

Town of Howey-in-the-Hills
Marianne Beck Memorial Library Board Meeting
112 W Central Avenue

Date: July 7, 2022

Call to order: The meeting was called to order by Jim Steele, chairman, at 7:00 pm

Attendance: Jim Steele, Tahsia O'Keefe, Gwendolyn McIlvaine, Pamela Szydlik, Beth Flack, Tara Hall, Hannah VanWagner, Kristine Trevett, Sheldon Lucien

Minutes: The minutes of June 2, 2022 were read. Motion was made to approve the minutes, with corrections, by Tahsia and seconded by Gwendolyn.

The **Library Director's Report** for June 2022 is noted.

New Business:

ECF Grant-Laptop Distribution/Procedures

Sheldon explained the process of receiving the 120 laptops in inventory, stating CIPA compliant software (web filtering) is already preloaded and there is a one year manufacturer's warranty on the laptops. There will be a disclaimer (it is a shared account, as if one is in a classroom setting) and terms of use policy. Activity within the library log in will be monitored and a program is in place for keyword alerts that will notify Tara.

Tara and Sheldon are requesting the Board's input on how these laptops will be distributed to the homeschooling community in Lake County, starting with those in Howey, with MBM Library being their home library.

Verification of homeschooling will be required.

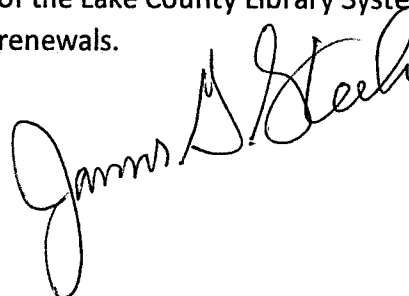
A library card will be required.

The laptops will be given out to students age 6 and above.

An application to receive a laptop will be developed by Sheldon. This application is to be filled out by the homeschool family who desires a laptop for their student (s).

One per family will be offered over 14 days, with two days a week scheduled for applications to be received. Subsequent laptops will be offered until all laptops are dispersed.

The laptop will be treated as any other item borrowed from the library, with check out/check in dates. Tara will work with George Taylor, Head of the Lake County Library System, to see how this will be implemented, planning for automatic renewals.

A handwritten signature in black ink, appearing to read "James D. Steele", is written over the bottom right portion of the text.

A special meeting is planned for either July 13 July 18 at 6 pm, pending approval of Town Hall John Brock. Tara will email board members and Sheldon with specified date. This meeting is for review of the application to receive the laptop.

Old Business:

County Impact Fee Grant Update. Marianne Beck Memorial Library received approval from the Library Advisory Board for \$7500 for needed furnishings. This must then be approved by the commissioners in August. Pending this approval, furnishings could potentially be in place in September.

Summer Reading Program. The program was completed today with a party. It was very well attended. Friends of the Library provided prizes and pizza for the party. Hannah reported that 422 books were read by the participants in the month of June. Jim Steele stated that next year the Foundation will give \$1 per book read.

STEM projects were handed out for the month of July, with incentive of a gift card to Howey Market for any completed projects brought back into the library.

Tara states that there were 32 new library cards given in the month of June. Most of these were children.

Friends of the Library Business

Friday, July 15, at 6 pm is 'Meet the Artist'. This month children are featured, there are 38 entries.

The short story contest is being held this month of July.

The masquerade ball was a resounding success, with residents and companies already expressing interest in next year's event.

A motion was made to adjourn at 8:27 pm by Pamela Szydlik, seconded by Tahsia O'Keefe

Submitted by Beth Flack, interim secretary