



CITY OF HENDERSONVILLE
ENVIRONMENTAL SUSTAINABILITY BOARD
City Operations Center – 2nd Floor Meeting Room | 305 Williams St. |
Hendersonville, NC 28792
Tuesday, July 08, 2025 – 4:30 PM



AGENDA

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF MINUTES**

A. Environmental Sustainability Board June 2025 Meeting Minutes Approval

4. **PUBLIC COMMENT**

A. Public Comment (*15 minutes*)

5. **CITY COUNCIL UPDATE**

A. City Council Update - *Gina Baxter, City Council Member* (5 minutes)

B. City Council Topics Pertinent to ESB - *Kyla Christensen, Member* (5 minutes)

Note from Caitlyn: Please be sure to watch the City Council recap videos that are posted after each regular City Council meeting. They are only about 3 minutes long and give a condensed overview of what went on in the last City Council meeting. You can find them posted here: <https://www.hendersonvillenc.gov/city-news>

6. **OLD BUSINESS**

A. Solar Project - *Omar Zafra, Member* (7 minutes)

B. Outreach Dates

Jane Edgar having ESB Green Partnership booth at Ecusta Trail Grand Opening event - July 18th at 2pm at the Visitors Center

SDS market and Rhythm and Blues

ESB member needed to contact volunteer list to schedule volunteers

C. Green Partnership - *Jane Edgar, Member* (7 minutes)

ESB members consider finalizing poster and brochures

Finalize form submission for interested businesses and organizations

D. Sustainability Demonstration Station

Farmers Market now dropping off compostable waste as part of new Chef Program

Solar unit in - Omar working with Caitlyn on installing at SDS

Compost Bin Program update

11 compost bins remaining out of 27

7. NEW BUSINESS

A. Vote on new Chair and Vice Chair - *Virginia Tegel, Chair and Caitlyn Gendusa, Staff Liaison* (5 minutes)

B. Hendo Earth Fest 2026 - *Virginia Tegel, Chair and Caitlyn Gendusa, Staff Liaison* (7 minutes)

Vote to approve event guidelines

Designate ESB members to 2026 planning subcommittee

Confirm with ESB, should Event Planning Subcommittee be finalized in July with the first meeting set up in August to finalize the Special Events application?

C. Connection to Warren Wilson College and the Masters of Applied Climate Studies program - *Fionna McColley, Member* (5 minutes)

D. Summary of FY26 ESB Budget - *Caitlyn Gendusa, Staff Liaison* (5 minutes)

8. ADJOURNMENT

The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.



CITY OF HENDERSONVILLE ENVIRONMENTAL SUSTAINABILITY BOARD

City Operations Center – 2nd Floor Meeting Room | 305 Williams St,
Hendersonville, NC 28792

Tuesday, June 10, 2025 – 4:30 PM



MINUTES

CALL TO ORDER

Meeting called to order at 4:38 p.m.

Margina Baxter, Caitlyn Gendusa, Jill Carter, Fiona McColley, Virginia Tegel, Judith Moolten, Alicia Stump, Jane Edgar, Emily Davidson, and Kyla Christensen present.

Omar Zafra absent

APPROVAL OF AGENDA

Jill Carter would like to add the Farmers Market booth for this weekend on the agenda. Virginia Tegel would like to add sprucing up the SDS.

Alicia Stump motioned first followed by Emily Davidson.

APPROVAL OF MINUTES

Alicia Stump motioned to approve first followed by Jane Edgar.

CITY COUNCIL LIAISON UPDATE

City Council approved the FY26 budget. Caitlyn Gendusa will email board members what the ESB's approved funds are.

City Council did not make changes to the Tree Canopy Ordinance.

Mike Huffman's Walk & Talk at the Oklawaha Trail went well. Caitlyn Gendusa will ensure board members are notified of upcoming sustainability related City events.

City Council is working with the Mills River Partnership to host river cleanup days.

PUBLIC COMMENT

No public comments made.

OLD BUSINESS

3. Hendo Earth Fest Policy Plan - *Emily Davidson, Member* (15 minutes)

ESB members have until June 17th to provide Caitlyn Gendusa with any remaining edit requests. After this time, Caitlyn Gendusa will email last year's Subcommittee members for their feedback before bringing the Hendo Earth Fest Policy Plan back to the ESB to finalize.

