Councilor Gallelli to approve Ordinance 2022-008; seconded by Councilor Lehning. Motion approved by unanimous roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

8. Consideration and Approval: (Second Reading) **Ordinance 2022-003 Hixson Annexation**

Martha MacFarlane, Mayor, read Ordinance 2022-003 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO TOWN BOUNDARIES; ANNEXING INTO THE TOWN PURSUANT TO SECTION 171.044, FLORIDA STATUTES, A PARCEL OF APPROXIMATELY 1.82 ACRES LOCATED GENERALLY SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE; PROVIDING FOR RECORDING AND FOR NOTICE TO THE BOARD OF COUNTY COMMISSIONERS OF LAKE COUNTY; PROVIDING AN EFFECTIVE DATE.

Mayor MacFarlane opened Public Comment for this item only.

Linda Lindsey, 24115 Sunset Dr – Ms. Lindsey stated that her property abuts up to this property and that staff from Town had come and visited her property as requested. She was concerned with the road easement next to her property that would be used to build on the property to be annexed. She believes the new property owner should be responsible for maintaining the road on the easement next to her property.

Charlie Pasch, 11040 E. Revels Rd - Mr. Pasch stated that he believed that the reason Mr. Hixson wanted to have the property annexed into Howey-in-the-Hills is because Lake County would not let him build on it. Mr. Pasch also stated that he was not happy with the development that has occurred in the Town of Howey-in-the-Hills and wanted things to remain the same.

John Hixson, 604 Hill Ave. Ocoee FL – Mr. Hixson stated that he believed the parcel was the way it was because of bad bookkeeping, and he wanted to be part of the Howey-in-the-Hills community.

Seeing as there was no additional Public Comment, Mayor MacFarlane closed Public Comment and opened Councilor Comment.

Councilor Klein expressed his concern about the access road to the parcel of property and that the cost to bring in water to the parcel would be significant.

Mayor Pro-Tem Conroy expressed that he was sympathetic to the adjacent county homeowners about the maintenance of the county easement, but that the homeowners should voice their concerns about the cost of the maintenance of the county easement to their County Commissioners.

Motion made by Mayor Pro-Tem Conroy to approve Ordinance 2022-003; seconded by Councilor Lehning. Motion passed by a roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: Councilor Klein

9. Consideration and Approval: (Second Reading) **Ordinance 2022-004 Hixson Comp Plan Amendment**

Martha MacFarlane, Mayor, read Ordinance 2022-004 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; AMENDING THE FUTURE LAND USE MAP OF THE TOWN'S COMPREHENSIVE PLAN FOR A 1.82-ACRE PARCEL LOCATED SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE, AS LEGALLY DESCRIBED IN THE ORDINANCE, FROM LAKE COUNTY DESIGNATION OF "RURAL TRANSITION" TO THE TOWN'S DESIGNATION OF "RURAL LIFESTYLE"; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Mayor MacFarlane opened Public Comment for this item only.

Charlie Pasch, 11040 E. Revels Rd - Mr. Pasch stated that Lake County made the property owners pave the county easement.

Seeing as there was no additional Public Comment, Mayor MacFarlane closed Public Comment and opened Councilor Comment.

Motion made by Mayor Pro-Tem Conroy to approve Ordinance 2022-004; seconded by Councilor Gallelli. Motion approved by unanimous roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

10. Consideration and Approval: (Second Reading) **Ordinance 2022-005 Hixson Rezoning**

Martha MacFarlane, Mayor, read Ordinance 2022-005 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; REZONING A 1.82-ACRE PARCEL OF PROPERTY LOCATED SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE AND IDENTIFIED WITH LAKE COUNTY PROPERTY APPRAISER PARCEL NUMBER 35-20-25-0100-000-02300 AND ALTERNATE KEY NUMBER 3771630; AMENDING THE TOWN'S ZONING MAP TO ZONE THE PROPERTY FOR TOWN AGRICULTURE; PROVIDING FOR CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Mayor MacFarlane opened Public Comment for this item only.

Charlie Pasch, 11040 E. Revels Rd - Mr. Pasch asked if there would a discussion about the vacation of easement north of the parcel of property.

Seeing as there was no additional Public Comment, Mayor MacFarlane closed Public Comment and opened Councilor Comment.

Town Administrator, Sean O'Keefe, stated that the vacation of the easement would not be a Town Council decision and would come from Lake County. Tom Harowski, Town Planner, corrected the discussion by saying that it would be a joint decision between the County and the Town at a later time.

Motion made by Councilor Lehning to approve of Ordinance 2022-005; seconded by Councilor Klein. Motion approved by unanimous roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

OLD BUSINESS

None

NEW BUSINESS

11. Consideration and Approval: **School Resource Officer Contract FY 2023**

Mayor MacFarlane asked Police Chief, Rick Thomas, to introduce and explain this item. Chief Thomas explained that this contract for the SROs for the upcoming year would be for all three schools within Howey-in-the-Hills. Last year, the Lake County Sheriff's Office had supplied the SRO for Lake Success Academy. Chief Thomas explained that the contract would be revenue neutral for the upcoming year. Town Administrator, Sean O'Keefe, explained that there were some typos in the contract that would be fixed prior to execution of the contract.

Mayor MacFarlane opened Public Comment for this item only. Seeing as there was no Public Comment, Mayor MacFarlane closed Public Comment.

Motion made by Mayor Pro-Tem Conroy to approve of the School Resource Officer Contract for Fiscal Year 2023; seconded by Councilor Gallelli. Motion approved by unanimous roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor Pro-Tem Conroy, Mayor MacFarlane

Nay: None

DEPARTMENT REPORTS

12. Town Administrator / Finance Manager - Finance and Development Reports

Sean O'Keefe, Town Administrator, stated that the Town was aggressively pursuing full funding for the Town's requests for library impact fees. Mr. O'Keefe also stated that was getting closer to being able to buy the land needed for the new Town well from the Lake Hills development. Mr. O'Keefe also stated that there would be further negotiations with the Lake County Fire Department over the sale of land adjacent to where the Town wanted to build a Public Safety complex. Mr. O'Keefe stated that he had attended the Lake County BCC meeting and had expressed the Town Council's disagreement with the County's proposed Rural Protection Area plans. Mr. O'Keefe also stated that the Omnibus RFQ had been posted and advertised.

COUNCIL MEMBER REPORTS

13. Mayor Pro-Tem Conroy

Mayor Pro-Tem Conroy had nothing to report.

14. Councilor Lehning

Councilor Lehning asked if the Town would hold any educational meetings about the two proposed charter amendments and if there was any update on the Reserve development (now called Hillside Groves). Mr. Brock explained that the developers had presented a mass grading plan and would soon be submitting a preliminary subdivision plan.

15. Councilor Gallelli

Councilor Gallelli stated that a resident had suggested to her that if the flashing light at SR 19 and Central Avenue was to be replaced with a stop light, it might help promote businesses within the downtown area. Mayor MacFarlane explained that a traffic study would need to be done by FDOT to try to get the stop light installed.

Councilor Gallelli also thanked residents for participating in the lake cleanup event.

