



CITY OF HENDERSONVILLE
CITY COUNCIL SECOND MONTHLY MEETING
Operations Center - Assembly Room | 305 Williams St. | Hendersonville NC 28792
Wednesday, July 28, 2021 – 4:00 PM

AGENDA

1. CALL TO ORDER

2. PRESENTATIONS

- A. SHARP Designation Fire Station #2 – *Lu Ann Welter, HR Coordinator*
- B. Sidewalk Mural Project – Friends of Downtown, *Jamie Carpenter*
- C. King Street Pedestrian Improvements and S Main Roundabout Concept Presentation by Kimley-Horn and Discussion – *Brent Detwiler, City Engineer*
- D. ARP Funding Presentation – *Alex Norwood, Intern, UNC Chapel Hill*

3. ADJOURN

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Lu Ann Welter

MEETING DATE: June 3, 2021

AGENDA SECTION: Presentations

DEPARTMENT: HR

TITLE OF ITEM: SHARP Designation Fire Station #2 – *Lu Ann Welter, HR Coordinator*

SUGGESTED MOTION(S):

None.

SUMMARY:

Fire Station #2 has been designated a SHARP site by the NC Department of Labor.

BUDGET IMPACT: \$0

Is this expenditure approved in the current fiscal year budget?

If no, describe how it will be funded.

ATTACHMENTS:

SHARP background information

In October of 2019, the City of Hendersonville requested to be part of the North Carolina Department of Labor (NCDOL) Consultative Services program. In doing this, the City invited NCDOL's Occupational Safety and Health Division (OSHA) to come on-site and inspect our facilities, trainings, practices, and procedures. Over eight months, the program's consultants Gary Thorpe and Lee McKinney inspected City Hall, City Operations, Motor Pool, Water Treatment Plant, Wastewater Treatment Plant, Public Works Maintenance Building and Fire Station #2. Noted hazards and suggestions of best practices were reported back to the City along with deadlines to fix or improve deficiencies. Throughout this process, the City, across all departments, spent around \$8,000 improving safety.

Through this process, the consultants recommended Fire Station #2 go an extra step and move into the SHARP program. SHARP stands for **Safety and Health Achievement Recognition Program** and is designed for small and mid-size employers that have established, implemented, and maintained exceptional workplace safety standards. SHARP (Public Sector) is a program that recognizes certain categories of public sector employers who have developed and maintained effective safety and health programs. Current categories include school maintenance, public works, sheriff and police, public utilities, fire, EMS, and parks and recreation.

Moving forward with this initiative, the consultants made a second visit to Fire Station #2 and met with senior staff to complete their Safety and Health Program Assessment Worksheet Form 33. This worksheet has 58 safety statements which they scored from zero to three, three being the best. Fire Station #2 averaged a 2.67 rating, out of three, qualifying for SHARP status. Annual reviews of the facility are now required.

Currently, there are 194 SHARP designated entities in North Carolina, six of them fire stations. There are no others in Henderson, Polk, or Transylvania Counties and only one in Buncombe.

Our Fire Department is to be commended for going above normal practice and achieving this level of excellence.



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Jamie Carpenter, Downtown Manager **MEETING DATE:** July 28, 2021

AGENDA SECTION: PRESENTATIONS **DEPARTMENT:** Community Development

TITLE OF ITEM: Sidewalk Mural Project – Friends of Downtown, *Jamie Carpenter*

SUGGESTED MOTION(S):

None

SUMMARY:

The Friends of Downtown Hendersonville are pleased to share the award of a grant to do a sidewalk mural project. The official project and grant announcement cannot be shared publicly until July 28 per grant requirements.

