



CITY OF HENDERSONVILLE DOWNTOWN ADVISORY BOARD

Downtown Program Office | 125 Fifth Avenue West, Suite 200 | Hendersonville NC
28792



Tuesday, July 12, 2022 – 4:00 PM

AGENDA

1. **CALL TO ORDER**

2. **PUBLIC COMMENT**

3. **APPROVAL OF AGENDA**

4. **APPROVAL OF MINUTES**

[A.](#) June, 2022 Downtown Advisory Board Minutes

5. **NEW BUSINESS**

A. Presentation by the Cedars Developers

[B.](#) Previous Meeting Minutes Revision

6. **OLD BUSINESS**

[A.](#) 7th Avenue Branding Schedule

Save the date: August 9 - round tables, board meeting, and public meeting

[B.](#) Sidewalk Dining Ordinance Updates

There has been concerns regarding the furniture requirements from downtown restaurants. We would like to review the requirements to determine what we would like to keep in the current ordinance.

7. **OTHER BUSINESS**

A. Downtown Team Updates

- Parking Updates

- Special Events Policy and Fees

- Office Space

8. **ADJOURNMENT**

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.



CITY OF HENDERSONVILLE

JUNE 2022 DOWNTOWN ADVISORY BOARD

Downtown Program Office | 125 Fifth Avenue West, Suite 200 | Hendersonville NC 28792



Tuesday, June 14, 2022 – 4:00 PM

MINUTES

1. CALL TO ORDER

In attendance: Caroline Gunther, Carole Sitzler, Mark Pavao, Matthew Hickman, John Ryan, Walt Slagel, Julie Buckman, Jerry Fitzgerald, Patsy DuPre, Chris Cormier

Councilwoman Debbie Roundtree (council liaison)

Public present: Fred Nace, Phil Wilmot

Absent: Jared Bellmund, Joe Dinan, Anthony McMinn (ex officio)

Staff present: Jamie Carpenter, Meredith Friedheim, Lew Holloway, Dakota Parker

2. PUBLIC COMMENT

There were no public comments.

3. APPROVAL OF AGENDA

A roll call vote was taken to approve the agenda.

Caroline Gunther, Carole Sitzler, Mark Pavao, Matthew Hickman, John Ryan, Walt Slagel, Julie Buckman, Jerry Fitzgerald, Patsy DuPre, Chris Cormier voted to approve.

4. APPROVAL OF MINUTES

1. May 2022 Downtown Advisory Board Meeting Minutes

Jerry Fitzgerald made a motion to approve the minutes. Matthew Hickman seconded. A roll call vote was taken to approve the minutes. Caroline Gunther, Carole Sitzler, Mark Pavao, Matthew Hickman, John Ryan, Walt Slagel, Julie Buckman, Jerry Fitzgerald, Patsy DuPre, Chris Cormier voted to approve.

5. NEW BUSINESS

1. Downtown Noise Ordinance Update

J. Carpenter reviewed updates to the downtown noise ordinance. Currently the noise ordinance states that any business in the Municipal Service District requires doors and windows to be shut if any music or noise is being made indoors.

Staff met and proposed an update of closing doors and windows after midnight until 11am.

The board had a discussion regarding this topic.

Businesses that have outdoor patio and seating areas are not a part of this, they are related to the rest of the noise ordinance.

L. Holloway gave a historical context for the purpose of the ordinance and when it was adopted. There was a restaurant downtown that had residences across the street.

Patsy DuPre expressed that it is a good idea to enforce the noise ordinance and questioned why midnight as opposed to 10pm or 11pm.

Staff indicated that it was because this would have minimal impact on businesses by adding in the time limitation.

C. Gunther expressed that we should not make rules for current operations but for potential future operations (in favor of changing the time to 2am).

Further discussion related to noise and enforcement continued.

Matthew Hickman made a motion to recommend the staff proposed time be adjusted to 2am to 9am. A Chris Cormier seconded. A roll call vote was taken Caroline Gunther, Carole Sitzer, Matthew Hickman, John Ryan, Walt Slagel, Julie Buckman, Jerry Fitzgerald, Chris Cormier.

Mark Pavao and Patsy DuPre voted no.

2. Façade Grant Approvals

Facade grants were reviewed by the Community Character team for 713, 711, and 719 Maple Street. Patsy DuPre made a motion to affirm the recommendation from the Community Character team. Walt Slagel seconded.

A Roll Call vote was taken: Caroline Gunther, Carole Sitzer, Mark Pavao, Matthew Hickman, John Ryan, Walt Slagel, Julie Buckman, Jerry Fitzgerald, Patsy DuPre, Chris Cormier

3. 7th Avenue Designation Committee + HPC Partnerships

J. Carpenter updated on the designation committee and future Historic Preservation Commission partnerships regarding façade grants and design standards for the 7th Avenue district.

4. Future Project Approvals

J. Carpenter presented an outline for managing future projects as there were concerns related to the sidewalk mural not following what was approved.