16. Councilor Klein

Councilor Klein asked about the status of the update to the Griffin Park's playground and the Fishing Pier renovation project. Public Works Director, Morgan Cates, explained that the Fishing Pier project would begin in July and was scheduled to take six weeks to complete. Mr. Cates also stated he would investigate the status of the finger piers maintenance.

17. Mayor MacFarlane

Mayor MacFarlane reminded everyone about the Memorial Day event that would occur at 10 am on Monday, May 30th. Mayor MacFarlane also reminded everyone about the Town Council Workshop that would occur on Thursday, May 26th from 9 am to 11 am.

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

Charlie Pasch, 11040 E. Revels Rd - Mr. Pasch wanted to make sure that the easement behind his house was currently still the same as it was, and that no one was going to cut down trees in the easement.

Banks Helfrich, 9100 Sam's Lake Road, Clermont FL – Mr. Helfrich stated that he was the Lake County Soil and Water Conservation Seat 1. Mr. Helfrich wanted everyone to be aware that May was National Mental Health Awareness Month.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mayor Pro-Tem Conroy to adjourn the meeting; Councilor Gallelli seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 7:26 p.m. | **Attendees: 33**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk



Date: June 13, 2022
To: Mayor and Town Council
From: Library Director, Tara Hall
Re: Consideration and Approval: **Amended Interlocal Agreement**

Objective:

To approve an amended interlocal agreement with the Lake County Library System cooperative.

Summary:

Library Director Tara Hall is asking for the town council's approval of an amended interlocal agreement.

B. Section 13 (E), Appropriation of County Funds for Municipality, is hereby amended to add Year Four: The COUNTY shall allocate a base amount of twenty thousand dollars (\$20,000) to assist with funding of programs and services at its participating library

Possible Motions:

The Town Council has the following options:

1. The Town Council motions to approve
OR
2. The Town Council motions to approve with the following conditions
OR
3. Motion to Deny

Fiscal Impact:

There is an increase of library appropriations in the amount of \$5,000 annually for the period of the agreement.

Staff Recommendation:

Staff recommends approval.

**AMENDMENT TO AGREEMENT
RELATING TO
PROVISION OF LIBRARY SERVICES**

This is an Amendment to the Interlocal Agreement between Lake County, Florida, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY", by and through its Board of County Commissioners, and the Town of Howey-in-the-Hills, a municipal corporation pursuant to the Laws of Florida, hereinafter referred to as "MUNICIPALITY" by and through its Town Council.

WITNESSETH:

WHEREAS, on September 10, 2019, the COUNTY entered into a Interlocal Agreement with the MUNICIPALITY for the provision of public library services (the Agreement); and

WHEREAS, the parties now want to extend the Agreement for an additional 12-month period expiring on September 30, 2023; and

WHEREAS, executing this Amendment is in the best interests of the parties and the residents of Lake County.

NOW, THEREFORE, the parties agree as follows:

1. **Recitals.** The above recitals are true and correct and incorporated in this Agreement.

2. **Amendment.** The Agreement is hereby amended as follows:

A. Section 3, *Term*, is hereby amended to allow for an additional 12-month period and terminating on September 30, 2023.

B. Section 13 (E), *Appropriation of County Funds for Municipality*, is hereby amended to add Year Four: The COUNTY shall allocate a base amount of twenty thousand dollars (\$20,000) to assist with funding of programs and services at its participating library.

3. **Effect of Amendment.** All other provisions of the Agreement will remain in full force and effect unless otherwise formally amended by the parties. To the extent this Amendment conflicts with the Agreement, this Amendment will govern.

{Remainder of page intentionally left blank.}

IN WITNESS WHEREOF, the parties have signed this amendment through their authorized representatives on the dates under each signature.

COUNTY

LAKE COUNTY, FLORIDA, through its
BOARD OF COUNTY COMMISSIONERS

ATTEST:

Gary J. Cooney, Clerk
Board of County Commissioners
of Lake County, Florida

Sean M. Parks, Chairman

This ____ day of _____, 2022.

Approved as to form and legality:

Melanie Marsh
County Attorney

MUNICIPALITY

ATTEST:

TOWN OF HOWEY-IN-THE-HILLS

Town Clerk

Martha MacFarlene, Mayor

This _____ day of _____, 2022.

Approved as to form and legality:

Heather Ramos, Town Attorney



Date: June 13, 2022

To: Mayor and Town Council

From: Library Director, Tara Hall

Re: Consideration and Approval: **Andrew Hooten - County Library Advisory Board Member - Alternate**

Objective:

To approve a new Library Advisory Board member applicant.

Summary:

Tara Hall, Library Director, has received an application for the Lake County Library Advisory Board from Andy Hooten. Andy must first be approved by the local town council before be presented to the BCC.

Possible Motions:

The Town Council has the following options:

1. The Town Council motions to approve
OR
2. The Town Council motions to approve with the following conditions
OR
3. Motion to Deny

Fiscal Impact:

There is no fiscal impact.

Staff Recommendation:

Staff recommends approval.

LAKE COUNTY BOARD/COMMITTEE GENERAL APPLICATION

☒ Mr. ☐ Ms. Name: Andrew Hooten Date: May 2, 2022

Home Mailing Address: 460 Avila Place, Howey-in-the-Hills, FL 34737

Home Physical Address: 460 Avila Place, Howey-in-the-Hills, FL 34737

County of Residence: Lake County Home Phone: (248) 808-0033

E-mail Address: andy@hootenfamily.net

Education: Bachelor of Arts, Western Michigan University, Class of 1992

Business (Name & Type): Employed at Ford Motor Company

Business Address: _____

Business Phone: (313) 319-3136 Position: IT Site Manager

Training, experience or qualifications related to board/committee to which appointment is sought:

College educated, lover of books and learning in general.

State reasons you are interested in appointment which is sought:

I love books and learning. If my wife would let me, I would spend all day at the library.

Do you **currently** serve on a Lake County board/committee?

☐ Yes ☒ No *If yes, please identify each board/committee:*

Name of Board/Committee:

Have you served on a Lake County board/committee **in the past**?

☐ Yes ☒ No *If yes, please identify each board/committee:*

Name of Board/Committee:

Dates Served:

Do you currently work for an entity or agency that either receives funding from, or has a contract with the County to perform services?

☐ Yes ☒ No *If yes, please identify the entity or agency:*

Are you, your spouse or children, currently an officer, director, or partner in any entity or agency that receives funding from, or has a contract with the County?

