



Town Council Meeting

August 14, 2023 at 6:00 PM

Howey-in the-Hills Town Hall
101 N. Palm Ave.,
Howey-in-the-Hills, FL 34737

Join Zoom Meeting:

<https://us06web.zoom.us/j/84948261426?pwd=L2VpbDZoeTdQdS9aVkRmVlIEQksyQT09>

Meeting ID: 849 4826 1426 | Passcode: 099307

AGENDA

Call the Town Council Meeting to order
Pledge of Allegiance to the Flag
Invocation by Reverend Hawley (New Pastor for the Howey-in-the-Hills Community Church)

ROLL CALL

Acknowledgement of Quorum

AGENDA APPROVAL/REVIEW

CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

- 1.** The approval of the minutes and ratification and confirmation of all Town Council actions at the July 24, 2023 Town Council Meeting.

PUBLIC HEARING

OLD BUSINESS

- 2.** Discussion: **Wastewater Update**

NEW BUSINESS

- 3.** Discussion: **Fire Station Location**
- 4.** Discussion: **Capital Improvement Plan (CIP) Update**
- 5.** Consideration and Approval: **Resolution 2023-004 - Florida Retirement System (FRS)**
- 6.** Consideration and Approval: **Resolution 2023-006 - Sanitation Rate FY2024**

7. Consideration and Approval: **Water Rate FY 2024**

DEPARTMENT REPORTS

- 8. Town Hall
- 9. Police Department
- 10. Code Enforcement
- 11. Public Works
- 12. Library
- 13. Parks & Recreation Advisory Board / Special Events
- 14. Town Attorney
- 15. Finance Supervisor
- 16. Town Manager

COUNCIL MEMBER REPORTS

- 17. Mayor Pro Tem Gallelli
- 18. Councilor Lehning
- 19. Councilor Miles
- 20. Councilor Lannamañ
- 21. Mayor MacFarlane

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

ADJOURNMENT

To Comply with Title II of the Americans with Disabilities Act (ADA):

Qualified individuals may get assistance through the Florida Relay Service by dialing 7-1-1. Florida Relay is a service provided to residents in the State of Florida who are Deaf, Hard of Hearing, Deaf/Blind, or Speech Disabled that connects them to standard (voice) telephone users. They utilize a wide array of technologies, such as Text Telephone (TTYs) and ASCII, Voice Carry-Over (VCO), Speech to Speech (STS), Relay Conference Captioning (RCC), CapTel, Voice, Hearing Carry-Over (HCO), Video Assisted Speech to Speech (VA-STS) and Enhanced Speech to Speech.

Howey Town Hall is inviting you to a scheduled Zoom meeting.

Topic: **Town Council Meeting**

Time: **Aug 14, 2023 06:00 PM Eastern Time** (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84948261426?pwd=L2VpbDZoeTdQdS9aVkRmVlIEQksyQT09>



Town Council Meeting
July 24, 2023 at 6:00 PM
Howey-in the-Hills Town Hall
101 N. Palm Ave.,
Howey-in-the-Hills, FL 34737

MINUTES

Mayor MacFarlane called the Town Council Meeting to order at 6:00 p.m. Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag. Councilor Reneé Lannamañ delivered an invocation.

ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor Reneé Lannamañ | Councilor David Miles | Councilor George Lehning | Mayor Pro Tem Marie V. Gallelli | Mayor Martha MacFarlane

STAFF PRESENT:

Sean O’Keefe, Town Administrator | John Brock, Town Clerk | George Brown, Police Lieutenant | Tom Wilkes, Town Attorney | Morgan Cates, Public Works Director

AGENDA APPROVAL/REVIEW

Motion made by Councilor Miles to approve the meeting’s agenda; seconded by Councilor Lannamañ. Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

CONSENT AGENDA

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1. The approval of the minutes and ratification and confirmation of all Town Council actions at the July 10, 2023 Town Council Meeting.
2. The approval of the minutes and ratification and confirmation of all Town Council actions at the July 13, 2023 Town Council Budget Workshop.

**Motion made by Councilor Lannamañ to approve the Consent Agenda; seconded by Councilor Miles.
Motion approved unanimously by voice vote.**

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

PUBLIC HEARING

None

OLD BUSINESS

3. Discussion: **Wastewater Update**

Councilor Miles introduced and explained this item. Councilor Miles handed out a Position Paper that that he had written.

Mayor MacFarlane asked if the Town had applied for any wastewater treatment plant grants. Councilor Miles responded that the Town had not yet applied for any wastewater grants. Mayor MacFarlane suggested that Town Manager, Sean O’Keefe, should write a Position Paper on the Drake Pointe development drilling their own well and that this Position Paper should be send to the St. Johns River Water Management District. Mr. O’Keefe committed to doing this.

Councilor Miles explained that he had helped negotiate a 5-acre parcel of land with a wetland located on it to be donated to the Town. The owners of this land asked that, within 5 years, a new park be created (which did not have to be on the donated land) and that the Town would invest at least \$50,000 into the creation of this park. This new park would be named after the landowners that were giving the 5-acre parcel of land to the Town.

Town Attorney, Tom Wilkes, stated that this land deal would only happen if the Town Council were to vote on and agreed to it.

Councilor Miles suggested that the proposed new park be built on the 5-acre parcel that the Town’s retired solid waste landfill resides on.

Councilor Lannamañ referenced a letter that was sent to Town from Scott Line (from the Sewer & Water Investments, LLC – owners of the wastewater plant that the Central Lake CDD utilizes). Mr. Line was upset about the treatment and way people had spoken about him and the Central Lake CDD during the previous Town Council meeting. Councilor Lannamañ asked her fellow Town Councilors and the general public to act and speak more professionally in the Town Council meetings. Councilor Lannamañ also stated she did not want to see any more public attacks from Town Councilors directed towards the Town’s mayor.

Councilor Miles asked the Town Council if he and the Town Manager should continue to explore purchasing an area of land that he referred to as the “B” parcel. Mayor MacFarlane suggested that the Town Council schedule a future Town Council Workshop to understand Councilor Miles’ wastewater plans. Mayor Pro Tem Gallelli agreed with Mayor MacFarlane.

Councilor Miles stated that he did not want to see the Town sell the 2-acre parcel on Number Two Road to Lake County Fire Department. Councilor Miles suggested that the Town should sell the 2-acre parcel on State Road 19 (currently identified as Pine Park) to the Lake County Fire Department. Furthermore, Councilor Miles suggested that the Town should donate the two acres to the county, rather than selling it.

Councilor Lehning asked Councilor Miles if he could utilize the donated 5-acre parcel of wetlands for the proposed wastewater treatment plant. Councilor Miles stated that the Town Engineer had indicated to him that the Town would be able to utilize the wetland 5-acres for the Town's wastewater purposes.

Mayor MacFarlane asked Councilor Miles what grants he would be applying for to assist with the construction and/or design of the proposed wastewater plant. Councilor Miles stated that he would go after Florida Department of Environmental Protection (FDEP) grants. Councilor Miles stated that that he believed the Town would need a wastewater plant of at least 900,000 to one million gallon a day capacity.

Mayor MacFarlane called for a recess in the meeting from 6:52 PM to 7:00 PM.

Mayor MacFarlane opened Public Comment for this item only.

Tim Everline, 1012 N. Lakeshore Blvd – Mr. Everline spoke about the letter that the Town had received from Scott Line. Mr. Everline reminded the Town Council that, if the Town donated the 2-acre parcel on Ste Road 19, the Town would lose \$100,000 that the Town had already budgeted from the sale of land to the county.

Peter Tuite, 300 E Croton Way – Mr. Tuite stated that he believed the Central Lake CDD was worried about the Town competing in wastewater treatment and thinks that the Town should develop its own wastewater treatment plant.

