



CITY OF HENDERSONVILLE
CITY COUNCIL SECOND MONTHLY MEETING
Operations Center - Assembly Room | 305 Williams St. | Hendersonville NC 28792
Wednesday, September 27, 2023 – 4:00 PM

AGENDA

1. **CALL TO ORDER**
2. **CONSIDERATION OF AGENDA**
3. **CONSENT AGENDA** - *Items are considered routine, noncontroversial in nature and are considered approved by a single motion and vote.*
 - A. Henderson County Tax Adjustments - *Amanda Lofton, Deputy Tax Collector*
 - B. Special Event Application Harvest Fair - *Jamie Carpenter, Downtown Manager*
 - C. Waiving Competition – Network Infrastructure - *Jay Heatherly, IT Manager*
4. **PRESENTATIONS**
 - A. Presentation of K-9 Program Assessment Report – *Thurman Whisnant, Hickory Police Chief (Ret.) and Blair Myhand, Police Chief*
5. **CLOSED SESSION**
 - A. Closed Session – *John Connet, City Manager*
6. **ADJOURN**

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Amanda Lofton **MEETING DATE:** 09/27/2023

AGENDA SECTION: CONSENT **DEPARTMENT:** Finance

**TITLE OF ITEM,
Presenter Name, Title:** Henderson County Tax Adjustments -*Amanda Lofton, Deputy Tax Collector*

SUGGESTED MOTION(S): I move that City Council resolve to direct and authorize the tax releases submitted by Henderson County Tax Collector as presented and relieve the Henderson County Tax Collector and the Deputy Tax Collectors of the charges owed.

SUMMARY:

The Deputy Tax Collector, Amanda Lofton, would like to submit for your approval the tax bill adjustments occurring between August 1, 2023 and August 28, 2023. These adjustments include all Discoveries, Releases, Refunds, and Forgiven Interest. These adjustments were provided by Henderson County Tax Department. Documentation is available in the Tax Office.

BUDGET IMPACT: \$ 0.00

Is this expenditure approved in the current fiscal year budget? YES

If no, describe how it will be funded.

PROJECT NUMBER: N/A

PETITION NUMBER: N/A

ADDITIONAL PETITION NUMBER: N/A

PETITIONER NAME: N/A

ATTACHMENTS:

Summary Total of Tax Adjustments

NCPTS Pending Release/Refund Report. Monday, August 28, 2023*

TAX DISTRICT	OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	DISTRICT CODE	LEVY TYPE	BILLED	PAID	RELEASE
CITY OF HENDERSONVILLE	3M COMPANY	0002999101-2023-2023-0000	ADJUSTMENT MADE DUE TO CLERIAL ERROR ON BPP LISTING FORM IN YEAR 2023. BUSINESS REPORTED \$2710, APPRAISER ENTERED \$27010.	(\$20,169)	8546	JURSC10	TAX	\$189.19	\$0.00	\$98.83
							LATE LIST FEE	\$0.00	\$0.00	\$0.00
							TOTAL:			\$98.83
									ABSTRACT TOTAL:	\$98.83
		OWNER TOTAL:		\$0						\$98.83



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Jamie Carpenter, Downtown Manager **MEETING DATE:** September 27, 2023

AGENDA SECTION: CONSENT AGENDA **DEPARTMENT:** Community Development

TITLE OF ITEM: Special Event Application Harvest Fair - *Jamie Carpenter, Downtown Manager*

SUGGESTED MOTION(S):

I move that City Council approve the special event permit for Harvest Fair.

SUMMARY:

Harvest Fair – Requested by Katherine Montes – Event date: Saturday, 7, 1pm – 6pm. This is the first time this event has requested a street closure. They are seeking to expand onto the street to have craft vendors and extended premises for Oklawaha Brewing Company.

Request was for a closure of 1st Avenue East, leaving access to alleys, private parking lots, and Papa Johns Pizza.

BUDGET IMPACT: NA

Is this expenditure approved in the current fiscal year budget? NA

If no, describe how it will be funded.

ATTACHMENTS:

Special Event Application



City of Hendersonville SPECIAL EVENT APPLICATION

An application for a permit to conduct a special event pursuant to Section 28-39, Hendersonville City Code.
Please reference the City's Special Event Policy for additional information about the application process.

Note: The person responsible for the special event, or his/her designee, must be present for the duration of the event.



Item B.

Submit This Completed Application & All Supporting Material Outlined Below To:

Community Development Department City of Hendersonville, Downtown Division
160 6th Ave E Hendersonville, NC 28792 Phone #: (828) 233-3205

Name of Special Event: Harvest Fair

Event Producer: Continuum Art Phone #: 8282904101

Producer Address: 147 ste C 1st Avenue East

Authorized Event Coordinator: Katherine Montes

* this should be the person who is the primary event contact

Cell Phone #: 8282904101 Email: Kmontesart25@gmail.com

Street Closure Date(s): October 7th Requested Closure Hours: 11am-7pm

* Include Dates for Setup

Event Dates: October 7th 2023 Event Hours: 1pm-6pm

Estimated Past Attendance: 0 Predicted Attendance: 200

Past Vendor Participation: 0 Predicated Vendor Participation: 8

"Hold Harmless Agreement"

By signing this agreement, the producer will hold harmless the City of Hendersonville, its officers, employees and agents, the Public Works Department and staff free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges professional and attorney's fee or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this event and/or the performance hereof and caused by the negligence of the Sponsor. The Sponsor will take full responsibility. The City of Hendersonville will not be responsible for personal items or property used as part of event.

