



**CITY OF HENDERSONVILLE**  
**HENDO EARTH FEST SUBCOMMITTEE**  
Virtual  
**Monday, February 16, 2026 – 5:15 PM**



## AGENDA

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

A. Review & approve February 3rd meeting minutes

**4. BUSINESS**

A. Review feedback from last year - *Virginia Tegel*

B. General updates

Vendor/Exhibitor Coordinator - Pam Torlina

Virginia would like to invite Field & Kitchen to exhibit

Volunteer Coordinator - Sarah Richards & Gretchen

Marketing Coordinator - Caitlyn Gendusa

Caitlyn emailed Wells Fargo branch manager to reserve parking lot. Virginia would like to discuss assigning parking there for HHS band (truck, trailer, and musicians)

Review updates to budget sheet

Bicycle Coordinator - Dawn Barr

Business Coordinator - Jill Carter

EV Car Show Coordinator - Richard Harris

C. Consideration of virtual vs. in person meetings going forward - *Virginia Tegel*

**5. ADJOURNMENT**

*The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.*



**CITY OF HENDERSONVILLE**  
**HENDO EARTH FEST SUBCOMMITTEE**  
**Virtual**  
**Tuesday, February 03, 2026 – 5:15 PM**



**MINUTES**

**CALL TO ORDER**

Meeting called to order at 5:21 p.m.

Present: Elle Travis, Sarah, Gretchen, Dawn Barr, and Pam.

Absent: Virginia Tegel, Emily Davidson, Richard, and Jill Carter. Kimberly is no longer a member due to time constraints.

**APPROVAL OF AGENDA**

Sarah Richards motioned to approve first followed by Dawn Barr

**APPROVAL OF MINUTES**

Approval of January 20th meeting minutes – Sarah Richards motioned to approve first followed by Dawn Barr

**BUSINESS**

Upcoming meeting reminder

February 17th, March 3rd, March 17th, March 31, April 14th

All meetings are at 5:15 with location specified closer to meeting date.

Hendo Earth Fest: April 18th 10am-3pm

General Updates

Vendor/Exhibitor Coordinator - All exhibitors and food trucks have been approved except Optimum which Sarah is reaching out to to learn more about their proposed sustainability efforts for the event.

Volunteer Coordinator - Sarah & Gretchen are starting to reach out to prospective volunteers.

Marketing Coordinator - Caitlyn Gendusa – no update

Bicycle Coordinator - Dawn Barr – no update

Business Coordinator - Jill Carter – not present

EV Car Show Coordinator - Richard Harris – not present

Discuss budget allocation – up to date budget is now available and leaves a little under \$1,000 remaining to use. Caitlyn is reaching out to Quench Buggy to see if they can provide a water refill station.

## **ADJOURNMENT**

Meeting adjourned at 6:24 p.m.

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