Larry Morris, 800 Citrus Ave – Mr. Morris stated that he was an inspector that had inspected the Central Lake CDD wastewater treatment plant when it was constructed. Mr. Morris stated that the treatment plant was cheaply built and nearing the end of its life. Mr. Morris stated that he believed the Town should be independent of the Central Lake CDD and should own its own treatment plant.

Diane Ballou, 1005 N Tangerine Ave. – Mrs. Ballou had questions about new developments and if they would be utilizing a Town-owned wastewater treatment plant.

Tom Ballou, 1005 N Tangerine Ave. – Mr. Ballou asked if Venezia and Talichet would hook up to a Town-owned wastewater treatment plant.

Mayor MacFarlane closed Public Comment.

NEW BUSINESS

4. Consideration and Approval: **Resolution 2023-005 Proposed Maximum Millage Rate**

Town Manager, Sean O'Keefe, introduced and explained this item. Mr. O'Keefe stated that the proposed maximum millage rate in the Resolution was 7.5 mills and that the first public hearing on budget and millage would occur at 5:05 PM on September 7, 2023.

Mayor MacFarlane opened Public Comment for this item only.

Peter Tuite, 300 E Croton Way – Mr. Tuite asked what the millage rate was for the previous year.

Mayor MacFarlane closed Public Comment.

Motion made by Councilor Miles to approve Resolution 2023-005; seconded by Mayor Pro Tem Gallelli. Motion passed unanimously by roll-call vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

DEPARTMENT REPORTS

5. Town Manager

Town Manager, Sean O'Keefe, thanked everyone for attending the Town's Water Treatment Plant #3 groundbreaking. Mr. O'Keefe reminded the audience about several upcoming meetings and event dates. Mr. O'Keefe stated that county staff was still researching the viability of purchasing the originally proposed land from the Town for the proposed fire station.

COUNCIL MEMBER REPORTS

6. Mayor Pro Tem Gallelli

Mayor Pro Tem Gallelli asked about the upkeep of the adopted bump outs. Public Works Director, Moran Cates, stated that he had sent emails to the people that have currently adopted the bump outs asking if they would like to continue taking care of their adopted bump out and that he would continue to reach out to them.

Mayor Pro Tem Gallelli asked if a Parks and Recreation Board member could come in and speak about their plans for the Fiscal Year 2024 budget. Mr. Cates stated that he could give an update on behalf of the Parks and Recreation Board.

Mayor Pro Tem Gallelli stated that she had heard in an earlier meeting that the Central Lake CDD may have ERUs available for purchase to allow the Howey Market to hook up. Mr. O'Keefe stated that he would follow up with the Central Lake CDD to see if there were any available ERUs for the Howey Market.

7. Councilor Lehning

Councilor Lehning asked for an update on the comments on the Comprehensive Plan and Land Development Code that had been submitted. Councilor Lehning asked when the next Special Magistrate hearing was and if the Town had received any updates from the proposed Cedar Creek development.

8. Councilor Miles

Councilor Miles spoke about the proposal to increase the Town's library staffing from one full timer and one part timer to two full time people. Councilor Miles stated that he would like to see the Town's library's hours of operation increasing specifically on the weekend. Councilor Miles stated he would like the Saturday hours of operation for the library to increase to 10 AM to 5 PM.

Councilor Miles stated that he had noticed that the Town was advertising to hire a new Finance Supervisor and wanted to know why. Councilor Miles was concerned that the transition to a new Finance Supervisor would hurt or affect the implementation of the encumbrance account module to the Town's accounting software.

Councilor Miles suggested that the Town give a grant to the Venezia and Talichet HOAs for them to purchase park equipment and setup parks within their neighborhoods. Councilor Lannamañ suggested that, due to insurance concerns, those HOAs may not be interested in adding HOA-owned parks.

9. Councilor Lannamañ

Councilor Lannamañ thanked the Town Clerk for replacing the old chairs in the Council Chambers and thanked the audience for attending the Town Council Meeting.

10. Mayor MacFarlane

Mayor MacFarlane stated that the Town has been contacted by a resident that is having a terrible time with a noisy neighbor and that the Town should explore creating its own noise ordinance.

Mayor MacFarlane asked who the Town would need to contact about the \$4.25 million dollars of state appropriations money. Mr. O'Keefe stated that he would give a short presentation on that during the next Town Council meeting.

Mayor MacFarlane stated that she was concerned about the Town's small staff and that the top priority for the staff should be getting Water Treatment Plant #3 built.

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

Ellen Yarckin, 800 Citrus Ave. – Ms. Yarckin thanked the Town staff and Councilors for their hard work. Ms. Yarckin stated that she thinks the Town should have an official Town plan.

Peter Tuite, 300 E Croton Way – Mr. Tuite explained how he thought a noise ordinance would be implemented. Mr. Tuite was concerned about the Town drilling into the Lower Floridan Aquifer.

Banks Helfrich, 9100 Sam's Lake Road, Clermont, FL – Mr. Helfrich spoke about community civility.

Tim Everline, 1012 N. Lakeshore Blvd. – Mr. Everline doesn't think that a lot of developers are left to hook up to a new wastewater treatment plant and that the current town residents would be bearing most of the cost for a new plant.

Terri Blessing, 24913 Blue Sink Rd., Howey-in-the-Hills (unincorporated Lake County) – Mrs. Blessing thinks the Town and county neighbors need to work diligently together.

Glennys Barber, 307 S Lakeshore Blvd – Ms. Barber was concerned about her road and that there was mud on her road and that her road needed to be fixed. Ms. Barber suggested that the Town reach out to resident Janice McLaine about a loophole to allow the utilization of wetlands land.

Councilor Lannamañ asked resident Larry Morris about the average lifespan of a wastewater plant. Mr. Morris said that it was 25 to 30 years.

Councilor Miles stated that Tim Everline had advanced a question about the Central Lake CDD wastewater treatment plant. Councilor Miles stated that he thought the Town should approach the Central Lake CDD about the cost of refurbishments that would be necessary for their wastewater treatment plant.

Mayor Pro Tem Gallelli stated that she would like to know what maintenance the Central Lake CDD has performed on its wastewater plant.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mayor Pro Tem Gallelli to adjourn the meeting; Councilor Lannamañ seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 8:02 p.m. | **Attendees: 36**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk

DRAFT



Town Council Meeting
July 24, 2023 at 6:00 PM
Howey-in the-Hills Town Hall
101 N. Palm Ave.,
Howey-in-the-Hills, FL 34737

MINUTES

Mayor MacFarlane called the Town Council Meeting to order at 6:00 p.m. Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag. Councilor Reneé Lannamañ delivered an invocation.

ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor Reneé Lannamañ | Councilor David Miles | Councilor George Lehning | Mayor Pro Tem Marie V. Gallelli | Mayor Martha MacFarlane

STAFF PRESENT:

Sean O’Keefe, Town Administrator | John Brock, Town Clerk | George Brown, Police Lieutenant | Tom Wilkes, Town Attorney | Morgan Cates, Public Works Director

AGENDA APPROVAL/REVIEW

Motion made by Councilor Miles to approve the meeting’s agenda; seconded by Councilor Lannamañ. Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

CONSENT AGENDA

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**Motion made by Councilor Lannamañ to approve the Consent Agenda; seconded by Councilor Miles.
Motion approved unanimously by voice vote.**

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

PUBLIC HEARING

None

OLD BUSINESS

3. Discussion: **Wastewater Update**

Councilor Miles introduced and explained this item. Councilor Miles handed out a Position Paper that that he had written. Councilor Miles explained that the position paper addressed three potential options for delivering wastewater services to present and future residents. Based on the FGUA presentation made at the July 10, 2023 meeting and assuming all 3,789 units requiring service were built, the Town needs 1.21 million gallons a day (mgd) treatment capacity. The current privately owned treatment plant has a capacity of 0.87 mgd. Therefore, additional capacity is required, even if no further developments occur. The three options are:

- 1) The Town build a publicly owned treatment plant using a 13.5-acre tract along number 2 road owned by the Town, after the land donation described below is accepted.
- 2) The Town invest in the privately owned plant to expand it in 435,000-gallon increments. The private owner would own the plant and land, but the Town would own the rights to an amount of capacity in the plant based on the investment amount with the private owner.
- 3) The Town would buy the existing privately owned plant and expand it. Councilor Miles stated this option was not feasible since the private owner had stated the plant was not for sale and use of the Town's eminent domain powers would be prohibitively expensive.