☐ Yes ☒ No *If yes, please identify the entity or agency:*

Please check board(s)/committee(s) that interest you at this time:

☐ Affordable Housing Advisory Committee

☐ Board of Adjustment

**(SEE IMPORTANT NOTE BELOW REGARDING FINANCIAL DISCLOSURE)*

☐ Board of Building Examiners *(Note: A separate application is required for the Board of Building Examiners)*

**(SEE IMPORTANT NOTE BELOW REGARDING FINANCIAL DISCLOSURE)*

☐ Children's Services Council

☐ Elder Affairs Coordinating Council

☐ Keep Lake Beautiful Advisory Committee

☐ Lake-Sumter MPO – Community Advisory Committee **CAC** *(Effective January 1, 2019)*

☒ Library Advisory Board

☐ Mt. Plymouth-Sorrento Community Redevelopment Advisory Committee – ***Please check one:***

☐ *Property owner within the Planning Area (OR)*

☐ *Resident or property owner within a three mile radius of the Planning Area*

Regarding the Mt. Plymouth-Sorrento CRA, which of the following do you have experience in? Please check all that apply:

☐ *Land planning*

☐ *Engineering*

☐ *Architecture*

☐ *Ownership or operation of a business*

☐ *Community leadership/volunteerism*

☐ Parks, Recreation and Trails Advisory Board

☐ Planning & Zoning Board

**(SEE IMPORTANT NOTE BELOW REGARDING FINANCIAL DISCLOSURE)*

☐ Public Safety Coordinating Council

☐ Sales Surtax Oversight Advisory Committee

☐ Tourist Development Council

☐ Value Adjustment Board

☐ Water Safety Advisory Committee

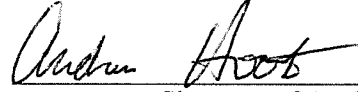
☐ Other

***YOU WILL BE REQUIRED TO FILE A FINANCIAL DISCLOSURE FORM, PURSUANT TO CHAPTER 112, FLORIDA STATUTES, IF APPOINTED TO THE BOARD OF ADJUSTMENT, THE BOARD OF BUILDING EXAMINERS, OR THE PLANNING AND ZONING BOARD. Also, due to Florida laws regarding dual office holding, citizens cannot serve on more than one of these above-mentioned boards at one time. In the event this occurs, the member will be required to resign from one of the positions.**

References may be secured from the following individuals:

	Name	Address	Phone Number
1.	Jaynie Wilkins Earley	604 Avila Pl. Howey-in-the-Hills, FL 34737	(352) 665-3-37
2.			
3.			

I will attend meetings in accordance with the adopted policies of Lake County. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations.



Signature of Applicant

In completing this application, you are acknowledging that personal information you provide is subject to Florida's Public Records Policy as stated in Chapter 119, Florida Statutes, and Article I, Section 24 of the State Constitution.

Additional information may be attached to this application form.

How did you learn of this vacancy?

☐ Newspaper Ad ☐ Internet ☐ LSSC Channel 13 ☒ Friend ☐ Other

Applications are kept on file with the Board of County Commissioners for a period of six months from date of receipt. In the event a vacancy occurs and you are not appointed to a particular board/committee, your application may be reconsidered should another vacancy occur during that six month period.

Please return this completed application to:

Lake County Board of County Commissioners
County Commissioners' Office
P. O. Box 7800
Tavares, FL 32778-7800



Date: June 13, 2022

To: Mayor and Town Council

From: Sean O’Keefe, Town Administrator

Re: Consideration and Approval: (First Reading) **Ordinance 2022-013 Daryl Carter Annexation**

Objective:

To annex several parcels on Number Two Road equaling 161 acres in anticipation of proposed development.

Summary:

The Town has been approached with a plan for development of 161 acres west of town on Number Two Road. Rather than undertake all steps in the development process concurrently, the developer has initially submitted a request for annexation (the first step in the process). This annexation agreement does not bind the Town into any approval for a given development proposal, and still allows for the property owner to retain all rights, up to and including the cancellation of this annexation proposal if a development agreement with the Town is not made within a given amount of time.

Recommended Motions:

The Town Council has the following options:

1. The Town Council motions to approve
OR
2. The Town Council motions to approve with the following conditions
OR
3. Motion to Deny

Fiscal Impact:

There is no direct fiscal impact; the long-term impact would be a potential increase in the Town’s utility service area and number of residents.

Staff Recommendation:

Staff recommends approval.

ORDINANCE 2022-013

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO TOWN BOUNDARIES; ANNEXING INTO THE TOWN PURSUANT TO (i) CHAPTER 171, FLORIDA STATUTES, AND (ii) THE INTERLOCAL SERVICE BOUNDARY AGREEMENT AMONG THE TOWN, LAKE COUNTY, AND CERTAIN OTHER MUNICIPALITIES, AS AMENDED, FOUR PARCELS OF LAND TOTALING APPROXIMATELY 160 ACRES LOCATED GENERALLY NORTH OF NUMBER TWO ROAD AND EAST OF BLOOMFIELD AVENUE; PROVIDING FOR RECORDING AND FOR NOTICE TO THE BOARD OF COUNTY COMMISSIONERS OF LAKE COUNTY; PROVIDING EFFECTIVE DATES AND A POTENTIAL SUNSET DATE.

WHEREAS, a petition has been received from Tim Loucks, as agent for owner Daryl M Carter, Trustee, to annex approximately 161 acres of land generally located north of Number Two Road and east of Bloomfield Avenue into the corporate limits of the Town of Howey-in-the-Hills pursuant to (i) Chapter 171 of Florida Statutes and (ii) the Interlocal Service Boundary Agreement (ISBA) among the Town, Lake County, and certain other central Lake County municipalities; and

WHEREAS, the petition bears the signatures of all required parties; and

WHEREAS, upon review of the petition the Town Council finds that the subject property is not contiguous to the Town boundaries, but is within the Town's "Designated Municipal Area" under the ISBA and is reasonably compact; and

WHEREAS, under the ISBA the Town may legally annex the subject property if (i) the annexation is approved by the Lake County Board of County Commissioners and (ii) the Town complies with both the prerequisites of Section 171.204 of Florida Statutes and the consent requirements of Section 171.205 of Florida Statutes; and

WHEREAS, the required notice of annexation has been properly published.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HOWEY-IN-THE-HILLS:

Section 1. The following described property, consisting of four parcels of land totaling approximately 161 acres and located generally north of Number Two Road and east of Bloomfield Avenue, is hereby annexed into the corporate limits of the Town of Howey-in-the-Hills, to wit:

See Exhibit "A" attached hereto.

Section 2. The Town Clerk shall forward a certified copy of this ordinance to the Clerk of Court of Lake County for recording in the Public Records of Lake County, Florida, upon or promptly after sections 1, 2, and 3 take effect.

Section 3. The Town Clerk shall mail a certified copy of this ordinance both to the Lake County Board of County Commissioners and to the Secretary of State of the State of Florida within seven days after sections 1, 2, and 3 take effect.

Section 4.

(a) This section 4 of the ordinance shall take effect upon enactment of the ordinance by the Town Council.

(b) Sections 1, 2, and 3 shall take effect on the later of the following:

- i. The date on which an amendment to the town's comprehensive plan to designate the future land use for the subject property as mixed-use takes effect; or
- ii. The date on which an ordinance rezoning the subject property to Planned Unit Development (PUD) takes effect, or
- iii. The date on which this ordinance is approved by the Lake County Board of County Commissioners under section 3.c.iv of the ISBA.

(c) If sections 1, 2, and 3 of this ordinance have not taken effect as of _____ 1, 2023, this entire ordinance shall stand repealed and of no further effect.

ENACTED and **ORDAINED** this ____ day of _____, 2022, by the Town Council of the Town of Howey-in-the-Hills, Florida.

[Signatures on the following page]

**TOWN OF HOWEY-IN-THE-HILLS,
FLORIDA**

By: its Town Council

By: _____
Hon. Martha MacFarlane, Mayor

ATTEST:

John Brock, Town Clerk

Planning and Zoning hearing held 5/26/2022

Approved First Reading _____

Approved Second Reading _____

Advertised _____

Approved as to form and legality:
(for the use and reliance of the Town only)

Thomas J. Wilkes, Town Attorney

EXHIBIT "A"

1.

