



CITY OF HENDERSONVILLE
JUNE 2022 DOWNTOWN ADVISORY BOARD
Downtown Program Office | 125 Fifth Avenue West, Suite 200 | Hendersonville NC
28792



Tuesday, June 14, 2022 – 4:00 PM

AGENDA

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
 - A. May 2022 Downtown Advisory Board Meeting Minutes
5. **NEW BUSINESS**
 - A. Downtown Noise Ordinance Update
 - B. Façade Grant Approvals
 - C. 7th Avenue Designation Committee + HPC Partnerships
 - D. Future Project Approvals
6. **OTHER BUSINESS**
7. **ADJOURNMENT**

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.



CITY OF HENDERSONVILLE

MAY 2022 DOWNTOWN ADVISORY BOARD

Downtown Program Office | 125 Fifth Avenue West, Suite 200 | Hendersonville NC 28792

Tuesday, May 10, 2022 – 4:00 PM



MINUTES

1. CALL TO ORDER

In attendance: Caroline Gunther, Mark Pavao, Jared Bellmund, Joe Dinan (arrived after approval of agenda), Matthew Hickman, John Ryan, Chris Cormier, Walt Slagel, Julie Buckman, Jerry Fitzgerald.

Absent: Jared Bellmund, Shaquala Wiles, Carole Sitzer, Patsy DuPre.

2. PUBLIC COMMENT

There were no public comments.

3. APPROVAL OF AGENDA

John Ryan made a motion to approve the agenda, Jerry Fitzgerald seconded. A roll call vote was taken, Caroline Gunther, Mark Pavo, Matthew Hickman, John Ryan, Chris Cormier, Walt Salgel, Julie Buckman and Jerry Fitzgerald voted to approve.

4. APPROVAL OF MINUTES

1. Downtown Advisory Board April 2022 Minutes

The minutes need to be updated to reflect that Julie Buckman was present at the meeting.

Matthew Hickman made a motion to approve the agenda, John Ryan seconded. A roll call vote was taken, Caroline Gunther, Mark Pavao, Matthew Hickman, John Ryan, Chris Cormier, Walt Salgel, Julie Buckman and Jerry Fitzgerald voted to approve.

5. OLD BUSINESS

1. Friday Main Street Car Shows- Event Review

Lewis with the Apple Country Corvette Club spoke regarding the car show. The corvette club has been a part of the Music on Main event, in the past, they alternated weeks with the Carolina Mountain Classic Car Club. The classic car club is planning to be a part of each Music on Main show, and the corvette club would like to participate by extending to the court house. This was discussed at the April meeting but there was not a representative of the Corvette Club to speak and they were asked to come to the May meeting.

Corvette Club is proposing that if there is not a significant number of vehicles they will reopen the block for additional parking and traffic flow. The club also proposes reducing their closure to every other week.

Concerns from the board include access for customer parking.

Joe Dinan Motion for to recommend the Corvette Club application to extend the closure to 2nd Avenue, leaving avenues open every other week. This includes June 10, 24, July 22, August 5, 19. Jerry Fitzgerald seconded. A roll call vote was taken: Mark Pavao, Walt Slagel, John Ryan, Jerry Fitzgerald, Julie Buckman, Chris Cormier, Matthew Hickman and Joe Dinan voted to approve.

6. NEW BUSINESS

1. Downtown Events Update

Meredith Friedheim gave an update on downtown events coming downtown. A list was included for street closures of events that are coming.

New events: Jump Off Rock half marathon, May 22 175th Birthday on Courthouse Block, July 4 is an extended closure 2 blocks north, this is an event in partnership with the TDA and Henderson County Parks and Recreation.

2. Downtown Team Field Trip & Grant Project Review

Board and staff members took a trip to Greenville and Travelers Rest, South Carolina to review special projects and initiatives. Jamie Carpenter, Lew Holloway, Caroline Gunther, Jerry Fitzgerald, Patsy DuPre and Michael Arrowood (HCTDA) attended several of the meetings and tours. Including: RingoFire/Campfire Greenville, Unity Park, Synergy Mill Makerspace, and the City of Travelers Rest. The team got ideas regarding connections and planning for the Ecusta Trail as well as future space needs and opportunities that may be valuable for downtown. Ringo Fire currently works with the City of Hendersonville for the recruitment initiative and is interested in opening their second location of their local business marketing resource "Campfire" in Hendersonville.