Councilor Miles then asked the Council to decide between options one and two quickly so the Town could obtain the necessary capacity as soon as possible.

Mayor MacFarlane asked if the Town had applied for any wastewater treatment plant grants. Councilor Miles responded that the Town had not yet applied for any wastewater grants. Mayor MacFarlane suggested that Town Manager, Sean O'Keefe, should write a Position Paper on the Drake Pointe development drilling their own well and that this Position Paper should be send to the St. Johns River Water Management District. Mr. O'Keefe committed to doing this.

Councilor Miles explained that he had helped negotiate a 5-acre parcel of land with a wetland located on it to be donated to the Town. The owners of this land asked that, within 5 years, a new park be created (which did not have to be on the donated land) and that the Town would invest at least \$50,000 into the creation of this park. This new park would be named after the landowners that were giving the 5-acre parcel of land to the Town.

Town Attorney, Tom Wilkes, stated that this land deal would only happen if the Town Council were to vote on and agreed to it.

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Councilor Miles stated that he did not want to see the Town sell the 2-acre parcel on Number Two Road to Lake County Fire Department. Councilor Miles suggested that the Town should sell the 2-acre parcel on State Road 19 (currently identified as Pine Park) to the Lake County Fire Department. Councilor Miles suggested that the Town should donate the two acres to the county, rather than selling it. This was due to 9 out of 10-year period to use the land had elapsed, and if not used for public purposes in the next year, the land would revert to the private developer.

Councilor Lehning asked Councilor Miles if he could utilize the donated 5-acre parcel of wetlands for the proposed wastewater treatment plant. Councilor Miles stated that the Town Engineer had indicated to him that the Town would be able to utilize the wetland 5-acres for the Town's wastewater purposes.

Mayor MacFarlane asked Councilor Miles what grants he would be applying for to assist with the construction and/or design of the proposed wastewater plant. Councilor Miles stated that he would go after Florida Department of Environmental Protection (FDEP) grants and loans. Councilor Miles stated that that he believed the Town would need a wastewater plant of at least 900,000 to one million gallon a day capacity.

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Tom Ballou, 1005 N Tangerine Ave. – Mr. Ballou asked if Venezia and Talichet would hook up to a Town-owned wastewater treatment plant.

Mayor MacFarlane closed Public Comment.

NEW BUSINESS

4. Consideration and Approval: **Resolution 2023-005 Proposed Maximum Millage Rate**

Town Manager, Sean O'Keefe, introduced and explained this item. Mr. O'Keefe stated that the proposed maximum millage rate in the Resolution was 7.5 mills and that the first public hearing on budget and millage would occur at 5:05 PM on September 7, 2023.

Mayor MacFarlane opened Public Comment for this item only.

Peter Tuite, 300 E Croton Way – Mr. Tuite asked what the millage rate was for the previous year.

Mayor MacFarlane closed Public Comment.

Motion made by Councilor Miles to approve Resolution 2023-005; seconded by Mayor Pro Tem Gallelli. Motion passed unanimously by roll-call vote.

Voting

Yea: Councilor Lannamañ, Councilor Miles, Councilor Lehning, Mayor Pro Tem Gallelli, Mayor MacFarlane

Nay: None

DEPARTMENT REPORTS

5. Town Manager

Town Manager, Sean O'Keefe, thanked everyone for attending the Town's Water Treatment Plant #3 groundbreaking. Mr. O'Keefe reminded the audience about several upcoming meetings and event dates. Mr. O'Keefe stated that county staff was still researching the viability of purchasing the originally proposed land from the Town for the proposed fire station.

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Mayor Pro Tem Gallelli stated that she would like to know what maintenance the Central Lake CDD has performed on its wastewater plant.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mayor Pro Tem Gallelli to adjourn the meeting; Councilor Lannamañ seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 8:02 p.m. | **Attendees: 36**

Mayor Martha MacFarlane

ATTEST:

John Brock, Town Clerk

To: Town Council of Howey-in-the-Hills

From: Parks and Recreation Board, Town of Howey-in-the-Hills

Date: 8/11/2023

Subject: Pine Park Land Proposal

Dear Members of the Town Council,

We write to you today to formally express our concerns and stance regarding the recent proposal to potentially sell or transfer the land earmarked for Pine Park to Lake County's Fire Department. After thorough deliberation, the Parks and Recreation Board unanimously disagrees with this suggestion.

Historically, this particular parcel of land was acquired with a clear intent to promote outdoor recreation and provide a green space for the residents of Howey-in-the-Hills. Such spaces are invaluable for the well-being of our community, offering not just physical health benefits but also fostering community spirit, local interactions, and a shared sense of belonging.

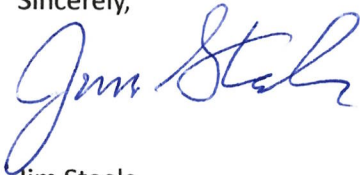
Given the growing interest in outdoor recreational activities, particularly bicycling and pickleball, we believe it's imperative to capitalize on this trend and provide facilities that cater to these needs. Specifically, our recommendation is that the land should be developed into a bicycle trailhead. This would serve as a starting point or gateway to nearby cycling routes, encouraging both locals and visitors to explore our beautiful town and its surrounding areas. In addition to this, there is a notable demand for pickleball courts, an amenity that is currently lacking in our vicinity. Establishing these courts would not only cater to a rapidly growing sport but would also create an inclusive space for all ages to participate and enjoy.

Selling or diverting this land for purposes other than recreational use would mean a lost opportunity for our town. Moreover, it goes against the initial vision and purpose behind acquiring the land, which was to enhance the recreational opportunities for our residents.

In conclusion, we strongly urge the Town Council to prioritize the recreational needs of our community and respect the original intent behind the land acquisition. Let's work together to make Pine Park a reality, a space that promotes health, wellness, and community interaction.

Thank you for your consideration. We remain committed to working collaboratively towards the best interests of Howey-in-the-Hills.

Sincerely,



Jim Steele

Chairperson, Parks and Recreation Board

Town of Howey-in-the-Hills

John Brock

From: Joshua Husemann
Sent: Friday, August 11, 2023 3:37 PM
To: John Brock
Subject: Parks & Rec concerns

Sorry for the late email here, and if you can't include this stuff with the Parks & Rec board recommendations to Town Council for Monday, I understand. I ended up having a crazy busy morning for work today since it's the second day of school. We spoke some last night at the meeting about our concerns with offering Pine Park to the county for the Fire Station, per Councilor Miles discussion. I am sure some of the other members brought up some valid points, but I wanted to send along my concerns.