4. Budget Update - *Caitlyn Gendusa, Staff Liaison* (5 minutes)

Any last minute purchases should be emailed to Caitlyn Gendusa.

5. Volunteer Update - *Caitlyn Gendusa, Staff Liaison* (5 minutes)

Caitlyn showed ESB members the most recent excel sheet of sign-ups.

6. ESB Outreach Dates - *Caitlyn Gendusa, Staff Liaison* (5 minutes)

Caitlyn Gendusa is redoing laminated signs. Caitlyn Gendusa making sign on how-to-compost instructions for SDS. Caitlyn Gendusa printing out extra copies of SDS brochures

7. Green Business Partnership Update - *Jane Edgar, Member* (5 minutes)

Jane Edgar is planning on rolling out the initiative at an upcoming Rhythm & Brews event.

NEW BUSINESS

8. Walk Audits - *Virginia Tegel, Chair* (10 minutes)

Virginia Tegel had a call with Bike Walk HVL on hosting a walk audit.

Alicia Stump and Jane Edgar interested in completing a walk audit.

9. Apple Country Public Transit - *Virginia Tegel, Chair* (7 minutes)

Virginia Tegel is organizing an Apple Country Public Transit bus tour. Emily Davidson, Jane Edgar, and Kyla Christensen have signed up.

10. Plastic Free July - *Caitlyn Gendusa, Staff Liaison* (5 minutes)

Caitlyn Gendusa asked board members to email her their plastic free tips to post on the City's social media pages for Plastic Free July. Alicia Stump volunteered. Caitlyn Gendusa is sending a reminder to board members.

UPCOMING CITY COUNCIL TOPICS PERTINENT TO ESB

11. *Kyla Christensen, Student Member* (5 minutes)

Kyla is resuming for July board meeting.

ADJOURNMENT

Fionna McColley motioned to adjourn first followed by Jane Edgar.

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City Council Topics Pertinent to ESB

July 2, 2025 City Council Meeting

Agenda Item #5.S- Budget Amendments end-of-Year FY25- it is unclear if any of the proposed budget decreases will have an effect on the focuses of the sustainability strategic plan or not.

Agenda item #5.U- Age Friendly Community Action Plan- Please review this as it relates to multiple focus areas of the sustainability strategic plan.

Agenda item #6.A- Electric Vehicle Charger Program Overview- The council is going to consider long term goals and potential of implementing customer fees.

Agenda item #7.A- Rezoning: Old Sunset Hill Road- Proposed rezoning of 21 acres from “residential two rural” to zoning of “R-6 high density residential”

Agenda item #7.E- Landmark Nomination: Lenox Spring- this does not directly relate to our sustainability strategic plan, however it is an interesting proposal for a new historic landmark.

Name_First	Name_Last	Phone	Email	I Am Interested In need More On Info On Volunteering For 2
Ali	Lien	(828) 384-4629	ali@mountainroots.org	Hendo Earth Fest
Nancy	Mitchell	(239) 940-3279	nancywm22@yahoo.com	Sustainability Demonstration Station during Farmers Market
Jeanne	Wilson	(407) 925-1191	jeannerose1317@yahoo.com	Sustainability Demonstration Station during Farmers Market, Hendo Earth Fest
Rebecca	Patton	(828) 329-7079	silverfoxenterprises.patton@gmail.com	Sustainability Demonstration Station during Farmers Market, Hendo Earth Fest, joining the Environmental Sustainability Board, other City of Hendersonville events
Mary	Hardvall	(828) 817-6778	mhardvall@gmail.com	not at this time
Doug	Davlin	(828) 545-0947	douglasdavlin@gmail.com	Sustainability Demonstration Station during Farmers Market, other City of Hendersonville events
Betsy	Alger	(206) 890-3387	betsy.alger@gmail.com	Sustainability Demonstration Station during Farmers Market, Hendo Earth Fest, other City of Hendersonville events
Heather	Percival	(585) 233-1787	perciheather@gmail.com	Sustainability Demonstration Station during Farmers Market, Rhythm and Blues, Hendo Earth Fest, other City of Hendersonville events
Edward	Wilson	(407) 956-7666	ejw1955chevy@gmail.com	Hendo Earth Fest, other City of Hendersonville events
Wendy	O'Brien	(904) 923-9911	got2run.obrien@gmail.com	Sustainability Demonstration Station during Farmers Market, Hendo Earth Fest, other City of Hendersonville events
Wendy	O'Brien	(904) 923-9911	got2run.obrien@gmail.com	Sustainability Demonstration Station during Farmers Market, Hendo Earth Fest, other City of Hendersonville events

