



Town Council Meeting

May 09, 2022 at 6:00 PM

Howey-in the-Hills Town Hall

101 N. Palm Ave.

Howey-in-the-Hills, FL 34737

MINUTES

Mayor MacFarlane called the Town Council Meeting to order at 6:00 p.m.
Mayor MacFarlane led the attendees in the Pledge of Allegiance to the Flag.
Councilor Gallelli read an invocation.

ROLL CALL

Acknowledgement of Quorum

MEMBERS PRESENT:

Councilor George Lehning | Councilor Marie V. Gallelli | Councilor Rick Klein | Mayor Martha MacFarlane

MEMBERS ABSENT:

Mayor Pro-Tem Ed Conroy (approved by Mayor)

STAFF PRESENT:

Sean O'Keefe, Town Administrator | John Brock, Town Clerk | Rick Thomas, Police Chief | Morgan Cates, Public Works Director | Tara Hall, Library Director | Azure Botts, Code Enforcement Officer | Tom Wilkes, Town Attorney (via Zoom) | Tom Harowski, Town Planner (via Zoom)

AGENDA APPROVAL/REVIEW

Motion made by Councilor Gallelli to approve the meeting's agenda; seconded by Councilor Lehning. Motion approved unanimously by voice vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

1. The approval of the minutes and ratification and confirmation of all Town Council actions at the April 25, 2022 Town Council Meeting.

2. Consideration and Approval: **Letter of Support for Lake County "DANGEROUS USE OF PUBLIC RIGHTS-OF-WAY" Ordinance**

Motion made by Councilor Klein to approve all items on the Consent Agenda; seconded by Councilor Gallelli.
Motion approved unanimously by roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

PUBLIC HEARING

3. Consideration and Approval: **(Second Reading) Ordinance 2022-010 Cemetery Maintenance**

Martha MacFarlane, Mayor, read Ordinance 2022-010 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO THE TOWN CEMETERY; REVISING SECTION 73-7 OF THE TOWN'S CODE OF ORDINANCES TO IMPOSE CERTAIN ADDITIONAL RESTRICTIONS AND REQUIREMENTS PERTAINING TO CEMETERY MAINTENANCE; PROVIDING FOR SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Mayor MacFarlane introduced this item and asked Code Enforcement Officer Botts to explain the proposed Ordinance and answer any questions.

Motion made by Councilor Lehning to approve Ordinance 2022-010; seconded by Councilor Klein.
Motion approved unanimously by roll-call vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

4. Consideration and Approval: **Ordinance 2022-007 Town Landfill Comp Plan Amendment**

Martha MacFarlane, Mayor, read Ordinance 2022-007 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; AMENDING THE FUTURE LAND USE MAP OF THE TOWN'S COMPREHENSIVE PLAN FOR A 4.96-ACRE PARCEL LOCATED SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE, AS LEGALLY DESCRIBED IN THE ORDINANCE, FROM LAKE COUNTY DESIGNATION OF "RURAL TRANSITION" TO THE TOWN'S DESIGNATION OF "RURAL LIFESTYLE"; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Mayor MacFarlane asked Town Planner, Tom Harowski to introduce this item and explain the proposed Ordinance. Mr. Harowski explained that, due to time constraints, he would explain Ordinance 2022-004, 2022-007, 2022-003, 2022-005, 2022-006, and 2022-008 as they are all related and similar in nature. Mr. Harowski explained that Mr. Hixson had submitted applications to have a parcel annexed into Town, have the Future Land Use Map designation changed to Town Rural Lifestyle (with a Comprehensive Plan Amendment), and rezone the parcel to Town Agricultural. Mr. Harowski also stated that the applicant, Mr. Hixson, had also asked for the Town's assistance in working with Lake County to vacate some of the County Easement to the north of the parcel in question. Mr. Harowski stated that having the County's easement vacated was not critical to any of the activities that would be occurring on the subject parcels that the Town would be annexing. Mr. Harowski also explained the Town submitted an administrative request to annex Town-owned property (a former landfill located off

Revels Road), designate a land use on the Town's future land use map of Rural Lifestyle, and assign zoning to the parcel as Agricultural.

Town Administrator, Sean O'Keefe, explained that the vacation of the easement was ultimately up to the county. Mr. O'Keefe stated that, regardless of the vacation of the easement, the annexation, rezoning and comprehensive plan changes could occur, as could the proposed use with the size of the parcel as it currently existed.