1. I joined the P&R board in January, and every meeting since I've been here, we have somehow discussed Pine Park and its next steps to get it incorporated into a town park. I have concern that this is now potentially going to be taken away and not used as a park.
2. Councilor Miles has said himself that we need more parks, specifically in Talichet and Venezia...Pine Park would be one of the closest for both of these communities.
3. There was discussion that with development of Hillside Groves (I think that's the name now), that the developer would be required to add an entryway into Pine Park, or at least get the entry off 19 completed.
4. While I commend Councilor Miles for trying to think outside the box with doing wastewater on the property off Number Two Road, and potentially moving the Fire Station to Pine Park, have we even asked the County if they'd want it there?
5. If a wastewater treatment plant is placed on the current parcel that was projected to be a Fire Station, Police HQ, and Town hall, I would guess that Police and Town Hall won't move? If this is the case, how are we going to serve all the potential new citizens that are expected to move here with the influx of development? Would we not need a larger police presence, as well as larger town staff?
6. If a wastewater facility is put on that current parcel, will it serve the whole town, or just a portion? Town hall and the police station, along with a Lake County Fire Department would serve 100% of the community, while a wastewater facility might only serve some of the community. I would have concern that residents that won't benefit from the facility would potentially take issue with needing to pay for services that they're not privy to being able to use.

Thank you,

Joshua

TABLE 20							
TOWN OF HOWEY-IN-THE-HILLS, FLORIDA							
5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS							
Description	Funding Source	FY 2023	FY 2024	FY 2025	FY2026	FY2027	Total
Public Services							
N. Water Treatment Plant Replacement	Various	\$ 500,000	\$ 2,000,000	\$ 1,500,000	\$ 500,000	\$ 500,000	\$ 5,000,000
Drilling for Well #5 & #6	Various	\$ 1,500,000					\$ 1,500,000
Land Acquisition for WTP #3	Impact Fees (Water)	\$ 100,000					\$ 100,000
Water Mains - North	General Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Water Mains - South	General Fund				\$ 100,000	\$ 100,000	\$ 200,000
Water Master Plan	General Fund					\$ 80,000	\$ 80,000
Emergency Lift Station Generators	Grant (FDEM)		\$ 200,000				\$ 200,000
Central Avenue Streetscape	General Fund				\$ 30,000	\$ 500,000	\$ 530,000
Venezia South Second Access	General Fund				\$ 34,000		\$ 34,000
Sidewalk Improvements	General Fund	\$ 5,000	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000	\$ 65,000
Annual stormwater improvements	Various	\$ 10,000	\$ 130,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 230,000
<i>Road Reconstruction</i>	Various	\$ 215,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,415,000
Citrus and Camellia Intersection	General Fund		\$ 10,000	\$ 50,000			\$ 60,000
Install Sanitary Sewer to South	Various		\$ 510,000				\$ 510,000
Acquire Central Lake CDD	Bond Issue		\$ 500,000				\$ 500,000
Acquire Drake Pointe Water-WW	Bond Issue		\$ 5,000,000				\$ 5,000,000
<i>North Wastewater Treatment Plant</i>	Impact Fees (WW)		\$ 2,500,000				\$ 2,500,000
West Wastewater Treatment Plant (Ced	Impact Fees (WW)		\$ 2,500,000				\$ 2,500,000
							\$ 20,924,000
Library							
Library Expansion	Impact Fees (Library)	\$ 100,000	\$ 800,000	\$ 100,000			\$ 1,000,000
Digitization Station	Impact Fees (Library)	\$ 5,000					\$ 5,000
Virtual Reality Station	Impact Fees (Library)	\$ 7,500					\$ 7,500
Special Collection: World Literature	Impact Fees (Library)	\$ 15,000					\$ 15,000
LEGO Wall	Impact Fees (Library)	\$ 5,000					\$ 5,000
Toy Lending Program	Impact Fees (Library)	\$ 5,000					\$ 5,000
Outdoor After-Hours Book Locker	Impact Fees (Library)	\$ 20,000					\$ 20,000
Makerspace	Impact Fees (Library)	\$ 10,500					\$ 10,500
							\$ 1,068,000
Police Department							
New police station	Grant (Unspecified)		\$ 2,000,000	\$ 3,000,000	\$ 1,500,000	\$ 500,000	\$ 7,000,000
							\$ 7,000,000
Community Facilities							
Design for New Town Hall	General Fund		\$ 50,000				\$ 50,000
							\$ 50,000
Parks and Recreation							
Convert landfill to park	Impact Fees (Parks)		\$75,000	\$ 200,000	\$ 725,000		\$ 1,000,000
Repair/replace finger piers	Various	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Main Pier Improvements	Various		\$ 100,000				\$ 100,000
<i>Repair/renovate Sara Maude Park</i>	Impact Fees (Parks)	\$ 100,000	\$ 100,000		\$ 100,000		\$ 300,000

Item 4.

Improvements to Griffin Park	Various		\$ 10,000		\$ 90,000		\$ 100,000
Central Park Courts and Upgrades	Impact Fees (Parks)	\$ 48,500		\$ 150,000			\$ 198,500
Neighborhood Park South End (Pine Park)	Impact Fees (Parks)	\$ 35,000	\$42,000	\$ 38,000			\$ 115,000
Grove Square Park	Impact Fees (Parks)	\$ 10,000					\$ 10,000
Community Campus near Public Safety Mausoleum	Impact Fees (Parks)	\$ 10,000	\$ 300,000	\$ 300,000	\$ 250,000		\$ 850,000
Cemetery Sidewalk and Fencing	General Fund	\$ 15,000					\$ 15,000
Lakeshore Shoreline Improvements	Grant (Unspecified)			100,000			\$ 100,000
Central Lake Bike Trail and Town Trails	Various		\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 2,480,000
							\$ 5,328,500
Per Year Program Total		\$ 2,643,500	\$ 16,447,000	\$ 5,708,000	\$ 3,779,000	\$ 2,130,000	\$ 34,370,500

TABLE 20 A

TOWN OF HOWEY-IN-THE-HILLS, FLORIDA

5-YEAR ESTIMATED SCHEDULE OF CAPITAL IMPROVEMENTS

Description	Funding Source	FY 2023	FY 2024	FY 2025	FY2026	FY2027	CIP Total
Transportation Mitigation Projects							
SR 19 @ CR 48 Intersection	Fair Share		\$ 742,500				\$ 742,500
SR 19 @ Central Ave Intersection	Fair Share		\$ 742,500				\$ 742,500
Revels Rd @ SR 19 Intersection	Fair Share					\$ 742,500	\$ 742,500
Florida Ave @ SR 19 Intersection	Fair Share			\$ 148,500			\$ 148,500
Florida Ave @ Number 2 Rd. Intersection	Fair Share				\$ 148,500		\$ 148,500
Pedestrian Improvements	Various		\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ 100,000
Bicycle Improvements	Various			\$ 20,000	\$ 30,000	\$ 50,000	\$ 100,000
Streetscape	Various					\$ 250,000	\$ 250,000
Total		\$ -	\$ 1,505,000	\$ 188,500	\$ 198,500	\$ 1,082,500	\$ 2,974,500



RESOLUTION 2023-004

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO THE TOWN'S RETIREMENT PLAN; AMENDING RESOLUTION NOS. 2021-04, 2010-014, 2008-003, AND 96-301 TO SPECIFY THAT THE TOWN'S RETIREMENT PLAN BE CHANGED FROM MISSIONSQUARE TO FRS; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA:

WHEREAS, Resolution No. 96-301 establishing a 457(b) Deferred Compensation Retirement Plan to provide reasonable security for retirement for the Town's employees and for assisting in attracting and retaining competent personnel;

WHEREAS, Resolution No. 2008-003 included an employer/employee 5% contribution match to the 457(b) Deferred Compensation Plan, also known as the International City/County Management Association (ICMA);

WHEREAS, Resolution No. 2010-014 amended the an employer/employee 5% contribution match to the 457(b) Deferred Compensation Plan to provide that the match only applies to general employees, and not employees of the Town's Police Department, as they have retirement benefits through the Town's police officer's pension fund;

WHEREAS, Resolution No. 2021-04 increased the employer/employee contribution match from 5% to 10% for the 457(b) Deferred Compensation Plan (ICMA, now MissionSquare);

WHEREAS, the Town now desires to change the Town's Retirement Plan from MissionSquare (formerly ICMA) to the Florida Retirement System (FRS);

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town Howey-in-the-Hills, Florida:

Section 1. Change of the Town Retirement Plan to the Florida Retirement System.