Signature of Authorized Event Representative: [Signature] Date: 7/26/2023

APPLICANT CHECKLIST

Please reference the City of Hendersonville's Special Event Policy for additional information about the requirements listed in the checklist below.

Event Description, Statement of Public Benefit & Public Services Required (REQUIRED) - Page #2 in application

Event Marketing Strategy & Budget (REQUIRED) - Page #3 in application

Event Site & Safety Plan (REQUIRED) - Page #4 in application

Event Impact Notification (REQUIRED) - Page #5 in application Formal Event Notice (REQUIRED)

Vendor Application & Electrical Needs (AS NEEDED) Page #6 in application Event Insurance (REQUIRED)



**City of Hendersonville
SPECIAL EVENT APPLICATION
EVENT DESCRIPTION, STATEMENT OF
PUBLIC BENEFIT AND MARKETING STRATEGY**

Item B.



Please provide a detailed description for each section below. Please reference the City's Special Event Policy for additional information about this application requirement. Feel free to attach your response to this sheet.

Name of Special Event:

Harvest Fair

Event Description:

Crafts, vendors, entertainment games

Statement of Public Benefit:

Featuring regional and local artisans in a welcoming family environment

Event Marketing Strategy and Budget:

Social media platforms, radio wtzq wncw, press release, gorilla marketing



**City of Hendersonville
SPECIAL EVENT APPLICATION
CITY SERVICES REQUIRED**

Item B.



Please review the closure types below and note the type of closure most closely related to your event. If you have different requests that are not represented below, please add to notes.

Note that the Special Events Committee reserves the right to adjust event type based on city services required for production of event.

Event Type: D 75 x 1 **# of Days =** 75

(Note HALF DAYS only if the event requires an evening setup before the event)

Notes (any deviation from event closure): _____

CLASS A - \$700 per day

- Closure of Main Street for the scale of the Apple Festival and Garden Jubilee (Streets, Avenues and partial blocks on avenues).
- Additional resources in cleanup and garbage pickup are required to manage impact for this scale of event.
- When the day of the street closure is for an evening setup, the per day fee is ½.
- All streets and avenues are fully secured with water barricades after setup is complete. Barricades and street closures should be watched by volunteers during breakdown to ensure safe breakdown.
- Vehicles will be towed if parked after designated time

CLASS B - \$450 per day.

- Closure of Main Street is from 6th Avenue to Allen Street with avenues closed.
- Events have less attendance and therefore less impact on garbage pickup and maintenance.
- All streets and avenues are fully secured with water barricades after setup is complete. Barricades and street closures should be watched by volunteers during breakdown to ensure safe breakdown.
 - One entrance/exit may be barricaded with a vehicle closure in lieu of a filled water barricade
- Vehicles will be towed if parked after designated time

CLASS C - \$300 per day.

- Main Street closure from 6th Avenue to Allen Street, with each Avenue open to incentivize opening the cross-streets and have a lower impact on downtown traffic.
- Events have lower attendance therefore safe for cross streets to be open and less impact on trash/cleanup.
- Additional signage for traffic and pedestrians shall be included to make sure there is awareness.
- Event organizer may choose to work around vehicle rather than towing. Under no circumstances can a vehicle leave while the street is closed, and pedestrians are on the street.

CLASS D - Less than 2 block closure - \$75 (1 block) \$150 (2 blocks). This includes the Courthouse Square Block.

CLASS E - Parking Spaces for Courthouse Plaza - \$50 per day

- Parking enforcement for event hours only on the courthouse side of the street.

OTHER

- Events that do not fall within these classes will have fee assessed by need determined by special events committee based on the block closure rate.
- Garbage and recycling cans - \$40
- Use of electricity and/or water
- Off duty officer and EMS rates are applied separately.



**City of Hendersonville
SPECIAL EVENT APPLICATION**

Item B.



What City services are you requesting for this event? Check all that apply.

NOTE: The Special Event Committee for the City of Hendersonville may make some city services required based on the event logistics and safety

- ☒ Road, sidewalk, or parking space closure
- ☐ City Park reservation (park name): _____
- ☐ "No Parking" signs (can specify time frame on sign) Barricades and/or cones
- ☐ Additional Trash/recycling receptacles
- ☐ Off-duty police
- ☐ Off-duty fire/EMS
- ☐ Electricity access
- ☐ Water access
- ☐ Early/Late 5th Avenue public restroom hours
- ☐ Other

Please provide further explanation (i.e., if road closure is requested, what roads and during what time frame?):

1st avenue east from main street to papa johns entrance

Will this event be pet-friendly? Please note that per City Ordinance, leashed pets are allowed within city limits. If event organizers wish to disallow pets at an event, it is up to the organizers to advertise and enforce this rule.

- ☐ Yes, this is event will be pet friendly.
- ☒ No, this event will not allow pets.

City of Hendersonville
SPECIAL EVENT APPLICATION

EVENT SITE AND SAFETY PLAN

Please provide a detailed "Event Site Plan" and your notification guarantee. Please reference the City's Special Event Policy - page 5 for additional information about this application requirement. Feel free to attach your site plan to this sheet.