3. TDA Grant Update

Jamie Carpenter reported that we received multiple TDA Grants for the coming year:

7. OTHER BUSINESS

1. Sidewalk Dining Ordinance - Staff Update

Jamie updated that she is working with the City Attorney on updating the sidewalk dining ordinance to allow food/beverage businesses instead of restaurants and the physical structure/outdoor expansion. The City of Raleigh has updated their ordinance similarly so we are using that to guide the process. There will be minimal change to the ordinance but with a guide for the physical structures.

Code enforcement for current outdoor dining will ramp up along with renewals in 2022.

8. ADJOURNMENT



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY



SUBMITTER:	Jamie Carpenter, Downtown Manager	MEETING DATE:	June 14, 2022
AGENDA SECTION:	NEW BUSINESS	DEPARTMENT:	Community Development - Downtown
TITLE OF ITEM:	Façade Grant Approvals		

SUMMARY:

Currently, the noise ordinance (Sec. 20-33. - Noises prohibited, nuisances) includes the following section that is not being enforced. Staff recommends that instead of removing the ordinance in its entirety that hours are added (highlighted). This should have minimal impact on current operations while providing the ability to enforce late night nuisance as we encourage downtown residential living.

9)Any business situated within the municipal services district that permits to be played within its building any electronically amplified music or speech, regardless of whether such music is live, shall not permit any door from any street or alley into such building to be or remain open during such amplification except while persons or goods are actively entering or exiting the building through such door, nor shall it permit any window to be or remain open during such amplification during the hours of 12AM to 11AM.



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY



SUBMITTER:	Jamie Carpenter, Downtown Manager	MEETING DATE:	June 14, 2022
AGENDA SECTION:	NEW BUSINESS	DEPARTMENT:	Community Development - Downtown
TITLE OF ITEM:	Façade Grant Approvals		

SUMMARY:

The Community Character Team recommended approval of the following façade grants at their June 7 meeting:

719 Maple Street

711 Maple Street

713 Maple Street

434 N Main Street (Rudi) will be on hold while the project will receive design assistance from UNC Greensboro architecture students.

Address	Business	Project	Project Cost	Grant Amt Eligible	Grant amt awarded	Year Awarded	Applicant	Bldg or busin	District	
719 Maple Street	Homemade Pasta Noodles	painting exterior	2400	1200			Launa Tierney	Lyle Chariff	7th Ave	
711 Maple Street		New storefront	10014	2500			Dunlap Construc	Lyle Chariff	7th Ave	
713 Maple Street		new storefront in one overhead door and repair brick	12000	2500			Dunlap Construc	Lyle Chariff	7th Ave	
434 N Main Street	Goldsmith by Rudi	remove and replace cedar shingles, remove and replace verticle wood siding with new wood siding	8000	3000			Dunlap Construc	Rudolph Haug	Main Street	
317 7th Avenue E		new roofing, strip paint on brick, point repair brush and seal, new storefront	32600	2500	2500	2021	Dunlap Construc	Lyle Chariff	7th Ave	
319 7th Avenue E		new roofing, strip paint on brick, point repair brush and seal, new storefront	82600	2500	2500	2021	Dunlap Construc	Lyle Chariff	7th Ave	
330 7th Ave E		new storefront	21400	2500	2500	2021	Dunlap Construc	Lyle Chariff	7th Ave	
346 7th Ave E	Underground Bakery	new light fixtures and awning wrap	5912.11	2500	2500	2021	Matthew Hickman		7th Ave	
348 7th Ave E	Underground Bakery	replace/upgrade storefront including farming and glass. Awning replacement	6709	2500	2500	2021	Matthew Hickman		7th Ave	
430 N Main Street	Dugout	replace awning shingles with cedar shingles, install siding over existing exterior, remove glass windows and install new overhead window door	6740	3000	3000	2021	Dunlap Construc	Mike Griffin	Main Street	
318 N Main Street	Hands On	painting and improving stucco façade	14550	3000	3000	2021	Joseph Knight, H	Rosdon Mall	Main Street	
500 7th Ave E	PB&J (now White Duck)	completely renovate the interior and exterior of the building. Will include new outdoor seating area in the front and parking in exterior of the building. New outdoor lighting and awning with new signage.	136500	2500	2500	2019			7th Avenue	
743 Locust Street	Formation PR	façade update includes new awning to match existing, new storefront facadew with stained wood, new exterior paint fo rmetal building to downspout side, removal and replacement of door with new full length glass door	13100	2500	2500	2019	Erica Allison		7th Avenue	
822 Locust Street	Marketplace on Locust									
608 7th Ave E										
342 N Main Street	The French Broad									