Parcel ID No.: **28-20-25-0001-000-00100**
Alternate Key No.: **1036119**

LEGAL DESCRIPTION

NE 1/4 OF NE 1/4 ORB 4701 PG 395

2.

Parcel ID No.: **27-20-25-0002-000-00200**
Alternate Key No.: **1101051**

Legal Description

**N 1/2 OF NW 1/4 LYING SW'LY OF RR R/W, SE 1/4 OF NW 1/4 ORB 4701
PG 395**

3.

Parcel ID No.: **27-20-25-0001-000-03300**
Alternate Key No.: **3887680**

Legal Description

**FROM N 1/4 COR OF SEC RUN S 0-27-46 W ALONG E LINE OF NE 1/4
OF NW 1/4 A DIST OF 506.08 FT TO A POINT ON SW'LY LINE OF 16 FT
STRIP OF LAND DESCRIBED IN ORB 975 PG 1473 FOR POB, RUN S 41-
36-25 E ALONG SAID SW'LY LINE 89.22 FT, S 41-38-46 E 180.32 FT TO A
POINT ON A NON-TANGENT CURVE CONCAVE TO THE NE &
HAVING A RADIUS OF 1406.26 FT TO WHICH A RADIAL LINE BEARS
S 48-23-43 W, THENCE RUN SE'LY ALONG THE ARC OF SAID CURVE
THRU A CENTRAL ANGLE OF 04-21-46, AN ARC DIST OF 107.08 FT,
THENCE RUN S 68-35-23 W 16.30 FT, S 44-30-53 W 80.19 FT, S 33-10-29 W
65.77 FT, N 89-29-24 W 148.97 FT TO A POINT ON W LINE OF NW 1/4 OF**

**NE 1/4, N 0-27-46 E ALONG SAID W LINE 395.61 FT TO POB ORB 4701
PG 395**

4.

Parcel ID No.: **27-20-25-0003-000-03100**

Alternate Key No.: **3852069**

Legal Description

**BEG AT NW COR OF W 1/4 OF NE 1/4 OF SW 1/4, RUN S 89-40-19 E
332.52 FT, S 0-05-49 W 243.34 FT, NW'LY ALONG SAID N'LY R/W LINE
OF NUMBER TWO RD 410 FT, N 0-05-49 E 10.09 FT TO POB ORB 4701
PG 395**

#47606457 v4

RESOLUTION 2022-002

A RESOLUTION AMENDING THE GENERAL FUND, POLICE RETIREMENT FUND, POLICE ADVANCED TRAINING FUND, IMPACT FEE FUND, WATER/SANITATION FUND, BUILDING FUND, AND INFRASTRUCTURE FUND FOR THE FOR THE BUDGET YEAR 2021/2022.

THE TOWN OF HOWEY IN THE HILLS RESOLVED, the total revenues of the General Fund, Police Retirement Fund, Police Advanced Training Fund, Impact Fee Fund, Water/Sanitation Fund, Building Fund, and Infrastructure Fund for the fiscal year 2021/2022 is amended as follows:

	FY 21-22 Adopted Budget	FY 21-22 Amended Budget
Revenues		
1 General Operating		
310000 Taxes	1,103,112	1,103,112
320000 Licenses and Permits	485,745	290,500
330000 Intergovernmental Revenue	259,677	555,431
340000 Charges for Services	162,097	180,567
350000 Fines and Forfeits	8,000	11,000
360000 Misc Revenues	55,790	78,790
Total Revenue	2,074,421	2,219,400
(115) 651 Police Retirement Fund		
310000 Taxes	14,153	14,153
360000 Misc Revenues	200,500	200,500
Total Revenue	214,653	214,653
120 Police Advanced Training Fund		
350000 Fines and Forfeits	3,000	3,000
Total Revenue	3,000	3,000
140 Impact Fees		
320000 Licenses and Permits	180,000	180,000
Total Revenue	180,000	180,000
150 Infrastructure Fund		
310000 Taxes	219,707	219,707
Total Revenue	219,707	219,707
155 Building Fund		
320000 Licenses and Permits	0	195,245
Total Revenue	0	195,245
401 Water/Sanitation Fund		
310000 Taxes	42,000	42,000
330000 Intergovernmental Revenue	0	365,000

340000 Charges for Services	1,079,000	1,079,000
350000 Fines and Forfeits	1,000	1,000
360000 Misc Revenue	4,500	4,500
Total Revenue	1,126,500	1,491,500

BE IT FURTHER RESOLVED, that the general appropriation of the Town of Howey-in-the-Hills for the Fiscal Year 2021-2022 General Fund, Police Retirement Fund, Police Advanced Training Fund, Impact Fee Fund, Water/Sanitation Fund, Building Fund, and Infrastructure Fund is amended as follows:

FY 21/22 Expenditures

	FY 21-22 Adopted Budget	FY 21-22 Amended Budget
Expenses		
1 General Fund		
511000 Legislative	26,406	27,006
513000 Financial and Administrative	293,141	321,641
519000 Other General Government	425,315	230,070
521000 Police	839,337	906,757
524000 Code Enforcement	55,851	57,851
539000 Public Services	168,476	171,476
541000 Transportation	77,824	78,324
542000 Cemetery	11,700	21,700
571000 Library	119,121	119,121
572000 Parks and Recreation	35,350	135,350
573000 Historical Preservation	6,000	6,000
574000 Special Events	15,900	37,900
Total Expenses	2,074,421	2,113,196
(115) 651 Police Retirement Fund		
521000 Police	79,438	79,438
Total Expenses	79,438	79,438
120 Police Advanced Training Fund		
521000 Police	3,100	3,100
Total Expenses	3,100	3,100
140 Impact Fee Fund		
521000 Police	78,600	198,600
533000 Water Utility Services	54,000	54,000
572000 Parks & Recreation	29,456	29,456
Total Expenses	162,056	282,056
150 Infrastructure Fund		
521000 Police	58,200	58,200
541000 Transportation	120,323	120,323

Total Expenses	178,523	178,523
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155 Building Fund		
513000 Financial and Administrative	0	65,245
519000 Other General Government	0	130,000
Total Expenses	0	195,245

401 Water/Sanitation Fund		
533000 Water Utility Services	860,769	909,269
534000 Sanitation Department	175,000	175,000
535000 Sewer, Wastewater Services	90,000	90,000
Total Expenses	1,125,769	1,174,269

PASSED AND ADOPTED THIS 13th DAY OF JUNE, 2022

TOWN OF HOWEY-IN-THE-HILLS

Martha MacFarlane, Mayor

ATTEST

John Brock
Town Clerk



Date: June 13, 2022
To: Mayor and Town Council
From: Sean O’Keefe, Town Administrator
Re: Consideration and Approval: (First Reading) **Ordinance 2022-014 Solid Waste Rates**

Objective:

To establish rates for solid waste services to Town residents in the upcoming fiscal year.