Mayor MacFarlane opened Public Comment for this item only.

Rutledge Avery, 10918 E. Revels Rd - Mr. Avery suggested that the water level was low at the property site and suggested that there could be a sinkhole on the site.

Charles Pasch, 11040 E. Revels Rd - Mr. Pasch stated that his main concern was that the buffer of trees behind his property remain there. Mr. Pasch stated that he would like things to remain as they are.

Linda Lindsey, 24115 Sunset Dr – Ms. Lindsey was upset that someone could build a house behind her property. Ms. Lindsey stated that she also would not like any trees removed behind her property.

Seeing as there was no additional Public Comment, Mayor MacFarlane closed Public Comment and opened Councilor Comment.

Councilor Klein asked Mr. O'Keefe about the chances for the County's vacation of easement. Mr. O'Keefe stated that the County may look favorably on the vacation of easement. Mr. Wilkes, Town Attorney, stated that Lake County cannot find the records of the creation of the easement. Mr. Wilkes suggested that the Town could annex the property and then the Town could vacate its portion of the easement without waiting for the County.

Mayor MacFarlane stated that this old landfill property was owned by the Town and if there were sinkholes on it, the Town would already be responsible for them. The annexation of the landfill property would help the Town should it be necessary to do something with the property.

Motion made by Councilor Lehning to approve this Ordinance; seconded by Councilor Gallelli. Motion approved unanimously by roll-call vote and will move on to a second reading at a future Town Council Meeting.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

5. Consideration and Approval: Ordinance 2022-004 Hixson Comp Plan Amendment

Martha MacFarlane, Mayor, read Ordinance 2022-004 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; AMENDING THE FUTURE LAND USE MAP OF THE TOWN'S COMPREHENSIVE PLAN FOR A 1.82-ACRE PARCEL LOCATED SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE, AS LEGALLY DESCRIBED IN THE ORDINANCE, FROM LAKE COUNTY DESIGNATION OF "RURAL TRANSITION" TO THE TOWN'S DESIGNATION OF "RURAL LIFESTYLE"; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Mayor MacFarlane introduced this item and explained that Town Planner, Tom Harowski had explained this Ordinance when he explained Ordinance 2022-007.

Mayor MacFarlane opened Public Comment for this item only.

Charles Pasch, 11040 E. Revels Rd - Mr. Pasch stated that the water line to service this parcel would be very long and he was upset with development that was occurring in the Town of Howey-in-the-Hills.

Linda Lindsey, 24115 Sunset Dr – Ms. Lindsey stated that she was concerned at the part of the road next to her house that she had constructed and asked who would repair it when it was broken due to large vehicles driving on the road.

Sandy Pasch, 11040 E. Revels Rd - Mrs. Pasch was concerned about run-off from the roof of the proposed home to be built.

Seeing as there was no additional Public Comment, Mayor MacFarlane closed Public Comment and opened Councilor Comment.

Councilor Klein wanted to know if the property owner would have to hook up to town water if the annexation went through. Mayor MacFarlane stated that the Town currently had an ordinance that would require that. Councilor Klein also asked about how someone would access the property.

Motion made by Councilor Lehning to approve this Ordinance; seconded by Councilor Gallelli. Motion approved by roll-call vote and will move on to a second reading at a future Town Council Meeting.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Mayor MacFarlane

Nay: Councilor Klein

OLD BUSINESS

6. Consideration and Approval: **Lake County / OnSyte / FDEP Contracts Approval**

Mayor MacFarlane asked Town Administrator, Sean O'Keefe, to introduce this item and explain it.

Mr. O'Keefe explained that the Town had applied for and received a grant from the Florida Department of Environmental Protection (FDEP) for \$400,000 to do a Septic to Distributed Wastewater Services Program using OnSyte and that Lake County had also received a grant from FDEP for \$1,000,000 for the same program. Lake County was also going to match the FDEP amount with an additional \$1,000,000 from their ARPA funds. Because Lake County does not have a utility department and the Town was already considering this program, the County was interested in the Town assisting the County with the project. The Town would administer the project and become the billing component of the County's Distributed Wastewater Services program. Mr. O'Keefe was looking for the Town Council's permission to move forward with the multiple contracts that would be necessary for this project to move forward.