**FACADE GRANT APPLICATION**

145 Fifth Avenue E. ~ Hendersonville, NC ~ 28792

Phone (828) 233-3216 ~ Fax (828) 697-6185

www.cityofhendersonville.org

DOWNTOWN HENDERSONVILLE

The following are required to constitute a complete application:

- ~ This form including the property owner's signature.
- ~ Attachments such as sketches, photos, site plan, etc., necessary to clearly explain the project.
- ~ Copies of a cost estimate for labor and materials.

Date

4-21-22

Address of Property

434 N. Main Street

Property Owner: Name

Rudolf Haug

Address

434 N. Main Street Hendersonville NC

Phone

674-4989

Applicant Name (if other than owner)

Dunkap Construction Co

Address

720 B Grove Street

Phone

388-0859

Anticipated Project Cost (evidence is required);

8000.00

Anticipated Project
Start Date:

May 1, 2022

Anticipated Project
Completion Date:

May 31 2022

Details of proposed work: (attach additional papers if needed).

Remove & Replace Cedar Shingles, Remove & Replace Vertical Wood siding with
new wood siding

I, the undersigned, understand the Facade Grant must be used in the manner described in this application and the application must be reviewed by the Hendersonville Historic Preservation Commission or Downtown Economic Director prior to commencement of work. I understand that failure to comply with the approved application may result in the forfeiture of grant funds.

Owner's
SignatureApplicant's
Signature





FACADE GRANT APPLICATION

125 Fifth Ave West, Suite 200 - Hendersonville, NC 28792-4328

Phone (828) 233-3216 - Fax (828) 697-3014

www.hvlnc.gov

HENDERSONVILLE DOWNTOWN ECONOMIC DEVELOPMENT DEPARTMENT

Item B.

The following are required to constitute a complete application:

- 1) This form, including the property owner's signature.
- 2) Sketches, photos, plans, etc. necessary to clearly explain the scope of the project.
- 3) Copies of cost estimates for labor and materials.

Date April 1 2022

Address of Project Property

719 MAPLE STREET

Owner Address Lyle Chariff

Owner Phone # 305 776 7600

Grant Applicant Name (if other than owner)

Launa Tierney

Applicant Address

Applicant Phone #

828 989 0858

Anticipated Project Cost (please attach project estimates)

Project Start Date

APRIL 7 2022

Project Completion Date

APRIL 10 2022

Details of Proposed Project (please attach project plans)

Paint face of Building, Paint Doors, Window trim,
new Mail box, Paint Awnings, new Flower Boxes,
Planters, Photo Attached. Combo of Hired
Contractor and Self.

I, the undersigned, understand the Facade Grant must be used in the manner described in this application and the application must be reviewed by the Downtown Economic Development Director and appropriate Advisory Committee prior to the commencement of work. I understand that failure to comply with the approved application may result in the forfeiture of grant funds.

Owner's Signature

[Signature]

Applicant's Signature

[Signature]

Official Use:

Date Received:

Initials:

A-1 Pro Services LLC

Charlotte, NC
704-777-9591

Invoice # 322

Date: 3/29/2022

Bill To

Launa Tierney | Homemade Pasta Noodles
719 Maple St. Hendersonville, NC 28792
828-989-0858

For

Painting

Item Description	Amount
Exterior Building Surface Painting	\$2,400.00

Subtotal	\$2,400.00
Tax Rate	
Other Costs	
Total Cost	\$2,400.00

Make all checks payable to A-1 Pro Services LLC

If you have any questions concerning this invoice, use the following contact information:

Avion Joy, 704-777-9591, avion@mya1pro.com

Thank you for your business!