The Town Council of the Town of Howey-in-the-Hills hereby amends Resolution Nos. 2021-004 2010-014, 2008-003, and 96-301 to substitute at the earliest opportunity the current Town Retirement Plan, which is the 457(b) Deferred Compensation Plan with Employer/Employee

contribution match, to be replaced by the Florida Retirement System. This adoption of the Florida Retirement System as the Town Retirement Plan applies only to general full-time employees, and not employees of the Town’s Police Department. Employees of the Town may, however, choose to continue to contribute to the 457(b) Deferred Compensation Plan without a match. Enrollment, vesting, and other retirement plan regulations will be as governed by the Florida Retirement System.

Section 2. Effective Date. This resolution shall become effective immediately upon its adoption.

PASSED AND RESOLVED this 14th day of August, 2023, by the Town Council of the Town of Howey-in-the-Hills, Florida.

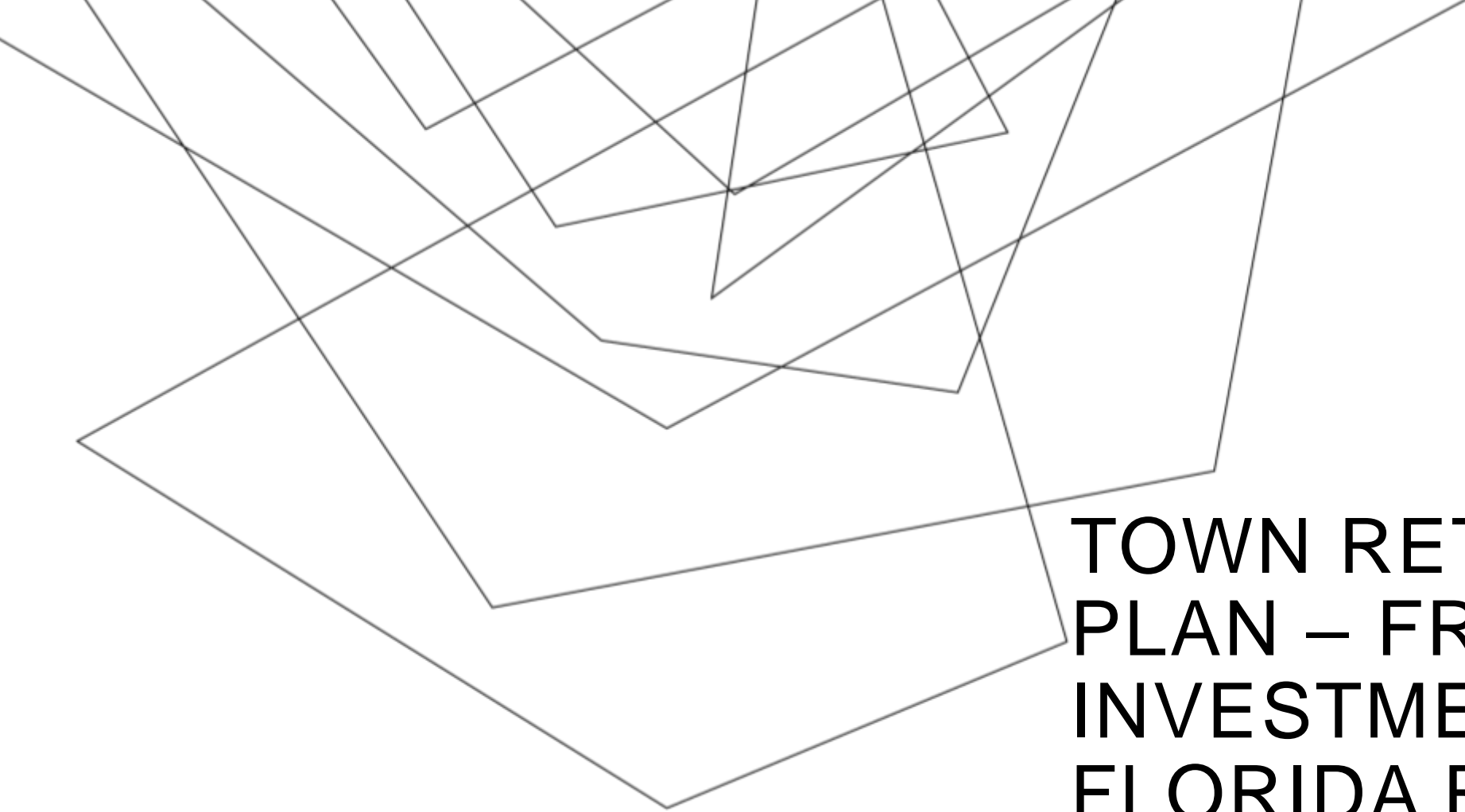
**TOWN OF HOWEY-IN-THE-HILLS,
FLORIDA**

By: Town Council

By: _____
Martha MacFarlane
Mayor

ATTEST:

John Brock
Town Clerk



TOWN RETIREMENT PLAN – FROM 457(B) INVESTMENT PLAN TO FLORIDA RETIREMENT SYSTEM PENSION

Town of Howey-in-the-Hills

THE FLORIDA RETIREMENT SYSTEM (FRS) PENSION PLAN

BENEFITS TO THE TOWN

Enhanced Employee Recruitment: One of the primary motivations for potential employees when choosing an employer is the quality of benefits provided. By joining the FRS, Howey-in-the-Hills can offer a robust and recognized retirement plan that can attract quality talent. It gives the Town a competitive edge over other employers who do not offer similar benefits.

THE FLORIDA RETIREMENT SYSTEM (FRS) PENSION PLAN

BENEFITS TO THE TOWN

Improved Employee Retention: An established retirement system like FRS is seen as a long-term commitment to employees. When staff members know that their future retirement is secure, they are more likely to remain with the employer. Reducing turnover can lead to significant cost savings, as recruiting and training new employees can be expensive and time-consuming.

THE FLORIDA RETIREMENT SYSTEM (FRS) PENSION PLAN

BENEFITS TO THE TOWN

Diverse Retirement Options: The FRS offers multiple retirement plan options, including the **Pension Plan** (a traditional pension plan) and the **Investment Plan** (a defined contribution plan). This flexibility allows employees to choose a plan that best fits their financial and retirement goals.

THE FLORIDA RETIREMENT SYSTEM (FRS) PENSION PLAN

How it Works - FRS Pension Plan

The **FRS Pension Plan** is a defined benefit plan, in which the employee is guaranteed a benefit at retirement if they meet certain criteria. The amount of the future benefit is determined by a formula, based on their earnings, length of service, and membership class.

The Town's employees would be eligible for a Pension Plan benefit (i.e. vested) when they complete eight years of service.

THE FLORIDA RETIREMENT SYSTEM (FRS) PENSION PLAN

How it Works - FRS Pension Plan

In general, Pension Benefits are based on a formula as follows:

$(\text{Number of Years}) \times 1.60\% \times (\text{Average of Highest 8 Years of Salary})$

Example:

13 years of service with an average salary of \$34,549
= \$598.83 per month

Exception:

Senior Management Service Class is 2.0% rather than 1.60%.