Mr. O'Keefe introduced Mr. Jeff Littlejohn, representative from OnSyte. Mr. Littlejohn gave a synopsis of how OnSyte's services work and was also available for questions.

Motion made by Councilor Klein to approve of Mr. O'Keefe negotiating with the County, FDEP, and OnSyte with various contracts to move forward with the Town's Septic to Distributed Waster Services Program; seconded by Councilor Gallelli. Motion failed unanimously by roll-call vote.

Voting

Yea: None

Nay: Councilor Klein, Councilor Lehning, Councilor Gallelli, Mayor MacFarlane

NEW BUSINESS

7. Consideration and Approval: Law Enforcement Proclamation

Mayor MacFarlane read the proclamation out loud.

Motion made by Councilor Gallelli to approve the proclamation; seconded by Councilor Lehning.
Motion passed unanimously by voice vote.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

8. Consideration and Approval: (First Reading) Ordinance 2022-011

Martha MacFarlane, Mayor, read Ordinance 2022-011 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO THE TOWN CHARTER; PROVIDING FINDINGS OF TOWN COUNCIL REGARDING THE CURRENT TOWN CHARTER AND A PROPOSED REVISION OF ITS FORM OF GOVERNMENT; REVISING THE CHARTER TO CHANGE FROM A "STRONG MAYOR" FORM OF MUNICIPAL GOVERNMENT TO A "COUNCIL-MANAGER" FORM; REVISING ARTICLE 2 OF THE CHARTER TO PROVIDE FOR A TOWN MANAGER AND TO DESIGNATE THE TOWN MANAGER AS THE CHIEF EXECUTIVE OFFICER OF THE TOWN; CONFORMING THE CHARTER POWERS AND AUTHORITY OF THE TOWN MAYOR TO THE COUNCIL-MANAGER FORM OF GOVERNMENT; REVISING SECTION 8 OF ARTICLE 2 OF THE CHARTER TO SPECIFY THE POWERS, AUTHORITY, AND DUTIES OF THE TOWN MANAGER; REVISING SECTION 8 TO SPECIFY THE HIRING, COMPENSATION, AND REMOVAL OF THE TOWN MANAGER; SPECIFYING THE POWERS AND DUTIES OF THE TOWN COUNCIL UNDER THE COUNCIL-MANAGEMENT FORM OF GOVERNMENT; SPECIFYING THE DUTY OF THE TOWN COUNCIL TO OVERSEE THE TOWN MANAGER; REVISING THE AUTHORITY AND DUTIES OF THE TOWN CLERK UNDER THE COUNCIL-MANAGEMENT FORM OF GOVERNMENT; PROVIDING NUMEROUS CONFORMING AND CLARIFYING CHANGES IN ARTICLE 2 CONSISTENT WITH THE CHANGE TO THE COUNCIL-MANAGEMENT FORM OF GOVERNMENT; AUTHORIZING AND DIRECTING THE FILING AND PUBLICATION OF THE TOWN CHARTER AS REVISED; DECLARING THE LEGAL AUTHORITY FOR ENACTMENT OF THE ORDINANCE; CALLING A REFERENDUM FOR ELECTORS OF THE TOWN TO VOTE ON WHETHER TO APPROVE THE PROPOSED REVISIONS TO THE CHARTER; PROVIDING THE BALLOT TITLE AND BALLOT SUMMARY FOR THE REFERENDUM; PROVIDING FOR OTHER RELATED MATTERS; PROVIDING EFFECTIVE DATES.

Mayor MacFarlane asked Town Attorney, Tom Wilkes, to explain this ordinance. Mr. Wilkes explained how the Town's form of government would change and that this change was necessary due to the pressure from growth.

Mayor MacFarlane opened the Public Comment for this item only. Seeing as there was no public comment, Mayor MacFarlane closed Public Comment.

Councilor Gallelli stated that she thought that residents should know that, if passed, this item would go on the ballot in the August primary election and, if passed, would then become effective on October 1, 2022.

