



Parks & Recreation Advisory Board Meeting

**June 16, 2022 at 6:00 PM
Howey-in the-Hills Town Hall
101 N. Palm Ave.
Howey-in-the-Hills, FL 34737**

Join Zoom

Meeting: <https://us06web.zoom.us/j/81890992642?pwd=aExKc1hWL2JNR0x1RUVLVT2FQT1FHQT09>

Meeting ID: 818 9099 2642 | **Passcode:** 565211

AGENDA

CALL TO ORDER AND ROLL CALL

APPROVAL OF MINUTES

- 1.** Consideration and Approval of the May 16, 2022, Parks & Recreation Advisory Board Meeting Minutes.

OLD BUSINESS

- 2.** Discussion: **Parks Assessment**
- 3.** Discussion: **Town Staff Status Update on Projects**
- 4.** Discussion: **Update on purchasing for parks FY-22**
- 5.** Discussion: **Fiscal Year 2023 Budget**

NEW BUSINESS

- 6.** Consideration and Recommendation: **Appointment of Mary Arnold to the Parks & Recreation Board**
- 7.** Discussion: **Playground Musical Instrument for Central Park**
- 8.** Consideration and Recommendation: **Grove Square Rental Rates**

BOARD COMMENTS

PUBLIC COMMENTS

ADJOURNMENT

To Comply with Title II of the Americans with Disabilities Act (ADA):

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning (RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STs) and Enhanced Speech to Speech.

Howey Town Hall is inviting you to a scheduled Zoom meeting.

Topic: **Parks & Recreation Advisory Board Meeting**

Time: **Jun 16, 2022 06:00 PM Eastern Time (US and Canada)**

Join Zoom Meeting

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Dial by your location

+1 646 558 8656 US (New York)

+1 346 248 7799 US (Houston)

Meeting ID: 818 9099 2642

Passcode: 565211

Find your local number: <https://us06web.zoom.us/j/81890992642?pwd=aExKc1hWL2JNR0x1RUVLVT2FQT1FHQT09>

Please Note: In accordance with F.S. 286.0105: Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Howey-in-the-Hills does not prepare or provide this verbatim record. Note: In accordance with the F.S. 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 101 N. Palm Avenue, Howey-in-the-Hills, FL 34737, (352) 324-2290 at least 48 business hours in advance of the meeting.

**Howey-in-the-Hills
Parks & Recreation Advisory Board Meeting**

Town Hall, Monday, May 16, 2022

6:00 p.m.

MINUTES

Call to Order: 6:00 p.m.

Attendance: Pat Miller, Morgan Cates, Staci Broad Mauro, Jim Steele, Vicki Steele

Morgan Cates suggested the meeting begin with the Board Selection of Chair and Secretary.

A motion was made and passed for Jim Steele to become the new Chairman.

A motion was made and passed for Vicki Steele to become the new Secretary.

Approval of April Minutes: Approved

Old Business:

Parks Assessment:

- Cemetery and Well #3 have been reviewed. Cemetery is looking better. Well #3 is fine.
- Town Hall Complex was reviewed. Fountain re-bagged. Morgan researching for parts to complete fountain repair. Suggestion to pressure wash the sidewalk between Town Hall and the Library. A schedule is being created to address cleaning needs in various locations.
- No reviews were given for Griffin Park, Blevins Park, or Sara Maude Mason Park.

Town Staff Status Update on Projects:

- Cemetery updates in preparation for Memorial Day. Replaced rocks around flagpole. Mulch is coming. Replaced hose reels in various locations. Benches were removed to be painted, then returned.
- Griffin Park – pressure washed the pavilion, sidewalks, tables. Contracted Hottinger to replace planks on the fishing pier.
- Finger Piers – Assessing for repairs/replacements/adding railing. Looking into composite decking as opposed to wood. Monies in current budget may cover cost of 1-2 piers.
- Continued work on Sarah Maude replacing sections with pressure treated lumber. Looking for additional funding through grants as well as asking town council to set aside money.
- May 14th -m Lake Clean-up went well. 12-15 volunteers gathered 20 bags of trash. LCFD and Water Authority attended. Hope to repeat twice a year in the spring/fall.
- Founder's Day went well. Good turnout. Raised funds for the firetruck.
- Discussed ways to improve the basketball court.

Fiscal Year 2022 Budget Approved Items:

Discussed process for requesting items for Parks & Rec. Agreed that requests would be made through Morgan and included in the Public Works budget. Board members will generate a list of requests at our June meeting. Possible items suggested at this meeting: Additional flagpole for Blevins Park (for a), POW MIA flag, new banners, additional trash cans, playground equipment for the back of Sarah Maude.