THE FLORIDA RETIREMENT SYSTEM (FRS) PENSION PLAN

How it Works – FRS Investment Plan

The FRS Investment Plan has the same employee and employer contribution rates as the Pension Plan. This is a defined contribution plan. There is a 12-month vesting period for this plan.

LAKE COUNTY MUNICIPALITIES (AND OTHER GOV. ENTITIES)

Municipality	Population	Has FRS?
Howey-in-the-Hills	1,651	
Montverde	1,694	FRS
Astatula	1,937	FRS
Mascotte	7,332	
Umatilla	7,373	FRS
Fruitland Park	8,605	FRS
Minneola	14,878	FRS
Lady Lake	16,195	
Mount Dora	16,665	
Tavares	19,526	FRS
Groveland	20,398	FRS
Eustis	23,543	
Clermont	44,530	
Leesburg	48,908	

Also	
:	BCC
	Clerk of the Circuit Court
	Property Appraiser
	School Board
	Sheriff
	Supervisor of Elections
	Tax Collector

COST UNDER 457(B) INVESTMENT PLAN

Matching contribution, up to 10% of salary (paid from General Fund, Building Services Fund, and Utility Fund) for full-time employees

457(B) PLAN			
	Full-Time Employees (only)	Budgeted Cost to the Town	Av. Cost Per Employee
FY23	14	\$69,844	\$4,989
FY24	17	\$88,787	\$5,222

COST UNDER FLORIDA RETIREMENT SYSTEM (FRS) PENSION

Regular employment class Town contribution: 13.57%

Senior Management class Town contribution: 34.52%

FRS			
	All Employees (incl. P/T)	Budgeted Cost to the Town	Av. Cost Per Employee
FY23	16	\$120,590	\$7,537
FY24	18	\$154,170	\$8,565

CONCLUSION

Joining the Florida Retirement System offers the Town of Howey-in-the-Hills a competitive advantage in both attracting and retaining top talent. The diverse benefits, coupled with the security of a large and stable retirement system, make it a valuable option to consider for the Town's future growth and prosperity.

Plan COMPARISON CHART



Comparing the Plans: Investment Plan and Pension Plan

For complete plan details, refer to the Summary Plan Descriptions on MyFRS.com.

	Investment Plan	Pension Plan
This is a ...	401(k)-type investment plan. It is designed primarily for employees who want greater control over their retirement plan and who want flexibility in how their benefit is paid at retirement.	Traditional retirement pension plan. It is designed for employees who are not comfortable with choosing investments and managing their own portfolio, and who want a guaranteed monthly retirement benefit.
You qualify for a benefit after ...	1 year of service. Once you complete 1 year of service, you own all contributions and earnings in your account. If you leave FRS employment sooner, you own your employee contributions and any earnings on your contributions.	8 years of service. Once you complete 8 years of service, you qualify for a benefit which is payable when you reach retirement age as defined by the plan. If you leave FRS employment sooner, you own your employee contributions.
Plan investment choices are made by ...	You. You are responsible for choosing investments from a diversified set of funds and for managing your account.	The State. The State is responsible for managing the Pension Plan Trust Fund.
Your benefit is ...	Based on your account balance. Your account balance is based on your and your employer's contributions, the performance of your investments, and account fees and expenses.	Based on a formula. Your benefit is guaranteed and is based on a formula using your salary, years of service, FRS membership class, and age.
When you retire, your benefit can be paid to you as ...	A lump sum, a rollover, an annuity, a customized payment schedule, or any combination of these.	Monthly payments for your lifetime. You will have options that provide continuing payments to your qualified beneficiary after your death.
Who contributes to the plan?	Both plans require you to contribute 3% of your salary, beginning with your first paycheck. You cannot change the amount you contribute. Your employer also contributes a fixed percentage of your gross salary to the plan you choose. Contribution rates are set by the Florida Legislature.	

Have Questions?

Get answers from an experienced, unbiased financial planner. There is no charge to you.

MyFRS Financial Guidance Line • 1-866-446-9377, Option 1 (TRS 711)

8:00 a.m. to 6:00 p.m. ET, Monday through Friday, except holidays.

Plan COMPARISON CHART

Additional Plan Features

	Investment Plan	Pension Plan
What happens if I work long enough to qualify for a benefit, but leave and go to work for another FRS-participating employer? You remain enrolled and contributions will continue to be made to your account.	You remain enrolled and your benefit will continue to grow.
	... an employer that doesn't participate in the FRS? You will have the option of leaving your money in the plan or taking a distribution.	Your benefit will be frozen until you either begin receiving monthly retirement benefits or return to an FRS-participating employer.
Is there a survivor benefit if I die in the line of duty?	Yes.	Yes.
Will my benefit payments be adjusted to reflect increases in the cost of living?	Only if you purchase a fixed annuity that offers it.	No.
Would I be eligible to participate in the Deferred Retirement Option Program (DROP)?	No.	Yes, as of your normal retirement date.
Would I receive the Health Insurance Subsidy (HIS) to help me pay for health insurance in retirement?	Yes, if you satisfy the service requirements.	Yes, if you satisfy the service requirements.
Are there any benefits if I become permanently disabled?	Yes.	Yes.
Once I'm enrolled in one plan, can I switch to the other? While you are actively working for an FRS-participating employer, regardless of the plan you choose, you may switch plans once by using your 2 nd Election. Reemployed retirees in the Investment Plan as of July 1, 2017 or after are not eligible to use a 2 nd Election.	Yes. If you are actively working, earning salary and service credit, you can switch from the Investment Plan to the Pension Plan. You will have to buy into the Pension Plan, using the money in your Investment Plan account. If your balance doesn't cover the cost, you will have to make up the difference out of your own pocket.	Yes. If you are actively working, earning salary and service credit, you can switch from the Pension Plan to the Investment Plan. You may either leave your Pension Plan benefit in place (if you have at least 8 years of service) or transfer it into the Investment Plan. Transferred amount is subject to the Pension Plan's vesting requirements.

This publication is a summary of the retirement options available to new FRS-covered employees and is written in non-technical terms. It is not intended to include every program detail. Complete details can be found in Chapter 121, Florida Statutes, the rules of the State Board of Administration of Florida in Title 19, and the Department of Management Services in Title 60, Florida Administrative Code. In case of a conflict between the information in this publication and the statutes and rules, the provisions of the statutes and rules will control. Before you make an election or select any investment funds, you should review the Fund Profiles, the Investment Fund Summary, and the Annual Fee Disclosure Statement posted in the "Investment Funds" section on MyFRS.com.



Date: August 14, 2023
To: Mayor and Town Council
From: Sean O’Keefe, Town Manager
Re: Consideration and Approval: **Resolution 2023-006 Solid Waste Rates**

Objective:

To establish rates for solid waste services to Town residents in the upcoming fiscal year.

Summary:

The Town is entering the second year of its seven-year term of its current solid waste agreement. A contractually-allowed increase in the cost of the service to the Town of 5.1% was agreed to by Council. For the upcoming year, Council needs to determine whether there will be a passing-through of this cost increase in the fees assessed by the Town. The current monthly rates of \$28.87 and \$32.32 for residential and commercial respectively would be \$30.34 and \$33.97 with a 5.1% rate increase.

Recommended Motions:

The Town Council has the following options:

1. The Town Council motions to approve a rate increase
- OR
3. Motion to Deny

Fiscal Impact:

There is a cost to the Town per residence (and per business) for this service, which needs to be covered by the rates set by Town Council.

Staff Recommendation:

Staff recommends approval of a pass-through of the 5.1% rate increase.