Event Site Plan: Please draw or attach a visualization of your proposed use of public space(s) including important aspects such as road closures, port-o-johns, inflatables, stages, etc.

One porta potty. Free water station, trash barrels.

Event Safety Plan: The Special Events Committee will make recommendations and further work with you on event safety and logistics. Please describe as best as you can:

1. Please describe your vendor load in and load out plan and how traffic will be managed
2. Describe your plan in case of weather event or early cancelation (notifying vendors, managing traffic for load in, load out, etc.

Vendor load in and load out will happen via loading zone and city parking spaces in front of Continuum

Rain or shine



**City of Hendersonville
SPECIAL EVENT APPLICATION**

Item B.



**EVENT IMPACT NOTIFICATION REQUIREMENT
(FOR COMMERCIAL AREAS)**

Event applicants are required to notify, by a formal notice, all residents, businesses, places of worship and schools that are affected by street and sidewalk impacts related to your event. This notice must be submitted with the event application to the Special Events Committee for review prior to notification delivery, and example format for this notification is included in the City's Special Events Policy appendices.

Once approved by the Special Events Committee the notice must then be mailed or hand delivered to impacted areas at least twenty days prior to your event. Information on the notice should include, but not be limited to; the name of the event, event date(s), time(s) of event and overall impacts (including set-up and tear down), specific location of impacts, type of activity and telephone number where the public can contact your organization about the event.

Failure to comply with the notification requirement can result in the cancellation, postponement or other significant restrictions to your event or future events. The Special Event Committee requires that the Authorized Event Organizer verify that this notification will take place, please see below.

NOTIFICATION GUARANTEE: I hereby certify that all residents, businesses, places of worship and schools affected by any street closures and sidewalk impacts related to this event and outlined in this application's "Event Site Plan" will be notified at least 20 days prior to the event with the attached notice by the Authorized Event Coordinator or designee.

Authorized Event Coordinator's Signature

City of Hendersonville SPECIAL EVENT APPLICATION

Complete the form below based on the number of vendors and types of electrical connections required for your event. If you have questions about the electrical requirements for your event, please contact the City Public Works Department at (828) 697-3000.

Name of Special Event: Harvest Fair

Authorized Event Coordinator: Katherine Montes Phone #: 8282904101

Cell Phone #: 8284353300 Email: Kmontesart25@gmail.com

Please calculate your event vendor fees & electrical usage fees below.

Any adjustments to # of vendors and electrical usage can be made up to 2 weeks prior to event.

Event Type: D x # of Days 1 = 75

Total # 0 of Single-Day Food Vendors X \$30 =

Total # of Multi-Day Food Vendors X \$55 X Total # of days =

+ Application fee= \$25

Total Event Closure Fees: \$100

Electrical Requirements: Location of electrical needs to be included on Event Site Plan. Any adjustments must be submitted no later than 2 weeks before the event.

((Total # of connections @ 20 Amps or less) x (# of days) x \$25 =

((Total # of connections @ 21 to 50 Amps) x (# of days) x \$50 =

((Total # of connections @ 50 Amps or more) x (# of days) X \$100 =

Total Electrical Usage Fee:

Total of All Event Fees: \$100

Application Fee is Due at the Special Events Committee Meeting For Approval

½ of all event fees due 2 weeks prior to event

½ of all event fees due within 2 weeks following the event

Checks can be made out to the "City of Hendersonville ATTN: Special Event Fees."

Payment is accepted in person at
160 Sixth Avenue East
Hendersonville, NC 28792

Please remit payment along with the final invoice you receive from the Community Development Department.



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Jay Heatherly **MEETING DATE:** 9/27/23

AGENDA SECTION: Consent Agenda **DEPARTMENT:** Administration

TITLE OF ITEM: Waiving Competition – Network Infrastructure

SUGGESTED MOTION(S):

I move City Council adopt the *Resolution by the City of Hendersonville City Council to Authorize the continued network infrastructural purchase and installation in both City Hall and City Operations buildings from Edwards Equipment Company.*

SUMMARY:

The City of Hendersonville is undergoing renovations to both City Hall and City Operations buildings. The City very much needs standardization of use of Edwards Equipment Company for the purchase and installation of network infrastructure. All estimates are attached here.

City Operations:

All network infrastructure is done in tandem with door and camera security and heavily incorporated. The network backbone home runs for each office, wireless access points, door access, and cameras are all run at the same time and are color coordinated. (Est. #3043) Infinity 3XLogic is currently used to control door access and video surveillance across 3 separate facilities. Edwards will be adding additional cameras to our existing surveillance system. (Est. #3046) Edwards will be moving the existing door access hardware while adding new doors to the 3XLogic system for total cohesion. (Est. #3044). Use of this system is vital for compatibility as this is an addition to our current system, installing new and using existing hardware. Compatibility with vendor installation based on the knowledge and previous work with the City on these systems is vital - so Edwards must be utilized.