Summary:

The Town is reaching the end of the seven-year term of its current solid waste agreement. To continue these services, Town administration followed procurement practices to solicit requests for proposals. In analyzing the services proposed by four different vendors, an agreement was reached with GFL, which received Town Council approval. Although the rates of service provided to the Town were determined in this agreement, the Town Council needs to now determine what the cost to residents and businesses will be.

Recommended Motions:

The Town Council has the following options:

1. The Town Council motions to approve a rate increase

OR
3. Motion to Deny

Fiscal Impact:

There is a cost to the Town per residence (and per business) which needs to be covered by the rates set by Town Council.

Staff Recommendation:

Staff recommends approval of the proposed rates.



Date: June 13, 2022

To: Mayor and Town Council

From: Sean O’Keefe, Town Administrator

Re: Consideration and Approval: **LEAD Support**

Objective:

To support a countywide economic development plan.

Summary:

Lake County and its municipalities are considering how to best manage economic growth in the area. Although Lake County has a Department of Economic Development, there has been an expressed interest in establishing Lake Area Economic Development (LEAD), a public-private partnership (3P) that would work in tandem with Lake County’s Economic Development office to provide greater strength in attracting and establishing businesses within the county. The request is for each Lake County municipality to contribute \$1.00 per resident per year to the LEAD initiative, starting in the upcoming fiscal year.

Recommended Motions:

The Town Council has the following options:

1. The Town Council motions to approve
OR
2. The Town Council motions to approve with the following conditions
OR
3. Motion to Deny

Fiscal Impact:

There is a request for a recurring fiscal impact of approximately \$1,700.00 per year for as long as the Town Council would like to maintain this relationship.

Staff Recommendation:

Staff recommends approval, pending general municipal agreement.



TO: Town of Howey in the Hills

RE: FY 2023 Budgetary request

Lake 100 in partnership with Lake County Commissioners has established a new Lake County Economic Development organization called LEAD (Lake Economic Area Development) which includes a partnership between: The Private Sector, Lake County Government, and the Cities of Lake County.

We seek your consideration during your upcoming budget deliberations to become partners in this new initiative by participating and sharing in the benefits and costs associated with running this results-oriented new organization. Lake County Government has committed to a financial contribution of \$150,000 this fiscal year and \$500,000 next fiscal year. LEAD is asking all Lake County cities to consider a financial contribution to this new organization in the amount of \$1 per capita (resident) in exchange for receiving the following benefits:

1. Existing Business retention and job retention for your city
2. Existing Business expansion and job expansion for your city
3. New Business recruitment specifically tailored to your city's vision and wants
4. Entrepreneurship assistance to help grow local businesses locally

The initial LEAD Board(s) may be made up of:

- 15-19 Private Business Executives from North, Central and South Lake
- 3 Hospital representatives from North, Central and South Lake
- 1 Lake County Administrator or her designee
- 1 City Manager representing cities of 10,000 population or less
- 1 City Manager representing cities of 10,000 population or more
- 1 League of Cities elected official designated to be on Advisory Board

The LEAD Board has contracted out its Economic Development services to a Professional Economic Development Organization which is in the process of hiring three (3) economic development professional employees, dedicated to Lake County, at the Leesburg International

Airport. These employees will focus exclusively on the development of Lake County. One employee dedicated to Business Attraction, one to Business Retention, and one to Business Creation. Deliverables to your City Council and City Manager include but are not limited to:

1. **Meeting with your City Manager**, Planner and Economic Development Manager to clearly identify the City's Economic Development vision.
2. **Business Retention and job retention**: Several measurable business retention programs will be developed by LEAD for the City's existing businesses. The quarterly LEAD report will provide input on the success/status of these efforts.
3. **Business Expansion and job expansion**: LEAD will work with local businesses to identify barriers to their growth and then work to remove those barriers (i.e., access to capital, permitting issues, workforce, etc.)
4. **Business Recruitment**: LEAD will work to recruit new businesses in alignment with each city's vision.
5. **Entrepreneurship**: LEAD will provide a broad array of services to help future and current entrepreneurs grow their own businesses. Helping to create new local businesses will be as important as recruiting outside businesses to locate.

Your support for this funding request is greatly appreciated. We stand available to attend your budget meetings and answer any questions you may have on this economic prosperity for all initiative.

Sincerely,

Ben Pauluhn

LEAD Board of Directors
Ben Pauluhn, Chair



MEMO

To: Town Council

CC:

From: John Brock, Town Clerk

RE: May 2022 Month-End Town Hall Report

Date: 06/10/2022

General:

We had to terminate our Building Services Clerk's employment at the end of May. We have transferred / contracted out many of the permitting duties to Alpha Inspections. We have interviewed several candidates for the Building Services Clerk's position, and we made a job offer on 6/10/2022.

Due to the disruption with the Building Services Clerk's position the spreadsheet showing permits that were submitted in May is currently unavailable. We will submit May and June's numbers next month.

Miles Wagler, our Utility Billing Clerk gave his notice at the end of May. Mr. Wagler will be taking a job with the Lake County Property Appraiser's Office. Mr. Wagler's last day with the Town was on 6/10/2022. We have interviewed several candidates and are hoping to be able to make a job offer for this position sometime next week.

Form 1 Reminder:

Just a reminder, all Town Councilor need to submit their Form 1 Statement of Financial Interests to the Lake County Supervisor of Elections office by July 1, 2022.

If you have not taken the free State-Mandated Ethics training from FLC this year, we can enroll you in an online course offered by the John Scott Dailey Institute of Government. This course can be taken at your convenience at a cost of \$79 which will be covered by the town.

Utility Billing:

Top Utility Bill Bad Debt for May 2022

service_address	Action	total_balance	current_charges	past_due_amount
107 E MYRTLE ST	Lien - Turned Off	3228.82	25.65	3203.17
103 SIXTH AVE	Lien - Turned Off	757.05	25.65	731.40
122 W MAGNOLIA AVE		715.08	256.58	458.50
440 AVILA PL-IRRIGATION		607.62	215.21	392.41
311 E ORCHID WAY	Lien	509.27	118.62	390.65
23 CAMINO REAL		399.66	59.65	340.01
803 CAMINO REAL		386.86	58.49	328.37
720 CALABRIA WAY-IRRIGATION		1125.30	799.48	325.82
205 E LAUREL AVE	Lien	365.98	41.13	324.85
213 MESSINA PL-IRRIGATION		350.24	91.07	259.17
568 AVILA PL-POTABLE		355.70	132.68	223.02
213 MESSINA PL-POTABLE		288.96	94.62	194.34
111 ISLAND DR-IRRIGATION		251.10	60.22	190.88
325 TERRACOTTA TER-POTABLE		277.27	87.13	190.14

Activity Log Event Summary (Totals)

Howey-in-the-Hills PD
(05/01/2022 - 05/31/2022)