Motion made by Councilor Lehning to approve of Ordinance 2022-011; seconded by Councilor Gallelli. Motion approved by unanimous roll-call vote and will move on to a second reading at a future Town Council meeting.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

9. Consideration and Approval: (first reading) **Ordinance 2022-012**

Martha MacFarlane, Mayor, read Ordinance 2022-012 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO THE TOWN CHARTER; PROVIDING FINDINGS OF TOWN COUNCIL REGARDING THE LIMITATION IN SECTION 6 OF ARTICLE 2 OF THE CHARTER ON THE AGGREGATE PRINCIPAL AMOUNT OF DEBT TO BE INCURRED BY THE TOWN; AMENDING SECTION 6 OF ARTICLE 2 OF THE CHARTER TO SPECIFY ADDITIONAL EXCEPTIONS TO THE LIMITATION ON TOWN DEBT; AUTHORIZING AND DIRECTING THE FILING AND PUBLICATION OF THE TOWN CHARTER AS AMENDED; DECLARING THE LEGAL AUTHORITY FOR ENACTMENT OF THE ORDINANCE; CALLING A REFERENDUM FOR ELECTORS OF THE TOWN TO VOTE ON THE PROPOSED AMENDMENT TO SECTION 6 OF ARTICLE 2 OF THE CHARTER; PROVIDING THE BALLOT TITLE AND BALLOT SUMMARY FOR THE REFERENDUM; PROVIDING FOR OTHER RELATED MATTERS; PROVIDING EFFECTIVE DATES.

Mayor MacFarlane asked Town Administrator, Sean O'Keefe, to introduce this topic. Mr. O'Keefe explained this Ordinance.

Mayor MacFarlane opened the Public Comment for this item only. Seeing as there was no public comment, Mayor MacFarlane closed Public Comment.

Councilor Gallelli wanted everyone to know that this would also be added to the ballot in August.

Motion made by Councilor Gallelli to approve of Ordinance 2022-012; seconded by Councilor Klein. Motion approved by unanimous roll-call vote and will move on to a second reading at a future Town Council meeting.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

10. Consideration and Recommendation: **Ordinance 2022-009 Food Trucks**

Martha MacFarlane, Mayor, read Ordinance 2022-009 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; AMENDING SECTION 5.02.01 OF THE TOWN'S LAND DEVELOPMENT CODE TO ADDRESS MOBILE FOOD TRUCKS AS TEMPORARY USES; CREATING SECTION 5.02.09, FOOD TRUCKS, TO PROVIDE REGULATION FOR FOOD TRUCKS OPERATING AS TEMPORARY USES WITHIN THE TOWN; ESTABLISHING CERTAIN REQUIREMENTS, RESTRICTIONS, AND PROHIBITIONS FOR FOOD TRUCKS AS TEMPORARY USES; PROVIDING FOR SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Mayor MacFarlane asked Code Enforcement Officer, Azure Botts, to introduce this topic. Officer Botts explained this ordinance and how it would regulate food trucks, including restricting them being allowed only in Town Center Commercial zones. Officer Botts also said that when this ordinance came before the Planning & Zoning Board, they suggested changes to the hours that food trucks were allowed to operate, and the lot sized required for the amount of food trucks that would be allowed. The ordinance that was presented to the council was the amended ordinance based off the feedback from the Planning & Zoning Board.

Mayor MacFarlane opened Public Comment for this item only.

Donna Klein, 701 N Lakeshore Blvd. – Mrs. Klein questioned if health inspection and toilets would be required for food trucks. Mrs. Klein also wanted to know how temporary the food trucks would be.

Seeing as there was no additional Public Comment, Mayor MacFarlane closed Public Comment and opened Councilor Comment.

Motion made by Councilor Gallelli to approve Ordinance 2022-009; seconded by Councilor Lehning. Motion approved by unanimous roll-call vote and will move on to a second reading at a future Town Council meeting.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

Mayor MacFarlane called for a two-minute break at this time.

11. Consideration and Approval: **Ordinance 2022-006 Town Landfill Annexation**

Martha MacFarlane, Mayor, read Ordinance 2022-006 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO TOWN BOUNDARIES; ANNEXING INTO THE TOWN PURSUANT TO SECTION 171.044, FLORIDA STATUTES, AN ENCLAVE PARCEL OF APPROXIMATELY 4.96 ACRES LOCATED GENERALLY SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE; PROVIDING FOR RECORDING AND FOR NOTICE TO THE BOARD OF COUNTY COMMISSIONERS OF LAKE COUNTY; PROVIDING AN EFFECTIVE DATE.