City Hall:

All network infrastructure is done in tandem with door and camera security and heavily incorporated. The network backbone home runs for each office, wireless access points, door access, and cameras are all run at the same time and are color coordinated. (Est. #3031) Infinity 3XLogic is currently used to control door access and video surveillance across 3 separate facilities. Edwards will be adding surveillance for all of City Hall to our existing surveillance system. (Est. #3033) Edwards will be moving the existing door access hardware while adding new doors to the 3XLogic system for total cohesion. (Est. #3032). The use of this system is vital for compatibility as this is an addition to our current system, installing new and using existing hardware. Compatibility with vendor installation based on the knowledge and previous work with the City on these systems is vital - so Edwards must be utilized.

Therefore, we are seeking council approval to utilize Edwards Equipment Company for this network infrastructural initiative.

BUDGET IMPACT: \$306,154.73

Is this expenditure approved in the current fiscal year budget? Yes

ATTACHMENTS:

Resolution

Quotes/Estimates

EDWARDS EQUIP.CO.,INC

PO BOX 669
156 CHURCH STREET
Asheville, NC 28802

ESTIMATE

Item C.

DATE	ESTIMATE NO.
9/7/2023	3043

NAME/ADDRESS
City of Hendersonville City Ops 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

	P.O. No.	Terms	PROJECT
			Data Drop Project
DESCRIPTION	QTY	COST	TOTAL
DATA AND STRUCTURED WIRING INSTALLATION FOR 1ST FLOOR RENOVATION PER DRAWINGS			
FIRST FLOOR DATA EQUIPMENT	1	32,068.00	32,068.00T
4 Horizontal Wire Management Sets	4		
4 48 Port Patch Panels, fully populated (143 spots to be used of 144)	4		
67 Dbl Wall Plates, White, Plastic (59 data locations, 2 extra locations not on drawings for Jay's Office, 6 TV locations)	67		
4 Quad Wall Plates (for 16 data drops at knee wall area, then custom patch cables for modular cubicles)	4		
134 CAT6 Keystones, White	134		
12 Thin CAT6 Patch Cables, Plenum, Green (6 TV locations, dbl drops)	12		
3 Thin CAT6 Patch Cable, Plenum, Yellow (3 AP single drops)	3		
134 Thin CAT6 Patch Cables, Plenum, Blue (63 data dbl drops)	134		
38 Boxes Plenum CAT6 Blue (Data), 2 Boxes Plenum CAT6 Yellow (for APs), 2 Boxes Green (for TVs), Connectors, Velcro straps, Mag Hooks, Strapping for Wire Racking System, etc.	1		
Scaffolding Rental	1		
Unexpected Occurrence (ONLY BILLED IF NEEDED AND CUSTOMER APPROVED)	1		
Two Year Parts and One Year Labor Warranty			
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility	Total		

Phone #	Fax #	E-mail
828-252-8588	828-252-0315	office@eecsecurity.com

EDWARDS EQUIP.CO.,INC

PO BOX 669
156 CHURCH STREET
Asheville, NC 28802

ESTIMATE

Item C.

DATE	ESTIMATE NO.
9/7/2023	3043

NAME/ADDRESS
City of Hendersonville City Ops 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

	P.O. No.	Terms	PROJECT
			Data Drop Project
DESCRIPTION	QTY	COST	TOTAL
<p>NOTE: -All J-hook pathway, cable tray pathway provided above, but conduit work is NOT provided anywhere. -Any lift needed for work on this project is not included in this bid. -This is not a "certified" install, but we guarantee full speed connectivity in our two year warranty</p> <p>Installation and Labor for Interior Structured Wiring to Include: -Pulling CAT6 cable to each location as marked on the drawings, termination in to above quoted patch panels, and attempt to clean up both data closets. -Each AP will be a single CAT6 drop w/RJ45 termination and we will hang the APs if VC3 will have them on site when needed. -Each wall outlet will have customer approved labeling scheme.</p> <p>Credit Card Payments Received Are Subject to a 3% Convenience Fee</p>	1	37,500.00	37,500.00T
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility		Total	

Phone #	Fax #	E-mail
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PO BOX 669
156 CHURCH STREET
Asheville, NC 28802

ESTIMATE

Item C.

DATE	ESTIMATE NO.
9/7/2023	3043

NAME/ADDRESS
City of Hendersonville City Ops 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

DESCRIPTION	P.O. No.	Terms	PROJECT
			Data Drop Project
DESCRIPTION	QTY	COST	TOTAL
NOTE: This proposal is good for a period of 10 days. Please let me know if you have any questions. Thank you for this opportunity to earn your business. Hope to hear from you soon. Thank You, Brad Edwards Cell 828-242-2350 www.edwardsequipmentinc.com Signed: _____ Date: _____ TAX TO BE ADDED BASED ON CERTIFICATES PROVIDED OR STATE REQUIREMENTS Sales Tax			
		0.00%	0.00
		6.75%	4,695.84
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility	Total \$74,263.84		

Phone #	Fax #	E-mail
828-252-8588	828-252-0315	office@eecsecurity.com

EDWARDS EQUIP.CO.,INC

PO BOX 669
156 CHURCH STREET
Asheville, NC 28802

ESTIMATE

Item C.