BUDGET IMPACT: \$ 0

Is this expenditure approved in the current fiscal year budget? N/A

If no, describe how it will be funded. N/A

ATTACHMENTS:



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Brent Detwiler **MEETING DATE:** July 28, 2021

AGENDA SECTION: PRESENTATION **DEPARTMENT:** Engineering

TITLE OF ITEM: King Street Pedestrian Improvements and S Main Roundabout Concept Presentation by Kimley-Horn and Discussion – *Brent Detwiler, City Engineer*

SUGGESTED MOTION(S):

N/A

SUMMARY:

Kimley-Horn has been asked to develop concepts for a corridor plan along N. King Street from 2nd Avenue to 4th Avenue as this corridor was designated as a priority at Council's retreat earlier this year. The concepts focus on available right of way, utilities, impacts to, and accommodations for sidewalk, pedestrian enhancements, and parking.

With the implementation of NCDOT project U-6049, the convergence of King Street, Main Street, and Church Street will be accommodated through a new roundabout intersection. In addition, the existing railroad right-of-way has been recently designated to be converted to a rail to trails project with Henderson County. Lastly, the U-6049 project will create new opportunities for land usage with the roundabout implementation. As such, the City of Hendersonville has asked Kimley-Horn to look at the area and develop concept sketches for utilization of the area under the new configuration. The exercise is intended to explore elements for gateway features, park space, and access to the Ecusta Trail. The overall intent is to move from concept phase to detailed design prior to NCDOT moving to R/W acquisition in 2023.

Kimley-Horn will present these concepts for further discussion so that staff may get direction on further refinement and possible implementation.

BUDGET IMPACT: \$

Is this expenditure approved in the current fiscal year budget? N/A

If no, describe how it will be funded. N/A

ATTACHMENTS:

Presentation



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Alex Norwood, Intern UNC Chapel Hill **MEETING DATE:** July 28, 2021

AGENDA SECTION: PRESENTATION **DEPARTMENT:** Administration

TITLE OF ITEM: ARP Funding Presentation – Alex Norwood, *Intern, UNC Chapel Hill*

SUGGESTED MOTION(S):

SUMMARY:

The City of Hendersonville is slated to receive a total of \$4.5 million dollars in funds as part of the American Rescue Plan. The use of these funds is limited, and all money spent must in some way relate to COVID-19 recovery efforts. Federal guidance has stipulated that the funds must be allocated by the end of FY2024. Some of the goals associated with funding from the American Rescue Plan include improving water, sewer, or broadband infrastructure, providing economic relief for community members, addressing disparities in public health outcomes, and responding to economic damage from the pandemic. A portion of the money (\$1.8 million) has already been allocated to fund necessary water infrastructure projects leaving approximately \$2.7 million left to allocate over the next 4 years.

The city council has expressed interest in providing some level of funding to nonprofit organizations using funds from the American Rescue Plan. Staff has recommended that the city allocate \$1 million of the ARP funds to give to nonprofit organizations over the next four years (\$250,000 a year). Staff has developed an application for nonprofit organizations to use when applying for funding that will help ensure the funds are being used appropriately by recipient organizations. Upon receiving input from council, staff anticipates releasing the application in August of 2021.

BUDGET IMPACT: \$0

Is this expenditure approved in the current fiscal year budget? N/A

If no, describe how it will be funded. N/A

ATTACHMENTS:

ARP Funding Application

Presentation to follow.

CITY COUNCIL:
BARBARA G. VOLK
Mayor
JERRY A. SMITH, JR
Mayor Pro Tem
JEFF MILLER
DR. JENNIFER HENSLEY
LYNDSEY SIMPSON

CITY OF HENDERSONVILLE

The City of Four Seasons



ARP Process

American Rescue Plan

As part of the American Rescue Plan passed by the federal government in 2021, the City of Hendersonville received \$4.5 million in relief funds to be spent by the end of 2024. The city has decided to designate \$1 million of the money it has received from the American Rescue Plan to nonprofit organizations in the City of Hendersonville. \$250,000 will be awarded to nonprofits each year over the next four years via the application process detailed below.

Goals of Funding

- Providing economic relief for community members.
- Improving infrastructure.
- Addressing disparities in public health outcomes resulting from the COVID-19 pandemic.
- Providing funding for community development initiatives.

Application Process

1. Read through and sign acknowledgement of legal guidelines for use of funds.
2. Complete application.
3. Provide any additional materials as requested.

Item D.