New Business:**Reassignment of Howey Parks:**

Pat Miller (Cemetery/Well), Staci Broad Mauro (Town Hall Complex), Jim Steele (Blevins Park), Vicki Steele (Griffin Park). No assignment at this time for Sarah Maude Park.

Fiscal Year 2023 Budget:

Board members will evaluate assigned park for needs/repairs. Information will be passed on to Morgan at our next meeting (June 16th) for him to share at the budget meeting.

Events and Parks Board:

- Discussed how the Events Committee was previously a sub-committee under the Parks and Rec Advisory Board. Although there is no Events Committee at this time, if one is reestablished, a motion was made and passed that the Event Committee would report directly to Town Hall/Town Council.
- Public Comment by Mary Arnold (303 Terracotta Terrace). At this time the Men's Club has changed its focus from social to community service. The Men's Club is organizing events for the Fourth of July, Oktoberfest, and (possibly) Thanksgiving.

Advising Town Council – Parks and Rec's Official Protocol

In response to a request from Town Council, the Parks and Recreation Advisory Board will discuss the topic and generate suggestions. The Parks and Recreation Advisory Board chair will share our suggestions at the Town Council meeting.

Board Comments:

- The lettering on the Howey Library's mural of will be redone.
- Discussion was held regarding the purchase of musical instruments for Griffin Park. More information is needed. Kristine Trevitt will be invited to attend our next meeting to share.
- Discussion was held on the repair or removal of the current four-square slab. Discussed adding/painting a four-square and hopscotch area to the basketball court.
- Discussion regarding the land given to the town by Venezia. The town needs to declare the land given. How will the land be used? (Any response to previous suggestion of a Critter Park?) What types of parks are being developed in The Reserve? How is SR 19 being changed to provide access to these additional businesses and subdivisions?
- Discussed possible location for a Howey Historical Museum.

Public Comments:

Mary Arnold expressed concern for the playground equipment being too hot. Discussion was held on adding a plastic covering to the swing chains. Morgan will investigate a possible canopy or covering for the swings at Central Park.

Adjourn: 7:35 p.m.

TOWN OF HOWEY-IN-THE-HILLS

APPLICATION FOR BOARDS/COMMITTEES

Please Print Legibly

Name: Mary E. Arnold Date: 5-16-22
 Home Mailing Address: 303 Terracotta Ter, Howey in the Hills, FL 34737
 Home Physical Address: Same
 Florida Drivers License or ID: _____
 Phone Number: 571-212-4231 E-mail Address: 2 Lovemassage@gmail.com
 Education: AA Gen Ed, LPN (Ret) MT, Woodbridge BSA Instructor Team
 Business (Name & Type): Massage Therapy Instructor VA
 Business Address: _____
 Business Phone: _____ Position: _____
 Training or experience related to activities of boards or committees to which appointment is sought:
None President Black Forest Quilters (1997)
 Professional Organizations: Nursing (Ret) NCBTMB

Have you served on a Town Board(s)/Committee(s) in the past? _____ Yes X No

Name of Boards/Committee(s): _____ Dates Served: _____

Please check Board(s)/Committee(s) that interest you.

<input type="checkbox"/> Cemetery Board	<input type="checkbox"/> **Police Pension Board
<input type="checkbox"/> Historic Preservation Board	<input type="checkbox"/> **Planning & Zoning Board
<input type="checkbox"/> Library Board	<input checked="" type="checkbox"/> Parks & Recreation Board
	<input type="checkbox"/> Other

** Florida Commission on Ethics require board members to complete and submit Form 1, Statement of Financial Interests

I will attend meetings in accordance with the adopted policies of the Town of Howey-in-the-Hills. If at any time my business or professional interests conflict with the interests of this Board or Committee, I will not participate in such deliberations. References may be secured from the following individuals:

	Name	Address	Phone Number
1	<u>Sandra Deter</u>	<u>Burke, VA</u>	<u>703-201-4696</u>
2	<u>Dan O'Neill</u>	<u>Chesapeake, VA</u>	<u>757-201-1122</u>
3	<u>Hannah Lane</u>	<u>Leesburg, VA</u>	<u>703-771-4622</u>

Mary E. Arnold
Signature of Applicant

In completing this application, you are acknowledging that personal information you provide is subject to Florida's Public Records Policy as stated in Chapter 119, Florida Statutes, and Article I, Section 24 of the State Constitution.

Additional information may be attached to this form.

FOR TOWN HALL USE

Received by _____ Date _____
 Reviewed by Board _____
 Appointed by Town Council _____ Date _____