DATE	ESTIMATE NO.
8/18/2023	3031

NAME/ADDRESS
City of Hendersonville--City Hall 160 6th Ave E Hendersonville, NC 28792 Jay Heatherly: 828-388-0258

	P.O. No.	Terms	PROJECT
			Data Drop Project
DESCRIPTION	QTY	COST	TOTAL
DATA AND STRUCTURED WIRING INSTALLATION FOR 1ST FLOOR RENOVATION PER DRAWINGS			
DATA PROJECT FOR RENOVATION EQUIPMENT	1	30,774.00	30,774.00
3 Horizontal Wire Management Sets	3		
3 48 Port Patch Panels, fully populated	3		
60 Dbl Wall Plates, White, Plastic	60		
140 CAT6 Keystones, White	140		
16 Thin CAT6 Patch Cables, Plenum, Green	16		
4 Thin CAT6 Patch Cable, Plenum, Yellow	4		
120 Thin CAT6 Patch Cables, Plenum, Blue	120		
38 Boxes Plenum CAT6 Blue (Data), 2 Boxes Plenum CAT6 Yellow (for APs), 2 Boxes Green (for TVs), Connectors, Velcro straps, etc.	1		
Unexpected Occurrence (ONLY BILLED IF NEEDED AND CUSTOMER APPROVED)	1		
Two Year Parts and One Year Labor Warranty			
NOTE: -All J-hook pathway, cable tray pathway provided above, but conduit work is NOT provided anywhere. -Any lift needed for work on this project is not included in this bid. -This is not a "certified" install, but we guarantee full speed connectivity in our two year warranty			
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility	Total		

Phone #	Fax #	E-mail
828-252-8588	828-252-0315	office@eecsecurity.com

EDWARDS EQUIP.CO.,INC

PO BOX 669
156 CHURCH STREET
Asheville, NC 28802

Item C.

ESTIMATE

DATE	ESTIMATE NO.
8/18/2023	3031

NAME/ADDRESS
City of Hendersonville--City Hall 160 6th Ave E Hendersonville, NC 28792 Jay Heatherly: 828-388-0258

	P.O. No.	Terms	PROJECT
			Data Drop Project
DESCRIPTION	QTY	COST	TOTAL
<p>Installation and Labor for Interior Structured Wiring to Include: Training Included -Pulling CAT6 cable to each location as marked on the drawings, termination in to above quoted patch panels, and attempt to clean up both data closets. -Each AP will be a single CAT6 drop w/RJ45 termination and we will hang the APs if VC3 will have them on site when needed. -Each wall outlet will have customer approved labeling scheme.</p> <p>Credit Card Payments Received Are Subject to a 3% Convenience Fee NOTE: This proposal is good for a period of 10 days. Please let me know if you have any questions. Thank you for this opportunity to earn your business. Hope to hear from you soon.</p> <p>Thank You, Brad Edwards Cell 828-242-2350 www.edwardsequipmentinc.com</p> <p>Signed: _____ Date: _____</p> <p>TAX TO BE ADDED BASED ON CERTIFICATES PROVIDED OR STATE REQUIREMENTS Sales Tax</p>	1	31,875.00	31,875.00T
		0.00%	0.00
		6.75%	4,228.81
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility		Total	\$66,877.81

Phone #	Fax #	E-mail
828-252-8588	828-252-0315	office@eecsecurity.com

EDWARDS EQUIP.CO.,INC

PO BOX 669
156 CHURCH STREET
Asheville, NC 28802

ESTIMATE

Item C.

DATE	ESTIMATE NO.
8/31/2023	3044

NAME/ADDRESS
City of Hendersonville City Ops 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

	P.O. No.	Terms	PROJECT
			Door Access Big Take Over
DESCRIPTION	QTY	COST	TOTAL
PROPOSAL FOR CONTROLLED ACCESS SYSTEM			
DOOR ACCESS EQUIPMENT	1	42,114.00	42,114.00T
Infinias Door Controller (IDC) w/Surface Mount Box	24		
Infinias HID Style Prox Reader w/Single Gang Box Cover, Charcoal	24		
2 24 Port POE Switch, 1 GIG (1 per data closet)	2		
4 Stainless Steel R65 Vandal Resistant Cylindrical Strikes	4		
1 Stainless Steel RIM Exist Strikes	1		
2 Stainless Steel, Vandal Resistant Mortise Type Strikes	2		
Unexpected Occurrence and Budget to replace 17 existing strikes/electronic door locking hardware (IF needed)	17		
2 2000VA, 1200W Auto-Restart UPS, Rack Mount (1 per data closet)	2		
White Plenum CAT6E Wire, Materials, Connectors, etc	1		
INSTALLATION: Training Included	1	13,125.00	13,125.00T
-Installing (1) Reader, (1) IDC, (1) Strike on each entry door to be controlled--See Drawings for new locations, and we are taking over each existing location in place currently.			
-Pulling new wire to each door location unless it's currently mag lock controlled, in that case keep IDC near power supply in data closet			
-Installing (1) 24 Port Switch, and (1) small UPS in rack in each data location			
-Initial training on Card Setup and System Use			
All permits/fees, 110V Power Requirements, and LAN/IT connection points are to be Customer Provided		Total	

Phone #	Fax #	E-mail
828-252-8588	828-252-0315	office@eecsecurity.com

EDWARDS EQUIP.CO.,INC

PO BOX 669
156 CHURCH STREET
Asheville, NC 28802

ESTIMATE

Item C.

