



CITY OF HENDERSONVILLE
ENVIRONMENTAL SUSTAINABILITY BOARD

Operations Center – Second Floor Meeting Room | 305 Williams St. |
Hendersonville, NC 28792

Tuesday, June 09, 2026 – 4:30 PM



AGENDA

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF MINUTES**

A. Approval of May 12th minutes

4. **OLD BUSINESS**

A. Public Comment

B. Volunteers needed for ESB outreach at the Farmers' Market

Email klyons@hvlnc.gov to sign up for a volunteer time slot

C. Volunteers needed to maintain SDS

Email klyons@hvlnc.gov to sign up for a volunteer time slot

D. Discuss remaining budget allocation. Current ideas include compost bin giveaway and upgrading the solar set-up at SDS.

E. Chimney Swift Towers- Do we wish to proceed?

F. Green Partnership Update

G. Board Recruitment

Ideas for recruitment and retainment, report from Virginia on 6/3 meeting

H. Staff Liaison Update - *Kasey Lyons, Utilities Compliance Technician*

I. Hendo EarthFest

Start planning in fall

5. **NEW BUSINESS**

A. Consider using CitiesWithNature for data tracking - *Joey Burnett, Member*

<https://citieswithnature.org/>

B. City Bike Plan- Info session 6/25, 4pm at Trailside Brewing Co.

6. **ADJOURNMENT**

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.



CITY OF HENDERSONVILLE
ENVIRONMENTAL SUSTAINABILITY BOARD
 Operations Center – Second Floor Conference Room | 305 Williams St. |
 Hendersonville, NC 28792
 Tuesday, May 12, 2026 – 4:30 PM



Item A.

MINUTES

1. CALL TO ORDER

Meeting called to order at 4:45pm

Present:

Gina Baxter; City Council, Kasey Lyons; Staff Liaison, Linda Zietlow, Ron Zietlow (non-members)
 Emily Davidson, Kimberly Blackwell, Virginia Tegel, Joey Burnett (members)

2. EnterTextHere

APPROVAL OF AGENDA

Public Comment added to agenda.

Emily motioned to approve, Kim seconded.

APPROVAL OF MINUTES

1. Vote to approve April 2026 meeting minutes

Emily motioned to approve, Virginia seconded.

PUBLIC COMMENT:

Linda Suggested installing Chimney Swift Towers in the City. Suggested funding could be through the Mud Creek Restoration Project or Blue Ridge Audubon Society.

BUSINESS

2. Review and vote on quote for Lower Mudd Creek Edible Forest Educational Sign

- Follow up on Virginia's question - Synthetic pesticides and herbicides are not used on stream restoration projects unless in uncommon applications to address invasive species.

Virginia Made a movement to accept the current sign, all present members voted yay; signage was approved.

3. Supporting Strive Not To Drive Week - *Virginia Tegel, Member*

Note: the City is hosting the Bike to Work Day which Emily and Joey volunteered to help out at. Since Caitlyn will be out for the event, Matt Manley is coordinating the day of.

<https://visithendersonvillenc.org/event/downtown-dollars-raffle-for-strive-not-to-drive-week>

4. Sustainability Demonstration Station - *Virginia Tegel, Member*

monthly schedule to check site

monthly schedule of activity at Farmers Mkt

process to prepare and set up at Farmers Mkt

second stolen battery - do we continue to include solar?

Compost bin order update - board member link to view updates:
CompostProgramImpact.xlsx

Volunteer sign up sheet is available to water SDS frequently.

A second battery has been stolen, leading to a need for increased security.

Kasey will continue tracking the compost bins purchased by community members.

5. Consider partnership with Bike/Walk/HVL - *Virginia Tegel, Member*

Kasey will look into rules for partnership.

6. Develop plan to recruit and retain ESB members - *Virginia Tegel, Member*

Provide new members with notebook including Handbook for members

Note - City leadership has been meeting on refining process of new board members and there should be an update on the new protocol in the next few months. Also with the notebook for new members also consider refining onboarding meeting/protocol.