Face

Launa Tierney <homemadepastanoodles@gmail.com>
To: homemadepastanoodles@gmail.com

Tue, Mar 29, 2022 at 6:38 AM





Item B.

Your Cart (5)

[Remove All Items](#)

FREE Shipping on eligible items. [View Details](#)



Rewards found!

Get 0.1% to 3% Cash Back

On [eligible](#) items. [Terms](#) apply.

[Apply Rewards](#)

[Try Later](#)



EMCO 36 in. x 80 in. 200 Series Bronze Universal Triple-Track Aluminum Storm Door

Color/Finish: **Bronze**

\$196.00

1

Store Pickup
6 in stock at
Hendersonville
28792 | [Change](#)

FREE

[Ship To Home](#)

Scheduled Delivery
Starting at **\$8.99** for delivery as soon as **today**

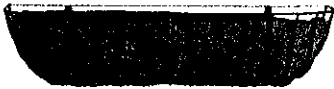
[How It Works](#)

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)



Gilbert & Bennett 36.00 in. x 9.50 in. Black Steel Window Boxes & Troughs

Container Width (in.): **9.5**

Color/Finish: **Black**

Container Length (in.): **36.00**

Package Quantity: **1**

\$175.12

(\$43.78/item)

4

Ship To Store
Apr. 11–Apr. 14
Hendersonville
28792 | [Change](#)

FREE

[Ship To Home](#)

Scheduled Delivery
Not Available for this item

FREE

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)



FACADE GRANT APPLICATION

145 Fifth Avenue E. ~ Hendersonville, NC ~ 28792

Phone (828) 233-3216 ~ Fax (828) 697-6185

www.cityofhendersonville.org

DOWNTOWN HENDERSONVILLE

The following are required to constitute a complete application:

- ~ This form including the property owner's signature.
- ~ Attachments such as sketches, photos, site plan, etc., necessary to clearly explain the project.
- ~ Copies of a cost estimate for labor and materials.

Date 2-18-22

Address of Property 711 Maple St

Property Owner: Name Lyle Chariff

Address 5801 Biscayne Blvd. Miami FL 33137

Phone 305-776-7600

Applicant Name (if other than owner) Dunlap Construction Co

Address 720 B Grove Street Hendersonville NC 28792

Phone 828-697-9598

Anticipated Project Cost (evidence is required); \$ 10,014.00

Anticipated Project Start Date: 2-28-22

Anticipated Project Completion Date: 5-30-22

Details of proposed work: (attach additional papers if needed).

Remove existing store front, install new storefront
& Repair Brick

I, the undersigned, understand the Facade Grant must be used in the manner described in this application and the application must be reviewed by the Hendersonville Historic Preservation Commission or Downtown Economic Director prior to commencement of work. I understand that failure to comply with the approved application may result in the forfeiture of grant funds.

Owner's
Signature

Applicant's
Signature

Lyle Chariff mgr
MAPLE STREET NC HOLDINGS LLC

Lyle Chariff mgr

Official Use:

DATE RECEIVED: _____

BY _____



ESTIMATE

720B North Grove Street
Hendersonville, NC 28792
Phone: (828) 697-9598

ESTIMATE	DATE
711 Maple St Facade	2/22/2022

TO

Maple Street NC Holdings LLC
Attn: Lyle Chariff
711 Maple Street
Hendersonville, NC 28792

Project Description: 713 Maple St Façade	AMOUNT
<ul style="list-style-type: none"> • Storefront replacement • Brick Repair 	
<i>Thank you for your business!</i>	Total Cost: \$10,014.00

If you have any questions about this estimate, please contact our office at (828) 697-9598 or jill@dunlapconstructionnc.com



Date: January 27, 2022

ESTIMATE

To Maple Street NC Holdings
Attn: Lyle Chariff
711 Maple Street
Hendersonville, NC28792

Project: 711 Maple Street Facade

Qty	Description	Unit Price	Line Total
	Storefront replacement		
	Brick repair		
	TOTAL:		\$11,325.00

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: labor and materials included.

