



**CITY OF HENDERSONVILLE**  
**DOWNTOWN ADVISORY BOARD MAY 2021**  
125 5th Avenue W, Suite 200 | Hendersonville NC 28792  
Tuesday, May 11, 2021 – 4:00 PM



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## AGENDA

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**

A. **April 2021 Downtown Advisory Board Minutes**

5. **OLD BUSINESS**
6. **NEW BUSINESS**

A. **Facade Grant Application - 330 7th Avenue E**

*This grant item was recommended unanimously by the Community Character Team on May 11, 2021.*

**B. Rhythm & Brews 2021 - M. Friedheim**

**C. July 10 LoveHendo Saturday Beer Garden Proposal - J. Carpenter**

D. **Letter of Support - Pedestrian Plan Update**

7. **OTHER BUSINESS**

**A. Update on downtown projects from staff.**

8. **ADJOURNMENT**

9.

*The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.*



**CITY OF HENDERSONVILLE**  
**DOWNTOWN ADVISORY BOARD APRIL**  
 125 5th Avenue W, Hendersonville NC 28792  
 Tuesday, April 13, 2021 – 4:00 PM



## MINUTES

1. **In Attendance:** Virtual- Caroline Gunther, Matthew Hickman, Patsy DuPre, John Ryan, Mark Pavao, Becky Ayers, Jared Bellmund, Chris Cormier

In person - Carole Sitzler

**Not Present:** Matt Johnes (zoom issues), Walt Slagel

2. **PUBLIC COMMENT**

Chair Caroline Gunther called for public comment, there were no public comments virtual or in person.

3. **APPROVAL OF AGENDA**

The board approved the agenda with no changes.

4. **APPROVAL OF MINUTES**

1. **Review / Approve March 2021 Minutes**

Some updates were made to the minutes prior to the meeting to ensure all votes were counted.

Jared Bellmund made a motion to approve the minutes from March, 2021. John Ryan seconded.

A roll call vote was taken: YAY votes: Caroline Gunther, Matthew Hickman, Carole Sitzler, Patsy DuPre, John Ryan, Mark Pavao, Becky Ayers, Jared Bellmund and Chris Cormier.

There were no NAY votes.

5. **OLD BUSINESS**

1. **Brief update on upcoming events**

Meredith Friedheim and Jamie Carpenter reviewed downtown events. There were no questions/comments.

2. **AF Barber Statue**

Item was tabled at March, 2021 meeting due to time. The Community Character Team reviewed (see team meeting minutes).

Patsy DuPre reviewed the Community Character discussion in addition to what was presented in the minutes. There was additional discussion about the limited information. The board

members were not prepared to offer any voice of support for the project, however would like to send the feedback from the Community Character team to council as their recommendations, to include the additional items:

We would like to include this in a broader discussion about public art and planning for downtown.

Jamie Carpenter will send this summary to Mayor Volk.

## **6. NEW BUSINESS**

### **1. Facade Grant Application for Hands On! Children's Museum**

The board continued Community Character's discussion on delayed maintenance vs facade improvements. John Ryan and Caroline Gunther both expressed that this was not a project that would fit within the guidelines of the grant. Matthew Hickman, Patsy DuPre and Chris Cormier disagreed and felt it was within the spirit of the grant.

Joseph Knight, executive director for Hands On was available for questions and answered questions regarding the location of the coping that was included in the application.

Mark Pavao spoke as a tenant of Hands On that the museum is a significant economic driver for downtown.

Patsy DuPre made a motion to approve the Community Character Team's recommendations to provide the full grant to Hands On Childrens Museum. Mark Pavao Seconded.

A Roll Call vote was taken: YAY votes: Matthew Hickman, Carole Sitzler, Patsy DuPre, Mark Pavao, Becky Ayers, Jared Bellmund and Chris Cormier.

NAY: Caroline Gunther, John Ryan

The motion was approved.

### **2. Facade Grant Application - Underground Baking**

Matthew Hickman was available to answer questions on this grant applications. This includes two separate grant applications that were both recommended by the Community Character team.

John Ryan made a motion to approve the facade grant application for 348 7th Avenue E. Mark Pavao seconded.

A roll call vote was taken: YAY votes: Caroline Gunther, Carole Sitzler, Patsy DuPre, John Ryan, Mark Pavao, Becky Ayers, Jared Bellmund and Chris Cormier.

Matthew Hickman recused himself.

There were no NAY votes.

The motion carried.

John Ryan made a motion to approve the facade grant application for 346 7th Avenue E. Mark Pavao seconded.

A roll call vote was taken: YAY votes: Caroline Gunther, Carole Sitzler, Patsy DuPre, John Ryan, Mark Pavao, Becky Ayers, Jared Bellmund and Chris Cormier.