DATE	ESTIMATE NO.
8/31/2023	3044

NAME/ADDRESS
City of Hendersonville City Ops 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

	P.O. No.	Terms	PROJECT
			Door Access Big Take Over
DESCRIPTION	QTY	COST	TOTAL
<p>OPTIONAL SERVICE AGREEMENTS:</p> <p>PREVENTATIVE AGREEMENT: \$6195.00 per year paid annually</p> <ul style="list-style-type: none">-3 Year Contract-Free phone support and diagnostics-Once per on site service visit to clean/adjust/check all equipment-All labor charges covered for proper servicing of above listed equipment for term of agreement <p>COMPLETE PROTECTION AGREEMENT: \$7895.00 per year paid annually</p> <ul style="list-style-type: none">-3 Year Contract-Preventative Agreement Included-All parts listed on above proposal covered for term of agreement <p>NOTE: Acts of God, Vandalism, or Customer Requested Changes are not covered under any agreement. All agreements during normal business hours of M-F 8:30-5, non-holiday.</p>			
All permits/fees, 110V Power Requirements, and LAN/IT connection points are to be Customer Provided		Total	

Phone #	Fax #	E-mail
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8/31/2023	3044

NAME/ADDRESS
City of Hendersonville City Ops 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

	P.O. No.	Terms	PROJECT
			Door Access Big Take Over
DESCRIPTION	QTY	COST	TOTAL
<p>NOTE: This proposal is good for a period of 5 days. This is the most capable and versatile system that the controlled access market has to offer in the door access area. You will have full accountability of what card has what rights and when they have those rights. You will also fully have the ability to look back in a log on your computer to see what card was used, when it was used, and on what door. This is a very complex, but easy to use system. All user functions can be performed on the main computer that will reside in the clubhouse. We recommend this be a laptop (I can explain this when needed).</p> <p>Thank you for your interest in our company and the services that we offer. If you have any questions, please feel free to call me any time.</p> <p>Thank You,</p> <p>Brad Edwards Cell 828-242-2350</p> <p>Sign: _____</p> <p>Date: _____</p> <p>Sales Tax</p>		6.75%	3,728.63
All permits/fees, 110V Power Requirements, and LAN/IT connection points are to be Customer Provided		Total	\$58,967.63

Phone #	Fax #	E-mail
828-252-8588	828-252-0315	office@eecsecurity.com

EDWARDS EQUIP.CO.,INC

PO BOX 669
156 CHURCH STREET
Asheville, NC 28802

ESTIMATE

Item C.

DATE	ESTIMATE NO.
9/7/2023	3046

NAME/ADDRESS
City of Hendersonville City Ops 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

	P.O. No.	Terms	PROJECT
			HD Cams
DESCRIPTION	QTY	COST	TOTAL
CAMERA UPGRADE/ADDITION PROPOSAL DURING RENOVATION			
HD CAMS EQUIPMENT	1	3,223.00	3,223.00T
5 8.0 Mega Pixel IP Cameras Fixed Lens Domes w/IR and Day-Night Mode	5		
5 IP Camera License Keys	5		
Plenum CAT 6 Wire, Materials, Connectors, etc	1		
Two Year Parts, and One Year Labor			
Installation and Training to Include:	1	2,400.00	2,400.00T
--Initial camera placement per customer desired outdoor/indoor locations			
--Initial placement of connection to NVR Server			
--Initial training and Instruction of use			
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility	Total		

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Item C.

DATE	ESTIMATE NO.
9/7/2023	3046

NAME/ADDRESS
City of Hendersonville City Ops 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

DESCRIPTION	P.O. No.	Terms	PROJECT
			HD Cams
DESCRIPTION	QTY	COST	TOTAL
NOTE: This proposal is good for a period of 5 days. These are the newest IP cameras on the market today, and some of the best on the market for the money. You will have an amazing picture with this system with proper lighting. Thank you for your interest in our company. I sincerely appreciate the opportunity to earn your business. If you have any questions, please feel free to call me. Thank You, Brad Edwards Cell 828-242-2350 www.edwardsequipmentinc.com Sign: _____ Date: _____ Sales Tax		6.75%	379.55
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility		Total	\$6,002.55

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ESTIMATE

Item C.

DATE	ESTIMATE NO.
8/18/2023	3033

NAME/ADDRESS
City of Hendersonville--City Hall 160 6th Ave E Hendersonville, NC 28792 Jay Heatherly: 828-388-0258

	P.O. No.	Terms	PROJECT
			HD Cam Project
DESCRIPTION	QTY	COST	TOTAL
PROPOSAL TO INSTALL NEW PRO SERIES CAMS AND 25 HD CAMERAS			
PRO SERIES NVR AND 25 HD CAM EQUIPMENT	1	25,415.00	25,415.00
NVR-2U-64CH 25 Channel NVR 42TB w/built in DVD Burner, full IP/Mega Pixel Camera ability, Multi-Client Remote View Software, 2U Rack Case, Dual NIC, 16GB RAM, 64 IP Cam Capable	1		
3 4.1 Mega Pixel IP Cameras Fixed 2.8mm Lens Vandal Bullet w/IR and Full Color Day-Night Mode	3		
11 8.0 Mega Pixel IP Cameras, 3 Axis Fixed 2.8mm Lens Vandal Dome w/IR and Day-Night Mode	11		
8 6.0 Mega Pixel IP Cameras, 360 Ceiling Mount w/IR and Day/Night Audio	8		
1 5.0 Mega Pixel IP Camera, Axis, Full Night Color Bullet w/Back Box	1		
2 24 Port POE Switch (1 at MDF, and 1 in 3rd floor data closet)	2		
2 1.25Gbps, MM Fiber, LC Fiber GBIC Modules (to connect to fiber interconnect between MDF and both IDF)	2		
2 Rack Mount UPS, 2000VA, 1200W w/Auto Restart	2		
2 SM, LC Connector Fiber Patch Cables, 3'	2		
Black Plenum CAT6E Wire, Materials, Connectors, etc	1		
Two Year Parts, and One Year Labor Warranty			
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility	Total		

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Item C.