Considering placing flyers in local areas to increase involvement.

Increase tracking of community involvement in public events.

Consider placing ads in local news outlets and radio stations.

Using public events such as Rhythm & Brews, HVL PrideFest, ect. as outreach opportunities.

Kasey will reach out to Communications Department about paid social media posts.

Goal: Fill the Board by August.

7. Hendo Earth Fest feedback - *Emily Davidson, Chair*

Overall the event went well.

Organization of EarthFest should start sooner in the year, ideally by September.

Caregivers of Mother Earth may be unavailable next year.

8. Consideration of meeting time - *Emily Davidson, Chair*

Meeting time is adequate, Kasey will look for the brochure holder for City Ops.

ADJOURNMENT

Meeting adjourned at 5:54pm. Virginia motioned, Emily seconded.

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Date	Theme (if applicable)	Shift	Volunteer 1	Volunteer 2	Volunteer 3	Notes/Activities
5/2/2026	International Compost Awareness Week	7:30-10:30	Virginia Tegel	Joey	Kim	
		10:00-1:00				
6/13/2026	Pollinator Month	7:30-10:30	Emily Davidson			Monarch lifecycle kids activity (supplies with ESB materials)
		10:00-1:00	Emily Davidson			
7/11/2026	2-Year Celebration of the SDS!	7:30-10:30				
		10:00-1:00				
8/8/2026		7:30-10:30	Emily Davidson			
		10:00-1:00	Emily Davidson			
9/12/2026	Monarch Migration	7:30-10:30	Emily Davidson			
		10:00-1:00	Emily Davidson			
10/10/2026	Seed Saving	7:30-10:30				
		10:00-1:00				

Month	ESB Member	Date(s) checked in at the SDS	Notes about SDS conditions or needs
Jan-26	Richard		
Feb-26	Kyla Christensen		
Mar-26	Jill Carter		
			13-Mar
Apr-26	Kimberly Blackwell		Trimmed dead plants, added to compost, picked up a lot of trash & removed trash from compost bins. Unfortunately the rain barrel was dry in the morning when I went but with the heavy afternoon rain, everything should have gotten a nice drink of water. 25-Apr The "Riding to the Future" sign is extremely damaged & the QR code is broken off.
May-26	Virginia Tegel	5/2 5/11	picked up trash,replaced signs, weeded, watered compost bins, checked supply of compost brochures, planted tomatoes, peppers, cukes and zukes
Jun-26	Gina Baxter		
Jul-26			
Aug-26			
Sep-26			
Oct-26			
Nov-26			
Dec-26			

SDS Weekly Maintenance

Supplies to bring for your check-in:

- Gardening gloves
- Trash bag
- Small shovel for turning compost piles
- Gardening shears for trimming back plants
- Brown material for supplementing compost (newspaper, residential-grade compostable paper goods, cardboard with any plastic or labels removed, etc.)

Check-in responsibilities:

- Check that there are plenty of composting fliers - let Caitlyn know if more are needed
- Clean up any trash left at the site
- Water plants using the rain barrel hose
- Add water from rain barrel to compost if needed
- Trim back plants (if needed), compost clippings
- Pull weeds, compost
- Turn compost piles
- Rotate number signs - *these indicate which bin (#1) fresh compost should be placed in*
 - 4 → 3, 3 → 2, 2 → 1, 1 → 4
- If any produce is ripe, it can be harvested and used by you, or left in the crate with the free sign for the public to take
- Check that all signage is secure and that nothing is broken or missing. If there are any concerns, please alert Caitlyn and the ESB
- Brainstorm and share any ideas you have to improve the SDS with the ESB!
- Check that the solar panel, battery, and signage is all in place – report back to the ESB if anything is damaged or missing

Check-in schedule:

*Plants will need watered more often during the summer, all other tasks only need completed monthly