



CITY OF HENDERSONVILLE
CITY COUNCIL SECOND MONTHLY MEETING
Operations Center-Assembly Room | 305 Williams St. | Hendersonville, NC 28792
Wednesday, August 27, 2025 – 4:00 PM

AGENDA

1. **CALL TO ORDER**
2. **CONSIDERATION OF AGENDA**
3. **CONSENT AGENDA** - *Items are considered routine, noncontroversial in nature and are considered approved by a single motion and vote.*
 - A. Small Business Infrastructure Grant Program for Helene related 7th Ave E sidewalk restoration - *Blake Fulgham, Management Analyst II-Strategy & Performance*
 - B. Small Business Infrastructure Grant Opportunity for Cane Creek Industrial Park waterline connection - *Blake Fulgham, Management Analyst II-Strategy & Performance*
4. **PRESENTATIONS**
 - A. Addressing Commercial Vacancy and Maintenance Presentation – *Stephanie Sweeney, Summer Intern*
 - B. Shuffleboard Club Update – *Jay Fitzpatrick, President*
 - C. Water and Sewer Commission Update – *John Connet, City Manager*
5. **ADJOURN**

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Blake Fulgham, Management Analyst II **MEETING DATE:** 08/27/2025

AGENDA SECTION: Consent Agenda **DEPARTMENT:** Administration

TITLE OF ITEM: Grant Opportunity

SUGGESTED MOTION(S):

I move City Council to adopt the *Resolution by the City of Hendersonville City Council in support of the second Application for the NCDOT Small Business Infrastructure Grant Program (SmBIZ)*.

SUMMARY:

I am resubmitting this agenda item summary and resolution because the initial submission did not include the resolution document as well as the local government certification document.

The City of Hendersonville staff are seeking approval to apply for the Small Business Infrastructure Grant Program through the NC Department of Commerce to fund a sidewalk restoration project which will include repairing, replacing, and or restoring roughly 1,000 linear feet of sidewalk along 7th Avenue E between Elm St. and Victory Heir St. This grant does not require a match. This project has the opportunity to benefit the still recovering small businesses in the area economically while increasing the accessibility and safety of our existing pedestrian travel network. Currently multiple sections of the sidewalk are of safety risk due to missing pieces of sidewalk and a section of the foundation being washed out and removed.

BUDGET IMPACT: N/A

Is this expenditure approved in the current fiscal year budget? N/A

If no, describe how it will be funded. SmBIZ Grant

ATTACHMENTS:

Applications



Small Business Infrastructure Grant Program

Local Government Certifications

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the applicant certifies that the information in this application and the attached statements and exhibits are true, correct, and complete to the best of the signatory's knowledge and belief. The signatory further certifies:

- 1 that, as Authorized Representative, the signatory has been authorized to file this application by formal action of the governing body;
- 2 that the governing body agrees that if a grant is awarded, the applicant will provide proper and timely submittal of all documentation requested by the Grantor Agency;
- 3 that the applicant has substantially complied with or will comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to this project;
- 4 that the applicant has analyzed the listed business or businesses and determined that they meet the Program requirements regarding location, employment numbers, and adverse impact;
- 5 that the project is in accordance with the location, infrastructure needs, and adverse impact requirements of the Program; and
- 6 that the county which the applicant sits and in which the project will take place has not received the maximum total funds it is allowed under the Program.

Signature of Local Government Chief Elected Official

Typed Name

Typed Title

Date

Resolution #__-____

**CITY OF HENDERSONVILLE RESOLUTION
APPLICATION FOR NORTH CAROLINA
DEPARTMENT OF COMMERCE SMALL BUSINESS
INFRASTRUCTURE GRANT PROGRAM (SMBIZ)
RURAL ENGAGEMENT & INVESTMENT
PROGRAM (7TH AVE E SIDEWALK
RESTORATION)**

WHEREAS, City of Hendersonville's has continued to complete repair and resiliency projects as part of continued Hurricane Helene recovery efforts; and

WHEREAS, the City has proposed the 7th Ave E Sidewalk Restoration project which will result in the repair and restoration of the pedestrian sidewalk that will support small businesses between Elm St and 1225 7th Ave E, Hendersonville, NC 28792; and

WHEREAS, the City wishes to pursue funding in the amount of up to \$1 million dollars from the North Carolina Department of Commerce, Small Business Infrastructure Grant Program (SmBIZ) Rural Engagement & Investment Program for this project; and,
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of

Hendersonville that:

1. The City of Hendersonville is authorized to submit a formal application to the North Carolina Department of Commerce, Rural Engagement & Investment Program in order to provide assistance to design and construct the 7th Ave E Sidewalk Restoration Project; and,
2. The Mayor is authorized to execute (Local Government Certification) as part of the application; and
3. The City Manager or their designee shall be considered the City's Authorized Official when executing or providing any funding application or other documents associated with the project.

Adopted by the City Council of the City of Hendersonville, North Carolina on this the 27th day of August, 2025.

Attest:

Barbara G. Volk, Mayor, City of Hendersonville

Jill Murray, City Clerk

Approved as to form:

Angela S. Beeker, City Attorney



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Blake Fulgham, Management Analyst II **MEETING DATE:** 08/27/2025

AGENDA SECTION: Consent Agenda **DEPARTMENT:** Administration

TITLE OF ITEM: Grant Opportunity

SUGGESTED MOTION(S):

I move City Council to adopt the *Resolution by the City of Hendersonville City Council in support of the Application for the NCDOT Small Business Infrastructure Grant Program (SmBIZ)*.

