

NOTICE OF MEETING

Howey in the Hills Municipal Police Retirement Board

Please take notice that the Board of Trustees of the Howey in the Hills Municipal Police Retirement Fund will conduct a **Meeting on Thursday, September 22, 2022, at 3:00 PM at the Howey in the Hills Library Educational Center.**

AGENDA

Roll Call:

Guests:

1. Approval of minutes dated: June 16, 2022 & August 15, 2022
2. Investment Reports: sent electronically (Jeremey)
3. Attorney's Report (Kevin Stone/Francheska Sabatini): "Discussion"
4. Old Business: "Discussion &/or Approval"
 - A. The Drop Plan was presented to the Town Council- for approval on ???????
 - B. Re-appoint of Trey Purser by the Town Council, 8-22-22
 - C. Appointment of Lynne Husemann & Jon Arnold- by Town Council, 8-22-22
 - D. Form 1 needs to be completed
 - E. Annual Report has been approved
5. New Business: "**Discussion &/or Approval**"
 - A. Approval of the Valuation report by our actuary
 - B. Budget
 - C. Expenses

Discussion Only:

- D. Premium Tax Distribution is \$16,798.48
 - E. Applied to renew our insurance
 - F. Complete the Ethics training on line
 - G. Update Roster
 - H. Pension Conference September 26-28, Orlando, Fla.
6. Consent Agenda / Bills and Expenses Paid: Approval required.
 - Fla. Municipal Pension Trust Fund, Actuarial Valuation, \$4875.00
 - Fla. Municipal Pension Trust Fund, Drop Impact, \$825.00
 - Stone & Gerken PA., legal fees, \$725.00
7. Board Members Comments:
 - Trey Purser-
 - George Brown-
 - Rick Thomas-
 - Lynne Husemann
 - Jon Arnold

8. Public Comment:

Adjournment:

VERBATIM RECORD:

PLEASE NOTE: IN ACCORDANCE WITH FLORIDA STATUTE 286.0105: ANY PERSON WHO DESIRES TO APPEAL ANY DECISION AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR THIS PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED.

ADA COMPLIANCE: IN ACCORDANCE WITH FLORIDA STATUTE 286.26: PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK 111 N. PALM AVENUE HOWEY IN THE HILLS 34737, 352-324-2030, 48 HOURS IN ADVANCE OF THE MEETING.

NOTICE OF MEETING

Howey in the Hills Municipal Police Retirement Board

Please take notice that the Board of Trustees of the Howey in the Hills Municipal Police Retirement Fund will conduct a **Meeting on Thursday, June 16, 2022, at 4:00 PM at the Howey in the Hills Library Educational Center.**

AGENDA

Roll Call:

Guests:

1. Approval of minutes dated: February 17, 2022
2. Investment Reports: sent electronically
3. Attorney's Report (Kevin Stone): "Discussion"
4. Old Business: "Discussion & Approval"
 - A. Implementation of a Drop Plan- further discussion, attorney drafting a plan change & set %.
 - B. No Impact Statement- by Actuary
 - C. Terms ending July 2022 for Purser- council approval needed
5. New Business: "Discussion & Approval"
 - A. need to appoint a secretary
 - B. One applicant for the Board- Lynne Husemann
 - C. Still seeking a second applicant
 - D. COMPLETE FORM 1 BY JULY 2022
 - E. Complete the Ethics training on line
 - F. Annual Report has been submitted- waiting on state approval
6. Consent Agenda / Bills and Expenses Paid: Approval required.
 - Stone & Gerken PA., legal fees, \$731.25
 - Stone & Gerken PA., legal fees, \$506.28
 - Stone & Gerken PA., legal fees, \$2433.75
7. Board Members Comments:
 - Trey Purser-
 - George Brown-
 - Rick Thomas-
8. Public Comment:

Adjournment:

VERBATIM RECORD:

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Howey in the Hills Police Pension Board Meeting Minutes

June 16, 2022

Board Members Present: Chief Rick Thomas - Chairman
Lieutenant George Brown - Secretary
Trey Purser
Lynne Husemann

Board Members Absent: None

Others and Members of the Public: Mrs. Francheska Sabatini, Pension Fund Attorney
Mr. Jeremy Langley (Florida League of Cities)

Chief Thomas asked to make an amendment to the agenda to consider the two other applications received for the other open pension board seat. Open floor for other two

Chief Thomas called the meeting to order at 4:00 pm. The meeting agenda is attached. The Chief noted that this was our second quarterly meeting.

Chief Thomas solicited a motion to approve the minutes of the 17 February 2022 meeting of the Police Pension Board. Mr. Purser moved for approval and Lieutenant Brown seconded the motion which carried unanimously.

Investment reports are submitted to all pension boards members electronically.

Attorney reports - Mrs. Sabatini spoke about the changes to the DROP program and having the final version provided to the board.