RESOLUTION NO. 2023-006

A RESOLUTION OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, SETTING THE FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE AND RECYCLING PER HOME OR BUSINESS FOR A NEW MONTHLY RATE OF \$30.34 AND \$33.97 RESPECTIVELY; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Whereas, the Town of Howey-in-the-Hills has entered into a Solid Waste Franchise Agreement with GFL Solid Waste Southeast, LLC on June 10, 2022.

Whereas, Sec. 100-10.3 of the Town’s Code of Ordinances requires that fees for the collection and disposal of refuse shall be as provided for by the Town by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA:

Section 1. Recitals. The recitals set forth above are true and correct and constitute the legislative findings of the Town Council.

Section 2. Adjustment to the Solid Waste and Recycling Rates. The rates for solid waste and recycling are hereby set per home to a new monthly rate of \$30.34. The rates for solid waste and recycling are hereby set per commercial property to a new monthly rate of \$33.97. The rates will be increased effective as of October 1, 2023.

Section 3. Severability. The provisions of this Resolution are declared to be separable and if any section, sentence, clause or phrase of this Resolution shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses or phrases of this Resolution, but they shall remain in effect, it being the legislative intent that this Resolution shall stand notwithstanding the invalidity of any part.

Section 4. Effective Date. This Resolution takes effect immediately upon its enactment.

*** SIGNATURE PAGE FOLLOWS ***

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PASSED AND RESOLVED on August 14, 2023, by the Town Council of the Town of Howey-in-the-Hills, Florida.

**TOWN OF HOWEY-IN-THE-HILLS,
FLORIDA**
By: its Town Council

Martha MacFarlane, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:
(for the use and reliance of the Town only)

John Brock, Town Clerk

Thomas J. Wilkes, Town Attorney



Date: August 14, 2023
To: Mayor and Town Council
From: Sean O’Keefe, Town Manager
Re: Consideration and Approval: **Water Rate FY 2024**

Objective:

To establish rates for water services to Town residents in the upcoming fiscal year.

Summary:

As the Town approaches the beginning of its fiscal year, it is established by code that the Town may increase the water rate by a percentage not to exceed the Municipal Cost Index (MCI) of the preceding calendar year. The increase percentage of the MCI for calendar year 2022 was 6.694924%. Council needs to determine whether there will be an increase to water customers based on this inflationary change. As an example, if implemented, the base rate for monthly residential potable usage of 5,000 gallons or less would change from \$31.36 to \$33.46.

Recommended Motions:

The Town Council has the following options:

1. The Town Council motions to approve a rate increase
- OR
3. Motion to Deny

Fiscal Impact:

There is an overall cost to the Town for water service, which needs to be covered by the rates set by Town Council.

Staff Recommendation:

Staff recommends approval of the allowable MCI water rate increase of 6.694924%.



MEMO

To: Town Council

CC:

From: John Brock, Town Clerk

RE: July 2023 Month-End Town Hall Report

Date: 08/11/2023

Utility Billing:

Top Utility Bill Bad Debt for July 2023

account	last_payment_amount	last_payment_date	comments	current_charges	past_due_amount	service_address
1296-01	52.72	08/02/2022	Builder debt. Town Council has restricted the Builder (Harvey G Newsome Jr Inc) from pulling further permits until they have paid their debt on this account.	0	2291.31	400 E CROTON WAY - IRRIGATION
0239-00	100.00	07/31/2023	Account is locked. Owner doesn't live in Howey, family is trying to pay the bill	54.52	597.73	607 N LAKESHORE BLVD
0757-00	0.00	07/19/2023	Resident missed a payment, will pay 8/14	88.67	176.28	721 CALABRIA WAY - IRRIGATION
1167-00	250.00	06/27/2023	Working with resident to keep bill current	127.03	134.33	409 AMOLA WAY - POTABLE
1061-00	247.00	07/05/2023	Working with resident to keep bill current	127.05	134.32	201 MESSINA PL - POTABLE
0770-00	124.89	06/26/2023	Working with resident to keep bill current	130.37	133.13	706 CALABRIA WAY - POTABLE
0773-00	29.10	07/24/2023	Working with resident to keep bill current	146.59	127.11	471 BELLISSIMO PL - IRRIGATION
0910-00	127.11	06/20/2023	Working with resident to keep bill current	127.11	127.11	515 BELLISSIMO PL - POTABLE

Building Permits:

PERMITS	23-Apr	23-May	23-Jun	23-Jul	Q3 Totals	Q2 Totals	Q1 Totals
Talichet - SFR	3	0	6	4	3	12	17
Venezia Townhome SFR	0	24	0	12	0	0	0
Independent - SFR	0	0	0	0	0	2	2
Bldg Commercial (Sign)	0	0	1	0	0	0	1
Building	1	1	1	1	1	6	7
Doors	0	0	1	1	0	4	0
Electrical	1	1	1	0	1	6	8
Fence	1	3	3	4	1	11	7
Gas	0	0	0	0	0	2	2
HVAC / Mechanical	1	1	2	0	1	6	4
Plumbing	0	0	1	0	0	2	1
Pool/Decks	0	1	0	2	0	2	3
Re-Roof	2	0	7	6	2	19	6
Screen Enclosure	0	3	1	2	0	3	2
Sheds	2	1	0	1	2	4	0
Solar	0	0	0	2	0	6	9
Windows	0	1	0	1	0	5	5
Monthly Totals	11	36	24	36	11	90	74
Monthly Permit Amount \$	56,060.89	93,846.86	150,080.44	\$253,787.35	\$56,060.89	\$174,079.07	\$378,007.28
Talichet CO's	2	4	6	0		0	3
Independent CO's	0	0	1	0		0	0

Activity Log Event Summary (Cumulative Totals)

Howey-in-the-Hills PD
(07/01/2023 - 07/31/2023)

<No Event Type Specified>	1	Abandoned 911	3
Alarm Activation	4	Arrest	5
Assault & Battery	4	Assist other Agency- Alarms	2
Assist other Agency- Back-up	10	Assist other Agency- In Progress calls	5
Assist other Agency- Medical Call	2	Assist other Agency- Other	13
Attempt to Contact	4	Be on the look-out- BOLO	1
Burglary-vehicle	2	Case Follow-Up	1
Citizen Assist	7	Civil Complaint-Legal Advice	11
Disabled Vehicle (DAV)	7	Disturbance	2
Found / Lost Property	1	Fraud Investigation	3
Golf Cart Registration	2	Hit and Run Crash	1
Juvenile Complaint	2	Missing/Found Child	2
Noise Complaint	1	Patrol	318
Patrol-Busines	1	Property Check-Boat Ramp	29
Property Check-Business	73	Property Check-Residence	53
Property Check-Schools/Govt. Bldg.	61	Property Check-Town Property	151
Public Relations	18	Reckless Driver	4
Road Hazard	5	Security Check Request	17
Sick/Injured Person	1	Solicitor Complaint	1
Suspicious Incident	7	Suspicious Person	1
Suspicious Vehicle	1	Traffic Crash	2
Traffic Stop-Civil Citation	128	Traffic Stop-Criminal Citation	10
Traffic Stop-warning	117	Traffic Watch	87
Trespassing Complaint	1	Well Being Check	2

Total Number Of Events: 1,184

Code Summary Report Activity Type

Activity Date 07/01/2023 TO 07/31/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Complaint	0	0	0	0	0	0	1	0	0	0	0	0	1
Initial Inspection	0	0	0	0	0	0	2	0	0	0	0	0	2
Phone call	0	0	0	0	0	0	4	0	0	0	0	0	4
Prepare documents	0	0	0	0	0	0	6	0	0	0	0	0	6
Totals:	0	0	0	0	0	0	13	0	0	0	0	0	13