JOHN F. CONNET
City Manager
ANGELA S. BEEKER
City Attorney
ANGELA REECE
City Clerk

Application

City of Hendersonville
Request for ARP Funds FY21-22
Contact: Adam Murr; amurr@hvlnc.gov
Application Due Date:

A. General Information

1. Organization Name:
2. Organization Tax Id Number:
3. Address:
4. City, State, Zip Code:
5. Website Address:
6. Contact Person:

Name:

Title:

Phone Number:

Email:

B. Grant Request Information

1. Amount of request:
2. Total project budget:
3. Will the funding be used to:

___ Maintain an existing project

___ Expand an existing project

___ Start a new project

C. Project Information

1. Project Title:
2. Anticipated Start Date:
3. Anticipated End Date:

4. Which of the following areas listed below will your project address? Check all that apply.

- ☐ Public health
- ☐ Assisting community members with medical or housing expenses stemming from the COVID-19 pandemic
- ☐ Affordable housing
- ☐ Community development
- ☐ Infrastructure improvement
- ☐ Environmental sustainability
- ☐ Education
- ☐ Childcare services
- ☐ Expanding internet access
- ☐ Tourism
- ☐ Community events

5. Describe the issue or need that your project will address.

6. Provide a project description (2-3 sentences) for our grant selection and communication process.

7. How will your project benefit the City of Hendersonville? Estimate the number of city residents that will be impacted by this project.

8. Discuss the impact of your project on underserved communities.

9. How will this funding help with COVID-19 recovery efforts?

10. Describe the expected benefits, outcomes, or results that your participants will gain from their involvement in the project.

11. How will you measure and evaluate the overall success of your project? What indicators will show project success?

12. If your project has been offered before, briefly describe the results and any changes that have been made to the project to improve outcomes for the participants.

D. Budget Information

1. List all funding sources/uses for the project.
2. Estimate the number of volunteers involved in the project, if any?

E. Attachments

Attach a proposed budget for your project along with any documents that relate to your project that would be beneficial to your application.

Legal Acknowledgments

All use of the fund must comply with the following:

Use of Funds:

The North Carolina Constitution and General Statutes provide the legal framework under which local governments operate.

3.1 The three key legal limitations to the expenditures of public funds are (1) the expenditure be for a public purpose, (2) the activity supported be one in which the local government has the statutory authority to engage, and (3) the expenditure not be inconsistent with the laws or the constitution of the state or federal government.

3.2 The courts have used two guiding principles in determining whether a particular activity is for a public purpose: (1) whether it involves “a reasonable connection with the convenience and necessity of the [local government]”, and (2) whether it “benefits the public generally, as opposed to special interests or persons.”

3.3 A local government may contract with faith-based organizations as long as the contract (1) has a secular purpose, (2) has a primary effect of neither advancing nor inhibiting religion, and (3) does not create an excessive entanglement between the government and religion.

Accountability Requirements:

Effective October 1, 2012, the General Assembly will require certain entities that receive public funds—namely nonprofit corporations—to comply with specified transparency requirements. Specifically, S.L. 2012-169 requires a nonprofit corporation that receives over \$5,000 of public funds (from a local government, the State, or the federal government) within a fiscal year in grants, loans, or in-kind contributions, to provide the following information upon written request from any member of the public:

(1) The nonprofit’s latest financial statements. The financial statements must include a balance sheet as of the end of the fiscal year and statement of operations for that year. They also must contain “details about the amount of public funds received and how those funds were used.”

(2) The nonprofit’s most recently filed Internal Revenue Service (IRS) Form 990, Form 990-EZ or a copy of its Form 990-N submittal confirmation. A nonprofit may redact information not required for public disclosure pursuant to 26 U.S.C. § 6104(d)(3). Alternatively, a nonprofit may satisfy this requirement if it posts this information on its website or if another entity posts the information as part of a database of similar documents. The information must be accessible by the general public without charge. Also, if another entity maintains the information, the nonprofits must include a link to the other entity’s website on its own website.

Sign and Date

Applicant

Date