DATE	ESTIMATE NO.
8/18/2023	3033

NAME/ADDRESS
City of Hendersonville--City Hall 160 6th Ave E Hendersonville, NC 28792 Jay Heatherly: 828-388-0258

	P.O. No.	Terms	PROJECT
			HD Cam Project
DESCRIPTION	QTY	COST	TOTAL
Installation and Training to Include: --Initial placement of NVR, Switch, and UPS/Power Conditioner in customer data Racks per drawings and notes --Initial prewire pulling of all new camera wires to each NEW camera location: See Drawing and notes --Initial training and Instruction of use	1	9,375.00	9,375.00T
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility		Total	

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Item C.

DATE	ESTIMATE NO.
8/18/2023	3033

NAME/ADDRESS
City of Hendersonville--City Hall 160 6th Ave E Hendersonville, NC 28792 Jay Heatherly: 828-388-0258

	P.O. No.	Terms	PROJECT
			HD Cam Project
DESCRIPTION	QTY	COST	TOTAL
<p>SERVICE PLANS AVAILABLE:</p> <p>VCM HEALTH MONITORING: \$300.00 per year -3 Year Agreement -Health Software 1-2 Times per day log in and check up -Email notifications of issues</p> <p>PREVENTATIVE AGREEMENT: \$3795.00 per year -Includes VCM Agreement -Remote Software and Technical Support -Once Per Year On-Site Checkup, Adjustment, Cleaning, and check out of entire system -Software UPDATES Only -All labor covered for term of agreement</p> <p>COMPLETE PROTECTION AGREEMENT: \$5955.00 per year -Includes VCM Agreement -Includes Preventative Agreement -All parts covered for term of agreement</p> <p>*No plan covers Act of God, Vandalism, or customer requested changes or additions. Credit Card Payments Received Are Subject to a 3% Convenience Fee</p>			
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility		Total	

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Item C.

DATE	ESTIMATE NO.
8/18/2023	3033

NAME/ADDRESS
City of Hendersonville--City Hall 160 6th Ave E Hendersonville, NC 28792 Jay Heatherly: 828-388-0258

	P.O. No.	Terms	PROJECT
			HD Cam Project
DESCRIPTION	QTY	COST	TOTAL
NOTE: This proposal is good for a period of 5 days. This is the best digital recording system on the market today. WE can fully service this equipment with some of the best technical support in the industry as we are an authorized repair facility. The Mega Pixel cameras that are quoted here are some of the BEST IP cameras on the market. You will also be able to store 25 to 60 days of record time on the hard drive before it automatically starts over on itself. This machine has a built in DVD burner for archiving, and a fantastic remote view software. Thank you for your interest in our company. I sincerely appreciate the opportunity to earn your business. If you have any questions, please feel free to call me. Thank You, Brad Edwards Cell 828-242-2350 www.edwardsequipmentinc.com Sign: _____ Date: _____ TAX TO BE ADDED BASED ON CERTIFICATES PROVIDED OR STATE REQUIREMENTS Sales Tax			
		0.00%	0.00
		6.75%	2,348.33
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility		Total	\$37,138.33

Phone #	Fax #	E-mail
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Resolution # _____

**RESOLUTION BY THE CITY OF HENDERSONVILLE CITY COUNCIL TO
AUTHORIZE THE PURCHASE OF NETWORK INFRASTRUCTURAL EQUIPMENT
AND INSTALLATION**

WHEREAS, the City of Hendersonville is undergoing renovations to both City Hall and City Operations buildings; and,

WHEREAS, The City very much needs standardization of use of Edwards Equipment Company for the purchase and installation of network infrastructure. All estimates are attached here; and,

WHEREAS, for City Operations building, all network infrastructure is done in tandem with door and camera security and heavily incorporated. The network backbone home runs for each office, wireless access points, door access, and cameras are all run at the same time and are color coordinated. (Est. #3043) Infinity 3XLogic is currently used to control door access and video surveillance across 3 separate facilities. Edwards will be adding additional cameras to our existing surveillance system. (Est. #3046) Edwards will be moving the existing door access hardware while adding new doors to the 3XLogic system for total cohesion. (Est. #3044). Use of this system is vital for compatibility as this is an addition to our current system, installing new and using existing hardware. Compatibility with vendor installation based on the knowledge and previous work with the City on these systems is vital - so Edwards must be utilized; and,