To accept this quotation, sign here and return: _____

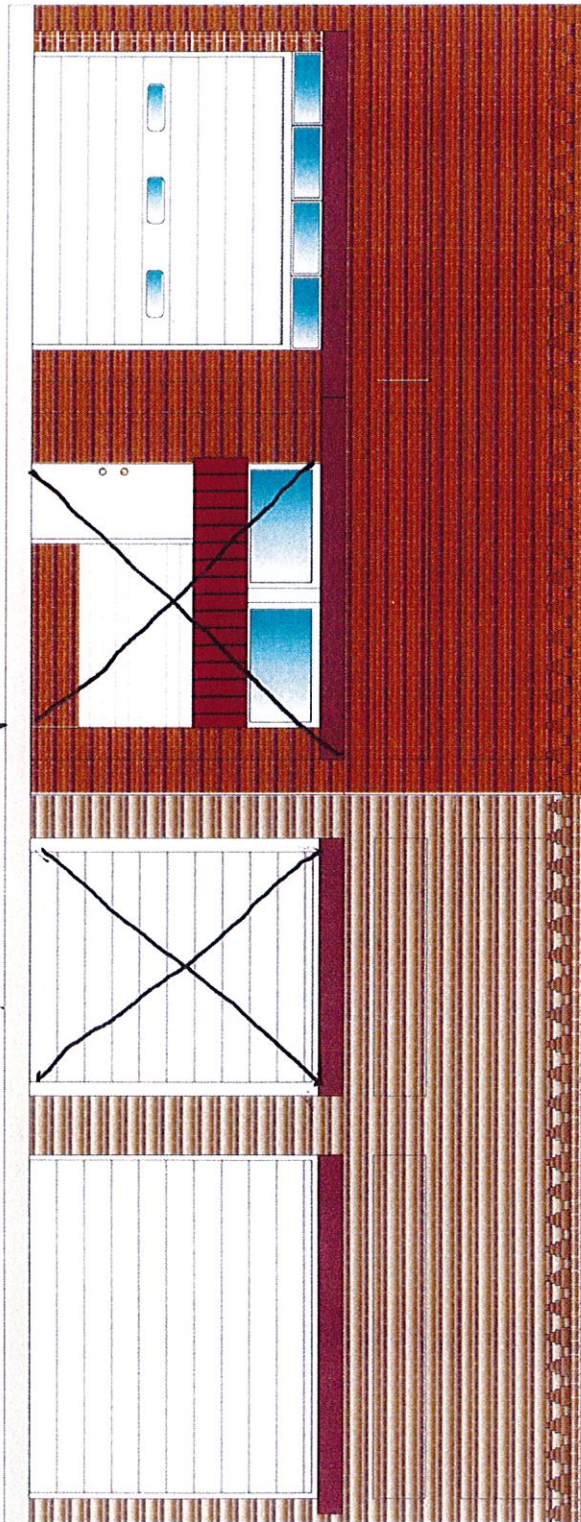
Thank you for your business!

