



**CITY OF HENDERSONVILLE**  
**ENVIRONMENTAL SUSTAINABILITY BOARD**  
City Hall | 160 Sixth Avenue E | Hendersonville, NC 28792  
Thursday, January 11, 2024 – 3:30 PM



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## **AGENDA**

### **1. CALL TO ORDER**

A. Meeting called to order at 3:34pm

All present

### **2. APPROVAL OF AGENDA**

A. Virginia motioned to approve first followed by Grady

### **3. APPROVAL OF MINUTES**

A. November 2023 meeting minutes

Jill motioned to approve first followed by Grady

### **4. OLD BUSINESS**

A. Affordable Housing Committee (5 minutes) - *Lyndsey Simpson, Mayor Pro-tem*

Councilwoman Simpson mentioned that an Affordable Housing Committee was approved at the last City Council meeting and they are now accepting committee members.

B. Approval of board tablecloth and t-shirts (5 minutes) - *Caitlyn Gendusa, staff liaison*

Board members unanimously selected a tablecloth and banner option along with a t-shirt preference.

### **5. NEW BUSINESS**

A. FY25 board budget request discussion (55 minutes) - *Caitlyn Gendusa, staff liaison*

*General Comments:*

Caitlyn verifying how we can track number of visitors to Hendo Earth Fest / Caitlyn checking on information sign for Hendo Earth Fest / Caitlyn asking Stormwater Manager to provide key areas in community for stormwater restoration projects for proposed new board initiative / Board commented a member of the board should volunteer to be in charge of sustainability station. Virginia volunteered with Jill volunteering to maintain small pollinator raised bed. / Caitlyn will work on having Communications staff start advertising for Sustainability Hero Award.

6. **OTHER BUSINESS**

A. FY24 board budget discussion (25 minutes) - *Caitlyn Gendusa, staff liaison*

At next board meeting members should come with ideas of what small community grants could be awarded to groups/organizations.

7. **ADJOURNMENT**

A. Meeting adjourned at 4:50pm

Mary Ellen motioned to adjourn first followed by Kelly

*The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.*



**CITY OF HENDERSONVILLE**  
**ENVIRONMENTAL SUSTAINABILITY BOARD**  
City Hall - Chambers Room | 160 6th Ave E. | Hendersonville NC 28792  
Thursday, November 16, 2023 – 3:30 PM



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## MINUTES

### 1. CALL TO ORDER

- A. Call to order - *Ann Twiggs, Vice Chairperson*

Meeting called to order at 3:34pm

Marcia and Councilwoman Simpson absent.

### APPROVAL OF AGENDA

2. Approval of agenda - *Ann Twiggs, Vice Chairperson*

Virginia requested to add more time for reporting on the Waste Reduction Committee and brief discussion on new trash truck schedule.

Virginia motioned to approve first followed by Jill.

### APPROVAL OF MINUTES

3. Approval of October 26, 2023 meeting minutes - *Caitlyn Gendusa, staff liaison*

Grady motioned to approve followed by Frank.

### PUBLIC COMMENT

4. Public comment, 10 minutes

Jane Edgers present but no public comments made.

### NEW BUSINESS

5. Neighbors for more Neighbors presentation - *Susan Bean, Mountain True, 15 minutes*

Board discussion on presentation, 10 minutes

How the board can help in this effort from Susan:

- Education: why infill and multi-unit housing is important
- Encourage City Council to make updates to zoning codes to encourage more affordable housing. One option could be a letter to City Council with specific requests.

6. Budget discussion, *Ann Twiggs, Vice chair, 5 minutes*

Approved budget: \$15,000

### **STAFF LIAISON UPDATE**

7. Staff liaison update - *Caitlyn Gendusa, staff liaison, 5 minutes*

Notice of resignation of two board members

Reminder of Sustainability Strategic Plan meetings

Energy: Ann Twiggs and Grady Nance

Transportation: None

Waste Reduction: Virginia Tegel and Frank Stewart

Land Management: two non-board members and Jill Carter

Water: one non-board member

### **CITY COUNCIL UPDATE**

8. City council update - *Lyndsey Simpson, Mayor Pro Temp, 5 minutes*

Councilmember Simpson absent. Virginia would like to know when the board can provide comments for the comprehensive plan. Caitlyn is following up on this.

### **OLD BUSINESS**

9. Vote on 2024 Mayor's Monarch Pledge requirements and designate board member liaison to track and assemble yearly report - *Caitlyn Gendusa, staff liaison, 10 minutes*

10. Voting; *Caitlyn Gendusa, staff liaison, 5 minutes*

Vote on approving 2024 board meetings and confirm next 12/21 meeting

As long as Councilmember Simpson is alright with the meeting times, Mary Ellen motioned to approve first followed by Grady to have 2024 meetings at the City Operations Center at 3:30pm on the third Thursday of each month.

Vote on moving meetings back to City Operations Center

Frank motioned to approve first followed by Jill. the December 2023 meeting will still be held at City Hall. All meeting thereafter will be at the City Operations Center. The December meeting will also have a cookie exchange amongst board members.

11. Tree Ordinance Revision Committee update: *Virginia Tegel, boardmember, 5 minutes*

The Tree Board proposed a 30% forest canopy on new construction and believes what is required from developers should also be demonstrated by the City with whatever route is taken. Virginia also mentioned Belmont, NC's sustainability stroll and tree scavenger hunt as neat programs we could look at replicating.

## SUBCOMMITTEES

12. Waste Reduction Subcommittee: *Virginia Tegel, boardmember, 10 minutes*

Report on Food Waste Solutions Summit

Update on compost sites

The church drop-off site option is not feasible since the church does not want the public to freely use it. Instead Virginia is looking at offering the board to purchase a compost bin for the Brooklyn Community Garden and have signage on site for educational purposes. Also mentioned is the compost drop-off at Oklawaha Brewery.

13. Hendo Earth Fest update - *Ann Twiggs and Frank Stewart, members, 5 minutes*

Application revision

Budget proposal - approved at \$6,000

## ADJOURNMENT

Meeting adjourned at 5:03pm

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# 6 Foot 4 Sided Table Drape Item# BOKAC-MZGXG



Environmental Sustainability Board  
FY25 Budget Draft

Item A.

Amount	Sub-category	Use	Notes
\$7,000	Hendo Earth Fest	Partial fulfillment of Bee City event requirement	Increased by \$1,000 to account for 2 off-duty police officers for security during event (\$871 for the officers rounded up)
\$3,500	Waste Reduction Sub-committee	Sustainability Station - Subpod, grow bed bundle, tumbler, scrap collector, signage, and printing	
\$500	Community Outreach/Mayor's Monarch Pledge	Could be used for small grants to community projects	
\$200	Sustainability Hero Award	Award	
\$200	Bee City	Annual fee	
\$200	Bee City	Monarch Migration Month Classroom sponsorship	
\$5,000		Stream restoration cost-share program in partnership with Stormwater & Sustainability	Pilot for FY25 and consider broadening focus in future years

**Total Request (\$):**

\$16,600

Environmental Sustainability Board  
FY24 Approved Budget

<b>Amount</b>	<b>Use</b>	<b>Notes</b>
\$6,000	Hendo Earth Fest	
\$400	Banner and tablecloth	
\$150	T-shirts	
\$2,500	Waste Reduction Subcommittee: Compost site	
\$250	Mayor's Monarch Pledge: Native seed swap	
\$100	Sustainability Hero Award	
\$2,000	Education	



<b>Approved Budget (\$):</b>	<b>\$15,000</b>
<b>Remaining Balance (\$):</b>	<b>\$3,600</b>