



**CITY OF HENDERSONVILLE**  
**ANIMAL SERVICES ADVISORY COMMITTEE**  
HPD Police Headquarters - Training Room | 630 Ashe St. | Hendersonville NC  
28792



Thursday, November 21, 2024 – 5:00 PM

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## **AGENDA**

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - A. A. Approval of August 15, 2024 Meeting Minutes - *Caroline Gunther, Chair*
5. **NEW BUSINESS**
  - A. Introduction of new Civilian Animal Control Officer - Kelsey Galloway
  - B. Brainstorming Discussion
6. **OLD BUSINESS**
  - A. Onboarding Checklist
  - B. Website Ideas
  - C. Infographic
7. **ADJOURNMENT**

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**Regular Meeting**  
**City of Hendersonville**  
**Animal Services Advisory Committee**

**August 15, 2024 @ 5:00 p.m.**

**Hendersonville Police Department | 630 Ashe St. | Hendersonville NC 28792**

**1. Call to Order**

The meeting was called to order at 5:12pm by Chair Caroline Gunther.

Members present: Caroline Gunther, Angela Prodrick, Robin Grainger, Melissa Vazquez, Marianne Pendleton, Katie Weibel, Dalleen Jackson-McClasky, Holly Newton and Patricia Shepherd.

City Staff present: Melissa Justus, Staff Liaison; Alexis Barker, Civilian Animal Control Officer; and Police Chief Blair Myhand.

**2. Public Comment**

There was no public comment.

**3. Approval of Agenda**

Motion made by Angela Prodrick to approve the agenda as amended, Robin Grainger seconded. A unanimous vote followed.

**4. Approval of Minutes**

Motion made by Angela Prodrick to approve the April 18, 2024, Meeting Minutes. Robin Grainger seconded the motion; unanimous vote followed.

## 5. New Business

**A. Introduction of New Committee Members** – All existing committee members introduced themselves to the new committee members. Four new members are:

- Dalleen Jackson-McClasky
- Holly Newton
- Patricia (Patsy) Shepherd
- Beth Scarborough (not in attendance-prior engagement)

**B. Elect Chair & Co-Chair of ASAC** – Caroline Gunther made a motion to nominate Angela Prodrick for Co-Chair, Robin Grainger seconded the motion; unanimous vote followed.

Angela Prodrick made a motion to nominate Caroline Gunther for Chair, Katie Weibel seconded the motion; unanimous vote followed.

**C. Set Meetings Calendar for 2024-2025** – Calendar was set for the following meeting dates:

- September 19, 2024
- October 17, 2024
- November 21, 2024
- January 16, 2025
- February 20, 2025
- March 20, 2025
- April 17, 2025
- May 15, 2025
- June 19, 2025
- July 17, 2025

## 6. Old Business

**A. Hear back on Action Items from Caroline & Alexis**

- Legal & council temperature – Recommendation to pause this item due to not receiving information from Legal
- Regulating # of animals – Alexis Barker

**B.** Review more detailed orientation checklist – Caroline is currently working on this and will have something soon for the committee to review.

**C.** Another survey – use the same survey that was used from beginning of ASAC

## **7. Adjournment**

There being no further business Angela Prodrick made a motion to adjourn the meeting at 6:53pm.

Approved by: \_\_\_\_\_  
Caroline Gunther, Chair