J. Gordon Construction PO Box 186, Zirconia, NC 28790 Phone 828-699-3948 jonah.gordon@yahoo.com

Existing Storefront

711 Maple Street

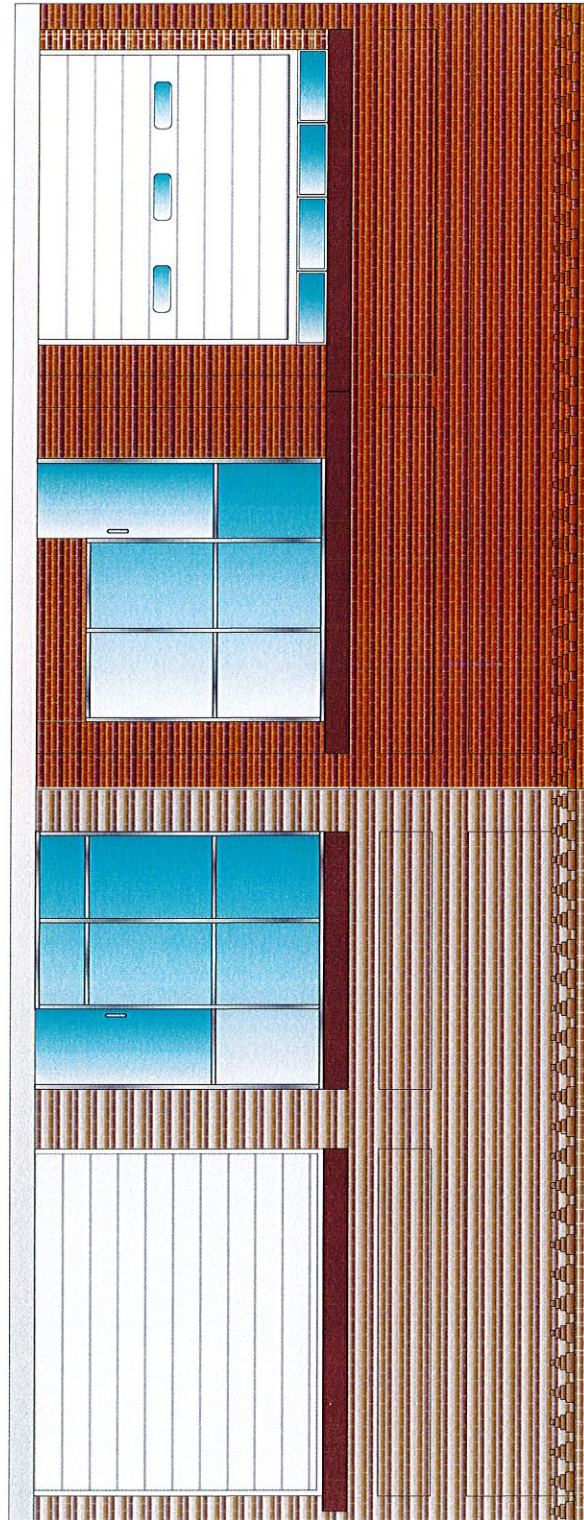
713 Maple St



① 10'8" New Storefront
Correct 10-15-21
in Bays w X

15'10" Correct
10-15-21

New Storefront



711

713



FACADE GRANT APPLICATION

145 Fifth Avenue E. ~ Hendersonville, NC ~ 28792

Phone (828) 233-3216 ~ Fax (828) 697-6185

www.cityofhendersonville.org

DOWNTOWN HENDERSONVILLE

The following are required to constitute a complete application:

- ~ This form including the property owner's signature.
- ~ Attachments such as sketches, photos, site plan, etc., necessary to clearly explain the project.
- ~ Copies of a cost estimate for labor and materials.

Date 2-18-22

Address of Property 713 Maple St

Property Owner: Name Lyle Chariff

Address 5801 Biscayne Blvd Miami FL 33137

Phone 305-776-7600

Applicant Name (if other than owner) Dunlap Construction Co.

Address 720 B Grove Street Hendersonville NC 28792

Phone 828-697-9598

Anticipated Project Cost (evidence is required); 12,000.00

Anticipated Project Start Date: 2-28-22

Anticipated Project Completion Date: 5-30-22

Details of proposed work: (attach additional papers if needed).

Re: Install new store front in one overhead door area repair brick

I, the undersigned, understand the Facade Grant must be used in the manner described in this application and the application must be reviewed by the Hendersonville Historic Preservation Commission or Downtown Economic Director prior to commencement of work. I understand that failure to comply with the approved application may result in the forfeiture of grant funds.

Owner's
Signature

Lyle Chariff mgr
MAPLE STREET NC HOLDINGS LLC.

Applicant's
Signature

Lyle Chariff mgr



ESTIMATE

720B North Grove Street
Hendersonville, NC 28792
Phone: (828) 697-9598

ESTIMATE	DATE
713 Maple St Facade	2/22/2022

TO

Maple Street NC Holdings LLC
Attn: Lyle Chariff
713 Maple Street
Hendersonville, NC 28792

Project Description: 713 Maple St Façade	AMOUNT
<ul style="list-style-type: none"> • Storefront replacement • Brick Repair 	
<i>Thank you for your business!</i>	Total Cost: \$12,000.00

If you have any questions about this estimate, please contact our office at (828) 697-9598 or jill@dunlapconstructionnc.com



Date: January 27, 2022

ESTIMATE

To Maple Street NC Holdings
Attn: Lyle Chariff
713 Maple Street
Hendersonville, NC28792

Project: 713 Maple Street Facade

Qty	Description	Unit Price	Line Total
	Storefront replacement		
	Brick repair		
	TOTAL:		\$13,500.00

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: labor and materials included.