Mayor MacFarlane asked the Town Planner and Town Administrator if they had anything to added to this Ordinance. Mr. Harowski stated that this was fully explained during the synopsis he gave for Ordinance 2022-007.

Mayor MacFarlane opened Public Comment for this item only. Seeing as there was no Public Comment, Mayor MacFarlane closed Public Comment.

Motion made by Councilor Lehning to approve of Ordinance 2022-006; seconded by Councilor Gallelli. Motion approved by unanimous roll-call vote and will move on to a second reading at a future Town Council meeting.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

12. Consideration and Approval: **Ordinance 2022-008 Town Landfill Rezoning**

Martha MacFarlane, Mayor, read Ordinance 2022-008 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; REZONING A 4.96-ACRE PARCEL OF PROPERTY LOCATED SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE AND IDENTIFIED WITH LAKE COUNTY PROPERTY APPRAISER PARCEL NUMBER 35-20-25-0100-000-02301 AND ALTERNATE KEY NUMBER 1257727; AMENDING THE TOWN'S ZONING MAP TO ZONE THE PROPERTY FOR TOWN AGRICULTURE; PROVIDING FOR CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Mayor MacFarlane asked the Town Planner and Town Administrator if they had anything to added to this Ordinance. Mr. Harowski stated that this was fully explained during the synopsis he gave for Ordinance 2022-007.

Mayor MacFarlane opened Public Comment for this item only. Seeing as there was no public comment, Mayor MacFarlane closed Public Comment.

Motion made by Councilor Gallelli to approve Ordinance 2022-008; seconded by Councilor Lehning. Motion approved by unanimous roll-call vote and will move on to a second reading at a future Town Council meeting.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Councilor Klein, Mayor MacFarlane

Nay: None

13. Consideration and Approval: **Ordinance 2022-003 Hixson Annexation**

Martha MacFarlane, Mayor, read Ordinance 2022-003 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO TOWN BOUNDARIES; ANNEXING INTO THE TOWN PURSUANT TO SECTION 171.044, FLORIDA STATUTES, AN ENCLAVE PARCEL OF APPROXIMATELY 1.82 ACRES LOCATED GENERALLY SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE; PROVIDING FOR RECORDING AND FOR NOTICE TO THE BOARD OF COUNTY COMMISSIONERS OF LAKE COUNTY; PROVIDING AN EFFECTIVE DATE.

Mayor MacFarlane asked the Town Planner and Town Administrator if they had anything to added to this Ordinance. Mr. Harowski stated that this was fully explained during the synopsis he gave for Ordinance 2022-007.

Mayor MacFarlane opened Public Comment for this item only.

Charles Pasch, 11040 E. Revels Rd - Mr. Pasch asked if anyone had been to the property and looked at it personally.

Seeing as there were no further public comments, Mayor MacFarlane closed Public Comment.

Motion made by Councilor Gallelli to approve Ordinance 2022-003; seconded by Councilor Lehning. Motion approved by roll-call vote and will move on to a second reading at a future Town Council meeting.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Mayor MacFarlane

Nay: Councilor Klein

14. Consideration and Approval: **Ordinance 2022-005 Hixson Rezoning**

Martha MacFarlane, Mayor, read Ordinance 2022-005 by title only:

AN ORDINANCE OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, PERTAINING TO LAND USE; REZONING A 1.82-ACRE PARCEL OF PROPERTY LOCATED SOUTH OF EAST REVELS ROAD AND WEST OF SUNSET DRIVE AND IDENTIFIED WITH LAKE COUNTY PROPERTY APPRAISER PARCEL NUMBER 35-20-25-0100-000-02300 AND ALTERNATE KEY NUMBER 3771630; AMENDING THE TOWN'S ZONING MAP TO ZONE THE PROPERTY FOR TOWN AGRICULTURE; PROVIDING FOR CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Mayor MacFarlane asked the Town Planner and Town Administrator if they had anything to added to this Ordinance. Mr. Harowski stated that this was fully explained during the synopsis he gave for Ordinance 2022-007. Mr. Harowski stated that he did visit the property and that 5 of the 11 adjacent properties with house were on less than 2-acres of land.

Mayor MacFarlane opened Public Comment for this item only. Seeing as there was no public comment, Mayor MacFarlane closed Public Comment.