Travis	Percival	(512) 585-6796	travisperci@gmail.com	Sustainability Demonstration Station during Farmers Market, Rhythm and Blues, Hendo Earth Fest, other City of Hendersonville events
Grady	Nance	(248) 910-4594	gradynance@yahoo.com	Sustainability Demonstration Station during Farmers Market, Rhythm and Blues, Hendo Earth Fest
Sarah	Richards	(917) 453-6237	sarahrichards127@yahoo.com	Rhythm and Blues, Hendo Earth Fest
AMANDA	IVEY	(828) 606-7598	Amanda.Ivey@Optimum.com	Sustainability Demonstration Station during Farmers Market, Rhythm and Blues, other City of Hendersonville events
Virginia	Tegel	(231) 392-2502	virginiategel@gmail.com	Sustainability Demonstration Station during Farmers Market

CONTACT US

Caitlyn Gendusa - Sustainability
Manager & Staff Liaison to the
Environmental Sustainability Board

 cgendusa@hvlnc.gov

 [hendersonvillenc.gov/
environmental-
sustainability-board](http://hendersonvillenc.gov/environmental-sustainability-board)

ENVIRONMENTAL SUSTAINABILITY BOARD



GREEN PARTNERSHIP

Join the **Green Partnership** to
share your sustainability
practices and showcase your
business or organization's
commitment to a greener future!





WHAT WE DO

Our objective is to establish a green partnership with local businesses and organizations of all sizes to promote sustainability practices in our area.



OUR VISION

Our vision is to see a thriving Hendersonville where businesses and organizations showcase the way they participate in sustainable practices that contribute to a cleaner, healthier environment, and help make Hendersonville a great place to live and work!



OUR MISSION

Our mission is for Hendersonville businesses and organizations to voluntarily share these practices to earn Green Partnership recognition from the City of Hendersonville and be featured at our annual Hendo Earth Fest.

The City of Hendersonville’s Environmental Sustainability Board invites you to **share your sustainability practices** with the community and **showcase your business or organization’s commitment to a greener future!** Our board wants to highlight our local business’s and organization’s efforts and how they might align with the City’s goals, outlined in the City’s Sustainability Strategic Plan, adopted last year by our City Council.

Our objective is to establish a green partnership with local businesses and organizations of all sizes to promote sustainability practices in our area.

HOW IT WORKS

Any business or organization that demonstrates sustainable practices are welcome to apply for a Green Partnership designation. Simply fill out a commitment form located on our website: hendersonvillenc.gov/environmental-sustainability-board. We will then be in touch upon review.

Due to this initiative being a part of the City of Hendersonville, only businesses and organizations located with City limits or the ETJ are eligible. Not sure if you’re eligible? Simply contact us with your address and we will confirm.



ENVIRONMENTAL SUSTAINABILITY BOARD

GREEN PARTNERSHIP

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CONTACT US

Caitlyn Gendusa – Sustainability Manager & Staff
Liaison to the Environmental Sustainability Board



cgendusa@hvlnc.gov



[hendersonvillenc.gov/
environmental-sustainability-board](http://hendersonvillenc.gov/environmental-sustainability-board)

Waste Reduction & Sustainability Demonstration Station	
Purchase	Description
\$23.79	metal cable ties for solar panel & can be used for HEF banners
	Remaining
	\$1,976.21

Monarch Pledge/land management related activities	
Purchase	Description
	Remaining
	\$1,050.00

Business Green Partnership Program	
Purchase	Description
	Remaining
	\$4,000.00

Hendo EarthFest	
Purchase	Description
	Remaining
	\$7,000.00

Sustainability Hero Award	
Purchase	Description
	Remaining
	\$200.00

Bee City Annual fee	
Purchase	Description
	Remaining
	\$200.00