



## **Parks & Recreation Advisory Board Meeting**

**June 13, 2024, at 6:00 PM  
Howey-in-the-Hills Town Hall  
101 N. Palm Ave.,  
Howey-in-the-Hills, FL 34737**

---

### **MINUTES**

#### **CALL TO ORDER AND ROLL CALL**

Board Member Joshua Husemann called the Parks and Recreation Board Meeting to order at 06:01 p.m.

#### **BOARD MEMBERS PRESENT:**

Joshua Husemann, Board Chair | Mary Arnold, Board Secretary | Meredith Bright, Board Member | Teresa Pileggi, Board Member

#### **BOARD MEMBERS ABSENT:**

Staci Mauro, Board Member

#### **STAFF PRESENT:**

Morgan Cates, Public Works Director | Brianna Pino, Public Works Administrative Assistant

#### **APPROVAL OF MINUTES**

1. Consideration and Approval of the May 9<sup>th</sup>, 2024, Parks & Recreation Advisory Board Meeting Minutes.

**Motion made by Board Member Arnold to approve of the 05/09/2024 Parks and Recreation Meeting; seconded by Board Member Pileggi. Motion approved unanimously by voice vote.**

#### **Voting**

**Yea:** Board Chair Husemann, Board Secretary Arnold, Board Member Bright, Board Member Pileggi

**Nay:** None

#### **OLD BUSINESS**

2. Discussion: **Parks Assessment**

Board Secretary Arnold advised that Sara Maude and Central Park looked good.

Board Chair Husemann advised that Blevins Park looked good. Board Chair Husemann stated that there was a large tree branch that had fallen over a picnic table at Griffin Park as well as some debris on the swing set.

Board Secretary Arnold advised that the Cemetery was in good standing, however four magnolia trees needed to be pruned.

**3. Discussion: Staff Parks Update**

Public Works Director, Morgan Cates, deferred Staff Parks Update for a later discussion point in the meeting.

**NEW BUSINESS**

**4. Discussion: Assignment of Monitoring of the Parks**

Board Secretary Arnold was assigned to monitor Central Park and Board Chair Husemann was assigned to monitor Blevins Park. Board Member Bright was assigned to monitor Sara Maude and Board Member Pileggi was assigned to monitor Griffin Park. Board Member Mauro would monitor the Cemetery.

**5. Discussion: Blevin's / Patriot Park Memorial Bricks**

Public Works Director, Morgan Cates, advised that the Blevin's Park Memorial Bricks would be under Parks and Recreation and any monies collected would go to the General Fund, whereas previously it was handled by the Friends of the Library and the library. Mr. Cates advised that the Town already had the bricks, however, was waiting on the price for the engraving per brick.

**6. Discussion: Sara Maude Mason Nature Preserve Boardwalk Project Update**

Public Works Director, Morgan Cates, advised that the contract for the replacement of the boardwalk was signed. Mr. Cates advised that Sara Maude would be closed until the construction was completed.

**7. Discussion: Pine Park Update**

Public Works Director, Morgan Cates, advised that Pine Park was moving forward. Mr. Cates advised that the contractor for the driveway was ready to proceed and the sign for the park was underway. Mr. Cates also advised that various trees and stumps had been removed.

**8. Discussion: Covered Swing Set**

Public Works Director, Morgan Cates, advised that the Town was waiting on CenturyLink to remove the wiring that would block the covered swing set.

**9. Discussion: Cemetery Entrance Arch**

Public Works Director, Morgan Cates, showed the board members different options for a new arch for the entrance of the cemetery.

**10. Discussion: Events**

Public Works Director, Morgan Cates, presented the Board Members with the opportunity to decide whether they would like to oversee the planning of the Town's smaller events throughout the year. The Board Members indicated that they would consider this proposal and provide their decision at a future meeting. These events would include Easter, Memorial Day, Veteran's Day, and Halloween.

**BOARD COMMENTS**

None

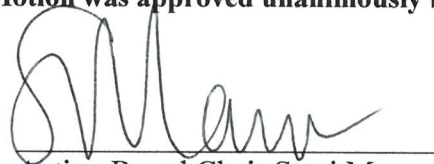
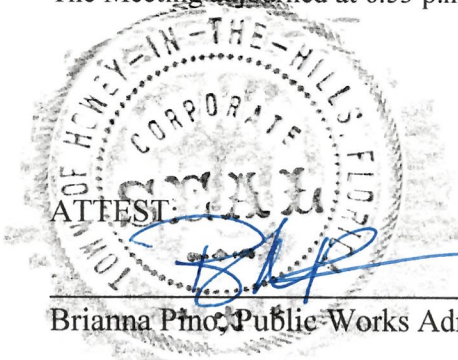
**PUBLIC COMMENTS**

None

**ADJOURNMENT**

**There being no further business to discuss, a motion was made by Board Secretary Arnold to adjourn the meeting; Board Member Pileggi seconded the motion. Motion was approved unanimously by voice vote.**

The Meeting adjourned at 6:53 p.m. | **Attendees: 6**

  
\_\_\_\_\_  
Acting Board Chair Staci Mauro

ATTEST:

  
\_\_\_\_\_  
Brianna Pino, Public Works Administrative Assistant