



CITY OF HENDERSONVILLE
ENVIRONMENTAL SUSTAINABILITY BOARD
City Hall - Council Chambers | 160 Sixth Avenue E. | Hendersonville, NC
28792



Thursday, December 19, 2024 – 3:30 PM

AGENDA

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF MINUTES**

A. Approval of November 21, 2024 meeting minutes

4. **OLD BUSINESS**

A. Designate ESB member to coordinate stream restoration cost-share approved in this year's board budget - *Virginia Tegel, Chair, 10 minutes*

Overview: This item was voted on at the last budget planning meeting. The idea is this grant would build on the smaller community grants ESB has done (ex. Caregivers of Mother Earth and bird sanctuaries) to provide funds to community members who apply for stream restoration work.

B. Green Business Partnership Update - *Jane Edgar, 10 minutes*

C. Hendo Earth Fest Update - *Omar Zafra, Member, 10 minutes*

D. Waste reduction update - *Virginia Tegel, Chair, 5 minutes*

Compost bin program

International Compost Awareness Week

E. Student member - *Virginia Tegel, Chair, 5 minutes*

5. **CITY LIAISON UPDATE**

A. Brooklyn Community Garden grand opening - Thursday March 20th, tentatively at 4:30pm

6. **CITY COUNCIL LIAISON UPDATE**

7. **NEW BUSINESS**

A. Consideration of new meeting time - *Caitlyn Gendusa, staff liaison, 5 minutes*

B. Vote on bird sanctuary sign honoring Crystal Cauley - *Virginia Tegel, Chair, 5 minutes*

C. Vote on rescheduling January meeting due to conflict with Caitlyn Gendusa's schedule -
Caitlyn Gendusa, Staff liaison, 5 minutes

D. Vote on next year's budget request and confirm board member priorities/projects - *Caitlyn Gendusa, Staff liaison and Virginia Tegel, Chair, 20 minutes*

8. **OTHER BUSINESS**

9. **ADJOURNMENT**

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.



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Thursday, November 21, 2024 – 3:30 PM

MINUTES

1. CALL TO ORDER

Meeting called to order at 3:36pm

Present: Jill Carter, Gina Baxter, Virginia Tegel, Omar Zafra, Tanya Guzman, Jane Edgar (remotely), and Grady Nance

Absent: Frank Stewart

2. APPROVAL OF AGENDA

Grady Nance approved first followed by Gina Baxter

3. APPROVAL OF MINUTES

1. Approval of September 2024 meeting minutes

Grady Nance approved first followed by Jill Carter

4. OLD BUSINESS

2. Hendo Earth Fest update and decide on new co-chair - Frank Stewart, sub-committee chair

Frank presented at the Downtown Advisory Board meeting with the event application approved. At the next Environmental Sustainability Board meeting a co-chair will be selected for the planning committee.

5. NEW BUSINESS

3. Annual retreat - Caitlyn Gendusa, staff liaison

Omar Zafra and Jane Edgar are emailing Caitlyn proposed budget requests prior to the December meeting.

Members confirmed continuing with the following focus area categories:

Energy – Grady Nance

Transportation – Gina Baxter

Waste management – Frank Stewart and Virginia Tegel

Land management – Jill Carter

Water – Omar Zafra and Tanja Guzman

Virginia brought up suggestion of each member reviewing City Council agenda to see if there are any sustainability related items that the board should be involved in or provide input.

The board is moving forward with the City offering compost bins, similar to rain barrel program.

4. Farewell to Gina Baxter - Virginia Tegel, Chair

6. ADJOURNMENT

Meeting adjourned at 5:02pm

Tanya motioned first followed by Jill Carter

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City of Hendersonville

Green Partnership Initiative

December 19th 2024

Recap of Green Partnership

The intention of the Green Partnership Initiative is to invite businesses to share their sustainability practices similar to our five focus areas

To demonstrate how their practices have similarities with the Strategic Sustainability Plan, City of Hendersonville

Please add link to Strategic Sustainability Plan City of Hendersonville

Promote a Healthy Place to Live and Work

Attract Economical Growth in our community

Five Focus Areas

Energy: Initiatives to improve energy efficiency and increase the use of renewable energy sources.