Abandoned 911	1	Abandoned Vehicle	1
Alarm Activation	2	Animal Complaint	5
Anti-Social Behavior	64	Arrest	2
Assault & Battery	2	Assist other Agency- Alarms	6
Assist other Agency- Back-up	1	Assist other Agency- In Progress calls	5
Assist other Agency- Medical Call	2	Assist other Agency- Other	7
Assist other Agency- Traffic	2	Attempt to Contact	1
Baker Act	3	Be on the look-out- BOLO	3
Burglary - Residence	1	Case Follow-Up	6
Child Neglect-Abuse	1	Citizen Assist	4
Civil Complaint-Legal Advice	5	Death Investigation	1
Disabled Vehicle (DAV)	8	Disturbance	1
Found / Lost Property	1	Fraud Investigation	1
Harassing/Obscene Phone Calls - Business	1	Missing/Found Child	2
Missing/Found Person	1	Noise Complaint	1
Patrol	221	Patrol-School	138
Property Check-Boat Ramp	28	Property Check-Business	54
Property Check-Residence	35	Property Check-Schools/Govt. Bldg.	29
Property Check-Town Property	163	Public Relations	10
Reckless Driver	3	Road Hazard	1
Security Check Request	3	Sick/Injured Person	2
Suspicious Incident	3	Suspicious Person	2
Suspicious Vehicle	3	Theft - Grand/Petit	1
Traffic Complaint	2	Traffic Control	1
Traffic Crash	1	Traffic Stop-Civil Citation	163
Traffic Stop-Criminal Citation	10	Traffic Stop-warning	58
Traffic Watch	106	Training-	1
VIN Verification	2	Warrant	1

Total Number Of Events: 1,182

Code Summary Report Violation Name

Violation Date 05/01/2022 TO 05/31/2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row	Total
Accumulation of Junk Sec. 127-4	0	0	0	0	1	0	0	0	0	0	0	0	1	
Excessive or Untended Growth of Vegetation Sec. 127-3	0	0	0	0	2	0	0	0	0	0	0	0	2	
Florida Building Code 105.1	0	0	0	0	1	0	0	0	0	0	0	0	1	
Parking-Boats and RVs (A) Article I, Sec. 166-3	0	0	0	0	2	0	0	0	0	0	0	0	2	
Parking-Boats and RVs (C) Article I, Sec. 166-3	0	0	0	0	3	0	0	0	0	0	0	0	3	
Political Signs 5.03.05(K)	0	0	0	0	7	0	0	0	0	0	0	0	7	
Prohibited Signs 5.03.04	0	0	0	0	9	0	0	0	0	0	0	0	9	
Water Restriction Sec. 171-123(c)(1)	0	0	0	0	8	0	0	0	0	0	0	0	8	
Water Restriction Sec. 171-123(c)(2)	0	0	0	0	2	0	0	0	0	0	0	0	2	
Totals:	0	0	0	0	35	0	0	0	0	0	0	0	35	

Code Summary Report Violation Name

Violation Date 10/01/2021 TO 05/31/2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row	Total
Accumulation of Junk Sec. 127-4	4	1	1	2	1	0	0	0	0	0	6	0	15	
Accumulation of Refuse Sec. 127-2	4	0	0	2	0	0	0	0	0	0	5	0	11	
Excessive or Untended Growth of Vegetation Sec. 127-3	1	1	0	6	2	0	0	0	0	0	2	0	12	
Florida Building Code 105.1	2	1	1	1	1	0	0	0	0	4	0	2	12	
Land Clearing LDC Chap 7.13.00	0	0	1	0	0	0	0	0	0	0	0	0	1	
Movable Module Storage Units LDC 5.02.06	1	0	0	0	0	0	0	0	0	0	0	0	1	
Parking-Boats and RVs (A) Article I, Sec. 166-3	0	0	0	0	2	0	0	0	0	2	2	0	6	
Parking-Boats and RVs (C) Article I, Sec. 166-3	2	2	1	1	3	0	0	0	0	0	0	0	9	
Parking-Boats and RVs (D) Article I, Sec. 166-3	0	1	4	1	0	0	0	0	0	0	0	0	6	
Political Signs 5.03.05(K)	4	0	0	0	7	0	0	0	0	0	3	0	14	
Prohibited Signs 5.03.04	0	0	0	0	9	0	0	0	0	8	2	0	19	
Storm water Management 8.05.05	0	1	0	0	0	0	0	0	0	0	0	0	1	
Storm water Management 8.05.05 (K)(2)(o)	0	1	0	0	0	0	0	0	0	0	0	0	1	
Tree Permit LDC Chap 7.12.01	0	0	1	0	0	0	0	0	0	0	0	0	1	
Water Restriction Sec. 171-123(c)(1)	1	5	0	2	8	0	0	0	0	0	0	0	16	
Water Restriction Sec. 171-123(c)(2)	0	0	10	0	2	0	0	0	0	0	0	0	12	
Totals:	19	13	19	15	35	0	0	0	0	14	20	2	137	

Code Summary Report Activity Type

Activity Date 05/01/2022 TO 05/31/2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Email	0	0	0	0	1	0	0	0	0	0	0	0	1
Initial Inspection	0	0	0	0	26	0	0	0	0	0	0	0	26
Phone call	0	0	0	0	11	0	0	0	0	0	0	0	11
Re-Inspection	0	0	0	0	28	0	0	0	0	0	0	0	28
Research	0	0	0	0	17	0	0	0	0	0	0	0	17
Send Letter	0	0	0	0	6	0	0	0	0	0	0	0	6
Totals:	0	0	0	0	89	0	0	0	0	0	0	0	89

Code Summary Report Activity Type

Activity Date 10/01/2021 TO 05/31/2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Email	2	1	3	0	1	0	0	0	0	0	0	2	9
Initial Inspection	18	25	14	14	26	0	0	0	0	18	12	3	130
Issue Citation	0	0	0	0	0	0	0	0	0	2	0	0	2
Meeting	0	0	0	1	0	0	0	0	0	0	0	0	1
Office visit	1	0	2	0	0	0	0	0	0	0	0	1	4
Phone call	7	4	10	4	11	0	0	0	0	10	6	5	57
Re-Inspection	13	6	16	7	28	0	0	0	0	17	12	12	111
Research	2	0	10	1	17	0	0	0	0	0	2	2	34
Send Letter	2	3	13	3	6	0	0	0	0	4	3	1	35
Verbal Warning	0	0	0	0	0	0	0	0	0	0	1	0	1
Totals:	45	39	68	30	89	0	0	0	0	51	36	26	384



Public Works

May 2022 – Monthly Report

Activity	Location/ Address	Notes
Road Maintenance / Potholes		
Street Signs		
Stormwater/Drainage		
Sidewalk Maintenance		
Building Maintenance	Town Hall Library	Replaced door locks on office doors, re-hung outside door in Council Chambers. Removed shields from Library counter.
Grounds Maintenance	Taylor Memorial Cemetery	See Additional Notes below
Tree Trimming/Tree Removal	S. Lakeshore Blvd	Removed multiple limbs from right of way that came down during storm.
Mowing/Weed Eating	Main Water Plant Well # 3 Lakeshore Blvd	Monthly Maintenance mowing, weed eating and edging
Boardwalk Repairs	Sara Maude Mason Nature Preserve	See attached Monthly Report
Landscape/Irrigation/Lot Grading Inspections/Sidewalk Inspections	Talichet Phase 1	No inspections performed this month

Additional Notes:

- Public Works Staff installed new mulch, new landscape rock and plants around flagpole island at Taylor Memorial Cemetery. Refurbished existing aluminum benches near island. Removed unsafe benches from cemetery grounds. Staff has also been working on cleaning up the rear corner of the Cemetery in preparation for Contractor to remove the pile of fill dirt.
- Fence contractor has finished the repairs to the chain-link fence along the sides and rear of Taylor Memorial Cemetery.
- Electrical panels, meters and lights have been installed at all 3 Town Marker Signs.
- Water and sewer service lines have been installed at Howey Grove Square.