Matthew Hickman recused himself.

There were no NAY votes.

The motion carried.

### **3. 7th Avenue Branding RFP**

The Community Character Team recommends a more thorough branding process that includes community input. A RFP is attached to evaluate firms to provide this resource.

*Suggested Motion: I move to approve the RFP for 7th Avenue Branding as presented.*

Jamie Carpenter reviewed the community character's recommendation for proceeding with a more in depth branding process.

Mark Pavao made a motion to proceed with the RFP as presented. Jared Bellmund seconded.

A roll call vote was taken: YAY votes: Caroline Gunther, Matthew Hickman, Carole Sitzler, Patsy DuPre, John Ryan, Mark Pavao, Becky Ayers, Jared Bellmund and Chris Cormier.

The motion carried.

## **7. OTHER BUSINESS**

Lt. Worthy was available virtually on the call to answer questions. He noted that shoplifting and graffiti had died down.

Jamie Carpenter noted that staff are currently selecting candidates for the part time events assistant position and will conduct interviews next week.

Caroline Gunther asked if we could invite any new businesses to attend next month's meeting.

## **8. ADJOURNMENT**

Patsy DuPre made a motion to adjourn.

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# FACADE GRANT APPLICATION

125 Fifth Ave West, Suite 200 - Hendersonville, NC 28792-4328

Phone (828) 233-3216 - Fax (828) 697-3014

www.hvlnc.gov

## HENDERSONVILLE DOWNTOWN ECONOMIC DEVELOPMENT DEPARTMENT

The following are required to constitute a complete application:

- 1) This form, including the property owner's signature.
- 2) Sketches, photos, plans, etc. necessary to clearly explain the scope of the project.
- 3) Copies of cost estimates for labor and materials.

Date

Address of Project Property

330 7th Avenue East Hendersonville, NC 28792

Owner Address 5801 Biscayne Blvd  
Miami, FL 33137

Owner Phone # 305-576-7474

Grant Applicant Name (if other than owner) Dunlap Construction Co

Applicant Address 720B N. Grove St.  
Hendersonville, NC 28792

Applicant Phone # 828-697-9598

Anticipated Project Cost (please attach project estimates)

21,400.00

Project Start Date

Upon Facade Grant Approval

Project Completion Date

60 days after approval

Details of Proposed Project (please attach project plans)

Clean, touch paint & seal brick  
Remove & replace existing storefront  
Remove Awning over entrance door

Address Numbers on Glass above Doors

I, the undersigned, understand the Facade Grant must be used in the manner described in this application and the application must be reviewed by the Downtown Economic Development Director and appropriate Advisory Committee prior to the commencement of work. I understand that failure to comply with the approved application may result in the forfeiture of grant funds.

DocuSigned by:

Lyle Chariff

46E002ECD7B444D...

Managing Member

Owner's Signature

330 NC HOLDINGS LLC

DocuSigned by:

Lyle Chariff

46E002ECD7B444D...

Managing Member

Applicant's Signature

Official Use:

Date Received:

Initials:





72A Bradley Branch Road  
Arden, North Carolina 28704  
Estimator: Chase Bickford  
Phone: (828) 681-8083  
Fax: (828) 681-8130

## PROPOSAL

**To:** Dunlap Construction  
**Attn:** Dennis Dunlap  
**Re:** Lyle  
**Date:** April 3, 2021

Miller Glass of N.C., Inc. proposes to furnish and install the following:

**Storefront:** 2" x 4-1/2" Thermally Broken Center Set Storefront Framing by Oldcastle Building Envelope (1) Entrance Elevation.

**Doors:** (1) Pair 3'0" x 7'0" x 1 3/4" Narrow Stile Storefront Doors with Transom frame. Hardware to include Surface Mounted Closers, Offset Pivots, Standard Push/Pulls, Sweeps, and a Mill Finish Threshold.

**Finish:** Clear Anodized

**Glass:** 1" Insulated Clear Energy Advantage Low-E Tempered

*Accepted 4-26-21*

**TOTAL** ..... **\$8,783.00**

**Excludes:** Cleaning and protection of materials in place. Warranties beyond one year u.n.o. Anything not listed above.

Name / Address

OUTLAW MASONRY INC.  
501 E PATTERSON STREET  
HENDERSONVILLE, NC 28739

**Estimate**

| Date      | Estimate # |
|-----------|------------|
| 4/21/2021 | 723        |

DENIS DUNLAP  
7th avenue brick.

Project



| Item           | Description                                       | Total    |
|----------------|---------------------------------------------------|----------|
| 22 Specialty   | Specialties TUCKPOINTING and sealing.             | 8,000.00 |
| 27 Contingency | Contingency for cap's on top teracotta. allowance | 2,000.00 |

this is just a guess estimate to cost . all work is to be done on  
time and material platform.

