



CITY OF HENDERSONVILLE
ENVIRONMENTAL SUSTAINABILITY BOARD
City Hall - Chambers | 160 6th Ave E, Hendersonville, NC 28792
Thursday, January 18, 2024 – 3:30 PM



AGENDA

1. CALL TO ORDER

A. Meeting called to order at 3:36pm

Kelly Pahle absent

2. APPROVAL OF AGENDA

A. Mary Ellen motioned to approve first followed by Grady with the addition of adding a Tree Ordinance update.

3. APPROVAL OF MINUTES

A. Approval of January 11, 2024 meeting minutes

Virginia motioned to approve first followed by Grady

4. NEW BUSINESS

A. Staff Liaison Update: *Caitlyn Gendusa - Staff liaison*, 10 minutes

Confirmation of E.S.B. and Tree Board meeting to review Comp. Plan on 2/7/24 at 1pm - All board members should be able to attend.

Support confirmed from board on making public electric vehicle charging stations require a fee to use with the addition of having a 30 minute - 1 hour charging fee free period.

Farmers Market booth - Board decided on having a booth once a month during the season with the exclusion of big holidays weekend. Board will get back with Caitlyn on specific market weekends to reserve.

Sustainability Strategic Plan Survey now posted. Suggestions for promoting: Post survey in waterbill, at City events, and County public schools .

Suggestions for community grant projects presented

B. City Council Update: *Lyndsey Simpson, Mayor Pro Tem*. 10 minutes

Tree canopy overview presented

Affordable housing committee accepting 7 members with 2 City Council members

C. Vote to update meeting schedule

Virginia motioned to approve first followed by Ann to have February and March meetings at City Hall with the rest of the meetings for the year at the City Operations Center

5. SUBCOMMITTEE UPDATES

A. Hendo Earth Fest, 5 minutes

Discussed using logo stamp for bags
Working with Summit Marketing for graphics
Finalized press release and working on approving proclamation

B. Waste Reduction, 10 minutes

Ideal location for sustainability station would be between Maple Street and the Train Depot however Virginia learned this location may be in conflict with future City plans and is contacting Jamie Carpenter to find out more.

6. OLD BUSINESS

A. Formal adoption of FY25 budget, 5 minutes

Mary Ellen motioned to approve first followed by Grady

B. Discuss use of remainder FY24 budget on community grants, 15 minutes

Ann motioned to approve first followed by Gina to award \$5,000 of the board's budget to create ADA assessable beds and educational sign to the Brooklyn Community Garden with any remaining funds to be used for garden beds.

7. OTHER BUSINESS

8. ADJOURNMENT

A. Meeting adjourned at 5pm

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.



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ENVIRONMENTAL SUSTAINABILITY BOARD
 City Hall | 160 Sixth Avenue E | Hendersonville, NC 28792
 Thursday, January 11, 2024 – 3:30 PM



MINUTES

1. CALL TO ORDER

- A. Meeting called to order at 3:34pm

All present

APPROVAL OF AGENDA

2. Virginia motioned to approve first followed by Grady

APPROVAL OF MINUTES

3. November 2023 meeting minutes

Jill motioned to approve first followed by Grady

OLD BUSINESS

4. Affordable Housing Committee (5 minutes) - *Lyndsey Simpson, Mayor Pro-tem*

Councilwoman Simpson mentioned that an Affordable Housing Committee was approved at the last City Council meeting and they are now accepting committee members.

5. Approval of board tablecloth and t-shirts (5 minutes) - *Caitlyn Gendusa, staff liaison*

Board members unanimously selected a tablecloth and banner option along with a t-shirt preference.

NEW BUSINESS

6. FY25 board budget request discussion (55 minutes) - *Caitlyn Gendusa, staff liaison*

General Comments:

Caitlyn verifying how we can track number of visitors to Hendo Earth Fest / Caitlyn checking on information sign for Hendo Earth Fest / Caitlyn asking Stormwater Manager to provide key areas in community for stormwater restoration projects for proposed new board initiative / Board commented a member of the board should volunteer to be in charge of sustainability station. Virginia volunteered with Jill volunteering to maintain small pollinator raised bed. / Caitlyn will work on having Communications staff start advertising for Sustainability Hero Award.

OTHER BUSINESS

7. FY24 board budget discussion (25 minutes) - *Caitlyn Gendusa, staff liaison*

At next board meeting members should come with ideas of what small community grants could be awarded to groups/organizations.

ADJOURNMENT

8. Meeting adjourned at 4:50pm

Mary Ellen motioned to adjourn first followed by Kelly

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Environmental Sustainability Board
FY25 Budget Draft

Item A.

Amount	Sub-category	Use	Notes
\$7,000	Hendo Earth Fest	Partial fulfillment of Bee City event requirement	Increased by \$1,000 to account for 2 off-duty police officers for security during event (\$871 for the officers rounded up)
\$3,500	Waste Reduction Sub-committee	Sustainability Station - Subpod, grow bed bundle, tumbler, scrap collector, signage, and printing	
\$500	Community Outreach/Mayor's Monarch Pledge	Could be used for small grants to community projects	
\$200	Sustainability Hero Award	Award	
\$200	Bee City	Annual fee	
\$300	Bee City	Monarch Migration Month Classroom sponsorship	
\$5,000		Stream restoration cost-share program in partnership with Stormwater & Sustainability	Pilot for FY25 and consider broadening focus in future years

Total Request (\$):

\$16,700

\$15,000	Approved Budget
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	Category	Description
\$6,000	Hendo Earth Fest	
\$400	Banner and table cloth	
\$2,500	Waste Reduction Subcommittee Initiatives	Compost site
\$250	Mayor's Monarch Pledge Initiatives	Native seed swap giveaway
\$5,000	Community grants	
\$200	Sustainability Hero Award	
\$700	Miscellaneous	

\$15,050 Total allocated

(\$50) Remaining