Sara Maude Mason Nature Preserve

May 2022 – Monthly Report

Materials Purchased: No new materials have been purchased this month. New lumber supplier has been acquired, PW will purchase lumber when it has been delivered to the supplier.

Work Performed: Installed 6 walkboards, Trimmed/Removed tree limbs along nature trail, Monitoring motion activated security cameras along the boardwalk to report vandalism to Howey PD (will installed more cameras as needed). Installed bench at entrance to Boardwalk.



Public Utilities

May 2022– Monthly Report

Activity	Location/ Address	Notes
Repair	Well 4	Repair check valve on well 4
Service orders	Thru town	31 service orders
811 locate tickets	Thru town	30 locates



**Library Director's Report
Marianne Beck Memorial Library
For the Month of May 2022**

Statistics for May 2022

KOHA: 1,398, emagazines: 11, ebooks: 99, mobile downloads: 122 for total KOHA: 1,630. New patrons: 14. Computer hours used: 106. Broadband used: 65.81

Funds collected for May:

Copies/Fax: \$149.85 **Fines:** \$52.69 **Total:** \$ 202.60 **FOL:** \$222.80

Activities during the month of May:

I continue to work with the Strategic plan committee and do have a working draft for the library plan. George Taylor, Director of the Lake County Library System, has requested some additional information for one of the grants we submitted to the county. I have done the research and will email the information to him by Friday, June 3rd.

Scott Amey, (ELC) Laura Ross, (Poet Laureate) Dusty Matthews (LEE) and myself formed the Poet Laureate search committee. We interviewed four candidates for the position. We made our decision, Scott will notify the candidates as to our decision by the end of this week.

The Friends of the Library's Masquerade Ball is Saturday, June 11th. They have had a very positive response to the ball. To date, they have sold 150 tickets. Deanna Thomas has been a wonderful asset to the committee and has shared her expertise with the committee which has been very productive and helpful.

Our programs continue to be well attended, increasing each month. What I will be working on in the coming months is bringing more people into the library to actually check out materials. That is lower than I would like. I am in the process of working on a survey to place on social media and hand out in the library. It consists of questions regarding what our patrons would like to see at our library. I am attaching copy for your viewing.

Looking forward to June, Summer Reading begins today at 2pm and will continue throughout the month. Hannah organized and designed the program this year. This is her first large project as Library Assistant. She has also organized another movie night for June. "Frozen" will be showing on June 9th at 5pm. Sno cones and other refreshments will be served. Patrons are encouraged to come dressed as their favorite princess.

May was "Food for Fines" month. Howey collected 190.7 pounds of non-perishable food for the Howey Community Church pantry.

Respectively submitted by
Tara Hall, Library Director

HOWEY-IN-THE-HILLS FINANCIAL REPORT

May-22

<u>REVENUES</u>	<u>FYE</u> <u>2021</u>	<u>RECEIVED</u> <u>SINCE LAST REP.</u>	<u>RECEIVED</u> <u>YEAR-TO-DATE</u>	<u>ESTIMATED</u> <u>REVENUE</u>	<u>REVENUE</u> <u>TO BE RECEIVED</u>	<u>PERCENT</u> <u>RECEIVED</u>	<u>DIFFERENCE</u> <u>FROM LAST REP.</u>
GENERAL	\$ 2,490,840.72	\$ 82,264.96	\$ 1,478,109.25	\$ 2,074,421.00	\$ 596,311.75	71%	4%
POLICE ADV TRAINING	\$ 3,318.28	\$ 275.43	\$ 1,699.90	\$ 3,000.00	\$ 1,300.10	57%	9%
WATER IMPACT FEES*	\$ 201,671.56	\$ 3,150.82	\$ 37,809.84	\$ 50,000.00	\$ 12,190.16	76%	6%
PARK IMPACT FEES*	\$ 93,591.14	\$ 1,138.96	\$ 18,053.62	\$ 40,000.00	\$ 21,946.38	45%	3%
POLICE IMPACT FEES*	\$ 101,152.17	\$ 1,213.24	\$ 19,231.03	\$ 90,000.00	\$ 70,768.97	21%	1%
INFRASTRUCTURE FUND	\$ 216,889.55	\$ 32,173.24	\$ 171,997.51	\$ 219,707.00	\$ 47,709.49	78%	15%
BUILDING FUND		\$ 6,253.13	\$ 110,306.33	\$ -	\$ (110,306.33)	#DIV/0!	
WATER/SANITATION FUND	\$ 1,067,854.09	\$ 106,585.12	\$ 1,256,473.97	\$ 1,126,500.00	\$ (129,973.97)	112%	9%
POLICE RETIREMENT	\$ 486,776.74	\$ -	\$ (40,563.66)	\$ 214,653.00	\$ 255,216.66	-19%	0%
TOTALS	\$ 4,662,094.25	\$ 233,054.90	\$ 3,053,117.79	\$ 3,818,281.00	\$ 765,163.21	80%	6%

*Subtotal for Impact Fees Revenues \$ 75,094.49

<u>EXPENDITURES</u>	<u>FYE</u> <u>2021</u>	<u>COMMITTED</u> <u>SINCE LAST REP.</u>	<u>COMMITTED</u> <u>YEAR-TO-DATE</u>	<u>CURRENT</u> <u>APPROPRIATION</u>	<u>AVAILABLE</u> <u>APPROPRIATION</u>	<u>PERCENT</u> <u>COMMITTED</u>	<u>DIFFERENCE</u> <u>FROM LAST REP.</u>
GENERAL	\$ 1,963,604.45	\$ 194,499.50	\$ 1,408,216.45	\$ 2,074,421.00	\$ 666,204.55	68%	9%
POLICE ADV TRAINING	\$ 1,950.82	\$ -	\$ -	\$ 3,100.00	\$ 3,100.00	0%	0%
WATER IMPACT FEES*	\$ 2,598.45	\$ -	\$ -	\$ 54,000.00	\$ 54,000.00		
PARK IMPACT FEES*	\$ 11,675.00	\$ -	\$ 17,899.12	\$ 29,456.00	\$ 11,556.88		
POLICE IMPACT FEES*	\$ 31,022.45	\$ -	\$ 61,668.37	\$ 78,600.00	\$ 16,931.63		
INFRASTRUCTURE FUND	\$ 108,974.72	\$ -	\$ 102,723.37	\$ 178,523.00	\$ 178,523.00	58%	0%
BUILDING FUND			\$ 62,777.50	\$ -	\$ -	#DIV/0!	#DIV/0!
WATER/SANITATION FUND	\$ 921,015.41	\$ 67,536.73	\$ 802,238.81	\$ 1,125,769.00	\$ 323,530.19	71%	6%
POLICE RETIREMENT	\$ 93,290.98	\$ -	\$ 45,696.21	\$ 79,438.00	\$ 33,741.79	58%	0%
TOTALS	\$ 3,134,132.28	\$ 262,036.23	\$ 2,501,219.83	\$ 3,623,307.00	\$ 1,287,588.04	69%	7%