To accept this quotation, sign here and return: _____

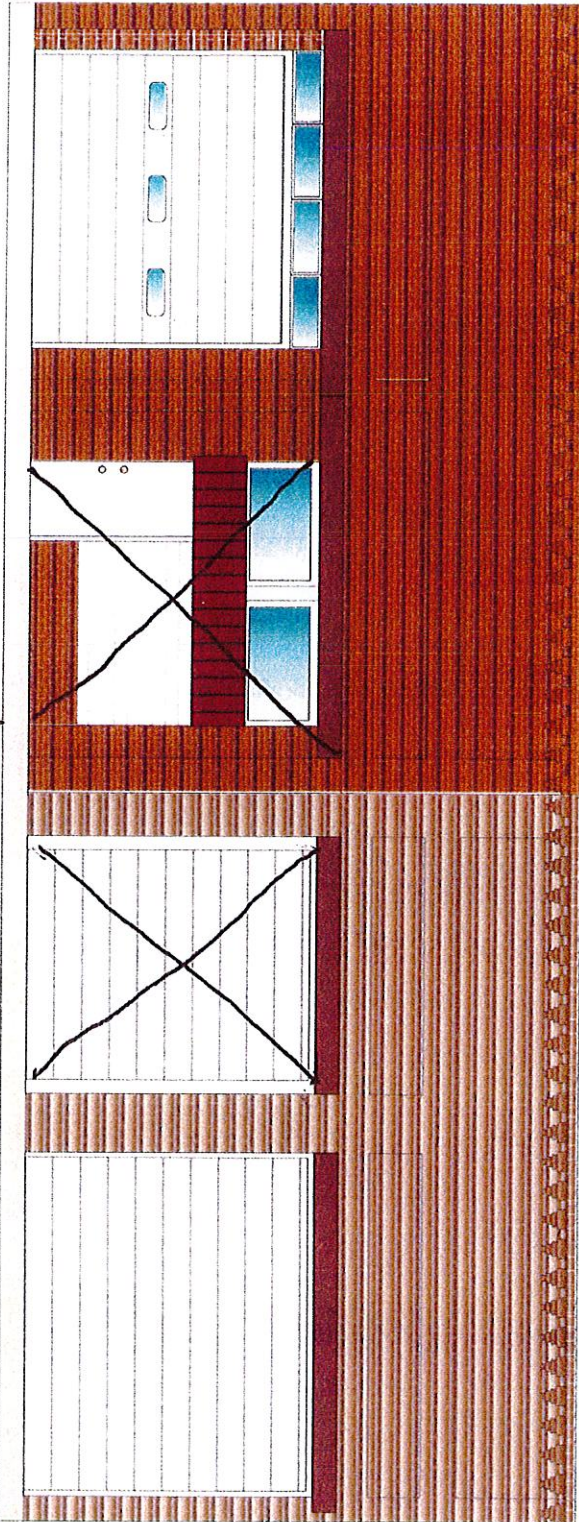
Thank you for your business!

J. Gordon Construction PO Box 186, Zirconia, NC 28790 Phone 828-699-3948 jonah.gordon@yahoo.com

Existing Storefront

711 Maple Street

713 Maple St



①

10'8"

Correct
10-15.21

New Storefront
in Bays w X

②

11'10"



15'10"

Correct
10-15.21

FACADE RENDERING FOR

Chariff Properties

711 Maple Street

Hendersonville, NC 28702

JASON FORT DESIGN

PO BOX 92

PHONE 828-707-6165

Item B.