There was further discussion related to if there is anything that can be done currently to the sidewalk mural to remedy the issue and it was determined that it is better left as is and use that for future reference.

6. ADJOURNMENT



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY



SUBMITTER:	Jamie Carpenter, Downtown Manager	MEETING DATE:	July 12, 2022
AGENDA SECTION:	NEW BUSINESS	DEPARTMENT:	Community Development - Downtown
TITLE OF ITEM:	Downtown Advisory Board minutes revision		

SUMMARY:

I have realized on my minutes that I did not include some meeting attendees in the recorded minutes. I was so focused on counting the votes and keeping up with the roll call, I did not think about including non-voting members as the attendees, and since they don't vote to approve the minutes (and attendance) they slipped through the cracks. I went back to watch and check on attendance as well and I can make this an agenda item to update past minutes, starting in 2022.

February 8, 2022 Amendment: Councilwoman Debbie Roundtree was present.

Public present: Fred Nace (virtual), Yvonne Hill, Elizabeth Queen, Geoff Polsuszny (Walker Consultants)

Absent: Jared Bellmund, Anthony McMinn

April 12, 2022 Amendment - Councilwoman Debbie Roundtree was present. Public present: Michele Sparks, Fred Nace, Bill McConnell (Classic Car Club), Phil Wilmot

Absent: Jared Bellmund, Mark Pavao, Anthony McMinn

May 10, 2022 - Amendment - Councilwoman Debbie Roundtree was present. Public present: Bill McConnell (Classic Car Club) Amy Boswell (TDA), Lewis Parrish (Corvette Club)

Absent: Anthony McMinn

7TH AVENUE MSD BRANDING & VISIONING SCHEDULE

Tuesday, August 9

- 9am Arnett Muldrow Team arrives and reviews visit
- 10am District, Downtown & Community Tour
- 11:45am Lunch w/ Steering Committee
- 1pm Business & Property Owner Roundtable #1
(Depot - please RSVP)
- 2:15pm Business & Property Owner Roundtable # 2
(Depot please RSVP)
- 4pm Downtown Advisory Board Roundtable (City
Ops - 305 Williams Street)
- 5:30pm 7th Ave / Green Meadows Residents
Roundtable (City Ops - please RSVP)
- 7pm 7pm - Public Input Meeting (City Ops)

Wednesday, August 10 - Additional time for extra
interview/meeting, team works. Technical
Committee Reviews

Thursday, August 11

Steering Committee Reviews progress

MORE INFORMATION AT

www.hendersonvillenc.gov/7thave
jcarpenter@hvlnc.gov



STEERING COMMITTEE

- Michelle Owens Henderson County
TDA
- Terry Young - Property Owner
- Julie Wilmot - Art on 7th
- Myrtle O'Neal - Green Meadows
Resident
- Caroline Gunther - Main Street
- Linda DiPaola- Property Owner
- Lyle Chariff - Property Owner
- Matthew Hickman - Underground
Bakery
- Lyndsey Simpson - City Council /
Graphic Designer
- Mike Baer - Guidon Brewing
- Launa Tierney- Business / Farmers
Market
- Josh Williams - Resident + DEI
Committee
- Mike Darity - Daddy D's

Technical Review Committee - Jamie
Carpenter, Lyndsey Simpson, Matthew
Hickman, Caroline Gunther

Sec. 46-85. Events committee established; membership; duties.

- (a) There is hereby officially designated an events committee, the purpose of which will be to review and evaluate applications for the temporary use of public property, including applications for special event permits pursuant to section 46-84
- (b) The membership of the events committee shall be as follows:
 - (1) The chief of police or his designee;
 - (2) The city manager or his designee;
 - (3) The director of public works or his designee;
 - (4) The zoning administrator or his/her designee,
 - (5) The fire chief or his designee; and
 - (6) The downtown economic development director or his designee shall be an ex officio member of the committee, having voice but no vote.
- (c) Requests for the use or obstruction of public property shall be made on forms promulgated by the city manager and shall be referred to the events committee.
- (d) The events committee shall review such requests and, in the case of an application requiring city council approval, shall prepare a report setting forth the anticipated public costs of the special event and the recommendation of the committee, and shall forward such report and recommendation to the city council.
- (e) The events committee itself shall have authority to issue special event permits in the following circumstances:
 - (1) When the proposed special event will not result in the obstruction or blocking of streets or sidewalks and the total cost in city services will not exceed \$1,000.00; or
 - (2) When the proposed special event has been approved previously by city council and the proposal does not materially differ from that previously approved by the city council.
- (f) When the events committee denies an application for a special event permit, the applicant shall have the right to have the matter considered by city council. In order to exercise that right, the applicant must make such request in writing to the city clerk within 15 days of the date of denial by the events committee.

(Code 1971, § 28-40; Ord. No. 13-0736, § 1, 7-11-13); Ord. No. 15-1269, § 2, 12-3-15)