WHEREAS, for City Hall, all network infrastructure is done in tandem with door and camera security and heavily incorporated. The network backbone home runs for each office, wireless access points, door access, and cameras are all run at the same time and are color coordinated. (Est. #3031) Infinity 3XLogic is currently used to control door access and video surveillance across 3 separate facilities. Edwards will be adding surveillance for all of City Hall to our existing surveillance system. (Est. #3033) Edwards will be moving the existing door access hardware while adding new doors to the 3XLogic system for total cohesion. (Est. #3032). The use of this system is vital for compatibility as this is an addition to our current system, installing new and using existing hardware. Compatibility with vendor installation based on the knowledge and previous work with the City on these systems is vital - so Edwards must be utilized; and,

WHEREAS, the City's RMP Risk Management Plan (which is filed with the USEPA, NCDEQ) and Emergency Management require certain safety training along with training at City facilities to be documented. The inspectors are more pleased when you stick with the same vendor as much as possible from a safe handling aspect.; and,

WHEREAS, Therefore, we are seeking council approval to utilize Edwards Equipment Company for this network infrastructural initiative; and,

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hendersonville, North Carolina that the City is authorized to utilize Edwards Equipment Company for this initiative per the attached estimates.

Adopted by the City Council of the City of Hendersonville, North Carolina on this 1st day of September 27, 2023.

Attest:

Barbara G. Volk, Mayor, City of Hendersonville

Jill Murray, City Clerk

Approved as to form:

Angela S. Beeker, City Attorney

EDWARDS EQUIP.CO.,INC

PO BOX 669
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Asheville, NC 28802

ESTIMATE

Item C.

DATE	ESTIMATE NO.
4/15/2022	2657

NAME/ADDRESS
City of Hendersonville 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

	P.O. No.	Terms	PROJECT
			EV Door Project
DESCRIPTION	QTY	COST	TOTAL
PROPOSAL FOR CONTROLLED ACCESS DOORS			
AV DOORS CONTROLLED ACCESS SETUP	1	4,077.00	4,077.00T
Infinias Door Controller (IDC) w/Surface Mount Box	2		
Infinias HID Style Prox Reader w/Single Gang Box Cover, Charcoal	2		
2 Recessed Vandal Resistant Door Strikes, Mortise Type, Dual	2		
Volt, Universal			
CAT6E Wire, Materials, Connectors	1		
INSTALLATION:	16		
-Initial wiring of door locations, both EV Doors, Mortise Type			
Strikes			
-Connection to camera system POE switch, to keep this on Security			
Network. May take CAT6 run from Door server to cam switch as			
well.			
-Placement of above hardware onto existing door hardware			
-Testing of customer owned cards to input in to existing Infinias			
Door Controller.			
-Initial training on Card Setup and System Use			
Credit Card Payments Received Are Subject to a 3% Convenience			
Fee			
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer	Total		
Responsibility			

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ESTIMATE

Item C.

DATE	ESTIMATE NO.
4/15/2022	2657

NAME/ADDRESS
City of Hendersonville 305 Williams St Hendersonville NC 28792 Jay 828-388-0258

	P.O. No.	Terms	PROJECT
			EV Door Project
DESCRIPTION	QTY	COST	TOTAL
<p>NOTE: This proposal is good for a period of 30 days. This is the most capable and versatile system that the controlled access market has to offer in the door access area. You will have full accountability of what card has what rights and when they have those rights. You will also fully have the ability to look back in a log on your computer to see what card was used, when it was used, and on what door. This is a very complex, but easy to use system. All user functions can be performed on the main computer that will reside in the clubhouse. We recommend this be a laptop (I can explain this when needed).</p> <p>Thank you for your interest in our company and the services that we offer. If you have any questions, please feel free to call me any time.</p> <p>Thank You,</p> <p>Brad Edwards Cell 828-242-2350</p> <p>Sign: _____</p> <p>Date: _____</p> <p>Sales Tax</p>		6.75%	275.20
All Permit Fees, LAN and 110V Requirements, and Cost of COI, if Required, are Customer Responsibility		Total	\$4,352.20

Phone #	Fax #	E-mail
828-252-8588	828-252-0315	office@eecsecurity.com



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: John Connet, City Manager **MEETING DATE:** 9/27/2023
AGENDA SECTION: PRESENTATIONS **DEPARTMENT:** Administration
TITLE OF ITEM: Presentation of K-9 Program Assessment Report – *Thurman Whisnant, Hickory Police Chief (Ret.) and Blair Myhand, Police Chief*

SUGGESTED MOTION(S):

NA

SUMMARY:

Thurman Whisnant and Chief Myhand will present the major findings from the June 2023 K-9 Assessment Report.

BUDGET IMPACT: NA

Is this expenditure approved in the current fiscal year budget? NA

If no, describe how it will be funded. NA

ATTACHMENTS:

None



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: John Connet

MEETING DATE: 9/27/2023

AGENDA SECTION: CLOSED SESSION

DEPARTMENT: Administration

TITLE OF ITEM: Closed Session – *John Connet, City Manager*

SUGGESTED MOTION(S):

I move that City Council enter closed session pursuant to NCGS § 143-318.11 (a) (1) and (6) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes and to consider the qualifications, competence, performance, character, fitness of an individual public officer or employee.

SUMMARY:

City staff is requesting a closed session to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes and to consider the qualifications, competence, performance, character, fitness of an individual public officer or employee.

BUDGET IMPACT: \$ TBD

Is this expenditure approved in the current fiscal year budget? NA

If no, describe how it will be funded. NA

ATTACHMENTS:

None