DATE	10/15/21
SCALE	1/2" = 1'
DRAWN	J.F.
SHEET	

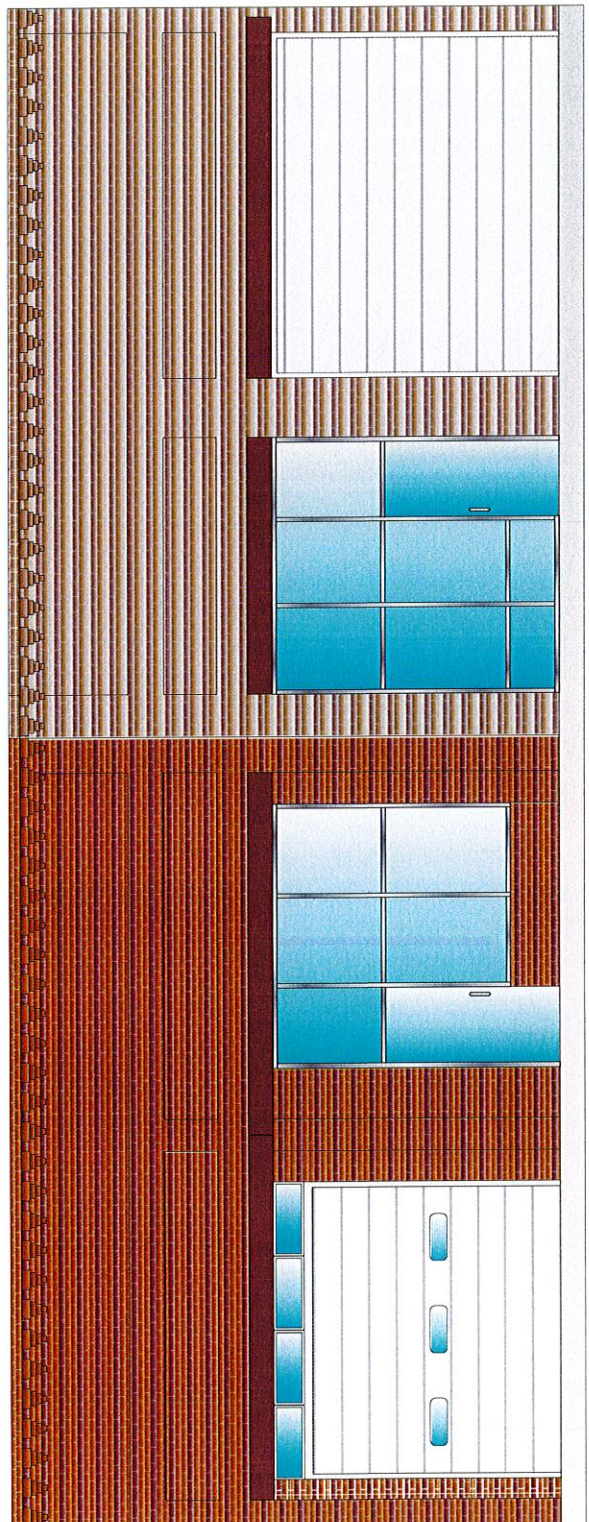
FACADE RENDERING FOR
Chariff Properties
Hendersonville, NC 28792
711 Maple Street

JASON FORT DESIGN
PO BOX 92
BAT CAVE, NC 28710
PHONE 828-707-6165
E MAIL jfort@jmc.com

New Storefront

713

714





CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY



SUBMITTER:	Jamie Carpenter, Downtown Manager	MEETING DATE:	June 14, 2022
AGENDA SECTION:	NEW BUSINESS	DEPARTMENT:	Community Development - Downtown
TITLE OF ITEM:	7 th Avenue Designation Committee + HPC Partnerships		

SUMMARY:

1. Update on joint subcommittee meeting to review 7th Avenue design standards and next steps.
2. Discussion on potential changes to Façade Grant program



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY



SUBMITTER:	Jamie Carpenter, Downtown Manager	MEETING DATE:	June 14, 2022
AGENDA SECTION:	OLD BUSINESS	DEPARTMENT:	Community Development - Downtown
TITLE OF ITEM:	Future Project Approvals		

SUMMARY:

In light of concerns with the execution of the second phase of sidewalk murals, the community character team recommends a contract with future applicants, similar to what is used for Façade and Pivot Grants.

This will include specific details that were agreed upon by appropriate committees, board, and staff. Staff will create an application form for future projects that includes project specific details to streamline process.

Process:

1. Interested party submits form with project scope, requests for downtown board and staff, and if there is a financial request the project should include a complete budget. Application must be submitted at least 90 days before project starts. Exceptions can be made but will not be guaranteed.
2. Application presented to appropriate subcommittee (most likely Community Character)
3. Application specifics updated by staff after feedback
4. Review by Downtown Advisory board and recommendation and submit to city council (depending on project)
5. Create signed agreement between applicant and signed by Downtown Manager and applicant that includes a requirements designated by staff and board members.