CITY OF HENDERSONVILLE
ENVIRONMENTAL SUSTAINABILITY BOARD

Operations Center – Second Floor Conference Room | 305 Williams St. | Hendersonville, NC 28792
Tuesday, November 10, 2026 – 5:30 PM

AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
   - A. Approve October 2026 Minutes
4. **BUSINESS**
   - A. City Council Update - *Gina Baxter, City Council Member*
   - B. Chimney Swift Tower Update - *Joey Burnett, Member*

     Update on the Swift tower - design options

     Swift tower - public art component

     Swift tower - call for workshop space to fabricate panels prior to install

     SDS battery solution
   - C. Review FY27 Community Engagement Plans - *Caitlyn Gendusa, Staff Liaison*
   - D. Hendo Earth Fest

     Discuss ESB volunteer roles needed (Chair, etc)

     Special events application submitted
   - E. Decide on Annual Retreat Date - *Caitlyn Gendusa, Staff Liaison*
5. **ADJOURNMENT**

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.

CITY OF HENDERSONVILLE
ENVIRONMENTAL SUSTAINABILITY BOARD

Operations Center – Second Floor Conference Room | 305 Williams St. | Hendersonville, NC 28792
Tuesday, October 13, 2026 – 5:30 PM

MINUTES

CALL TO ORDER

Meeting called to order at 5:37 p.m.

Members present: Emily Davidson, Kimberly Blackwell, Joey Burnett, Jill Carter (virtual), Virginia Tegel, and Hana Price Members absent: Jack Carr

APPROVAL OF AGENDA

Virginia requested the addition of Hillandale Elementary Recycling program

Emily motioned to approve first followed by Joey.

APPROVAL OF MINUTES

September 2026 minutes – Emily motioned to approve first followed by Kim.

BUSINESS

2. Reminder - Board appreciation get together - please RSVP yes or no

   Thursday, October 29 from 5:00 PM – 7:00 PM

3. Sustainability Demonstration Station Maintenance, *Virginia Tegel, Member*

   Caitlyn reaching out to property maintenance again to see why a delivery of mulch wasn't dropped off

4. Volunteer opportunities - *Emily Davidson, Chair*

   Virginia and Joey volunteered to table at the Farmers Market October 31st

   Emily is emailing Caitlyn an email template to send out to the volunteer list

   Green Drinks talk – the board would like the topic to be invasive species and possibly collaborate hosting with Tommy Oakman from the Tree Board. Caitlyn is emailing Emily along with Tommy.

5. Hendo Earth Fest - Emily Davidson, Chair

   Jill, Joey, Virginia, Kimberly, and Emily volunteered to be a part of the subcommittee.

   Caitlyn is contacting Visitor's Center to reserve venue

Emily will reach out to last year's subcommittee members

Caitlyn will work with Joey to draft special events application for event.

Set first meeting, plan to reach out to last years participants

6. Chimney swift tower - *Emily Davidson, Chair*

   Virginia is reaching out to Apple Country Woodworkers to build

   Caitlyn is finding out if a permit is required from the County

   Virginia mentioned we could have a public engagement event to paint the boards that make up the tower

   Caitlyn is finding out if private businesses can sponsor

7. ESB and Tree Board Collaboration - *Emily Davidson, Chair*

   The board will revisit planning a Tree Board E.S.B. social

   Caitlyn will email both boards ahead of meeting to see if a member of the board wants to attend the other's meeting.

8. Hendo Green Partnership - *Jill Carter, Member*

   Jill is working on re-engaging with this program and working to promote and gain more applicants.

9. City update - *Gina Baxter, City Council Liaison*

   Caitlyn is moving this topic to be earlier in future agendas since Gina had to leave early.

10. Annual retreat planning & potluck - *Caitlyn Gendusa, Staff Liaison*

    The board would like the retreat to occur in December

    Caitlyn will work with Emily to send out a survey of questions prior to the retreat.

11. Recycling program at Hillandale Elementary School – Virginia proposed that the board put together a letting commending the students on their work to start a recycling program. Emily volunteered to draft letter.

ADJOURNMENT

Virginia motioned to adjourn first followed by Joey at 6:36 p.m.

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