Old Business:

Mrs. Sabatini spoke on the changes to the DROP ordinance that board suggested and also spoke on the one lump sum still being left in the retirement and once you enter the drop if you choose to take the one lump sum it would go into the drop account. Jeremy spoke on the No Impact statement and it has not been received yet, but it is in motion, and it should be received soon. Chief spoke on the percentage agreed upon and it will be based on the plans return on investment, and it will be entered quarterly in the person DROP account per Jeremy. Lieutenant Brown made a motion to approve the letter of No Impact temporarily to move forward in the process, Mr. Purser second the motion it passed Unanimously.

Chief asked for a motion to approve the DROP as presented. Lieutenant Brown made a motion to approve the DROP as it was currently presented and Mr. Purser second the motion it passed Unanimously.

Chief Thomas mentioned Mr. Purser would be put on the agenda on the July for the council to reappoint him to the Pension Board by the Town Council

New Business:

Chief advised a secretary needs to be appointed temporally and Mr. Purser nominated Lieutenant Brown and Chief Thomas seconded the motion. Motion passed. Jeremy mentioned that the FLC has a service where they can take care of all the agenda, Minutes and paperwork at a cost.

One applicant for the Board – Lynne Husemann, Mrs. Husemann application was sent to the board for review and attended the meeting. Mrs. Husemann was nominated for the fifth seat; Mr. Purser made the motion to appoint Mrs. Husemann Lieutenant Brown second the motion. Passed Unanimously.

The FORM 1 was spoke about by Jeremy and Chief Thomas and provided the deadline for the form to be filled and explained it to Mrs. Husemann. FORM 1 was provided to Mrs. Husemann

Spoke about ethics training and the details about how to complete it.

Annual report per Chief Thomas was submitted, and they had a few questions Chief Thomas noted he entered the answers to the state to get the report completed.

Consent agenda: Invoices for

Stone & Gerken for \$731.25 was paid. Passed unanimously.

Stone & Gerken for \$506.28 was paid. Passed unanimously.

Stone & Gerken for \$2433.75 was paid Passed unanimously.

Chief solicited Board Member comments:

Trey Purser – Nothing to note

George Brown – Thanks for working on DROP program

Lynne Husemann – No comment

Rick Thomas – Made the motion to change the meeting date

Jeremy asked about next meeting date. Chief advised sometime in September; the group spoke changing the date to September 22, 2022 at 3:30 PM. It was made official unless change was is needed. There being no further business before the Pension Board, the Chief adjourned the meeting at 4:37 pm.

Respectfully Submitted,

George Brown, Acting secretary



NOTICE OF MEETING

Howey in the Hills Municipal Police Retirement Board

Please take notice that the Board of Trustees of the Howey in the Hills Municipal Police Retirement Fund will conduct a Special **Meeting on August 15, 2022, at 4:00 PM at the Howey in the Hills Library Educational Center.**

AGENDA

Roll Call:

Guests:

1. Approval of minutes dated:
2. Investment Reports: sent electronically
3. Attorney's Report (Kevin Stone): "Discussion & Approval"

A. pension Updates

B. Summary Plan Description updates

4. Old Business:

A. Drop Plan

5. New Business: "Discussion & Approval"

A. Open meet & greet with pension applicants

6. Consent Agenda / Bills and Expenses Paid:

7. Board Members Comments:

Trey Purser-

George Brown-

Rick Thomas –

Lynne Husemann-

8. Public Comment:

Adjournment:

VERBATIM RECORD:

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Howey in the Hills Police Pension Board Meeting Minutes

August 15, 2022

Board Members Present: Chief Rick Thomas - Chairman
Lieutenant George Brown - Secretary
Trey Purser
Lynne Husemann

Board Members Absent: None

**Others and Members of
the Public:** None

Roll Call: All member where in attendance

Guest: Mr. Jonathan Arnold

Chief Thomas called the meeting to order at 4:00 pm. The meeting agenda is attached. The Chief noted that this was a special meeting to meet and greet the other candidates Mr. Arnold attended the second candidate withdrew.

Chief Thomas opened the meeting speaking about the open positions for the pension board. Chief Also spoke about the board and the requirements to hold a seat on the pension board.

Approval of minutes dates: N/A

Investment reports are submitted to all pension boards members electronically. N/A

Attorney reports – (Kevin Stone): “Discussion & Approval”

A. Pension Update – N/A

B. Summary Plan Description – N/A

Old Business:

A. Drop Plan – N/A

New Business:

A. Open Meet & Greet with Mr. Jonathan Arnold

The other candidate withdrew, and Mr. Arnold explained his background and experience with his prior job and how it was relevant to the pension board.

Motion was made by Lt Brown to approve Mr. Arnold and it was seconded by Trey Purser. The motion passed unanimously.

Chief made comments that the new nominees and to include Lynn Husemann, Trey Purser and Jonathan Arnold would be put on the next agenda for the council meeting to approve and be introduced to the town council.

Consent agenda: Invoices for None

Chief solicited Board Member comments:

Trey Purser – Nothing to note

George Brown – Thanks for working on DROP program

Lynne Husemann – No comment

Rick Thomas –

The meeting was adjourned at 4:38 PM

Respectfully Submitted,

George Brown
Acting secretary