**Subtotal** \$10,000.00

**Sales Tax (6.75%)** \$0.00

**Total** \$10,000.00

Phone #

CELL #

E-mail

828-696-2622

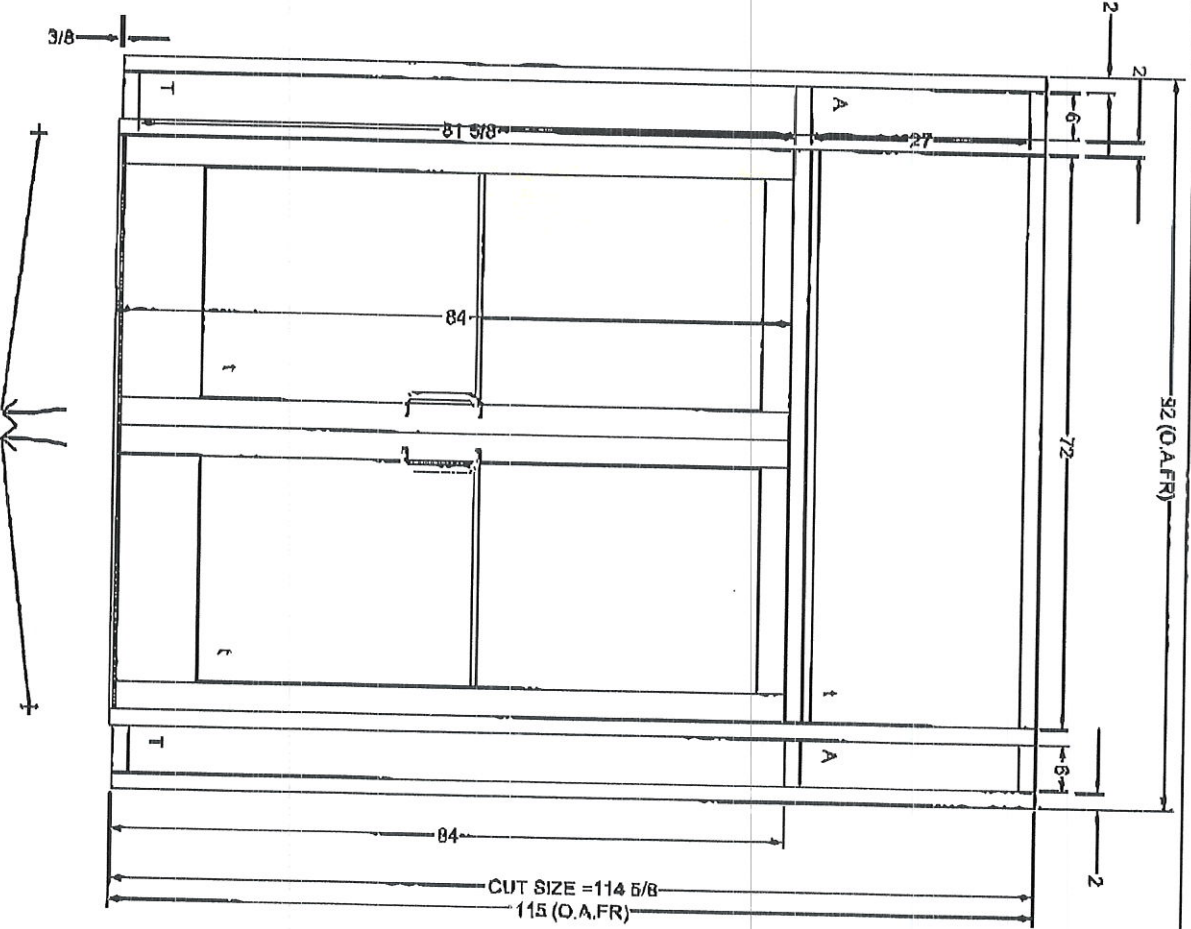
828-243-9349

outlawmasonry@gmail.com

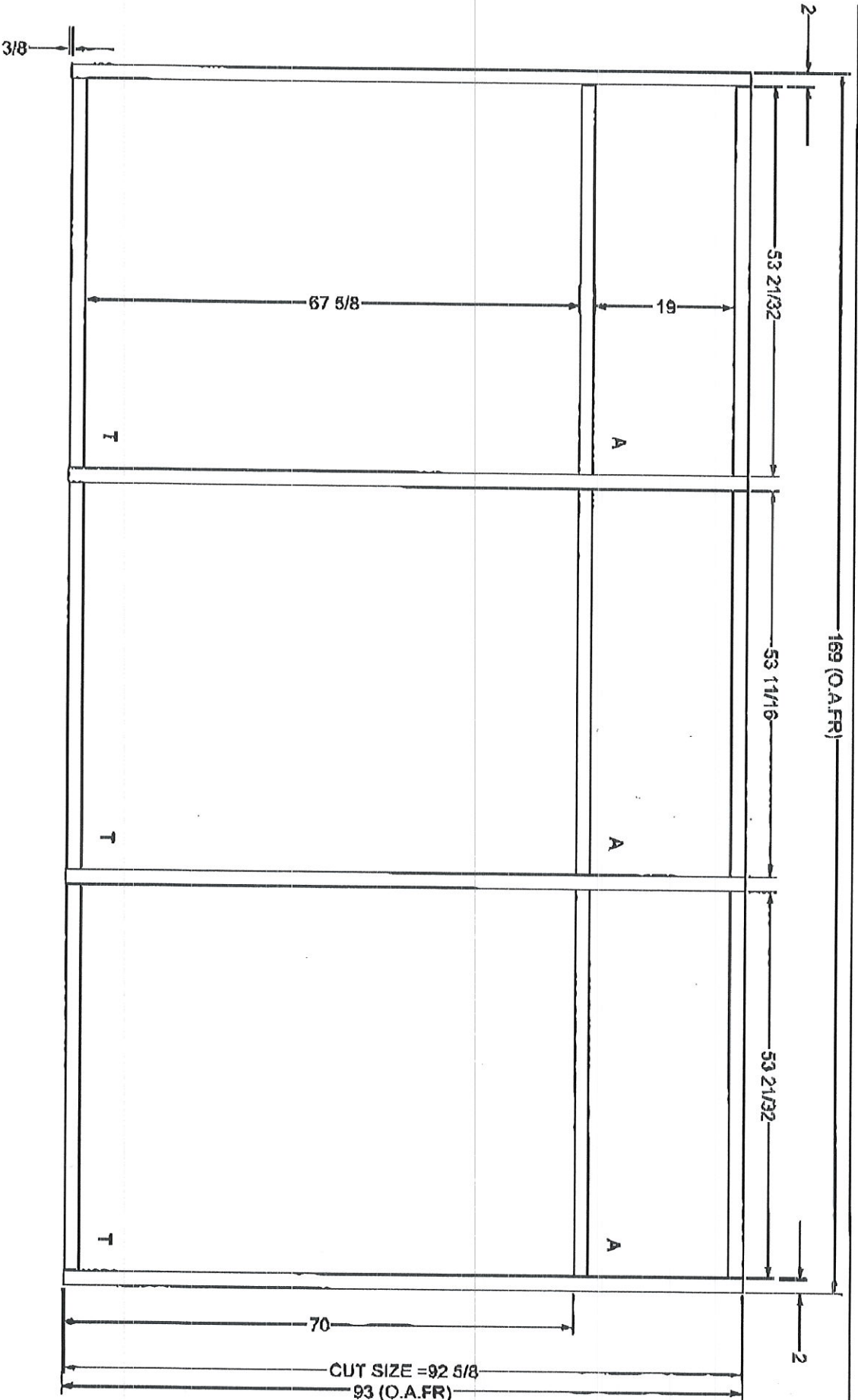
Signature

*[Signature]*  
4-27-21

Project Name: Dunlap  
 Frame Set Name: Frame Set 1  
 Metal Group: \_BRG 451T CG/SS/IG STD SILL  
 Required: 1 Back Member Color: #14 CLEAR : PERMANODIC  
 Frame Name: Frame 2  
 D/S: 1  
 Frame Type: Standard  
 Face Member Color: #14 CLEAR : PERMANODIC  
 Panels: 3  
 Rows: 2  
 Frame Width: 92  
 Frame Height: 115







To Whom it May Concern:

I am writing this on behalf of the Downtown Advisory Board of Hendersonville in support of the City's application to NCDOT for funding to update its 2007 Pedestrian Plan.

The Downtown Advisory Board is committed to protecting the physical infrastructure, social fabric, and economic viability of Main Street and Seventh Avenue in Hendersonville. We believe that an updated Pedestrian Plan would be incredibly beneficial for the Hendersonville community. Planning documents lay the foundation for future infrastructure improvements, and after 16 years, the existing Pedestrian Plan has been followed and must be updated. If awarded this grant, the City of Hendersonville will have the opportunity to improve pedestrian connectivity and increase transportation options by improving pedestrian infrastructure. Pedestrian infrastructure contributes to pedestrian and motorist safety, increases the connectivity within a community, and benefits local businesses.

The Downtown Advisory Board offers its full support to Hendersonville in their application for these funds.

Sincerely,

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