SUMMARY:

I am resubmitting this agenda item summary and resolution because the initial submission did not include the resolution document as well as the local government certification document.

We will be applying for a second project grant under the NC Department of Commerce Small Business Grant Program that will be creating a waterline connection along Mills Gap Rd that will support the Cane Creek Industrial region. This waterline will increase reliability and redundancy for the current waterline that runs across Cane Creek Industrial Park Rd., which received damage due to Hurricane Helene and lays at the bottom of Mudd Creek. Currently we have only completed a temporary repair. During Helene, when this current waterline was damaged, the Cane Creek Industrial Park was without water and was greatly affected, so this additional waterline provides resiliency providing an opportunity for this area to remain in water if the other nearby line is damaged or taken out completely. This grant does not require a local municipal match in funding. This waterline replacement project will likely require us to replace between 2,700-3,000 feet of waterline but could be up to 4,000 feet of waterline if determined needing to extend the connection point based on the size of the current waterline connection points in relation to the new line. Discussion about the extension point is ongoing and will be updated before grant submittal.

BUDGET IMPACT: N/A

Is this expenditure approved in the current fiscal year budget? N/A

If no, describe how it will be funded. SmBIZ Grant

ATTACHMENTS:

Applications



Small Business Infrastructure Grant Program

Local Government Certifications

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the applicant certifies that the information in this application and the attached statements and exhibits are true, correct, and complete to the best of the signatory's knowledge and belief. The signatory further certifies:

- 1 that, as Authorized Representative, the signatory has been authorized to file this application by formal action of the governing body;
- 2 that the governing body agrees that if a grant is awarded, the applicant will provide proper and timely submittal of all documentation requested by the Grantor Agency;
- 3 that the applicant has substantially complied with or will comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to this project;
- 4 that the applicant has analyzed the listed business or businesses and determined that they meet the Program requirements regarding location, employment numbers, and adverse impact;
- 5 that the project is in accordance with the location, infrastructure needs, and adverse impact requirements of the Program; and
- 6 that the county which the applicant sits and in which the project will take place has not received the maximum total funds it is allowed under the Program.

Signature of Local Government Chief Elected Official

Typed Name

Typed Title

Date

Resolution #__-____

**CITY OF HENDERSONVILLE RESOLUTION
APPLICATION FOR NORTH CAROLINA
DEPARTMENT OF COMMERCE SMALL BUSINESS
INFRASTRUCTURE GRANT PROGRAM (SMBIZ)
RURAL ENGAGEMENT & INVESTMENT
PROGRAM (CANE CREEK INDUSTRIAL
PARK REDUNDANT WATERLINE
CONNECTION)**

WHEREAS, The City of Hendersonville has continued to complete repair and resiliency projects as part of continued Hurricane Helene recovery efforts ; and

WHEREAS, the City has proposed the Cane Creek Industrial Park Redundant Waterline Connection Project which will result in increased redundancy and resiliency of clean water access at the Cane Creek Industrial Park and within the Hoopers Creek community; and

WHEREAS, the City wishes to pursue funding in the amount of up to \$1 million dollars from the North Carolina Department of Commerce, Small Business Infrastructure Grant Program (SmBIZ) Rural Engagement & Investment Program for this project; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hendersonville that:

1. the City of Hendersonville is authorized to submit a formal application to the North Carolina Department of Commerce, Rural Engagement & Investment Program in order to provide assistance to design and construct the Cane Creek Industrial Park Redundant Waterline Connection Project; and
2. The Mayor is authorized to execute (Local Government Certification) as part of the application; and
3. The City Manager or their designee shall be considered the City's Authorized Official when executing or providing any funding application or other documents associated with the project.

Adopted by the City Council of the City of Hendersonville, North Carolina on this the 27th day of August 2025..

Attest:

Barbara G. Volk, Mayor, City of Hendersonville

Jill Murray, City Clerk

Approved as to form:

Angela S. Beeker, City Attorney



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Stephanie Sweeney **MEETING DATE:** August 27, 2025
AGENDA SECTION: Presentations **DEPARTMENT:** Downtown
TITLE OF ITEM: Addressing Commercial Vacancy and Maintenance Presentation – *Stephanie Sweeney, Summer Intern*

SUGGESTED MOTION(S):

SUMMARY: Research was done on vacancy policies in North Carolina. Presentation will include proposed recommendations reviewed by internal departments and downtown boards and committees.

ATTACHMENTS:



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: John Connet, City Manager **MEETING DATE:** 8/27/2025
AGENDA SECTION: PRESENTATION **DEPARTMENT:** Administration
TITLE OF ITEM: Shuffleboard Club Update – *Jay Fitzpatrick, President*

SUGGESTED MOTION(S):

NA

SUMMARY:

Mr. Fitzpatrick will give an update regarding the activities of the shuffleboard club.

BUDGET IMPACT: \$

Is this expenditure approved in the current fiscal year budget? NA

If no, describe how it will be funded. NA

ATTACHMENTS:

None



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: John Connet, City Manager **MEETING DATE:** 8/27/2025
AGENDA SECTION: PRESENTATION **DEPARTMENT:** Administration
TITLE OF ITEM: Water and Sewer Commission Update – John Connet, City Manager

SUGGESTED MOTION(S):

NA

SUMMARY:

City Manager John Connet will give an update regarding the establishment of the Water and Sewer Commission.

BUDGET IMPACT: \$ NA

Is this expenditure approved in the current fiscal year budget? NA

If no, describe how it will be funded. NA

ATTACHMENTS:

None