Code Summary Report Violation Name

Violation Date 07/01/2023 TO 07/31/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row	Total
Accumulation of Refuse Sec. 127-2	0	0	0	0	0	0	1	0	0	0	0	0	1	1
Excessive or Untended Growth of Vegetation Sec. 127-3	0	0	0	0	0	0	7	0	0	0	0	0	7	7
Garbage Receptacle Violation Sec. 100-9	0	0	0	0	0	0	21	0	0	0	0	0	21	21
Parking of vehicles and trailers, Chapter 166, Article II. - Motor vehicles, Sec. 166-11. - Definitions	0	0	0	0	0	0	1	0	0	0	0	0	1	1
Parking-Boats and RVs (D) Article I, Sec. 166-3	0	0	0	0	0	0	1	0	0	0	0	0	1	1
Totals:	0	0	0	0	0	0	31	0	0	0	0	0	31	31



Public Works

July 2023 – Monthly Report

Activity	Location/ Address	Notes
Road Maintenance / Potholes	E. Revels Road S. Lakeshore Blvd E. Myrtle Street	Public Works Staff removed dirt on E. Revels Road. Public Works Staff filled in washout on S. Lakeshore Blvd. Public Works Staff repaired a pothole and filled in drop-off at E. Myrtle Street and S. Lakeshore Blvd
Street Signs	N. Dixie Drive	Public Works Staff replaced stop sign and pole at N. Dixie Drive and W. Cypress Ave.
Stormwater/Drainage		
Sidewalk Maintenance		
Building Maintenance	Town Hall Police Department	Repaired Front Door Deadbolt Replaced Bathroom Faucet
Grounds Maintenance	Taylor Memorial Cemetery Town Hall	Staff Trimmed Hedges and weeded at the Cemetery. Staff Trimmed Hedges and weeded at Town Hall.
Tree Trimming/Tree Removal/Stump Removal	Alley W. Cypress Ave	Public Works trimmed trees on the Alley behind Howey Market, Public Works trimmed trees on W. Cypress Ave.
Mowing/Weed Eating	Main Water Plant Well # 3 Lakeshore Blvd Cemetery Blevins Park Little Lake Harris Shoreline	Monthly Maintenance mowing, weed eating and edging. Monthly Mowing of Town Right of Way 9 Acre – Town Owned Parcel Weed Eating Little Lake Harris Shoreline
Boardwalk Repairs	Sara Maude Mason Nature Preserve	Sara Maude Boardwalk still closed due to storm damage (see update below)
Pre-Grade Inspections Landscape/Irrigation Inspections Sidewalk Inspections	Talichet Talichet 2 Venezia Townhomes	0 – Pre-Grade Inspection - SFR 5 – Final Lot Grading Inspection - SFR 5 – Final Landscape Inspection - SFR 5 – Sidewalk Inspection – SFR 4 – Pre-Grade Inspection - SFR 6 – Pre-Grade Inspections – Town Home
Lot Grading Plan Reviews Landscape/Irrigation Plan Reviews	Talichet Phase 2 Venezia Town Homes	3 – Lot Grading Plan/Landscape/Irrigation Reviews 1 – Lot Grading Plan Reviews

Additional Notes:

- Sara Maude Mason Nature Preserve nature trail is open to the public:
 - The boardwalk will stay closed. (Unsafe for pedestrian traffic)
 - Town Staff is working with FEMA Funding of reimbursement on the cost for repairs to the boardwalk.



Public Utilities

July 2023– Monthly Report

Activity	Location/ Address	Notes
Locates	Throughout Town	67 utility locates
Service Orders	Throughout Town	54-meter installs rereads and usage check service orders
Repairs	Main plant	HSP 4 backflow coupling leaking and repaired
Repairs	Mission Lane	Repaired leak and installed new valve on Mission Lane



**Library Director's Report
Marianne Beck Memorial Library
For the Month of July 2023**

Statistics for July 2023

Digital: 145, KOHA: 2080 **Total:** 2,225. 18 new patrons were added in July. Items borrowed from other libraries: 497, items loaned to other library: 345. There were 76 computer sessions in June. 552 patrons attended programs in July.

Funds collected for July:

Copies/Fax: \$55.15 **Fines:** \$47.40 **Total:** \$102.55

Activities during the month of July:

Please find attached, the totals from the Summer Reading Program time spent reading. Hannah planned and ran the SRP this year. She put a lot of hard work into scheduling, planning, and crafts for the program. It was very well received by all who attended. SRP was attended by both home school and public school kids.

The Home school class did a field trip to the FOX 35 studios in July. 45 patrons attended, both public and home school. They were given a tour of the studio and the storm truck. Jayme King was enthusiastic, welcoming and informative.

We held 47 programs, meetings and classes in the LEC (Library Education Center) in the month of July.

Respectively Submitted,
Tara Hall, Library Director

Summer Reading Program – Time spent reading

Stats are from June and July 2023

The theme this year was “All Together Now”

Logged adult participation: 56,956 minutes spent reading.

*12,303 of those minutes were from Adult Howey residents.

Logged Teen participation: 20,609 minutes spent reading

*8,727 of those minutes were from Howey teens.

Logged Kids participation: 67,001 minutes spent reading

*14,157 of minutes are from Howey kids.

(My 4 and under age group participated, but no minutes were logged on Beanstack to track.)

For a Grand Total of = 144,566 minutes read during June and July.

Winners of Top Reader:

Adult – Christy Van Wagner

Teen – Thomas O’Keefe

Kids – Estela O’Keefe

Winners of Reading Bingo Challenge:

Adult – Heidi Van Wagner

Teen – David Terry

Kids – Oliver Terry

Little Ones – Lindy Vandenboss

Program Attendance: June =176 people July= 158 people For a Summer total of =**334** People

To: Town Council of Howey-in-the-Hills

From: Parks and Recreation Board, Town of Howey-in-the-Hills

Date: 8/11/2023

Subject: Pine Park Land Proposal

Dear Members of the Town Council,

We write to you today to formally express our concerns and stance regarding the recent proposal to potentially sell or transfer the land earmarked for Pine Park to Lake County's Fire Department. After thorough deliberation, the Parks and Recreation Board unanimously disagrees with this suggestion.

Historically, this particular parcel of land was acquired with a clear intent to promote outdoor recreation and provide a green space for the residents of Howey-in-the-Hills. Such spaces are invaluable for the well-being of our community, offering not just physical health benefits but also fostering community spirit, local interactions, and a shared sense of belonging.

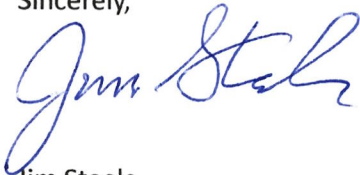
Given the growing interest in outdoor recreational activities, particularly bicycling and pickleball, we believe it's imperative to capitalize on this trend and provide facilities that cater to these needs. Specifically, our recommendation is that the land should be developed into a bicycle trailhead. This would serve as a starting point or gateway to nearby cycling routes, encouraging both locals and visitors to explore our beautiful town and its surrounding areas. In addition to this, there is a notable demand for pickleball courts, an amenity that is currently lacking in our vicinity. Establishing these courts would not only cater to a rapidly growing sport but would also create an inclusive space for all ages to participate and enjoy.

Selling or diverting this land for purposes other than recreational use would mean a lost opportunity for our town. Moreover, it goes against the initial vision and purpose behind acquiring the land, which was to enhance the recreational opportunities for our residents.

In conclusion, we strongly urge the Town Council to prioritize the recreational needs of our community and respect the original intent behind the land acquisition. Let's work together to make Pine Park a reality, a space that promotes health, wellness, and community interaction.

Thank you for your consideration. We remain committed to working collaboratively towards the best interests of Howey-in-the-Hills.

Sincerely,



Jim Steele

Chairperson, Parks and Recreation Board

Town of Howey-in-the-Hills