Transportation: Efforts to promote sustainable transportation options and reduce emissions from vehicles.

Waste Management: Strategies to minimize waste generation and enhance recycling and composting programs.

Five Focus Areas Continued

Land Management: Policies to protect natural resources, maintain green spaces, and promote sustainable land use.

Water: Measures to conserve water, improve water quality, and manage stormwater effectively.

These focus areas aim to reduce the city's greenhouse gas emissions by 30% by 2035

Otherwise known as 30/35

Next steps

Write draft letter of Intent of the Green Partnership Initiative

Write draft Self Assessment Questionnaire for recipients

Both for Review by Environmental and Sustainability Board January 2025

Recipients 34 business owners listed with Friends of Downtown Hendersonville,
Walmart, Kimberley Clarke, Selee

Follow up with recipients

Responsible for actions Jane Edgar and Tanya Guzman

Environmental Sustainability Board Student Member Application

****Applications are due Friday, March 20, 2024 at 5:00 p.m.******

Date of Application

Name*(required)

Do you reside within Henderson County?*(required)

Street Address*(required)

Mailing Address (If Different)

Phone*(required)

Email*(required)

The primary way you will receive information will be through email. Please list an email address where you may receive correspondence which may be subject to public records laws.

Please list any extracurricular activities that you are involved in that relate to environmental sustainability.*(required)

Please explain why you think you would be the best candidate for this student member position*(required)

For reporting purposes, please select how you identify. *(required)

Male

Female

The City is required to report this information to the State of North Carolina to ensure diversity among its advisory board appointments.

Race: For purposes of diversity and inclusion please identify your race.

Alaskan Native

American Indian

Asian American

Black

Hispanic

Pacific Islander

White

City Council Priority: The City of Hendersonville values all community members through promoting diversity, equity, and inclusion.

- The City must evaluate all laws, policies, and rules to ensure that they can be implemented and enforced in a fair and equitable manner.
- The City must evaluate all current and future programs, projects, or initiatives to ensure they build a culture where differences are valued.
- The City must ensure that leaders and staff consistently work to build trust and positive relationships throughout our entire community.

The City Council adopted a Code of Ethics for Advisory Boards/Commissions/Committees as well a Handbook. All persons appointed to City advisory boards must sign acknowledgement of this document. [You may view the Handbook and Code of Ethics Resolution and other information here.](#)

[The training video is available here.](#)

Signature- I hereby affirm that, to the best of my knowledge, the information provided on this application is true and accurate. I also acknowledge upon appointment to an advisory board I will view the Advisory Board Training Video, Handbook & Code of Ethics on the City's website and agree to abide by its tenants. *(required)

x

draw type

Submit

FY 25 Budget \$ 14,450.00

Categories	Allocated	Spent	Pending	Remaining Funds	Notes
Hendo EarthFest	\$ 7,000.00			\$ 7,000.00	
Waste Reduction Subcommittee	\$ 2,000.00			\$ 2,000.00	
Monarch Pledge/land management related activities	\$ 750.00			\$ 750.00	
Sustainability Hero Award	\$ 200.00			\$ 200.00	
Bee City Annual fee	\$ 200.00			\$ 200.00	
Monarch migration classroom sponsorst	\$ 300.00			\$ 300.00	
Business Green Partnership Program	\$ 4,000.00			\$ 4,000.00	
	\$ 14,450.00	\$ -	\$ -	\$ 14,450.00	

Definitions

Categories - Board approved initiatives

Allocated - Board approved allocation of budget funds across approved initiatives

Spent - Actual funds spent to-date

Pending - Board approved funds to be spent but have not been spent yet

Remaining funds - funds remaining to be spend

ESB Nov 2024 retreat				
topic	suggested by	address in next year??	ESB lead	action steps
sustainable energy educational items	Omar			
long table event - veg fest	Omar			
steep slopes regulations	Grady			
review city council agenda				sign up on calendar
develop relationship w schools in city				

Link to GoogleDoc to collaborate:
<https://docs.google.com/spreadsheets/d/1fJadz39oYdUWX0nDN6rPz4EESlaBLy5yz1jXa05ne7c/edit?usp=sharing>