Mayor MacFarlane said that before this item comes back up for a second reading, she would like to know from the County who would be responsible for repairs on the private road if large trucks damage the road.

Motion made by Councilor Lehning to approve Ordinance 2022-005; seconded by Councilor Klein. Motion approved by roll-call vote and will move on to a second reading at a future Town Council meeting.

Voting

Yea: Councilor Lehning, Councilor Gallelli, Mayor MacFarlane

Nay: Councilor Klein

DEPARTMENT REPORTS

15. Town Hall

Town Clerk, John Brock, stated that the Town Councilors had the monthly Town Hall report that had been submitted to them and asked if there were any questions.

16. Police Department

Rick Thomas, Police Chief, stated that he had read books to the children at the library the previous week and that there would be a Police Meet & Greet at the library on May 17th. Chief Thomas also stated that the Police Department had taken part in the DEA Drug Take-Back Program and it had brought in 18.7 pounds of prescription drugs and had already been turned over to the Federal government.

17. Code Enforcement

Code Enforcement Officer, Azure Botts, stated that the Town Councilors had the monthly report that had been submitted to them and asked if there were any questions.

18. Public Works

Morgan Cates, Public Works Director, stated that, other than what was on the submitted monthly report, he had met with Hottinger Construction, and they would begin the Fishing Pier renovation project in July. The projected time for completion the project was a month and a half. Also, Mr. Cates reminded everyone about the Lake Cleanup Event that would occur on May 14th at Griffin Park.

19. Library

Tara Hall, Library Director, asked if anyone had any questions for her.

20. Parks & Recreation Advisory Board / Special Events

None

21. Town Attorney

Tom Wilkes, Town Attorney, gave a synopsis of the status of the Bernie Alimenti lawsuit against the Town.

22. Town Administrator / Finance Manager - Finance and Development Reports

Sean O'Keefe, Town Administrator, stated that the Town Council would need to do another Mid-Year Budget Workshop and a Strategic Planning Workshop. Both of these items would be done as two items at a May 26, 2022 Town Council Workshop Meeting from 9 am to 11am.

COUNCIL MEMBER REPORTS

23. Mayor Pro-Tem Conroy

N/A (Not in attendance)

24. Councilor Lehning

Councilor Lehning suggested that the Town Council have a meeting on how to educate the public about the proposed charter amendments that they would have to vote on. Mayor MacFarlane agreed that a meeting was needed and stated that Town would put out an individual mailer to all residents, separate from a utility bill.

25. Councilor Gallelli

Councilor Gallelli had nothing to report.

26. Councilor Klein

Councilor Klein asked if the Town was moving forward with a water study. Mr. O'Keefe stated that the Town was moving forward with a water study and was talking with FGUA.

27. Mayor MacFarlane

Mayor MacFarlane thanked everyone that participated and volunteered to make the Town's Founders Day a success. Mayor MacFarlane reminded everyone about the Town's Memorial Day event that would occur at Taylor Memorial Cemetery. Mayor MacFarlane also stated that Town was looking for volunteers for the Parks & Recreation Board, the Events Committee, and the Police Pension Board.

PUBLIC COMMENTS

Any person wishing to address the Mayor and Town Council and who is not on the agenda is asked to speak their name and address. Three (3) minutes is allocated per speaker.

Bill Ford, 400 Mission Lane – Mr. Ford was curious what was going on with the groves that had been cut down on SR. 19 and if there was any development going on there.

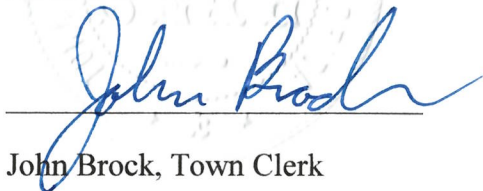
Charles Pasch, 11040 E. Revels Rd - Mr. Pasch stated that he was not in favor of the Hixson annexation, rezoning, and comprehensive plan amendment. Mr. Pasch did not want a house on that property. Mr. Pasch compliment Chief Thomas for reading to the kids at the library.

ADJOURNMENT

There being no further business to discuss, a motion was made by Councilor Lehning to adjourn the meeting; Councilor Gallelli seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 8:24 p.m. | **Attendees: 31**

ATTEST:



John Brock, Town Clerk



Mayor Martha MacFarlane