*Subtotal for Impact Fees Expenditures \$ 79,567.49

HOWEY IN THE HILLS **FINANCIAL REPORT** **May-22**

ACCOUNTS

151200

Florida Prime Account**STATE BOARD ADMINISTRATION BALANCE** (usually comes in 2nd week of month)

SBA FUND A	\$	19,091.57
INTEREST RECEIVED (APY 0.10%)	\$	1.38
TOTAL	\$	19,092.95

101076

SEACOAST MONEY MARKET ACCOUNT

(RESERVES) BEGINNING BALANCE	\$	658,479.40
TRANSFERS IN (OUT)		
INTEREST RECEIVED (APY 0.05%)	\$	27.96
ENDING BALANCE	\$	658,507.36

101080

SEACOAST #2 MONEY MARKET ACCOUNT

(BISHOPS GATE) BEGINNING BALANCE	2,925.97
TRANSFERS IN (OUT)	
INTEREST RECEIVED (APY 0.01%)	\$ 0.02
ENDING BALANCE	\$ 2,925.99

101005

SEACOAST CHECKING ACCOUNT (Operating)

Operating Checking BEGINNING BALANCE	\$	2,699,276.18
REVENUES DEPOSITED	\$	199,397.20
TRANSFERS IN (OUT)		
EXPENDITURES CLEARED	\$	(283,983.96)
ENDING BALANCE	\$	2,614,689.42

101160

SEASIDE MONEY MARKET ACCOUNT

BEGINNING BALANCE	\$	343,199.85
TRANSFERS IN (OUT)	\$	-
INTEREST RECEIVED (APY 0.10%)	\$	30.09
ENDING BALANCE	\$	343,229.94

101110

SEASIDE CHECKING ACCOUNT (Pays to Loan)

BEGINNING BALANCE	\$	18,083.56
TRANSFERS IN (OUT)		
DEPOSITED	\$	-
ENDING BALANCE	\$	18,083.56

101120

SEASIDE SRF LOAN SWEEP ACCOUNT

BEGINNING BALANCE	\$	2,490.97
TRANSFERS IN (OUT)		
EXPENDITURES CLEARED		
ENDING BALANCE	\$	2,490.97

TOTAL \$ 3,659,020.19

LOANS

FDEP SRF LOAN (2.71%/2.12% interest)*

BEGINNING BALANCE	\$ 1,322,737.88
TRANSFERS IN (OUT)	\$0.00
ALLOCATED TO PRINCIPAL	\$0.00
ALLOCATED TO INTEREST	\$0.00
ENDING BALANCE	\$ 1,322,737.88

*payments of \$72,314.68 are made in April and Oct. and will continue until 2032

TOTAL \$ 1,322,737.88

United Community Bank (renamed from Seaside)

HOWEY-IN-THE-HILLS FINANCIAL REPORT (Previous Month)

Apr-22

(revenues and expenditures updated one month after initial report completion)

<u>REVENUES</u>	<u>Balance Brought</u>	<u>FYE</u>	<u>RECEIVED</u>	<u>RECEIVED</u>	<u>ESTIMATED</u>	<u>REVENUE</u>	<u>PERCENT</u>
	<u>Forward</u>	<u>2021</u>	<u>CURRENT MON.</u>	<u>YEAR-TO-DATE</u>	<u>REVENUE</u>	<u>TO BE RECEIVED</u>	<u>RECEIVED</u>
GENERAL	\$ 796,058	\$ 2,490,840.72	\$ 116,010.08	\$ 1,395,844.29	\$ 2,074,421.00	\$ 678,576.71	67%
POLICE ADV TRAINING		\$ 3,318.28	\$ 251.42	\$ 1,424.47	\$ 3,000.00	\$ 1,575.53	47%
WATER IMPACT FEES*	\$ 731,659	\$ 201,671.56	\$ -	\$ 34,659.02	\$ 50,000.00	\$ 15,340.98	69%
PARK IMPACT FEES*	\$ 273,129	\$ 93,591.14	\$ -	\$ 16,914.66	\$ 40,000.00	\$ 23,085.34	42%
POLICE IMPACT FEES*	\$ 273,218	\$ 101,152.17	\$ -	\$ 18,017.79	\$ 90,000.00	\$ 71,982.21	20%
INFRASTRUCTURE FUND	\$109,297	\$ 216,889.55	\$ 18,350.52	\$ 139,824.27	\$ 219,707.00	\$ 79,882.73	64%
BUILDING FUND	\$ 158,928		\$ 5,070.07	\$ 104,053.20	\$ -		
WATER/SANITATION FUND		\$ 1,067,854.09	\$ 87,912.11	\$ 1,149,888.85	\$ 1,126,500.00	\$ (23,388.85)	102%
POLICE RETIREMENT	\$1,676,709	\$ 486,776.74	\$ (106,351.47)	\$ (40,563.66)	\$ 214,653.00	\$ 255,216.66	-19%
TOTALS		\$ 4,662,094.25	\$ 121,242.73	\$ 2,820,062.89	\$ 3,818,281.00	\$ 1,102,271.31	74%

*Subtotal for Impact Fees Revenues

\$ 69,591.47

<u>EXPENDITURES</u>	<u>FYE</u>	<u>COMMITTED</u>	<u>COMMITTED</u>	<u>CURRENT</u>	<u>AVAILABLE</u>	<u>PERCENT</u>
	<u>2021</u>	<u>CURRENT MON.</u>	<u>YEAR-TO-DATE</u>	<u>APPROPRIATION</u>	<u>APPROPRIATION</u>	<u>COMM.</u>
GENERAL	\$ 1,963,604.45	\$ 160,581.16	\$ 1,213,716.95	\$ 2,074,421.00	\$ 860,704.05	59%
POLICE ADV TRAINING	\$ 1,950.82	\$ -	\$ -	\$ 3,100.00	\$ 3,100.00	0%
WATER IMPACT FEES*	\$ 2,598.45	\$ -	\$ -	\$ 54,000.00	\$ 54,000.00	
PARK IMPACT FEES*	\$ 11,675.00	\$ 557.12	\$ 17,899.12	\$ 29,456.00	\$ 11,556.88	
POLICE IMPACT FEES*	\$ 31,022.45	\$ 549.00	\$ 61,668.37	\$ 78,600.00	\$ 16,931.63	
INFRASTRUCTURE FUND	\$ 108,974.72	\$ 49,905.55	\$ 102,723.37	\$ 178,523.00	\$ 75,799.63	58%
BUILDING FUND		\$ 12,861.16	\$ 54,824.16	\$ -	\$ (54,824.16)	#DIV/0!
WATER/SANITATION FUND	\$ 921,015.41	\$ 102,092.16	\$ 734,702.08	\$ 1,125,769.00	\$ 391,066.92	65%
POLICE RETIREMENT	\$ 93,290.98	\$ 6,899.96	\$ 45,696.21	\$ 79,438.00	\$ 33,741.79	58%
TOTALS	\$ 3,134,132.28	\$ 333,446.11	\$ 2,231,230.26	\$ 3,623,307.00	\$ 1,392,076.74	62%

*Subtotal for Impact Fees Expenditures

\$ 79,567.49